

TOWN COUNCIL SPECIAL MEETING NO. 736, JANUARY 24, 2008

ROLL CALL

Mayor Derwin called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance. Ms. Howard called the roll:

Present: Councilmembers Driscoll, Merk, Toben and Wengert, and Mayor Derwin  
Absent: None  
Others: Town Administrator Howard, Town Planner Mader, Assistant Town Attorney Prince, Asst. Town Administrator McDougall, Planning Manager Lambert and Asst. Clerk Hanlon

ORAL COMMUNICATIONS: None.

(1) PLANNING COMMISSIONER APPLICANT INTERVIEWS

Mayor Derwin said once a Planning Commissioner was appointed, he/she would start to serve immediately for a term of four years. All of the applicants had been informed of their twenty-minute timeslots. She said the Council would discuss the interviews and vote later in the evening.

(a) Ron Walter

Mr. Walter (letter dated 9/5/07) discussed: 1) his time in Town; 2) interest in volunteering for the Town; 3) work with the fundraising committee for the Town Center; 4) career with a power generating company and work in geo thermal and natural gas systems; 5) experience with local government and building power plants; and 6) interest in tackling big issues facing the Planning Commission. Responding to questions from Councilmembers, he discussed 7) familiarity with recent Planning Commission issues; 8) attendance at Planning Commission meetings; 9) achieving sustainability and green building; 11) support of Town actions to preserve the Town's character and control development; 12) challenges going forward; 13) personal qualities he would bring to the Planning Commission; 14) role of Town government; 15) areas of the General Plan needing updates; 16) improving outreach to involve the public; and 17) response of residents to the basement issue and recommendations to achieve a solution.

(b) Denise Gilbert

Ms. Gilbert (letter dated 11/14/07) discussed: 1) time in Town; 2) service on Trails and Paths Committee; 3) rural character of the Town, low density, and natural landscape; 4) formal education; 5) work in bio tech industry; 6) approach to problem solving; and 7) availability. Responding to questions from Councilmembers, she discussed: 8) attendance of Planning Commission meetings and familiarity with recent issues; 9) breadth of issues before the Planning Commission; 10) creek setback ordinance; 11) implementing sustainable building practices; 12) importance and preservation of low-density housing in Town; 13) challenges the Planning Commission would be facing; 14) approach to sensitive/controversial issues; 15) importance of communication; 16) guiding principles for Town planning; 17) methods of outreach; 18) BMR/higher density housing in Town; and 19) qualities she would bring to the Planning Commission.

(c) Clay Baker

Mr. Baker (letter dated 1/8/08) discussed: 1) time in Town; 2) career in home design, specializing in green design; 3) desire to give back to the community; 4) formal education; and 5) early work in high tech. Responding to questions from Councilmembers, he discussed: 6) familiarity with issues facing the Planning Commission; 7) Town's regulations to ensure homes blended with the environment; 8) lack of

communication about the basement regulations; 9) AB 32 and other programs to reduce energy usage; 10) importance of architectural community in green building; 11) cement, CO<sub>2</sub> emissions and alternatives; 12) size of buildings; 13) development in Emerald Hills; 14) priorities facing the Town and Planning Commission; 15) damage control and need for improved communication; 16) use of the Town's website; 17) impacts of structures on the environment in relation to the economy of the community; 18) work of the USGBC; 19) green practices and projects; 20) guiding principles for Town planning; 21) improving outreach; and 22) square footage, green building and property values.

(d) Karen Wick

Ms. Wick (letter dated 1/11/08) discussed: 1) time in Town; 2) desire to be more involved with the community; 3) availability; 4) service on Community Events Committee; and 5) professional experience in human relations. Responding to Councilmembers, she discussed: 6) familiarity with Planning Commission actions; 7) implementing green building practices; 8) importance of setbacks and FARs; 9) priorities for the Planning Commission going forward; 10) balancing family time with service to the Town; 11) improving outreach; 12) PV forum and website; 13) process to resolve the basement issue and committee makeup; 14) pros and cons of basements; and 15) qualities she would bring to the Planning Commission.

