



# TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, June 27, 2007

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### **8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Councilmember Davis, Vice Mayor Derwin, Mayor Driscoll, Councilmember Merk, Councilmember Toben

### **ORAL COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **Presentation and Discussion** – Stanford University with a new Proposal for the C1Trail in Portola Valley  
*(Time Estimate – 15 Minutes)*

### **CONSENT AGENDA**

*(Time Estimate – 10 Minutes)*

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** – of Regular Town Council Meeting of June 13, 2007
- (3) **Approval of Warrant List** – June 27, 2007
- (4) **Recommendation by Assistant Town Administrator** – Amendment to Service Agreements
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Seventh Amendment to Consulting Agreement Between the Town of Portola Valley and Cotton, Shires & Associates, Inc. (Resolution No. \_\_)
  - (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Eighth Amendment to Consulting Agreement Between the Town of Portola Valley and Spangle Associates (Resolution No. \_\_)
  - (c) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Seventh Amendment to Agreement for Plan Review Services Between the Town of Portola Valley and Kutzmann and Associates, Inc. (Resolution No. \_\_)
  - (d) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a Seventh Amendment to Agreement Between the Town of Portola Valley and Nolte Associates, Inc. (Resolution No. \_\_)
  - (e) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and CleanStreet (Resolution No. \_\_)
  - (f) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a First Amendment to Agreement Between the Town of Portola Valley and CSG Consultants, Inc. (Resolution No. \_\_)
- (5) **Recommendation by Administrative Services Officer** – Annual Adoption of the Town's Investment Policy
- (a) Adoption of a Resolution of the Town of Portola Valley Adopting Town Investment Policy (Resolution No. \_\_)

### **REGULAR AGENDA**

*(Time Estimate – 120 Minutes)*

- (6) **Recommendation by Town Administrator** – Agreement with Hasso Plattner Foundation for Acceptance of Donation to the Town Center Project

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Hasso Plattner Foundation (Resolution No. \_\_)

**(7) Recommendation by Town Administrator** – Agreement with KPMG for Audit Requirements of the Hasso Plattner Foundation Donation

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and KPMG (Resolution No. \_\_)

**PUBLIC HEARING**

**(8) PUBLIC HEARING** – Adoption of Fiscal Year 2007-2008 Budget

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Adopting the Operating and Capital Budgets for Fiscal Year 2007-2008 (Resolution No. \_\_)

**(9) Recommendation by Public Works Director** – Agreement with Summit Springs Design for Construction of the Playground Fencing

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Summit Springs Design (Resolution No. \_\_)

**(10) Recommendation by Town Planner** – Agreement with TRA Environmental Sciences for Biological Survey and Fire Hazard Assessment

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and TRA Environmental Sciences (Resolution No. \_\_)

**(11) Recommendation by Town Administrator** – Agreement Regarding Approval for Line of Credit with San Mateo County for the New Town Center

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Providing for Advancement of Funds to the Town of Portola Valley to Assist in the Completion of a New Town Center that will House a Branch of the County Library System (Resolution No. \_\_)

**(12) Recommendation by Town Administrator** – Setting Salary Schedule

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Modifying the Salary Schedule for Fiscal Year 2007-2008 (Resolution No. \_\_)

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

*(Time Estimate – 20 Minutes)*

**(13) Discussion and Council Action** – Traffic Committee with suggested Pedestrian Crosswalk Signage

**(14) Oral Report from Town Administrator** – Status of Town Center Project

*There are no written materials for this item.*

**(15) Reports from Commission and Committee Liaisons**

*There are no written materials for this item.*

**WRITTEN COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

**(16) Town Council Weekly Digest** – June 15, 2007

**(17) Town Council Weekly Digest** – June 22, 2007

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)