



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, January 11, 2006

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Derwin, Vice Mayor Driscoll, Councilmember Merk,
Mayor Toben

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **PRESENTATION** – Mayoral Proclamation in Recognition of the Kersten & Heckmann Land Donation
- (2) **PRESENTATION** – Recognition of 15 year Anniversary of Town Administrator, Angela Howard

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (3) **Approval of Minutes** – of Regular Town Council Meeting of December 14, 2005
- (4) **Approval of Warrant List** – January 11, 2006
- (5) **Recommendation by Assistant Town Administrator** – Agreement for Relocation of the Alternate Emergency Operations Center (EOC)\
 - (a) Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a Use Agreement Between the Town of Portola Valley and the Benedictine Fathers of the Woodside Priory, Inc. (Resolution No. __)

REGULAR AGENDA

- (6) **Recommendation by Planning Manager** – Amendment to Architectural and Site Control Commission Ordinance Regarding Term Limits and Policy Adoption for both Planning Commission and ASCC
 - (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 2.16 [Architectural and Site Control Commission] of Title 2 [Administration and Personnel] of the Portola Valley Municipal Code (Ordinance No. __)
- (7) **Recommendation by Assistant Town Administrator** – Narcotics Task Force Amendment to JPA
 - (a) Resolution of the Town of Portola Valley Approving and Authorizing Execution of the Second Amendment to Joint Powers Agreement Establishing the San Mateo County Narcotics Task Force (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (8) **Recommendation by Trails and Paths Committee** – Policy to Aid in Enforcement of Trail Use Restrictions
- (9) **Request** – Portola Valley Community Fund - Approval of First Quarter 2006 Expenses

- (10) **Discussion** – Scheduling a Special Council Meeting regarding the Council role in Emergency Preparedness for the Town
- (11) **Discussion** – Consideration of permanently changing the start time of Regular Council Meetings
- (12) **Request** - Payment of Invoice for 2005/2006 Wood Chipping Program from Woodside Fire Protection District
- (13) **Oral Report from Town Administrator** – Status of Town Center Project
There are no written materials for this item.
- (14) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

- (15) **Town Council Weekly Digest** - December 16, 2005
- (16) **Town Council Weekly Digest** - December 23, 2005
- (17) **Town Council Weekly Digest** - January 6, 2005

CLOSED SESSION

- (18) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(a)
Jacobson vs. Town of Portola Valley: (Real Party in Interest: Sausal Creek Association / Lodato)

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)