(e) Stefan Unnasch

Mr. Unnasch (letter dated 1/11/08) discussed: 1) interest in environmental construction activities; 2) work on Climate Protection Task Force; 3) experience in construction; 4) interest in local flora and fauna; 5) professional experience in fuels and greenhouse gas emissions; 6) life cycle analysis; and 7) guiding the Town with environmental principles. Responding to Councilmembers, he discussed: 8) time in Town; 9) familiarity with Planning Commission issues and actions; 10) Natthorst Triangle issue and affordable housing; 11) issues involved in basements; 12) process for basement committee; 13) slope density and FARs; 14) green building and existing homes; 15) biggest challenges facing the Planning Commission moving forward; 16) commercial businesses in Town; and 17) guiding principles for Town planning.

(f) Craig Buchsbaum

Mr. Buchsbaum (letter received 1/11/08) discussed: 1) reason for applying; 2) service on Creekside Corridor Committee; 3) reaching Town objectives and individual property rights; 4) basements; 5) involvement with negotiation and arbitration; and 6) the role of the Council and Planning Commission. Responding to Councilmembers, he discussed: 7) time in Town; 8) familiarity with Planning Commission issues; 9) implementing green building practices; 10) mandatory restrictions, costs, and net energy savings; 11) Town zoning and property values; 12) quality of life in Town as opposed to other communities; 13) character of the Town; 14) challenges facing the Planning Commission; 15) communicating mutual objectives and goals with residents; and 16) retaining and enhancing Town qualities.

(2) Proclamation Honoring Beverly Lipman for Outstanding Fundraising Efforts

Mayor Derwin read the proclamation honoring Beverly Lipman for her fundraising efforts, which led to the purchase of additional open space and improvements to Shady Trail. Ms. Lipman thanked the Council, noting that she had help with the fundraising.

CONSENT AGENDA (All items removed)

REGULAR AGENDA

(3) Minutes of the Town Council Special and Regular Meetings on January 9, 2008 (Removed from consent agenda)

Councilmembers Driscoll and Merk submitted changes to the minutes of the 1/9/08 meetings. By motion and second, the minutes were approved as amended by a vote of 4-0, with Councilmember Toben abstaining.

(4) Warrant List of January 24, 2008 (Removed from consent agenda)

By motion of Councilmember Driscoll, seconded by Councilmember Wengert, the Warrant List of 1/24/08 in the amount of \$331,848.73 was approved with the following roll call vote:

Ayes: Councilmembers Driscoll, Toben and Wengert and Mayor Derwin.  
Noes: None  
Abstain: Councilmember Merk

(5) Proposal to Provide Web Design and Implementation Services

Ms. Howard reviewed the staff memo of 1/24/08 on Two Fish West's proposal for redesign of the Town's website. She noted that Margaret Atmar and Sharon Hull Dinsmore were present to answer any questions.

Responding to Councilmember Wengert, Two Fish needed to have a better understanding of the content and scope of the work for the follow-on phases before an overall estimate could be provided. The initial phase would consist of a lot of information gathering to try to come up with a high-level design and concept of what would be involved. The staff assigned to the project would be sorting through some of the options. Before going on to the other phases, a budget would be developed. Once the project definition was refined, there would be a better understanding of the scope of the project. Responding to Councilmember Wengert, Two Fish said part of the purpose of doing the survey would be to speak with representatives of every department and all of the committees to understand what types of things they envisioned the website would do. Questions like, "How can the website help you perform your job more efficiently?" would be asked to help determine what should be proposed. Responding to Councilmember Wengert, Two Fish said if the Town wanted to include video that would be looked at. The cost of on-going videos, delivery of videos and bandwidth would all need to be looked at. Councilmember Wengert suggested uploaded videos could be used as a starting point; some uploaded videos could be extremely useful. Responding to Councilmember Wengert, Two Fish said reviewing the current site and development of surveys could start as soon as the agreement was signed. She did not recommend shortening the schedule, but work could start sooner than indicated. Timeframes had been expanded to ensure there was adequate time for response to the survey.

