



# TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, February 27, 2008

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### **8:00 PM – CALL TO ORDER AND ROLL CALL**

Mayor Derwin, Councilmember Driscoll, Councilmember Merk, Councilmember Toben, Vice Mayor Wengert

### **ORAL COMMUNICATIONS**

*(Time Estimate – 5 Minutes)*

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

### **CONSENT AGENDA**

*(Time Estimate – 10 Minutes)*

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** –Town Council Meeting of February 13, 2008
- (2) **Approval of Warrant List** – February 27, 2008

### **REGULAR AGENDA**

*(Time Estimate – 75 Minutes)*

- (3) **Discussion and Council Action** – Resolution in support of Tuolumne River Water Conservation
  - (a) Presentation by Palo Alto Councilmember Peter Drekmeier, Bay Area Program Director for the Tuolumne River Trust
  - (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley in Support of Water Conservation, Efficiency and Recycling Rather than Increasing Diversions from The Tuolumne River (Resolution No. \_\_)
- (4) **Recommendation by Assistant Town Administrator** – State of California Land and Water Conservation Fund Program Grant application for the Sausal Creek Project
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving the Application For Land and Water Conservation Fund Sausal Creek Project (Resolution No. \_\_)
- (5) **Recommendation by Public Works Director** – Engineering Services for Town Center Project
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement between the Town of Portola Valley and Lea and Braze Engineering, Inc. (Resolution No. \_\_)
- (6) **Recommendation by Public Works Director** – Amendment to Agreement with Minton Door Inc.
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of Change Order #1 to the Agreement Between the Town of Portola Valley and Minton Door Company (Resolution No. \_\_)

### **COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

*(Time Estimate – 160 Minutes)*

- (7) **Report from the Emergency Preparedness Committee** – Field Visit to Foster City Emergency Operations Center  
*There are no written materials for this item.*
- (8) **Recommendation by Parks and Recreation Committee** – Request for Proposal in Athletic Field Analysis of Artificial Turf, Sod/Seed Grass and Native Grass
- (9) **Report from Planning Manager Lambert** – Municipal Regional Stormwater Permit

**(10) Recommendation by Assistant Town Administrator – Approval of Job Description**

(a) Police Commissioner

**(11) Oral Report from Town Administrator - Status of Town Center Project**

*There are no written materials for this item.*

**(12) Reports from Commission and Committee Liaisons**

*There are no written materials for this item.*

**WRITTEN COMMUNICATIONS**

*(Time Estimate – 10 Minutes)*

**(13) Town Council Weekly Digest – February 15, 2008**

**(14) Town Council Weekly Digest – February 22, 2008**

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library. Any writing or documents provided to a majority of the Town Council regarding any item on this agenda will be made available for public inspection at Town Hall located at 765 Portola Road, Portola Valley, CA. during normal business hours.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)