

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING NO 901, JANUARY 14, 2015

Mayor Aalfs called the Town Council's regular meeting to order at 7:30 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers, Craig Hughes and John Richards; Vice Mayor Maryann Moise Derwin;  
Mayor Jeff Aalfs

Absent: Ann Wengert

Others: Nick Pegueros, Town Manager  
Leigh Prince, Town Attorney  
Karen Kristiansson, Deputy Town Planner  
Debbie Pedro, Planning Director  
Sharon Hanlon, Town Clerk

ORAL COMMUNICATIONS

Laura Fanucchi, Associate Executive Director of HIP Housing, gave Councilmembers copies of the HIP Housing 2015 calendar, which the organization uses as an outreach tool to educate the community about HIP's affordable housing programs. Artwork for this popular project, which originated in 2001, is selected from submissions created by between 250 to 500 kindergarten-through-fifth-graders in San Mateo County. Along with the picture of a home each child draws, they write a quote about "what home means to me." Ms. Fanucchi said that after meeting with Town Planning Director Debbie Pedro, HIP Housing is talking about ideas to spread the word about their programs in Portola Valley such as a table at the Portola Valley Farmers' Market, a mailing to residents with second units and connect with a potential volunteer who wants to work on housing-related issues.

Tom Schreck, Willowbrook Drive, a 57-year resident whose father was among the Town's founding fathers with Bill Lane, spoke in the context of protecting our heritage of restoring, maintaining and preserving our great flora and fauna. He suggested that as Stanford reviews alternatives to Searsville Dam, it might be effective for the Town to send a non-controversial letter supporting fish passage to facilitate steelhead migration back into Portola Valley.

Bill Kaspari, Willowbrook Drive, a 45-year resident, concurred with the previous speaker, pointing out that everybody he talks to about it expresses great hope that somehow Stanford can find a way this can be done so we can again have steelhead running.

Danna Breen, Alpine Road, emphasizing the importance of a letter to Stanford being a gentle one, said we should all now understand the relationship between climate change and dams. San Francisco Bay is one of the world's most important estuaries, she said, and we must protect it. On a personal note, she urged involvement in pushing forward the restoration of the next section of Town Center Creek. When the Town undertook that project, she said she'd expected to start seeing steelhead in our creeks; only later did she realize that what we have here is not part of an integrated, holistic approach but a nice water feature.

Mayor Aalfs said that as he understands it, Stanford will be considering the Searsville issue soon, so he suggested putting an item on the agenda for the January 20, 2015 meeting. Councilmembers concurred.

- (1) Presentation: Paula Stinson, Development and Communications Director of Housing Endowment and Regional Trust (HEART) of San Mateo County with the Homeowner Downpayment Assistance Loan Program [7:38 p.m.]

Ms. Stinson began by thanking the Council for supporting HEART and crediting Vice Mayor Derwin as a wonderful HEART Board member. She said she'd focus on HEART's First-Time Home-Buyer Program, and

showed a video featuring the program, which she said is one way HEART helps middle-income families buy houses.

According to Ms. Stinson, HEART launched the First-Time Home Buyers Program 10 years ago, and it's still going strong, with, for example, last night 37 people attending a workshop and trying to figure out if they could at least buy a condominium. The program was intended to raise large sums of money to put into affordable rental housing, but after a couple of years, realtors on the Board noted that the program was overlooking middle-income families. That led to establishment of the First-Time Home Buyers Program, in which first-time buyers could pay 5% down and borrow up to \$521,250 with no PMI (private mortgage insurance). The only lender was a credit union in San Jose – the only institution that responded to HEART's RFP. She said HEART's is the only program of its kind that accepts as little as 5% down.

First-Time Home Buyer Program loans are issued at the rate of about one per month, with 60 borrowers so far. They could do more if more homes were available in the affordable price range, she said. It's very, very tough for families. That doesn't mean they're not trying. Among HEART's first-time homeowners are an auto parts buyer and a banquet server, both of whom earn about \$50,000 a year, and a street inspector, an architect, a marketing coordinator, a loan officer, and a housekeeper. One couple – the wife a San Mateo County health inspector and the husband a criminologist in Santa Rosa – lived with her parents for two years in Daly City after getting married, and never expected to be able to buy a home here – but now they have a condo in South San Francisco.

