



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, May 24, 2006

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Derwin, Vice Mayor Driscoll, Councilmember Merk, Mayor Toben

ORAL COMMUNICATIONS

(Time Estimate – 5 Minutes 8:05 p.m.)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **PRESENTATION** – Pacific Gas & Electric with Update on Response to Storms and Maintenance of Infrastructure

(Time Estimate – 30 Minutes 8:35 p.m.)

CONSENT AGENDA

(Time Estimate – 5 Minutes 8:40 p.m.)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** – Regular Town Council Meeting of May 10, 2006
- (3) **Approval of Warrant List** – May 24, 2006
- (4) **Recommendation by Town Administrator** – Woodside Highlands and Wayside II Road Maintenance District Tax Assessments
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing the San Mateo County Controller to Apply the Special Tax for the Woodside Highlands Road Maintenance District to the 2006-07 Tax Roll and to Collect the Tax at the same time as General County Taxes (Resolution No. __)
- (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing the San Mateo County Controller to Apply the Special Tax for the Wayside II Road Maintenance District to the 2006-07 Tax Roll and to Collect the Tax at the same time as the General County Taxes (Resolution No. __)
- (5) **Recommendation by Public Works Director** – FY 2006-2007 Street Resurfacing Project
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Letter Agreement Dated May 17, 2006 Between the Town of Portola Valley and Nichols Consulting, CHTD. For FY 2006/2007 Street Resurfacing Design (Resolution No. __)

REGULAR AGENDA

(Time Estimate – 30 Minutes 9:10 p.m.)

- (6) **Recommendation by Town Attorney** – Reimbursement Policy
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Adopting a Reimbursement Policy for Local Agency Officials (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 90 Minutes 10:40 p.m.)

- (7) **Discussion and Council Action** – Document Imaging for Planning & Building Files

- (8) **Discussion and Council Action** - Decision of which type of Delivery System to use for the Town Center Project
- (9) **Discussion and Council Action** – Storage Options for Town Center Project
- (10) **Recommendation by Town Administrator** – Not-for-Profit Agency Funding Requests
- (11) **Oral Report from Town Administrator** – Status of Town Center Project
There are no written materials for this item.
- (12) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 10 Minutes 10:50 p.m.)

- (13) **Town Council Weekly Digest** – May 12, 2006
- (14) **Town Council Weekly Digest** – May 19, 2006

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

PLEASE NOTE

The time estimates listed on this agenda are offered to guide the flow of the meeting and are not binding.