



TOWN OF PORTOLA VALLEY

Regular Town Council Meeting

8:00 PM, Wednesday, September 25, 2002

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember G. Comstock, Councilmember Merk, Councilmember K. Comstock, Vice Mayor Driscoll, Mayor Davis

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately. -

- (1) **Approval of Minutes** of Regular Town Council Meeting of September 11, 2002
- (2) **Approval of Warrant List** – September 25, 2002
- (3) **Recommendation by Town Administrator** – Disposal of Surplus Property
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing the Disposition of Surplus Property (Resolution No. __)
- (4) **Recommendation by Public Works Director** - Town Right of Way Tree Trimming Project
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and TruGreen for Right of Way Tree Trimming Project (Resolution No. __)

REGULAR AGENDA

- (5) **Discussion of Portola Valley Noise Ordinance**
- (6) **Recommendation by Town Administrator** – Expenditure of California Law Enforcement Equipment Program, High Technology Gant Funding
 - (a) Resolution of the Town Council Approving and Authorizing the Expenditure of \$80,000 of Law Enforcement Technology Funds as the Town of Portola Valley's Contribution to a New Records Management System for the San Mateo County Sheriff's Office (Resolution No. __)

- (7) **Recommendation by Town Attorney** – Complete Biennial Notice and Introduce Ordinance Amending the Conflicts of Interest Code
 - (a) First reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town Council of the Town of Portola Valley Amending Chapter 2.36 (Conflicts of Interest) of Title 2 (Administration and Personnel) of the Portola Valley Municipal Code

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (8) **Report from Director of Administrative Services** – Polystyrene Take-out Containers at Local Food Establishments
- (9) **Recommendation by Town Administrator** – Signage/Banner Policy
- (10) **Report from Director of Administrative Services** – Policy Concerning Rotation of Committee/Commission Chairs.
- (11) **Reports from Commission and Committee Liaisons**

WRITTEN COMMUNICATIONS

- (12) **Town Council Weekly Digest** – September 13, 2002
- (13) **Town Council Weekly Digest** – September 20, 2002

ADJOURN TO CLOSED SESSION

- (14) **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
 - Government Code Section 54956.9(b)
 - Significant Exposure to Litigation: 1 Case
 - Claim from Bautistas regarding drainage issues

REPORT OUT OF CLOSED SESSION

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)

