



**TOWN OF PORTOLA VALLEY**  
**8:00 PM – Regular Town Council Meeting**  
**Wednesday, February 28, 2007**  
**Historic Schoolhouse**  
**765 Portola Road, Portola Valley, CA 94028**

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**REGULAR MEETING AGENDA**

**8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Councilmember Davis, Vice Mayor Derwin, Mayor Driscoll, Councilmember Merk,  
Councilmember Toben

**ORAL COMMUNICATIONS**

*(Time Estimate – 5 Minutes)*

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

**CONSENT AGENDA**

*(Time Estimate – 5 Minutes)*

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of February 14, 2007
- (2) **Approval of Warrant List** – February 28, 2007

**REGULAR AGENDA**

*(Time Estimate – 10 Minutes)*

- (3) **Recommendation by Deputy Town Planner** – Certify CEQA documents for Westridge Drive Gravity Sewer Installation and Annexation Project, Westridge Drive at Alpine Road and approval of encroachment permit for work in the public right of way
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving Adoption of A Mitigated Negative Declaration for the Westridge Drive Gravity Sewer Installation Project Westridge Sewer Project LLC (Resolution No. \_\_)

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

*(Time Estimate – 40 Minutes)*

- (4) **Discussion and Council Action** - Community Events Committee - Carolyn Rogers, Committee Chair
  - (a) Request for approval with regard to the June 9, 2007 Town Picnic venue at Corte Madera School  
*There are no written materials for item 4(a).*
  - (b) Council direction with regard to locating a venue for September 16, 2007 Blues & BBQ Event
- (5) **Discussion and Council Action** – Emergency Preparedness Committee with regards to an Emergency Water Storage Tank at the new Town Center Site
- (6) **Appointment by Mayor** – Conservation Committee
- (7) **Oral Report from Town Administrator** – Status of Town Center Project  
*There are no written materials for this item.*
- (8) **Reports from Commission and Committee Liaisons**
  - (a) **Discussion** – Proposed Letter from the Mayor to the County of San Mateo

**WRITTEN COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

- (9) **Town Council Weekly Digest** – February 16, 2007
- (10) **Town Council Weekly Digest** – February 23, 2007

**CLOSED SESSION**

(11) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957

Title – Town Administrator

**REPORT OUT OF CLOSED SESSION**

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

**PLEASE NOTE**

The time estimates listed on this agenda are offered to guide the flow of the meeting and are not binding.