



# TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, September 28, 2005

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### **8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Councilmember Comstock, Mayor Davis, Councilmember Driscoll, Councilmember Merk, Vice Mayor Toben

### **ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

### **CONSENT AGENDA**

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of September 14, 2005
- (2) **Approval of Warrant List** – September 28, 2005
- (3) **Recommendation by Assistant Town Administrator** – Use Agreement to Locate an Alternate Emergency Operation Center at the Woodside Priory
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a Use Agreement Between The Town of Portola Valley and the Benedictine Fathers of the Woodside Priory, Inc. (Resolution No. \_\_)

### **REGULAR AGENDA**

- (4) **Recommendation by Town Administrator** – Fortieth Anniversary of The Almanac
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Honoring The Almanac on the Occasion of Its Fortieth Anniversary (Resolution No. \_\_)

### **PUBLIC HEARING**

- (5) **PUBLIC HEARING** – Appeal of Planning Commission Decision Regarding Sausal Creek Associates
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Denying the Appeal of Mr. Donald Jacobson of Planning Commission Approvals of Tentative Subdivision Map Application X6D-30 and Site Development Permit X9H-390 for Sausal Creek Associates (Resolution No. \_\_)
- (6) **Recommendation by Town Planner & Attorney** – Approval of Town Center Plan and Certification of Final EIR Report
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Certifying the Final Environmental Impact Report and Adopting Findings, A Statement of Overriding Considerations, and a Mitigation Monitoring Program for the Portola Valley New Town Center Project (Resolution No. \_\_)

- (7) **Recommendation by Assistant Town Administrator** – Adoption of Risk Management Policy
  - (a) Adoption of a Resolution of the Town of Portola Valley Adopting a Risk Management Policy (Resolution No. \_\_)
- (8) **Discussion** – Consideration of a Policy Regarding the Disbursement of the Utility Users Tax to the General Fund
- (9) **Discussion** – Consideration of a Policy Regarding Placement of Items on the Town’s Website
- (10) **Discussion** – Consideration of a Town Wide Mailing Regarding the New Town Center Project

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

- (11) **Appointment by Mayor** – Parks & Recreation Committee
- (12) **Oral Report from Town Administrator** – Status of Town Center Project
- (13) **Reports from Commission and Committee Liaisons**

**WRITTEN COMMUNICATIONS**

- (14) **Town Council Weekly Digest** - September 16, 2005
- (15) **Town Council Weekly Digest** - September 23, 2005

**CLOSED SESSION**

(16) **REAL ESTATE NEGOTIATIONS**

- (a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
Government Code Section 54956.8  
Property: 815 Portola Road  
Negotiators – Christ Church, Town Attorney and Town Administrator  
Under Negotiation – Price and Terms

**REPORT OUT OF CLOSED SESSION**

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)