

TOWN COUNCIL MEETING NO. 626, JUNE 25, 2003

ROLL CALL

Mayor Driscoll called the meeting to order at 8:02 p.m. and led the Pledge of Allegiance. Ms. Howard called the roll:

Present: Councilmembers G. Comstock, K. Comstock, Davis and Merk, and Mayor Driscoll
Absent: None
Others: Town Administrator Howard, Town Attorney Sloan, Dir. Admin Services Powell, and Dep. Clerk Hanlon

ORAL COMMUNICATIONS

Nancy Lund, Town Historian, said the Town/donors prevailed at the auction and purchased the Martinez chest. She described some of the documents and their value in preserving the Town's history. She thanked the Council for voting to contribute towards the purchase. Mayor Driscoll described the auction, noting that the purchase price was \$19,000. Responding to Councilmember Merk, Ms. Lund said all the documents would first be examined. A permanent place to house the material would have to be determined; in the interim, they might be loaned to the San Mateo County Historical Association for safekeeping/display. Bill Lane added that the Council could look back on this acquisition as one of its proudest and happiest moments. He read a letter thanking everyone involved and asked that the letter and photos be placed with the Martinez documents in the Town's archives. He also thanked David Boyce for his excellent article in *The Almanac*. Mayor Driscoll suggested the story of how the documents were discovered and the auction be documented for the archives.

Dave Denier, Alpine Little League Field Commissioner, urged the Council to approve the joint use agreement with the School District for use of a portion of Town land for a baseball field at Corte Madera School. He described the need for the field and his work with the School District and Town staff on this issue. Responding to Councilmember G. Comstock, he said the school did not have a baseball program, and the Little League would not need the field until after 4 p.m. Initially, he said there was a large 90' baseball field there, which the School Board was not interested in because they had no baseball program. He had asked the School Board to consider a design for a field that would overlap but not disrupt the soccer field; the Town land provided enough land to put in a 60' baseball diamond.

URGENCY ITEMS

Ms. Sloan asked that the following be added to the agenda as an urgency item: Conference with legal counsel regarding anticipated litigation, pursuant to Government Code Section 54956.9(b), significant exposure to litigation. By motion of Councilmember K. Comstock, seconded by Councilmember Merk, the item was added to the agenda (Closed Session) by a vote of 5-0.

Ms. Howard asked that two contracts, expiring on 6/30/03, be added to the agenda as urgency items: 1) Animal Control Services Agreement; and 2) Police Protection Services Agreement. By motion of Councilmember K. Comstock, seconded by Councilmember Davis, the two items were added to the agenda by a vote of 5-0.

CONSENT AGENDA

By motion of Councilmember Merk, seconded by Councilmember K. Comstock, the consent agenda items listed below were approved by the following roll call vote:

Ayes: Councilmembers G. Comstock, K. Comstock, Davis and Merk, and Mayor Driscoll
Noes: None.

- (1) Minutes of Regular Town Council Meeting of May 14, 2003.
- (2) Warrant List of June 25, 2003, in the amount of \$212,622.06.
- (3) Resolution No. 2061-2003 Approving and Authorizing Execution of the Third Amendment to Consulting Agreement Between the Town and Nolte Associates for engineering services, per Dir. of Admin Services memo of 6/17/03.
- (4) Resolution No. 2062-2003 Authorizing Investment of Monies in the Local Agency Investment Fund and identifying persons authorized to undertake transactions concerning the fund, per Dir. of Admin Services memo of June 17, 2003.

REGULAR AGENDA

- (5) Minutes of Town Council Meeting of June 11, 2003 (Removed from Consent Agenda)

Councilmembers Merk and G. Comstock submitted changes to the minutes of the Council meeting on 6/11/03. By motion of Councilmember Merk seconded by Councilmember Davis, the minutes were approved as amended by a vote of 5-0.

- (6) PUBLIC HEARING: Adoption of Fiscal Year 2003-2004 Budget

Ms. Howard said all of the changes to the FY 2003-2004 budget discussed at the last meeting had been incorporated into the current version. Responding to Councilmember Davis, she said the amounts for Animal Control Services and Police Protection Services were listed under Service Agreements (p. 46).

