

TOWN COUNCIL MEETING NO. 692 APRIL 26, 2006

ROLL CALL

Mayor Toben called the meeting to order at 8:03 p.m. and led the Pledge of Allegiance. Ms. Howard called the roll:

Present: Councilmembers Davis, Derwin, Driscoll and Merk, and Mayor Toben  
Absent: None  
Others: Town Planner Mader, Town Attorney Sloan, Town Administrator Howard, and Deputy Clerk Hanlon

ORAL COMMUNICATIONS

Bill Henderson, Brookside Dr., said the main theme in Mayor Toben's interview in *The Almanac* was emergency preparedness. He felt that the Town Center project could be downsized with a lot more money given to preparedness issues. For example, there could be an emergency preparedness department, modular housing, medical staff or a fire engine. In the article, Mr. Boyce had asked why the Town Center wasn't put to a vote, which he [*Henderson*] supported. That way, the Council would know how much support the Town Center project had. The Council had split the Town apart, and there was still a chance to repair that by putting it on the ballot.

CONSENT AGENDA

By motion of Councilmember Davis, seconded by Councilmember Driscoll, the item listed below was approved with the following roll call vote:

Ayes: Councilmembers Davis, Derwin and Driscoll, and Mayor Toben  
Noes: None  
Abstain: Councilmember Merk

- (1) Warrant List of April 26, 2006, in the amount of \$118,717.36.

REGULAR AGENDA

- (2) Minutes of Town Council Meeting of April 12, 2006 (Removed from Consent Agenda)

Councilmembers submitted changes to the minutes of the 4/12/06 meeting. By motion and second, the minutes were approved as amended by a vote of 5-0.

- (3) Agreement with Siegel & Strain Architects for Construction and Administration of the Town Center Project

Ms. Howard reviewed her memo of 4/20/06 on the agreement with Siegel & Strain to implement the scope of services and budget approved by the Council at the 4/12/06 meeting. Noting that the total cost was slightly different from what was previously discussed, she said the agreement (p. 10) broke out expenses for both phases (not to exceed \$40,000) and included the LEED submittal for a new total of \$1,423,182. Mayor Toben said the total cost had been broken down for Phases I and II in some detail in the handout to show the various functions encompassed in the total job. Councilmembers discussed the cost breakdown. Councilmember Driscoll asked staff to find out what the line item "Commissioning" was.

Councilmember Davis moved approval of Resolution 2234-2006 Approving and Authorizing Execution of an Agreement Between the Town and Siegel & Strain Architects (AIA Document B-141/CMA 1992 Edition), as amended. Councilmember Driscoll seconded the motion, and it carried 4-0, with Councilmember Merk abstaining because LEED certification was included.

(4) Formal Notification to Current Tenants and Users of Town Center Buildings to Vacate Buildings by August 1, 2006

Ms. Howard reviewed her memo of 4/20/06 on notifying lessees and users of the Town Center to vacate by 8/1/06. Councilmember Driscoll said he and Ms. Lambert had both been in communication with the principal of the Woodland School, Scott Bell. Mr. Bell was comfortable with the art classes and tae kwon do classes moving to the school. The school had relatively strict agreements with the Ladera homeowners' association concerning traffic reduction management, and a dialogue had begun with them. Progress was also being made with the Village Square space for the science class. If the Woodland School arrangement fell through for the art programs, they could use the other half of the Village Square building. Alternatively, Nancy Lund could use the space for storage. As indicated earlier, The Sequoias was favorably inclined to house the children's music classes. He said there were options available, and people had been very cooperative in trying to help. Responding to Mary McCann, he said there might be some space for the Art Gallery in the Village Square building, but it was not known at this time. Responding to Yvonne Tryce, science class teacher, he said he hoped to have a month transition time. Ms. Tryce said she was not teaching during the summer this year, but she would like to set up for the fall class in August.

Bill Lane, Westridge, said the history of the Town government was critical and those records needed to be preserved—including the Martinez collection; he was pleased that the young people would be able to learn about the history of the Town through the display cases planned for the new library. He said he had an office in Town. There was a secretary's office that he thought could be used by Ms. Lund for her collection of Town records. She and Ms. Lambert would be coming to look at the space shortly. Mayor Toben expressed appreciation to the Lanes for their second major gift to the Town Center project. Mr. Lane noted that the first gift was restricted to the Town Hall and emergency center. He hoped the matching grant challenge would encourage and motivate people to contribute to the project.

