

SPECIAL AND REGULAR TOWN COUNCIL MEETING NO. 630, AUGUST 27, 2003

CLOSED SESSION: 7:30 p.m.

- (1) Conference with Legal Counsel - Anticipated Litigation (Government Code Section 54956.9(c))
Possible Initiation of Litigation: Two Cases

REPORT OUT OF CLOSED SESSION

Ms. Sloan said there was nothing to report from the closed session.

REGULAR MEETING ROLL CALL

Mayor Driscoll called the meeting to order at 8:00 p.m. and led the Pledge of Allegiance. Ms. Howard called the roll:

Present: Councilmembers G. Comstock, K. Comstock, Davis and Merk, and Mayor Driscoll
Absent: None
Others: Town Planner Mader, Town Administrator Howard, Town Attorney Sloan, Dir. Admin Services Powell, and Dep. Clerk Hanlon

ORAL COMMUNICATIONS

Mayor Driscoll introduced Julia Herlinger as the new editor of the Town Newsletter. He noted that Karen Vahtra will serve as the associate editor.

URGENCY ITEM

Ms. Howard said the Conservation Committee asked this morning that the Council address issues related to the frog pond. By motion and second, the item was added as an urgency item to the agenda by a vote of 5-0.

CONSENT AGENDA

By motion of Councilmember Merk, seconded by Councilmember K. Comstock, the consent agenda items listed below were approved by the following roll call vote:

Ayes: Councilmembers G. Comstock, K. Comstock, Davis and Merk, and Mayor Driscoll
Noes: None.

- (2) Minutes of the Town Council Meeting of July 9, 2003, with Mayor Driscoll and Councilmember Davis abstaining.
- (3) Minutes of the Special Town Council Meeting of July 30, 2003.
- (4) Warrant List of August 13, 2003, in the amount of \$158,127.74.
- (5) Warrant List of August 27, 2003, in the amount of \$215,644.55.

- (6a) Resolution No. 2076-2003 Authorizing the San Mateo County Controller to Apply the Special Tax for the Woodside Highlands Road Maintenance District to the 2003-04 Tax Roll and to Collect the Tax at the Same Time as General County Taxes, per Dir. Admin Services memo of 8/15/03.
- (6b) Resolution No. 2077-2003 Authorizing the San Mateo County Controller to Apply the Special Tax for the Wayside II Road Maintenance District to the 2003-04 Tax Roll and to Collect the Tax at the Same Time as General County Taxes, per Dir. Admin Services memo of 8/15/03.

REGULAR AGENDA

- (7) Frog Pond (Added as Urgency Item)

Ms. Howard reviewed the memo of 8/26/03 from the Conservation Committee on the concerns about the frog pond. Attached to the memo was a parcel map prepared by Mr. Young that indicated: 1) the location of the frog pond in relation to the School property; and 2) what was proposed for drainage from the School's soccer field. As recommended by Mr. Young, she said the School District indicated they would create a bio-swale or pipe that would drain into an existing Town storm pipe. A survey would also be done to establish the property line.

Danna Breen, Conservation Committee, said she obtained a copy of the Mitigated Negative Declaration for the School project. There were very few, if any, mitigations for the frog pond. In a phone call, Christine Snyder of Thomas Reid & Assoc. indicated that the scope of the project presented by the School did not include any restoration of the soccer field or any of the asphalt on the back side of the School property. Ms. Snyder also indicated that a biologist had looked at the frog pond, noting that it was a precious ecosystem of California coral frogs and tree frogs. Ms. Snyder also said there would have absolutely been mitigations in the document had the soccer field been identified as a part of the scope of the project. Ms. Breen said she called the Water Quality Board and Fish and Game who indicated nothing could be done. She also called the contractor renovating the field who said that he did not know what the grading or drainage plans were. Had the project gone through the proper channels, CEQA documents would have been required for the field renovation. Thousands of cubic yards of fill had been dumped on the field next to the frog pond which should have been checked. Additionally, she noted that in a report prepared by Cotton Shires during discussions about field use by the Little League, the Town Geologist indicated that drainage at the site was primarily characterized by sheet flow to the south toward the frog pond. During a meeting with the Town Planner on July 10, 2003, he recommended that there be a small mound to direct drainage; nothing was included in the drawings. The Conservation Committee urged the Council to address the concerns.

Marge DeStaebler, Conservation Committee, said she shared the concerns expressed by Ms. Breen. Responding to Councilmember Davis, she confirmed that Mr. Young had spoken to the School repeatedly.