Mayor Driscoll opened the public hearing.

Virginia Bacon, Golden Oak Dr., felt there should be an allocation in the budget for the Town newsletter. Many people were not Internet literate, and it was important to have hardcopy communication going out to the residents. Mayor Driscoll noted that a new editor had not been assigned but that a volunteer had just come forward. Ms. Howard said an amount could be budgeted now with Contingency reduced or wait until the replacement editor was named. She said it cost about \$5,000 (printing and postage) to do two newsletters/year. Responding to Mayor Driscoll, she said the newsletter was an intensive project, and staff did not have time. Councilmember K. Comstock said he preferred that the Town have an independent editor. It not only drew people into the volunteer process but also removed the implication that the newsletter was a PR bulletin put out by the Town. Councilmember Merk noted that he had spoken with the volunteer who was interested in editing the newsletter; she sounded very qualified.

Bill Lane, Westridge, said through his work with various organizations/Boards, surveys indicated that a

tremendous amount of people either didn't have Web capability or didn't want it used for newsletters; most wanted hardcopy. He encouraged the Town to pursue the volunteer applicant or get the word out that an

editor was needed. He offered to consult with any potential candidate. After discussion, Council agreed to leave an amount for the newsletter under Contingency.

Ms. Bacon questioned why leasing temporary buildings had been included in the budget. She did not think there was any more risk in staying in the current buildings than there was for individual residences that were somewhat close to the fault. Those funds could be allocated to the Town Center/Town administrative building itself. Ms. Howard said temporary buildings might be needed during the current year because of the building itself or for insurance reasons. If they were not needed, that money could be transferred elsewhere.

Responding to Sally Ann Reiss, Golden Oak Dr., Ms. Howard confirmed that telephone revenue included PacBell as well as all of the cell phone providers in Town. Responding to Ms. Reiss, she said the money raised for Little People's Park was not a separate line item; it went into its own fund/account within the General Fund. Ms. Reiss felt that a lot of the people who donated money to Little People's Park might want to see that as a line item. Ms. Howard said it would show up in the Treasurer's Report as earmarked for a specific project. With respect to the amount budgeted for equipment for parks and fields, she confirmed for Ms. Reiss that staff needed some additional equipment for field maintenance. Responding to Ms. Bacon, Ms. Sloan confirmed that the new baseball field at Corte Madera School did not impact this budget.

Responding to Councilmember G. Comstock, Ms. Howard said the Town's budgets ran year to year; there was no carry-over or rollover of surplus. When the year-end audit was done, any surplus went to the General Fund. Responding to Councilmember G. Comstock, she said at the end of last year, \$3 million had been put into the General Fund reserve earmarked for the Town Center. At the end of the audit this year, if there was a surplus, the Council could direct a similar transfer. She reviewed the Year-End 2002/2003 Budget & Interfund Transfers set forth in the memo of 6/13/03.

Referring to the budget cover memo (p. 3), Councilmember Merk questioned why revenues from Utility Users' Taxes were expected to decrease by 2%. Ms. Howard explained that it was a decrease from the amount that was budgeted last year; the amounts budgeted last year had not been attained, and the percentage was a comparison to the previous fiscal year. Referring to the projected/recommended total for Utility Users' Tax (budget, p. 26), Councilmember Merk asked why there had been a decrease of \$27,000 from the amount shown in the draft budget document and where the offsetting change in expenditures was. Referring to the Use of Money figures (p. 24), Ms. Howard said a transfer from General Fund reserves accounted for the change; it was not exactly \$27,000 because other small changes had been made in expenditures.

