



**TOWN OF PORTOLA VALLEY**  
**7:00 PM – Special Joint Meeting of the Town**  
**Council & Emergency Preparedness Committee**  
**Wednesday, April 29, 2015**  
**Historic Schoolhouse**  
**765 Portola Road, Portola Valley, CA 94028**

**SPECIAL MEETING AGENDA**

**I. CALL TO ORDER AND ROLL CALL – 7:00 PM**

Councilmember Wengert, Councilmember Richards, Councilmember Hughes, Vice Mayor Derwin and Mayor Aalfs  
 Committee members Boice, Howes, Koin, Vice Chair Kopf-Sill, Chair Pfau, Raanes, Rothrock, Taylor, Trapp, Turner and Young

**II. ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

**III. CONSENT AGENDA**

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

1. **Approval of Minutes** – March 25, 2015 (3)
2. **Approval of Minutes** – April 8, 2015 (11)
3. **Ratification of Warrant List** – April 22, 2015 (22)
4. **Appointment by Mayor** – Request for Appointment of Mia Di Giovanni to the Water Conservation Committee (33)

**IV. REGULAR AGENDA**

**A. PRESENTATIONS** – None

**B. COMMITTEE REPORTS & REQUESTS**

1. **Report by the Emergency Preparedness Committee** – Committee Annual Report to the Town Council – *There are no written materials for this agenda item*
2. **Council Liaison Reports** – *There are no written materials for this agenda item*

**C. PUBLIC HEARINGS** – None

**D. STAFF REPORTS AND RECOMMENDATIONS**

1. **Presentation and Discussion** – Update on Drought Emergency – *There are no written materials for this agenda item*

**E. Council Liaison Reports on Regional Agencies and Organizations** – *There are no written materials for this agenda item*

**V. WRITTEN COMMUNICATIONS**

1. **Town Council Digest** – April 10, 2015 (35)
2. **Town Council Digest** – April 24, 2015 (69)

**VI. ADJOURN TO CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Government Code Section 54957

Title – Town Manager

**VII. REPORT OUT OF CLOSED SESSION**

**VIII. ADJOURN**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notifications 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING NO. 906, MARCH 25, 2015

**I CALL TO ORDER AND ROLL CALL**

Mayor Aalfs called the Town Council's regular meeting to order at 7:30 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers Craig Hughes, John Richards, Ann Wengert; Vice Mayor Maryann Moise Derwin, Mayor Jeff Aalfs

Absent: None

Others: Nick Pegueros, Town Manager  
Leigh Prince, Town Attorney  
Sharon Hanlon, Town Clerk  
Brandi de Garmeaux, Sustainability and Special Projects Manager

**II ORAL COMMUNICATIONS** – Brandi de Garmeaux announced the Annual Earth Fair is this Saturday, March 28, 2015, at 11:00 a.m. at the Woodside Mountain Patrol Grounds. They will announce the first Environmental Champion for Portola Valley.

**III CONSENT AGENDA [7:31 p.m.]**

(1) Approval of Warrant List: March 25, 2015, in the amount of \$130,256.95.

(2) Recommendation by Public Works Director: FY 2014/2015 Annual Street Resurfacing Project No. 2014-PW02

(a) Adoption of a Resolution of the Town Council for the Town of Portola Valley Approving Plans and Specifications and Calling for Bids for the 2014/2015 Street Resurfacing Project – Surface Seals No. 2014-PW02 (Resolution No. 2650-2015)

Councilmembers approved all items unanimously with a roll-call vote.

**IV REGULAR AGENDA [7:32 p.m.]**

(A) Presentations -- None

(B) Committee Reports and Requests

(1) *Report by the Parks & Recreation Committee* – Committee Annual Report to the Town Council.

Parks & Recreation Committee Chair Simone LaValle presented.

Councilmember Wengert asked if there had been any preliminary outreach to potential donors for the skate ramp project and if they were feeling optimistic that it would not be difficult to raise those funds. Ms. LaValle said that the quote Patrick Sullivan received for a custom built half pipe was \$30,000. The Committee had been estimating a cost of \$15,000 to \$18,000. She said that Mr. Sullivan did additional research regarding a pre-fab kit that could be installed by a licensed and town-approved contractor. She said Mark Sutherland will need help from the Committee; however, he has already done a phenomenal job and feels confident that the funds can be raised.

Mayor Aalfs asked if the Council was comfortable with the timeline as far as the Town Council process. He asked Mr. Pegueros if the Council had any other requirements.

Mr. Pegueros said the timeline in the report is bumped out a couple of months. He said that staff needs to work with the Committee regarding design immunity from the manufacturer if we go with a prefab kit. In terms of process, he said it's important to have the Town Council first see the project and then ask the ASCC for comment. At that time we will have the story poles erected. He said we may need to discuss the mobility of the map in the event that the Town Center Master Plan Update requires the movement of the half pipe. Mr. Young is working closely with the Committee.

Mayor Aalfs asked if the rebound wall was still tied to the half pipe. Ms. LaValle said they were two separate projects at this time.

There were no public comments.

(2) *Council Liaison Reports*

- Councilmember Wengert – Attended the Sustainability Committee meeting on March 23, 2015, where they discussed the Environmental Champion award. Attended the Finance Committee meeting on March 23, 2015, with Councilmember Hughes, where they had a robust discussion regarding the pension liability issue.
- Councilmember Richards – Attended the Cultural Arts Committee meeting on March 12, 2015, with discussion regarding their survey, food trucks, and the concert schedule. Attended the Conservation Committee meeting on March 24, 2015, with discussion of redwood trees, the Earth Fair, the Backyard Habitat Program, mountain lion lecture, broom pull report, and the proposed retaining wall on Alpine Road.
- Councilmember Hughes – Attended the Finance Committee meeting on March 23, 2015, with Councilmember Wengert.
- Vice Mayor Derwin – Attended the ASCC meeting of March 23, 2015, with discussion of the Kelly bridge at Ford Field, the options for the proposed retaining wall on Alpine Road, and the residence being built on the town's former Blue Oaks lot. The proposed retaining wall on Alpine Road will come to the Town Council on April 22, 2015. The staging area for the Blue Oaks residence may also come to the Town Council in the future.
- Mayor Aalfs – Mayor Aalfs, Vice Mayor Derwin, and Mr. Pegueros met with California Clean Power (CCP) with discussion on their investments in solar projects and securing their own sources of renewable power as an alternative to the Countywide CCA.

(C) Public Hearings: None

(D) Staff Reports and Recommendations

- (1) *Recommendation by Sustainability & Special Projects Manager* – Authorize Town Staff to Request PG&E Load Data for the Purpose of Further Exploring Community Choice Aggregation (CCA) Options. [8:10 p.m.]
  - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing Release of PG&E Load Data for the Purpose of Technical Analysis by the San Mateo County Office of Sustainability in their Financial Feasibility Study of a Community Choice Aggregation Program for San Mateo County (Resolution No. 2651-2015)
- (2) *Recommendation by Sustainability & Special Projects Manager* – Authorization for Town Staff to Request PG&E Load Data for the Purpose of Further Exploring Community Choice Aggregation (CCA) Options.

Brandi de Garneau presented both resolutions. She pointed out that if the Council does not approve the resolution, it is possible the Town may not be able to participate in the County's feasibility study and might be excluded from the initial establishment of the Countywide CCA.

She reports that PG&E stated they have never received a request for redacted data prior the San Mateo request. San Mateo's request for redacted data for all 19 cities was a proactive measure in response to our concerns over privacy. She said that PG&E responded they don't have a standard fee or method for redacting that data and it would cause delays, especially if they have to do it for the entire County. She said PG&E suggested releasing the data to staff and task the Town staff with the redacting and then forward it directly to the County.

Vice Mayor Derwin asked if we will be able to get it in with the other 19 cities if we do the redacting ourselves. Ms. de Garneau said we would redact it, have the consultants for the Countywide CCA sign the nondisclosure agreement, and then send it to them directly to get into their feasibility study.

Mr. Pegueros said that if PG&E or the County requires the release of full data, the resolution in the packet tonight would not allow the Town to participate in that revised request. To hedge against the risk of being excluded from the County's feasibility study, Mr. Pegueros said that staff suggests a solution of submitting parallel load data requests to PGE that allows staff to receive the full data. Staff could then redact the personally identifiable information and provide that redacted data to the County, which may allow us to continue in the feasibility study.

Vice Mayor Derwin asked Mr. Pegueros to describe how this situation came about.

Mr. Pegueros said that on February 11 the Town Council considered the basic form resolution drafted by the County's consultant. The Council expressed privacy concerns regarding extremely detailed energy use data that would be transmitted to unknown parties. To address the concern, the Town Council changed the resolution at the meeting to only authorize the release of aggregated data, which was initially acceptable to the County and town staff assumed everything was good to move forward.

Vice Mayor Derwin said that on March 12, 2015, she received a call from Dave Pine advising her that there was miscommunication between our staffs and we were supposed to have submitted a new resolution, but because we didn't submit it, we would be excluded from the study. She referred Mr. Pine to talk to Mr. Pegueros.

Mr. Pegueros said he received a phone call around 4:00 on March 12 to notify the Town that due to a miscommunication between the County and the Town, and because we did not take action on March 11 to allow full data release to the County, the County would move forward with the data request and exclude Portola Valley.

Mr. Pegueros said that, fortunately, the County's consultants were able to talk to PG&E and PG&E has authorized the County to submit a revision that would add Portola Valley to the request provided that the Town Council adopts the resolution included in the packet this evening and get it to the County tomorrow morning.

Mr. Pegueros said he believes this miscommunication occurred because of the rush to get the data requests to PG&E. As mentioned in one of the reports in the packet, Mr. Pegueros said there's a concern about the length of the queue at PG&E for load data requests. He said the requests are fulfilled on a first come first served basis and if a large request is ahead in line, everyone else will have to wait until those large requests are fulfilled. He said that when staff met with California Clean Power, they indicated the queue is six months out, and that San Mateo may not get their data for six months.

Ms. de Garneau said at this point we would like to explore these parallel processes so that we're not excluded from anything because we don't really know what the end game is on either of them. Staff would like approval of the resolution to release the redacted data with the Countywide CCA. On Item D-2, staff would like Council to authorize Town Staff to request PG&E Load Data for the purpose of exploring Community Choice Aggregation options, but not require that it be redacted. She said staff can redact it ourselves and then send it to the County.

Councilmember Wengert asked how much time the staff expected it would take to redact the data. Mr. Pegueros said he did not know, but they had seen the template of the download and they understand the data will come in a format that will allow them to select and redact specific columns.

Councilmember Wengert asked if not participating in the countywide initiative precluded the Town from later participation in the CCA, if we choose to do that, even if we haven't provided our data. Mr. Pegueros said that would be a decision of the CCA JPA; however, at this point this process is being shepherded by the County. He said the County could make a decision at any point in the future to add our data to their feasibility study.

Councilmember Wengert asked if being a part of the feasibility study was a requirement of participation in the CCA. Mr. Pegueros said it was. Councilmember Hughes said his understanding was that whether or not you were a part of the feasibility study would not impact whether or not you'd be able to participate in the CCA. Mayor Aalfs said he thought they meant that participating in the feasibility did not commit us to joining the eventual JPA. Councilmember Hughes said he thought it went both ways.

Mr. Pegueros said there are clearly implications when the County moves forward with the CAA feasibility study for only 19 of the 20 cities. He said that he does not know how this will impact the Town's ability to participate in the CCA in the future. He speculated that the County's decision to move forward without Portola Valley may have been due to staff's discussions with California Clean Power. He said it is important to remember that a CCA program, assuming one is viable, financially sustainable and delivers the service to the Town residents, as it has been rolled out in Marin County and Sonoma County, will be the single largest contributor to achieving the Town's greenhouse gas emission reduction goals in the Climate Action Plan that will be coming to the Council on April 22. He said staff thinks this is an important process to participate in and is a worthwhile effort at this point.

Commissioner Wengert said she supports doing what we need to do but is concerned about the rush into this. She expressed concern regarding the haste that's been applied to this process. She said it is a dangerous phenomenon when you have a whole new business model for subscribing to power and utility needs. She said these are financially incentivized folks who are creating a whole new sub-industry to displace a utility of the size of PG&E. She said we need to proceed very carefully and very diligently and she is concerned that this pace will continue.

With no other questions from Council or public comment, Mayor Aalfs brought it back to the Council for discussion.

Councilmember Wengert said she supports the parallel path suggested.

Councilmember Richards said staff's approach is reasonable and as long as we can redact the information in a reasonable amount of time it makes sense to proceed.

Councilmember Hughes said the resolution makes sense and it makes sense for us to have the data anyway for our own purposes.

Mr. Pegueros offered clarification in response to Councilmember Hughes' comment that the data the Town requests from PG&E can only be used for the purpose of exploring the CCA and no other purpose.

Vice Mayor Derwin said she has been fairly shaken by the behavior of the County. She said the way they have treated us leads her to believe that we were singled out because we had privacy sensitive questions about the data of our residents. She pointed out that we set up a meeting with California Clean Power and Kelly Foley knows Shawn Marshall of LEAN Energy, who is the consultant for the County. She does not think it was an accident that we were dropped off. She said this does not give her a lot of confidence going forward on the County forming this CCA and how they're going to run it. She believes we need to sign the resolution and release the data to preserve that option, but also thinks we should talk to other people.

Mayor Aalfs thinks it is a wonderful concept. He said we absolutely should pursue all of our options. He is also concerned about the way the County has treated the Town. He said there is no reason we should not be able to participate in this in the Countywide CCA evaluation since we've basically restarted a conversation. He said the County came back and asked to redact the data and that's how we learned that PG&E doesn't even know how to redact data.

Vice Mayor Derwin said she suspects we are moving so fast because there isn't enough solar power and the people who get in there first get it, which is frightening.

Mayor Aalfs said CCP felt like they could keep up with the demand for the network they want to create, but it's clear that over the long term it's going to take time. Mayor Aalfs said he doesn't think that's a reason for us to rush into anything, however, and he thinks we should be thinking about the long term goal here, even if it means we start with 30% renewables as opposed to 100% renewables. He feels this step is small and reversible enough that he's comfortable with it.

Councilmember Hughes moved to approve the resolution authorizing the release of PG&E Load Data for the Purpose of Technical Analysis by the San Mateo County Office of Sustainability in their Financial Feasibility Study of a Community Choice Aggregation Program for San Mateo County. Seconded by Vice Mayor Derwin, motion passed 5-0.

Councilmember Hughes moved to authorize Town Staff to Request PG&E Load Data for the Purpose of Further Exploring Community Choice Aggregation (CCA) Options. Seconded by Councilmember Richards, motion passed 5-0.

Mr. Pegueros said the recommendation in the staff report included a sentence that was removed from the resolution – "Town Staff would submit a request to PG&E for meter-level load data redacted of personally identifiable information." He wanted to be sure the Council understood that sentence was removed.

(3) *Report by the Town Attorney – Discuss and Provide Direction Regarding Proposed Changes to Title 2 [Administration and Personnel] of the Portola Valley Municipal Code [8:33 p.m.]*

Town Attorney Leigh Prince presented. She explained this is an opportunity for the Council to have more of an in depth conversation about what is in Title 2 and provide feedback.

- *Council Meetings*

*Section 2.04.010* – The Councilmembers discussed the pros and cons and were in agreement on the proposed adjustment to a 7:00 pm start time.

*Section 2.04.020* – All of the Councilmembers were in agreement to the proposed adjustment to read "Historic Schoolhouse" instead of "Town Hall."

*Section 2.04.030* – The Councilmembers were all in agreement with the clarification.

*Government Code Section 36516* – With regard to enacting an ordinance providing salaries to Councilmembers, staff was directed to provide data regarding how other Cities handle it.

- *Town Council Vacancies*

*Section 2.05.010/Section 2.05.030* – Ms. Prince recommended revisions to these sections that allow the Council retain the flexibility to either call a special election or appoint for a vacant Council position. All of the Councilmembers agreed.

- *Town Clerk and Treasurer*

*Sections 2.08.010 and 2.08-020* – All of the Councilmembers agreed with the proposed adjustment.

*Section 2.08.030* – All of the Councilmembers agreed with the proposed deletion of this section.

- *Assessment and Tax Collection*

The Council is in agreement with Ms. Prince's simplification of the language.

- *Architectural and Site Control Commission*

*Section 2.16.030* – All of the Councilmembers agreed that it was acceptable to refer to Section 18.61.010 for clarity. It was noted that a discussion of duties would come up later.

*Section 2.16.040* – This concerned possibly changing their meeting time to 7:00 p.m., after consultation with the ASCC.

- *Planning Commission*

*Section 2.20.020* – With respect to timing of the general plan review, Ms. Prince's first thought was to say "as needed" or "as directed by Council," but since there was already a 2-year interval stated, she suggested perhaps changing that to 10-year review interval. Councilmember Hughes suggested breaking up the General Plan so that a review of the entire plan at one time wasn't required, perhaps with directions that as part of their regular course of business, the Planning Commission try to review one section a year. Vice Mayor Derwin is more in favor of the 20-year-review interval for the full document and to allow flexibility based on the interdependencies as well as Councilmember Hughes comments. She agreed there were probably sections of the General Plan that have not ever been amended and does not think that every section needs to be reviewed. Mayor Aalfs said he did not think a timeframe needed to be specified.

*Section 2.20.30* – This concerned possibly changing their meeting time to 7:00 p.m., after consultation with the Planning Commission.

Ms. Prince stated that Title 2 did not include compensation for the ASCC or Planning Commission; however, Government Code Section 36506 allows for the Council to enact an ordinance fixing compensation of appointive officers. Staff was directed to provide data regarding how other Cities handle it.

- *Holidays*

*Section 2.28.010* – The Councilmembers all agreed with the proposed draft ordinance, with the addition of Cesar Chavez Day.



- *General Municipal Elections*

*Section 2.32.010* – Councilmembers agreed to wait and see what happens with the next all-mail ballot and revisit at that time.

- *Conflict of Interests*

Councilmembers agreed to simplify Chapter 2.36 by removing redundant sections that are addressed in Regulation 18730, which is incorporated by reference.

- *Informal Bidding*

Ms. Prince said she is recommending amendment to the higher limit for public projects to qualify for the informal bidding process. She noted that more research is being conducted on this item and it will be brought back before the Council for further discussion.

(4) *Report by the Town Attorney* – Discuss the Federal Communications Commission (FCC) Ruling Regarding Wireless Facilities Siting Policies and Consider the Request to Provide Financial Support to the Coalition Appealing the FCC Ruling.

Ms. Prince presented the report and recommendation and asked that the Council consider, discuss and decide on the request to make a financial contribution to the coalition's appeal of the FCC ruling.

Councilmember Wengert asked if others in San Mateo County have responded to the appeal. Ms. Prince said Woodside Council considered it at their last meeting and directed the Town Attorney to follow it and see what was happening, but decided not to contribute at this point, in part because of the size of their community and the comparable impact. Mr. Pegueros said it is his understanding that Burlingame had joined. Vice Mayor Derwin asked if we could contribute a token amount as low as \$1,000. Ms. Prince said it is her understanding they will accept a smaller amount. Councilmember Hughes pointed out the cap for each entity is \$15,000, but they are asking everyone in California for contributions. Ms. Prince said the coalition includes other states as well.

Vice Mayor Derwin thinks the issue has merit and would favor contributing a nominal amount, such as \$1,000, in that it shows support for a neighbor at a time when partnering would be good.

Councilmember Hughes said cell phone tower issues are common and it is frustrating how the FCC continues to broaden what they take out of the hands of local jurisdictions. He said he understands the FCC's desire to standardize things across the country so it is not impossible for cellular companies to set up towers, but he sees this set of regulations as excessive in that it appears that a company can incrementally apply for taller and taller towers and the town has no power to stop it. He agrees we should contribute; however, he does not know that \$15,000 is reasonable considering the small number of cell sites in our town. He said this may be a good way of letting the FCC know that local governments don't appreciate what they're doing.

Councilmember Richards said we should at least offer a token amount toward the defense costs as a symbolic effort, despite there not being much hope for success.

Ms. Prince said the appeal was filed on March 9, so this request is for a financial contribution and is not adding the Town of Portola Valley to the initial paperwork for the appeal.

Councilmember Wengert agrees with supporting our neighbors and is in favor of contributing \$5,000.

Mayor Aalfs asked if, in light of this, we should revisit the FAA suit. Councilmember Wengert said there will be different aspects of that as it goes on and it is open-ended, unlike this, where it's already happened. Vice Mayor Derwin pointed out this is a direct request and Councilmember Hughes pointed out it was filed by a jurisdiction versus private citizens. Councilmember Wengert said our residents who have been actively involved in the FAA issue will see this and have a reaction, which is fine. She said she does think it will come our way at some point and we will discuss it in a more robust fashion at that time. She said these are separate issues that are being handled separately and will be evolutionary relative to what happens on the FAA front.

Vice Mayor Derwin moved to contribute \$5,000 to the coalition appealing the FCC ruling. Seconded by Councilmember Hughes, motion passed 5-0.

(E) Council Liaison Reports on Regional Agencies and Organizations [9:20 p.m.]

- (1) Vice Mayor Derwin attended C/CAG, Library Donor Fund Subcommittee meeting, Resource Management and Climate Protection Committee meeting, and HEART meeting.
- (2) Councilmember Hughes – None
- (3) Councilmember Richards - None
- (4) Councilmember Wengert – Attended a tour of the control tower at the San Francisco Airport.
- (5) Mayor Aalfs -- None

**V WRITTEN COMMUNICATIONS** [9:46 p.m.]

- (1) Town Council Digest: March 13, 2015 – None
- (2) Town Council Digest: March 20, 2015 – None

**VI ADJOURNMENT** [9:45 p.m.]

Mayor Aalfs adjourned the meeting.

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Mayor

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Town Clerk

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING NO. 907 APRIL 8, 2015

**I CALL TO ORDER AND ROLL CALL**

Sharon Hanlon called the Town Council's regular meeting to order at 7:30 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers John Richards and Ann Wengert; Vice Mayor Maryann Moise Derwin; Mayor Jeff Aalfs

Absent: Councilmember Craig Hughes

Others: Nick Pegueros, Town Manager  
Leigh Prince, Town Attorney  
Brandi de Garneau, Sustainability and Special Projects Manager  
Sharon Hanlon, Town Clerk

**II ORAL COMMUNICATIONS – None**

**III CONSENT AGENDA [7:30 p.m.]**

(1) Approval of Minutes: Town Council Regular Meeting of March 11, 2015 [*pulled from Consent Agenda*]

(2) Approval of Warrant List: April 8, 2015, in the amount of \$62,856.61.

(3) Appointment by Mayor: Request for Appointment of a Member to the Nature & Science Committee

Councilmember Wengert moved to approve Items #2 and #3. Seconded by Councilmember Richards, the motion carried 4-0.

(1) Approval of Minutes: Town Council Regular Meeting of March 11, 2015.

Vice Mayor Derwin moved to approve the minutes of the March 11, 2015 meeting. Seconded by Councilmember Richards, the motion carried 3-0-1, with Mayor Aalfs abstaining.

**IV REGULAR AGENDA [7:31 p.m.]**

(A) Presentations - None

(B) Committee Reports and Requests

(1) *Report by the Cable & Utilities Undergrounding Committee* – Committee Annual Report to the Town Council

Ken Lavine presented the Cable & Utilities Undergrounding Committee FY 2014-2015 Annual Report.

Mayor Aalfs asked regarding the cost of undergrounding. Mr. Lavine said PG&E had estimated \$325 a linear foot a year ago; however, PG&E's current quote is \$500 up to \$700 a linear foot. He said the previous quote of \$10 million (at \$325 a linear foot) for Alpine and Portola Roads could now be \$20 million. He pointed out that the Solana Drive neighborhood project cost less than \$200 per lineal foot.

Councilmember Wengert asked if the Committee would provide technical advice and expertise if they go in the direction of neighborhood undergrounding projects. Mr. Lavine said they have a

white paper on their website regarding the Solana project and have also worked with another individual who was trying to get his neighbors together for a project. He said the Committee would participate at the neighborhood level as well as the primary arteries.

Councilmember Wengert suggested a first step may be to design a well-crafted survey, such as Survey Monkey, to present to the community that included the expenditure of public dollars as well as the neighborhood groups costs to see where it falls in people's priorities. Mr. Lavine agreed and said they had also considered asking a local community college to take on the survey project.

Councilmember Richards said it would be valuable to first get a sense of the Town's responses.

Vice Mayor Derwin agreed with the Commission that the first step should be an informal survey prior to hiring an expensive consultant or considering a ballot measure.

Mr. Pegueros said the Committee can develop the survey and bring it back to the Council for approval. He suggested it be put off until the Cultural Arts Committee has completed their survey, which is being released mid-May and will be open for approximately four weeks.

Councilmember Wengert said that in preparing the survey the Committee would need to provide a range of cost figures so the community can come up with informed opinions. Ms. Prince said if the Town did it as a public project; they would be required to pay prevailing wage and other costs that would not be required of a non-public project.

(2) *Report by the Conservation Committee – Committee Annual Report to the Town Council*

Judith Murphy presented the Conservation Committee's 2014/15 Annual Report. Assignments to the Conservation Committee include; ASCC site visits, tree permits, and the Annual Broom Pull.

New as of last year was the launch of the Backyard Habitat Awards. This year's awards will be presented at the annual Town Council meeting held in the Grove adjacent to the Historic Schoolhouse.

The Committee produces a "Tip of the Month," now included on the Committee page of the Towns Website.

The Committee continues to work on the Native Plant Garden at Town Center and collaborate with Public Works for various projects in town.

The Committee collaborates with both Trails & Water Conservation Committees.

Looking at the upcoming year the Committee will be doing more of the same with the addition of a lecture in the fall about Mountain Lions and continue to produce an illustrated guide to Town Center native plantings.

Ms. Murphy said the Committee very much appreciates the Town Council liaison being in attendance at its meetings.

For next year's budget, the Committee request to lobby for more funding for Public Works to continue the great work they do in town.

The Council thanked Ms. Murphy for the report and expressed appreciation for all of the great work done by the Committee, and acknowledged it is the longest standing committee in Portola Valley.

(3) *Council Liaison Reports*

- Councilmember Wengert – None
- Councilmember Richards – None
- Vice Mayor Derwin – Attended a Water Conservation Committee meeting on April 1, 2015. An emergency meeting will be held next week regarding the Executive Order.
- Mayor Aalfs – None

(C) Public Hearings: None

(D) Staff Reports and Recommendations [8:10 p.m.]

(1) *Report by the Town Manager* – Automated License Plate Readers Report

Mr. Pegueros presented the staff report with a request for the Council to provide direction regarding the future steps relative to the installation or use of Automated License Plate Readers (ALPRs) in Portola Valley.

Lt. Mark Kuykendall from the San Mateo County Sheriff's Office introduced Capt. Mike Sena, the Director of the Northern California Regional Intelligence Center, who provided an explanation of how the data gathered would be used in a crime investigation.

Mr. Pegueros addressed the concern about privacy and the use of the information obtained. He stated the ACLU has provided guidance on how to move forward with ALPRs, beginning with a robust public process. Mr. Pegueros said that the public process has included one Council meeting in October 2014, two community meetings in February and March 2015, and tonight's meeting. Mr. Pegueros said the meetings were noticed by town-wide postcards, PV Forum, the Town website's e-notice system, and Almanac articles. Mayor Aalfs and Councilmember Hughes attended the February 10 community meeting with Capt. Sena, Lt. Reid, Town Staff, and eight community attendees with diverse viewpoints shared. The March 10 meeting included Councilmember Hughes, Vice Mayor Derwin, Capt. Sena, Lt. Reid, Town Staff, and a member of the ACLU, with approximately 15 community attendees with the tenor of the discussion being supportive of ALPRs.

Mr. Pegueros said the issue to be considered at this point is whether or not to move forward. He said one of the first key elements to consider is the data retention ordinance. He said an RFP would be issued to determine the costs for the program, with the contract awarding decision coming back to the Town Council. Staff would also suggest an annual report or review.

As an update to the staff report, Mr. Pegueros said that Mr. Young has estimated approximately a cost of \$75,000 for installation at the three recommended locations in Town.

Mr. Pegueros said if the Council decides to move forward with ALPRs, staff will develop a data retention policy or ordinance and bring it back to the Council. A decision will need to be made whether to partner with NCRIC or go with a private company. Staff would request specifications from the Sheriff's Office and would design the project to ensure optimization and identifying the location of cameras. The project would then be included in the 2015/16 work plan and budget.