Councilmember Driscoll moved to notify all lessees/users of the Town Center structures to vacate the spaces by 8/1/06. Councilmember Davis seconded the motion. Councilmember Merk said there were no signed leases or costs for the new spaces. He felt taking action on this item was premature. While a lot of good work was going towards finding alternate spaces, there was nothing in writing and costs were unknown.

Councilmember Driscoll said the gross rent for the Village Square space was around \$2,400/month. But, there had been some discussion about discounting that in return for a charitable donation to the Town Center project. The tenants would be asked to pay the old rent. As he understood it, Woodland School would have a private arrangement with each of the teachers at no additional cost to the Town. He also understood that there would be no additional cost from The Sequoias.

Responding to Mr. Lane, Mayor Toben said ABAG had not given the Town a deadline for canceling the insurance because the Town had demonstrated good faith progress in moving toward a resolution of the problem. Mr. Lane questioned what message would be sent to ABAG if this item was not approved. Councilmember Merk said it was interesting to see where ABAG spent their money; 28% of their claims were paid for sewer backups where city sewers flooded people's homes. The next 21% were paid for police causes. The Town was a risk for them, but compared to the risk that they assumed with the 32 towns and cities that were members of the pool, it was a very small risk. He did not think ABAG would assume the risk ad infinitum, but he felt it could be continued for a couple of months.

Mayor Toben said it was also important to maintain a schedule and minimize costs. To maintain that schedule, the demolition work needed to start in August. Delaying it 3-6 months could play havoc with the cost projections for the rest of the project. Councilmember Merk said his concern about taking action on this item now did not necessarily mean there would be any delay.

After discussion, Councilmember Driscoll noted that there was a legal requirement to give 30 or 60 days notice to the tenants. He amended his motion to notify the tenants of the intention to give them the legal notice at the required time in order to vacate by August 1 but reserved the right to rescind that if necessary. Formal notice would not be given until the required legal date. He added that he thought it was unlikely that there would be signed contracts for the spaces people would move into more than two months from now. Councilmember Merk said he was comfortable with the amended motion. Councilmember Davis amended his second. Mayor Toben suggested that the notice indicate it was a courtesy notice and that formal action would not be taken until June 1. Councilmember Davis suggested the notice indicate it was the Council's intent to give legal notice on such and such a date. Mayor Toben called for the vote, and the motion carried 5-0.

Mr. Lane added that ABAG was very impressed with the fact that the County library people had made a decision based on the safety of the employees that eventually led to removal of the library out of the existing building. He thought the Boy Scouts and a lot of other users were equally important. Additionally, it was possible that ABAG might tell the Town it had had enough time.

(5) First Amendment to Agreement with Maze & Associates for Auditing Services

Ms. Howard reviewed her memo of 4/21/06 on the first amendment to the agreement for auditing services. Referring to the Fees Attachment to the agreement, Councilmember Merk asked if the Controller's Report for four special districts could be costed out to the individual districts. He did not think the Town should be paying for auditing their finances. Responding, Ms. Howard said the Town could suggest that to the special districts. She noted that the Town was audited to ensure that the Town was taking proper care of the money that had been entrusted to it by assessed fees. The auditors had indicated that in most cases where a town acted as a trustee, there was a service charge, which the Town had never charged.

Councilmember Driscoll suggested allocating the auditor's fee against the funds the Town held on behalf of the four districts. Ms. Howard recommended sending the districts a letter asking them to pay their share. Councilmember Driscoll said he thought that would be reasonable. Mayor Toben suggested looking at the agreements.

By motion of Councilmember Driscoll, seconded by Councilmember Davis, Resolution No. 2235-2006 Approving and Authorizing First Amendment to the Agreement Between the Town and Maze & Associates Accountancy Corporation for auditing services was approved by a vote of 5-0.

(6) Adoption of the Adjustment to Appropriations Limit for Current and Prior Fiscal Years

Referring to Ms. Nerdahl's memo of 3/31/06 on the adjustment to the appropriations limit for current and prior fiscal years, Councilmember Merk asked for clarification of the statement before the recommendation. Responding, Ms. Howard said the appropriations limit that was calculated each year built on the previous year's limit. The Town had to be below the appropriations limit; if not, it meant that too much revenue was being collected from the residents. An error had been made two years ago that resulted in the Town being \$1,210,618 below the \$1,204,268 appropriations subject to limit. It was best to go back and correct the error in the year that it occurred. An error "in the Town's favor" meant it was lower than the appropriations limit.