Responding to Mayor Driscoll, Ms. Sloan said the School, like other local districts, had the ability to exempt itself from local zoning and building regulations. When they started their project, the School Board voted unanimously to exempt themselves from Town zoning and building regulations. They were required to follow CEQA for their own projects. The CEQA document was very skimpy which was why she advised not going forward with the Little League's request. Additionally, when the Town asked to look at the Negative Declaration because of the Little League issue, no one could find it. Responding to Mayor Driscoll, she said the Town could require the School to go through the Town's process if they wanted something from the Town, such as an encroachment permit. With respect to drainage, if they were impacting Town property, the Town had a right to intervene.

Ms. Breen reiterated that: 1) there was no record that the School went through a CEQA process for the field; and 2) no agency had permitted the School to proceed with the field. Ms. Sloan noted that the exemption pertained to classroom purposes, but the playing fields were considered classrooms.

Mayor Driscoll said there were clearly off-site drainage impacts--whether from the soccer field or the School building area itself. On the Little League issue, the Council had flirted with an accelerated process in order to expedite things for someone's benefit. The Town needed to fall back on existing Town process and laws. In this case, there was a process for a large project that had off-site drainage impacts. That process should be mandated.

Councilmember G. Comstock said just asking for a series of hearings wasn't going to accomplish much of anything of a practical nature for a year or two. He asked if they could be threatened with some kind of injunction or be prevented from using the soccer field until the situation was straightened out.

Councilmember Merk described what he saw when he walked the property line this afternoon. In addition, the frog pond area was being used to move equipment around. The field was higher than it used to be with dirt being pushed 25-30 feet over the property line into the frog pond area. Additionally, there was no apparent place for the water to go from the field itself. He described the slope of the land.

Town Planner Mader noted that when Portola Valley Ranch was built, the Town was deluged with communications from school kids about how important the frog pond was, and the Town required that it be kept for the school children. The children still used it for nature study. There was a history of the Town providing something that the School wanted. He suggested that be brought up to the School District.

Councilmember K. Comstock said the Ranch had experienced traffic problems over the years because of the School. This was another case of being clueless about what it takes to be a good neighbor and a good citizen. He felt the Town should be very earnest in approaching the School District. A survey should be done, and the School District should cease putting any more dirt there until the property lines were established. If the property line had been overrun, the dirt needed to be removed. He also felt the project should sit until the School District properly addressed environmental remediations that are required as a consequence of the work that had been done. That message should be delivered by the Town Attorney or Mayor or both.

Councilmembers agreed strong intervention was necessary. Responding to Mayor Driscoll, Ms. Sloan said the School District had no right to encroach or dump water on Town property. She suggested starting by telling them to get off the property. Since they did not come to the Town for permits, the Town did not have the ability to do a stop work order. Responding to Ms. Sloan, Ms. Howard said the property was supposed to be staked today or tomorrow. Ms. Sloan suggested the Town Administrator or Mayor call the School District and ask them to stop. If they did not, she would write a letter.

Mayor Driscoll said he was concerned that he would receive the typical response with nothing happening. He suggested writing a formal letter about encroaching on the property and indicate that this was legal notice. Councilmember K. Comstock suggested bringing in the CEQA evaluation issue. Responding to Mayor Driscoll, Ms. Sloan said the School should have done a better job of describing the project to the consultant. However, rather than trying to go back and fix the Negative Dec, the Town needed the School District to fix things in the field. Mayor Driscoll said he and Ms. Howard would telephone the School District tomorrow informing them that a letter would be forthcoming from the Town Attorney about encroaching on the Town property, inadequate CEQA documentation, etc.

Councilmember G. Comstock said any work that could be impinging on the property needed to be stopped. They should stop work 25 or 50 feet from where the property line was thought to be.

Councilmember Davis said the executive contacts should be made first. There was a new Superintendent and new Board Chairman, and they should be contacted first before any legal action was taken. Mayor Driscoll agreed and wanted that contact followed up with something in writing, which would be based on the reaction to the first call.

Councilmember G. Comstock said the goal should be immediately to get them to take action to stop work on our end of that field. Mayor Driscoll said that would be verbally requested.