Responding to Councilmember Toben, Two Fish said they had worked with municipalities on database systems but not on websites. They had worked with universities in developing their websites. Councilmember Toben said cities were different, and there could be a few unknowns encountered. The citizenry had a lot of energy to bring to a project like this. With respect to the budget, he did not recall ever going into a phased project where there wasn't a "not to exceed" or a ballpark figure for the total cost. Responding to Councilmember Toben, Two Fish said the Town could sever its ties to Two Fish at the end of phase one and look for a better deal somewhere else. At the end of every phase, a product would be delivered that could be used to guide the next phase if the Town wanted to do a RFP for other contractors. They felt it was better for the Town not to commit to a phased project up front. If the Council was not satisfied, a good set of working documents for the next phase would be provided. Responding to Councilmember Toben, Two Fish said there were too many variables and technologies at this point to come up with an estimate. The Website right now was not meeting the needs, and there were a lot of changes that had happened in the last five years since the website was initially designed. Councilmember Toben said he would prefer to have a range. Responding to Councilmember Toben, Two Fish said it was hoped that the project would be done some time in the fall. Councilmember Toben said he would like to have it done quickly, but not sloppily. An inclusive and thoughtful website was more important than speed. Two Fish said that was why there was so much emphasis on the initial phase. The goals needed to be outlined

to ensure what was being proposed would meet those goals. Responding to Councilmember Toben, Ms. Howard said \$22,300 was budgeted for an update of the basic design. It didn't include the proposed comprehensive outreach to the community. Staff realized that though they had an idea of what people wanted, that information need to be obtained; the outreach was essential. Staff, Council, each committee, etc., would be surveyed. The survey would be put on the website and advertised. It would be an intense process, but the goal was to get as many responses as possible. She felt one of the best ways to reach the community was through the website. The budgeted \$22,300 would cover the initial phases. How much hardware, software, time to train staff, etc., would need to be determined. She noted that the newsletter cost almost \$8,000 per run.

Responding to Councilmember Driscoll, Ms. Lambert said doing permits on line would be discussed. Councilmember Driscoll said the Town had spent thousands of dollars digitizing and scanning both administrative and planning documents. Staff would be moving into a new building with space for servers, Ethernet, etc. The initial cost was part of a much larger picture. Two Fish said it would need to be determined whether the Town wanted building and planning documents submittable on line. The fact that the current documents were digitized made a big difference. All the existing systems would need to be integrated, which was a big task. Councilmember Driscoll said it seemed like a lot of money, but if the Town was still relying on paper, it would have to hire clerical staff, have file cabinets and storage space, etc., to deal with it. Those costs would be saved by doing this.

Councilmember Wengert felt the Town would be able to estimate much more robustly next year's budget. She also shared Councilmember Toben's concern about not having a max contract price or "not to exceed" language. She did, however, understand why it was being done this way. She also liked the fact that it was separable and transportable if necessary.

Councilmember Driscoll said it was like the General Plan. Every ten years or so, the Town needed to take a look and see if it was going in the right direction. In this case, the Town's systems were all undergoing that look. Ten years ago, people weren't clamoring for the website and were surprised the Town had one. It was time to do an analytical approach and do it right.

Ms. Howard said when the website was launched, a lot of outreach was planned to draw people to it.

By motion of Councilmember Wengert, seconded by Councilmember Toben, Council directed staff to proceed with an agreement for Phase 1 by a vote of 4-0, with Councilmember Merk abstaining.

#### COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

##### (6) Appointment of Planning Commissioner

Mayor Derwin and Councilmembers all agreed the candidates were very good, which would make it more difficult.