Referring to the Rossotti Field Bleachers line item (p. 55), Councilmember Merk said the Town was in the process of spending nearly half a million dollars on this field, and Parks and Rec had promised they could raise \$150,000. He questioned whether that amount could be raised and did not think additional money should be budgeted for bleachers when the other parties could not meet their part of the agreement. Additionally, he questioned the \$130,372 budgeted for mobile offices. He wanted to see the Town move ahead and start building new buildings rather than pour money into renting mobile offices. While the concern had been raised about ABAG and insurance, there was nothing in writing that indicated that concern was immediate. It pained him to see \$225,000 taken out of reserves to balance a budget that included this kind of expense. It was hard for him to imagine how moving out of the administration building and into a temporary building in the parking lot would significantly change the risk factor to those who might be in those buildings at the time of an earthquake. He also wanted to see a line item in the budget for additional trenching to clear the rest of the site so that a complete and whole Town Center could be put on

this property.

Mayor Driscoll suggested renaming the Mobile Office line item "Town Center Operating Contingency."

Possible future events (e.g., trenching, etc.) could be budgeted for without being too specific about what the funds would be used for. Councilmember Merk agreed. Responding to Mayor Driscoll, Ms. Howard said it had always been her preference to go forward with building new buildings. In doing this budget, however, it did not seem that that would happen this fiscal year. After discussion, Council agreed to rename the line item.

Responding to Ms. Reiss, Ms. Howard said \$37,000 had been received by the Town for Rossotti Field. Ms. Reiss said more had been raised that had not yet reached the Town. She added that there would be another fundraising opportunity when AYSO was in full force again in September; the Committee would do its best to raise \$100,000. Councilmember Merk suggested the budget show income for the next fiscal year if funds were going to continue to come in past August. Ms. Howard noted that there was a line item for donations.

Councilmember K. Comstock moved approval of Resolution No. 2063-2003 Adopting the Operating and Capital Budgets for Fiscal Year 2003-2004 with the adjustments discussed this evening. Councilmember G. Comstock seconded the motion. Recalling the budget process he went through in Palo Alto, Councilmember K. Comstock said the Town's budget process had risen in quality and completeness. He commended everyone involved for being part of a budget process that produced something that was important for the day to day operations as well as for the people in the community. It was also good public policy to produce something that was readable and understandable.

Mr. Lane suggested the total of the budget be stated in the motion. He noted that the number of re-elections of Councilmembers over the years was the greatest demonstration of confidence in the governance of the Town that could possibly exist. There was no outpouring of concern about the budget which also demonstrated the trust residents had in the staff, Council, and consultants. He congratulated all.

Mayor Driscoll called for a vote on Resolution No. 2063-2003, and the motion carried 5-0. Councilmember G. Comstock moved approval of the recommended fund transfers set forth in the memo of 6/13/03. Councilmember Davis seconded, and the motion carried 5-0.

(7) Salary Range Adjustments

Councilmember Merk recused himself from the discussion and left the chamber.

Ms. Howard reviewed the memo of 6/13/03 on the recommended salary range adjustments. Responding to Ms. Reiss, she said one staff member was hourly and entitled to overtime; three employees were considered management and were not subject to overtime.

Councilmember Davis moved approval of Resolution No. 2064-2003 Modifying the Salary Schedule for Fiscal Year 2003-2004. Councilmember K. Comstock seconded the motion.

Councilmember G. Comstock said the competitiveness aspect of this question was being set aside because of the impossibility of conducting surveys before the end of the fiscal year. That might be okay, and the adjustment was modest considering it covered two years. At the same time, we have gone through a period of quite an extreme financial shift in our society. It might be that if these survey studies were made, we would discover that those numbers should go down. He questioned why the impartial surveys hadn't been

done knowing that this point was approaching. Responding, Ms. Howard said there had not been enough time. In the past, a consultant had been hired. That person was no longer consulting, another consultant had not been found, and there wasn't time for the staff to do the job. Normally, when a salary range was out of kilter, it became fairly evident. Additionally, when a new position was created for someone working his/her way up,

a new job description and salary range were created which always required a market study. Later on in the year, there might be 1-2 new job descriptions to consider. She added that currently, no one on the staff was at the top of the range. She added that she would be very surprised if the salary ranges needed to come down; the Town had always been at the median or a little bit lower than other communities.

Councilmember G. Comstock said he would support the present change but wanted to register his discomfort in having nailed down only half of the story.