By motion and second, Resolution No. 2236-2006 Adjusting the Appropriations Limit for 2004-05 and 2005-06 was approved by a vote of 5-0.

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(7) Discussion and Possible Council Action on AB 1234

Ms. Sloan reviewed her memo of 4/20/06 on the new law that required elected and appointed officials take two hours of ethics training every two years if they received compensation for their services or were reimbursed for their expenses. Responding to Councilmember Davis, she said if the Town paid the dinner fee for attendance by a Councilmember at another agency's meeting, that was considered reimbursement. Responding to Councilmember Davis, she said an invitation to a football game was a gift. Councilmember Merk noted that it was inaccurate to say in the memo that the Town "rarely" reimbursed officials for expenses for attending meetings. Mileage had been paid and other reimbursements made over the years.

Ms. Sloan said the law was not an effort to prohibit Councilmembers from going to meetings or being reimbursed for expenses. It required all cities that reimbursed officials to have a special reimbursement policy for reimbursing expenses. The policy would probably be 5-6 pages, but it would not be hard to prepare. All elected or appointed officials that were eligible for reimbursement would have to have two hours of training every two years. Some courses were being developed, and the self-study course attached to her memo was an example. There would probably also be some classes given locally by the League of California Cities. A form would be developed and people would swear that they took the two hours of training. Responding to Councilmember Derwin, she said even if you didn't submit any expenses for reimbursement, you would still have to take the training because you were eligible. Responding to Councilmember Merk, she said a committee member who purchased supplies that the city used for an event was different; if, however, the Town reimbursed that person for gas, that would count. Responding to Councilmember Davis, she said this did not affect staff—only elected and appointed officials that were eligible for reimbursement.

Councilmembers discussed the types of meetings/conventions that the policy would apply to. Councilmember Davis said by not having a policy, the Town would be saying that you had to pay for this yourself or not go. Many of these sessions had value.

Councilmember Merk said he belonged to a national organization that required two hours of ethics training every year, and he had participated for the last 10+ years. He described the classes, which he said were a joke. But, he thought people deserved to be reimbursed for meetings and/or conventions.

Councilmember Driscoll said in the current day and age, there were some issues that required town officials to have more regional knowledge. There were classes offered that Councilmembers might very well want to take. He thought there should be a policy.

Mayor Toben said his reticence had to do with imposing this requirement on the Planning Commissioners and ASCC members. One hour/year or two hours every two years was minimal, but it was an annoyance.

After discussion, Councilmembers agreed there should be a policy for reimbursement along with the required training.

(8) Consideration of Dog Park in Portola Valley

Mayor Toben reviewed Ms. Howard's memo of 4/20/06 and comments from the Conservation, Parks and Rec and Trails & Paths Committees when this was last discussed in 2003/2004. He said the matter had been tabled when the concerns of the Conservation Committee became apparent. Because of the recent

request to revise the policy concerning dogs on Coal Mine Ridge trails, he and Councilmember Driscoll thought the issue should be revisited. Councilmember Driscoll noted that the Trails & Paths Committee had voted 5-2 not to change the use policy on the Coal Mine Ridge trails. He agreed the idea of a dog park should be reconsidered. Mayor Toben said the Council's potential action was to refer the issue to the Committees for a renewed analysis.

Councilmember Driscoll said people viewed the concept of dog park differently, and he thought what the term meant should be clarified. The Parks and Rec Committee had a subcommittee responsible for this issue, and they could set forth what they thought was necessary for a dog park in terms of fencing, mowing schedules, etc. Then, a reaction could be obtained from the other Committees. Councilmember Merk said "open space" in this context also needs to be defined. He noted that in the past there had been a recommendation to make the dog park for residents' use only. He did not know if that was legal. If it was, keys and fees such as the system used in the past for the tennis courts involved a lot of staff time. He thought that people who had dogs in apartments who really needed a dog park would be the ones to use it. There were just a few people who thought their dogs needed to socialize with other dogs. He also questioned who would do the cleanup.