Alternatively, Mr. Pegueros said the Council could ask staff to explore alternatives to ALPRs and to shelve the decision pending data retention legislation or studies demonstrating fixed ALPR technology efficacy.

Mr. Pegueros said the primary concern of the community appears to be data retention. He said there is currently legislation in the State Senate to regulate the use of ALPRs and to set up a retention standard. He said that there is also a question of whether or not ALPRs are effective to address the problems here in Portola Valley.

Mayor Aalfs asked the status of pending legislation. Mr. Pegueros said a modified version of Senator Hill's original legislation was reintroduced this year, has passed a Committee vote, and is still alive.

Councilmember Wengert asked Mr. Pegueros if there was any dispersion data relative to geographical locations in which the home burglaries occurred. Mr. Pegueros did not have that information and advised that the Sheriff's Office could probably provide it.

Mayor Aalfs asked if it would be the Sheriff's Department or NCRIC who would analyze the data in the course of an investigation. Capt. Sena said NCRIC would do that work, which is part of their service funded through a grant.

Vice Mayor Derwin asked if it were true that there were devices available that obscure license plates for a license plate reader. Capt. Sena said there were devices that reflect red light flash back on the camera, obscuring the plate. He said the ALPRs do not have flashes and such a device would have no effect. He explained that two photographs are taken – one from the infrared camera and one from the color camera. If a number on the plate was defaced, it may be initially read incorrectly, but further examination of the plate would reveal it had been altered. The partial plate search would also be used in those instances.

Mayor Aalfs asked for an explanation of "false reads." Capt. Sena said that car rental companies, for example, report a car stolen and the car is returned, but they fail to remove the plate from the system, which results in a false positive.

Councilmember Wengert pointed out that Belvedere, who was maintaining a private database, had a very aggressive short retention policy. She asked Capt. Sena if that solution placed a greater burden on local law enforcement. Capt. Sena said that solution created limitations to the investigation in that it takes away the ability to look up a plate on a hot list and different areas cannot be searched simultaneously for the same type of criminal activity to find if that vehicle has been in all of those locations.

Mayor Aalfs asked if the Town used a private company, would the San Mateo County Sheriff or NCRIC have separate access to that data. Capt. Sena said the law enforcement agency would have a contract or agreement with the private company and can search, but the capability of a true analysis is limited.

Mayor Aalfs brought the topic back for Council comments.

Councilmember Wengert expressed concern regarding the increased costs and the unanswered questions relative to privacy and data retention. She would favor a more traditional approach with the first step being to use some of that \$172,000 to increase our local patrols at the neighborhood level. She would suggest further tracking be conducted throughout 2015 with the issue revisited, and believes fixed license plate readers may be a premature reaction to the recent uptick in criminal activity in Portola Valley.

Councilmember Richards said that he has not seen data that convinces him ALPRs will be helpful in Portola Valley. He also expressed concern regarding the privacy issues.

Vice Mayor Derwin expressed alarm about the increase in crime and does not think it's going to improve. She said that while she has been very interested in the license plate readers and enjoyed learning about them, the retention and use of data remains a big concern. She said that aspect is currently unregulated with no independent oversight and no public policy regarding how the data will be used. She stated that while this looks like a promising way to potentially solve a crime problem, new problems will be created by eroding our residents' privacy, as well as possibly providing a false sense of security. She would rather revisit in a year, giving time for the laws to catch up to the surveillance technology to control the use of the information, and also to review San Carlos statistics.

Mayor Aalfs said he also has concerns regarding the privacy issue. He said that while it is a useful too, he is skeptical about what benefit it is to Portola Valley. He agrees with Vice Mayor Derwin and would also suggest the wait and see approach.

Councilmember Wengert suggested that if we see a continuing increase in crime in Town, we have the option to revisit this topic sooner.

Vice Mayor Derwin would like to see added dollars be put toward additional patrols.

Mayor Aalfs suggested exploring alternate short-term solutions while keeping ALPRs as an option.

Staff was directed to return in April 2016 with updates regarding budgeting more money toward patrol, the impacts of the San Carlos program, and data use and retention legislation.

- (2) *Report from Town Manager and Request for Town Council Direction – Governor Brown's Executive Order B-29-15 dated April 1, 2015, Regarding Continued State of Emergency due to the Ongoing Drought and Mandatory Statewide Water Conservation Measures.*

Mr. Pegueros presented Staff's report regarding Governor Brown's Executive Order B-29-15 regarding water consumption. The report details the directives and identifies the areas the Town will be monitoring closely, as well as providing a preview of the challenges the Town is facing.

Mr. Pegueros reported that the Water Board has issued a policy framework scheduled to be adopted the first week in May and the CPUC will adopt the same restrictions soon thereafter. The restrictions will then be imposed on CalWater and subsequently on their customers, with an effective date estimated to be in late-May or early-June. Mr. Pegueros said the CalWater consumption data shows that nearly 50% of Town water consumption occurs between June and September. If the rule goes into effect June 1, the impact of the reduction may not be fully realized by citizens until they receive their June bills and their corrective responses may be delayed until July or August.

Councilmember Wengert asked if the separate account approach, as is being applied to the Town's three fields, applies across all individual user accounts throughout Town or if there is an overall aggregate reduction required. Mr. Pegueros said the Governor is asking for a 25% statewide reduction. Mr. Pegueros said there are four tiers of required reduction – 10%, 20%, 25%, and 35%. The jurisdictions that fall into each tier will be required to report reductions equal to their target reduction on an aggregate basis. Councilmember Richards said that while CalWater may be required to deliver a 35% reduction in the Bear Gulch District, CalWater will make the decision on how to allocate it on an individual basis.

Mr. Pegueros said one of the directives in the Executive Order encourages the Water Board to look at tiered pricing to encourage conservation. He said the challenge there is the complicated rate setting process. He said that as of this morning, the Water Board has not provided a timeframe as to when that particular directive will be applied by the Water Board.

Councilmember Richards said the two issues we are dealing with is the Town's use and how we can best educate the Town and encourage them to follow suit.

Councilmember Wengert asked if individual Districts would determine their own tiered pricing or if there would be a uniform tiered rate system. She also asked if there would be the opportunity for communities to do something different. Mr. Pegueros said it is presumed the guidance will be for local agencies to set their own rate structures, in line with the government laws which prohibit the agencies from making a profit. The Water Board will be working on the question of whether fees or penalties that provide a profit are legal and will provide implementation guidelines to local agencies.

Mayor Aalfs asked what the consequences are if CalWater does not deliver a 35% reduction. Mr. Pegueros said the penalties at the provider level are unclear right now. The State could conceivable fine local agencies \$10,000 a day. Mr. Pegueros and Ms. Prince are trying to confirm if the penalty is imposed on the water agency itself or the local agency.

Councilmember Wengert asked if local authority could do anything outside of what CalWater is doing regarding rate setting. Mr. Pegueros said individual jurisdictions could pursue the option of imposing a tax on water, which has different rules in terms of revenue.

Vice Mayor Derwin asked if we could lobby for a fourth tier. Mr. Pegueros said yes, but the question remained regarding the timeframe for the rate setting process and where it is logical for the Town to lend its support to CalWater's requests before the CPUC.

Ms. de Garmeaux said the Water Conservation Committee is in the process of putting together a comprehensive package addressing water conservation in Town. She and Mr. Pegueros discussed that the Committee could present that package to the Council at a May meeting. Mr. Pegueros added that due to recent concern that certain committees are being left out of discussions that may fall under their purview, it may be beneficial to have a working group with representatives from the various committees.

Vice Mayor Derwin asked if, like San Carlos, we could adopt an emergency ordinance allowing the Town to use their police powers to fine people for violating the rules. Ms. Prince said that would be allowed and it would be enforced like any code enforcement. She pointed out, however, that many residences are not visible from Portola Valley roadways so it would more likely be a complaint-driven process. Mr. Pegueros said that we do not know how big the problem is and whether there are staff resources available to follow up. He said if Council wanted to take that approach, Staff does not currently have the resources in-house to impose restrictions.

Vice Mayor Derwin asked the Water Conservation Committee to take all this under advisement at their meeting next week and fast track their recommendation. She asked Ms. de Garmeaux if the Committee could be very bold with their recommendations; for example, require all new construction be gray water recycle ready, rainwater capture installed, ban pools or limit their size, mandatory covers on pools, no lawns, etc. Ms. de Garmeaux said they could and it would ultimately be the Council's decision.

Councilmember Wengert agreed that the Water Conservation Committee is critical to this issue. She said communication is key and needs to begin immediately. She said our population needs to be informed that this is not voluntary. She said multidisciplinary discussions need to begin very



quickly to come up with an overarching plan. She said the Town has never effectively dealt with enforcement and perhaps we need an outside group to help with that.

Mayor Aalf agreed that a good starting point would be a roadmap set out by Staff, with the Water Conservation Committee being very involved and providing recommendations.

Judith Murphy suggested holding a water summit, with various stakeholders involved.

Town resident Loverine Taylor said the building permit staff should be included in the discussions as they can have a lot of impact with the large projects and earth moving that is happening now. She also noted that the Landscape Ordinance is full of contradictions and needs to be clarified.

Mr. Pegueros said the State is releasing an update of their model ordinance within the next two months.

Councilmember Wengert suggested that prior to sending out Committees to do their work; we need input from the community. CalWater must provide the data so that citizens have access to their current usage information and so that we can target and come up with programs that address our water use issues. She does not believe that tier pricing will be effective in Portola Valley and we must come up with creative non-economic ways to encourage changed behaviors.

Mr. Pegueros said a great many resources are being placed behind this matter. His concern is balancing the impact this will have on other projects. He advised the Council he may ask to defer certain projects in exchange for working on this.

The Council acknowledged that the water issue takes precedence.

Councilmember Richards agreed that public education must come first, and then address the large construction projects. He agrees that the information must be provided immediately so that citizens are not surprised with their June or July water bills. He suggests a tool be provided so citizens can calculate their outdoor water usage and either a postcard notice or a large ad or story be taken out in the Almanac. He suggested that a well formulated group comment as an editorial piece signed by all Councilmembers would be effective.

Ms. Prince said the Water Board is requesting comments with the comment period closing April 13. The CPUC will act later, so there may be more time for comments then. Mr. Pegueros said that while comment coming from Portola Valley would not directly impact Portola Valley it is the Water Board decision, because the CPUC has indicated they will implement what the Water Board does, it makes sense.

(3) *Report by Sustainability & Special Projects Manager – Consideration of Request for Fundraising at the Farmers' Market [9:35 p.m.]*

Brandi de Garmeaux presented a request to amend the Farmers' Market License Agreement to provide for one local non-profit booth at the weekly Farmers' Market and authorization for Staff to negotiate an increase in the allowed number of merchant booths from 25 to 28.

Councilmember Wengert asked if other Farmers' Markets allowed fundraising booths. Her concern is changing the feel of the Market if we allow such booths. She asked if this is Ms. Foard's request or if it is based on the increased requests. Ms. de Garmeaux said she personally has seen fundraising on a limited basis in other Farmers' Markets but an official inquiry has not been made as to how many allow them. She said they are receiving many requests from school students who are trying to fulfill increased public service requirements.

Mr. Pegueros said Ms. Foard has done an excellent job of managing the Market and maintaining a certain feel with a good mix of vendors and products. He said the extra booth would be within the Farmers' Market License area and Ms. Foard would be responsible for managing it and determining who is eligible to fundraise. He suggested that at least initially Ms. Foard should be allowed to determine the rules of conduct and if she feels it is having an adverse impact on the feel of the Farmers' Market she can stop it. He said Staff and Ms. Foard are getting inundated by requests within the community to fundraise at the Market and right now there is no mechanism in place to funnel those requests. If there were a process and format governed by Maggie Foard, it would eliminate the tremendous time drain on the Town Staff.

Mayor Aalfs said the key is having a policy in place.

Ms. Prince pointed out the First Amendment implications of the proposal. She said that if the Town creates a public forum, they can control time, place, and manner, but cannot say whose speech is appropriate. She cautioned that there is a fine line between the Town setting a policy and the Town giving Ms. Foard the authority to control the fundraising booth.

Councilmember Wengert is not in favor of the proposal. She believes the First Amendment issues are very relevant and this is not what was intended with the Farmers' Market. She would like people to be able to gather there freely without being made uncomfortable trying to avoid a fundraising booth.

Vice Mayor Derwin is not in favor of the proposal. She said a fundraising booth changes the experience of the Farmers' Market.

Ms. de Garneau said that, considering the First Amendment issues mentioned, she is concerned with putting Ms. Foard in the very difficult position of the decision making responsibility.

Councilmember Richards initially supported the proposal but upon hearing the arguments above, reconsidered.

Mr. Pegueros agrees that allowing fundraising will change the feel of the Market. He said that Ms. Foard has already authorized the Foundation two dates to sell tickets.

Councilmember Wengert asked if there would be protest if these exceptions are made and the Town decides to disallow fundraising in general.

Mr. Pegueros said Ms. Foard has previously used merchant booths to provide access to other groups that support Farmers' Markets and community building, a category the Foundation falls into and is not outside of what Ms. Foard is already authorized to do. He said this proposal is to create a new booth for fundraising.

Ms. Prince said her recollection is that the agreement says there are 25 booths but does not specify what the booths can or cannot be used for. She said this proposal is asking to increase the number of booths with one designated for fundraising. Ms. Foard is already allowed to use a booth for what she wants, the difference here is assigning a booth that she must always use for fundraising every week.

Ms. de Garneau said Ms. Foard is the Market Manager and the Town is not telling her who is to occupy the booths.

Mr. Pegueros said he is comfortable with saying he has direction from Council to not intervene in Ms. Foard's management of the booths. He said Ms. Foard does not necessarily want fundraisers but this request is in response to the many requests she and staff are receiving.

Ms. de Garmeaux said that when Ms. Foard declines the fundraisers' requests, it will likely come back to Staff and that is why they need direction.

The Council discussed the issue and decided the current policy will not be amended and Ms. Foard will retain full discretion over who occupies the Farmers' Market booths.

(4) *Recommendation by Town Attorney - Agreement with the County of San Mateo for Facilitation and Coordination of Animal Control Services [9:53 p.m.]*

- (a) A Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Facilitation and Coordination of Animal Control Services Agreement with the County of San Mateo (Resolution No. 2652-2015).

Ms. Prince presented the amended agreement and resolution.

Vice Mayor Derwin moved to adopt the attached resolution approving an agreement with the County of San Mateo for continued provision of animal control services for a five year term beginning July 1, 2015. Seconded by Councilmember Richards, motion carried 4-0.

(5) *Recommendation by Town Manager – Request for Approval of a Communications and Information Manager Job Class Specification and Salary Range.*

Mr. Pegueros presented the request that the Town Council approve a job class specification and salary range for the position of Communications and Information Manager and to permit the recruitment process and hire a part-time employee.

Councilmember Wengert asked how many hours would be required. Mr. Pegueros said that was difficult to determine, but is planned for no more than 20 hours per week.

Councilmember Richards asked regarding potential candidates for the position. Mr. Pegueros said they hope to find qualified local talent.

Councilmember Wengert moved to approve the Communications and Information Manager Job Class Specification and Salary Range. Seconded by Vice Mayor Derwin, the motion passed 4-0.

(6) *Discussion and Council Direction – AB 2028 Whether to Participate in the County of San Mateo All-Mailed Ballot Elections Pilot Program*

Ms. Hanlon presented the report regarding AB 2028.

The Council approved Town participation in the pilot program.

(E) Council Liaison Reports on Regional Agencies and Organizations [9:59 p.m.]

- (1) Mayor Aalfs attended the Airport Roundtable meeting with the biggest discussion being the Metroplex.

(1) Councilmember Wengert - None

(2) Councilmember Richards - None

(3) Vice Mayor Derwin – None

**V WRITTEN COMMUNICATIONS [10:03 p.m.]**

## (1) Town Council Digest: March 27, 2015

## #8 – ASCC Attendance / January – March 2015

It was noted that Commissioner Koch has missed 5 out of 10 meetings in the last quarter. Mr. Pegueros said the ASCC Chair Dave Ross has spoken to Commissioner Koch regarding her absences. Commissioner Koch acknowledged that she had some conflicts but says she is back on track. Mr. Pegueros said the Commission handbook requires 75% participation in a year and Commissioner Koch's attendance is still within that range.

## #9 – Planning Commission Attendance / January – March 2015

It was noted Commissioner Hasko has missed two out of three meetings in the last quarter. It was questioned why the Planning Commission had held only three meetings. Mr. Pegueros said they were currently working through the workload in the Planning Department. He said that as part of next year's budget, he will be bringing a plan to the Council to address some of the challenges they've experienced. For example, there are a number of policies the Planning Commission needs to focus on, such as updating the zoning code, and currently the planning staff does not have the resources available to focus on that internally. He said there were also a number of projects that were currently in the ASCC queue.

## (2) Town Council Digest: April 3, 2015

#9 – Email from Anne-Marie Despain, Director of Library Services for San Mateo County re: Library JPA City Donor Funds.

Vice Mayor Derwin said as Chair of the Donor Fund Subcommittee, they've had two meetings and have worked very hard, catering particularly to Atherton. She said the recent article in the Almanac disturbed her and she disagreed with statements made. She said the issue will be brought before the Council in May or June.

#11 – Email from Mina Lim, San Mateo County Manager's Office re: Two Vacant Seats to be filled at the April 24<sup>th</sup> City Selection Committee Meeting

#12 – Letter of Interest from Cameron Johnson, San Carlos Vice Mayor, for Vacant Seat on the San Mateo County Transportation Authority Board (SMCTA)

#13 - Letter of Interest from Elizabeth Lewis, Atherton Vice Mayor, for Vacant Seat on the San Mateo County Transportation Authority Board (SMCTA)

Vice Mayor Derwin said there was one seat up for Southern Cities because Ms. Foust is stepping down. Vice Mayor Derwin said she would ordinarily support Ms. Lewis to fill that position; however, due to their vote against CalTrain, she wonders if Ms. Foust can really look at the greater good sitting on a regional board. Vice Mayor Derwin would vote for Mr. Johnson. Mayor Aalfs spoke with Mr. Johnson this morning and was impressed. He agrees that Atherton joining the lawsuit also raises questions in his mind regarding Ms. Lewis's fit on a regional board.

**VI ADJOURNMENT** [10:13 p.m.]

Mayor Aalfs adjourned the meeting.

Mayor

Town Clerk

**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 1

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ARC	Plans/Specs Resurf Proj	16258	04/22/2015	
		00006294	04/22/2015	
P.O. BOX 192224	0112		04/22/2015	0.00
SAN FRANCISCO	BOA	49542	04/22/2015	0.00
CA 94119-2224	1165098			566.11

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4536	CIP14/15 Street Resurface	566.11	566.11

ARC	Add'l Copies/Specs	16259	04/22/2015	
	CIP 14/15 Road Resurface		04/22/2015	
P.O. BOX 192224	0112		04/22/2015	0.00
SAN FRANCISCO	BOA	49542	04/22/2015	0.00
CA 94119-2224	117380			264.76

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4536	CIP14/15 Street Resurface	264.76	0.00

Check No.	49542	Total:	830.87
Total for	ARC		830.87

AT&T	March 6 - April 5 Statements	16260	04/22/2015	
			04/22/2015	
P.O. BOX 9011	441		04/22/2015	0.00
CAROL STREAM	BOA	49543	04/22/2015	0.00
IL 60197-9011				259.88

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	259.88	0.00

Check No.	49543	Total:	259.88
Total for	AT&T		259.88

BEST BEST & KRIEGER LLP	FCC Wireless Order App Coal'n	16261	04/22/2015	
	Contribution		04/22/2015	
ATTN: ACCOUNTING DEPARTMENT	0463		04/22/2015	0.00
RIVERSIDE	BOA	49544	04/22/2015	0.00
CA 92501				5,000.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4336	Miscellaneous	5,000.00	0.00

Check No.	49544	Total:	5,000.00
Total for	BEST BEST & KRIEGER LLP		5,000.00

CALIFORNIA BLDG STANDARDS COMM	BSC Fees, Jan-Mar 2015	16262	04/22/2015	
			04/22/2015	
2525 NATOMAS PARK DRIVE	458		04/22/2015	0.00
SACRAMENTO	BOA	49545	04/22/2015	0.00
CA 95833				378.00

GL Number	Description	Invoice Amount	Amount Relieved
05-56-4224	BSA/SMIP/DSA Fees	378.00	0.00

Check No.	49545	Total:	378.00
Total for	CALIFORNIA BLDG STANDARDS C		378.00

**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

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Page: 2

TOWN OF PORTOLA VALLEY

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

CITY OF MILLBRAE	Council of Cities, Dinner Mtg	16263	04/22/2015	
	Derwin/Aalfs		04/22/2015	
621 MAGNOLIA AVENUE	438		04/22/2015	0.00
MILLBRAE	BOA	49546	04/22/2015	0.00
CA 94030				90.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4327	Educ/Train: Council & Commissn	90.00	0.00

Check No.	49546	Total:	90.00
Total for	CITY OF MILLBRAE		90.00

CITY OF REDWOOD CITY (IT)	March IT Support	16264	04/22/2015	
			04/22/2015	
P.O. BOX 3629	586		04/22/2015	0.00
REDWOOD CITY	BOA	49547	04/22/2015	0.00
CA 94064	BR35706			2,029.83

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4216	IT & Website Consultants	2,029.83	0.00

Check No.	49547	Total:	2,029.83
Total for	CITY OF REDWOOD CITY (IT)		2,029.83

COTTON SHIRES & ASSOC. INC.	SMTA Alp Rd Widening	16265	04/22/2015	
	1/26 - 4/5/15		04/22/2015	
330 VILLAGE LANE	0047		04/22/2015	0.00
LOS GATOS	BOA	49548	04/22/2015	0.00
CA 95030-7218	46807			5,690.32

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4537	SMTA Road Project	1,754.89	0.00
08-68-4537	SMTA Road Project	3,935.43	0.00

COTTON SHIRES & ASSOC. INC.	March Applicant Charge	16266	04/22/2015	
			04/22/2015	
330 VILLAGE LANE	0047		04/22/2015	0.00
LOS GATOS	BOA	49548	04/22/2015	0.00
CA 95030-7218	46827			2,722.50

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4190	Geologist - Charges to Appls	2,722.50	0.00

Check No.	49548	Total:	8,412.82
Total for	COTTON SHIRES & ASSOC. INC.		8,412.82

CSG CONSULTANTS INC	Bldg Insp Svcs, 2/28 - 3/27/15	16267	04/22/2015	
			04/22/2015	
1700 S. AMPHLETT BLVD	622		04/22/2015	0.00
SAN MATEO	BOA	49549	04/22/2015	0.00
CA 94402	029498			15,200.00

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4062	Temp Bldg Inspection	15,200.00	0.00

Check No.	49549	Total:	15,200.00
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**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 3

TOWN OF PORTOLA VALLEY

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

<u>Total for</u>	CSG CONSULTANTS INC	15,200.00
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DEPARTMENT OF CONSERVATION	SMISHMF, Jan-Mar 2015	16268	04/22/2015	
Division of Administrative			04/22/2015	
801 K STREET MS22-15	0054		04/22/2015	0.00
SACRAMENTO	BOA	49550	04/22/2015	0.00
CA 95814-3531				1,138.24

GL Number	Description	Invoice Amount	Amount Relieved
05-56-4224	BSA/SMIP/DSA Fees	1,138.24	0.00

Check No.	49550	Total:	1,138.24
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<u>Total for</u>	DEPARTMENT OF CONSERVATIO	1,138.24
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FAIR-PLAY SCOREBOARD COMPANY	Baseball Scoreboard, Ford Fld	16269	04/22/2015	
		00006280	04/22/2015	
1700 DELAWARE AVENUE	0495		04/22/2015	0.00
DES MOINES	BOA	49551	04/22/2015	0.00
IA 50317	127331			4,242.25

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4531	Ford Field Renovation	4,242.25	4,242.25

Check No.	49551	Total:	4,242.25
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<u>Total for</u>	FAIR-PLAY SCOREBOARD COMP/	4,242.25
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JEFF FERGASON	C&D/Temp Gas Dep Refunds	16270	04/22/2015	
			04/22/2015	
161 SAUSAL DRIVE	0468		04/22/2015	0.00
PORTOLA VALLEY	BOA	49552	04/22/2015	0.00
CA 94028				3,750.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	3,250.00	0.00
96-54-4207	Deposit Refunds, Other Charges	500.00	0.00

Check No.	49552	Total:	3,750.00
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<u>Total for</u>	JEFF FERGASON	3,750.00
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GO NATIVE INC	PVTC Vegetation Maint - March	16271	04/22/2015	
			04/22/2015	
P.O. BOX 370103	632		04/22/2015	0.00
MONTARA	BOA	49553	04/22/2015	0.00
CA 94037	2767			5,120.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4342	Landscape Supplies & Services	5,120.00	0.00

Check No.	49553	Total:	5,120.00
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<u>Total for</u>	GO NATIVE INC	5,120.00
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**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 4

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

MARSHA HOVEY LLC	Emergency Prep Consult, March	16272	04/22/2015	
		00006267	04/22/2015	
1035 APPIAN WAY	0381		04/22/2015	0.00
MORGAN HILL	BOA	49554	04/22/2015	0.00
CA 95037	PV-14			468.75

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4214	Miscellaneous Consultants	468.75	468.75

Check No.	49554	Total:	468.75
Total for	MARSHA HOVEY LLC		468.75

JORGENSON SIEGEL MCCLURE & FLEGEL	March Attorney Statement	16273	04/22/2015	
			04/22/2015	
1100 ALMA STREET	0089		04/22/2015	0.00
MENLO PARK	BOA	49555	04/22/2015	0.00
CA 94025				17,055.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4182	Town Attorney	16,010.00	0.00
96-54-4186	Attorney - Charges to Appls	1,045.00	0.00

Check No.	49555	Total:	17,055.00
Total for	JORGENSON SIEGEL MCCLURE &		17,055.00

LYNCH ELECTRIC & SONS INC	PVTH Electrical Work	16274	04/22/2015	
			04/22/2015	
1160 INDUSTRIAL ROAD, #18	1365		04/22/2015	0.00
SAN CARLOS	BOA	49556	04/22/2015	0.00
CA 94070	2015.171			1,350.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4346	Mechanical Sys Maint & Repair	1,350.00	0.00

Check No.	49556	Total:	1,350.00
Total for	LYNCH ELECTRIC & SONS INC		1,350.00

NCE	CIP 14-15 Resurf Proj	16276	04/22/2015	
Nichols Consulting Engineers	Prelim PS&E thru March 13		04/22/2015	
1885 S. ARLINGTON AVE	0183		04/22/2015	0.00
RENO	BOA	49557	04/22/2015	0.00
NV 89509	424175501			16,400.00

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4536	CIP14/15 Street Resurface	16,400.00	0.00

Check No.	49557	Total:	16,400.00
Total for	NCE		16,400.00

STACIE NERDAHL	Reimb for MS Tech Support	16275	04/22/2015	
	April 2015		04/22/2015	
1317 DAKOTA AVE	754		04/22/2015	0.00
SAN MATEO	BOA	49558	04/22/2015	0.00
CA 94401				543.91

GL Number	Description	Invoice Amount	Amount Relieved
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**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 5

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

05-54-4216	IT & Website Consultants	543.91	0.00	
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Check No.	49558	Total:	543.91
Total for	STACIE NERDAHL		543.91

O. NELSON & SON, INC.	On-Call Site Maint at TC	16277	04/22/2015	
			04/22/2015	
3345 TRIPP ROAD	634		04/22/2015	0.00
WOODSIDE	BOA	49559	04/22/2015	0.00
CA 94062	170			2,711.21

GL Number	Description	Invoice Amount	Amount Relieved	
05-66-4346	Mechanical Sys Maint & Repair	2,711.21	0.00	

O. NELSON & SON, INC.	Deer Path/Sweet Springs Trail Maintenance	16278	04/22/2015	
			04/22/2015	
3345 TRIPP ROAD	634		04/22/2015	0.00
WOODSIDE	BOA	49559	04/22/2015	0.00
CA 94062	169			4,125.00

GL Number	Description	Invoice Amount	Amount Relieved	
20-60-4270	Trail Surface Rehabilitation	4,125.00	0.00	

Check No.	49559	Total:	6,836.21
Total for	O. NELSON & SON, INC.		6,836.21

PAPA	Seminar Reg'n, Macias	16279	04/22/2015	
			04/22/2015	
P.O. BOX 80095	346		04/22/2015	0.00
SALINAS	BOA	49560	04/22/2015	0.00
CA 93912				80.00

GL Number	Description	Invoice Amount	Amount Relieved	
05-64-4326	Education & Training	80.00	0.00	