Noting that the program is fairly labor-intensive, Ms. Stinson said HEART's partner at the credit union "hustles like crazy," and as a result realtors know they can count on this program...First-time home-buyers find themselves more competitive, too, because in addition to the credit union funding the first mortgage, HEART makes second loans, Ms. Stinson said, which in essence brings the down payment offer up to 20% and requires no PMI. Then the credit union buys the seconds back from HEART. Still, with multiple offers on properties and figures such as \$70,000 over the asking price in the housing market, it's very tough.

The First-Time Home-Buyer Program is tremendously popular, she said, and they help as many first-time buyers as they can, but HEART still gets calls every day from people whose rents have just doubled. Sadly, she added, other than HIP, we have no other resource to refer them to. Waiting lists are full for the affordable rental units, she said, and she believes Section 8 alone has a three-year wait list.

Mayor Aalfs thanked Ms. Stinson and Ms. Fanucchi, saying, "It's good work." Vice Mayor Derwin also thanked the two women, saying, "just the incredible work that you do every day almost makes me cry." She said she doesn't know what it says about us as a culture that we cannot shelter our people.

CONSENT AGENDA [7:51 p.m.]

- (2) Approval of Minutes: Town Council Regular Meeting of December 10, 2014 [*pulled from Consent Agenda*]
- (3) Ratification of Warrant List: December 24, 2014, in the amount of \$155,986.86
- (4) Ratification of Warrant List: January 14, 2015, in the amount of \$133,890.11
- (5) Recommendation by Town Manager: Amendment to Salary Schedule for Recreational Facilities Coordinator Classification
  - (a) Adoption of a resolution of the Town Council of the Town of Portola Valley amending the Employee Compensation Plan effective January 1, 2015 (Resolution No. 2639-2015)
- (6) Recommendation by Building Official: Adoption of a Resolution to Ratify Ordinance No. 10 of the Woodside Fire Protection District (WFPD) [*pulled from Consent Agenda*]

- (a) Adoption of a resolution of the Town Council of the Town of Portola Valley to ratify Ordinance No. 10 of the WFPD (Resolution No. 2640-2015)

(7) Appointment by Mayor: Members to the Water Conservation Committee

Councilmembers Hughes and Richards, Vice Mayor Derwin and Mayor Aalfs approved Items 3-5 and 7 with a roll-call vote.

(1) Approval of Minutes: Regular Town Council Meeting of December 10, 2014 [7:55 p.m.]

Councilmember Hughes moved to approve the minutes of the December 10, 2014 meeting, as amended. Seconded by Councilmember Richards, the motion carried 4-0.

(6) Recommendation by Building Official: Adoption of a Resolution to Ratify Ordinance No. 10 of the Woodside Fire Protection District (WFPD)

- (a) Adoption of a resolution of the Town Council of the Town of Portola Valley to ratify Ordinance No. 10 of the WFPD (Resolution No. 2640-2015)

As written, Councilmember Hughes said Section 8, Chapter 61, Establishment of Limits in which Storage of Liquefied Petroleum Gases (LPG) is to be Restricted, would essentially ban all LPG from the WFPD, which would include LPG vehicles. Because he expects the intent would be to ban LPG in storage containers but not as fuel being used to operate vehicles, he suggested adding vehicles under "Exceptions."

Vice Mayor Derwin suggested that the Council adopt Ordinance 10 with the exception of Section 8. Councilmember Hughes said it might be appropriate to ban everything other than the vehicular storage of LPG. For example, there are taxi fleets that have LPG vehicles.

Ms. Prince suggested tabling this item, getting an answer to the question and coming back next time on consent again with that in a Staff Report. Because the language would have to change, Councilmember Hughes said it might be easiest to approve it with that one section stricken, because he doesn't anticipate installation of large LPG tanks in the WFPD anyway. Mayor Aalfs agreed.

Vice Mayor Derwin asked if there was a liability issue if Section 8 was removed. Ms. Prince said that change would not become effective in Portola Valley, but the standard Fire Code and applicable liabilities would still apply. Councilmember Hughes said he looked up the standard Fire Code, which includes a lot of regulations regarding how large tanks could be and where they could be located. This amendment is just going more broadly to say "no gas tanks at all," he said. Vice Mayor Derwin asked if it was okay to say that now it is okay to have gas tanks. Councilmember Hughes said it would be okay as they are under the California Fire Code, which is already well regulated. Ms. Prince said storage containers also may be subject to the Town's planning and zoning requirements.

Following additional discussion about LPG, Councilmember Hughes moved to approve the adoption of a Resolution to Ratify WFPD Ordinance No. 10, striking Section 8. Seconded by Councilmember Richards, the motion carried 4-0.