Ms. DeStaebler said Mr. Young indicated that the survey was supposed to take place tomorrow morning. Mayor Driscoll agreed it was a good idea to wait for the survey; the call could take place tomorrow afternoon. Ms. Breen said even if there was no encroachment, there were concerns about the water, drainage, etc. After discussion, Councilmember Davis said this was a wonderful opportunity to get things off to a good start with the new School representatives. Councilmember K. Comstock asked that Councilmembers be informed of the response to the call.

(8) Report from Town Center Citizens Advisory Committee

Referring to Ms. Powell's memo of 8/21/03, Mayor Driscoll explained what was included in the attachments. He said the group acknowledged at the beginning that there were far too many people to be able to reach a consensus. The Committee represented a spectrum of opinion that was extremely broad. In addition to financial issues, six sites were looked at and site evaluations were prepared by those who were advocates for those particular sites. A spreadsheet had also been prepared by Gary Nielsen that compared different financial estimates for the various sites, but there was some consensus that the chart might contain some inaccuracies; the chart was available but not part of the report. Finally, a questionnaire had been created that addressed the various issues.

Virginia Bacon, Committee member, said the questionnaire was valuable in that it enumerated what the issues were. A lot of information about the sites came in at the same time the questionnaire was filled out. If people had to do it over again, some might have changed their views on some issues. However, she thought it was a nice benchmark. Mayor Driscoll said the questionnaire also characterized the diversity and the nature of diversity. It did a better job of capturing some of the issues than the various site reports did. He said the Committee felt it had done good work and had been heard. He hoped that the Committee would continue to assist in communicating the complexity of some of these issues to the public.

As indicated in Ms. Powell's memo, Mayor Driscoll said there was a strong feeling on the part of some on the Committee that a comparative risk analysis should be done to compare everyday risks (e.g., driving to the office, etc.) with the possibility of a significant magnitude earthquake occurring at the Town Center. There was limited agreement on this, and he did not think most people wanted a lot of money spent on it.

Responding to Councilmember Davis's question on whether the current structures could be improved to meet State and Town requirements, Mayor Driscoll said in some ways the Town could bend its own rules. For example, the setback set by the Town from the Los Transos Trace was 125'; the Town could change that. The buildings in the "no build zone" that had been submitted to the State geologist would probably not be approved. Councilmember Davis said in his reading of the State law, the Town did not have a choice in terms of changing the current buildings. Councilmember Merk said it depended to some degree on how big the change was; a small change would probably be allowed. Mayor Driscoll said it might be possible for the

Town to spend \$300-\$400/sf to earthquake retrofit the existing Town Hall and classroom structure without changing the outer shell. That would cost far more than building a Town Hall elsewhere. Responding to Councilmember Davis, he said the people who wanted to retrofit the existing structures had not agreed with the \$300-\$400/sf figure; they felt it would be around \$100/sf and would not be convinced otherwise.

With respect to the comparative risk analysis, Mayor Driscoll said he did not feel it was a manageable task or worth the money. Town Planner Mader added that he was not certain that the analysis in the end would be a convincing argument because occupancy had to be considered in addition to risk. Councilmember Merk said a lot of money could be paid to do a study. There would be figures for the chances of getting killed driving to Town Center from Redwood City or Union City and a figure for the chance of getting killed in one of the buildings in an earthquake in the next 30 years. The numbers would be different, but he questioned what the numbers would indicate and whether they would be useful. The existing risk at this site now should be dealt with--not comparing it to driving or riding a bicycle. Councilmember G. Comstock agreed. Mayor Driscoll added that the group acknowledged that the risk associated with this site was the key driving factor in considering doing anything.

As indicated in Ms. Powell's memo, Mayor Driscoll said some Committee members wanted to use a charette process in which citizens collectively designed the Town Center. He felt it would be difficult to manage and thought that the public hearing process would allow for enough public participation. Ms. Bacon noted that the charette process proposed included participation by experts in different areas.

Mayor Driscoll said the third recommendation from some members of the Committee was that the Town needed to further educate residents about the Town Center project. Some felt the Committee was a good step in that direction and that more coverage in the press, newsletter, and Website could do a good job. Ms. Bacon said there was some information about the Town Center project on the Website, but nothing about the Committee's work. The 35-36 people on the Committee worked very hard for several months, and there was nothing on the Website about anything that happened. If these people were to be emissaries for what was happening with respect to the improvement project, their names should be made available so that people could ask them questions. The fact that there were reports was also not on the Website, and the work of the Committee was virtually unknown.

