



TOWN OF PORTOLA VALLEY

8:00 PM - Regular Town Council Meeting

Wednesday, September 10, 2003

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Merk, Councilmember K. Comstock, Vice Mayor G. Comstock, Mayor Driscoll

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of August 27, 2003
- (2) **Approval of Warrant List** – September 10, 2003
- (3) **Recommendation by Public Works Director** - Inspection Services Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Townsend Management Inc. (Resolution No. __)
- (4) **Recommendation by Public Works Director** – Notice of Completion for Rossotti Field
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley to Accept the Completed Rossotti Field Renovation Project #PW2002-06 and Authorizing Final Payment Concerning Such Work, and Directing Town Clerk to file a Notice of Completion (Resolution No. __)

REGULAR AGENDA

PUBLIC HEARING

- (5) **PUBLIC HEARING** – Zoning Ordinance Amendments to Temporary Buildings and Uses
 - (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Section 18.36.030 [Temporary Buildings and Uses] of Chapter 18.36 [Uses Permitted In All Districts] of Title 18 [Zoning] of the Portola Valley Municipal Code (Ordinance No. __)

(6) **PUBLIC HEARING** – Zoning Ordinance Amendments to Second Units

- (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Section 18.12.040 of the Municipal Code Regarding Second Units (Ordinance No. __)

(7) **Recommendation by Town Administrator** – To approve settlement between Los Altos Garbage Company and Town of Portola Valley regarding Franchise Agreement

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(8) **Amendments to the Design Guidelines – addition of Story Poles**

(9) **Reports from Commission and Committee Liaisons**

WRITTEN COMMUNICATIONS

(10) **Town Council Weekly Digest** – August 29, 2003

(11) **Town Council Weekly Digest** – September 5, 2003

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)