



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, July 9, 2008

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER AND ROLL CALL

Mayor Derwin, Councilmember Driscoll, Councilmember Merk, Councilmember Toben, Vice Mayor Wengert

ORAL COMMUNICATIONS

(Time Estimate – 5 Minutes)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

(Time Estimate – 10 Minutes)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – Regular Town Council Meeting of June 11, 2008
- (2) **Approval of Minutes** – Regular Town Council Meeting of June 25, 2008
- (3) **Approval of Warrant List** – July 9, 2008
- (4) **Recommendation by Assistant Town Administrator** – Rate modification to the GreenWaste Recovery Agreement
- (5) **Recommendation by Administrative Services Officer** – Adoption of the 2008-2009 Appropriations Limit
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Determining and Establishing the Appropriations Limit for 2008-2009 (Resolution No. __)

REGULAR AGENDA

(Time Estimate – 45 Minutes)

PUBLIC HEARING

- (6) **PUBLIC HEARING** – Consideration of granting exception to Deviation Policy contained in Town Council Resolution No. 2279-2006 (“Amended Resolution 500”), for 16 & 42 Santa Maria Avenue, Lands of Hibbard and Lee
 - (a) Consider planning commission’s June 18, 2008 referral of recommendations for granting of exception to floor area limits in “Amended Resolution 500”
 - (b) If found appropriate, by motion grant exception to floor area limits contained in “Amended Resolution 500” for the Hibbard and Lee project
- (7) **Recommendation by Public Works Director** – Installation of Wood Flooring for Town Center Community Hall
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing Execution of an Agreement Between the Town and Merit Floor Care for Installation of Flooring Material and Entry into an Agreement with Summit Springs Design to Obtain Eucalyptus Flooring (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 45 Minutes)

- (8) **Discussion** – Fire Prevention/Preparedness Resident Awareness Campaign
- (9) **Report by Planning Manager** – Planning Department Activity Report
- (10) **Recommendation by Town Administrator** – Approval of the 2008-2009 Planning Program
- (11) **Appointments by Mayor** – Open Space Acquisition Advisory Committee
Appointees - Ron Walter & Karin Wick

- (12) **Oral Report from Town Administrator** - Status of Town Center Project
There are no written materials for this item.

- (13) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 10 Minutes)

- (14) **Town Council Weekly Digest** – June 27, 2008
(15) **Town Council Weekly Digest** – July 3, 2008

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library. Any writing or documents provided to a majority of the Town Council regarding any item on this agenda will be made available for public inspection at Town Hall located at 765 Portola Road, Portola Valley, CA. during normal business hours.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)