



TOWN OF PORTOLA VALLEY

8:00 PM - Regular Town Council Meeting

Wednesday, December 10, 2003

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Merk, Councilmember Toben, Vice Mayor G. Comstock, Mayor Driscoll

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

COUNCIL RECOGNITION - Kirke Comstock, Former Mayor and Councilmember

REORGANIZATION OF THE TOWN COUNCIL

- (a) Election of Mayor
- (b) Election of Vice Mayor

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of November 12, 2003
- (2) **Approval of Minutes** – of Special Joint Council, Planning Commission and ASCC Meeting of November 19, 2003
- (3) **Ratification of Warrant List** – November 26, 2003
- (4) **Approval of Warrant List** – December 10, 2003
- (5) **Recommendation by Deputy Town Planner** – Priory Subdivision
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Accepting the Benedictine Fathers of the Woodside Priory Subdivision Improvements (Resolution No. __)
- (6) **Recommendation from Director of Administrative Services** – CalPERS Deferred Compensation Program
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving Adoption of California Public Employees' Deferred Compensation Plan (Resolution No. __)
- (7) **Recommendation from Director of Administrative Services** – COPS Funding 2003-04
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Continuing the Supplemental Law Enforcement Services Fund Through Citizens Options for Public Safety Program and Maintaining a Separate Budget Account for 2003-2004 Fiscal Year (Resolution No. __)

REGULAR AGENDA

- (8) **Recommendation by Town Attorney** – Rescission of Resolution 2052-2003, and Ordinances 2003-350 and 2003-351
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Rescinding Resolution No. 2052-2003 and Ordinance Nos. 2003-350 and 2003-351 in Conformance with the November 4, 2003 Election Results for Measure H (Resolution No. __)
- (9) **Presentation** – Dr. Donald Aitken on Town Center Environmental Considerations
- (10) **Recommendation by CJW Architecture** – Discussion of Proposed Charrette Agreement
- (11) **Recommendation by Deputy Clerk Finance** – Adoption of Town Investment Policy
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Adopting Town Investment Policy (Resolution No. __)
- (12) **Recommendation by Town Administrator** – Review of 2002-2003 Annual Audit

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (13) **Recommendation by Emergency Preparedness Committee** – Consideration of change in Committee Charter
- (14) **Reports from Commission and Committee Liaisons**

WRITTEN COMMUNICATIONS

- (15) **Town Council Weekly Digest** – November 14, 2003
- (16) **Town Council Weekly Digest** – November 21, 2003
- (17) **Town Council Weekly Digest** – December 5, 2003

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)