

SPECIAL JOINT TOWN COUNCIL/PLANNING COMMISSION/ARCHITECTURAL & SITE CONTROL COMMISSION MEETING, TOWN OF PORTOLA VALLEY, MARCH 25, 2003, THE WILLIAM AND FLORA HEWLETT FOUNDATION, MENLO PARK, CA

Chairman Breon called the meeting to order at 4:05 p.m. Ms. Lambert called the roll:

Present: Councilmembers K. Comstock, Merk and Mayor Driscoll
Planning Commissioners Elkind, McIntosh, Toben, Zaffaroni and Chairman Breon
Architectural & Site Control Commissioners Chase, Eisberg, Schilling and Chairman Warr

Absent: Councilmembers G. Comstock and Davis and Architectural & Site Control Commissioner Harrison

Staff Present: Angela Howard, Town Administrator
Leslie Lambert, Planning Manager
George Mader, Town Planner
Tom Vlastic, Deputy Town Planner

ORAL COMMUNICATIONS:

Mayor Driscoll read letter dated March 25, 2003 from L.W. "Bill" Lane, Jr.

REGULAR AGENDA:

Commissioner Toben welcomed Councilmembers, Commissioners and staff to the Hewlett Foundation headquarters and introduced Ms. Jo Conover, Consulting Project Manager for Hewlett Foundation and Ms. Sharon Refvem interior architect and resident of Portola Valley.

Ms. Conover noted that the Hewlett building is the first building in California and only the fifth in the nation to receive United States Green Building Council (USGBC) Gold level LEED 2.0 certification rating. Ms. Conover provided a project overview indicating from the outset, as guided by green building consultants, the project team and representatives of the owner agreed upon sustainable principles that would guide the design team. Using a power point presentation, Ms. Conover shared building statistics, project highlights including the following items: sustainable sites, water efficiency, energy and atmosphere, materials and resources, indoor environmental quality and innovation and design process.

The group split up into two groups to tour the facilities with Ms. Conover and Ms. Refvem providing detailed information about the building, lighting, materials, etc.

ADJOURNMENT:

The field meeting adjourned at 5:50 p.m.

Mayor

Town Clerk