Councilmember G. Comstock agreed and said he had sent a note to Ms. Howard asking why this Committee's report was not on the Website. Mayor Driscoll pointed out that the report had just been presented tonight. Responding to Councilmember G. Comstock, Ms. Howard said staff reports were not normally posted on the Website. Councilmember G. Comstock said that should be considered. Mayor Driscoll said he had some concern about posting the site reports because they weren't agreed to by a consensus of the Committee or the Council. There might be some distortions that at this point should not be posted. Councilmember Merk agreed. Mayor Driscoll said he did not, however, object to posting Ms. Powell's memo report or the names of the Committee members.

Councilmember G. Comstock suggested that the questionnaire be posted. That would show the people of the Town what the issues are. Mayor Driscoll said he did not want it to appear that a scientific study had been conducted. Councilmember Merk pointed out that the questionnaire had been designed by the people in the group who had all the information. He felt posting the questionnaire would lead to more questions about what the questions were about. Councilmember G. Comstock suggested publishing all of the information. Councilmember Davis said some of the information was unbalanced. He thought damage would be done by publishing it in this format. There had not been a consensus and a standardization process had not been used for the language used for the various sites. Councilmember G. Comstock said posting the minutes of this meeting 2-3 weeks from now on the Website was not adequate. With respect to

the questionnaire, Mayor Driscoll thought the comments were more useful than the actual numbers. Councilmember Davis said he had no problems with posting the individual comments.

Councilmember K. Comstock felt the project should be discussed by the Council before it was put on the Website. He read a prepared statement:

"I want to thank the staff and Committee members for the materials before us this evening. I realize that reading it all is not the same as having been present for all the discussion. However, the material is sufficient in its detail to make the necessary points. It has also helped me to focus my thinking on the project. First, I would like to deal with the issue of location. There is only one site that has the virtues of sufficient space and ownership. That is the present site now generally referred to as the Town Center. Any other site suffers from ownership and/or space issues. It is unrealistic to think that purchasing land elsewhere can be ameliorated by selling some of the present site. Further, the prospect of trying to negotiate a purchase of any of these parcels conjures images of prolonged negotiations...and enmity, as conveyed in the letter regarding the Stanford triangle. All of these difficulties even if overcome could consume years. Second, I would like to comment about the seismic issues at the present site. There have been suggestions that some kind of risk assessment could be used to deal with the present location of Town Center. I categorically reject that suggestion. I cannot be a party to using one set of rules for our lands while we're holding others like The Sequoias to another, higher standard. That is not only bad public policy, it is also in my opinion unethical. All the work done by the Town today in terms of seismic evaluations has been with strict regard to existing laws and standards. There is no other course we can follow. Third, at this point, I believe the following course is the one the Town should follow. One, the Mayor should convey to the members of the various committees our thanks and profound gratitude for their hard work. Two, accept the report and refer it to the staff for future reference. Three, direct the staff to proceed with the necessary actions to pursue the development of the existing Town Center with the establishment of a new location that...includes a place for Town Hall, library, MUR, and corporation yard. Those are priorities. Other uses that are compatible and feasible could include...[inaudible]...recreation fields..., and so forth. Four, staff to return with a proposed timeline which will of course include a continuing series of public meetings. This will allow the process to go forward while providing opportunity for public participation and education. Implicit with such a process will be the development costs and financing strategies."

Councilmember Merk said Councilmember K. Comstock's statement summed up his feelings. Additionally, he suggested doing a little more trenching to see if more of Russ Miller Field could be cleared. If a quality, integrated Town Center would be built on this site, a little more room was needed. He also thought the Town should enter into serious discussions with the owners of El Mirador to: a) get permission to trench onto their property so that the Town's property could be cleared to the property line; and b) discuss the possibility of the Town's acquiring some number of feet along the back property line; if so, trench that additional distance. Ten or twenty feet might make a huge difference to what could be done on the site and might make very little difference to the 640+ acres of El Mirador. Additionally, he felt that if the trenching wasn't done now, it would be done during soccer season, which would make a lot of people unhappy.

Mayor Driscoll questioned whether the trenching could be done prior to the soccer season. The Town Geologist would need to determine where the trenches needed to be, quotes would have to be obtained, and permission obtained from El Mirador to extend trenching into that property. That could take a couple of months.

After a discussion on how to proceed, Councilmember K. Comstock said the trenching was an element of the plan and the plan was an element of the trenching. He felt the trenching would enhance the decision to

work with this site. Councilmember Merk said the trenching would show what kind of facilities could be on the site.