REGULAR AGENDA [9:58 p.m.]

(8) Public Hearing: 2014 Housing Element and Initial Study/Negative Declaration [8:02 p.m.]

Ms. Kristiansson, noting that when the draft Housing Element update came before the Town Council in June 2014, the Council made some modifications and authorized submittal to the State Department of Housing and Community Development (HCD). The document was developed over a period of about 14 months, primarily by the Planning Commission, with input from the Town Council and the ASCC. Since the

Council last saw the draft, it has been modified to respond to HCD comments and incorporate Portola Valley's housing priorities as discussed at the Council's September 24, 2014 meeting.

According to Ms. Kristiansson, the most substantive of HCD's comments on the draft that was submitted concerned a need to update regulations for transitional and supportive housing to reflect refinements to State law. Program 8 has been added to the Housing Element to respond to that requirement; essentially treating transitional and supportive housing like single-family housing with no restriction on the number of persons as is now required by State law. This is in contrast to group homes and other types of housing that sets limits on the number of people.

Ms. Kristiansson said the Housing Element Action Plan also was updated to make it more detailed and specific, in part to respond to a request for more information from the State and in part to reflect the priorities the Council established. That included identifying Program 3 to encourage second units as a priority and Program 4 for shared housing such as HIP type of housing. In a letter from HCD dated October 7, 2014, the Town was informed that with those changes, the updated Housing Element would comply with State law. Therefore, if the Town adopts the Housing Element as it is currently drafted, it appears that the State will certify it and no further update will be needed until 2022. The next step, Ms. Kristiansson said, would be implementation.

As she explained, the Initial Study for the revised Housing Element under CEQA found that there would be no significant environmental impacts. As a result, a negative declaration was prepared for it. The public comment period on the draft CEQA documents ended in November 2014 and no comments were received either during or after the comment period. After reviewing the draft Housing Element and Initial Study on November 19, 2014, the Planning Commission unanimously approved the 2014 Housing Element and recommended that the Town Council adopt the Initial Study and Negative Declaration. After that, staff would forward the Housing Element to the State for their final review and certification.

Mayor Aalfs opened the public hearing on the 2014 Housing Element and the Negative Declaration that accompanies it and asked for public comments. There were none. He invited questions from the Council.

Other than two typographical errors, Councilmembers applauded the updated Housing Element. Councilmember Richards said it has been so well vetted he has no issues, no questions. Councilmember Hughes said the Element is in good shape and we should send it off to the State. Vice Mayor Derwin said: It's been like an HBO series and she's glad it's over. Mayor Aalfs acknowledged the amount of work that went into it, and the final result is a good one.

Councilmember Richards moved to adopt the Negative Declaration. Seconded by Councilmember Hughes, the motion carried 4-0.

Councilmember Richards moved to approve the draft Housing Element as corrected. Seconded by Vice Mayor Derwin, the motion carried 4-0.

(9) Discussion and Council Direction: Proposed Revisions to the Commission/Committee Handbook

Mr. Pegueros introduced the item noting that the Town's Commission and Committee Policies and Procedures Handbook, a Town Council-adopted document, is updated as needed to give direction to everyone involved in the Committee process, from the Committee members themselves to Council liaisons and staff liaisons. It covers roles, responsibilities, expectations and procedures – from Brown Act compliance to rules of order. Mr. Pegueros said this year several changes are recommended for Council discussion, and if revisions are necessary, they will be made and brought back to the Council as a Consent Agenda item.

Among the most significant changes proposed concerns the role of the Council liaison, Mr. Pegueros said. As outlined in the current policy, Mr. Pegueros said the liaison role really speaks to acting as a

communicator between the Council and the Committee, primarily providing guidance to the Chair, but as a matter of practice liaisons are expected to attend every single committee meeting. This expectation is quite onerous given the number of committees and other Council commitments. The proposed revision clarifies that liaisons are not required to attend every meeting. Additionally, the handbook describes the liaison as an impartial Committee resource who avoids steering the discussion and/or work of the Committee.

Mr. Pegueros said the application/selection processes for committee members has been quite inconsistent in the few years he's been Town Manager. . The Handbook revision would streamline the process, with the Mayor, in consultation with the Committee Chair makes a recommendation to the Town Council on new appointments.

Additional changes include an annual Committee calendar that talks about Committees processes and expectations. One goal of this process is to give the Committees a scheduled annual report to the Council so that they can identify accomplishments, provide an update on major projects, ask for any guidance they may require and toot their own horn.