Check No.	49560	Total:	80.00
Total for	PAPA		80.00

PEELLE TECHNOLOGIES, INC	Maint Agree Renew 5/27-5/26/16	16280	04/22/2015	
			04/22/2015	
197 EAST HAMILTON AVE	961		04/22/2015	0.00
CAMPBELL	BOA	49561	04/22/2015	0.00
CA 95008	TOPV2121-R			2,114.00

GL Number	Description	Invoice Amount	Amount Relieved	
05-64-4314	Equipment Services Contracts	2,114.00	0.00	

Check No.	49561	Total:	2,114.00
Total for	PEELLE TECHNOLOGIES, INC		2,114.00

PERS HEALTH	May Medical Premium	16281	04/22/2015	
			04/22/2015	
VIA EFT	0108		04/22/2015	0.00
	BOA	49562	04/22/2015	0.00
				15,655.47

GL Number	Description	Invoice Amount	Amount Relieved	
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**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 6

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

05-50-4086	Health Insurance Medical	15,655.47	0.00	
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Check No.	49562	Total:	15,655.47
Total for	PERS HEALTH		15,655.47

PHYSIO-CONTROL	AED Kit/Case	16282	04/22/2015	
		00006288	04/22/2015	
11811 WILLOWS ROAD NE	0506		04/22/2015	0.00
REDMOND	BOA	49563	04/22/2015	0.00
WA 98073-9706	115101321			1,903.38

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	1,903.38	1,929.93

Check No.	49563	Total:	1,903.38
Total for	PHYSIO-CONTROL		1,903.38

RAMONA'S SECRETARIAL SERVICES	Transcription for March	16283	04/22/2015	
			04/22/2015	
18403 WATTERS DRIVE	1370		04/22/2015	0.00
CASTRO VALLEY	BOA	49564	04/22/2015	0.00
CA 94546	5854			1,540.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4188	Transcription Services	1,540.00	0.00

Check No.	49564	Total:	1,540.00
Total for	RAMONA'S SECRETARIAL SERVIC		1,540.00

REGIONAL GOVERNMENT SERVICES	Beverlin, March Services	16285	04/22/2015	
			04/22/2015	
P.O. BOX 1350	1165		04/22/2015	0.00
CARMEL VALLEY	BOA	49565	04/22/2015	0.00
CA 93924	4877			2,243.22

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4060	Temp NonPay Cler/Admin	2,243.22	0.00

Check No.	49565	Total:	2,243.22
Total for	REGIONAL GOVERNMENT SERVIC		2,243.22

RENNE SLOAN HOLTZMAN SAKAI	Harassment Training for Staff	16284	04/22/2015	
		00006283	04/22/2015	
	0485		04/22/2015	0.00
SAN FRANCISCO	BOA	49566	04/22/2015	0.00
CA 94104	27554			2,500.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4214	Miscellaneous Consultants	2,500.00	2,500.00

Check No.	49566	Total:	2,500.00
Total for	RENNE SLOAN HOLTZMAN SAKAI		2,500.00

**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 7

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ROBERTS MARKET	Lunch for Staff Training 3/16	16286	04/22/2015	
			04/22/2015	
3015 WOODSIDE ROAD	1236		04/22/2015	0.00
WOODSIDE	BOA	49567	04/22/2015	0.00
CA 94062				117.07

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4336	Miscellaneous	117.07	0.00

Check No.	49567	Total:	117.07
Total for	ROBERTS MARKET		117.07

RON RAMIES AUTOMOTIVE, INC.	March Fuel Statement	16287	04/22/2015	
			04/22/2015	
115 PORTOLA ROAD	422		04/22/2015	0.00
PORTOLA VALLEY	BOA	49568	04/22/2015	0.00
CA 94028				277.71

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4334	Vehicle Maintenance	277.71	0.00

Check No.	49568	Total:	277.71
Total for	RON RAMIES AUTOMOTIVE, INC.		277.71

RR DONNELLEY	Receipt Forms	16288	04/22/2015	
		00006286	04/22/2015	
PO BOX 100112	582		04/22/2015	0.00
PASADENA	BOA	49569	04/22/2015	0.00
CA 91189	761786103			942.29

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	942.29	943.87

Check No.	49569	Total:	942.29
Total for	RR DONNELLEY		942.29

SAN MATEO CO INF SERVICES	March 2015 Microwave	16289	04/22/2015	
			04/22/2015	
455 COUNTY CENTER, 3RD FLOOR	0307		04/22/2015	0.00
REDWOOD CITY	BOA	49570	04/22/2015	0.00
CA 94063	1YPV11503			76.00

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4152	Emerq Preparedness Committee	76.00	0.00

Check No.	49570	Total:	76.00
Total for	SAN MATEO CO INF SERVICES		76.00

SHARP BUSINESS SYSTEMS	March Copies	16290	04/22/2015	
			04/22/2015	
DEPT. LA 21510	0199		04/22/2015	0.00
PASADENA	BOA	49571	04/22/2015	0.00
CA 91185-1510	C859640-541			279.94

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	279.94	0.00

**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 8

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	49571	Total:	279.94
Total for	SHARP BUSINESS SYSTEMS		279.94

SMALL BUSINESS BENEFIT PLAN TR	May Dental/Vision	16291	04/22/2015	
			04/22/2015	
	0132		04/22/2015	0.00
BELMONT	BOA	49572	04/22/2015	0.00
CA 94002-0156				1,822.90

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4090	Health Ins Dental & Vision	1,822.90	0.00

Check No.	49572	Total:	1,822.90
Total for	SMALL BUSINESS BENEFIT PLAN		1,822.90

SOLIZ ROOF REPAIR INC	C&D Refund, 445 Portola	16302	04/22/2015	
			04/22/2015	
18432 LOCUST AVE	425		04/22/2015	0.00
PATTERSON	BOA	49573	04/22/2015	0.00
CA 95363				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	1,000.00	0.00

Check No.	49573	Total:	1,000.00
Total for	SOLIZ ROOF REPAIR INC		1,000.00

VARAD SRINIVASAN	Temp Gas/Elec Dep Refund	16293	04/22/2015	
	Orig #49114 MIA/Void		04/22/2015	
27835 LUPINE ROAD	0442		04/22/2015	0.00
LOS ALTOS HILL	BOA	49574	04/22/2015	0.00
CA 94022				4,610.75

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	4,610.75	0.00

Check No.	49574	Total:	4,610.75
Total for	VARAD SRINIVASAN		4,610.75

STATE CONTROLLER'S OFFICE	Annual Street Report Prep	16294	04/22/2015	
	2013-14		04/22/2015	
DEPARTMENTAL ACCTG OFC	0218		04/22/2015	0.00
SACRAMENTO	BOA	49575	04/22/2015	0.00
CA 94250-5877	44626			863.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4180	Accounting & Auditing	863.00	0.00

Check No.	49575	Total:	863.00
Total for	STATE CONTROLLER'S OFFICE		863.00

**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 9

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SHELLY SWEENEY	Instructor Pmt - Spring 2015	16295	04/22/2015	
			04/22/2015	
285 GRANDVIEW DRIVE	407		04/22/2015	0.00
WOODSIDE	BOA	49576	04/22/2015	0.00
CA 94062				1,952.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	1,952.00	0.00

Check No.	49576	Total:	1,952.00
Total for	SHELLY SWEENEY		1,952.00

THERMAL MECHANICAL, INC	March Bi-Monthly Maintenance	16296	04/22/2015	
			04/22/2015	
425 ALDO AVENUE	955		04/22/2015	0.00
SANTA CLARA	BOA	49577	04/22/2015	0.00
CA 95054	PM62732			1,495.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	498.34	0.00
05-66-4346	Mechanical Sys Maint & Repair	498.33	0.00
25-66-4346	Mechanical Sys Maint & Repair	498.33	0.00

Check No.	49577	Total:	1,495.00
Total for	THERMAL MECHANICAL, INC		1,495.00

TOWNSEND MGMT, INC	March Applicant Charges	16297	04/22/2015	
			04/22/2015	
P.O. BOX 24442	609		04/22/2015	0.00
SAN FRANCISCO	BOA	49578	04/22/2015	0.00
CA 94124	200064-03-15			3,450.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4194	Engineer - Charges to Appls	3,450.00	0.00

TOWNSEND MGMT, INC	Closeout Docs for OBAG Proj	16298	04/22/2015	
	Dec/Jan 2014/15		04/22/2015	
P.O. BOX 24442	609		04/22/2015	0.00
SAN FRANCISCO	BOA	49578	04/22/2015	0.00
CA 94124	200138-12-14			6,208.40

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4534	OBAG Road Impr	6,208.40	0.00

TOWNSEND MGMT, INC	Engineer Support, March	16299	04/22/2015	
			04/22/2015	
P.O. BOX 24442	609		04/22/2015	0.00
SAN FRANCISCO	BOA	49578	04/22/2015	0.00
CA 94124	200064-03-15			345.00

GL Number	Description	Invoice Amount	Amount Relieved
20-54-4192	Engineer Services	345.00	0.00

Check No.	49578	Total:	10,003.40
Total for	TOWNSEND MGMT, INC		10,003.40

**INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST**

April 22, 2015

Date: 04/24/2015

Time: 10:38 am

Page: 10

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

VERIZON WIRELESS	March Cellular	16300	04/22/2015	
			04/22/2015	
P.O. BOX 660108	0131		04/22/2015	0.00
DALLAS	BOA	49579	04/22/2015	0.00
TX 75266-0108				242.55

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	242.55	0.00

Check No.	49579	Total:	242.55
Total for	VERIZON WIRELESS		242.55

KATHY WADDELL	Winter Instructor Fees	16301	04/22/2015	
			04/22/2015	
460 CERVANTES ROAD	1354		04/22/2015	0.00
PORTOLA VALLEY	BOA	49580	04/22/2015	0.00
CA 94028				8,872.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	8,872.00	0.00

Check No.	49580	Total:	8,872.00
Total for	KATHY WADDELL		8,872.00

Total Invoices: 44

Grand Total:	147,696.44
Less Credit Memos:	0.00
Net Total:	147,696.44
Less Hand Check Total:	0.00
Outstanding Invoice Total:	147,696.44

**TOWN OF PORTOLA VALLEY**  
**Warrant Disbursement Journal**  
**April 22, 2015**

Claims totaling \$147,696.44 having been duly examined by me and found to be correct are hereby approved and verified by me as due bills against the Town of Portola Valley.

Date \_\_\_\_\_

\_\_\_\_\_  
Nick Pegueros, Treasurer

Motion having been duly made and seconded, the above claims are hereby approved and allowed for payment.

Signed and sealed this (Date) \_\_\_\_\_

\_\_\_\_\_  
Sharon Hanlon, Town Clerk

\_\_\_\_\_  
Mayor



**From:** [webmaster@portolavalley.net](mailto:webmaster@portolavalley.net) [<mailto:webmaster@portolavalley.net>]

**Sent:** Wednesday, April 08, 2015 1:07 PM

**To:** Sharon Hanlon

**Subject:** Portola Valley, CA Committee Application

A new entry to a form/survey has been submitted.

**Form Name:** Committee Application

**Date & Time:** 04/08/2015 1:07 PM

**Response #:** 11

**Submitter ID:** 350

**Time to complete:** 22 min. , 17 sec.

**Survey Details**

**Page 1**

Committee applications are submitted to Portola Valley's Town Clerk, Sharon Hanlon. Please feel free to forward a letter of interest or resume with your application as well. Sharon can be reached at (650) 851-1700 ex210, or you may email her at [shanlon@portolavalley.net](mailto:shanlon@portolavalley.net).

**1. Name of committee which I am interested in serving on (please note that only committees currently seeking volunteers are listed):**

Water Conservation

**2. Applicant Information**

<b>Full Name</b>	Mia Di Giovanni
<b>Email Address</b>	<a href="mailto:mia.digiovanni@gmail.com">mia.digiovanni@gmail.com</a>
<b>Street Address</b>	817 La Mesa Drive
<b>City/Zip</b>	Portola Valley, CA 94028
<b>Number of years in Portola Valley</b>	16
<b>Cell Phone</b>	(650) 722-7656
<b>Home Phone</b>	(650) 854-6615
<b>Other Phone</b>	Not answered

**3. Preferred Phone Contact Number**

Cell

**4. I prefer to receive Town communications via**

E-mail (recommended)

**5. Please state why you have an interest in this committee, and state any background or experience you may have that may be useful in your service to this committee.**

Water is our most precious resource. It's time to start taking very seriously the way we think about how we use—and waste—so much of it. When I first moved to California from the East Coast in 1994 I was immediately struck by how parched the area looked compared to the lush green year round in New Jersey, where I grew up and New York where I went to college and lived until moving west. The idea that something was not right has been brewing the back of my mind for the past twenty years and I'd like to make this topic a priority.

While I can't speak to any specific experience in the area of water conservation, I'm an eager and quick learner and bring a willing and open mind to share the collective knowledge and ideas of the WCC with the community. It is one of the biggest problems we face as a society but one that every one of us can help mitigate if awareness is raised at the "neighbor to neighbor" level.

Early in my career I worked in large corporate environments in the telecom and publishing fields. I was immediately drawn to

the thriving world of Silicon Valley in the early 90s and knew right away that this would be my new home base. I settled in to Woodside at first, having joined a small venture capital firm and soon became enamored with the startup environment. I was an early stage employee of several startups, some of which grew quickly through mergers and IPOs. I was a very active member of the horse community and kept between 10-20 horses in Portola Valley for many years. Besides an active member of the Menlo Polo Club I coached the Stanford Polo teams for six years and have donated many horses and equipment to the program.

I have extensive trade show, software and web development experience and have enjoyed considerable success in developing corporate messages for the purposes of raising financing or bringing new products to market. My writing skills are good, editing skills even better. Computer and technical skills are extensive. I love to read, research and compile information to distill into messages that are easily understood.

I would very much like to join the committee and would be happy to answer any questions to further explore my qualifications and suitability as a participant.

Thank you.

**6. Do you have any personal or financial interest that could be perceived by others as a conflict of interest relative to your service on the committee? If so, please describe.**

I should probably mention that my boyfriend and I operate a local pool service business. If necessary we refer clients to companies who specialize in detecting and repairing leaks and a small commission is paid for these referrals. The arrangement with pool cover companies is similar. When a client complains about evaporation we advise them on ways to cut down on evaporation through the use of solar blankets or automatic covers. If they opt for an automatic cover, there is a small referral fee paid by the cover specialists.

**TIME COMMITMENT: Generally committees meet monthly and require a significant time commitment and participation at regular meetings. Please consider this level of commitment when evaluating your interest in serving on one of the Town's Committees.**

Thank you,  
Portola Valley, CA

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## **TOWN COUNCIL WEEKLY DIGEST**

**Friday – April 10, 2015**

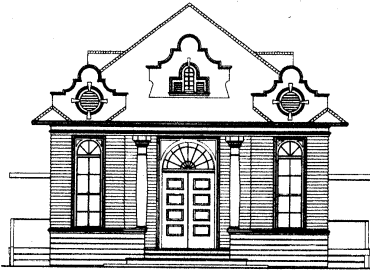
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1. Agenda (Action) – Town Council – Wednesday, April 8, 2015
2. Agenda (Cancellation) – ASCC – Monday, April 13, 2015
3. Agenda (Cancellation) – Planning Commission – Wednesday, April 15, 2015
4. Agenda – Trails & Paths Committee – Tuesday, April 14, 2015
5. Agenda (Special) – Water Conservation Committee – Thursday, April 16, 2015
6. Resignation from Parks & Recreation Committee member, Samuel Yount
7. Report from San Mateo County Sheriff's Office – Incident Log for 03/24/15 – 04/01/15
8. San Mateo County City Selection Committee re: Agenda for April 24, 2015 meeting
9. Letter from California Water Service re: Bear Gulch District – Compliance with AB 1650
10. Letter from San Mateo County Health System re: Invitation to participate in the "Pet Vaccination & Licensing Campaign Committee"

### **Attached Separates (Council Only)**

*(placed in your town hall mailbox)*

1. San Francisco Estuary Partnership – March 2015
2. Invitation to the Housing Endowment and Regional Trust of San Mateo County (HEART) re: Executive Briefing & Lunch to Benefit HEART – Friday, May 15, 2015
3. Invitation to ABAG Spring General Assembly and Business Meeting re: "Green Streets and Infrastructure Strategies – April 23, 2015
4. Invitation from San Mateo County Central Labor Council re: COPE Banquet – August 28, 2015



# TOWN OF PORTOLA VALLEY

7:30 PM – Regular Meeting of the Town Council

Wednesday, April 8, 2015

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

## ACTION AGENDA

### **I. CALL TO ORDER AND ROLL CALL – 7:30 PM**

Councilmember Wengert, Councilmember Richards, Councilmember Hughes, Vice Mayor Derwin and Mayor Aalfs

**Councilmember Hughes absent**

### **II. ORAL COMMUNICATIONS**

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

### **III. CONSENT AGENDA**

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

1. **Approval of Minutes** – March 11, 2015

**Item 1 Approved 3-0-1 Mayor Aalfs abstained**

2. **Approval of Warrant List** – April 8, 2015

3. **Appointment by Mayor** – Request for Appointment of a Member to the Nature & Science Committee

**Item 2 & 3 Approved 4-0**

### **IV. REGULAR AGENDA**

**A. PRESENTATIONS** – *None*

#### **B. COMMITTEE REPORTS & REQUESTS**

1. **Report by the Cable & Utilities Undergrounding Committee** – Committee Annual Report to the Town Council – Council directed the Committee to prepare a survey for town residents to assess interest in private undergrounding projects.
2. **Report by the Conservation Committee** – Committee Annual Report to the Town Council - Committee Chair requested the Town Council approve increase in Public Works budget for invasive weed removals.
3. **Council Liaison Reports** - *There are no written materials for this agenda item*

**Vice Mayor attended a Water Conservation Committee meeting**

**C. PUBLIC HEARINGS** – *None*

#### **D. STAFF REPORTS AND RECOMMENDATIONS**

1. **Report by the Town Manager** – ALPR Report

**Council agreed to revisit this topic in one year, at which time staff will report on 1) Efficiency of ALPR data from City of San Carlos on their crime problems; and 2) Report on any new legislation on retention and use of data. Council also directed staff to look at increased patrols in the 2015-16 budget.**

2. **Report from Town Manager and Request for Town Council Direction** – Governor Brown's Executive Order B-29-15 dated April 1, 2015 Regarding Continued State of Emergency due to the Ongoing Drought and Mandatory Statewide Water Conservation Measures

**Council agreed that public outreach on water use is vital. Staff directed to move water issues to the highest priority and to request any and all resources necessary to carry out a successful conservation campaign.**

3. **Recommendation by Sustainability & Special Projects Manager** – Consideration of Request for Fundraising at the Farmers' Market

**Council chose not to amend the current policy with Maggie Foard, Farmers' Market Manager. Council reiterated its position that Ms. Foard has full discretion with choice of market vendors, including non-profit users.**

4. **Recommendation by Town Attorney** – Agreement with the County of San Mateo for Facilitation and Coordination of Animal Control Services
  - (a) A Resolution of the Town Council of the Town of Portola Valley Approving and Authorizing Execution of the Facilitation and Coordination of Animal Control Services Agreement with the County of San Mateo (Resolution No. 2652-2015)

**Approved 4-0**

5. **Recommendation by Town Manager** – Request for Approval of a Communications and Information Manager Job Class Specification and Salary Range

**Council Approved Job Description and Salary Range for a Communications & Information Manager 4-0**

6. **Discussion and Council Direction** – AB 2028 Whether to Participate in the County of San Mateo All-Mailed Ballot Elections Pilot Program

**Council Approved Participation in an All-Mailed Ballot for the November 3, 2015 Election**

- E. **Council Liaison Reports on Regional Agencies and Organizations** - *There are no written materials for this agenda item*

**Mayor Aalfs attended an Airport Roundtable Meeting**

**V. WRITTEN COMMUNICATIONS**

1. **Town Council Digest** – March 27, 2015
2. **Town Council Digest** – April 3, 2015

**VI. ADJOURNMENT: 10:10 pm**

**ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

**AVAILABILITY OF INFORMATION**

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

**SUBMITTAL OF AGENDA ITEMS**

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

**PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).



**TOWN OF PORTOLA VALLEY**  
**ARCHITECTURAL AND SITE CONTROL COMMISSION (ASCC)**  
**Monday, April 13, 2015**  
**7:30 PM – Regular ASCC Meeting**  
**Historic Schoolhouse**  
**765 Portola Road, Portola Valley, CA 94028**

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## **NOTICE OF MEETING CANCELLATION**

### **ARCHITECTURAL SITE AND CONTROL COMMISSION MEETING REGULARLY SCHEDULED FOR Monday, April 13, 2015**

Notice is hereby given that the Town of Portola Valley Architectural Site and Control Commission meeting regularly scheduled for Monday, April 13, 2015, has been canceled.

The next regular meeting of the Architectural Site and Control Commission is scheduled for Monday, April 27, 2015 at 7:30 PM, in the Historic Schoolhouse, located at 765 Portola Road, Portola Valley, CA.



# MEMORANDUM

## TOWN OF PORTOLA VALLEY

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**TO:** Planning Commission  
**FROM:** CheyAnne Brown, Planning Technician  
**DATE:** April 6, 2015  
**RE:** Cancellation of Planning Commission Meeting

The regular meeting of the Planning Commission scheduled for Wednesday, April 15, 2015 has been canceled. The next regular meeting of the Planning Commission is scheduled for Wednesday, May 6, 2015 at 7:30 p.m.

cc: Town Manager  
Town Council  
Town Planner  
The Almanac  
Barbara Templeton

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This Notice is posted in compliance with Section 54955 of the Government Code of the State of California.

Date: April 6, 2015

CheyAnne Brown  
Planning Technician

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**TOWN OF PORTOLA VALLEY**  
***Trails and Paths Committee***  
**Tuesday, April 14, 2015 - 8:15 AM**  
**Historic Schoolhouse**  
**765 Portola Road, Portola Valley, CA**

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**AGENDA**

1. Call to Order
2. Oral Communications
3. Approval of Minutes, March 10, 2015
4. Financial Review and Trail Work – March 2015
5. Conservation Committee Update
  - (a) Old Schoolhouse Landscaping Working Group
6. Old Business
  - (a) Budget Planning Update
  - (b) Annual Report / Strategic Plan Update
  - (c) MROSD / Hawthorn Ranch Update
7. New Business
  - (a) Town Picnic Update – Saturday, June 6<sup>th</sup> [a committee table]
  - (b) Celebration of the Horse and Horse Fair Update – Sunday, June 14<sup>th</sup> [a budget request / recommendation]
8. Other Business
9. Adjournment

**Enclosures:**

Minutes from March 10, 2015 meeting  
Financial Review  
Trail Work Map and Memo – March 2015  
Charter - discussion item  
Budget for Town Picnic 2014  
Budget for Town Picnic 2015





**TOWN OF PORTOLA VALLEY**  
***Special Water Conservation Committee***  
**Thursday April 16, 2015 3:00 PM to 5:00 PM**  
**Historic School House**  
**765 Portola Road, Portola Valley, CA 94028**

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**AGENDA**

- 1. Call To Order**
- 2. Oral Communications**
- 3. Approval of minutes – April 1, 2015**
- 4. Discuss the Council’s direction in response to the Governor’s Executive Order**
- 5. Yearly goals: review plans and budget**

**Topics and Owners:**

Graywater	Judy
Rainwater capture	Lovey
Pervious surfaces	Rebecca
Landscaping and lawns	Lovey, Judy, Rebecca
Irrigation	Al
Pools	Lovey
Gateway education	Al
Education program for local schools	Marty
Tip of the month with water factoids	Rebecca
Web presence	Al

**Please follow the template used by Al in our last meeting; it is attached on the next page**

- 6. Announcements**
- 7. Possible topics for next meeting**
  - a. Speaker from Menlo Park Water Conservation Team**
  - b. Marty to review his education material**
- 8. Adjournment**

**Sharon Hanlon**

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**From:** Samuel Yount [sam@samyount.com]  
**Sent:** Monday, April 06, 2015 9:57 AM  
**To:** Sharon Hanlon; Nick Pegueros  
**Cc:** Simone LaValle  
**Subject:** Resigning my seat and Parks and Rec

Nick and Sharon,

We have recently sold our house in PV and close next week. With everything I have to do for moving, I am not planning to come to the meeting this evening. I'd like to resign effective immediately so that my absence does not count against the quorum. Please let me know what I need to do to make this happen.

Best,

Sam



# SHERIFF'S OFFICE

A TRADITION OF SERVICE SINCE 1856

## San Mateo County Sheriff's Office (Headquarters Patrol) Press

Information on selected incidents and arrests are taken from initial Sheriff's Office case reports. Not all incidents are listed due to investigative restrictions and victim privacy rights.

**Tuesday 03/24/15 to Wednesday 04/01/15**

Greg Munks  
Sheriff

CASE NUMBER	DATE & TIME Reported	LOCATION	DESCRIPTION	FACTUAL CIRCUMSTANCES
15-2722	03/24/15 10:38AM	100 Blk. Possum Lane Portola Valley	Personate to Get Money	Unknown suspect tried to file taxes using the victim's social security number. The Internal Revenue Service informed the victim to file a report with the local authority. No funds were dispersed, and the suspect is still at large.
15-2740	03/24/15 7:29PM	700 Blk. Patrol Rd. Woodside	Obtain/Use Personal ID w/o Authorization	The victims were informed in a letter by the Internal Revenue Service their tax return had been filed and accepted. The victims had not filed their taxes yet and contacted their accountant. The victims contacted the Internal Revenue Service and were advised to contact the Sheriff's Office to make a report.
15-2747	03/24/15 9:07PM	Fair Oaks Ave. / San Benito Ave. North Fair Oaks	-Attempted Robbery -Battery	While riding his bicycle, the victim was involved in a possible road rage incident with an unknown driver in a black pickup truck. The victim recognized the truck while it was parked in

				front of a business which he has filed multiple County Ordinance violations against for the past several years. The victim called his wife to alert her about the truck, and in doing so, the suspect saw the phone and believed the victim was filming him in order to report another violation. The suspect then ran to the victim and tried to take his phone in order to prevent him from filming anything. A “5-10 second” struggle over possession of the phone ensued before the parties separated themselves. At this time the suspect has not been positively identified or provided a statement.
15-2785	03/26/15 7:32AM	2700 Middlefield Rd. North Fair Oaks	Burglary	The Reporting Party stated that he was assigned to oversee work at the facility he works at. The R/P said he left the warehouse when it closed at approximately 5:00pm on 3/25/15. The R/P did not return until approximately 5:00am on 05/26/15. When the R/P arrived, he did not initially notice that property was missing. After about an hour, the R/P realized the following property was missing: 3 large fans, the battery from a Toyota forklift, and miscellaneous tools. The R/P could not provide any suspect information. The estimated loss is \$1100.00.
15-2799	03/26/15 2:55PM	9 <sup>th</sup> Ave/Fair Oaks Ave. North Fair Oaks	<ul style="list-style-type: none"> <li>-Recovered Outside Stolen Vehicle</li> <li>-Possess Stolen Vehicle</li> <li>-Use False Document</li> <li>-Possess Unlawful Paraphernalia</li> <li>-Under the Influence of Controlled Substance</li> <li>-Possess Burglary Tools</li> </ul>	A records check of a suspect showed the vehicle he was driving was stolen. After a high risk stop, the suspect was taken into custody. The suspect was in possession of a glass smoking pipe used to smoke methamphetamine, a false US Permanent Resident ID card and a false Social Security Card. The suspect also showed several signs and symptoms of being under the influence of stimulant drugs. Leopoldo Chacon-Chacon from East Palo Alto was placed under arrest and booked into the San Mateo County Jail for the above mentioned crimes.