Councilmembers discussed: 1) nature of the work of the Planning Commission; 2) need for good communicators and consensus builders on the Commission; 3) candidates' interest in the basement issue; 4) areas of expertise of the candidates; 5) candidates' work on other Town committees; 6) approaches to problem solving; 7) Councilmembers' personal knowledge of candidates; 8) open-mindedness; 9) management and leadership experience; 10) composition of the current Planning Commission and need for diversity; 11) familiarity with Planning Commission issues; 12) experience in energy and green building; and 12) understanding of Town values.

After discussion, Mayor Derwin appointed Denise Gilbert to the Planning Commission. By motion of Councilmember Toben, seconded by Councilmember Merk, Council concurred by a vote of 5-0.

Councilmember Driscoll said it was important that the other candidates be thanked and encouraged to apply for other committees. Councilmember Wengert agreed noting that many of the candidates had extensive knowledge of energy issues.

Jon Silver thanked the Council for extending the application deadline to bring in more applicants. He agreed it was important to encourage these candidates to serve on other committees.

(7) 2008 Commissions and Committees

Referring to the roster of 2008 memberships, Ms. Howard said Ms. Gilbert would be added to the Planning Commission. There was now a vacancy on the Trails and Paths Committee. Responding to Mayor Derwin, Councilmember Driscoll said the Community Events Committee had not posted their vacancies and went ahead and filled the slots. Normally, new members submitted a letter and the Council discussed the Chair's recommendation to add new members. Responding to Mayor Derwin, Ms. Howard said letters of application were recently submitted for two of the three new members of the Community Events Committee. Councilmember Driscoll said he preferred to have the vacancies noticed. Ms. Howard suggested not appointing the three new candidates and noticing the three vacancies. Councilmembers agreed that the correct process should be followed and that Councilmembers needed to see the letters in order to appoint members.

Responding to Councilmember Toben, Ms. Howard confirmed that there were no Planning Commission terms expiring in 2008; three would expire in 2009. Responding to Councilmember Merk, she said it had been a policy for years that if someone served on one of the commissions, they did not serve on another committee. Councilmember Driscoll said if someone was willing to do the work, he/she should not be forced to choose one or the other. Mayor Derwin agreed. Councilmembers agreed that if Ms. Gilbert wanted to stay on the Trails and Paths Committee, she could.

Mayor Derwin appointed the 2008 memberships to committees and commissions shown on the roster as amended. By motion of Councilmember Driscoll, seconded by Councilmember Merk, the Council unanimously concurred.

(8) 2008 Council Liaison Appointments

Councilmember Merk moved Council's concurrence with the 2008 liaisons shown on the roster. Councilmember Toben seconded. Councilmember Driscoll said he had been appointed as liaison to Stanford, but his wife worked at Stanford. Mayor Derwin said she would be the liaison. Mayor Derwin called for the question, and the liaisons were approved as amended by a vote of 5-0.

(9) Ad Hoc Committee to Review Proposed Basement Ordinance

Ms. Howard said the latest list of individuals who inquired about being on the committee had been distributed. Mayor Derwin recommended the committee members not be appointed tonight but have the Council discuss the mechanics--such as how many members, criteria for selection of members, balance of the committee, etc. Councilmember Merk said he did not know a lot of the individuals and would have a difficult time determining whether the committee was balanced.

Mayor Derwin said she hoped Councilmember Wengert would lead the group.