Mayor Driscoll said the CPI was meant to be a first order of approximation. He agreed, however, that it was a good idea to take a quick look around every couple of years and make sure the ranges were in sync. Councilmember G. Comstock said he recently spoke with someone in a non-profit organization that occupied space that rented for \$4.50/sf. They just moved into new quarters that rented for \$1.25/sf. So, CPI wasn't everything. Mayor Driscoll suggested that the CPI was meant to be an indicator of the overall cost of living. He had not noticed a decrease in salary pressure in his business but had noticed a flattening. He called for the question, and Resolution No. 2064-2003 passed by a vote of 4-0.

Councilmember Merk rejoined the Council.

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(8) Amendment to Studio Leases

Ms. Howard reviewed the staff memo on the request to amend the artist studio leases to a term of 1-year due to the tax consequences of a 3-year lease. Responding to Councilmember Davis, she confirmed that the 1-year lease would come with the understanding that the rent would remain the same as provided for in the 3-year lease. Councilmember K. Comstock suggested that that understanding be included in the lease; two years from now, the Council might have a different opinion. After discussion, Council directed staff to bring back 1-year leases with the tenants of classrooms 11, 12, 13, and 14.

Steve Browning, studio 13, asked if the Town could also prepare a letter documenting the Council's action to the County Assessor's Office. Mayor Driscoll directed staff to draft a letter for his signature.

(9) Reports from Commission and Committee Liaisons

a. Emergency Preparedness Committee

Councilmember Davis noted that the Committee met Monday morning to discuss their charter. The meeting date would be changing to the third Thursday at 9 a.m., and the Committee would meet regularly. The next meeting was July 21, 2003.

b. Parks and Rec Committee

Councilmember Davis said spelling problems had delayed the fundraising sign at Rossotti's. Ms. Bacon added that a utility sign indicating an underground power line in front of Rossotti's had come down as a

result of the recent mowing. She requested that it be put up.

c. Conservation Committee

Councilmember Merk said the Committee had prepared a draft of the Conservation Guidelines; it looked like it would be a wonderful document. Also, the Committee had discussed the mowing at the frog pond. The mowing had been done too late, and the equipment used just seemed to push everything over. As to why the frog pond was not filling up with water, the Committee thought it had silted in over the years and was filling up with its own organic debris. Some options had been discussed.

d. Ad Hoc BMR Sub-Committee

Councilmember G. Comstock said the sub-committee was paying particular attention to the Blue Oaks property. A couple of meetings had been held during which the necessity for doing a survey of people who work in Town had been discussed to determine what the market would be for a potential developer. He said the key issue at the fore right now was whether that survey should be oriented toward inviting only the Palo Alto Housing Corporation to work with us or whether the survey should be oriented in such a way that respondents might be responding to the possibility of either the Palo Alto Housing Corporation and/or Habitat for Humanity contracting for development of such housing. He said we are doing sort of a micro preliminary survey to try to establish what the salary ranges are that are being paid in Town to see whether there would be a substantial likelihood of people working here who would be interested and excited about the kind of housing that these two organizations would provide. He said there was some discussion with Ms. Howard about making an agenda item at our next meeting to reach a conclusion on this issue. Responding to Mayor Driscoll, Ms. Howard said her understanding was that there should be input from both Councilmember G. Comstock and Councilmember K. Comstock because a consensus had not been reached. Responding to Councilmember Merk, she said the issues were how the survey would be done and what the next steps would be. Councilmember K. Comstock [*inaudible*] noted that there were other issues that would need to be resolved.

e. Cable Committee

Mayor Driscoll said Comcast had concluded that it was relatively easy for them to include Portola Valley in the upgrade to digital that they were doing for Palo Alto. The construction associated with that work (i.e., power supplies, nodes, etc.) would be done during the third quarter of this year in Portola Valley. Typically, nodes served about 1,200 homes, and the Town would receive seven nodes because of the longer distances from homes to nodes. The Town would also have very fast service because no node would be supporting more than a few hundred homes. They expected to turn it on in the fourth quarter of this year, and by the end of the year, digital cable would be available. Announcements would be going out in the third quarter about the availability of high definition, Internet, etc. He commended the Cable Committee's persistent work on this issue. Responding to Councilmember K. Comstock, he said Comcast would be making applications to the Town for equipment placement, etc. Comcast would be asking the Town to expedite processes. Fiber would be brought in on poles, except where it was already undergrounded. The power supplies were not necessarily where the nodes were.