15-2804	03/26/15 4:51PM	3300 Blk. Alpine Rd. Portola Valley	Traffic Accident – Minor Injury	Driver #1 was traveling eastbound on Alpine Road when she began to nod and falls asleep while driving. As a result, Driver #1 takes out about 44 feet of fence and ends up coming to rest against a tree. Vehicle #1 sustained major damage and was towed from the scene. The driver was transported to Stanford Hospital for her injuries.
15-2837	03/27/15 3:39PM	Portola Road Portola Valley	Traffic Accident – Minor Injury	Party #1 was riding his bike northbound on the paved shoulder of the southbound lane. Party #1 maneuvered off the pavement to allow another cyclist by. When Party #1 tried to maneuver back to the pavement, he lost control of his bike. While trying to regain control, Party #1 noticed he was heading toward the side of a stopped vehicle. Party #1 swerved and collided in to the front bumper of the vehicle. Party #1 sustained scrapes to his leg and a broken arm.
15-2851	03/28/15 7:45AM	2900 Blk. Calvin Ave. North Fair Oaks	Burglary	The victim wished to report a "cold" burglary that took place at her residence on 3/19/2015. While the victim was away at work, several jewelry items were taken from her studio. The victim believed a worker had something to do with the stolen items. The items taken were described as 2 sets of earrings, 2 necklaces, and a bracelet. The estimated value is \$650.00. No signs of forced entry were located.
15-2918	03/30/15 7:32AM	100 blk. Santa Maria Ave Portola Valley	Obtain/Use Personal ID w/o Authorization	The victim reported she was notified by Anthem Insurance that her information had been stolen. She then received word that there had been an unsuccessful attempt by an unknown suspect(s) to obtain a mortgage using both her and her husband's information. At this time the victims have not sustained any financial loss.
15-2928	03/30/15 2:54PM	2800 Blk. El Camino Real North Fair Oaks	Vandalism	A deputy received information that there was recent graffiti vandalism to two businesses on the 2800 block of El Camino

				Real. Upon arrival there was graffiti on the south wall which is a vacant business. It was spray painted in black, white and light blue. On a cinder block retaining wall in the parking lot of the business, there was graffiti also spray painted in black. The vacant business had a "For Lease" sign in the front window. The deputy called the listed phone number in an attempt to locate the property owner and left messages, but never received a return phone call.
15-2960	03/31/15 3:55PM	2000 Blk. Mills Ave. West Menlo Park	Grand Theft	An unknown suspect(s) entered the backyard of a residence on the 2000 Blk of Mills Ave and stole a Specialized Ruby bicycle with Madone tires. The bicycle was valued at \$4,000.00. There is no suspect information at this time.
15-2961	03/31/15 4:13PM	2000 Blk. Avy Ave. West Menlo Park	Grand Theft	Unknown suspect(s) removed \$1500.00 in cash from a metal storage box in a file cabinet located in a school office. There is no suspect information at this time.
15-2983	04/01/15 8:05AM	2000 Blk. Middlefield Rd. North Fair Oaks	Stolen Vehicle	The victim stated his vehicle was stolen by unknown suspects. There are no leads at this time.
15-3001	04/01/15 6:12PM	2000 Blk. Santa Cruz Ave. West Menlo Park	Personate to Get Money	A deputy was dispatched to take an identity theft report. Upon arrival the deputy met with the victim who stated she received a California State Tax Refund check in the amount of \$1,778 from the Franchise Tax Board. She thought this to be odd as her accountant has not yet filed her taxes. She contacted the Franchise Tax Board who provided her with the necessary fraud paperwork which required a police report. She does not know who would have filed taxes in her name, nor did the Franchise Tax Board provide her with any suspect information. There are no suspects or leads at this time.

# SAN MATEO COUNTY CITY SELECTION COMMITTEE

*Elizabeth Lewis, Chairperson  
Marie Chuang, Vice Chairperson*

*Mina Lim, Acting Secretary  
400 County Center  
Redwood City, 94063  
650-363-4124*

TO: MAYORS OF SAN MATEO COUNTY  
FROM: MINA LIM, ACTING SECRETARY  
SUBJECT: MEETING OF THE CITY SELECTION COMMITTEE  
DATE: April 24, 2015

Council Member Elizabeth Lewis, Chairperson of the San Mateo County City Selection Committee, has called for a meeting of the Committee at 6:15 p.m. on Friday, April 24, 2015, at the El Rancho Inn, Palm Room, 1100 El Camino Real, Millbrae, CA 94030.

**Please arrive on time**

- 1) Roll Call
- 2) Approval of the minutes for the meeting of January 30, 2015
- 3) Selection of one (1) Council Member to serve as the alternate member on the Local Agency Formation Committee (LAFCo) representing **Cities (All cities are eligible)** for a term of four (4) years beginning May 1, 2015 through May 31, 2019
  - i. Council Member Ray Mueller, City of Menlo Park , is seeking appointment*
  - ii. Council Member Peter Mason, Town of Woodside, is seeking appointment*
- 4) Selection of one (1) Council Member to serve as the member on the San Mateo County Transportation Authority (SMCTA) representing **Southern Cities (Eligible cities: Atherton, East Palo Alto, Menlo Park, Portola Valley, Redwood City, San Carlos and Woodside)** fulfilling Redwood City Council Member Rosanne Foust’s term through December 31, 2016
  - i. Vice Mayor Elizabeth Lewis, City of Atherton, is seeking appointment*
  - ii. Vice-Mayor Cameron Johnson, City of San Carlos, is seeking appointment*
- 5) Oral Communications  
*(Any subject not on the agenda may be presented at this time. These topics cannot be acted upon or discussed, but may be agendized for a later meeting date.)*

If you have any questions or require additional information, contact Mina Lim at (650) 363-4124.

# SAN MATEO COUNTY CITY SELECTION COMMITTEE

Elizabeth Lewis, Chairperson  
Marie Chuang, Vice Chairperson

Mina Lim, Acting Secretary  
400 County Center  
Redwood City, 94063  
650-363-4124

TO: MAYORS OF SAN MATEO COUNTY  
FROM: MINA LIM, ACTING SECRETARY  
SUBJECT: MEETING OF THE CITY SELECTION COMMITTEE  
DATE: JANUARY 30, 2015

Council Member Elizabeth Lewis, Chairperson of the San Mateo County City Selection Committee, has called for a meeting of the Committee at 6:15 p.m. on Friday, January 30, 2015, at the Angelica’s 863 Main Street, Redwood City, CA 94063.

### DRAFT MINUTES

- 1) Roll Call – The meeting was called to order at 6:21 p.m. The following cities were present: Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside. Millbrae arrived at 6:32 p.m.
- 2) Approval of the minutes for the meeting of December 19, 2014  
**Motion: Foster City**  
**Second: East Palo Alto**  
**Ayes: All**  
**Noes: None**
- 3) Selection of one (1) Council Member to serve on the Metropolitan Transportation Commission (MTC) representing *Cities (All cities are eligible)* for a term of four (4) years beginning February 10, 2015 through February 9, 2019

### VOTE RESULTS

**Council Member Alicia Aguirre, Redwood City**

**Re-appointed**

- Atherton
- Belmont
- Brisbane
- Burlingame
- Colma
- Daly City
- East Palo Alto
- Foster City

**Council Member John Keener, Pacifica**

San Carlos

**Council Member Deborah Penrose, Half Moon Bay**



- Half Moon Bay
- Hillsborough
- Menlo Park
- Pacifica
- Portola Valley
- Redwood City
- San Bruno
- San Mateo
- South San Francisco
- Woodside

\* *Millbrae was not present for the vote*

- 4) Selection of three (3) Council Members to serve on the Housing Endowment and Regional Trust (HEART) representing *Cities (All cities are eligible)* for a term of three (3) years beginning March 1, 2015 through February 28, 2018

**Mayor Robert Gottschalk, Millbrae, was re-appointed**  
**Council Member Jack Matthews, San Mateo was re-appointed**  
**Mayor Ron Collins, San Carlos, was re-appointed**

**Motion to declare the election by acclamation: Menlo Park**  
**Second: Belmont**  
**Ayes: All**  
**Noes: None**

- 5) Selection of one (1) Council Member to serve on the Local Agency Formation Commission (LAFCo) representing *Cities (All cities are eligible)* fulfilling Council Member Allan Alifano’s term through May 1, 2018

**VOTE RESULTS**

*Council Member Mike O’Neill, Pacifica*

**Appointed**

- Belmont
- Burlingame
- Colma
- Daly City
- East Palo Alto
- Foster City
- Half Moon Bay
- Hillsborough
- Millbrae
- Pacifica
- Redwood City
- San Bruno
- South San Francisco

*Council Member Cary Wiest, Atherton*

- Atherton
- Brisbane
- Menlo Park
- Portola Valley
- San Carlos
- San Mateo
- Woodside

- 6) Oral Communications  
None

**The meeting adjourned at 6:40 p.m.**

DRAFT



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## *Office of the City Council*

April 9, 2015

Honorable Mayor and City Council Members:

I am writing to request your consideration and support for my appointment as Alternate Member on the San Mateo County Local Agency Formation Committee (LAFCO) representing Cities.

I was recently surprised to learn that for over forty-two years the City of Menlo Park has not had a representative serve on LAFCO. This, despite the fact that the unincorporated areas of West Menlo Park, Menlo Oaks, and Stanford Weekend Acres, runs along our City's borders. Humbly, I'd ask for your support in breaking that trend.

If appointed as the Alternate Member to the San Mateo County Local Agency Formation Committee, I will work to forge collaborative working relationships with the other Board Members and reach out to residents and other elected officials in the region, to build consensus around difficult policy questions and decisions to ensure collaborative outcomes and the continued leadership and success of LAFCO.

Outside my work as Councilmember in Menlo Park, my qualifications at the County level include my past experience working as Chief of Staff to Santa Clara County District 5 Supervisor S. Joseph Simitian. My academic qualifications include a law degree from the University of California, Hastings College of the Law, and a Bachelor of Science from the College of Natural Resources at U.C. Berkeley.

Thank you for your consideration of my appointment. Please feel free to contact me personally at (650)776-8995 if you should have any questions about qualifications, desire, or need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ray Mueller". The signature is fluid and cursive.

Ray Mueller  
Councilmember  
City of Menlo Park



The Town of  
Woodside

April 9, 2015

Dear Honorable Mayors and Council Members of San Mateo,

I am writing to ask for your support and vote at the next City Selection Meeting on April 24, 2015 for the open seat on the San Mateo County LAFCo Commission.

As I am sure you are aware, LAFCo reviews and approves incorporations, annexations, consolidations, and other changes of boundaries and organization for the cities and special districts of San Mateo County. The Commission also determines city and district spheres of influence and performs periodic studies of existing governmental agencies.

I have been a member of the Woodside Town Council for 7 years and 4 years on the Architectural and Site Review Board before that. I am a licensed architect and work on larger commercial projects. Over the years my projects have been located in various locations around the country, Mexico, the Caribbean, China and the Middle East.

While my experience with overall San Mateo County issues is limited, I feel that the LAFCo Commission could benefit from the effort and perspective I have brought to the Woodside Town Council, the Architectural and Site Review Board and my professional career. On the Town Council, I have served on most of the Council's sub-committees including the General Plan, the Residential Design Guidelines and currently on the Municipal Code subcommittee studying basements, maximum residence sizes and grading.

I would be honored to serve – I ask for your support. Please give me a call at (650.814.9800) if I can answer any questions.

Sincerely,

Peter Mason

TOWN OF WOODSIDE  
Council Member District 7

P.O. Box 620005  
2955 Woodside Road  
Woodside CA 94062

650-851-6790  
Fax: 650-851-2195  
townhall@woodsidetown.org



## Town of Atherton Office of the City Clerk

91 Ashfield Road  
Atherton, California 94027  
650-752-0529  
Fax 650-688-6528

March 27, 2015

Dear Honorable Mayors and Council Members of San Mateo County,

I am writing to ask for your support and vote at the April 24th Council of Cities' meeting, electing me to the San Mateo County Transportation Authority Board to complete the term of Redwood City Vice Mayor Rosanne Foust, should the position become available.

As a South County resident for over 50 years I have experienced the growth of our region and the increased congestion on our freeways, trains, and downtown areas. I understand the critical need for visionary leadership on this Board to not only maintain but improve our environment, economic vitality, quality of life, and healthy communities by funding important infrastructure projects making our communities safer for residents and our railways and roadways more efficient.

The responsibility of the TA Board is to evaluate and approve funding throughout the County for transportation-related projects to enhance the safety and mobility of our residents, such as grade separations, pedestrian/bike paths, highway over crossings, shuttles, and Caltrain upgrades. Measure A provides the funds for these very important projects.

My focus since being elected to Council in 2008 (Vice Mayor 2012, Mayor 2013, Vice Mayor 2015) has been on traffic congestion, bike and pedestrian safety and healthy communities.

On March 16 of this year council representatives from my neighboring cities, Menlo Park and Redwood City, joined me at a community meeting to talk about traffic along our El Camino Real corridor and hear the presentation from internationally acclaimed traffic consultant Jeff Tumlin. This "regional" approach was very well received by our residents and we came away with hope that we can find common solutions.

My track record proves that I have a regional perspective. I am thoughtful and objective in deliberations, and collaborative and willing to do the work that needs to be done.

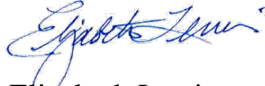
- Vice Chair (2014) San Mateo Traffic Congestion Relief Alliance - Commute.org (6 years)
- Vice Chair (current) San Francisco Airport Noise Abatement Roundtable (6 years)
- Grand Boulevard Initiative member (7 years)

- ABAG representative (7 years)
- C/CAG Board (2 years)
- Congestion Management and Environmental Quality Committee (4 years)
- HEART Member Agency Committee (7 years)
- HEART Board (2009-2011)
- San Mateo County Library JPA (2013 primary, 2014-current alternate)
- Bike / Pedestrian Advisory Committee for Master Plan Atherton (2 years)
- Atherton Transportation Committee (2 years)
- Secretary/Treasurer Council of Cities 2013
- Vice Chair Council of Cities 2014
- Chair Council of Cities 2015

I am respectfully asking for your vote to represent the County's interests as a member of the Transportation Authority Board. It would be my great honor. I have no higher office ambitions; my focus is what is best for our County. I hope you will call me with any questions or to talk about my appointment. Thank you.

Sincerely,

**TOWN OF ATHERTON**



Elizabeth Lewis  
Vice Mayor  
Atherton

# CITY OF SAN CARLOS

## CITY COUNCIL

RON COLLINS, MAYOR  
CAMERON JOHNSON, VICE MAYOR  
BOB GRASSILLI  
MATT GROCOTT  
MARK OLBERT



CITY CLERK  
600 ELM STREET  
SAN CARLOS, CALIFORNIA 94070-3085

TELEPHONE: (650) 802-4219  
FAX: (650) 595-6719

WEB: <http://www.cityofsancarlos.org>

March 30, 2015

Re: San Mateo County Transportation Authority Board

Dear Colleague,

I am writing to ask for your vote to appoint me as the southern county representative to the San Mateo County Transportation Authority Board, at the April 24<sup>th</sup> Council of Cities meeting.

As you know, the Transportation Authority is responsible for distributing funds from a half-cent sales tax to improve our vital transportation infrastructure and services throughout our county.

Today our region is reaching an inflection point, where the pace of change is moving faster than our ability to provide adequate infrastructure. The growth of the technology economy, which has created so much opportunity for our region, is driving up the price of housing and putting more cars on our highways. This is a big long term challenge we all face, and it calls for innovative and creative ideas.

To meet the needs of our dynamic and growing communities, we need to make strategic investments in our transportation infrastructure now. In doing so, we must balance the immediate needs of local congestion relief with a long-term vision of how housing and mobility will work together over the next half century.

Our approach must embrace new technological solutions and promote alternative means of transportation. We must invest in projects that reduce greenhouse gases, including the electrification of Caltrain. And, we must provide effective public transportation options for all, regardless of income levels.

As a former transportation staff member to a U.S. Congressman, I worked to secure federal funding for significant transportation projects including a light rail extension, a downtown streetcar project, and major highway improvements. I have direct experience with the federal appropriations process, and I will put my experience to work on behalf of our county.

As a San Carlos Councilmember I have worked to support transit-oriented development along the El Camino corridor, suburban shuttle service to reduce traffic congestion and provide transportation options for seniors, and improvements to Old County Road to balance the needs of drivers, pedestrians, and bicyclists.

I have served effectively on regional boards including the San Mateo County Library JPA, the San Mateo County Mental Health and Substance Abuse and Recovery Commission, and C/CAG's Airport Land Use subcommittee.

i take an open minded and thoughtful approach to every issue, and apply a forward looking perspective grounded in real data. I pledge to make myself available to you to discuss the transportation priorities of your communities.

I will be reaching out to you over the next couple of weeks to talk about your local transportation priorities and how we can work together to improve our region's transportation infrastructure. I can be reached at 650-796-7997 or [cjohnson@cityofsancarlos.org](mailto:cjohnson@cityofsancarlos.org).

I thank you for your consideration and I would be honored to have your support.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cameron Johnson", with a long horizontal flourish extending to the right.

Cameron Johnson  
San Carlos Vice-Mayor





## CALIFORNIA WATER SERVICE

1720 North First Street, San Jose, CA 95112-4598  
Tel: (408) 367-8200

March 26<sup>th</sup>, 2015

To: Portola Valley Mayor and Town Council  
Attention: Portola Valley Office of the Town Clerk  
765 Portola Road  
Portola Valley, CA 94028

From: California Water Service Company, Bear Gulch District  
Dawn Smithson, District Manager  
3525 Alameda de las Pulgas  
Menlo Park, CA 94025

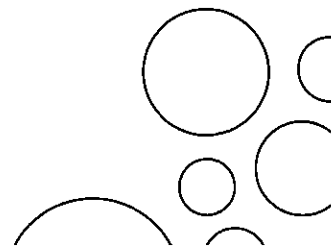
Re: California Water Service, Bear Gulch District - Compliance with AB 1650

Dear Mayor and Members of City Council:

As you may be aware, in September of 2012 the Legislature passed Assembly Bill 1650 (AB 1650). That bill requires that all California Public Utilities Commission regulated water companies shall "develop, adopt and update an emergency disaster preparedness plan in compliance with the standards established by the commission". It further states that "this requirement shall be deemed fulfilled when the water company files an emergency and disaster preparedness plan pursuant to another state statutory requirement".

The intent of this correspondence is to advise you that California Water Service has completed a series of activities to comply with AB 1650. In particular California Water Service, headquartered in San Jose, California, with a service area district in the Town of Portola Valley, took the following steps to be National Incident Management System (NIMS), Standardized Emergency Management System (SEMS), Incident Command System (ICS) compliant, and is thereby compliant with the provisions set forth in Assembly Bill 1650:

- All supervisors, managers, and corporate officers took ICS 100 & 200 training
- The training included the development of a water company specific ICS organization chart
- The initial ICS 100 & 200 training included a tabletop exercise
- All districts received a site visit, and were instructed on how to set up an Emergency Operations Center
- All districts participated in a full scale 4 hour Emergency Operations Center (EOC) drill – a simulated 6.9 earthquake with Emergency Action Message (EAM) scenarios
- All districts updated and fully vetted their Emergency Response Plans (ERP's)
- The General Office (Corporate) activated its (EOC) and implemented opening 21 other district EOC's to coordinate response to, and mitigate myriad hazards, created by the December 10<sup>th</sup>-12<sup>th</sup> Storm Event that impacted California, and
- A copy of our California Water Service Emergency Response Plan for the Bear Gulch District is attached, with the intent that it will be filed with the Town of Portola Valley Clerk's office.





## CALIFORNIA WATER SERVICE

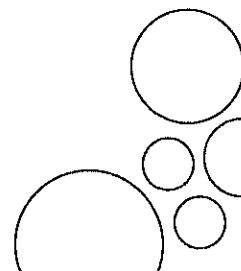
It is our hope that you find this correspondence, responsive to fulfilling the AB 1650 requirement. You will also note that attached to this document is a compact disc (CD) of the developed, adopted and updated Emergency Response / Disaster Preparedness Plan as mandated by the Legislature. Should it be your desire to have a presentation before the Council, as one of the compliance provisions in AB 1650, please contact the District Manager, Dawn Smithson, at the address listed above. If not, please find the CD copy filing of the Emergency Response Plan and attachments with your City Clerk's office as responsive to the AB 1650 mandate by placing it on the consent calendar at the next available City Council meeting. Please have the City Clerk advise us when our Emergency Response / Disaster Preparedness Plan, in compliance with AB 1650, has been accepted and filed. Thank you.

Martin A. Kropelnicki  
President & CEO

Tim Treloar  
Vice President, Operations

Gerald Simon  
Director of Safety &  
Emergency Services

James Smith  
Director of Field Operations



**CALIFORNIA WATER SERVICE COMPANY - GENERAL OFFICE  
EMERGENCY OPERATIONS PLAN**

**Promulgation**

**Letter of Promulgation**

The preservation of life, environment, and property is an inherent responsibility of local, state, and federal governments, as well as private organizations that serve the public. The California Water Service Company has prepared this Emergency Operations Plan to ensure the most effective and economical allocation of resources for the maximum benefit and protection to the communities that we serve in time of emergency.

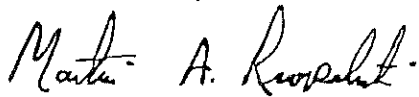
While no plan can completely prevent death and destruction, good plans carried out by knowledgeable and well-trained personnel can and will minimize losses. This plan establishes the emergency organization, assigns tasks, specifies policies and general procedures, and provides for coordination of planning efforts of the various emergency staff and service elements utilizing the Incident Command System (ICS) and the Standardized Emergency Management System (SEMS). The plan also meets the requirements established by the National Incident Management System (NIMS).

The objective of this plan is to incorporate and coordinate all departments and personnel within the Company into an efficient organization capable of responding to any emergency.

The Board of Directors gives its full support to this plan and urges all officials, employees, and citizens, individually and collectively, to do their share in the total emergency effort of the California Water Service Company.

Concurrence of this promulgation letter constitutes the adoption of the Incident Management System, the Standardized Emergency Management System, and the National Incident Management System by the Company. This Emergency Operations Plan will become effective on approval by the Board.

Martin A. Kropelnicki



Chief Executive Officer  
California Water Service Company



*California*  
LEGISLATIVE INFORMATION

**AB-1650 Public utilities: emergency and disaster preparedness. (2011-2012)**

**Assembly Bill No. 1650**

**CHAPTER 472**

An act to add Section 768.6 to the Public Utilities Code, relating to public utilities.

[ Approved by Governor September 23, 2012. Filed with Secretary of State  
September 23, 2012. ]

**LEGISLATIVE COUNSEL'S DIGEST**

AB 1650, Portantino. Public utilities: emergency and disaster preparedness.

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical corporations and water corporations, as defined.

Existing law, the California Emergency Services Act, authorizes local governments to create disaster councils by ordinance to develop plans for meeting any condition constituting a local emergency or state of emergency, as specified.

This bill would require the commission to establish standards for disaster and emergency preparedness plans within an existing proceeding, as specified. The bill would require an electrical corporation to develop, adopt, and update an emergency and disaster preparedness plan, as specified. The bill would authorize every city, county, or city and county within the electrical corporation's service area to designate a point of contact for the electrical corporation to consult with on emergency and disaster preparedness plans. The bill would require a water company regulated by the commission to develop, adopt, and update an emergency and disaster preparedness plan, as specified. The bill would find and declare that county and city participation in the preparation of electrical corporations' emergency and disaster preparedness plans is critical to a statewide emergency response and, thus, is an issue of statewide concern.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

**THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:**

**SECTION 1.** Section 768.6 is added to the Public Utilities Code, to read:

**768.6. (a)** The commission shall establish standards for disaster and emergency preparedness plans within an existing proceeding, including, but not limited to, use of weather reports to preposition manpower and equipment before anticipated severe weather, methods of improving communications between governmental agencies and the public, and methods of working to control and mitigate an emergency or disaster and its aftereffects. The commission, when establishing standards pursuant to this subdivision, may make requirements for small water corporations similar to those imposed on class A water corporations under paragraph (2) of subdivision (f).

**(b)** An electrical corporation, as defined in Section 218, providing service in California shall develop, adopt, and update an emergency and disaster preparedness plan in compliance with the standards established by the commission pursuant to subdivision (a).

(1) (A) In developing and adopting an emergency and disaster preparedness plan, an electrical corporation providing service in California shall invite appropriate representatives of every city, county, or city and county within that electrical corporation's service area in California to meet with, and provide consultation to, the electrical corporation.

(B) Every city, county, or city and county within the electrical corporation's service area in California may designate a point of contact for the electrical corporation to consult with on emergency and disaster preparedness plans.

(C) The electrical corporation shall provide the point of contact designated pursuant to subparagraph (B) with an opportunity to comment on draft emergency and disaster preparedness plans.

(2) For the purposes of best preparing an electrical corporation for future emergencies or disasters, an emergency and disaster preparedness plan shall address recent emergencies and disasters associated with the electrical corporation or similarly situated corporations, and shall address remedial actions for possible emergencies or disasters that may involve that corporation's provision of service.

(3) Every two years, in order to update and improve that electrical corporation's emergency and disaster preparedness plan, an electrical corporation providing service in California shall invite appropriate representatives of every city, county, or city and county within that electrical corporation's service area to meet with, and provide consultation to, the electrical corporation.

(4) For the purposes of best preparing an electrical corporation for future emergencies or disasters, an electrical corporation updating its emergency and disaster preparedness plan shall review the disasters and emergencies that have affected similarly situated corporations since the adoption of the plan, remedial actions taken during those emergencies or disasters, and proposed changes to the plan. The electrical corporation shall adopt in its plan the changes that will best ensure the electrical corporation is reasonably prepared to deal with a disaster or emergency.

(c) A meeting pursuant to subdivision (b) shall be noticed and shall be conducted in a public meeting that allows for the participation of appropriate representatives of counties and cities within the electrical corporation's service area.

(1) A county participating in a meeting pursuant to subdivision (b) may inform each city within the county of the time and place of the meeting.

(2) An electrical corporation holding a meeting pursuant to subdivision (b) shall provide participating counties and cities with the opportunity to provide written and verbal input regarding the corporation's emergency and disaster preparedness plan. For purposes of this public meeting, an electrical corporation may convene a closed meeting with representatives from every city, county, or city and county within that electrical corporation's service area to discuss sensitive security-related information in the electrical corporation's emergency and disaster preparedness plan and to solicit comment.

(3) An electrical corporation shall notify the commission of the date, time, and location of a meeting pursuant to subdivision (b).

(d) An electrical corporation shall conduct a meeting pursuant to subdivision (b) no later than April 1, 2013, and every two years thereafter.

(e) An electrical corporation shall memorialize a meeting pursuant to subdivision (b), and shall submit its records of the meeting to the commission.

(f) (1) A water company regulated by the commission shall develop, adopt, and update an emergency and disaster preparedness plan in compliance with the standards established by the commission pursuant to subdivision (a). This requirement shall be deemed fulfilled when the water company files an emergency and disaster preparedness plan pursuant to another state statutory requirement.

(2) A water company developing, adopting, or updating an emergency and disaster preparedness plan pursuant to paragraph (1) shall hold meetings with representatives from each city, county, or city and county in the water company's service area regarding the emergency and disaster preparedness plan.

(g) An electrical corporation or a water corporation may fulfill a meeting requirement imposed by this section by making a presentation regarding its emergency and disaster preparedness plan at a regularly scheduled public meeting of each disaster council created pursuant to Article 10 (commencing with Section 8610) of Chapter 7 of

Division 1 of Title 2 of the Government Code within the corporation's service area, or at a regularly scheduled public meeting of the governing body of each city, county, or city and county within the service area.

**SEC. 2.** The Legislature finds and declares that county and city participation in the preparation of electrical corporations' emergency and disaster preparedness plans is critical to a statewide emergency response and, thus, is an issue of statewide concern and not a municipal affair, as that term is used in Section 5 of Article XI of the California Constitution.



