



TOWN OF PORTOLA VALLEY
8:00 PM - Regular Town Council Meeting
Wednesday, January 9, 2002
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Councilmember G. Comstock, Councilmember Merk, Councilmember K. Comstock, Vice Mayor Driscoll, Mayor Davis

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject, whether or not on the agenda, may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda. In addition, while the Council will hear comments upon items that appear on the agenda at this time, the Council will not act on any such item until it is under consideration by the Council.

CONSENT AGENDA

All items on the Consent Agenda are approved by one roll call motion unless a request is made that an item be transferred to the regular agenda for separate discussion. Any item on the regular agenda may be transferred to the consent agenda.

- (1) **Approval of Minutes** - of Regular Town Council Meeting of December 12, 2001
- (2) **Approval of Warrant List** – January 9, 2002
- (3) **Ratification of Warrant List** – December 19, 2001
- (4) **Recommendation by Public Works Director** – State Transportation Improvement Program (STIP) Street Repair and Resurfacing Project
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving the December 17, 2001 Proposal by Nolte Associates Inc. for STIP Street Repair and Resurfacing Project (2001-PW09) (Resolution No. __)
- (5) **Recommendation by Public Works Director** – Shady Trail Repair and Restoration
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Awarding the contract to Summit Springs Design for the Shady Trail Repair and Restoration Project (2000-PW13) (Resolution No. __)

REGULAR AGENDA

- (6) **Recommendation by Town Administrator** – Amending the Construction Traffic Road Fee Ordinance
 - (a) First reading of Title, Waive Further Reading, and Introduce an Ordinance of the Town of Portola Valley Amending Section 10.72 (Construction Traffic Road Fees) To Title 10 (Vehicles and Traffic) of The Portola Valley Municipal Code
- (7) **Recommendation by Town Administrator** – Resolution of support for The Bay Area Alliance For Sustainable Development
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Acknowledging the Work of The Bay Area Alliance for Sustainable Development and its Efforts in Developing the Draft Compact for a Sustainable Bay Area (Resolution No. __)

COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS

- (8) **Recommendation by Public Works Committee** – Consideration of change in Public Work Committee Charter
- (9) **Appointment by Mayor** – 2002 Committees
- (10) **Appointment by Mayor** – 2002 Committee's Council Liaison
- (11) **Recommendation by Town Administrator** – Approval of Job Description
 - (a) Administrative Services Director
- (12) **Report from Councilmember Kirke Comstock** – Library JPA Funding

WRITTEN COMMUNICATIONS

- (13) **Town Council Weekly Digest** – December 14, 2001
- (14) **Town Council Weekly Digest** – December 21, 2001
- (15) **Town Council Weekly Digest** – January 4, 2002

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley branch of the San Mateo County Library located adjacent to Town Hall.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s)