Additionally, the calendar provides two committee chair meetings per year - once with staff to work through the bureaucratic pieces – scheduling events, calendars, strategically looking at when Committees might want to work on certain things and then Six months later, to sit down with the Mayor and Vice Mayor to talk more globally about what's going on in Town and what's expected of Committees.

Mr. Pegueros also said the Handbook includes a significant change in the annual budget process. Despite the dollar amounts being relatively small, late committee budget submittals make assembling the budget difficult. The revision requires Committees to submit their budgets to staff by the end of April.

Councilmember Richards said the proposals would help bring the Committee structure into current realities, and he especially considers the Council liaison approach is a good one. The revisions do a good job of pulling in loose ends, he said. At least they're a great start, so we ought to go ahead and see how it works.

Mayor Aalfs said the language about not requiring liaisons to attend every meeting is one thing, but it's also important that liaisons don't steer discussions and in fact try to stay out of them. The liaison should let the Committees do its work and just try to answer questions as much as possible.

Councilmember Hughes noted that some issues we've had in the past that will be helped significantly by meeting regularly with the Committee Chairs so everybody knows everybody else and they get talking between Committees instead always going through the Council liaison. However, he said we've also had situations in which Committees go off on tangents and start doing something that maybe should be drawn to the attention of the Council liaison. While there are times when liaisons shouldn't have to attend Committee meetings, the revised Handbook language implies that except upon the specific request of the Committee Chair, the liaison should in fact not attend meetings. It may be appropriate to soften the language a bit.

Councilmembers debated various language options, evaluating the wording in terms of how Committee members might interpret it. They agreed upon, "Council liaisons are not expected to attend all Committee meetings, but may attend at their discretion and should, upon specific request of the Committee Chair."

Councilmember Hughes moved to approve the Proposed Revisions to the Commission/Committee Handbook as amended. Seconded by Vice Mayor Derwin, motion carried 4-0.

(10) Discussion and Council Direction – Revised Town Council Agenda Format. [8:30 p.m.]

Mr. Pegueros provided an overview of the staff report highlighting two challenges he's observed in the past several years with the format of the Town Council agenda. First, presentations from outside groups are currently scheduled under Oral Communications which make it difficult for the Town Council to discuss the

content of the presentation or provide direction to staff. Second, committee business and liaison reports are scheduled after Public Hearings which require committee members to sit in the audience for unknown amounts of time. To address these challenges, the recommendation re-orders the agenda items to place presentations on the Regular Agenda and create a new section of the Regular Agenda called Committee Presentations and Requests. Coupled under this new section would be Council Liaison reports due to the nature of the reports and the relationship to Committee business. Mr. Pegueros noted that these changes could be implemented as early as January 28<sup>th</sup> and if they don't achieve the desired results could always be changed.

Mayor Aalfs and Councilmember Hughes identified other positive side effect to moving liaison reports up on the agenda. Mayor Aalfs said that it would encourage liaisons to really hit the highlights and what's important to share. Councilmember Hughes said the Committee reports also surface interesting issues before everyone in the audience has left the meeting or they're too tired to really listen.

Councilmembers discussed handling of liaison reports that are unrelated to specific Town committees. Councilmember Hughes said it could be helpful to include agendas of non-Committee organizations in the Weekly Digests. An agenda section with a heading such as "Outside Agency Liaisons" could be added just ahead of Written Communications.

#### COUNCIL, STAFF, COMMITTEE REPORTS AND RECOMMENDATIONS [8:41 p.m.]

##### (11) Reports from Commission and Committee Liaisons

Councilmember Richards

###### (a) Emergency Preparedness Committee

With the January 8, 2015 EPC meeting canceled due to lack of a quorum, a special meeting was called for January 15, 2015.

###### (b) Cultural Arts Committee

Meeting on January 8, 2015, the Cultural Arts Committee discussed a short online survey designed to drum up support for the Committee and get more involvement. The group held an open house last month in conjunction with the Farmer's Market, but it produced no new volunteers. Committee members are also trying to identify a new Chair.

Committee members discussed the successful Holiday Faire, which is anticipated to continue next year.

Councilmember Richards said the Cultural Arts Committee is a good example of people who are not members of the Committee who are taking a big part in making events happen. He said other Committees might want to tap into that as a resource, because a lot of people want to participate in the work but not attend meetings.