# ENVIRONMENTALIS/ICS

# EMERGENCY OPERATIONS CENTER ORGANIZATION CHART

**MANAGEMENT**  
Overall Incident Management

**LIAISON**  
Interagency Coordination  
Interagency Cooperation

**SAFETY**  
PPE Usage  
Overall Scene Safety

**PIO**  
Media Reporting  
Brand Management

**SECURITY**  
EOC/POC Security  
Working with Law Enforcement

**INCIDENT COMMAND POST**  
200 ft from Incident

**STAGING**  
Readiness Area for Crews and Equipment

**OPERATIONS**  
"Boots on the Ground"  
Evacuation & Traffic Control  
Company Repair  
Sub-Contractor Management  
Field Public Notifications  
Cleanup Operations  
Pump Operations

**PLANNING & INTELLIGENCE**  
Situation  
Status Board  
Resource Status  
Getting People to Control the Incident  
Meteorology

**LOGISTICS**  
Supplies  
Equipment  
Food  
Communication

**FINANCE & ADMINISTRATION**  
Contracts  
Lifting P-Card Limits  
Workers Comp  
Track Expenses



# California Water Service Group

## Service Areas



Antelope Valley	1,380 connections 8 wells 71% groundwater 29% surface water
Bakersfield	69,828 connections 135 wells 65% groundwater 35% surface water
Bayshore	54,787 connections 8 wells 4% groundwater 96% surface water
Bear Gulch	18,506 connections 0 wells 100% surface water
Chico	29,160 connections 70 wells 100% groundwater
Dixon	2,847 connections 9 wells 100% groundwater
East Los Angeles	27,397 connections 21 wells 34% groundwater 66% surface water
Kern River Valley	4,299 connections 61 wells 70% groundwater 30% surface water

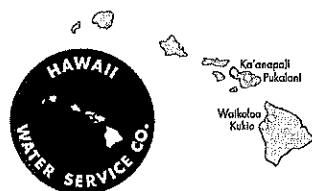
King City	3,024 connections 6 wells 100% groundwater
Livermore	17,825 connections 11 wells 25% groundwater 75% surface water
Los Altos	18,792 connections 22 wells 33% groundwater 67% surface water
Marysville	3,656 connections 9 wells 100% groundwater
Oroville	3,542 connections 4 wells 16% groundwater 84% surface water
Rancho Dominguez (including Hawthorne)	86,232 connections 13 wells 10% groundwater 90% surface water
Redwood Valley	2,150 connections 13 wells 20% groundwater 80% surface water
Salinas	28,822 connections 45 wells 100% groundwater
Selma	6,521 connections 16 wells 100% groundwater
Stockton	43,810 connections 52 wells 15% groundwater 85% surface water
Visalia	43,052 connections 82 wells 100% groundwater
Westlake	7,209 connections 0 wells 100% surface water
Willows	2,554 connections 8 wells 100% groundwater



Gig Harbor (NW region office)	14,281 connections 273 wells 100% groundwater
Issaquah	2,113 connections 28 wells 100% groundwater
Olympia (SW region office)	4,876 connections 109 wells 100% groundwater
Orcas Island	228 connections 1 wells 99% surface water
Sequim	1,237 connections 38 wells 100% groundwater



Rio Communities	3,882 connections 11 wells 100% groundwater 2,257 sewer connections 2 wastewater treatment plants
Cedar Crest	398 connections 3 wells 100% groundwater
Elephant Butte	1,039 connections 3 wells 100% groundwater



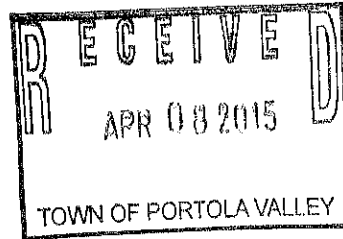
Ka'anapali	668 connections 9 wells 100% groundwater
Kukio	220 connections 5 wells 100% groundwater 188 sewer connections 1 wastewater treatment plant
Pukalani	795 sewer connections 1 wastewater treatment plant
Waikoloa	2,017 connections 7 wells 100% groundwater 314 sewer connections 3 wastewater treatment plants



**COUNTY OF SAN MATEO**  
**HEALTH SYSTEM**

Dr. Scott Morrow, Health Officer  
 Sara T. L. Mayer, Director

Public Health, Policy & Planning  
 225 37th Avenue  
 San Mateo, CA 94403  
[www.smchealth.org](http://www.smchealth.org)  
[www.facebook.com/smchealth](http://www.facebook.com/smchealth)



April 3, 2015

Nick Pegueros  
 Town of Portola Valley  
 765 Portola Road  
 Portola Valley, CA 94028

Dear Nick,

Rabies is present throughout San Mateo County and is fatal for animals and for people who don't get medical attention right away. Since licensing requires a pet to receive an anti-rabies vaccination, working to increase the number of licensed pets helps to stop the spread of rabies throughout the County. Licensing also helps to reunite lost pets with their owners much faster, which can directly impact your city's shelter use percentage, one of the factors used when calculating your annual program cost.

Beginning in July 2015, the licensing revenue collected for your city will no longer be spread to benefit all cities, but will remain in your city's 'bucket,' credited when calculating Town of Portola Valley's portion of the annual program cost.

San Mateo County Health System is here to help support Town of Portola Valley's efforts to increase pet licensing and vaccinations. With your help, we would like to develop outreach toolkits to communicate the benefits of vaccinating and licensing. Please let us know if your city would like to participate in the "Pet Vaccination & Licensing Campaign Committee" by emailing your interest and contact information to [jspataro@smcgov.org](mailto:jspataro@smcgov.org). We will be meeting 2-3 times over the next couple of months to develop the toolkits and an outreach plan. This could be an excellent opportunity for a summer intern!

I have enclosed two reports for your information:

1. Compliance Report shows the estimated animals in Town of Portola Valley and how many are licensed. It also includes the same information for each city. The highlighted lines indicate cities requiring cat vaccinations and licensing. To protect your community, San Mateo County Health System highly recommends all cities adopt mandatory cat vaccination and licensing.
2. Licensing Report shows how many animals are licensed in Town of Portola Valley and the amount of licensing revenue collected in the last four years. I have also included a summary for the entire County.

Please join the County's efforts and email [jspataro@smcgov.org](mailto:jspataro@smcgov.org) today.

Sincerely,

Pamela Machado  
 Program Manager  
 Animal Control & Licensing  
 County of San Mateo  
 650.573.3726



# COMPLIANCE REPORT

	Population	Estimates*					TOTALS				
		# of Pet Households	Total # of Dogs	Total # of Cats	Total # of Dogs and Cats	Total # of licensed / vacc Dogs	%	Total # of licensed / vacc Cats	%	Total # of licensed / vacc Dogs and Cats	% of compliance
Atherton	6,914	1,779	971	808	1,779	537	55.3%	21	2.6%	558	31.4%
Belmont	25,835	6,648	3,627	3,021	6,648	1,764	48.6%	674	22.3%	2,438	36.7%
Brisbane	4,282	1,102	601	501	1,102	289	48.1%	51	10.2%	340	30.9%
Burlingame	28,806	7,412	4,044	3,368	7,412	1,982	49.0%	132	3.9%	2,114	28.5%
Colma	1,441	370	202	168	370	55	27.2%	1	0.6%	56	15.1%
Day City	101,123	26,020	14,196	11,824	26,020	2,952	20.8%	79	0.7%	3,031	11.6%
E. Palo Alto	28,155	7,245	3,953	3,292	7,245	302	7.6%	13	0.4%	315	4.3%
Foster City	30,567	7,865	4,291	3,574	7,865	1,806	42.1%	103	2.9%	1,909	24.3%
Half Moon Bay	11,324	2,914	1,590	1,324	2,914	1,273	80.1%	87	6.6%	1,360	46.7%
Hillsborough	10,825	2,786	1,520	1,266	2,786	1,207	79.4%	161	12.7%	1,368	49.1%
Menlo Park	32,026	8,241	4,496	3,745	8,241	1,395	31.0%	53	1.4%	1,448	17.6%
Millbrae	21,532	5,541	3,023	2,518	5,541	1,158	38.3%	166	6.6%	1,324	23.9%
Pacifica	37,234	9,581	5,227	4,354	9,581	3,556	68.0%	196	4.5%	3,752	39.2%
Portola Valley	4,353	1,120	611	509	1,120	433	70.9%	37	7.3%	470	42.0%
Redwood City	76,815	19,765	10,784	8,981	19,765	4,862	45.1%	1,022	11.4%	5,884	29.8%
San Bruno	41,114	10,579	5,772	4,807	10,579	2,320	40.2%	79	1.6%	2,399	22.7%
San Carlos	28,406	7,309	3,988	3,321	7,309	2,284	57.3%	174	5.2%	2,458	33.6%
San Mateo	97,207	25,012	13,646	11,366	25,012	6,166	45.2%	1,798	15.8%	7,964	31.8%
S. San Francisco	63,632	16,373	8,933	7,440	16,373	2,922	32.7%	57	0.8%	2,979	18.2%
Woodside	5,287	1,360	742	618	1,360	503	67.8%	40	6.5%	543	39.9%
Uninc County	61,222	15,753	8,595	7,158	15,753	3,332	38.8%	726	10.1%	4,058	25.8%
<b>Totals</b>	<b>718,100</b>	<b>184,775</b>	<b>100,812</b>	<b>83,963</b>	<b>184,775</b>	<b>41,098</b>	<b>40.8%</b>	<b>5,670</b>	<b>6.8%</b>	<b>46,768</b>	<b>25.3%</b>

\* Using a formula set by the American Veterinary Medical Association (AVMA)

Cat Licensing Required

updated 1/1/2015

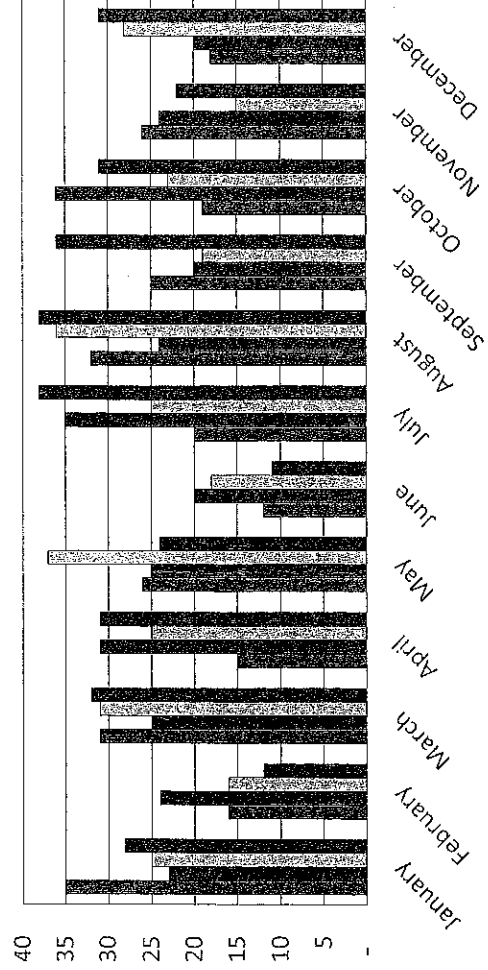


# LICENSEREPORT

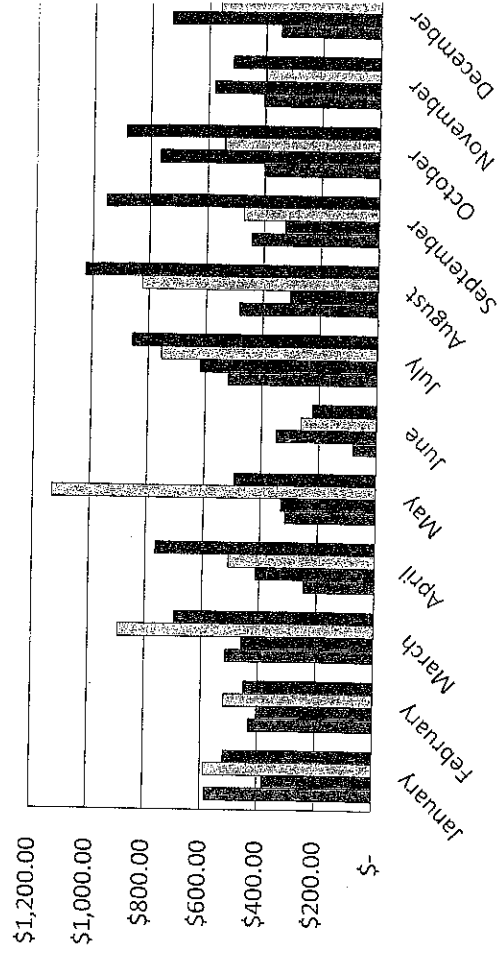
Licenses	2011	2012	2013	2014
January	35	23	25	28
February	16	24	16	12
March	31	25	31	32
April	15	31	25	31
May	26	25	37	24
June	12	20	18	11
July	20	35	25	38
August	32	24	36	38
September	25	20	19	36
October	19	36	23	31
November	26	24	15	22
December	18	20	28	31
<b>Total</b>	<b>275</b>	<b>307</b>	<b>298</b>	<b>334</b>

Revenue	2011	2012	2013	2014
January	\$ 583.00	\$ 380.00	\$ 588.00	\$ 521.00
February	\$ 431.00	\$ 403.00	\$ 520.00	\$ 449.50
March	\$ 516.00	\$ 459.00	\$ 893.50	\$ 698.00
April	\$ 246.00	\$ 415.00	\$ 510.00	\$ 767.00
May	\$ 315.00	\$ 330.00	\$ 1,131.00	\$ 494.00
June	\$ 82.00	\$ 349.00	\$ 263.50	\$ 224.00
July	\$ 519.00	\$ 617.00	\$ 753.00	\$ 855.00
August	\$ 481.00	\$ 309.00	\$ 822.25	\$ 1,025.00
September	\$ 443.00	\$ 326.00	\$ 470.00	\$ 953.00
October	\$ 401.00	\$ 765.00	\$ 540.00	\$ 884.00
November	\$ 406.00	\$ 578.00	\$ 398.00	\$ 513.50
December	\$ 348.00	\$ 728.00	\$ 559.00	\$ 667.00
<b>Total</b>	<b>\$ 4,771.00</b>	<b>\$ 5,659.00</b>	<b>\$ 7,448.25</b>	<b>\$ 8,051.00</b>

Portola Valley Licenses



Portola Valley Revenue

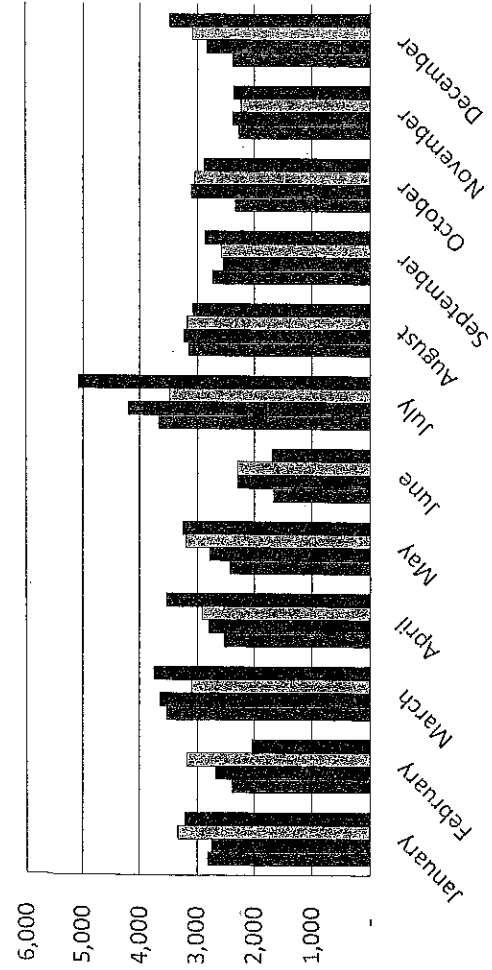


# LICENSING REPORT

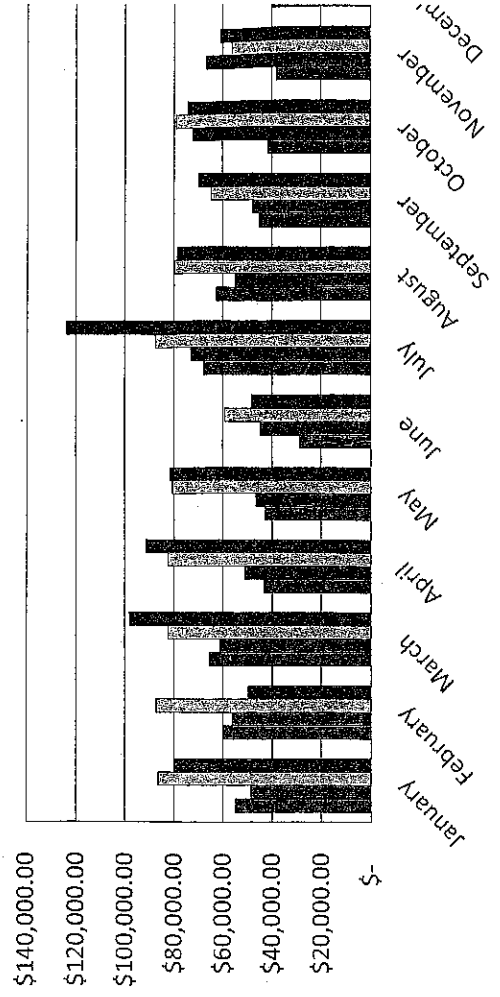
	2011	2012	2013	2014
Revenue				
January	\$ 54,883.00	\$ 48,360.00	\$ 86,523.50	\$ 80,035.50
February	\$ 59,568.00	\$ 56,473.00	\$ 87,314.00	\$ 49,627.75
March	\$ 65,541.00	\$ 61,016.13	\$ 82,442.75	\$ 98,147.75
April	\$ 42,983.00	\$ 50,959.00	\$ 82,425.00	\$ 91,348.00
May	\$ 42,572.50	\$ 46,290.00	\$ 80,594.44	\$ 81,811.50
June	\$ 28,751.50	\$ 44,406.00	\$ 59,197.00	\$ 48,221.75
July	\$ 67,778.50	\$ 73,070.00	\$ 87,569.50	\$ 123,940.50
August	\$ 62,523.00	\$ 54,865.75	\$ 79,706.00	\$ 78,685.00
September	\$ 44,871.00	\$ 47,611.00	\$ 64,741.50	\$ 69,678.75
October	\$ 41,642.00	\$ 72,225.75	\$ 79,249.00	\$ 74,266.00
November	\$ 38,255.00	\$ 66,772.00	\$ 56,259.75	\$ 60,915.00
December	\$ 39,748.00	\$ 79,142.25	\$ 77,556.75	\$ 95,515.25
Total	\$ 589,116.50	\$ 701,190.88	\$ 923,579.19	\$ 952,192.75

	2011	2012	2013	2014
Licenses				
January	2,807	2,743	3,340	3,211
February	2,387	2,668	3,176	2,036
March	3,534	3,661	3,093	3,760
April	2,532	2,784	2,912	3,537
May	2,423	2,780	3,196	3,253
June	1,672	2,290	2,301	1,696
July	3,684	4,196	3,484	5,083
August	3,147	3,231	3,173	3,070
September	2,724	2,553	2,588	2,866
October	2,337	3,097	3,042	2,877
November	2,270	2,386	2,229	2,368
December	2,379	2,826	3,082	3,484
Total	31,896	35,215	35,616	37,241

Entire County Licenses



Entire County Revenue



## **TOWN COUNCIL WEEKLY DIGEST**

**Friday – April 24, 2015**

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1. Agenda – ASCC – Monday, April 27, 2015
2. Agenda – Conservation – Tuesday, April 13, 2015
3. Agenda (Revised) – Water Conservation – Thursday, April 16, 2015
4. Letter from Mayor Aalfs re: Drought Action in response to Governor Brown
5. Bid Results – 2014/2015 Resurfacing Project – Surface Seals #2014-PW02
6. PV Water Conservation Press Release: Website Launch in Preparation for Mandatory Drought Restrictions
7. Invitation to Lunch with Representatives of Cal-Water Friday, May 8, 2015
8. Report from San Mateo County Sheriff's Office – Incident Log for 03/24/15 – 04/01/15
9. Council of Cities 2015 Final Packet – San Mateo County City Selection Committee
10. San Mateo County Mosquito & Vector Control District – Press Release re: Dead bird tested positive for West Nile Virus.
11. Email from Anne-Marie Despain, Director of Library Services re: Early Literacy Installment in Portola Valley
12. Email from San Mateo County Supervisor, Adrienne J. Tissier re: Safe Medicine Disposal and Restaurant Placarding Ordinances
13. Application for Appointment to Water Conservation Committee
14. California Water Service Scholarship Program: Program Overview
15. Email from Fire Chief, Dan Ghiorso re: April Live Fuel Moisture Levels
16. Invitation to register for the Sustainable San Mateo County's Spring 2015 Indicators Report Launch & Lunch Event – Thursday, April 30, 2015
17. New York Times Article: Making Sense of Water
18. Invitation from MROSD: Neighborhood Meeting re: Bear Creek Redwoods Open Space Preserve – Wednesday, April 29, 2015
19. Invitation to Java with Jerry, 13<sup>th</sup> District State Senator at Konditorei on Saturday, April 25, 2015

**Attached Separates (Council Only)**  
*(placed in your town hall mailbox)*

1. CASA of San Mateo County – Annual Campaign Letter
2. Invitation to the Housing Leadership Council of San Mateo County Breakfast



**TOWN OF PORTOLA VALLEY  
ARCHITECTURAL AND SITE CONTROL COMMISSION (ASCC)  
Monday, April 27, 2015  
7:30 PM – Regular ASCC Meeting  
Historic Schoolhouse  
765 Portola Road, Portola Valley, CA 94028**

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**7:30 PM – REGULAR AGENDA\***

1. Call to Order:
2. Roll Call: Breen, Clark, Harrell, Koch, Ross
3. Oral Communications:

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.
4. Old Business: None
5. New Business:
  - a. Architectural Review for Residential Addition and Remodeling, 116 Brookside Drive, Kastelein Residence, File # 07-2015
  - b. Architectural Review for Detached Guest House, Pergola, and Landscaping, 15 Bow Way, Bott Residence, File # 05-2015
  - c. Amendment to Section 18.64.010 of the Zoning Ordinance - Referral of Projects for Architectural and Site Plan Review
  - d. Discussion of Driveway Surface Requirement (Section 15.12.310 of the Site Development Ordinance)
6. Commission and Staff Reports: None
7. Approval of Minutes: March 23, 2015
8. Adjournment:

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\*For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

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**PROPERTY OWNER ATTENDANCE.** The ASCC strongly encourages a property owner whose application is being heard by the ASCC to attend the ASCC meeting. Often issues arise that only

property owners can responsibly address. In such cases, if the property owner is not present it may be necessary to delay action until the property owner can meet with the ASCC.

**WRITTEN MATERIALS.** Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

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### **ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700, extension 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

### **PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

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This Notice is Posted in Compliance with the Government Code of the State of California.

Date: April 24, 2015

CheyAnne Brown  
Planning Technician

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**TOWN OF PORTOLA VALLEY**  
**Conservation Committee**  
**Tuesday, April 28, 2014 – 7:30 pm**  
**Historic Schoolhouse**  
**765 Portola Road, Portola Valley, CA**

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## **AGENDA**

1. Call meeting to order
2. Oral Communications
3. Approval of March 24, 2015 minutes – handouts will be available at the meeting
4. Site Permits: **New** – None  
**Tree Permits** – None
5. Old Business
  - A. Native Plant Garden at Town Center
  - B. Report to Town Council
  - C. Mountain Lion Education
  - D. Self-guided tour of TC native plantings
  - E. Earth Fair – debrief – collect more small bottles see my voice memo #3 for details
  - F. SM Co Creekside Mitigation Projects
  - G. Tip of the Month - Murphy
  - H. Old Schoolhouse front area
  - I. Wildlife Backyard Habitat Program – Marge
  - J. Water Conservation – review 15.32
  - K. Choose exact date: Broom Pull 2016 – 3/6 or 3/12
6. New Business
  - A. Town Picnic – June 6, 2015 from 10:00 am – 2:00 pm
  - B. Budget
  - C. Letter to Nurseries – **DO NOT SELL THIS!**
7. Action Plan
8. Announcements
9. Adjournment



TOWN OF PORTOLA VALLEY  
Special Water Conservation Committee  
Thursday April 16, 2015 3:00 PM  
Historic School House  
765 Portola Road, Portola Valley, CA 94028

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AGENDA

REVISED

1. Call to Order
2. Oral communications from Members of the Public
3. Presentation from Town Manager Regarding Town Council Direction on Drought (10 minutes) – Nick Pegueros
4. Presentation & Planning Session on Community-Based Social Marketing (90 minutes) – Julie Colehour, Colehour + Cohen
5. Focus & Prioritize Committee Initiatives (20 minutes) – Judith Murphy
  - a. Ordinance Updates
  - b. Collaboration with Cal Water
  - c. Communication & Education
  - d. Urgency Regulatory Actions
6. Set Next Meeting Date
7. Adjourn



# TOWN of PORTOLA VALLEY

Town Hall: 765 Portola Road, Portola Valley, CA 94028 - Tel: (650) 851-1700 Fax: (650) 851-4677

Dear Friends & Neighbors~

As many of you know, on Wednesday, April 1, 2015, the Governor delivered an Executive Order to immediately reduce water use by 25 percent statewide due to the lowest snowpack ever recorded in California history. This is an issue that affects everyone – town facilities, schools, businesses and us, in our homes. We are all in this together and I'm calling on you to do your part to reduce your water use.

We aren't yet certain about the exact percentage of reduction that the State Water Board will require for our water district, or the specific regulations, but this is our chance to get ahead of the regulations and make our own individual plan to reduce water use.

The good news is we have a great team working on this issue including town staff, the Water Conservation Committee, and Cal Water (our service provider) that will provide guidance and tools in the coming weeks and months.

In the meantime, here are a few things you can do immediately to save water:

- **Understand** your water use. This tool will calculate your household per capita water use – visit: [www.portolavalley.net/waterusagecalculator](http://www.portolavalley.net/waterusagecalculator)
- **Reduce** your irrigation to two days per week and only water between 8 pm and 8 am. 70 percent of all of our water use at home is attributed to outdoor irrigation!
- **Check** for leaks around your house – especially running toilets and broken sprinkler heads – visit: [www.youtube.com/watch?v=kB\\_ckZPPOoU](http://www.youtube.com/watch?v=kB_ckZPPOoU)

Rest assured, town staff and the Water Conservation Committee will continue to monitor the drought situation closely, and we will keep you posted as more information unfolds over the next few weeks and months.

For the latest information and more ideas on how to save water, please visit [www.portolavalley.net/drought](http://www.portolavalley.net/drought).

I hope you will join me in taking conscious steps to be part of the solution by conserving water today.

Sincerely,

Jeff Aalfs  
Mayor, Town of Portola Valley



# MEMORANDUM

## TOWN OF PORTOLA VALLEY

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**TO:** Mayor and Members of the Town Council

**FROM:** Howard Young, Public Works Director

**DATE:** April 24, 2015

**RE:** **2014/2015 Resurfacing Project – Surface Seals #2014-PW02  
Bid Results**

Bids for the above referenced project were properly advertised and opened at 11:00 A.M. on April 16, 2015.

	<u>Base Bid</u>
1. American Asphalt repair and resurfacing Co., Inc.	\$550,168.97
2. VSS International, Inc.	\$457,605.00
3. G. Bortolotto & Co., Inc.	\$439,085.39
4. Bond Blacktop, Inc.	\$435,502.14
5. Graham Contractors, Inc.	\$434,074.78 <i>Low bidder</i>

Original Engineers Estimate with 10% contingency: \$450,000.00

Council Approved amended budget: \$450,000.00

Town staff is in the process of verifying contractor certifications and intends to award the project to the lowest bidder "Graham Contractors, Inc." for a base bid of \$434,074.78. The Town Council has authorized the Town Manager to award the project to the lowest responsible bidder with a total contract and change order amount not to exceed \$450,000.00. Construction is scheduled to begin May 2015 and completed by end of June 2015.

## **New Water Conservation Committee launches website to prepare Portola Valley residents for first-ever mandatory drought restrictions**

**For Immediate Release  
April 24, 2015**

**Contact: Brandi de Garmeaux  
650-851-1700 ext. 222**

PORTOLA VALLEY, CA – On Wednesday, April 1, 2015, Governor Brown delivered an Executive Order to immediately reduce statewide water use by 25 percent due to the lowest snowpack ever recorded in California history. To help Portola Valley residents reduce their water use immediately, the Town of Portola Valley and the Portola Valley Water Conservation Committee are introducing a new water conservation website: [www.portolavalley.net/drought](http://www.portolavalley.net/drought).

“We aren’t yet certain about the exact percentage of reduction that the State Water Board will require of our water district, or the specific regulations, but this is our chance to get ahead of the regulations and make our own individual plan to reduce water use.” ~Jeff Aalfs, Mayor, Town of Portola Valley.

Created over the past few months by members of the Water Conservation Task force, now the Water Conservation Committee, the new website includes up-to-date information about the drought conditions facing California, current regulations, as well as useful tips and tools to help conserve water at home. The site also includes articles on water-saving ideas, rainwater capture, graywater systems, water-efficient landscaping tips, and smart irrigation, plus a water usage calculator!

The Committee developed the water usage calculator to help residents estimate their household, per capita and landscape water consumption. Since up to 70% of Portola Valley residential water usage is attributed to outdoor irrigation, there are many opportunities to reduce consumption, including minimizing overwatering and fixing leaks. This handy tool will help residents determine where their biggest water-saving opportunities lie: [www.portolavalley.net/waterusagecalculator](http://www.portolavalley.net/waterusagecalculator).

The new water use restrictions are expected to go into effect starting June 1<sup>st</sup> and the Water Conservation Committee hopes that every Portola Valley resident will make use of the tips and tools on the website to start thinking about how they are going to achieve those reductions.