Councilmember Wengert suggested the Council discuss the process to be followed and what a reasonable number for the committee might be. She suggested a co-chair from the Planning Commission be assigned. An ASCC member should also be appointed. After determining the process and membership number, the next focus should be on the communication aspect. However the members were selected, the whole

community should have enough information to ensure that everyone was aware of how the committee was formed, what its purpose was, what its objectives were, the timing, etc. All forms of communication should be used to communicate the process. This would be a complex discussion, and she felt a number of the Planning Commission candidates would be terrific. She suggested a subcommittee consisting of herself, a Planning Commissioner and an ASCC member interview people who were interested in order to come up with a balanced mixture. The only way to determine that would be to talk to people and see what their interests were and explain what they would be asked to do as part of this team. The goal was to have a balanced group with a finite task and a finite time period. The options would range from a recommendation to do nothing to adopting the ordinance. It needed to be completely open.

Councilmember Merk said there were 18 people on the list; adding the Planning commissioner, ASCC member and Councilmember meant 21 people. Councilmember Toben said the Sausal Creek group consisted of twelve, noting that the group's goal was a consensus. Councilmember Wengert said that should be the goal here, too. It would take outreach to understand: a) those issues that the community felt were not addressed in the ordinance; and b) what they felt was wrong with the ordinance. At the same time, there needed to be a fair representation of what the objectives were that the Planning Commission felt the ordinance met.

Town Planner Mader said he had been concerned that the Planning Commission did not have the benefit of what had gone on recently because people had not come to the meetings. The Commission acted thinking they were doing what was acceptable. It had been noticed in the paper, and notices were posted. The Commission had taken a bum rap by those who said this was an underhanded thing they had done knowing that people didn't know about it. He hoped that the process would involve the Commission so that they had the benefit of this new information, which might well have affected what they brought forward. If it was to be consensus based, it might go to the Commission so that they had an opportunity to consider and possibly modify their recommendation to the Council. He felt the Commission had been unfairly criticized.

Councilmember Driscoll said about six years ago, the Town Center Citizens Advisory Committee was an effort to try to air as much of the issue as possible. The involvement had not been limited. It started out with 20-25 people. In that process, the attendance dropped with each meeting as people burned out on the issue or heard the rational voices and became more comfortable with what was proposed. If this committee was limited, there might be the same level of attrition.

Councilmember Toben said from his experience with Sausal Creek and the Coal Mine Ridge issues, if you invested in people a sense of responsibility that they needed to show up and that they would be active masters of their fate, they showed up. With a group of 25, it was much easier to see attrition and fall out. But, with open meetings, anyone who wasn't selected for the committee was still entitled to come to the meetings. For the Coal Mine Ridge group, some ground rules had been rigorously defined for engagement by those who were not members of the committee. Limited participation from the audience was permitted, but it was stressed to the audience that the good citizens who stepped up to be on the committee were obliged to confer back with their stakeholders and constituencies to try to enlist that input, distill it down and make it useful in the process. That was a process that had some contrasts to the Sausal Creek issue, which happened from a different starting point. Before the Town went into those two processes, the Council signed off on memoranda that addressed the two customized processes. You would definitely have to be mindful of the interests that folks outside of the committee would have in getting their voices in the mix. That would require some very robust facilitation of the room. He also thought a quick assessment from PCRC on this particular process might be helpful. Responding to Mayor Derwin, he said all of the members had to sign the ground rules, and they honored them.

Councilmember Wengert agreed it was very important to let people know that everyone was invited to the meetings and that a smaller group was necessary to facilitate the meetings. She also agreed with Town Planner Mader's comments. Based on whatever came from this group, it would make sense to have

Planning Commission review. Town Planner Mader noted that it was ultimately a planning matter.

Councilmember Toben said once the committee was constituted and the spectrum of viewpoints was obtained, the members should be given a homework assignment to go out and solicit input. They had the obligation to focus that input. After the meetings, they also had the obligation to go back and report to their constituents and other stakeholders what they heard. That dealt with the communication problem. It put the onus on the members to solve the communication problem that they perceived to exist.

