



# TOWN OF PORTOLA VALLEY

8:00 PM - Regular Town Council Meeting

Wednesday, August 27, 2003

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

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## REGULAR MEETING AGENDA

### **8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

Councilmember Davis, Councilmember Merk, Councilmember K. Comstock, Vice Mayor G. Comstock, Mayor Driscoll

### **ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

### **CONSENT AGENDA**

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of July 9, 2003
- (2) **Approval of Minutes** – of Special Town Council Meeting of July 30, 2003
- (3) **Ratification of Warrant List** – August 13, 2003
- (4) **Approval of Warrant List** – August 27, 2003
- (5) **Recommendation by Director of Administrative Services** - Road Maintenance District Tax Assessments
  - (a) Adoption of a Resolution of the Town of Portola Valley Authorizing the San Mateo County Controller to Apply the Special Tax for the Woodside Highlands Road Maintenance District to the 2003-04 Tax Roll and to Collect the Tax at the Same Time As General County Taxes (Resolution No.\_\_\_\_)
  - (b) Adoption of a Resolution of the Town of Portola Valley Authorizing the San Mateo County Controller to Apply the Special Tax for the Wayside II Road Maintenance District to the 2003-04 Tax Roll and to Collect the Tax at the Same Time As General County Taxes (Resolution No.\_\_\_\_)

### **REGULAR AGENDA**

- (6) **Report from Town Center Citizens Advisory Committee**

**COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS**

- (7) **Report regarding the Sheriff's Contract**
- (8) **Reports from Commission and Committee Liaisons**

**WRITTEN COMMUNICATIONS**

- (9) **Town Council Weekly Digest** – August 1, 2003
- (10) **Town Council Weekly Digest** – August 8, 2003
- (11) **Town Council Weekly Digest** – August 15, 2003
- (12) **Town Council Weekly Digest** – August 22, 2003

**CLOSED SESSION**

- (13) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Government Code Section 54957  
Title – Town Attorney
- (14) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Government Code Section 54957  
Title – Town Administrator

**ADJOURNMENT**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)