Check out the new website at [www.portolavalley.net/drought](http://www.portolavalley.net/drought) to discover easy ways to save water with little impact on your lifestyle. Check back frequently as more information gets added!

**###**

**Cindy Rodas**

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**To:** PV EOC Director  
**Subject:** RE: Please come to lunch with Cal Water May 8 in Portola Valley

**From:** PV EOC Director [<mailto:directorportolavalley@gmail.com>]  
**Sent:** Wednesday, April 22, 2015 11:46 AM  
**To:** Cindy Rodas  
**Subject:** Fwd: Please come to lunch with Cal Water May 8 in Portola Valley

Sent from my iPad

Begin forwarded message:

**From:** Maryann Moise <[maryann@derwin.com](mailto:maryann@derwin.com)>  
**Date:** April 15, 2015 at 10:37:35 AM PDT  
**To:** "[ccarlton@menlopark.org](mailto:ccarlton@menlopark.org)" <[ccarlton@menlopark.org](mailto:ccarlton@menlopark.org)>, Rick DeGolia <[rdegolia@ci.atherton.ca.us](mailto:rdegolia@ci.atherton.ca.us)>, "[t.shanahan@woodsidgetown.org](mailto:t.shanahan@woodsidgetown.org)" <[t.shanahan@woodsidgetown.org](mailto:t.shanahan@woodsidgetown.org)>, Don Horsley <[DHorsley@smcgov.org](mailto:DHorsley@smcgov.org)>  
**Cc:** "[amcintyre@menlopark.org](mailto:amcintyre@menlopark.org)" <[amcintyre@menlopark.org](mailto:amcintyre@menlopark.org)>, "[grodericks@ci.atherton.ca.us](mailto:grodericks@ci.atherton.ca.us)" <[grodericks@ci.atherton.ca.us](mailto:grodericks@ci.atherton.ca.us)>, "[KBryant@woodsidgetown.org](mailto:KBryant@woodsidgetown.org)" <[KBryant@woodsidgetown.org](mailto:KBryant@woodsidgetown.org)>, "[jmaltbie@co.sanmateo.ca.us](mailto:jmaltbie@co.sanmateo.ca.us)" <[jmaltbie@co.sanmateo.ca.us](mailto:jmaltbie@co.sanmateo.ca.us)>, Nick Pegueros <[NPegueros@portolavalley.net](mailto:NPegueros@portolavalley.net)>, Brandi de Garmeaux <[BdeGarmeaux@portolavalley.net](mailto:BdeGarmeaux@portolavalley.net)>, Sharon Hanlon <[shanlon@portolavalley.net](mailto:shanlon@portolavalley.net)>  
**Subject: Please come to lunch with Cal Water May 8 in Portola Valley**

Honorable Mayors Carlton, Degolia and Shanahan, and Supervisor Horsley,

Please join me for lunch with representatives from Cal Water at noon on **Friday, May 8<sup>th</sup> at Parkside Grille, 884 Portola Road in Portola Valley** to talk about the repercussions to our respective communities of Governor Brown's Executive Order mandating a statewide 25% reduction in water use.

Possible topics for discussion include the exact percentage of water we will be mandated to reduce and how that reduction will be enforced, proposed penalties and possible tiered pricing, Cal Water outreach and programs to assist our residents in their water conservation efforts, upcoming actions and legislation regarding the drought, and how we can all collaborate to help our communities meet this challenge both short term and long term.

If you cannot attend the lunch, please ask one of your colleagues to come in your place. City managers or relevant staff members are also welcome. Please RSVP to Portola Valley Town Clerk Sharon Hanlon with your attendees: [shanlon@portolavalley.net](mailto:shanlon@portolavalley.net)

Thanks and I look forward to seeing you on Friday, May 8<sup>th</sup> in Portola Valley.

--Maryann Moise Derwin, Vice Mayor, Town of Portola Valley



# SHERIFF'S OFFICE

A TRADITION OF SERVICE SINCE 1856

## San Mateo County Sheriff's Office (Headquarters Patrol) Press

Information on selected incidents and arrests are taken from initial Sheriff's Office case reports. Not all incidents are listed due to investigative restrictions and victim privacy rights.

**Thursday 04/02/15 to Sunday 04/05/15**

Greg Munks  
Sheriff

CASE NUMBER	DATE & TIME Reported	LOCATION	DESCRIPTION	FACTUAL CIRCUMSTANCES
15-3034	04/02/15 8:18PM	SR 84 / Skywood Dr. Woodside	DUI Alcohol / Drugs Traffic Accident – No Injuries	Patrick Tobias from San Francisco was traveling eastbound on SR84 and due to his intoxication, drifted off of the right shoulder of the roadway and struck a large oak tree with the passenger side of his vehicle. Tobias was arrested for driving under the influence of alcohol and transported to First Chance.
15-3036	04/02/15 9:34PM	300 Blk. Westridge Dr. Portola Valley	General Information Case	The Reporting Party stated that her repair man was working on her property and was approached by an unknown male. The R/P relayed that her repair man had told her that the unknown male identified himself as being with the police and that he needed to check the power meter on the side of the house. The R/P stated the repair man showed him the meter, the unknown male held up what appeared to be a cell phone, thanked the repair man and left. The R/P felt this was

				suspicious and wanted to report it. There is no suspect information at this time.
15-3040	04/02/15 9:57PM	2900 Blk. Middlefield Rd. North Fair Oaks	Robbery	A business was robbed by three unknown subjects who were armed with semi-automatic handguns. Two employees that were in the business at the time were unharmed. The loss was approximately \$3000.00. There are no suspect leads at this time.
15-3064	04/03/15 4:08PM	8 <sup>th</sup> Ave. / Bay Rd. North Fair Oaks	-Assault w/ Deadly Weapon -Vandalism -Reckless Driving -Commit Felony while on Bail -Participation in Street Gang	Luna-Lombera from Redwood City, Contreras-Gonzalez from Redwood City and Daniel Sanchez from Redwood City were all placed under arrest for assault with a deadly weapon, conspiracy to commit a crime, and vandalism. Later, the deputies were informed that Contreras-Gonzalez was on bail for a felony burglary case from the San Mateo County Sheriff's Office. Due to this, Contreras-Gonzalez was also booked for committing a felony while on bail. Due to Luna-Lombera's driving, he was also charged with reckless driving. They were all transported and booked into the San Mateo County Jail.
15-3066	04/03/15 5:25PM	E/B 84 E/O Skyline Woodside	Traffic Accident – Minor Injury	Bicycle Rider #1 was descending eastbound S.R. 84 when he comes into a left bend in the roadway too fast, loses control and falls off his bicycle. The Rider was transported to Stanford hospital for his injuries.
15-3090	04/04/15 11:12PM	300 Blk. 3 <sup>rd</sup> Ave. North Fair Oaks	Stolen Vehicle	A deputy was dispatched to a report of a stolen vehicle. Upon arrival the reporting party/victim advised the deputy that his car was stolen sometime during the previous night. The vehicle was entered into the Stolen Vehicle System. There are no suspects at this time.
15-3102	04/04/15	2900 Blk. State Highway 84	DUI Alcohol/Drugs	The Reporting Party stated he watched a male driver of an



	7:22PM	Woodside	Traffic Accident	<p>Acura run the stop sign at the intersection of Woodside Road and Mountain Home Road and lose control of the vehicle as he tried to pull into a parking lot. The R/P stated that the driver hit the curb and drove into a metal and wooden post. The R/P stated that the driver got out of the driver's seat, walked over to a truck in the parking lot to get a broom and tried to clean the mess before deputies arrived on scene. Upon arrival the deputies determined that the driver had been driving under the influence of alcohol. David Carrillo from Glen Ellen, CA was arrested and transported to First Chance. He was to be released once he was sober.</p>
15-3115	04/05/15 4:36PM	3 <sup>rd</sup> Ave. / William Ave. North Fair Oaks	<ul style="list-style-type: none"> <li>-Probation Violation</li> <li>-Use of False Document to Conceal Citizenship Status</li> <li>-Driving w/ Suspended License</li> <li>-Possession of Burglary Tools</li> <li>-Possession of Unlawful Paraphernalia</li> <li>-Possession of Controlled Substance</li> </ul>	<p>Ramon Godina from Redwood City was placed on a probation hold due to probation violations. (See Description) Godina was booked into the San Mateo County Jail.</p>
15-3119	04/05/15 7:51PM	700 Blk. 9 <sup>th</sup> Ave. North Fair Oaks	<ul style="list-style-type: none"> <li>-Terrorist Threats</li> <li>-Disobey Court Order</li> <li>-Warrant Arrest</li> <li>-Exhibit Deadly Weapon</li> </ul>	<p>While the victim was visiting his girlfriend at her apartment, he was confronted by the suspect. The suspect obtained a kitchen knife from a table and threatened to kill the victim if he did not leave the residence. The victim felt threatened and left shortly thereafter. Soria-Maciel from North Fair Oaks area was arrested for criminal threats, brandishing and a restraining order violation. Soria-Maciel was transported and booked into county jail.</p>

15-3122	04/05/15 9:55PM	3000 Blk. Middlefield Rd. North Fair Oaks	<ul style="list-style-type: none"> <li>-Exhibit Firearm</li> <li>-Possession of Controlled Substance for Sale</li> <li>-Under the Influence of Alcohol and Drugs</li> </ul>	<p>A deputy responded to a call of a "Man with a gun". While responding, along with additional responding units, County Communications advised that there was only a mention of a gun seen. It was unclear as to what the initial crime was. Upon arrival, two suspects were detained as being identified subjects related to the call. A search for a 3<sup>rd</sup> suspect, (Unknown Name), was last seen running near the 400 Blk. of 8<sup>th</sup> Ave. An extensive search for the outstanding suspect was conducted and was not found. Jonathan Orozco from Redwood City was arrested and booked into the San Mateo County Jail for being under the influence of alcohol/drugs, exhibiting a firearm, and being in possession of and sale of controlled substance. Braulio Talavera from Redwood City was arrested and booked into the San Mateo County Jail for being under the influence of a controlled substance.</p>
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**Sharon Hanlon**

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**From:** Elizabeth Lewis [<mailto:lizlew08@gmail.com>]

**Sent:** Monday, April 20, 2015 3:14 PM

**To:** Elizabeth Lewis

**Subject:** Council of Cities 2015

Hello San Mateo County Honorable Mayors and Council Members,

We are off to a great year with venues hosted by Supervisor Dave Pine at Angelica's in January, Redwood City Mayor Jeff Gee at the Fox Theater in February, and South San Francisco Mayor Rich Garbarino at Amoura's in March.

This Friday's dinner is sure to be memorable too!

Millbrae's iconic Palm Room at the El Rancho Inn where Mermaids once performed for diners is an experience you won't want to miss.

The menu is fabulous! London Broil; Almond Crusted Filet of Sole or their famous Roasted Vegetable Tower! It is not too late to sign up. Call Elena Suazo at 650-259-2414.

Also, don't forget that there is a City Selection Committee at 6:15pm to vote for two positions:

- 1) TA Board to fill remaining term of Rosanne Foust
- 2) Alternate to LAFCo

Attached is copy of Mina Lim's email regarding this vote.

I am also attaching for your reference the schedule for the 2015 Council of Cities dates and Host Cities,

**AND**

the Roster of Appointments which Mina so graciously compiled for us.

If you have any questions, please don't hesitate to call me.

Warm regards,  
Elizabeth Lewis  
Chair Council of Cities 2015  
Vice Mayor Town of Atherton  
650-533-8830

--  
Elizabeth Lewis

650-533-8830 cell

# SAN MATEO COUNTY CITY SELECTION COMMITTEE

*Elizabeth Lewis, Chairperson  
Marie Chuang, Vice Chairperson*

*Mina Lim, Acting Secretary  
400 County Center  
Redwood City, 94063  
650-363-4124*

TO: MAYORS OF SAN MATEO COUNTY  
FROM: MINA LIM, ACTING SECRETARY  
SUBJECT: MEETING OF THE CITY SELECTION COMMITTEE  
DATE: April 24, 2015

Council Member Elizabeth Lewis, Chairperson of the San Mateo County City Selection Committee, has called for a meeting of the Committee at 6:15 p.m. on Friday, April 24, 2015, at the El Rancho Inn, Palm Room, 1100 El Camino Real, Millbrae, CA 94030.

***Please arrive on time***

- 1) Roll Call
- 2) Approval of the minutes for the meeting of January 30, 2015
- 3) Selection of one (1) Council Member to serve as the alternate member on the Local Agency Formation Committee (LAFCo) representing ***Cities (All cities are eligible)*** for a term of four (4) years beginning May 1, 2015 through May 31, 2019
  - i. Council Member Ray Mueller, City of Menlo Park, is seeking appointment*
  - ii. Council Member Peter Mason, Town of Woodside, is seeking appointment*
- 4) Selection of one (1) Council Member to serve as the member on the San Mateo County Transportation Authority (SMCTA) representing ***Southern Cities (Eligible cities: Atherton, East Palo Alto, Menlo Park, Portola Valley, Redwood City, San Carlos and Woodside)*** fulfilling Redwood City Council Member Rosanne Foust's term through December 31, 2016
  - i. Vice Mayor Elizabeth Lewis, City of Atherton, is seeking appointment*
  - ii. Vice-Mayor Cameron Johnson, City of San Carlos, is seeking appointment*
- 5) Oral Communications  
(*Any subject not on the agenda may be presented at this time. These topics cannot be acted upon or discussed, but may be agendized for a later meeting date.*)

If you have any questions or require additional information, contact Mina Lim at (650) 363-4124.

# SAN MATEO COUNTY CITY SELECTION COMMITTEE

Elizabeth Lewis, Chairperson  
Marie Chuang, Vice Chairperson

Mina Lim, Acting Secretary  
400 County Center  
Redwood City, 94063  
650-363-4124

TO: MAYORS OF SAN MATEO COUNTY  
FROM: MINA LIM, ACTING SECRETARY  
SUBJECT: MEETING OF THE CITY SELECTION COMMITTEE  
DATE: JANUARY 30, 2015

Council Member Elizabeth Lewis, Chairperson of the San Mateo County City Selection Committee, has called for a meeting of the Committee at 6:15 p.m. on Friday, January 30, 2015, at the Angelica’s 863 Main Street, Redwood City, CA 94063.

### DRAFT MINUTES

- 1) Roll Call – The meeting was called to order at 6:21 p.m. The following cities were present: Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside. Millbrae arrived at 6:32 p.m.
- 2) Approval of the minutes for the meeting of December 19, 2014  
**Motion: Foster City**  
**Second: East Palo Alto**  
**Ayes: All**  
**Noes: None**
- 3) Selection of one (1) Council Member to serve on the Metropolitan Transportation Commission (MTC) representing *Cities (All cities are eligible)* for a term of four (4) years beginning February 10, 2015 through February 9, 2019

### VOTE RESULTS

**Council Member Alicia Aguirre, Redwood City**

**Re-appointed**

- Atherton
- Belmont
- Brisbane
- Burlingame
- Colma
- Daly City
- East Palo Alto
- Foster City

**Council Member John Keener, Pacifica**

San Carlos

**Council Member Deborah Penrose, Half Moon Bay**

Half Moon Bay  
 Hillsborough  
 Menlo Park  
 Pacifica  
 Portola Valley  
 Redwood City  
 San Bruno  
 San Mateo  
 South San Francisco  
 Woodside

\* *Millbrae was not present for the vote*

- 4) Selection of three (3) Council Members to serve on the Housing Endowment and Regional Trust (HEART) representing *Cities (All cities are eligible)* for a term of three (3) years beginning March 1, 2015 through February 28, 2018

**Mayor Robert Gottschalk, Millbrae, was re-appointed**  
**Council Member Jack Matthews, San Mateo was re-appointed**  
**Mayor Ron Collins, San Carlos, was re-appointed**

**Motion to declare the election by acclamation: Menlo Park**  
**Second: Belmont**  
**Ayes: All**  
**Noes: None**

- 5) Selection of one (1) Council Member to serve on the Local Agency Formation Commission (LAFCo) representing *Cities (All cities are eligible)* fulfilling Council Member Allan Alifano’s term through May 1, 2018

**VOTE RESULTS**

<i>Council Member Mike O’Neill. Pacifica</i>	<i>Council Member Cary Wiest, Atherton</i>
<b>Appointed</b>	
Belmont	Atherton
Burlingame	Brisbane
Colma	Menlo Park
Daly City	Portola Valley
East Palo Alto	San Carlos
Foster City	San Mateo
Half Moon Bay	Woodside
Hillsborough	
Millbrae	
Pacifica	
Redwood City	
San Bruno	
South San Francisco	

6) Oral Communications  
None

**The meeting adjourned at 6:40 p.m.**

DRAFT





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## *Office of the City Council*

April 9, 2015

Honorable Mayor and City Council Members:

I am writing to request your consideration and support for my appointment as Alternate Member on the San Mateo County Local Agency Formation Committee (LAFCO) representing Cities.

I was recently surprised to learn that for over forty-two years the City of Menlo Park has not had a representative serve on LAFCO. This, despite the fact that the unincorporated areas of West Menlo Park, Menlo Oaks, and Stanford Weekend Acres, runs along our City's borders. Humbly, I'd ask for your support in breaking that trend.

If appointed as the Alternate Member to the San Mateo County Local Agency Formation Committee, I will work to forge collaborative working relationships with the other Board Members and reach out to residents and other elected officials in the region, to build consensus around difficult policy questions and decisions to ensure collaborative outcomes and the continued leadership and success of LAFCO.

Outside my work as Councilmember in Menlo Park, my qualifications at the County level include my past experience working as Chief of Staff to Santa Clara County District 5 Supervisor S. Joseph Simitian. My academic qualifications include a law degree from the University of California, Hastings College of the Law, and a Bachelor of Science from the College of Natural Resources at U.C. Berkeley.

Thank you for your consideration of my appointment. Please feel free to contact me personally at (650)776-8995 if you should have any questions about qualifications, desire, or need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ray Mueller". The signature is fluid and cursive, with a prominent "R" and "M".

Ray Mueller  
Councilmember  
City of Menlo Park



The Town of  
Woodside

April 9, 2015

Dear Honorable Mayors and Council Members of San Mateo,

I am writing to ask for your support and vote at the next City Selection Meeting on April 24, 2015 for the open seat on the San Mateo County LAFCo Commission.

As I am sure you are aware, LAFCo reviews and approves incorporations, annexations, consolidations, and other changes of boundaries and organization for the cities and special districts of San Mateo County. The Commission also determines city and district spheres of influence and performs periodic studies of existing governmental agencies.

I have been a member of the Woodside Town Council for 7 years and 4 years on the Architectural and Site Review Board before that. I am a licensed architect and work on larger commercial projects. Over the years my projects have been located in various locations around the country, Mexico, the Caribbean, China and the Middle East.

While my experience with overall San Mateo County issues is limited, I feel that the LAFCo Commission could benefit from the effort and perspective I have brought to the Woodside Town Council, the Architectural and Site Review Board and my professional career. On the Town Council, I have served on most of the Council's sub-committees including the General Plan, the Residential Design Guidelines and currently on the Municipal Code subcommittee studying basements, maximum residence sizes and grading.

I would be honored to serve – I ask for your support. Please give me a call at (650.814.9800) if I can answer any questions.

Sincerely,

Peter Mason

TOWN OF WOODSIDE  
Council Member District 7



## Town of Atherton Office of the City Clerk

91 Ashfield Road  
Atherton, California 94027  
650-752-0529  
Fax 650-688-6528

March 27, 2015

Dear Honorable Mayors and Council Members of San Mateo County,

I am writing to ask for your support and vote at the April 24th Council of Cities' meeting, electing me to the San Mateo County Transportation Authority Board to complete the term of Redwood City Vice Mayor Rosanne Foust, should the position become available.

As a South County resident for over 50 years I have experienced the growth of our region and the increased congestion on our freeways, trains, and downtown areas. I understand the critical need for visionary leadership on this Board to not only maintain but improve our environment, economic vitality, quality of life, and healthy communities by funding important infrastructure projects making our communities safer for residents and our railways and roadways more efficient.

The responsibility of the TA Board is to evaluate and approve funding throughout the County for transportation-related projects to enhance the safety and mobility of our residents, such as grade separations, pedestrian/bike paths, highway over crossings, shuttles, and Caltrain upgrades. Measure A provides the funds for these very important projects.

My focus since being elected to Council in 2008 (Vice Mayor 2012, Mayor 2013, Vice Mayor 2015) has been on traffic congestion, bike and pedestrian safety and healthy communities.

On March 16 of this year council representatives from my neighboring cities, Menlo Park and Redwood City, joined me at a community meeting to talk about traffic along our El Camino Real corridor and hear the presentation from internationally acclaimed traffic consultant Jeff Tumlin. This "regional" approach was very well received by our residents and we came away with hope that we can find common solutions.

My track record proves that I have a regional perspective. I am thoughtful and objective in deliberations, and collaborative and willing to do the work that needs to be done.

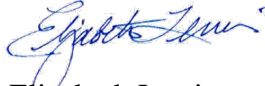
- Vice Chair (2014) San Mateo Traffic Congestion Relief Alliance - Commute.org (6 years)
- Vice Chair (current) San Francisco Airport Noise Abatement Roundtable (6 years)
- Grand Boulevard Initiative member (7 years)

- ABAG representative (7 years)
- C/CAG Board (2 years)
- Congestion Management and Environmental Quality Committee (4 years)
- HEART Member Agency Committee (7 years)
- HEART Board (2009-2011)
- San Mateo County Library JPA (2013 primary, 2014-current alternate)
- Bike / Pedestrian Advisory Committee for Master Plan Atherton (2 years)
- Atherton Transportation Committee (2 years)
- Secretary/Treasurer Council of Cities 2013
- Vice Chair Council of Cities 2014
- Chair Council of Cities 2015

I am respectfully asking for your vote to represent the County's interests as a member of the Transportation Authority Board. It would be my great honor. I have no higher office ambitions; my focus is what is best for our County. I hope you will call me with any questions or to talk about my appointment. Thank you.

Sincerely,

**TOWN OF ATHERTON**



Elizabeth Lewis  
Vice Mayor  
Atherton

# CITY OF SAN CARLOS

## CITY COUNCIL

RON COLLINS, MAYOR  
CAMERON JOHNSON, VICE MAYOR  
BOB GRASSILLI  
MATT GROCOTT  
MARK OLBERT



CITY CLERK  
600 ELM STREET  
SAN CARLOS, CALIFORNIA 94070-3085

TELEPHONE: (650) 802-4219  
FAX: (650) 595-6719

WEB: <http://www.cityofsancarlos.org>

March 30, 2015

Re: San Mateo County Transportation Authority Board

Dear Colleague,

I am writing to ask for your vote to appoint me as the southern county representative to the San Mateo County Transportation Authority Board, at the April 24<sup>th</sup> Council of Cities meeting.

As you know, the Transportation Authority is responsible for distributing funds from a half-cent sales tax to improve our vital transportation infrastructure and services throughout our county.

Today our region is reaching an inflection point, where the pace of change is moving faster than our ability to provide adequate infrastructure. The growth of the technology economy, which has created so much opportunity for our region, is driving up the price of housing and putting more cars on our highways. This is a big long term challenge we all face, and it calls for innovative and creative ideas.

To meet the needs of our dynamic and growing communities, we need to make strategic investments in our transportation infrastructure now. In doing so, we must balance the immediate needs of local congestion relief with a long-term vision of how housing and mobility will work together over the next half century.

Our approach must embrace new technological solutions and promote alternative means of transportation. We must invest in projects that reduce greenhouse gases, including the electrification of Caltrain. And, we must provide effective public transportation options for all, regardless of income levels.

As a former transportation staff member to a U.S. Congressman, I worked to secure federal funding for significant transportation projects including a light rail extension, a downtown streetcar project, and major highway improvements. I have direct experience with the federal appropriations process, and I will put my experience to work on behalf of our county.

As a San Carlos Councilmember I have worked to support transit-oriented development along the El Camino corridor, suburban shuttle service to reduce traffic congestion and provide transportation options for seniors, and improvements to Old County Road to balance the needs of drivers, pedestrians, and bicyclists.

I have served effectively on regional boards including the San Mateo County Library JPA, the San Mateo County Mental Health and Substance Abuse and Recovery Commission, and C/CAG's Airport Land Use subcommittee.

i take an open minded and thoughtful approach to every issue, and apply a forward looking perspective grounded in real data. I pledge to make myself available to you to discuss the transportation priorities of your communities.

I will be reaching out to you over the next couple of weeks to talk about your local transportation priorities and how we can work together to improve our region's transportation infrastructure. I can be reached at 650-796-7997 or [cjohnson@cityofsancarlos.org](mailto:cjohnson@cityofsancarlos.org).

I thank you for your consideration and I would be honored to have your support.

Sincerely,



Cameron Johnson  
San Carlos Vice-Mayor

**2015 ROSTER OF APPOINTMENTS**

BY THE

**SAN MATEO COUNTY BOARD OF SUPERVISORS**

AND

**CITY SELECTION COMMITTEE**

Carole Groom, President  
San Mateo County Board of Supervisors

Elizabeth Lewis, Chairperson  
City Selection Committee

Mina Lim, Acting Secretary  
City Selection Committee

**Northern Judicial Cities**

Brisbane  
Colma  
Daly City  
Pacifica  
San Bruno  
South San Francisco

**Central Judicial Cities**

Belmont  
Burlingame  
Foster City  
Half Moon Bay  
Hillsborough  
Millbrae  
San Mateo

**Southern Judicial Cities**

Atherton  
East Palo Alto  
Menlo Park  
Portola Valley  
Redwood City  
San Carlos  
Woodside

## TABLE OF CONTENTS

2015 VACANCY LISTING ..... 3

BAY AREA AIR QUALITY MANAGEMENT DISTRICT (BAAQMD) ..... 3

LOCAL AGENCY FORMATION COMMISSION (LAFCo) ..... 3

SAN MATEO COUNTY TRANSPORTATION AUTHORITY (SMCTA) ..... 3

ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG) ..... 4

BAY AREA AIR QUALITY MANAGEMENT DISTRICT (BAAQMD) ..... 5

CALIFORNIA IDENTIFICATION SYSTEM (CAL-ID) ..... 6

DOMESTIC VIOLENCE COUNCIL (DVC) ..... 7

HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE ..... 9

HOUSING ENDOWMENT AND REGIONAL TRUST (HEART) ..... 11

LOCAL AGENCY FORMATION COMMISSION (LAFCo) ..... 12

METROPOLITAN TRANSPORTATION COMMISSION (MTC) ..... 13

PENINSULA CORRIDOR JOINT POWERS BOARD (CALTRAIN) ..... 14

SUPPLEMENTAL LAW ENFORCEMENT OVERSIGHT COMMITTEE ..... 15

SAN MATEO COUNTY TRANSIT DISTRICT (SAMTRANS) ..... 16

SAN MATEO COUNTY TRANSPORTATION AUTHORITY (SMCTA) ..... 17



## 2015 VACANCY LISTING

### Vacant Seats and Terms Expired or Due to Expire

Between January 1, 2015 and December 31, 2015

(Please note listing has been updated as of February 2015; vacancy listing will reflect balance of the year)

#### ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)

	<b>Appointed</b>	<b>Expires</b>	<b>Representing</b>
Pradeep Gupta, South San Francisco	01/24/14	06/30/15	Cities
Mary Ann Nihart	06/28/13	06/30/15	Cities
Wayne Lee, Millbrae (Alternate)	06/28/13	06/30/15	Cities
David Canepa, Daly City (Alternate)	06/28/13	06/30/15	Cities

#### BAY AREA AIR QUALITY MANAGEMENT DISTRICT (BAAQMD)

	<b>Appointed</b>	<b>Expires</b>	<b>Representing</b>
David Canepa (Carol Klatt)	12/19/14	12/31/15	Cities

#### LOCAL AGENCY FORMATION COMMISSION (LAFCo)

	<b>Appointed</b>	<b>Expires</b>	<b>Representing</b>
<b>VACANT</b>	06/28/13	05/15	Cities

#### SAN MATEO COUNTY TRANSPORTATION AUTHORITY (SMCTA)

	<b>Appointed</b>	<b>Expires</b>	<b>Representing</b>
Mary Ann Nihart, Pacifica (Naomi Patridge)	12/19/14	12/31/15	Cities-At-Large
David Canepa, Daly City	02/22/13	12/31/15	Cities Northern

## ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)

### Executive Board

CURRENT MEMBERSHIP ( <u>San Mateo County</u> )	Date First <u>Appointed</u>	Current Term <u>Expires</u>	<u>Representing</u>
Dave Pine	01/10/12	06/30/16	Board of Supervisors
Warren Slocum	01/08/13	06/30/16	Board of Supervisors
Pradeep Gupta, South San Francisco	01/24/14	06/30/15	Cities
Mary Ann Nihart	06/28/13	06/30/15	Cities
Alternate Members			
<b>VACANT</b>		01/04/15	Board of Supervisors
<b>VACANT</b>		06/30/15	Board of Supervisors
Wayne Lee, Millbrae	06/28/13	06/30/15	Cities
David Canepa, Daly City	06/28/13	06/30/15	Cities

Authority: Government Code Section 6500; Joint Powers Agreement Resolution 15506 adopted September 26, 1960, amended Resolution 15815 adopted January 12, 1961.

