



TOWN OF PORTOLA VALLEY

7:00 PM - Special Town Council Meeting

Monday, February 9, 2004

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

SPECIAL MEETING AGENDA

7:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Merk, Councilmember Toben, Councilmember Driscoll, Vice Mayor Davis,
Mayor Comstock

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

AGENDA

- (1) Presentation and acceptance of the William Lettis & Associates Seismic Fault Location Findings Report
 - a. Report from William Lettis & Associates
 - b. Review letter from Bill Cotton, Shires and Associates
 - c. Review memo from Spangle Associates
 - d. Staff Report from Public Works Director
- (2) Summary of the November 12, 2003 staff presentation on current conditions at Town Center
- (3) Discussion of Council members Driscoll and Toben's memo resulting from the Town Center Citizens Advisory Committee meetings, and the seismic fault investigations
 - a. Determination that current buildings are dangerous and must be abandoned
 - b. Location of New Buildings at Town Center
 - c. Discussion of program needs and desires
 - d. Choices for financing. No debt, public contributions, public financing
 - e. Commitment to Phased Construction
 - f. Commitment to community involvement via a Charrette Process
- (4) Recommendation from Town Administrator – Request for Qualifications for Architectural Design Services

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)