



TOWN OF PORTOLA VALLEY

Regular Town Council Meeting

8:00 PM, Wednesday, August 14, 2002

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember G. Comstock, Councilmember Merk, Councilmember K. Comstock, Vice Mayor Driscoll, Mayor Davis

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

- (1) **Approval of Minutes** of Regular Town Council Meeting of July 10, 2002
- (2) **Ratification of Warrant List** – July 24, 2002
- (3) **Approval of Warrant List** – August 14, 2002
- (4) **Recommendation by Town Administrator** – One Year Extension to Agreement with Nicholson & Olson, LLP for Audit Services FY 2001-2002
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing a Second Amendment to the Agreement Between the Town of Portola Valley and Nicholson & Olson, LLP (Resolution No. __)
- (5) **Recommendation by Town Administrator** – Agreement with Freyer & Laureta, Inc.
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a Professional Services Agreement Between the Town of Portola Valley and Freyer & Laureta, Inc. (Resolution No. __)
- (6) **Recommendation by Town Administrator** – Street Sweeping and Litter Cleaning Services – California Street Maintenance
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of an Agreement Between the Town of Portola Valley and California Street Maintenance (Resolution No. __)

- (7) **Recommendation by Public Works Director** – FY 2001/2002 Street Resurfacing Program
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving Plans and Specifications and Calling for Bids for the 2001-2002 and 2002-2003 Resurfacing of Various Streets Town Project No. 2002-PW01 (Resolution No. __)

REGULAR AGENDA

- (8) **Recommendation by Town Administrator** - GIS Geologic Setback Maps
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley to Accept the August 5, 2002 Letter Agreement by Cotton, Shires and Associates Inc. for Update and Digitization of Town's Geologic and Movement Potential Maps (Resolution No. __)
- (9) **Recommendation by Town Administrator** – Expenditure of California Law Enforcement Equipment Program, High Technology Grant Funding
- (10) **Recommendation by Town Administrator** – Amendment to Animal Control Services Agreement
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of a First Amendment to Agreement for Animal Control Services Between the Town of Portola Valley and the County of San Mateo (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (11) **Report from Planning Manager Lambert** – Signage Policy
- (12) **Report from Planning Manager Lambert** – Temporary Living Units at Construction Sites
- (13) **Report from Director of Administrative Services** – Use of Polystyrene Take-out Containers at Local Food Establishments
- (14) **Report from Director of Administrative Services** – Dedication of Improvements at Ford Field
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Accepting Improvements made by the Alpine/West Menlo Little League (Resolution No. __)
- (15) **Reports from Commission and Committee Liaisons**
- (16) **Recommendation from Conservation Committee** – Proposed Charter Amendment
- (17) **Appointment by Mayor** – Parks and Recreation Committee

WRITTEN COMMUNICATIONS

- (18) **Town Council Weekly Digest** – July 12, 2002
- (19) **Town Council Weekly Digest** – July 19, 2002
- (20) **Town Council Weekly Digest** – July 26, 2002
- (21) **Town Council Weekly Digest** – August 2, 2002
- (22) **Town Council Weekly Digest** – August 9, 2002

ADJOURN TO CLOSED SESSION

(23) PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Title – Town Attorney

(24) PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Title – Town Administrator

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)