



**TOWN OF PORTOLA VALLEY**  
**Meeting of the**  
**Emergency Preparedness Committee**  
**Thursday, October 13, 2011 - 8:00 AM**  
**EOC / Town Hall Conference Room**  
**765 Portola Road, Portola Valley, CA 94028**

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**AGENDA**

1. Call to order
2. Oral communications
3. Review and approve minutes of September meeting
4. Discuss CERPP relationship and develop action items
  - Review and discuss letter from CERPP Executive Board
5. Discuss potential consultant job specification and recommendation
6. Discuss emergency alert proposal
7. Discuss Chair nominations for EPC 2012
8. Review and discuss the August 31 Town Council / EPC joint meeting
  - Lessons learned
  - Follow up
9. Discuss Town Evacuation exercise
10. Review outreach plans, next postcard to residents
11. Subcommittee reports
12. Other business
13. Adjourn promptly at 9AM