



# TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, September 12, 2007

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### **8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Councilmember Davis, Vice Mayor Derwin, Mayor Driscoll, Councilmember Merk, Councilmember Toben

### **ORAL COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

### **CONSENT AGENDA**

*(Time Estimate – 10 Minutes)*

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of August 22, 2007
- (2) **Approval of Warrant List** – September 12, 2007
- (3) **Recommendation by Town Attorney** – Amendment to Title 13 [Public Utilities] of the Portola Valley Municipal Code with regard to Cable Franchise Authority
  - (a) Second Reading of Title, Waive Further Reading, and Adopt an Ordinance of the Town Council of the Town of Portola Valley Adding Section 13.12.430 [Applicability and Sunset] to Chapter 13.12 [Community Cable Television Franchise] of Title 13 [Public Utilities] and Adding Chapter 13.14 [Video Service Providers] to Title 13 [Public Utilities] of the Portola Valley Municipal Code (Ordinance No. \_\_)
- (4) **Recommendation by Town Attorney** – Addition of Chapter 12.12 [Use of Public Rights-of-Way] of the Portola Valley Municipal
  - (a) Second Reading of Title, Waive Further Reading, and Adopt an Ordinance of the Town Council of the Town of Portola Valley Adding Chapter 12.12 [Use of Public Rights-of-Way] to the Portola Valley Municipal Code (Ordinance No. \_\_)

### **REGULAR AGENDA**

*(Time Estimate – 75 Minutes)*

- (5) **Presentation, Discussion and Council Action** – New Town Center Creek Status
- (6) **Presentation by Siegel & Strain** - Interior Features of Library, Community Center and Town Hall
- (7) **Recommendation by Town Administrator** – Amendment to Agreement with Siegel & Strain
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a 3rd Amendment to Agreement Between the Town of Portola Valley and Siegel & Strain (Resolution No. \_\_)

- (8) **Recommendation by Public Works Director** – Town Center Project Phase 2 – Softball Field and Related Site Work - Bid Packages 23 and 25
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Awarding a Contract for the Town Center Project Phase 2 – Bid Package 23 Town Project #2006-PW03C (Reso.\_\_\_\_)
- (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Awarding a Contract for the Town Center Project Phase 2 – Bid Package 25 Town Project #2006-PW03C (Reso.\_\_\_\_)

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

*(Time Estimate – 15 Minutes)*

- (9) **Oral Report from Town Administrator** – Status of Town Center Project  
*There are no written materials for this item.*
- (10) **Reports from Commission and Committee Liaisons**  
*There are no written materials for this item.*

**WRITTEN COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

- (11) **Town Council Weekly Digest** – August 24, 2007
- (12) **Town Council Weekly Digest** – August 31, 2007
- (13) **Town Council Weekly Digest** – September 7, 2007

**CLOSED SESSION**

(14) **REAL ESTATE NEGOTIATIONS**

- (a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
Government Code Section 54956.8  
Property: Tevis Parcel # 077-212-140  
Negotiators – Town Attorney and Town Administrator  
Under Negotiation – Price and Terms

(15) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957  
Title - Town Attorney

**REPORT OUT OF CLOSED SESSION**

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)