



# TOWN OF PORTOLA VALLEY

7:30 PM - Special Town Council Meeting

Wednesday, May 26, 2004

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## SPECIAL MEETING AGENDA

### **7:30 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Councilmember Merk, Councilmember Toben, Councilmember Driscoll, Vice Mayor Davis,  
Mayor Comstock

### **ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **PRESENTATION** - Briefing by Bob Gay, District Manager of the San Mateo County Mosquito Abatement District and Joe Fil regarding Mosquito and Vector Control & West Nile Virus

### **CONSENT AGENDA**

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** – of Regular Town Council Meeting of May 12, 2004
- (3) **Approval of Warrant List** – May 26, 2004
- (4) **Recommendation by Public Works Director** – Phase 1, Slurry Seal of Dwight Crowder Trail
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Valley Slurry Seal, Inc. (Resolution No. \_\_)
- (5) **Recommendation by Public Works Director** – Phase 2, Resurfacing of Dwight Crowder Trail
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Half Moon Bay Grading and Pavement, Inc. for the Resurfacing of 750 feet of the Dwight Crowder Trail (Resolution No. \_\_)
- (6) **Recommendation by Public Works Director** – FY 2004/2005 Portola Road Street Resurfacing Project
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a Professional Services Agreement Between the Town of Portola Valley and Nichols Consulting Engineers, CHTD. (Resolution No. \_\_)
- (7) **Recommendation by Public Works Director** – TETAP Grant Funds from the Metropolitan Transportation Commission
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement between the Town of Portola Valley and The Metropolitan Transportation Commission (Resolution No. \_\_)

### **REGULAR AGENDA**

- (8) **Oral Presentation by Town Center Citizens Advisory Committee** – Comments on Proposals of Facilities to be included in new Town Center Project
- (9) **Recommendation by Public Works Director** – Support of Transportation Expenditure Plan for the Extension of Measure A
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Recommending that the Adoption of the Draft Transportation Expenditure Plan for the Extension of Measure A (Resolution No. \_\_\_)
- (10) **Oral Report from Town Administrator** – Status of Town Center Project

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

- (11) **Recommendation by Conservation Committee** – Final Approval of “Conservation Guide for Portola Valley Residents”
- (12) **Recommendation by Town Administrator** – Not-for-Profit Agency Funding Requests
- (13) **Recommendation by Town Attorney** – Review of Zoning Code Sections Regarding Enforcement of Conditional Use Permits
  - (a) Town Attorney – Review of Zoning Code
  - (b) Planning Manager – Status of Enforcement
- (14) **Appointment by Mayor** – Parks & Recreation Committee
- (15) **Reports from Commission and Committee Liaisons**

**WRITTEN COMMUNICATIONS**

- (16) **Town Council Weekly Digest** – May 14, 2004
- (17) **Town Council Weekly Digest** – May 21, 2004

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)