



TOWN OF PORTOLA VALLEY

Special Town Council Meeting

Corte Madera School, Room 1001

4575 Alpine Road, Portola Valley, CA 94028

9:00 AM, Friday, December 5, 2003

SPECIAL MEETING AGENDA

8:30 AM – GATHERING, CONTINENTAL BREAKFAST

9:00 AM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Merk, Councilmember S. Toben, Vice Mayor G. Comstock, Mayor Driscoll

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

AGENDA

GOAL SETTING WORKSHOP

- (1) Purpose of Workshop
- (2) Discussion of Some Current & Future Trends
 - (a) Demographics of residents
 - (b) Revenues/expenditures from previous five fiscal years
 - (c) Increasing regulatory and reporting requirements (e.g. stormwater pollution prevention, waste management, financial)
 - (d) Round robin discussion; other trends

-- BREAK --

- (3) Discussion of Current Challenges
 - (a) Review of attached list (Attachment "A"); round robin discussion; additions/deletions from list
 - (b) Which challenges are within the sphere of influence of the Town and which are not?
 - (c) Establishing levels of priority for challenges within the Town's sphere of influence.

-- LUNCH --

(4) Enhancing Proactivity in Meeting Challenges

(a) How do we address significant, emerging issues in Town (e.g. traffic congestion)?

(b) Preparation of Specific Goals for Fiscal Year 2003/04

(5) Follow-up Items

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)

Attachment “A”

Current Challenges

- Increasing desire for services and facilities
- Higher standards for facility maintenance
- Limited staff resources
- Reduced revenues; increasing costs
- Staff/volunteer interface
- Communicating important issues to residents