



# TOWN OF PORTOLA VALLEY

8:00 PM - Regular Town Council Meeting

Wednesday, October 22, 2003

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### **8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Councilmember Davis, Councilmember Merk, Councilmember K. Comstock, Vice Mayor G. Comstock, Mayor Driscoll

### **ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

- (1) **PRESENTATION** – Carter Warr, Kevin Schwarckopf, Steve Toben and Linda Weil  
on the Charrette Process

### **CONSENT AGENDA**

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (2) **Approval of Minutes** – of Regular Town Council Meeting of October 8, 2003
- (3) **Approval of Warrant List** – October 22, 2003
- (4) **Recommendation from Mayor** – Town Administrator Employment Agreement
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of Amendment No. 3 to the Town Administrator Employment Agreement Between the Town of Portola Valley and Angela Howard (Resolution No. \_\_)

### **REGULAR AGENDA**

- (5) **Report from Consultants Diane Woods and Stacie Cusulos; Staff Interview Findings**
- (6) **Recommendation by Planning Manager** – Vacating of Storm Drain Easement on Lands of Shorestein
- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley to Vacate Summarily the Storm Drain Easement on Lands of Shorestein, 1260 Westridge Drive and Lot #116 Mapache Drive (Resolution No. \_\_)
- (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Accepting Grand of Storm Drain Easement on Lands of Shorestein, 1260 Westridge Drive and Lot #116 Mapache Drive (Resolution No. \_\_)

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

- (7) **Appointment by Mayor** – Cultural Arts Committee
- (8) **Appointment by Mayor** – Historic Resource Committee
- (9) **Discussion of JPA Library Governing Board**
- (10) **Reports from Commission and Committee Liaisons**

**WRITTEN COMMUNICATIONS**

- (11) **Town Council Weekly Digest** – October 10, 2003
- (12) **Town Council Weekly Digest** – October 17, 2003

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)