



TOWN OF PORTOLA VALLEY

8:00 PM –Town Council Meeting

Wednesday, November 12, 2008

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Derwin, Councilmember Driscoll, Councilmember Merk, Councilmember Toben, Vice Mayor Wengert

ORAL COMMUNICATIONS

(Time Estimate – 5 Minutes)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

(Time Estimate – 10 Minutes)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – Regular Town Council Meeting of October 22, 2008
- (2) **Approval of Warrant List** – November 12, 2008
- (3) **Recommendation by Mayor** – Town Administrator Employment Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of Amendment No. 8 to the Town Administrator Employment Agreement Between the Town of Portola Valley and Angela Howard (Resolution No. __)

REGULAR AGENDA

(Time Estimate – 75 Minutes)

- (4) **Recommendation by Public Works Director** – Agreement to provide Fencing for All Sport Court and Tennis Courts at Town Center
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Central Fence Company (Resolution No. __)
- (5) **Discussion and Council Action** – Report from Ad-Hoc Triangle Park Committee with Suggested Improvements to Triangle Park
- (6) **Recommendation by Town Administrator** – Amendment to FireArms Chapter of Title 9 [Public Peace, Morals and Welfare] of the Portola Valley Municipal Code
 - (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 9.08 [FireArms] of Title 9 [Public Peace, Morals and Welfare] of the Portola Valley Municipal Code (Ordinance No. __)
- (7) **Discussion** - Changing the Position Title from Town Administrator to Town Manager
- (8) **Discussion** - Policy on Town Officials and Staff Response to PV Forum Postings

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 15 Minutes)

- (9) **Appointment by Mayor** – Historic Resources Committee
- (10) **Oral Report from Town Administrator** - Status of Town Center Project
There are no written materials for this item.
- (11) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 10 Minutes)

(12) **Town Council Weekly Digest** – October 24, 2008

(13) **Town Council Weekly Digest** – October 31, 2008

(14) **Town Council Weekly Digest** – November 7, 2008

ADJOURN TO CLOSED SESSION

CLOSED SESSION

(15) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957

Title – Town Administrator

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library. Any writing or documents provided to a majority of the Town Council regarding any item on this agenda will be made available for public inspection at Town Hall located at 765 Portola Road, Portola Valley, CA. during normal business hours.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)