



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, December 14, 2005

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Comstock, Mayor Davis, Councilmember Driscoll, Councilmember Merk,
Vice Mayor Toben

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **Recommendation by Town Administrator** – Certification of November 8, 2005 Consolidated Special and General Municipal Election
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Declaring Canvass of Returns and Results of General Municipal Election Held on November 8, 2005 (Resolution No. __)

REORGANIZATION OF THE TOWN COUNCIL

- (a) Installation of Councilmembers
- (b) Election of Mayor
- (c) Election of Vice Mayor

COUNCIL RECOGNITION – George Comstock, Former Mayor and Councilmember

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** – of Regular Town Council Meeting of November 9, 2005
- (3) **Approval of Minutes** – of Special Town Council Meeting of November 21, 2005
- (4) **Approval of Warrant List** – December 14, 2005
- (5) **Recommendation by Mayor** – Town Administrator Employment Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of Amendment No. 5 to the Town Administrator Employment Agreement Between the Town of Portola Valley and Angela Howard (Resolution No. __)
- (6) **Recommendation by Assistant Town Administrator** – COPS Funding 2005-06
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Continuing the Supplemental Law Enforcement Services Fund Through Citizens Options for Public Safety Program and Maintaining a Separate Budget Account for 2005-2006 Fiscal Year (Resolution No. __)
- (7) **Recommendation by Public Works Director** – Notice of Completion for the 2005/2006 Street Resurfacing Project
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley to Accept the Completed 2005/2006 Street Resurfacing Project #PW2006-01 and Authorizing Final Payment to “Valley Slurry Seal Company” Concerning Such Work, and Directing the Town Clerk to File a Notice of Completion (Resolution No. __)

- (8) **Recommendation by Assistant Town Administrator** – Amendment to Animal Control Chapter of Municipal Code
- (a) Second Reading of Title, Waive Further Reading, and Adopt an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 6.04 [Animal Control] (Ordinance No. __)

REGULAR AGENDA

- (9) **Recommendation by Assistant Town Administrator** – Agreement with MuniFinancial for Construction Traffic Impact Fees
- (a) Resolution of the Town of Portola Valley Approving and Authorizing Execution of Agreement for Consultant Services Between the Town of Portola Valley and MuniFinancial (Resolution No. __)
- (10) **Discussion** – Potential Reduction in the Newly Approved Utility Users Tax Rate

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (11) **Discussion** – Residents Concerns Regarding Reoccurring Noise
- (12) **Recommendation by Councilmember Toben** – Consideration of Policy to address the request from the Portola Valley Community Fund regarding procedure for paying operational costs
- (13) **Oral Report from Town Administrator** – Status of Town Center Project
There are no written materials for this item.
- (14) **Reports from Commission and Committee Liaisons**
There are no written materials for this item.

WRITTEN COMMUNICATIONS

- (15) **Town Council Weekly Digest** - November 23, 2005
- (16) **Town Council Weekly Digest** - December 2, 2005
- (17) **Town Council Weekly Digest** - December 9, 2005

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)