(10) Referendum Process

Ms. Sloan reviewed her memo of 6/19/03 on the referendum process. She said the petition being circulated had been received at Town Hall today. Tomorrow, she and Ms. Howard would inspect the petition prior to passing it on to the Registrar of Voters for San Mateo County. Responding to Councilmember Merk, Ms.

Howard said the number of signatures on the petition had not yet been counted.

Responding to Councilmember Merk, Ms. Sloan said all of the documents mentioned on page three of her memo, including the Town Attorney's impartial analysis, were open to challenge. If someone thought one of the arguments contained errors of fact or the impartial analysis was not impartial, they could go immediately

to court and request that certain words be struck or changed. She noted that she would be writing other memos as this process proceeded. Responding to Mayor Driscoll, she confirmed that once the signatures were certified, the ordinance was suspended. The zoning that currently existed on the property would remain.

Responding to Councilmember G. Comstock, Ms. Sloan confirmed that if an application was received, it would be processed in the normal way. Responding to Councilmember G. Comstock, she said if someone came in with a plan for a 20,000 sf office building, the application would be processed under the current zoning. Noting the length of time it usually took for applications to be approved, she said if the referendum failed and the new ordinance came into effect in the interim, the application could not move forward if it didn't meet the new requirements. In California, an applicant/developer did not obtain vested rights to complete a project until they made substantial expenditures in good faith reliance on the building permit. If the rules changed mid-stream, they were caught mid-stream.

(11) Appointment to Emergency Preparedness Committee

Mayor Driscoll referred to Derry Kabcenell's e-mail of 6/6/03 recommending the appointment of Steve Hedlund to the Emergency Preparedness Committee. Mayor Driscoll made the appointment, and Council unanimously concurred.

(12) Town Field Signage

Referring to the staff memo of 6/17/03 on the signs at Ford and Rossotti Fields, Mayor Driscoll asked for comment. Councilmember Merk reiterated that: 1) the signs were too big; 2) the words "Portola Valley" did not need to be on the signs; 3) the positioning of the signs needed to be cautiously considered; and 4) the sign for Rossotti Field should not be on Alpine Road because it would create a traffic hazard with people making U-turns and loading/unloading in the bicycle lane. He thought the organizations that used the fields could make it clear how to find either field without having any signs. The signs also violated specific parts and the intent of the General Plan to have as few signs, access ways, etc., in the scenic corridors.

Councilmember Davis felt the signs were an appropriate size and served a very useful purpose. He did, however, share the concern about the sign at Rossotti Field and the confusion over where the entrance really was. If the signs were approved, he thought there should be more discussion on the location of that sign. Councilmember K. Comstock suggested letting the staff, the Town Engineer, and Sheriff mutually come up with a solution that didn't create a safety hazard. Councilmember Davis agreed.

Councilmember G. Comstock supported Councilmember Merk's arguments. At the previous meeting, it had been discussed how easy it would be for the organization sponsoring the event to indicate in its literature that the field was off Arastradero Road, just off Alpine Road. That was the appropriate place for the sign. It could be a modest sign. He supported Councilmember Merk's position 110%.

Mayor Driscoll said there were a number of people who came to Rossotti's for the first time every week. They went right past the field and then made a U-turn at the bus stop or up on the curve. At some point, he thought the entrance should be off of Alpine opposite Golden Oak. Since that Town owned that parking lot,

it was entirely under the Town's control to deal with.

Mr. Lane [*inaudible*] suggested signs similar to those used for Windy Hill. There was a sign along the side of the road with an arrow indicating where the parking was and another sign in the parking lot indicating the entrance. Councilmember Merk said he could support that.

