



TOWN OF PORTOLA VALLEY

8:00 PM - Regular Town Council Meeting

Wednesday, April 23, 2003

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

8:00 PM – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Merk, Councilmember K. Comstock, Vice Mayor G. Comstock, Mayor Driscoll

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Special Joint Field Trip of March 25, 2003
- (2) **Approval of Minutes** – of Regular Town Council Meeting of March 26, 2003
- (3) **Approval of Minutes** – of Special Town Council Meeting of April 8, 2003
- (4) **Ratification of Warrant List** – April 9, 2003
- (5) **Approval of Warrant List** – April 23, 2003
- (6) **Town Planner Authorizations**
 - (a) Second Unit and Temporary Buildings and Uses - \$7,500
- (7) **Recommendation by Public Works Director** – Renovation of Old Spanish and Coalmine Trail
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and Summit Springs Design (Resolution No. __)
- (8) **Recommendation by Public Works Director** – Disadvantaged Business Enterprise (DBE) Plan
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving the Disadvantaged Business Enterprise Program for Highway Projects Assisted with Department of Transportation Federal Aid Funds (Resolution No. __)

REGULAR AGENDA

PUBLIC HEARING – Continued from March 26, 2003 Council meeting

- (9) **PUBLIC HEARING** – Amendments to the General Plan and Zoning Ordinance primarily relating to the Nathhorst Triangle Area and Proposed Mitigated Negative Declaration
- (a) Approve Mitigated Negative Declaration
 - (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Amending the Portola Valley General Plan with Regard to the Nathhorst Triangle Area (Resolution No. __)
 - (c) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Title 18 (Zoning) of the Portola Valley Municipal Code by Adding Chapter 18.15 [S-R (Special Residential District Regulations)], and Amending Section 18.44.060 [Residential Planned Unit Development Requirements and Housing in S-R Districts], Chapter 18.48 [Parcel Area, Open Space and Bulk-Basic Requirements] and Section 18.50.050 [Planned Unit Developments] (Ordinance No. __)
 - (d) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Section 18.08.010 [Zoning Map Adopted] of Title 18 [Zoning] of the Portola Valley Municipal Code (Ordinance No. __)
 - (e) Addendum to a Town of Portola Valley Mitigated Negative Declaration for the Project (“Project”) to Amend the Nathhorst Triangle Area Plan of the Portola Valley General Plan and Amendments to the Portola Valley Zoning Ordinance Map and Text for Three Parcels Located Within the Nathhorst Triangle Area
- (10) **Report from Town Attorney and Town Planner** – New legislation on second units

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (11) **Reports from Commission and Committee Liaisons**
- (12) **Recommendation by Mayor** – Appointment of the Citizens Advisory Committee
- (13) **Appointment by Mayor** – Cultural Arts Committee

WRITTEN COMMUNICATIONS

- (14) **Town Council Weekly Digest** – March 28, 2003
- (15) **Town Council Weekly Digest** – April 4, 2003
- (16) **Town Council Weekly Digest** – April 11, 2003
- (17) **Town Council Weekly Digest** – April 18, 2003

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)