



TOWN OF PORTOLA VALLEY

8:00 PM - Regular Town Council Meeting

Wednesday, June 25, 2003

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Merk, Councilmember K. Comstock, Vice Mayor
G. Comstock, Mayor Driscoll

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now.
Please note however, that the Council is not able to undertake extended discussion or action tonight on
items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll
call motion. The Mayor or any member of the Town Council or of the public may request that any item
listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of May 14, 2003
- (2) **Approval of Minutes** – of Regular Town Council Meeting of June 11, 2003
- (3) **Approval of Warrant List** – June 25, 2003
- (4) **Recommendation by Director of Administrative Services** - Amendment to Consulting Agreement
 - (a) Adoption of a Resolution of the Town of Portola Valley Approving and Authorizing Execution of
The Third Amendment to Consulting Agreement Between the Town of Portola Valley and Nolte
Associates, Inc. (Resolution No. __)
- (5) **Recommendation by Director of Administrative Services** – Local Agency Investment Fund
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing
Investment of Monies in the Local Agency Investment Fund (Resolution No. __)

REGULAR AGENDA

PUBLIC HEARING

- (6) **PUBLIC HEARING** – Adoption of Fiscal Year 2003-2004 Budget
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Adopting the
Operating and Capital Budgets for Fiscal Year 2003-2004 (Resolution No. __)

(7) Recommendation by Town Administrator – Setting Salary Schedule

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Modifying the Salary Schedule for Fiscal Year 2003-2004 (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(8) Reports from Commission and Committee Liaisons

(9) Discussion – Amendment to Artists Studios Leases

(10) Report from Town Attorney – Referendum Process

(11) Appointment by Mayor – Emergency Preparedness Committee

(12) Report from Park and Recreation Committee – Town Field Signage

WRITTEN COMMUNICATIONS

(13) Town Council Weekly Digest – June 13, 2003

(14) Town Council Weekly Digest – June 20, 2003

CLOSED SESSION

(15) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Government Code Section 54956.8

Property: Excess Right of Way on Alpine Road adjacent to Corte Madera School

Negotiating Parties – Portola Valley School District and Town Attorney and Town Administrator

Under Negotiations – Terms of agreement

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)