Membership requirements: Two Supervisors and two City Councilmembers.

Term of office: 2 years

Duties: Recommends annual budget and summary work program of the Association for adoption by the General Assembly; appoints, fixes the salary of, and removes the Executive Director; acts on recommendations from committees for policy decisions; carries out policy decisions made by the General Assembly.

Appointment: Supervisors are appointed by the Board of Supervisors, City Councilmembers are appointed by the City Selection Committee (Open Seat).

Compensation: \$150 per Board or Committee meeting, with a maximum of 48 meetings per year.

Meetings: 3rd Thursdays/alternate month, 7:00 p.m. – 9:00 p.m., MetroCenter Auditorium, 101 8th Street, Oakland.

Contact: Fred Castro, Clerk of the Board, P.O. Box 2050, Oakland 94604-2050, 510-464-7913, [FredC@abag.ca.gov](mailto:FredC@abag.ca.gov); Brad Paul, Deputy Executive Director, 510-464-7955, [BradP@abag.ca.gov](mailto:BradP@abag.ca.gov)

BCDC Contact: Leslie Muse, 415-352-3636 (Direct) or 415-352-3600 (Main), [Lesliem@bcdca.gov](mailto:Lesliem@bcdca.gov)  
Will Travis, Executive Director, 415-352-3653, [travis@bcdca.gov](mailto:travis@bcdca.gov)  
(Bay Conservation & Development Commission)

## BAY AREA AIR QUALITY MANAGEMENT DISTRICT (BAAQMD)

<u>CURRENT MEMBERSHIP</u>	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Representing</u>
Carole Groom, Board of Directors	01/21/09	12/31/17	Board of Supervisors
David Canepa (Carol Klatt)	12/19/14	12/31/15	Cities

Authority: Health and Safety Code, Section 24345 and 40200.

Membership requirements: Member of the Board of Supervisors and a City Councilmember.

Term of office: 4 years for members appointed by the Board of Supervisors; 2 years for members appointed by the City Selection Committee.

Duties: The Board is the governing body of the District and shall exercise all powers of the District, except as otherwise provided. The Board establishes and executes an effective program for the reduction of air contaminants within the District.

Appointment: Supervisor appointed by the Board of Supervisors, Councilmember appointed by the City Selection Committee.

Compensation: \$100 per meeting, plus travel expenses, per diem shall not exceed \$6,000 per year.

Meetings: 1st & 3rd Wednesdays of the month, 9:30 a.m. at the Air Quality Management District, 939 Ellis Street, 7<sup>th</sup> Floor, San Francisco.

Contact: Sean Gallagher, Clerk of the Board, 939 Ellis Street, San Francisco 94109.  
(415) 749-5073, [sgallagher@baaqmd.gov](mailto:sgallagher@baaqmd.gov)

## CALIFORNIA IDENTIFICATION SYSTEM (CAL-ID)

<u>CURRENT MEMBERSHIP</u>	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Representing</u>
Adrienne J. Tissier	1/10/2012	12/31/15	Board of Supervisors
Greg Munks, Sheriff's Office			Sheriff
Ed Wood, Burlingame PD			Chief
Steve Wagstaffe, DA's Office			District Attorney
Manny Martinez, Jr., Daly City PD, Chair			Chief
Randy Schwartz, Hillsborough			Member At-Large
Kirsten Keith, Menlo Park	1/28/2011	12/31/16	Cities

Authority: Penal Code Section 11112.4, Resolution 47314 adopted September 24, 1985.

Membership requirements: 7 members; one member of the Board of Supervisors, Sheriff, District Attorney, Chief of Police of the Department having the largest number of sworn personnel within the County, 2nd Chief selected by all other Chiefs within the County, 1 representative of the Cities, and member-at-large.

Term of Office: 3 years, beginning on January 1st and ending December 31st

Duties: Determine the placement of Random Access Network (RAN) equipment within the County and to coordinate acceptance, delivery and installation. Develop procedures necessary to regulate the use and maintenance of the equipment, adhering to the policy guidelines and procedures adopted by the State Department of Justice.

Appointment: Councilmember is appointed by City Selection Committee, on behalf of the Council of Cities; Supervisor by the Board of Supervisors; 2nd Police Chief by Police Chiefs Association; and member-at-large is chosen by other members.

Compensation: None

Meetings: Various locations, 2:00 p.m.

Contact: Greg Rothaus, Captain, San Carlos Police Bureau, 600 Elm Street, San Carlos, CA 94070 (650) 802-4223 [grothaus@smcgov.org](mailto:grothaus@smcgov.org)

## DOMESTIC VIOLENCE COUNCIL (DVC)

<u>CURRENT MEMBERSHIP</u>	<u>Appointed</u>	<u>Expires</u>	<u>Category</u>
Warren Slocum	01/08/12	12/31/16	Board of Supervisors
Stephen M. Hall			Presiding Judge
Susan Etezadi			Superior Court
Greg Munks			Sheriff
Mark Alcantara			Sheriff
Linda Gibbons			Sheriff
Robert Lotti			Chief
JR Gomez			Chief
Jim Fox			District Attorney
Karen Guidotti			District Attorney
			HSA
Gabriel Thibaut			Pyramid Alternatives
Melissa Lukin			CORA
Debbie Appel			CORA
Lynda Burton			Legal Aid of SMC
Calvin Remington			Probation
Greg Sonnenschein			Probation
Anne Campbell			SMCOE
<b>VACANT</b>			SMCOE
Jean S.Frasier			Health System
Brian Zamora			Health System
Ellen Taliaferro			Keller Center
Diana Emerson			Keller Center
Jan Kamman			CSW
Sandra Schuster			CSW
Catherine Carlton, Menlo Park	12/13/13	12/31/17	Cities
Karen Ervin, Pacifica	12/16/13	12/31/17	Alternate
Felope Fatunmise			At-Large
Bernadette Plotnikoff			At-Large

Authority: Resolution 62407 adopted November 17, 1998, Amended Resolution 68609 adopted March 27, 2007.

Membership: A member of the Board of Supervisors; the Presiding Judge of the Superior Court or his/her representative; the Sheriff or his/her representative; the District Attorney or his/her representative; the County Superintendent of Schools or his/her representative; the Chief Probation Officer or his/her representative; the Director of Health Services or his/her representative; the Director of Human Services or his/her representative; a representative of the Council of Cities; a representative of the Police Chiefs' Association; a representative of the Commission on the Status of Women; two individuals representing non-profit agencies servicing battered women; one individual representing agencies or individuals who provide treatment services to batterers; one individual representing a non-profit

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agency providing legal services to battered women; and four individuals representing the community at large; one representative of the San Mateo County Bar Association, who is member of the Private Defender Program.

Term of Office: 4 years; maximum of 3 terms

Duties: To evaluate, make recommendations and initiate activities regarding: current responses of law enforcement, the judicial system, health care services and community resources; local government efforts to reduce domestic and family violence; public awareness and public education necessary to effect prevention activities; the collection of statistics and data; the adequacy of federal, state and local laws; and the need for services for those who are victims of domestic and family violence. The Council will develop an annual work plan and submit an annual report to the Board of Supervisors.

Appointment: The members representing non-profit agencies servicing battered women, agencies or individuals who provide treatment services to batterers, the non-profit agency providing legal services to battered women and the community at large are appointed by the Board of Supervisors.

Compensation: None

Meetings: 4<sup>th</sup> Thursdays/every other month, 3:00 p.m. – 4:30 p.m., 455 County Center, 5<sup>th</sup> Floor, Redwood City,

Contact: Honora Miller, Commission on the Status of Women, 455 County Center, 5<sup>th</sup> Floor, Redwood City 94063, (650) 363-4872, [hmiller@co.sanmateo.ca.us](mailto:hmiller@co.sanmateo.ca.us)

## HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE

### CURRENT MEMBERSHIP

	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Representing</u>
Denis O'Sullivan	01/26/10	12/31/14	Commission on Aging
Susy Castoria	03/05/07	12/31/15	Commission on Disabilities

### **VACANT**

Linda Lopez	01/01/03	12/31/13	Homeless Continuum of Care
Norma Fragoso, So. San Francisco	01/01/03	12/31/14	North Fair Oaks
Larry Moody	03/01/11	12/31/015	HOME Consortium

### **VACANT**

Ray Rothwell, Member	03/01/11	12/31/15	Low-Income Unincorporated County
Tom Davids, Member	01/01/03	12/31/12	Member At-Large
Matthew Gloss, Member	03/01/11	12/31/15	Member At-Large
Dean Isaacs, Member	03/01/11	12/31/15	Member At-Large

### **VACANT**

### **VACANT**

### City Selection Appointments:

Ron Collins, San Carlos	01/01/13	12/31/16	Cities
Helen Fiscaro, Colma	01/01/03	12/31/16	Cities

Authority: Housing and Safety Cod 34120.5; Ordinance Code § 2.08010-050; Resolution 65783 adopted January 28, 2003.

### Membership requirements:

15-17 member; Two member appointed by the Council of Cities, one member appointed by the Commission on Aging, one member appointed by the Commission on Disabilities, one member appointed by the Executive committee of the Continuum of Care Planning Board, one member living in the unincorporated area of North Fair Oaks, one member living in the unincorporated Coastsides, one member living in a low-income community, six-eight Members-At-Large, one of whom shall have experience or expertise in real estate, finance, development or operations and one member appointed by each Entitlement city in the County HOME Consortium (currently only South San Francisco).

Term of office: Four years; maximum 12 years.

### Duties:

Make recommendations to the Board of Supervisors, through the Director of the Office of Housing, Human Services Agency, related to the expenditure of all housing and community development funds' to review and provide a forum for public comment on affordable housing and community development needs and priorities related to the development of the Consolidated Plan and related Annual Action Plans, and to formulate recommendations thereon; and to review and provide a forum for public comment on accomplishments and performance as related to said Consolidated Plan and Action Plans.

Appointment: The members of the Committee shall be appointed by the Board of Supervisors. The

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categorical members shall be nominated by their respective agencies, however, the Board of Supervisors retains the discretion to confirm or reject such nominations.

Compensation: None.

Meeting: Minimum of four formal public meetings per fiscal year.

Contact: Denise Milner, 264 Harbor Boulevard, Building A, Belmont 94002,  
(650) 802-5048, [dmilner@smchousing.org](mailto:dmilner@smchousing.org)



## HOUSING ENDOWMENT AND REGIONAL TRUST (HEART)

<u>CURRENT MEMBERSHIP</u>	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Representing</u>
Supervisor Don Horsley	05/24/11		San Mateo County
Supervisor Warren Slocum	01/28/14		San Mateo County
Supervisor Dave Pine (Alternate)	01/08/13		San Mateo County
John Conover	06/23/04	02/28/13	At-Large
Larry Nibbi	11/20/07	02/28/13	At-Large
Denise Aquila	12/17/03	02/28/13	At-Large
Linda Asbury	12/17/03	02/28/13	At-Large
Julia Baigent	07/25/07	02/28/13	At-Large
Larry Franzella	01/27/06	02/28/13	At-Large
Paul Shepherd	06/23/04	02/28/13	At-Large
Bill Nack	12/17/03	02/28/14	At-Large
Karyl Eldridge	12/17/03	02/28/14	At-Large

### City Selection Appointments

Robert Gottschalk, Millbrae	02/24/12	02/28/18	Cities
Ron Collins, San Carlos	02/24/12	02/28/18	Cities
Jack Matthews, San Mateo	03/27/09	02/28/18	Cities
Ken Ibarra, San Bruno	05/17/13	02/28/16	Cities
Cliff Lentz, Brisbane	08/24/12	02/28/16	Cities
Liza Normandy, South San Francisco	01/24/14	02/28/16	Cities
Larry May, Hillsborough	02/22/13	02/28/16	Cities
Maryann Moise Derwin, Portola Valley	02/22/13	02/28/16	Cities
Diane Howard, Redwood City	01/24/14	02/28/17	Cities

Authority:	Resolution 65988 adopted May 31, 2003 approving the Joint Powers Agreement joining the Housing Endowment and Trust of San Mateo County
Membership requirements:	2 Supervisors and 9 City Council Members (Member Agencies only); 10 members At-Large
Term of office:	Supervisors serve at the pleasure of the Board of Supervisors, Cities and Members At-Large serve 3 years, beginning on March 1 <sup>st</sup> and ending the last day of February.
Duties:	The member shall be responsible for the joint fundraising, planning, adoption, financing, administration, review, monitoring, enforcement, and reporting of certain workforce and affordable housing program activities in San Mateo County.
Appointment:	Supervisors are appointed by the Board of Supervisors, City Council Members are appointed by the City Selection Committee and At-Large members are appointed by the HEART Board of Directors.
Compensation:	None.
Meetings:	4 <sup>th</sup> Wednesday of the month, 3:00-4:30 pm, Silicon Valley Community Foundation Conference Center, 1300 S. El Camino Real, San Mateo
Contact:	Mark Moulton, HEART (650) 872-4444, ext. 1; <a href="mailto:mmoulton@heartofsmc.org">mmoulton@heartofsmc.org</a>

## LOCAL AGENCY FORMATION COMMISSION (LAFCo)

<u>CURRENT MEMBERSHIP</u>	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Representing</u>
Don Horsley, Chairperson	01/11/11	May, 2016	Board of Supervisors
Adrienne Tissier	01/06/09	May, 2016	Board of Supervisors
Warren Slocum (Alternate)	01/28/14	May, 2017	Board of Supervisors
Mike O'Neill, Pacifica (Allan Alifano, HMB)	06/28/13	May, 2018	Cities
Richard Garbarino, South San Francisco	01/28/11	May, 2017	Cities
Linda Craig	05/19/10	May, 2014	Public Member
David Altscher	06/28/10	May, 2014	Special District
Iris Gallagher	05/08/98	May, 2012	Special District
<u>Alternate Members</u>			
Warren Slocum	01/08/13	May, 2016	Board of Supervisors
<b>VACANT</b>	06/28/13	May, 2015	Cities
Jayne Herman	09/15/10	May, 2014	Public Member
Joshua Cosgrove		May 2016	Special District
Joe Sheridan	09/07/10	May, 2016	Special District

Authority: Government Code sections 56000 et seq.

Membership requirements: 7 members; 2 representing the County, who shall be members of the Board of Supervisors; 2 representing the cities in the county, who shall be city officers; 2 representing special district in the county, who shall be elected or appointed special district officers residing in the county, and who may not be members of a legislative body of a city or county; and 1 member representing the general public. The public member may not be an officer or employee of the county, a city or district within the territory of the county. There shall be alternates for all members representing public entities, and there may be an alternate for the public member. (Govt. Code §§ 56325 – 56332)

Term of office: 4 years expiring 1st Monday in May.

Duties: Reviews proposals for the incorporation of cities, the exclusion of territory from a city, disincorporation of a city, consolidation of two or more cities, or the development of new communities. Reviews proposals for the formation of special districts, detachments, dissolutions, mergers, reorganizations, consolidations, and the annexation of territory to local agencies. Initiates and makes studies of existing governmental agencies determining the maximum service area and service capabilities. (Govt. Code § 56375)

Appointment: The Board of Supervisors appoints 2 of its members and an alternate; City Selection Committee appoints the 2 city representatives and an alternate; the independent special district selection committee appoints 2 members to represent independent special districts in the county and an alternate; the other members of the commission appoint 1 public member and may appoint an alternate.

Compensation: \$100 per meeting

Meetings: Meetings are on the third Wednesday of odd-numbered months at 2:30 p.m. in the Board of Supervisors Chambers at the Hall of Justice in Redwood City. Extra meetings may be held as needed.

Contact: Martha Poyatos, LAFCo, County Office Building, 455 County Center, Redwood City 94063. (650) 363-4224, [mpoyatos@smcgov.org](mailto:mpoyatos@smcgov.org)

## METROPOLITAN TRANSPORTATION COMMISSION (MTC)

<u>CURRENT MEMBERSHIP</u>	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Representing</u>
Adrienne Tissier, Chairperson	02/10/11	02/11/19	Board of Supervisors
Alicia Aguirre, Redwood City	01/25/13	02/09/19	Cities

Authority: Government Code Section 66500.

Membership requirements: 19 members, 16 voting and 2 non-voting; 2 representatives of the City and County of San Francisco, 2 representatives each from Alameda, Contra Costa, San Mateo and Santa Clara Counties, 1 representative from Marin, Napa, Solano and Sonoma Counties, a representative of the Association of Bay Area Governments, a representative of the San Francisco Bay Conservation and Development Commission, a representative of the Secretary of Business and Transportation, and a representative of the U.S. Department of Transportation and Federal Highway Administration. Members are selected based on their special familiarity with the problems and issues in the field of transportation.

Term of office: 4 years

Duties: Maintains a regional transportation plan for the Bay Area which includes interstate highways, California freeway and expressway system, transbay bridges, mass transit systems, bicycle and pedestrian facilities, seaports and airports. Commission reviews applications for state and federal transportation funds, paying particular attention to the interfacing of the various modes of transportation.

Appointment: For members from San Francisco, the Mayor appoints 1 member and the Board of Supervisors appoints 1 member; for members from Alameda, Contra Costa, San Mateo, and Santa Clara Counties, the City Selection Committee of each county shall appoint 1 member, and the Board of Supervisors shall appoint 1 member. The City Selection Committee's of Marin, Napa, Solano, and Sonoma Counties furnish to the Board of Supervisors the names of 3 nominees and the Board of Supervisors shall appoint 1 of the nominees to represent the county. The Association of Bay Area Governments and the SF Bay Conservation and Development Commission each appoint 1 member. The Secretary for Business and Transportation appoints 1 non-voting member and the U.S. Department of Transportation and Federal Highway Administration appoint 1 non-voting member.

Compensation: \$100/meeting, not to exceed \$500/month.

Meetings: 4th Wednesday of the month, 10:00 a.m., Metro Center, 101 8<sup>th</sup> Street, Oakland.

Contact: Rosy Leyva, Commission Secretary, Metropolitan Transportation Commission, MetroCenter, 101 8th Street, Oakland 94607. (510) 817-5775, [rleyva@mtc.ca.gov](mailto:rleyva@mtc.ca.gov)

## PENINSULA CORRIDOR JOINT POWERS BOARD (CALTRAIN)

<u>CURRENT MEMBERSHIP</u>	<u>Date First appointed</u>	<u>No Term Length</u>	<u>Appointed by</u>
Adrienne Tissier, Chairperson	01/11		Board of Supervisors
Jeffrey Gee, Redwood City	12/14		Cities
<b>VACANT</b>			SamTrans
Jose Cisneros	04/04		SF Mayor
Tom Nolan			SF MTA
Malia Cohen		SF Board of Supervisors	
Perry Woodward			VTA
Ken Yeager			VTA
Ash Kalra	01/09		VTA

Authority: Gov. Code Sec. 6500 and Joint Powers Agreement of October 18th 1991 and amended December 6th 1994 between SamTrans, Santa Clara County Transit and the City and County of San Francisco.

### Membership requirements:

#### SamTrans Board:

One Supervisor, one Councilmember, one SamTrans Director  
City and County of San Francisco

One appointed by the Mayor, one appointed by the board of supervisors and one appointed by SFMTA

Santa Clara Valley Transportation Authority (VTA)

Two Directors representing the County of Santa Clara or the City of San Jose and the Santa Clara County representatives to the Metropolitan Transportation Commission

Term of office: There is no term length, although the members serve at the pleasure of their appointing bodies.

Duties: Sets policy and approves funding for the operation of Peninsula Commute Service.

Appointment: See Membership Requirements (above)

Compensation: \$100 per meeting, \$400 maximum in a month

Meetings: 1st Thursday of each month at 10:00 a.m., at San Mateo County Transit District Offices, 1250 San Carlos Avenue, San Carlos 94070.

Contact: Martha Martinez, JPB Secretary, San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, 94070, (650) 508-6242, [martinezm@samtrans.com](mailto:martinezm@samtrans.com)

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**SUPPLEMENTAL LAW ENFORCEMENT OVERSIGHT COMMITTEE**

<u>CURRENT MEMBERSHIP</u>	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Category</u>
<b>VACANT</b>	ex-officio		County Manager
Greg Munks	ex-officio		Sheriff
<b>VACANT</b>	ex-officio		District Attorney
<b>VACANT</b>			Chief
<b>VACANT</b>			City Manager

Authority: Government Code Sec. 300061

Membership requirements: 5 members; the County Manager, Sheriff, District Attorney, one Municipal Police Chief and one City Manager.

Term of office: Pleasure of the appointing committee

Duties: Annually review the expenditure of the Supplemental Law Enforcement Services Fund to determine whether recipient entities have expended moneys received in compliance with the law.

Appointment: Police Chief and City Manager are appointed by the City Selection Committee. To be appointed a candidate must have a majority of the cities with a majority of the county's population.

Compensation: None

Meetings: Unknown

Contact: Unknown

## SAN MATEO COUNTY TRANSIT DISTRICT (SAMTRANS)

<u>CURRENT MEMBERSHIP</u>	<u>Date First Appointed</u>	<u>Current Term Expires</u>	<u>Category</u>
Carole Groom, Board of Directors	01/11	12/31/16	Board of Supervisors
Adrienne Tissier, Board of Directors	01/05	12/31/18	Board of Supervisors
Charles Stone, Belmont	01/15	12/31/18	Cities Central
Jeffrey Gee, Redwood City	06/11	12/31/16	Cities Southern
Karyl Matsumoto, South San Francisco	03/07	12/31/18	Cities Northern
Rose Guilbault	03/06	12/31/16	Public Member
Zoe Kersteen-Tucker	03/06	12/31/14	Public Member
Shirley Harris	1/94	12/31/16	Public Member (Coast)
Peter Ratto	2/15	12/31/19	Transit Expert (Board of Supervisors)

Authority: San Mateo County Transit District Act

Membership requirements: Nine (9) members; three (3) representing Board of Supervisors (one of which is a transit expert), three (3) City Council Members representing City Selection Committee (Northern, Central, & Southern), three (3) public members (one of which is a coastal zone resident).

Term of office: 4 years, terms run January 1st to December 31st.

Duties: Sets policy and approves funding for the transit district.

Appointment: Supervisors and the "expert" are appointed by the Board of Supervisors. The three councilmembers are appointed by the City Selection Committee, The 3 public members are appointed by six non-public members of the SamTrans board.

Compensation: \$100 per meeting, not to exceed \$400 a month.

Meetings: 2nd Wednesday of the month, 2:00 p.m., at San Mateo County Transit District Offices, 1250 San Carlos Avenue, San Carlos 94070.

Contact: Martha Martinez, District Secretary, San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, 94070, (650) 508-6242, [martinezm@samtrans.com](mailto:martinezm@samtrans.com)

## SAN MATEO COUNTY TRANSPORTATION AUTHORITY (SMCTA)

	First Date	Current Term	
<u>CURRENT MEMBERSHIP</u>	<u>Appointed</u>	<u>Expires</u>	<u>Representing</u>
Carole Groom, Chairperson	01/06/09	12/31/16	Board of Supervisors
Don Horsley	01/11/11	12/31/15	Board of Supervisors
Mary Ann Nihart, Pacifica (Naomi Patridge)	12/19/14	12/31/15	Cities-At-Large
David Canepa, Daly City	02/22/13	12/31/15	Cities Northern
Terry Nagel, Burlingame	01/01/10	12/31/16	Cities Central
Rosanne Foust, Redwood City	01/01/05	12/31/16	Cities Southern
Karyl Matsumoto, South San Francisco	01/09/08	12/31/18	SamTrans

Authority: Bay Area County Traffic and Transportation Funding Act, and San Mateo County Ordinance 3135 adopted March 8, 1988

### Membership

Requirements: Seven members; two Supervisors, one member of the SamTrans Board of Directors, who must be an elected official, and four representatives of the cities, one from each Judicial District, and one at large.

Term of Office: 2 years - Term begins January 1st and ends December 31st.

Duties: To implement Measure A as passed June 7, 1988.

Appointment: Supervisors by the Board of Supervisors, SamTrans Director by the SamTrans Board of Directors, City representative by the City Selection Committee on behalf of the Council of Cities.

Compensation: \$100 per day, maximum \$400 per month.

Meetings: 1st Thursday of each month at 5:00 p.m., at San Mateo County Transit District Offices, 1250 San Carlos Avenue, San Carlos, 94070.

Contact: Martha Martinez, Authority Secretary, 1250 San Carlos Avenue, San Carlos 94070, (650) 508-6242, [martinezm@samtrans.com](mailto:martinezm@samtrans.com)

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## Schedule for 2015 Council of Cities Dinners

Date	Host City	Topic
Jan 30	San Mateo County Angelica's Redwood City	State of the County Address - President Board of Supervisors
Feb 27	Redwood City Fox Theater	Arts & Entertainment
Mar 27	South San Francisco Amoura Restaurant	Apartment Rents
Apr 24	Millbrae Palm Room El Rancho Inn	
May 29	San Bruno	
Jun 26	East Palo Alto	
Jul 24	Foster City	
Aug 21	Half Moon Bay	
Sept 25	Atherton	
Oct 23	Woodside	



Nov 20 Brisbane

Dec 18 Colma Annual Holiday Party  
Colma Fire Department

**Cities who hosted in 2014:**

Belmont, San Carlos, Half Moon Bay, Hillsborough, San Mateo,  
Menlo Park, Pacifica, Burlingame, Portola Valley

**Cities with priority to host in 2015:**

Daly City, **South San Francisco**, Brisbane, San Bruno, Millbrae  
**Redwood City**, Woodside, East Palo Alto, and Foster City

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Mayor/Contact	Contact Info Email - Phone
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Supervisor Dave Pine David Burruto Chf Staff	
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Mayor Jeff Gee	
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Mayor Richard Garbarino	
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Mayor Gottschalk	
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Mayor Jim Ruane	
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Mayor Yarbrough-Gauthier	
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Mayor Art Kiesel	
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Mayor Fraser	
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Mayor Rick DeGolia	
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Mayor Thomas Shanahan	
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Mayor  
Terry O'Connell

Mayor Joanne del Rosario

ae, Atherton,

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## **FOR IMMEDIATE RELEASE:**

### **Dead Bird is First Indication of West Nile Virus in San Mateo County in 2015**

*Burlingame, CA – April 21, 2015* – A dead bird collected from Menlo Park on April 20, 2015 has tested positive for West Nile virus (WNV). This is the first indication of WNV in San Mateo County in 2015. These results arrive, coincidentally, at the beginning of West Nile Virus and Mosquito and Vector Control Awareness Week, April 19<sup>th</sup> through 25<sup>th</sup>, 2015.

While the risk of human West Nile virus infection in San Mateo County remains low, reports of dead birds are an early indication that the virus is circulating in the environment. Residents are encouraged to report fresh carcasses of birds or tree squirrels to the California West Nile Virus Hotline at [www.westnile.ca.gov](http://www.westnile.ca.gov) or by phone at 877-WNV-BIRD (877-968-2473).

In response to the discovery of West Nile virus in San Mateo County, San Mateo County Mosquito and Vector Control District (SMCMVCD) will collect adult mosquitos for WNV testing by deploying mosquito traps in the neighborhood where the dead bird was found. In addition to ongoing surveillance for West Nile virus, the District continues to control mosquitoes in their immature stages through an integrated pest management (IPM) program. The District's vector control technicians routinely inspect standing water where mosquitoes develop, and treat mosquito breeding sources throughout the county.

West Nile virus is primarily a disease of birds. However, humans, horses, and other animals can become infected with WNV if bitten by an infected mosquito. West Nile virus cannot be spread person to person. To prevent mosquito breeding on your property, avoid mosquito bites, and reduce the risk of West Nile virus infection, follow the "Three D's":

- **DRAIN** – Mosquitoes lay their eggs on standing water. Eliminate all sources of standing water on your property, including flower pots, old car tires, rain gutters and pet bowls.
- **DAWN and DUSK** – Mosquitoes bite in the early morning and evening so it is important to wear proper clothing and repellent if outside during these times. Make sure that your doors and windows have tight-fitting screens to keep mosquitoes out.
- **DEET**– Apply insect repellent containing DEET, picaradin, oil of lemon eucalyptus or IR3535 according to label instructions. Repellents keep the mosquitoes from biting you.

