



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, July 25, 2007

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Vice Mayor Derwin, Mayor Driscoll, Councilmember Merk, Councilmember Toben

ORAL COMMUNICATIONS

(Time Estimate – 10 Minutes)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **Presentation and Discussion** – “Sustainable San Mateo County Report” by Tina King, Director of Education and Outreach

(Time Estimate – 15 Minutes)

There are no written materials for this item.

CONSENT AGENDA

(Time Estimate – 10 Minutes)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** – of Regular Town Council Meeting of July 11, 2007
- (3) **Approval of Warrant List** – July 25, 2007
- (4) **Report from Administrative Services Officer** – Annual Report of Fiscal Year Ending June 30, 2007 Budget and Interfund Transfers
- (5) **Recommendation by Town Administrator** – Alpine Beer Garden Lease Renewal
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Lease Agreement between the Town of Portola Valley and Alpine Beer Garden, Inc. (Resolution No. __)
- (6) **Recommendation by Public Works Director** – Amendment to Trails Usage Policy
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Establishing Rules and Regulations Relating to the Use of Trails (Resolution No. __)

REGULAR AGENDA

(Time Estimate – 60 Minutes)

- (7) **Recommendation by Public Works Director** – Town Center Project Phase 2, Softball Field and Site Improvements – Bid Packages 23 and 25
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving Plans and Specifications and Calling for Bids for the New Town Center Phase 2 – Bid Packages 23 and 25 No. 2006-PW03C (Resolution No. __)
- (8) **Recommendation by Public Works Director** – Extension of Agreement with TBI Construction and Construction Management, Inc.
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing the Expenditure of up to \$944,052 to TBI Construction and Construction Management, Inc. for Construction Management Services for the Town Center Project (Resolution No. __)

- (9) **Recommendation by Assistant Town Administrator** – Agreement with Jensen Landscape Contractors for Renovation of Ford Field
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Jensen Landscape Contractors (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 20 Minutes)

- (10) **Discussion and Council Action** – Portola Valley Community Fund (PVCF) Request for Approval of 3rd Quarter Budget for 2007
- (11) **Oral Report from Town Administrator** – Status of Town Center Project
There are no written materials for this item.
- (12) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 10 Minutes)

- (13) **Town Council Weekly Digest** – July 13, 2007
- (14) **Town Council Weekly Digest** – July 20, 2007

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)