



**TOWN OF PORTOLA VALLEY**  
**Meeting of the**  
**Emergency Preparedness Committee**  
**Thursday, July 11, 2013 - 8:00 AM**  
**EOC / Town Hall Conference Room**  
**765 Portola Road, Portola Valley, CA 94028**

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**AGENDA**

1. Call to order  
Members: John Boice, Dave Howes, Diana Koin, Anne Kopf-Sill, Ray Rothrock/ Chair, Craig Taylor, Bud Trapp, Stuart Young, and Chris Raanes  
Guests: Nick Pegueros/Town Manager, John Richard/Town Council, Dan Ghirso, WFPD Chief, Tim Reed/Sheriff's Office  
Absent:
2. Oral communications
3. Review minutes of May meeting
4. Review of Town Picnic activities – Lessons learned
5. Medical Report
  - a) Review activities of May 22 meeting with possible volunteers
  - b) Discuss the role of medical in an emergency, per the charter
  - c) Establish an outline plan
  - d) Discuss Scope of EPC regarding Medical
6. Review plan for portable EOC
7. Review and discuss implantation of TIS AM radio antenna
8. Other Business
9. Adjourn