Councilmember G. Comstock said Councilmember K. Comstock had laid out in broad terms the timetable to be followed. Councilmember Merk augmented it with some particulars. George Comstock felt that it should be adopted as the program and get it moving. He was very concerned about the urgency of this question. The Council has a great responsibility for people working in questionable circumstances, and we need to move on it. We are in a position now where we can start that movement, and we should get going. He fully endorsed Councilmember K. Comstock's plan with Councilmember Merk's additions of detail.

Councilmember Davis said the Committee had a large number of wonderful ideas and concepts which were very valuable. He was proud of his colleagues who wanted to move along and take the sensible, practical approach that the spot to do it was here. He endorsed all of the comments he had heard in the last few minutes.

Councilmember G. Comstock said the Committee had served a valuable function of representing a cross section of the Town. That showed that we're never going to have any kind of unanimity of agreement on this thing. The responsibility is really ours to move.

Mayor Driscoll said it appeared there was nothing in the reports to alter the Councilmembers' beliefs that the Council was on the right path prior to the engagement of this Committee. Councilmember G. Comstock said the alternatives suggested were more expensive and far more time consuming. He thought there was an urgency about this thing. He ran for this office two years ago, and this was one of the planks on his platform. He had said the Town had to get moving on this moral, ethical problem. If people were really concerned about it going in the wrong direction, they should have put some candidates up for this election. He took it that that meant the public was behind the Council.

Councilmember Davis said many of the best minds in Town had taken a look at this. If you looked at the alternatives presented, it strengthened support for using this site.

Mayor Driscoll noted that one option was to split off one of the uses and put it elsewhere. That would relieve some of the space problems in the back of this site. Councilmember G. Comstock said if the trenching showed there was not enough space, that might have to be done later. Mayor Driscoll said he wanted to maintain the flexibility to fine-tune the plan at the end by taking a use and putting it elsewhere. He suggested going forward with the additional trenching and asking Mr. Warr to do another version of the schematic layout, based on what he had heard over the last 4-5 months.

Referring to the comments in the questionnaire, Councilmember Merk said the comments under question #18 indicated a consensus of what the people in Town wanted. Mayor Driscoll noted that one of the things accomplished by the Committee was to get people thinking more about how good this Town Center could be. Councilmember G. Comstock suggested posting those comments on the Website. They were personal envisionings of what this could be. After discussion, Mayor Driscoll said he did not have a problem about posting the questionnaire results on the Website. Councilmember Merk agreed. Ms. Bacon said some people did not understand what some of the activities listed meant. For public consumption, she thought the activities could be described in more detail. Mayor Driscoll suggested the questionnaire have a cover memo telling what the questionnaire might and might not include. He asked Ms. Bacon to draft the memo.

Ms. Bacon said a lot of people on the Committee felt that putting some functions at another site should be considered and that this site ought to be mostly for recreation and not for Town administration. Even though

no single site was pointed out, it was a close vote between those who wanted all the activities on this site and those who wanted some part someplace else. She thought there should be some Council discussion about this. Responding, Mayor Driscoll said if it was determined at a future date that not everything would fit on this site, that was still an option. Councilmember G. Comstock said there was a time urgency and a money issue. He did not support that option.

Councilmember Davis said he liked the suggestion to post the comments to question #18 on the Website; posting more than that would raise more questions. Councilmember G. Comstock agreed. Responding to Mayor Driscoll, he suggested adding language indicating that the comments were what various members of the Committee envisioned for the Town Center. Councilmember K. Comstock suggested noting in the Newsletter that the entire questionnaire and reports were available at Town Center. Councilmember Merk suggested including that comment on the Website as well. Ms. Howard confirmed that the staff memo, roster of names and comments from question #18 would be posted, along with a note that all of the materials were available at Town Hall.

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(9) Report Regarding the Sheriff's Contract

Ms. Howard reviewed the staff report of 8/19/03 on alternate providers of police protection services. As indicated, staff recommended entering into a three-year contract with the Sheriff's Office.

Bob Anderson noted that the accountant's office with the Sheriff's Office had been asked to compare a 1-year to a 3-year contract. Secondly, they were also working on getting a full-time second patrol car; that information would be provided to Ms. Howard on 9/4/03. Councilmember K. Comstock [*inaudible*] said the Traffic Committee would be forwarding a letter about some of their concerns. He added that staff had been asked to look into alternative police service providers because of the projected costs. It appeared that there were no options for providing equivalent service, and he felt the service being provided was very good.

