



TOWN OF PORTOLA VALLEY

Regular Town Council Meeting

8:00 PM, Wednesday, September 11, 2002

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember G. Comstock, Councilmember Merk, Councilmember K. Comstock, Vice Mayor Driscoll, Mayor Davis

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately. -

- (1) **Approval of Minutes** of Regular Town Council Meeting of August 28, 2002
- (2) **Approval of Warrant List** – September 11, 2002
- (3) **Recommendation from Mayor** – Town Administrator Employment Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving And Authorizing Execution of Amendment No. 2 to The Town Administrator Employment Agreement Between the Town of Portola Valley and Angela Howard (Resolution No. __)

REGULAR AGENDA

- (4) **Presentation by Cultural Arts Committee** - Newcomers Packet
- (5) **Presentation by Michael Gross, Marketing Manager, Z-best Composting Company** – Composting of Take-out Food Packaging Materials used in the Town of Portola Valley
- (6) **Presentation by Town Administrator** – New Handbook for Town Committees

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (7) **Report from Director of Public Works** – Results of Bid Opening for 2001-2002 and 2002-2003 Resurfacing of Various Streets
- (8) **Report from Director of Public Works** – Fencing Alternatives for Rossotti's Field

- (9) **Recommendation from Director of Public Works** – Overview of Current Geographic Information System and Recommendations for System Enhancements and Staff Training
- (10) **Reports from Commission and Committee Liaisons**
- (11) **Discussion** – Establishing Immediate and Long Term Goals for the Town

WRITTEN COMMUNICATIONS

- (12) **Town Council Weekly Digest** – August 30, 2002
- (13) **Town Council Weekly Digest** – September 6, 2002

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)