



TOWN OF PORTOLA VALLEY

7:30 PM – Special Town Council Meeting

Wednesday, April 12, 2006

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

SPECIAL MEETING AGENDA

7:30 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Derwin, Vice Mayor Driscoll, Councilmember Merk, Mayor Toben

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Special Town Council Meeting of March 1, 2006
- (2) **Approval of Minutes** – of Regular Town Council Meeting of March 8, 2006
- (3) **Ratification of Warrant List** – March 22, 2006
- (4) **Approval of Warrant List** – April 12, 2006
- (5) **Recommendation by Public Works Director** – Purchase of new Maintenance Tractor

REGULAR AGENDA

- (6) **DISCUSSION** - Bob Zimmerman will present the Town's Fundraising Feasibility Report
- (7) **DISCUSSION** - Portola Valley Community Fund with an Update on Fundraising Efforts
- (8) **DISCUSSION** - Current Status of LEED Certification
There are no written materials for this item.
- (9) **DISCUSSION** - Current Status of Town Center User Groups
- (10) **Recommendation by Town Administrator** – Agreements with Siegel & Strain Architects for Construction Documents, Agreements, and Construction Administration for Town Center Project.
 - (a) Discussion and Approval of Scope of Work and Budget for Agreements between the Town of Portola Valley and Siegel & Strain for both Phase 1A and Phase 2 of the Town Center Project.
- (11) **Recommendation by Mayor Toben** – Formation of the Ad-Hoc Sausal Creek Advisory Committee to Study Possible Renovation of Sausal Creek at Town Center
 - (a) Approve Committee Charter
 - (b) Appoint Membership
 - (c) Approve Budget
- (12) **Recommendation by Town Administrator** – Philip Williams and Associates in Support of Ad-Hoc Sausal Creek Advisory Committee
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Philip Williams & Associates (Resolution No. __)

- (13) **Recommendation by Town Administrator** – Spangle Associates Agreement in Support of the Ad-Hoc Sausal Creek Advisory Committee
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Letter Agreement Dated April 12, 2006 between the Town of Portola Valley and Spangle Associates (Resolution No. __)
- (14) **Recommendation by Town Administrator** – Siegel & Strain Architects Agreement in Support of Ad-Hoc Sausal Creek Advisory Committee
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Letter Agreement Dated April 12, 2006 between the Town of Portola Valley and Siegel & Strain Architects (Resolution No. __)
- (15) **Recommendation by Councilmember Derwin** – Support of Library Funding Proposition 81
- (a) Resolution of the Town Council of the Town of Portola Valley Endorsing Proposition 81, The California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2006 (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (16) **Discussion** – Portola Valley Community Fund (PVCF) Request for Approval of 2nd Quarter Budget
- (17) **Recommendation by Cable & Utilities Undergrounding Committee** – Proposed change in Committee Charter
- (18) **Recommendation by Parks & Recreation Committee** – Proposed change in Committee Charter
- (19) **Discussion** – Date for Study Session to Discuss Options for “Delivery Systems” to use. General Contractor Bid or “Multiple Prime”.
- (20) **Reports from Commission and Committee Liaisons**
- There are no written materials for this item.*

WRITTEN COMMUNICATIONS

- (21) **Town Council Weekly Digest** - March 10, 2006
- (22) **Town Council Weekly Digest** - March 17, 2006
- (23) **Town Council Weekly Digest** - March 24, 2006
- (24) **Town Council Weekly Digest** - March 31, 2006
- (25) **Town Council Weekly Digest** - April 7, 2006

CLOSED SESSION

- (26) **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Government Code Section 54956.9(c)
Possible Initiation of Litigation: one case

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)