



TOWN OF PORTOLA VALLEY

8:30 AM - Special Town Council Meeting
Tuesday, September 30, 2003
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028

SPECIAL MEETING AGENDA

8:30 AM - CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Merk, Councilmember K. Comstock, Vice Mayor G. Comstock, Mayor Driscoll

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

AGENDA

(1) **Approval of Amendment No. 4 to agreement with William Lettis & Associates, Inc.**

- (a) Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of Amendment No. 4 to Agreement for Contractor Services Between the Town of Portola Valley and William Lettis and Associates, Inc. (Resolution No.____)

WRITTEN COMMUNICATIONS

(2) **Town Council Weekly Digest – September 12, 2003**

(3) **Town Council Weekly Digest – September 19, 2003**

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)