Ms. Powell noted that the signs had been reviewed by the ASCC; they had recommended the proposed size, wording, and location. Mayor Driscoll suggested that this was more of a public works issue than a design issue. He felt the Town Engineer should put together an initial sketch/plan and cost estimate for a new entrance opposite Golden Oak. Councilmembers Merk and G. Comstock agreed.

With respect to content, Councilmember G. Comstock felt "Town of Portola Valley" did not need to be on the sign. Mayor Driscoll pointed out that Rossotti Field actually bordered on the edge of the Town; people coming up Arastradero had just entered the Town by about 10'. Councilmember Davis said he took great pride in the field and wanted to have "Town of Portola Valley" on the sign. Councilmember K. Comstock agreed--especially given the cost of the renovation. Councilmember Merk said it was not in the spirit of the rural character of the Town.

Councilmember K. Comstock moved to: 1) approve the proposed content and size of the signs; and 2) direct staff to work with the Traffic Committee to determine placement to provide appropriate traffic safety and bring back a recommendation to the Council for final approval. Councilmember Davis seconded the motion. Councilmember G. Comstock said 2' x 4' was too big and that he would vote against the motion. Mayor Driscoll called for the question, and the motion passed 3-2 (Merk and G. Comstock opposed). With respect to adjusting the entrance, Councilmember Davis suggested the Town Engineer put something together describing what was feasible. Council agreed.

(13) Police Protection Services (Added as Urgency Item)

Ms. Howard distributed and reviewed the memo of 6/24/03 on the 2003/2004 Agreement for Police Protection Services. Noting that the Town had been in discussions with the Sheriff's department for several months, she said she was still hoping to get the cost of the supplemental patrols reduced to avoid having to spend an additional \$30,000 from the General Fund. In the meantime, the contract expired June 30 and needed to be continued in order to provide the Town with base level police protection.

Councilmember K. Comstock suggested forwarding a cover letter with the Resolution indicating that the Council was looking to the Sheriff's Dept. to have serious, on-going negotiations with the staff with respect to the COPS funding issue. Ms. Howard noted that this year the County was including the cost for providing emergency dispatch in the agreement. Responding to Councilmember G. Comstock, Councilmember K. Comstock said the County was in a squeeze and was passing that on to the municipalities. While he didn't know how much leverage the Town had, he felt the Town should exert itself in saying that the towns were having problems too and that everyone needed to exercise some discipline.

Councilmember Merk said he could vote for a 1-year agreement, but he wanted to see the Town once again vigorously entertain other options. This had been done once before, but no options were cost effective. Now, between 2003/04 and 2005/06, the Sheriff's base level of service was going up \$75,000. He questioned whether their costs were going up that much. Mayor Driscoll agreed some effort should be made to develop other alternatives.

Councilmember G. Comstock said he did not want to sign a 3-year contract. Responding to Councilmember Davis, Ms. Howard said a three-year contract was traditional. She added that part of the problem in looking

at alternatives was that Woodside was no longer interested in alternatives. Woodside did not feel that the range of services that the Sheriff provided could be duplicated with another local police force. Responding to Councilmember Davis, she agreed a 1-year contract was worth pursuing with the County. She discussed the need for police services, response times due to the Town's location, etc. Councilmember Merk said a lot of the time, there was no Sheriff's car in the Town. He reiterated that he did not want to sign a contract that escalated \$35,000/year for the next three years.

After discussion, Councilmember Merk moved to give the Town Administrator the administrative authority needed to: 1) complete negotiation of an agreement with the San Mateo County Sheriff's Office for police protection services; 2) execute the agreement on behalf of the Town; and 3) extend the term of the existing agreement, if needed, until a new agreement was in place with the understanding that the new agreement only be for one fiscal year (Resolution No. 2065-2003). Councilmember K. Comstock seconded, and the motion carried 5-0.

Councilmember G. Comstock moved to direct staff to explore an alternative policing solution, such as looking at the relationship with Palo Alto. Councilmember Merk seconded. Councilmember K. Comstock suggested that the exploration need not be limited and that staff should look at all alternatives. Mayor Driscoll called for the vote, and the motion passed 5-0.

