



TOWN OF PORTOLA VALLEY
8:00 PM – Regular Town Council Meeting
Wednesday, February 14, 2007
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Vice Mayor Derwin, Mayor Driscoll, Councilmember Merk,
Councilmember Toben

ORAL COMMUNICATIONS

(Time Estimate – 5 Minutes)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **PRESENTATION** - Friends of the Library with a Donation for the New Town Center

CONSENT AGENDA

(Time Estimate – 5 Minutes)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** – of Regular Town Council Meeting of January 24, 2007
(3) **Approval of Minutes** – of Special Town Council Meeting of January 31, 2007
(4) **Approval of Warrant List** – February 14, 2007
(5) **Recommendation by Assistant Town Administrator** – Disposal of Surplus Property
(a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing the Disposition of Surplus Property (Resolution No. __)

REGULAR AGENDA

(Time Estimate – 60 Minutes)

- (6) **Report from the Portola Valley Community Fund** with an Update on Fundraising Efforts
There are no written materials for this item.
- (7) **Report from Siegel & Strain Architects, TBI Construction and Construction Management Inc.** with an Update on Cost and Scheduling for Town Center Project, Phase 2
Materials for this item will be handed out at the meeting.
- (8) **Recommendation by Public Works Director** – Town Center Project Phase 2 – Bid Packages 1-19 and 24
(a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving Plans and Specifications and Calling for Bids for the Town Center Project Phase 2 – Bid Packages 1-19 and 24 No.2006-PW03B (Resolution No. __)
- (9) **Recommendation by Public Works Director** – Third Amendment to Agreement with TBI Construction and Construction Management, Inc.
(a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Third Amendment to Agreement Between the Town of Portola Valley and TBI Construction and Construction Management, Inc. (Resolution No. __)
- (10) **Recommendation by Public Works Director** – FY 2007-2008 Street Resurfacing Project
(a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Letter Agreement Dated February 7, 2007 Between the Town of Portola Valley and Nichols Consulting, CHTD. For FY 2007/2008 Street Resurfacing Design (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 30 Minutes)

- (11) **Report from Town Planner** – CEQA Requirements regarding Historic Structures
- (12) **Oral Report from Town Administrator** – Status of Town Center Project
There are no written materials for this item.
- (13) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 10 Minutes)

- (14) **Town Council Weekly Digest** – January 26, 2007
- (15) **Town Council Weekly Digest** – February 2, 2007
- (16) **Town Council Weekly Digest** – February 9, 2007

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

PLEASE NOTE

The time estimates listed on this agenda are offered to guide the flow of the meeting and are not binding.