



# TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, July 23, 2008

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### **8:00 PM – CALL TO ORDER AND ROLL CALL**

Mayor Derwin, Councilmember Driscoll, Councilmember Merk, Councilmember Toben, Vice Mayor Wengert

### **ORAL COMMUNICATIONS**

*(Time Estimate – 5 Minutes)*

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

### **CONSENT AGENDA**

*(Time Estimate – 10 Minutes)*

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – Regular Town Council Meeting of July 9, 2008
- (2) **Approval of Warrant List** – July 23, 2008

### **REGULAR AGENDA**

*(Time Estimate – 30 Minutes)*

- (3) **Recommendation by Administrative Services Officer** – Agreement with Vision Internet for Web Design
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Vision Internet Providers, Inc. (Resolution No. \_\_)
- (4) **Recommendation by Assistant Town Administrator** – Agreement with Totlcom Incorporated for Telephone and Voice Mail System for Town Hall
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Totlcom Incorporated (Resolution No. \_\_)

### **COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

*(Time Estimate – 15 Minutes)*

- (5) **Oral Report from Town Administrator** - Status of Town Center Project  
*There are no written materials for this item.*
- (6) **Reports from Commission and Committee Liaisons**  
*There are no written materials for this item.*

### **WRITTEN COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

- (7) **Town Council Weekly Digest** – July 11, 2008
- (8) **Town Council Weekly Digest** – July 18, 2008

### **ADJOURNMENT**

#### **ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

#### **AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library. Any writing or documents provided to a majority of the Town Council regarding any item on this agenda will be made available for public inspection at Town Hall located at 765 Portola Road, Portola Valley, CA. during normal business hours.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)