



# TOWN OF PORTOLA VALLEY

7:30 PM – Regular Town Council Meeting

Wednesday, September 23, 2009

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### 7:30 PM – CALL TO ORDER AND ROLL CALL

Councilmember Derwin, Councilmember Driscoll, Councilmember Merk, Vice Mayor Toben, Mayor Wengert

### ORAL COMMUNICATIONS

*(Time Estimate – 5 Minutes)*

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

### CONSENT AGENDA

*(Time Estimate – 10 Minutes)*

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – Regular Town Council Meeting of September 9, 2009
- (2) **Approval of Warrant List** – September 23, 2009
- (3) **Recommendation by Assistant Town Manager** – Rejection of Application of Darcy D. Quam to Present Late Claim

### REGULAR AGENDA

*(Time Estimate – 150 Minutes)*

- (4) **Discussion and Council Action** – Selection of Applicant to Provide Home Energy Assessments for Energy Efficiency and Conservation Block Grant (EECBG)
  - A. Ennovationz – Elisa Peters presenting
  - B. Acterra – Steve Schmidt presenting
  - C. Discussion and Adoption of Resolution
    - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing Ennovationz to Apply for the EECBG Funding Allocated to the Town and Implement the EECBG Projects Approved by the Energy Commission (Resolution No. \_\_)

OR

  - (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing Acterra to Apply for the EECBG Funding Allocated to the Town and Implement the EECBG Projects Approved by the Energy Commission (Resolution No. \_\_)
- (5) **Recommendation by Town Manager** – Approve use of Restricted Library funds to provide additional hours of Operation for the Portola Valley Library
- (6) **Recommendation by Town Attorney** – Adoption of a Policy Regarding the Distribution of Writings Submitted to members of the Town Council
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Adopting a Policy Regarding the Distribution of Writings Submitted to Members of the Town Council (Resolution No. \_\_)
- (7) **Discussion and Review** – Assistant Town Manager McDougall with Review of the Town of Portola Valley's Proposed Mitigation Strategies in Connection with an Update of its Local Hazard Mitigation Plan
  - [View Staff Memo](#)
  - [View Related Spreadsheet](#)

### COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

*(Time Estimate – 25 Minutes)*

- (8) **Request from the Conservation Committee** – Request to remove Bay trees from Town Owned Properties
- (9) **Reports from Commission and Committee Liaisons**

*There are no written materials for this item.*

**WRITTEN COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

(10) **Town Council Weekly Digest** – September 11, 2009

(11) **Town Council Weekly Digest** – September 18, 2009

**CLOSED SESSION**

(12) **REAL ESTATE NEGOTIATIONS**

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Government Code Section 54956.8

Property: Parcel # 076-261-010, 900 Portola Road

Negotiators – Town Attorney and Mayor

(13) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957

Title - Town Attorney

**REPORT OUT OF CLOSED SESSION**

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)