(14) Animal Control Agreement (Added as Urgency Item)

Ms. Howard reviewed the staff report of 6/23/03 on the Animal Control Services Agreement with the County of San Mateo. Responding to Mayor Driscoll, she confirmed that the new contract was essentially the same as the one in place. Responding to Councilmember Merk, she said PHS/SPCA would not respond to a barking dog or noise nuisance animal complaint; the Sheriff's department would continue to respond to these types of complaints.

Except for picking up the occasional dead animal on the road, Councilmember Merk said he did not feel any other services were being provided. Responding to Councilmember G. Comstock, Ms. Howard said the Town's share of costs was based on a formula that included assessed value. Responding to Councilmember Merk, she confirmed that the contract was for 3 years. As indicated in the staff report, she added that the contract contained an incentive for PHS to most efficiently use funds; any savings would be split 50-50 between the towns and County. Mayor Driscoll noted that the Town was being asked to put its signature on the contract along with a number of jurisdictions.

After discussion, Councilmember G. Comstock said he did not see a good alternative and moved to accept the contract as proposed. Councilmember K. Comstock seconded, and the motion carried 5-0.

WRITTEN COMMUNICATIONS

(15) Town Council 6/13/03 Weekly Digest

(a) Sand Hill Road Corridor Projects

Councilmember K. Comstock referred to the letter of 6/10/03 on the Sand Hill Road Corridor Projects, which he drafted with Town Planner Mader. The next digest included a response from Supervisor Gordon. He noted that Mr. Young had received some drawings today showing the proposed trail along Alpine Road; these had not yet been reviewed. Mayor Driscoll added that he received a letter from a resident expressing concern that Alpine Road between Junipero Serra and Sand Hill would apparently be closed for

approximately one year while work was underway. Mr. Mader had been asked to investigate and a meeting was being set up so that the Town would be involved in this process. Updates would be provided at future meetings.

(16) Town Council 6/20/03 Weekly Digest

a. State Evaluation of WLA Seismic Hazard Evaluation

Responding to Councilmember K. Comstock, Ms. Howard confirmed there had been no response to the Town's letter to the State regarding the WLA Seismic Hazard Evaluation.

(17) MROSD Proposed Extension of Boundaries to San Mateo County Coast

Mayor Driscoll noted that Craig Britton had asked that the letter dated 6/24/03 on the proposed extension of MROSD boundaries to include a portion of the San Mateo County coast be distributed to the Council. At a future meeting, MROSD hoped that the Town would adopt a resolution supporting the annexation. Councilmember K. Comstock said he would support the resolution, noting that the Town was a tremendous beneficiary of the Open Space District's land. Having attended the MROSD meeting on this issue, he said MROSD had done their work very thoroughly. Councilmember Merk said he would also support the resolution. Ms. Howard said the item would be agendaized for the next meeting.

(18) Discussion of Corte Madera School Baseball Field (Closed Session Item)

Mr. Denier discussed the urgency of moving ahead with the work on the baseball field at Corte Madera. The Little League had worked out arrangements with the School District to jointly pay for the field. By virtue of using the Town's land, money would be saved. The dirt excavated from the Town's land could be used to level the playing field if the field was constructed now. He discussed Little League budget constraints. Responding to Councilmember G. Comstock, he confirmed that the Little League carried a \$1 million insurance policy. He urged the Council approve the agreement with the School District for use of the Town's land.

CLOSED SESSION

(19) Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: Excess Right of Way on Alpine Road Adjacent to Corte Madera School

Negotiating Parties: Portola Valley School District, Town Attorney and Town Administrator

Under Negotiation: Terms of Agreement

(20) Conference with Legal Counsel Re Anticipated Legislation (Government Code Section 54956.9(b))
(Added as Urgency Item)

Significant exposure to litigation: one case.

REPORT OUT OF CLOSED SESSION [Not recorded.]

None to Report

ADJOURNMENT

The meeting adjourned at 12:55 a.m.

Vice Mayor

Town Clerk