



TOWN OF PORTOLA VALLEY

Regular Town Council Meeting

8:00 PM, Wednesday, February 12, 2003

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember Davis, Councilmember Merk, Councilmember K. Comstock, Vice Mayor
G. Comstock, Mayor Driscoll

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now.
Please note however, that the Council is not able to undertake extended discussion or action tonight on
items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll
call motion. The Mayor or any member of the Town Council or of the public may request that any item
listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** – of Regular Town Council Meeting of January 22, 2003
- (2) **Approval of Warrant List** – February 12, 2003
- (3) **Recommendation by Public Works Director** – Improvements to Valley Oak Bridges
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and
Authorizing Execution of an Agreement Between the Town of Portola Valley and Summit Springs
Design (Resolution No. __)

REGULAR AGENDA

PUBLIC HEARING

- (4) **PUBLIC HEARING** – Brookside Orchard Rezoning
 - (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council
of the Town of Portola Valley Amending Section 18.08.010 (Zoning Map Adopted) of Title 18
(Zoning) of the Portola Valley Municipal Code (Ordinance No. __)

PUBLIC HEARING

- (5) **PUBLIC HEARING** – Zoning Ordinance Amendments to Temporary Buildings and Uses
 - (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council
of the Town of Portola Valley Amending Section 18.36.030(B) (Temporary Buildings and Uses)
of Chapter 18.36 (Uses Permitted In All Districts) of Title 18 (Zoning) of the Portola Valley
Municipal Code (Ordinance No. __)

(6) Recommendation by Town Administrator – Town Center Improvement Project

- (a) Presentation of Town Center Master Plan – CJW Architect
- (b) Discussion - Town Center Design Process
- (c) Design Services for Town Center Project

(7) Recommendation by the Building Official – Uniform Building Code Update

- (a) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 15.04 (Building Codes) of the Portola Valley Municipal Code to Adopt and Updated Building Code (Ordinance No. __)
- (b) First Reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 15.16 (Fire Protection District) of the Portola Valley Municipal Code (Ordinance No. __)

(8) Recommendation by Director of Administrative Services – Purchasing Authorization Limit for Town Administrator

- (a) Resolution of the Town Council of the Town of Portola Valley Increasing the Purchasing Authorization Limit for the Town Administrator and the Expenditure Threshold Requiring Issuance of Purchase Orders (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

(9) Reports from Commission and Committee Liaisons

(10) Appointment by Mayor – Trails Committee

(11) Report from Park and Recreation Committee – Town Fields Signage

(12) Report from Director of Administrative Services – Status of Emergency Preparedness Committee

(13) Discussion – Informational discussion of Below Market Rate Housing

WRITTEN COMMUNICATIONS

(14) Town Council Weekly Digest - January 24, 2003

(15) Town Council Weekly Digest – January 31, 2003

(16) Town Council Weekly Digest – February 7, 2003

ADJOURN TO CLOSED SESSION

(17) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Government Code Section 54956.8

Property: Blue Oaks Subdivision – Below Market Rate Lots

Negotiating Parties – Town Attorney and Palo Alto Housing Corporation

Under Negotiations – Price and Terms of Property Acquisition

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)