###### (c) Architectural and Site Control Commission (ASCC)

At their January 12, 2015, meeting, members of the ASCC conducted reviews on projects at:

- 250 Alamos Road, where a new house is being torn down to build another new house

- 40 Minoca Road, which includes a big woodworking workshop and incorporates numerous green features
- 555 Portola Road, covering the property's pool house, pool and meadow plantings; Councilmember Richards said there was a reference to "the proposed and partially implemented meadow preserve"

Councilmember Hughes:

(d) Nature and Science Committee

At their December 18, 2014, meeting, members:

- Reviewed 2014 and set dates for 2015, trying to pick good nights for the Star Party and fitting in Flight Night
- Discussed the Hawthorns Estate Complex at Midpeninsula Regional Open Space District (MROSD)

Councilmember Hughes reported that the MROSD Board apparently was surprised that its staff had turned down the Friends of Hawthorns Nature Center proposal for the Hawthorns Property. MROSD staff subsequently wrote a letter to Nature & Science Committee Chair Yvonne Tryce (representing Friends of Hawthorn) about potential alternatives that might include a Nature Center on the Alpine side of the property. Appealing points of that possibility, he said, would be access from Alpine Road, a tie-in with trail activities there, and more distance from the residential use on the other end. Friends of Hawthorn was excited about the report, and plans to work with MROSD staff to coordinate a timeline.

- Moved the Committee's meeting time from 4:30 p.m. to 5:00 p.m.
- Voted to add Michael Bray to the Committee, as approved tonight, and reappoint Treena Diehl, although she may not qualify according to the rules because she no longer lives in Portola Valley

(e) Parks & Recreation Committee

Councilmember Hughes attended the January 5, 2015, meeting in place of Councilmember Wengert. The Committee was updated regarding the skate ramp. The pump track was discussed. The pump track was considered to be a lower priority than the skate ramp. Ford Field's scoreboard which needs to go through ASCC, also was discussed.

(f) Finance Committee

Councilmember Hughes attended the January 6, 2015, meeting in place of Councilmember Wengert. Members discussed:

- The financial statements, which appear to be pretty good

The main issue is about \$1 million more in assets in the General Fund and in Reserves than last year. The Finance Committee discussion concerned if we continue having results like that, what do we do with the extra money? Should we continue to collect more revenues than we're spending? Spend more or return money to taxpayers?



- The Town's law enforcement contract, which is up for renewal

Councilmember Hughes reported that the Sheriff's Department is currently negotiating its employees' labor contract, after which they expect to charge the Town an increase equal to whatever extra they're paying their people.

Councilmember Hughes, recalling discussions about whether to add automated license plate readers (ALPR) to our contract, questioned whether we should examine the contract and figure out specifically what are we contracting for. Mr. Pegueros said he'd research the process used to evaluate prior contract.

- Two large-ticket items, the CalPERS liability and fund investment generally
  - The CalPERS liability for their assessment of our shortfall is lower than it had been (down to \$950,000 from \$1.05 million). CalPERS has a program that allows us to pay that and get the benefit of it as opposed to losing it in the bigger pool.
  - In regard to fund investment generally, the Finance Committee discussed what could be done with some of the chunkier items, e.g., the Open Space Acquisition Fund, to get better value from that money. Approximately \$4 million in the Open Space Acquisition Fund is essentially losing value by sitting there and is certainly not keeping up with the cost of acquiring any open space. One option may be creating an "undevelopment fund," a separate entity from the Town that might be able to invest in something with a higher rate of return.

Vice Mayor Derwin:

(g) Council of Cities

The contested elections results were announced at the annual meeting on December 19, 2014, which Councilmember Wengert attended along with Vice Mayor Derwin; Winners were David Canepa of Daly City for the Bay Area Air Quality Management District seat, Charles Stone of Belmont for the SamTrans seat, and Terry Nagel of Burlingame for San Mateo County Transit Authority for Central Cities seat.

(h) Resource Management and Climate Protection (RMCP) Committee

The RMCP Committee, a subset of the City/County Association of Governments (C/CAG) met on December 17, 2014, and:

- A representative from ecoAmerica spoke regarding climate-guiding principles

Based in Washington DC, ecoAmerica uses consumer research to figure out how to find out what mainstream Americans think about climate change. The organization has a vast amount of research that is accessible to the public.
- San Mateo County Supervisor Dave Pine provided an update on what's happening with sea level rise planning

He also:

- Reported that the County is thinking of forming its own flood control district

- Discussed community choice aggregation
- Reviewed a progress report on the draft energy strategy
- A BAWSCA representative gave an update on water supply

Vice Mayor Derwin reported that (at the time) water-wise we were in good shape for the new rain year, which began in November 2014. Hetch Hechy was almost at normal. Snowfall was not good and January and February rain or snow is necessary or we will face another drought year. A normal year would put us on the road to recovery; on the other hand, another dry year would likely mean the 10% cut will become mandatory rather than voluntary. A very bad year might mean a 20% cutback.

