



TOWN OF PORTOLA VALLEY

8:00 PM – Regular Town Council Meeting

Wednesday, June 23, 2004

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Merk, Councilmember Toben, Councilmember Driscoll, Vice Mayor Davis,
Mayor Comstock

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Special Town Council Meeting of June 7, 2004
- (2) **Approval of Minutes** – of Regular Town Council Meeting of June 9, 2004
- (3) **Approval of Minutes** – of Special Town Council Meeting of June 10, 2004
- (4) **Approval of Minutes** – of Special Town Council Meeting of June 13, 2004
- (5) **Approval of Warrant List** – June 23, 2004
- (6) **Recommendation by Administrative Services Officer** – Adoption of Town Investment Policy
 - (a) Adoption of a Resolution of the Town of Portola Valley Accepting the Town Investment Policy (Resolution No. __)
- (7) **Recommendation by Director of Administrative Services** – Fifth Amendment to Planning Services Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Fifth Amendment to Consulting Agreement Between the Town of Portola Valley and Spangle Associates (Resolution No. __)
- (8) **Recommendation by Director of Administrative Services** – Fourth Amendment to Plan Review Services Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of Fourth Amendment to Agreement for Plan Review Services Between the Town of Portola Valley and Kutzmann and Associates, Inc. (Resolution No. __)
- (9) **Recommendation by Director of Administrative Services** – Fourth Amendment to Geological Services Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Fourth Amendment to Consulting Agreement Between the Town of Portola Valley and Cotton, Shires & Associates, Inc. (Resolution No. __)

(10) **Recommendation by Director of Administrative Services** – Fourth Amendment to Engineering Services Agreement

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Fourth Amendment to Professional Services Agreement Between the Town of Portola Valley and Nolte Associates, Inc. (Resolution No. __)

REGULAR AGENDA

PUBLIC HEARING

(11) **PUBLIC HEARING** – Adoption of Fiscal Year 2004-2004 Budget

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Adopting the Operating and Capital Budgets for Fiscal Year 2004-2005 (Resolution No. __)

(12) **Recommendation by Town Administrator** – Setting Salary Schedule

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Modifying the Salary Schedule for Fiscal Year 2004-2005 (Resolution No. __)

(13) **Oral Report from Town Administrator** – Status of Town Center Project

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(14) **Discussion** – April 28, 2004 Town Council Minutes

(15) **Reports from Commission and Committee Liaisons**

WRITTEN COMMUNICATIONS

(16) **Town Council Weekly Digest** – June 11, 2004

(17) **Town Council Weekly Digest** – June 18, 2004

CLOSED SESSION

(18) **REAL ESTATE NEGOTIATIONS**

- (a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Government Code Section 54956.8
Property: 725 Portola Road
Negotiators – Town Attorney and Town Administrator
Under Negotiation – Price and Terms

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)