Councilmembers discussed the possibility of a dog park adjacent to Ford Field. Responding to Councilmember Derwin, Mayor Toben said the residents who had offered to fund part if not all of the cost in 2003 were willing to revisit the issue. He did not think the capital cost would be a problem, but maintenance would be a major issue. Councilmember Driscoll encouraged Parks and Rec to come up with a minimal design; he envisioned a fenced meadow.

Councilmember Davis said there were two issues. First, he thought the Trails & Paths Committee should be asked to articulate their decision about the Coal Mine Ridge trails in such a way that those who agreed or disagreed would have an opportunity to comment. He felt there had been some confusion. The second issue was the dog park. The private person who had offered to pay for it had been somewhat disappointed with the reaction from a number of constituents in Town. There was nowhere near the enthusiasm anticipated. There had been concerns about visual impacts, maintenance, etc. He agreed there was a disparate range of what "dog park" meant. He supported returning the issue to the Parks and Rec Committee and having them come forward with some specific recommendations on implementation, maintenance, etc. After that, it could be referred to the Trails & Paths and Conservation Committees. Councilmember Driscoll said he would convey the request to the Parks and Rec Committee and ensure their recommendations were sent to the other Committees for review.

(9) Stanford's Proposal to Pay for Improvements to Alpine Road Trail

Responding to Councilmember Driscoll, Ms. Sloan said he did not have a conflict of interest because the Council's decision would not impact the fact that Stanford was required to fund the trail—regardless of which agency received the funds.

Councilmember Davis said the formal letter from Stanford was dated 2/7/06 and described their agreement with Santa Clara County for improvements to the Alpine Road trail. The main points included: 1) Stanford would contribute up to \$2.8 million (indexed for building cost increases) for improvements in the Alpine Road trail in Portola Valley; 2) the work must be completed by 12/31/11; or, if a 2-year extension was requested and accepted, by 12/31/13; 3) the trail design, location, surface materials, width, etc., were all Portola Valley decisions; there was no Stanford trail design; 4) the trail must be approved by the Santa Clara County Director of Parks and Recreation; 5) the trail plan prepared for Stanford by Brian Kangus Faulk (BKF) met the Santa Clara requirements; and 6) the trail widths, treads, etc., in the County were unlikely to be the ones the Town would propose. He said there was a conflict of interest built into this agreement. If Santa Clara County did not approve the Town's trail plans, they would receive the full \$2.8 million (plus indexing). Any reduction in the scope resulted in Santa Clara receiving some funds. Any funds that Santa Clara received

from Stanford must go to mitigate impact "OS-3" in the EIR for the General Use Permit (i.e., recreational facilities). The Town could choose one of three ways to have Stanford pay for the trail improvements and any costs to comply with CEQA: a) a lump sum payment; b) payment of invoices as submitted; or c) an agreement with Stanford to perform the work. The agreement dealt with each jurisdiction independently; the Town's agreement would not rely on San Mateo County or Los Altos Hills. He felt this was an opportunity to ask the Trails & Paths Committee what improvements they would like to make—basically, at someone else's expense. For example, the Town tended to separate the various users, and there were a number of opportunities to do that along this trail. If the Council agreed with the Committee's recommendation, the Town would ask Santa Clara County if they agreed.

Responding to Councilmember Derwin, Councilmember Davis said this was all being done to mitigate Stanford's building activity. The County would like to have certain trail circulation, and they reserved the right to ensure that it was responsive to their needs. If they did not agree, they would receive the money and any amount that the Town didn't spend. Responding to Councilmember Derwin, he said Stanford had an engineering feasibility study done. He said Stanford was not recommending the BKF plan, which had been done to demonstrate that it could be done. He felt it was a very "un-Portola Valley-like" trail.

Mayor Toben introduced Jean McCown, Stanford Director of Community Relations.

Responding to Mayor Toben, Councilmember Davis said the BKF plan showed some restoration of the creek in the unincorporated area. If there were sufficient funds, some creek restoration was a possibility if desired. He said meetings with all of the parties needed to take place early on. While there was an awkward built in conflict of interest, he thought the County and Stanford were interested in improving the pathways.

Councilmember Merk said he concurred with Councilmember Davis's recommendation to forward the issue to the Trails & Paths Committee, but he also felt the Conservation Committee should be included. They had held field trips to the area and discussed possible alignments.