For assistance with a mosquito problem in San Mateo County, contact the District at (650) 344-8592. For more information on West Nile Virus and other District services, visit us on the web at: [www.smcmvcd.org](http://www.smcmvcd.org).

**Contact:**

Megan Caldwell, Public Health Education and Outreach Officer

[mcaldwell@smcmvcd.org](mailto:mcaldwell@smcmvcd.org)

1351 Rollins Rd.

Burlingame, CA 94010

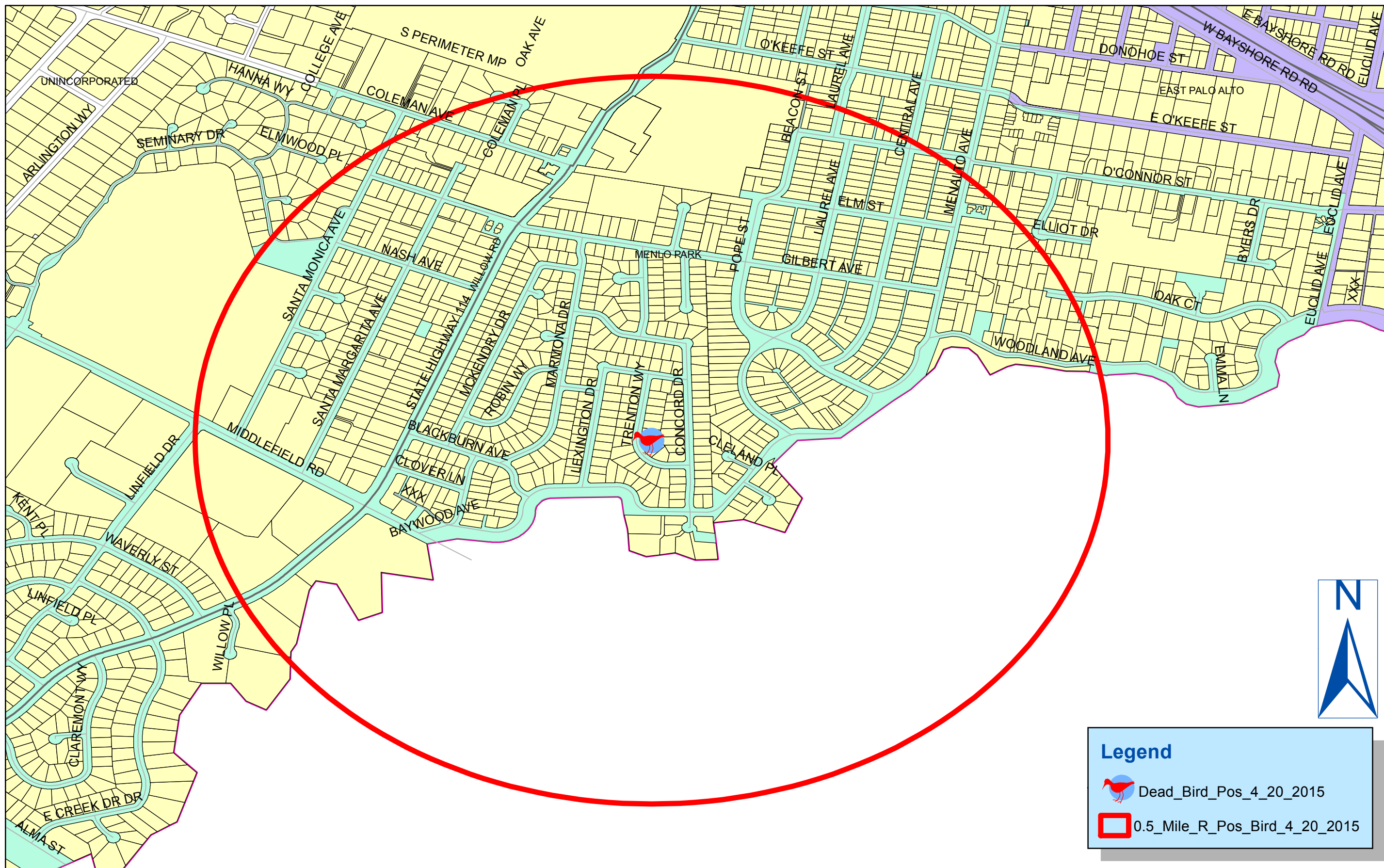
(650) 344-8592 x13

(650) 350-9360

###

# WNV Positive Dead Bird Menlo Park April 20, 2015

0 0.00075 0.0015 0.003 0.0045 0.006  
Decimal Degrees



**Cindy Rodas**

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**From:** Nick Pegueros  
**Sent:** Wednesday, April 22, 2015 1:39 PM  
**To:** Cindy Rodas  
**Subject:** FW: PVL Living Wall

Please include in digest

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**From:** Despain, Anne-Marie [<mailto:despain@smcl.org>]  
**Sent:** Wednesday, April 22, 2015 1:38 PM  
**To:** Nick Pegueros; Sue Crane  
**Cc:** Kuramoto, Garrett; McDonnell, Rachel; Fortin, Thomas; Pasini, Nicole  
**Subject:** PVL Living Wall

Dear Nick and Sue,

I wanted to let you know that the Library has decided to not pursue the children's early literacy installment in Portola Valley.

We appreciate the support from both the Town and Friends, but have decided that in light of the facility and master planning discussions that will begin soon, it does not make sense to implement significant changes or investments in the current library facility.

Please let me know if you have any questions,  
Anne-Marie

Anne-Marie Despain  
Director of Library Services  
San Mateo County Library  
125 Lessingia Court, San Mateo, CA 94402  
**E** [despain@smcl.org](mailto:despain@smcl.org) **T** 650.312.5245 **F** 650.312.5382 **W** smcl.org

**Sharon Hanlon**

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**From:** Adrienne Tissier [<mailto:ATissier@smcgov.org>]  
**Sent:** Friday, April 10, 2015 11:32 AM  
**To:** Nick Pegueros  
**Subject:** Safe Medicine Disposal and Restaurant Placarding Ordinances

Dear Nick,

I wanted to bring to your attention two items that I will be introducing next Tuesday at the April 14th, San Mateo County Board of Supervisors meeting.

The Restaurant Placarding amendment to the existing San Mateo County Ordinance Code, item #7, is on the regular agenda and will be heard during the morning portion of the meeting.

The Safe Medicine Disposal Ordinance, item #6 is a time set item scheduled for the afternoon session at 1:30 p.m. The link to the Board of Supervisors agenda is attached below and I have attached the Medicine Take Back Ordinance Summary for your reference.

I welcome your attendance at Tuesday's meeting and I am hoping for your support on both of these items. Please take a moment to speak during public comment on one or both of the ordinances on behalf of your city.

<http://sanmateo.siretechnologies.com/sirepub/mtgviewer.aspx?meetid=298&doctype=AGENDA>

Please do not hesitate to contact my office at 650-363-4572 if you have any questions or require further information. I appreciate your support.

Thank you.

Sincerely,

Supervisor Adrienne J. Tissier  
County of San Mateo



## **Medicine Take Back Ordinance Summary**

### **A Problem of Access**

Pharmaceutical medications, by prescription or not, are a crucial component to human health and well-being, when taken as directed. Often times, medications are not completely consumed when they are purchased. Either there are a few extra pills remaining, or they are prescribed to be taken as needed over a long period of time. Other times, side effects will cause a patient to discontinue use, whether or not at a doctor's direction. Over-the-counter medications rarely direct the customer to consume the entire product until gone. Most are designed to have on hand when symptoms arise. The fact remains that most households have leftover, unwanted, or unused medications that are easily accessible.

A disturbing trend is emerging in recent years in which illness and death occur when these medications are consumed in the wrong doses, or by unintended recipients such as children. In some instances, seniors get confused and take improper dosages, other times teenagers access these medications in a curious attempt to "get high." Studies show a nationwide increase in the use of medications, and as a result, the instances of poisonings and suicides, especially among teens, have increased as well. This trend is also reflected on a local level. In the 20 year period of 1990-2010, nearly 17% of all suicides in San Mateo County were due to drug poisoning.

### **Limited Disposal Options**

Studies show that an estimated 10-33% of medications go unused. For the responsible consumer, disposal options for leftover or unwanted medications have been limited. For years, a common practice has been to flush old medications in the toilet. Disposal of medications in this method, or in the trash, has created environmental concerns related to water quality. Studies conducted in the U.S. and the Bay Area show an increase of medications in water, sediment, and wildlife tissue samples as a result of sewage treatment systems that are unable to capture these chemicals in the treatment process. Flushing unused medications down the toilet can add to the contamination in our environment and can be extremely costly, if not impossible, to eradicate. The U.S. Environmental Protection Agency and Drug Enforcement Agency (DEA) no longer support the disposal of medicines into the sewer system.

In the 2014 National Drug Control Strategy of the White House, the primary approach for reducing prescription medication abuse is to get left over prescription medications out of medicine cabinets and into safe disposal locations easily and quickly. This



approach reduces the access to medication for unintentional purposes, and would also reduce the environmental impact of improper disposal. The DEA has conducted one-day National Take-Back Day collection events over the last few years, however, these events were discontinued as of the fall of 2014, after the DEA regulations pertaining to disposal of controlled substances changed. There are no plans for another nationwide program to take its place. Efforts to establish statewide programs have not yet been successful, and so the burden of implementing medication collection has fallen on local government.

### **A Local Effort**

In 2006, San Mateo County established a collection program, believed to be the first of its kind in the country, with voluntary support by local law enforcement. This effort was led by Board Member Adrienne Tissier. At the time, federal law restricted collection of certain classes of medications, including controlled substances such as painkillers, to law enforcement only. The program began with four collection sites, and rose to the current level of 14 collection sites throughout the County. The program was instantly successful, with collections rising to an average of over 20,000 pounds per year for the last four years. Since the program's inception, approximately 143,000 pounds of medications have been diverted from the hands of unintended consumers and the waste stream. This clearly shows that the public is willing to participate in a collection program.

The County's population is approximately 750,000 spread over 448 square miles. Having 14 collection sites at law enforcement locations has proven to be a successful beginning to a program that could be expanded to make collection sites more convenient and accessible to the public, which would increase overall collections. Recently, the federal DEA rules restricting the handling of controlled substances have changed to allow retail, hospital and clinic pharmacies the ability to collect these classes of medications along with other types of prescription and non-prescription medications. In general, pharmacies support becoming collection locations, but also have limited resources to comply with federal guidelines for proper handling and disposal.

### **A Product Stewardship Model**

The preferred solution for expanding collection services is to implement an Extended Producer Responsibility (EPR) collection model, also known as Product Stewardship. This is an approach in which the manufacturer takes responsibility for proper disposal of the products that they generate. The EPR model is a free market solution that allows manufacturers to assume the cost of product waste management and develop a program that provides residents with convenient access to safe, secure, and environmentally responsible medication collection sites for all of their unwanted medicines.

The EPR model has proven to be successful in California with other products such as paint, thermostats, and mattresses. Internationally, the model has been applied successfully to medication collections in several countries in Europe, Brazil, and Columbia. In fact, in North America, the United States is the only country without a comprehensive medication collection program, as most provinces in Canada and all of Mexico has a producer-funded program. British Columbia, for example, has had a

program in place for over 14 years, in which over 95% of the pharmacies participate by hosting a disposal drop-off bin. On the state level, efforts to implement EPR for medication have met stiff resistance from pharmaceutical manufacturers, in spite of their full participation of EPR collection programs in other countries. SB 1014, which would have required an EPR model for medicines in California, was defeated in 2014. As a result, local medicine take back ordinances, specifically Alameda County and the City & County of San Francisco, using EPR as their model, have been adopted to meet the rising demand for safe medicine disposal.

### **The Ordinance**

Thus, an EPR ordinance for medication disposal is being proposed in San Mateo County to address the issues outlined above related to unwanted and unused medications. As a free market solution, manufacturers will be given latitude to design, develop and fund a program as they see fit, while following certain guidelines established by a local ordinance. The County will provide oversight to ensure that the program meets the needs of the community and operates in a manner consistent with the principles of the ordinance.

The EPR medication take-back concept will result in pooled resources by the industry. A proposal will be submitted to the County for approval, detailing the approach(es) to meeting the medicine disposal needs of the community. Examples of possible service to the public might include placing drop off bins in pharmacies, or offering mail-back service for unused medicines. Once approved by the County, the industry would need to provide the County with regular updates on their efforts, and conduct outreach to the community.

It is critical that we tackle this issue before it becomes a crisis. Support for this legislation has been enormous, with public health and environmental interests weighing in enthusiastically, at both the local and state level. While it can be said that an ordinance won't completely solve the problems described above, there is no doubt that the time has come to take action where we know we can make a difference. Unless and until a cohesive statewide strategy is established, the most effective way to help prevent deaths by or abuse of unused medicines, and to reduce environmental damage from these chemicals in San Mateo County, is to pass an ordinance that places responsibility on the companies that produce these products to manage the resulting waste.

Please join us at the County Board of Supervisors special study session on April 14, 2015 at 1:30 p.m. to find out more information. The session will be at the Board Chambers located at 400 County Center, Redwood City. Please go to [www.smchealth.org/EPR](http://www.smchealth.org/EPR) to review supporting documentation and more in depth information that is currently available. This page is updated frequently so check back for the latest information.

Sent: Wednesday, April 08, 2015 1:07 PM

To: Sharon Hanlon

Subject: Portola Valley, CA Committee Application

A new entry to a form/survey has been submitted.

Form Name: Committee Application

Date & Time: 04/08/2015 1:07 PM

Response #: 11

Submitter ID: 350

Time to complete: 22 min. , 17 sec.

Survey Details

Page 1

Committee applications are submitted to Portola Valley's Town Clerk, Sharon Hanlon. Please feel free to forward a letter of interest or resume with your application as well. Sharon can be reached at (650) 851-1700 ex210, or you may email her at [shanlon@portolavalley.net](mailto:shanlon@portolavalley.net).

1. Name of committee which I am interested in serving on (please note that only committees currently seeking volunteers are listed):

Water Conservation

2. Applicant Information

Full Name	Mia Di Giovanni
Email Address	<a href="mailto:mia.digiovanni@gmail.com">mia.digiovanni@gmail.com</a>
Street Address	817 La Mesa Drive
City/Zip	Portola Valley, CA 94028
Number of years in Portola Valley	16
Cell Phone	(650) 722-7656
Home Phone	(650) 854-6615
Other Phone	Not answered

3. Preferred Phone Contact Number

Cell

4. I prefer to receive Town communications via

E-mail (recommended)

5. Please state why you have an interest in this committee, and state any background or experience you may have that may be useful in your service to this committee.

Water is our most precious resource. It's time to start taking very seriously the way we think about how we use—and waste—so much of it. When I first moved to California from the East Coast in 1994 I was immediately struck by how parched the area looked compared to the lush green year round in New Jersey, where I grew up and New York where I went to college and lived until moving west. The idea that something was not right has been brewing the back of my mind for the past twenty years and I'd like to make this topic a priority.

While I can't speak to any specific experience in the area of water conservation, I'm an eager and quick learner and bring a willing and open mind to share the collective knowledge and ideas of the WCC with the community. It is one of the biggest problems we face as a society but one that every one of us can help mitigate if awareness is raised at the "neighbor to neighbor" level.

Early in my career I worked in large corporate environments in the telecom and publishing fields. I was immediately drawn to

the thriving world of Silicon Valley in the early 90s and knew right away that this would be my new home base. I settled in to Woodside at first, having joined a small venture capital firm and soon became enamored with the startup environment. I was an early stage employee of several startups, some of which grew quickly through mergers and IPOs. I was a very active member of the horse community and kept between 10-20 horses in Portola Valley for many years. Besides an active member of the Menlo Polo Club I coached the Stanford Polo teams for six years and have donated many horses and equipment to the program.

I have extensive trade show, software and web development experience and have enjoyed considerable success in developing corporate messages for the purposes of raising financing or bringing new products to market. My writing skills are good, editing skills even better. Computer and technical skills are extensive. I love to read, research and compile information to distill into messages that are easily understood.

I would very much like to join the committee and would be happy to answer any questions to further explore my qualifications and suitability as a participant.

Thank you.

**6. Do you have any personal or financial interest that could be perceived by others as a conflict of interest relative to your service on the committee? If so, please describe.**

I should probably mention that my boyfriend and I operate a local pool service business. If necessary we refer clients to companies who specialize in detecting and repairing leaks and a small commission is paid for these referrals. The arrangement with pool cover companies is similar. When a client complains about evaporation we advise them on ways to cut down on evaporation through the use of solar blankets or automatic covers. If they opt for an automatic cover, there is a small referral fee paid by the cover specialists.

**TIME COMMITMENT: Generally committees meet monthly and require a significant time commitment and participation at regular meetings. Please consider this level of commitment when evaluating your interest in serving on one of the Town's Committees.**

Thank you,  
Portola Valley, CA

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A photograph of four students sitting on a grassy lawn. A young woman in the foreground is lying on her stomach, smiling at the camera while using a laptop. Behind her, three other students (two men and one woman) are sitting and looking at a book together. The background shows a blurred residential building.

## California Water Service Scholarship Program

### Program Overview

As part of our ongoing commitment to our customers and the communities we serve, Cal Water is launching a college scholarship program. The scholarship program will assist students residing within a Cal Water service area who plan to continue their education in college or vocational school programs. Scholarships are offered each year for full-time study at an accredited institution of the student's choice. This scholarship program is administered by Scholarship Management Services, a division of Scholarship America.

#### Scholarship Amounts

Two top awards of \$10,000 each will be granted to students demonstrating financial need. One of the top awards will be based on academic achievement, the second on community service. All other awards will range from \$1,000 to \$5,000 each, depending on financial need. Each award is for one year; however, students may reapply for a scholarship each year they meet the eligibility requirements. For the 2015 / 2016 academic year, the application period will open on April 1, 2015 and close on June 1, 2015. Scholarship funds will be distributed in August 2015.

#### Eligibility Requirements

To be eligible for the California Water Service Scholarship Program, the applicant or the applicant's parents or guardians must live in one of Cal Water's service areas. In addition, applicants to the program must:

- Be a minimum of 16 years of age and a high school senior or high school graduate, have received GED certification, or be a current postsecondary undergraduate student.
- Plan to enroll in full-time undergraduate study at an accredited two- or four-year college, university, or vocational-technical school for the entire upcoming academic year.
- Not have already received a degree or diploma from an accredited two- or four-year college, university, or vocational-technical school.
- Not be the child of a current or former employee of California Water Service (Cal Water), California Water Service Group, any of its subsidiaries, or a Member of its Board of Directors.

#### Additional Information

Additional information about the scholarship program and application materials are available on Cal Water's website at [www.calwater.com/community/scholarship](http://www.calwater.com/community/scholarship).

Specific questions about the scholarship program should be directed to Scholarship Management Services at (507) 931-1682.

**Cindy Rodas**

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**From:** Nick Pegueros  
**Sent:** Friday, April 24, 2015 8:47 AM  
**To:** Cindy Rodas  
**Subject:** Fw: April Live Fuel Moisture

Please include in digest

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**From:** Dan Ghiorso <[DGhiorso@woodsidefire.org](mailto:DGhiorso@woodsidefire.org)>  
**Sent:** Friday, April 24, 2015 8:35 AM  
**To:** AnnWengert-DG; CraigHughes-DG; Dan Ghiorso; Dave Burows; Denise Enea; Kevin Bryant ([KBryant@woodsidetown.org](mailto:KBryant@woodsidetown.org)); Nick Pegueros; Peter Mason ([Pmason50@earthlink.net](mailto:Pmason50@earthlink.net)); Ron Romines; Sharon Hanlon  
**Subject:** FW: April Live Fuel Moisture

Here is Aprils Live Fuel Moisture levels.  
 Thanks for the meeting yesterday.  
 Dan

April's live fuel moisture for the Unit are posted at <http://www.wfas.net/index.php/national-fuel-moisture-database-moisture-drought-103> and summarized below:

Location	Current (%)	Previous (%)	Change
	4/15	3/24	
Hwy 35 & 92 - coyote brush	<b>196</b>	195	+1
Pulgas - coyote brush	<b>159</b>	154	+5
Saratoga Summit - chamise	<b>106</b>	138	-32
<i>new growth</i>	<b>126</b>	183	-57
<i>old growth</i>	<b>85</b>	93	-8
Corralitos - manzanita	<b>133</b>	91	+42
<i>new growth</i>	<b>175</b>	<i>n/a</i>	<i>n/a</i>
<i>old growth</i>	<b>92</b>	91	+1

Live Fuel Moisture results for the Unit are highly varied. Corralitos has seen a flush of moisture as spring growth has surged within the manzanita. Other sites and plant species have seen more modest gains, as coyote brush in both Pulgas and Hwy 35 & 92 sites have seen a slight increase. It remains to be seen if these sites have peaked in moisture for the season.

This sampling period resulted in a significant decline in moisture in chamise at the Saratoga Summit sampling location, specifically in the new growth.

Sustainable San Mateo County  
**Spring 2015 Indicators Report  
Launch & Lunch**

# Water We Doing?



**Take an active mode - walk, bike, bus, take transit or carpool  
- to the event and be entered into a drawing for prizes!**

**NEWSHA AJAMI, STANFORD UNIVERSITY**

**PETER DREKMEIER, TUOLUMNE RIVER TRUST**

**NICOLE SANDKULLA, BAY AREA WATER SUPPLY AND CONSERVATION AGENCY**

**THURSDAY, APRIL 30, 11:30 AM – 1:30 PM**

**SOBRATO CENTER REDWOOD SHORES**

**350 TWIN DOLPHIN DRIVE**

**REDWOOD CITY, CA**

**Register**



**Sustainable  
San Mateo County**  
Economy. Equity. Environment.



**Spring 2015 Report Launch**

<http://www.sustainableanmateo.org/spring-2015-indicators-launch/>



**Sharon Hanlon**

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From The New York Times:

Making Sense of Water

California must make agriculture pay its fair share.

<http://www.nytimes.com/2015/04/14/opinion/making-sense-of-water.html?mwrsm=Email>

Sent from my Verizon Wireless 4G LTE smartphone

## Bear Creek Redwoods Open Space Preserve PRESERVE PLAN • SPRING 2015



The Midpeninsula Regional Open Space District is developing a comprehensive plan for the 1,432-acre Bear Creek Redwoods Open Space Preserve, with its shaded fir and redwood forests, cool perennial creeks, and spectacular views of the Sierra Azul Range. The Preserve Plan picks up where the Draft Sierra Azul/Bear Creek Redwoods Master Plan left off, and will potentially include nearly twenty miles of trails and other visitor facilities, cultural resource protection and interpretation, an equestrian stables and trail riding opportunities, and ecological restoration actions. The Preserve Plan and environmental review is expected to be completed this year. Bear Creek Redwoods is located five miles south of Los Gatos and will provide incredible recreation opportunities for the South Bay.

### Please Join us for a Neighborhood Meeting

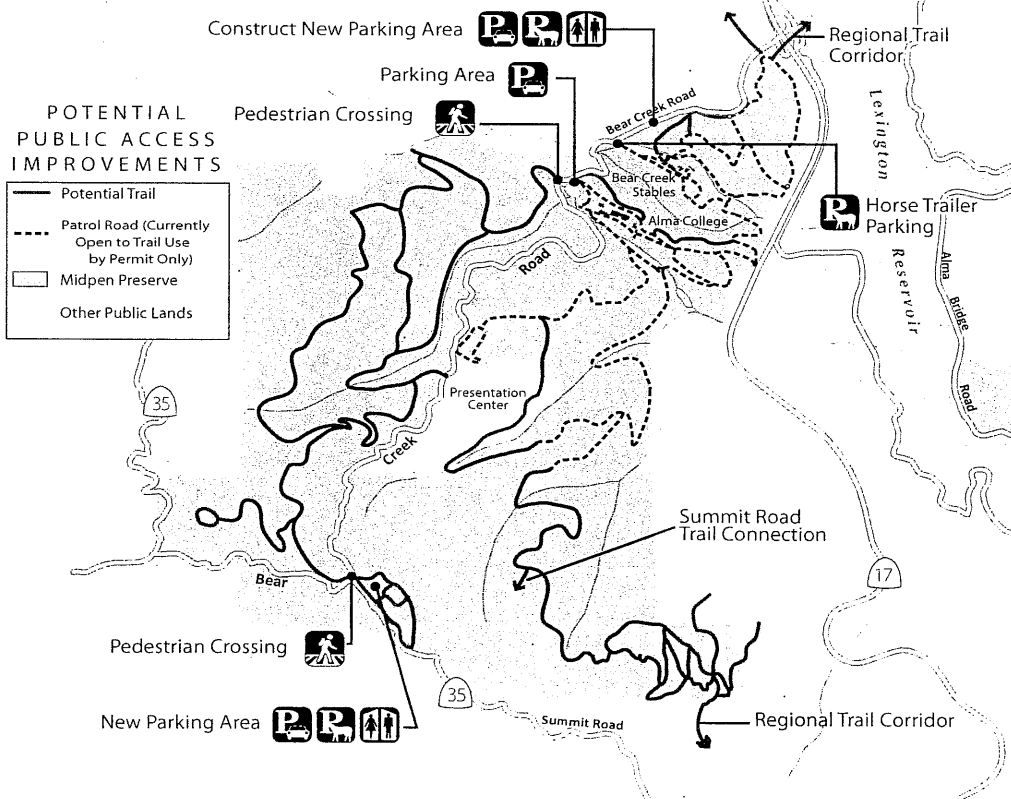
Join us for a neighborhood meeting to discuss the proposed trail network, resource protection, and incorporation of the Alma College cultural landscape. The proposed Preserve Plan incorporates many comments expressed through the Sierra Azul/Bear Creek Redwoods Master Plan process by neighbors, agencies, preserve users, and local organizations.

Los Gatos Community Center  
Adult Recreation Center  
208 E. Main St.  
Los Gatos, CA 95030

(See reverse for map & directions)

Wednesday April 29 • 6:00 p.m. - 8:00 p.m.

### BEAR CREEK REDWOODS PRESERVE PLAN



### Get Involved

April 29: Neighborhood meeting. Information-only workshop to gather public input. No Board action will be taken.

June 17: CEQA Scoping Meeting. Board considers tentative approval of draft Preserve Plan elements.

Fall 2015: Preserve Plan EIR released for public review.

Fall 2016: Groundbreaking.

**Cindy Rodas**

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**From:** Sharon Hanlon  
**Sent:** Thursday, April 23, 2015 4:59 PM  
**To:** Cindy Rodas  
**Subject:** FW: [PVForum] Senator Jerry Hill hosts Java with Jerry in PV at Konditorei, Saturday April 25, 9-10am

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**From:** [PVForum@yahoogroups.com](mailto:PVForum@yahoogroups.com) [<mailto:PVForum@yahoogroups.com>] **On Behalf Of** 'rmflynn' [rmflynn@pacbell.net](mailto:rmflynn@pacbell.net) [PVForum]  
**Sent:** Thursday, April 23, 2015 11:22 AM  
**To:** 'pvforum@yahoogroups.com'  
**Subject:** [PVForum] Senator Jerry Hill hosts Java with Jerry in PV at Konditorei, Saturday April 25, 9-10am

[http://patch.com/california/redwoodcity-woodside/senator-hill-hosts-java-jerry-portola-valley?utm\\_source=newsletter-daily&utm\\_medium=email&utm\\_term=politics%20%26%20government&utm\\_campaign=newsletter&utm\\_content=article-mostrecent](http://patch.com/california/redwoodcity-woodside/senator-hill-hosts-java-jerry-portola-valley?utm_source=newsletter-daily&utm_medium=email&utm_term=politics%20%26%20government&utm_campaign=newsletter&utm_content=article-mostrecent)

Have a question or concern about bills before the state Legislature? Want to know about the hottest issues in the Capitol?

Join Senator Jerry Hill for his “Java with Jerry” community coffee meeting about state legislative issues from 9 to 10 a.m. on Saturday, April 25, at Konditorei in the Ladera Country Shopper shopping center, 3130 Alpine Road, #284, in Portola Valley.

Hill provides the coffee at no taxpayer expense. Sit down and stay awhile, or drop in for a brief chat. No RSVP or appointment necessary.

For more information, please call Hill’s district office at (650) 212-3313.

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Posted by: "rmflynn" <[rmflynn@pacbell.net](mailto:rmflynn@pacbell.net)>

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