Councilmember Driscoll said if 12 was the number, some names would have to come off the list. Councilmember Wengert said her suggestion was to have herself; a Planning Commissioner and ASCC member talk to prospective members with a goal toward diversity. The Planning Commissioner and ASCC rep should be appointed as soon as possible. Ms. Lambert said at the last Planning Commission meeting, Commissioner McIntosh agreed to participate. There was an ASCC meeting Monday night. Councilmember Wengert said she hoped to have the proposed committee narrowed down by the 2/13/08 meeting. She also asked for help from those who had worked on this type of process in the past.

Responding to Jon Silver, Councilmember Wengert said there was a lot of information relative to the work of the Planning Commission. She hoped that that would be sufficient, and some parts could be extrapolated for the committee. That should minimize participation by the Planner's office; they could be brought in as necessary. The first discussions would be focused on what the objectives of the basement ordinance were and whether they were correct vis-à-vis the discussions of this broader group. At that time, it could be determined whether additional planning staff was needed. Mr. Silver said the planning staff did a great job of putting complex issues in lay terms and bringing up the education level in a group discussion. He thought it would be money and time well spent if it looked like planning staff should be brought in. Councilmember Merk agreed that the value of the planning staff should not be underestimated in this.

(10) Status of Town Center Project

Ms. Howard said the site was very muddy from the rain. The backstop was going up. The roofing material for the community hall had arrived. One full day of no rain would be required prior to installation. The creek would come before the Council on 2/13/08 in order to meet the deadline for issuing the final bid packages on the 27<sup>th</sup>. There would be an extensive presentation, and Council would need to decide whether to move forward or not. If the creek was approved, the bid packages would include all the extra grading. Additionally, GrapeFruit Media had requested permission to submit the completed portions of the documentary to the Green Light Film Festival. He also wanted permission to show it at Konditorei in Ladera. The last of the bid packages would come before the Council on 2/27/08. Responding to Councilmember Toben, she confirmed that the project was on time and on budget. Councilmember Driscoll noted that before this rainy period, there had been a long dry period when a lot of work had been done.

(11) Reports from Commission and Committee Liaisons

(a) Science and Nature Committee

Councilmember Driscoll said Yvonne Tryce had very ambitious plans for the room she would be occupying along with others. It was important that it be kept as a general-purpose room so that the restrictions of the donor weren't violated. Councilmembers discussed items that might and might not be appropriate for the room. Councilmember Toben said the Council needed to be more pro-active about setting up something that would address priority usage, etc. There were a few local legends like Ms. Tryce and the art people. But, there were also new people. He thought there needed to be some conversation by a subset of the Council that addressed demands for this space. Councilmember Driscoll said he had been interfacing with all of the people and explaining to them the rules. The general rule he conveyed was that those things in the room needed to be generally available for everyone. If they were personalizing the space to the

exclusion of others, that would not be appropriate. He discussed a suggestion by Ms. Tryce to move the sink out of the corner, which everyone else thought was a good idea; that change had been made. He discussed other requests that were not appropriate for a general-purpose room. He added that Ms. Tryce had received assurance that she could use some of the common storage for the building. After discussion, Ms. Howard said when people saw, how beautiful these rooms were, they would want to use them. She agreed there needed to be a policy set up. There would be a lot of people who wanted to use these rooms. Councilmember Driscoll noted that the Community Hall could also be divided into two rooms.

Councilmembers discussed traditional users of the Town Center space. Ms. Howard said her concern was the agreement signed with Hasso Plattner that clearly indicated that no one would have exclusive use of rooms and that they would be available to the community. The Town would be audited for 20 years—usage was included. She would have to provide lists showing the use of each room. Councilmember Merk agreed the Council needed to come up with a policy. Councilmember Driscoll added that the users were all being asked to sign an agreement that indicated that space would be available for others. He could foresee conflicts in the future, but the Town had tried very hard to retain the traditional users of Town Center space. He added that no one user was permanent.

(b) HEART

Councilmember Merk said he attended a meeting yesterday. Re-wording of the JPA was tabled until some legal questions could be answered. The Town's yearly fee would be going down because South San Francisco and Pacifica had joined. He said he asked the Town Attorney to check over the revised JPA.