After discussion, Councilmember Driscoll recommended there be a meeting with Stanford and a Council subcommittee to go over the BKF plan. Then, it could be brought to a joint meeting of the Trails & Paths Committee and Conservation Committee to craft what the Town was interested in doing. Councilmember Davis said the citizenry should also be involved at some point in terms of the nature of the tread, placement, etc.

Town Planner Mader reviewed his memo to the Council dated 4/20/06. He noted that the Town Engineer could assist the committee when they went out on the trail to see how the sections related to what was there. As indicated in his memo, he said the Trails and Paths Element and Alpine Scenic Corridor Element were relevant to the evaluation of how this was placed.

Bill Lane said he recalled that Dwight Crowder had obtained some federal money at one time for the trail, and he assumed there were no restrictions because of that. He discussed a sign in Ladera opposite the Shell station that referred to the fact that the County had some direction over the trail in that area. Responding to Mr. Lane, Town Planner Mader said San Mateo County would be concerned with the trail in the unincorporated area to the Town boundary.

Lennie Roberts, Committee for Green Foothills, referred to her letter of 3/6/06 and said she wanted to be involved in any meetings on this issue.

Council agreed to refer the issue to the Trails & Paths Committee for analysis following the field trip. Mayor Toben suggested drafting a timeline for taking steps forward on this issue.

(10) Request by Teen Committee to Organize Ski Trip

Referring to Ellen Hoffman's memo of 4/19/06, Mayor Toben said the request was for input from the Council on the concept of organizing a day ski trip.

Councilmember Derwin said Ms. Hoffman had located a company (bayareaskibus.com) that took people to various ski places and charged around \$100/person. That included transportation, lift ticket, and a continental breakfast. There would be no expense to the Town. Ms. Hoffman wanted to get a sense of how the Council felt. The concern was that the MUR and classrooms would not be available, and it would be nice to come up with activities for the 12 to 14-year-olds. Mayor Toben said the concept could be applied to, for example, a summer outing to Great America. Responding to Councilmember Derwin, Ms. Howard confirmed that her son was the coordinator for teen activities in Palo Alto. They had wonderful activities for groups of kids, and they did not seem to have any problems as long as they were well chaperoned. She said a waiver and release form would be developed and reviewed by the Town Attorney. Councilmember Driscoll said as long as the Town would not be liable, he supported the idea.

Councilmember Davis also supported the idea. He noted that the original purpose of the Teen Committee was to involve the teens in some degree in public service such as events where they donated time or energy; the parties were secondary. He asked if there was any desire to return to the public service concept and get the youth more involved with the Town government. Responding, Councilmember Derwin said the Committee was still interested in that concept and was pursuing, for example, environmental projects.

Mayor Toben said he thought it would also be appropriate for the teens to learn some of the basic skills of advocacy. For some time, there was a notion that the teens might come up with a plan for a teen center. That required some organization and putting a plan together. A little work had been done, but it didn't get very far. He wanted the young people to know that they had a voice in the community. Additionally, he suggested the Committee review their charter to see if it was still relevant to what they were interested in.

Councilmember Driscoll discussed how busy today's youth seemed to be compared to his teenage years. He liked the idea of giving the youth a positive incentive to get involved with the notion that there might be a civic service part in line with it.

Referring to the sample permission slips, Councilmember Merk suggested they be updated to include terms like "guardian," etc.

(11) Reports from Commission and Committee Liaisons

(a) Planning Commission

Councilmember Derwin said the Commission continued its work on the revision of Resolution 500. The rationale and recommendations regarding limiting the size of basements was discussed and referred to the ASCC for review and comment.

(b) Community Events

Councilmember Merk said the Committee worked on the budget at the last meeting. They felt they would need to cater the holiday party and rent a space for a total of \$8,000-\$10,000. They were looking into alternate spaces. There would also be an increase in the budget for the Blues and BBQ event from \$33,000 to \$44,000. Responding to Mayor Toben, Ms. Howard said many of the Committees were showing double or triple budgets. She said the Blues and BBQ Committee had spent more than anticipated last year because of two separate mailings; but, they made \$86,000. Responding to Mayor Toben, she said the Committees had been made aware that they needed to be more conservative.

(c) Conservation Committee

Responding to Councilmember Merk, Town Planner Mader said the heritage tree ordinance would be discussed at the next Planning Commission meeting.