Ms. Powell noted that the Sheriff's Office would be submitting a proposal to the Council that would reduce the supplemental police service so that it would be fully paid by the COPS funding. That way, the Town would not have to supplement the supplemental services with general funds. Officer Jones added that Woodside wanted to pay for a second patrol car. If Woodside and Portola Valley money was pooled, you could get one car, 4 days/wk on a 10-hour shift. Ms. Howard explained the two contracts being discussed: the basic service contract and the additional services funded by COPS money, which could disappear at any time. She discussed funding of basic and additional services over the past three years and what was being proposed for this year; the proposal would be before the Council on September 10. Responding to Councilmember Merk, she confirmed that the staff recommendation was to have a three-year contract to cover the base level of service. Mayor Driscoll said he would like to see the second contract presented with both a 1-year and 3-year option.

(10) Reports from Commission and Committee Liaisons

(a) Conservation Committee

Councilmember Merk said the Conservation Committee had discussed the Bradley System for controlling exotics. It was a very interesting approach, and he thought the Town should have a serious look at it. In terms of spraying, he said there were some strong opinions that pre-emergent spraying did not work, that Round-up was dangerous, etc. He thought the recommendations that would be coming from the Committee

to not use these products would affect time demands on staff. He said the Committees were advisory, and sometimes recommendations could not be followed.

(b) Airport Roundtable

Councilmember G. Comstock said Nate McKitterick would attend the Airport Roundtable next Wednesday. Additionally, Mr. McKitterick wanted to speak to the Town Attorney about being appointed a special representative of the Council so that he could vote.

(c) Historical Resources Committee

Councilmember Merk said the Martinez Archive documents were reviewed and placed in acid-free envelopes at the last meeting. He described the contents of the chest.

WRITTEN COMMUNICATIONS

(11) Town Council 8/1/03 Weekly Digest

(a) Seismic Hazard Evaluation

Referring to her letter of 7/30/03, Ms. Howard said the State had filed the Town's report without comment. *[Tape malfunction.]*

(b) Support of AB 1546

Ms. Howard reviewed the C/CAG letter of 7/25/03 requesting that the Town endorse AB 1546 that would authorize C/CAG to assess up to \$4 in motor vehicle fees to fund Congestion Management Activities. After discussion, Council agreed to take no action.

(12) Town Council 8/8/03 Weekly Digest

(a) Martinez Archive

Referring to Tor Lund's letter of 8/4/03, Council asked staff to draft thank you letters to the donors who contributed to the purchase of the Martinez Archive. Mayor Driscoll suggested Ms. Howard invite the donors to have their picture taken with the Martinez chest.

(b) Request to Participate in Government in Schools Day

Referring to the letter from the County Superintendent of Schools of 8/4/03, Mayor Driscoll said he would participate in the Government in Schools Day event scheduled for 9/30/03.

(13) Town Council 8/15/03 Weekly Digest

(a) Pipelines

Councilmember Merk referred to the letter from The Pipeline Group encouraging participation in the Public Education - Contractor Awareness Program in Los Angeles. He said he questioned what the Town could do in the event a gas main broke. Mayor Driscoll suggested referring the letter to the Emergency Preparedness Committee to ensure that the Town had maps identifying the location of hazardous pipelines. Ms. Howard

noted that The Pipeline Group was a vendor and not a governmental body. Mayor Driscoll discussed what was being done to a water main at the Ranch that crossed the fault. He suggested the Town Engineer conduct an inventory of mains that crossed active traces of the fault.

(b) Fire Management Plan for Jasper Ridge

Council discussed the letter from the Woodside Fire District to Stanford regarding the need for a fire management plan for Jasper Ridge. It was decided to take no action at this time.

(14) Town Council 8/22/03 Weekly Digest

(a) The Clean Air Consortium

Ms. Howard referred to the letter from BAAQMD of 7/10/03 requesting the Town's participation in the Clean Air Consortium to increase awareness about pollution from off-road mobile sources. She said staff had discussed the request but felt it would have little impact on the Town and would require a lot of paperwork.

CLOSED SESSION

(15) Public Employee Performance Evaluation (Government Code Section 54957)
Title: Town Attorney

(16) Public Employee Performance Evaluation (Government Code Section 54957)
Title: Town Administrator

REPORT OUT OF CLOSED SESSION [Not recorded.]

ADJOURNMENT

The meeting adjourned at 12:00 a.m.

Mayor

Town Clerk