



# TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, December 8, 2004

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### 8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Merk, Councilmember Toben, Councilmember Driscoll, Vice Mayor Davis,  
Mayor Comstock

### ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **PRESENTATION** – Recognition of 5 year anniversary of Building Official, Brent Hipsher
- (2) **PRESENTATION** - Recognition of 5 year anniversary of Maintenance Worker II, Scott Weber

### REORGANIZATION OF THE TOWN COUNCIL

- (a) Election of Mayor
- (b) Election of Vice Mayor

### CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (3) **Approval of Minutes** – of Special Town Council Meeting of November 3, 2004
- (4) **Approval of Minutes** – of Regular Town Council Meeting of November 10, 2004
- (5) **Ratification of Warrant List** – November 24, 2004
- (6) **Approval of Warrant List** – December 8, 2004
- (7) **Recommendation by Mayor** – Town Administrator Employment Agreement
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of Amendment No. 4 to the Town Administrator Employment Agreement Between the Town of Portola Valley and Angela Howard (Resolution No. \_\_)

### REGULAR AGENDA

- (8) **PUBLIC HEARING** – Zoning Ordinance Amendments to Floodplain Combining District
  - (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 18.32 [F-P (FLOODPLAIN) Combining District Regulations] of the Portola Valley Municipal Code (Ordinance No. \_\_)

(9) **Report from Town Administrator – Town Center Master Plan Concept – Next Steps**

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement between the Town of Portola Valley and Hulberg & Associates, Inc. (Resolution No. \_\_\_)

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

(10) **Report from Carol Borck, Planning Technician II – Green Building Information & Checklist Update**

(11) **Recommendation by Parks & Recreation Committee – Consideration of change in Committee Charter**

(12) **Reports from Commission and Committee Liaisons**

**WRITTEN COMMUNICATIONS**

(13) **Town Council Weekly Digest – November 12, 2004**

(14) **Town Council Weekly Digest – November 19, 2004**

(15) **Town Council Weekly Digest – November 24, 2004**

(16) **Town Council Weekly Digest – December 3, 2004**

**CLOSED SESSION**

(17) **REAL ESTATE NEGOTIATIONS**

- (a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
Government Code Section 54956.8  
Property: Blue Oaks BMR Lots  
Negotiators – Blue Oaks Homeowners Association, Town Attorney and Town Administrator  
Under Negotiation – Location, Price and Terms

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)