(d) Emergency Services Council

Councilmember Merk said the budget had been presented at the last meeting. Because of the difficulty with the South County Fire District and HAZMAT team, San Carlos and Belmont were asking that the administrative costs for HAZMAT be reimbursed to them. That increased the budget by 24%. For the average city in the County, that was \$8,000, and for the Town it was \$1,000. A motion had been made to approve the budget on the assumption that at the County city managers' meeting, all the city managers were aware of these numbers and no one had complained. The vote on the budget was split for the first time at 12-4. He was one of the four voting against because he did not want to vote on the budget without first getting the Town's approval. Ms. Howard noted that she received a copy of the budget just today. Councilmember Merk said it was not a lot of money for the Town, and the County got a lot of services from this group. They also brought in millions of dollars in Homeland Security grants.

(e) Parks and Rec Committee

Councilmember Driscoll said the Committee had invited each of the various soccer groups to attend the last meeting. This was precipitated by: (1) the feeling that there were conflicts in scheduling; and (2) teams without Town residents were using Town fields, while teams with Town residents were being shipped off to other cities. AYSO and CYSA had apparently worked things out in advance. They indicated that 55% of the participants came from Portola Valley and Woodside. It was apparent that AYSO had a significant number of Portola Valley residents; CYSA had less. For the adult soccer leagues, it appeared that there were only 1-2 members who were Portola Valley residents; they did not appear to be aware of the sensitivity of this issue. A second soccer field in Woodside had also been discussed. In general, the meeting went well, and each of the groups got to hear about the others. Additionally, it was noted that there was a post-internet baby boom; enrollments in the children's soccer leagues and schools had increased dramatically. He felt the scheduling problems would get more challenging. Councilmember Merk pointed out that the fields also needed some downtime for re-seeding, etc.

Responding to Councilmember Merk, Councilmember Driscoll said there had been some discussion about the differences between AYSO and CYSA. CYSA's coaches were pros and would be coaching the AYSO coaches. Responding to Councilmember Merk, he confirmed that the Woodside field was a combination field; in spring, it would be used for Little League. Responding to Councilmember Derwin, he said the Committee would follow up with each of the soccer groups to get a better sense of actual Town resident participation. The rosters themselves were somewhat dynamic as players dropped off, etc. He felt there had been a good dialogue, and the groups understood that Parks and Rec was responsible for this. The next meeting in May would be a discussion of use of the baseball fields.

Councilmember Driscoll said the Committee was also talking with the School District about locating a baseball diamond entirely within the Corte Madera School property.

Mayor Toben discussed an e-mail dated 4/20/06 from the Fields Commissioner of the Little League, David Denier, about renovating Ford Field. He reviewed his e-mailed response dated 4/20/06 that was included in the 4/21/06 digest. Councilmembers discussed donations from outside sources to Town fields and the sense of ownership/entitlement that could result.

Councilmember Driscoll said the Committee also discussed their budget. Some design fees were included



for a field at Corte Madera School as well as some funds for renovating parts of Ford Field. Responding to Councilmember Merk, he said the school felt they had the responsibility to provide the land; any cost associated with a backstop, etc., was the Town's or the baseball leagues'. Councilmember Davis felt it was appropriate for the baseball leagues to donate money to the school but did not think the Town should be spending money on a facility at the school. He discussed the increased professional nature of the fields, expectations, and implications.

WRITTEN COMMUNICATIONS

(12) Town Council 4/14/06 Weekly Digest

(a) Action Agenda for Special Council meeting on 4/12/06

Councilmember Merk noted that there had been two votes on the Siegel and Strain Agreement (item 10). The first was 5-0 to approve the agreement without LEED certification. Councilmember Davis suggested the Action Agenda be corrected and re-issued. Mayor Toben pointed out that on item 20, the vote was 5-2 from the Trails & Paths Committee for "no change." Additionally, when there was a single "no" vote, he suggested listing it as "no" versus "noes."

(13) Town Council 4/21/06 Weekly Digest

(a) San Francisquito Creek JPA Notice of Study Initiation and Public Meeting

Referring to the notice and the Proposed Study Area section (p. 1), Councilmember Merk said Woodside and Portola Valley were not mentioned. Similarly, they were not included in the list at the top of page 3. Councilmember Davis suggested that the report probably only referenced members of that JPA. Councilmember Driscoll suggested that the Town be represented at the next meeting. Council asked that staff follow up on the study and what the impact would be on the Town.

The meeting adjourned at 10:25 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk