



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, June 11, 2008

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER AND ROLL CALL

Mayor Derwin, Councilmember Driscoll, Councilmember Merk, Councilmember Toben, Vice Mayor Wengert

ORAL COMMUNICATIONS

(Time Estimate – 5 Minutes)

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

(Time Estimate – 10 Minutes)

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – Regular Town Council Meeting of May 28, 2008
- (2) **Approval of Warrant List** – June 11, 2008
- (3) **Recommendation by Assistant Town Administrator** – Woodside Highlands and Wayside II Road Maintenance District Tax Assessments
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing the San Mateo County Controller to Apply the Special Tax for the Wayside II Road Maintenance District to the 2008-09 Tax Roll and to Collect the Tax at the same time as the General County Taxes (Resolution No. __)
 - (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing the San Mateo County Controller to Apply the Special Tax for the Woodside Highlands Road Maintenance District to the 2008-09 Tax Roll and to Collect the Tax at the same time as General County Taxes (Resolution No. __)

REGULAR AGENDA

(Time Estimate – 75 Minutes)

PUBLIC HEARING

- (4) **PUBLIC HEARING** – Tobacco Retailer Permit Ordinance
 - (a) Second Reading of Title, Waive Further Reading, and Adopt an Ordinance of the Town Council of the Town of Portola Valley Adding Chapter 8.26 [Tobacco Retailer Permit] to Title 8 [Health & Safety] of the Portola Valley Municipal Code (Ordinance No. __)
- (5) **Discussion and Council Action** – Recommendation by Study Group for the Oak Tree at Ford Field
(Please visit site prior to meeting)
- (6) **Request from Public Works Director** - Authorization for Additional Design Services with Siegel & Strain
- (7) **Presentation by Town Administrator** – Review Proposed 2008/2009 Budget and set Public Hearing

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(Time Estimate – 45 Minutes)

- (8) **Report from Planning Manager** - Construction Activities pursuant to Noise Ordinance Limitations
- (9) **Report from Town Administrator** – Proposed Emergency Water Tank at Town Center

- (10) **Request from Friends of Sausal Creek** – Agreement with Acterra for Plants for the Sausal Creek Daylighting Project
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Acterra Native Plant Nursery for Propagation of Plants for the Sausal Creek Project (Resolution No.____)
- (11) **Appointments by Mayor** – Parks & Recreation Committee
- (12) **Oral Report from Town Administrator** - Status of Town Center Project
There are no written materials for this item.
- (13) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

(Time Estimate – 10 Minutes)

- (14) **Town Council Weekly Digest** – May 30, 2008
- (15) **Town Council Weekly Digest** – June 6, 2008

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library. Any writing or documents provided to a majority of the Town Council regarding any item on this agenda will be made available for public inspection at Town Hall located at 765 Portola Road, Portola Valley, CA. during normal business hours.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)