(c) Historic Resources Committee

Councilmember Merk said the Committee discussed the Portola school sign. It was suggested to put it on the front of the Schoolhouse, but some thought that would be confusing. There were a number of options including hanging it from the molding. Councilmembers agreed it would last longer if it was inside.

(d) Conservation Committee

Councilmember Merk said the Committee received a request from MROSD to comment on a request to MROSD to remove a lot of the planting on Portola Road between Portola Road and the Jelich field. Two years ago, a nice valley oak had been cut down on Town property about 8" from the ground by someone who wanted to preserve their view. The Conservation Committee reacted very negatively to going in and cutting down the plants; there was a natural succession going on, and it should be left alone.

Councilmember Driscoll said two years ago, someone was approached by the PVCF. They came back and asked that the trees in front of the Jelich field be thinned. This was also a problem at the Ranch next to the frog pond where oak trees had been planted 15-20 years ago. The oaks had been topped. Jon Silver said when the Jelichs raised hay in that field; they also kept the chaparral down. He thought the chaparral, greasewood, etc. that blocked all views out into that meadow could be cut down to open up that view.

(e) Emergency Preparedness

Councilmember Merk said the Committee toured the Foster City EOC. It was amazing to see how well designed and compact it was. They had cabinets for each of the five sectors plus a communication sector that would open up with outlets for computers, telephones, flashlights, manuals, etc. The Committee had lots of ideas now for what the Town should have in the EOC. They were still very concerned about the water issue. According to the Red Cross, a 2,500-gallon tank was about 111 person days of water. If an emergency ran for seven days, which was the typical length, about 119 people could be provided water during that time from a 2,500-gallon tank. If an emergency in Town lasted 7 days and an EOC was staffed



24 hours/day, the Committee did not think there would be sufficient water. Councilmember Driscoll said the architects were working on the issue. Additionally, Mr. Young was interested in having a tank on wheels so it could be rolled up to the water tank or someplace else where there was water, fill it, and drive it to where it was needed.

(f) Martin Luther King Day

Mayor Derwin said she went to the rally at the San Mateo train station on Martin Luther King Day, rode the train up to the city, and marched to the Bill Graham Civic Auditorium.

(g) School District

Mayor Derwin said she attended the endowment ceremony at Corte Madera School. They announced their endowment of \$3.5 million. They had a stunning sculpture of an oak tree in front of the school with the names of the donors. During speeches, they mentioned the Town Center project.

(h) Stanford C-1 Trail

Mayor Derwin said there had been a meeting about the trail. There were three things left: the agreement, the mitigated negative declaration, and a staff report. She thought it would be on Council's 2/13/08 agenda.

WRITTEN COMMUNICATIONS

(12) Town Council 1/11/08 Weekly Digest

(a) Council of Cities Dinner Meeting on 1/25/08

Councilmember Merk noted that there would be LAFCo program at the meeting. He thought that might be an appropriate time for the Town to ask about the houses on the other side of Los Trancos Creek in Santa Clara County and what would be involved in changing the lines. Councilmember Driscoll noted that Town Planner Mader indicated that it would require an act of the Legislature. He also thought the residents were happy with the current situation.

(13) Town Council 1/18/08 Weekly Digest

(a) Crime Activity Report

Referring to the report for the third quarter, Councilmember Merk noted that there had been an increase from 121 to 220 enforcement stops. Councilmember Toben pointed out that while the enforcement stops went way up, the amount of citations dropped by almost one half. Councilmember Merk added that there were zero citations for bicycles. Councilmember Toben suggested asking Police Commissioner Davis to study the report and offer comments back to the Sheriff. Mayor Derwin added that she had referred 2-3 complaints she received to Police Commissioner Davis.

ADJOURNMENT

The meeting adjourned at 11:42 a.m.

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Mayor

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Town Clerk