Vice Mayor Derwin encouraged her colleagues to join her at RMCP meetings because they are so rich and they'd get a lot out of them.

(i) Bicycle, Pedestrian & Traffic Safety Committee

The Committee's January 7, 2015, meeting was cancelled due to lack of a quorum.

(j) City/County Association of Governments (C/CAG)

At the January 8, 2015, meeting:

- Naomi Partridge of Half Moon Bay was presented with a Certificate of Appreciation for her years of dedicated service to C/CAG; she received a standing ovation
- There was presentation on Community Choice Aggregation

Vice Mayor Derwin suggested everyone on the Council needs to understand Community Choice Aggregation, she said. Two workshops are scheduled for January 28, 2015 – one in the morning in South San Francisco and one in the afternoon in Redwood City. And on January 30, 2015, at the next Council of Cities dinner in Redwood City, there will be a presentation.

- They clarified some investment policy language
- The Donor Fund Subcommittee is trying to figure out how to make the system more equitable so that the three richest JPA members don't have the most money.
- As Vice Mayor Derwin explained, Portola Valley is a rather small player. To put it in context, the set-aside amounts in 2014 were: Atherton - \$1.28 million; Woodside - \$466,000; Portola Valley - \$104,000. The balance as of June 2014 was Atherton - \$8.6 million; Woodside - \$3.1 million; and Portola Valley - \$593,000. She said new Atherton Mayor, Rick DeGolia, serves on the Donor Fund Subcommittee and is trying to be fair-minded. The implementation will not begin until the new fiscal year of June 2017, giving Atherton a chance to build its new library, and will also help Woodside, which is doing a huge remodel. The annual review process will be maintained with the idea being the people will come before the Board if they want to do projects, and the Board would have considerable flexibility. Things remain to be ironed out, Vice Mayor Derwin said, but overall she thought it was a positive meeting.

Mayor Aalfs – None to report

WRITTEN COMMUNICATIONS [9:08 p.m.]

(12) Town Council December 12, 2014 Weekly Digest – None

(13) Town Council December 19, 2014 Weekly Digest

(a) #17 – Letter from the Mayor to AT&T re: Landline Outages in Portola Valley

Councilmember Hughes asked if the issue was resolved concerning the box with the yellow tent. Mr. Pegueros said he and Public Works Director Howard Young were communicating with the AT&T representative for an update. To the best of their knowledge, he said all of the telephone service is back, but for whatever reason, they're still working on repairs. Vice Mayor Derwin asked if they needed help getting better communication from AT&T. Mr. Pegueros said right now we are good, and that Senator Jerry Hill's office did reach out to ask if we needed any assistance.

(b) #13 – Response to letter received from Cindie White, published in the 12/12 Digest re: Portola Road Corridor Plan.

Vice Mayor Derwin asked if there was any news on this front. Planning Director Debbie Pedro said they met with the Whites and their attorney on January 9, 2014, and they provided the Town with suggested language for certain sections of the Portola Road Corridor Plan. Their proposal will go to the Planning Commission on January 21, 2015.

(14) Town Council January 9, 2015 Weekly Digest – None

(a) #6 – Notice – Resignation of San Mateo City Councilman Robert Ross

Vice Mayor Derwin said that she's sorry to see that San Mateo City Councilmember Robert Ross was resigning effective January 6, 2015, to deal with medical challenges.

San Mateo Mayor Maureen Freschet said his departure represents a huge loss for San Mateo. She cited his long and exceptional service as a San Mateo Police Officer, civic activist, council member and mayor.

(b) #17 – Agenda (Special) – Emergency Preparedness Committee – Thursday, January 15, 2015

Mayor Aalfs asked if there's anything to report from this morning's Regional Emergency Operations Center (REOC) training.

The scenario was that a domestic terrorist group bombed the Facebook campus, Sequoia Station in Redwood City, and Ormondale. One of the biggest takeaways is that we definitely need to do these exercises as a County.

ADJOURNMENT [9:15 p.m.]

The meeting was adjourned in memory of Harlan R. Wengert, father of Ann Wengert, who passed away on January 10, 2015.

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Mayor

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Town Clerk