



TOWN OF PORTOLA VALLEY

7:30 PM – Regular Meeting of the Town Council

Wednesday, May 13, 2015

Historic Schoolhouse

765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

I. CALL TO ORDER AND ROLL CALL – 7:30 PM

Councilmember Wengert, Councilmember Richards, Councilmember Hughes, Vice Mayor Derwin and Mayor Aalfs

II. ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

III. CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

1. **Approval of Minutes** – April 22, 2015 (3)
2. **Approval of Warrant List** – May 13, 2015 (12)
3. **Recommendation by Sustainability and Special Projects Manager** – Adoption of a Resolution Allowing (25) a Rate Increase Under the Franchise for Collection of Garbage, Recyclables and Compostable Materials Between the Town of Portola Valley and GreenWaste Recovery, Inc.
 - (a) A Resolution of the Town Council of the Town of Portola Valley Allowing a Rate Increase Under the Franchise Agreement for Collection of Garbage, Recyclables and Compostable Materials Between the Town of Portola Valley and GreenWaste Recovery, Inc. (Resolution No. ___)
4. **Recommendation by Mayor** – Amendment No. 1 to the Town Manager Employment Agreement (33)
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving the Amendment to Town Manager Employment Agreement (Resolution No. ___)

IV. REGULAR AGENDA

A. PRESENTATIONS – None

B. COMMITTEE REPORTS & REQUESTS

1. **Report by the Nature & Science Committee** – Committee Annual Report to the Town (36) Council
2. **Council Liaison Reports** - *There are no written materials for this agenda item*

C. PUBLIC HEARINGS – None

D. STAFF REPORTS AND RECOMMENDATIONS

1. **Report from Town Manager** – Request from Town Residents for up-to \$10,000 to Hire (41) an Aviation Consultant to Study Alternative Landing Procedures for Arriving Commercial Airlines at San Francisco International Airport (SFO)
2. **Presentation by Planning Director/Town Planner** – Planning Department Reorganization (84) for the Fiscal Year 2015-16
 - (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Authorizing a Reorganization of the Planning Department Including the Elimination of the Deputy Town Planner Position and Adoption of Job Class Specifications and Salary Ranges for the Associate and Senior Planner Position (Resolution No. ___)

3. Update on Drought Emergency (95)

4. Recommendation by Town Manager – Adoption of Resolutions Approving Agreements (140)
Between the County of San Mateo and the Town of Portola Valley for Basic and Supplemental Law Enforcement Services

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving an Agreement for Basic Law Enforcement Services for Fiscal Year 2015-16 through Fiscal Year 2017-18 Between the Town of Portola Valley and the County of San Mateo (Resolution No. __)
- (b) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving an Agreement for Supplemental Law Enforcement Services, for Fiscal Year 2015-16 through Fiscal Year 2017-18 Between the Town of Portola Valley and the County of San Mateo (Resolution No. __)

E. Council Liaison Reports on Regional Agencies and Organizations - *There are no written materials for this agenda item*

V. WRITTEN COMMUNICATIONS

- 1. **Town Council Digest – May 1, 2015 (167)**
- 2. **Town Council Digest – May 8, 2015 (182)**

VI. ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING NO. 908 APRIL 22, 2015

I CALL TO ORDER AND ROLL CALL

Vice Mayor Derwin called the Town Council's regular meeting to order at 7:30 p.m. and led the Pledge of Allegiance. Ms. de Garneau called the roll.

Present: Councilmembers Craig Hughes, John Richards, Ann Wengert; Vice Mayor Maryann Moise Derwin

Absent: Mayor Aalfs

Others: Nick Pegueros, Town Manager
Leigh Prince, Town Attorney
Brandi de Garneau
Debbie Pedro, Town Planner

II ORAL COMMUNICATIONS [7:31 p.m.]

Vic Schachter, of the Ad Hoc Citizens Committee on Airplane Noise Abatement for the South Bay, reported the committee is preparing a brief to be submitted to the 9th Circuit Court, due in May. As expected, he said the FAA provided 30,000 pages of documents. He said the Phoenix Mayor has threatened a lawsuit and exposed the FAA lies. He said this is happening in Chicago, Boston, and other locations. He said they have 1,100 signatures and is truly a Portola Valley grass roots issue. The Committee is requesting financial support from the Town. He reported that the Palo Alto Council is helping support the cost of an expert to support their efforts, which are comparable to Portola Valley's efforts. He asked the Council to consider this as a contribution to help them support bringing an expert in. He said the Committee has provided more than 1,000 hours of volunteer work and have raised more than \$20,000 to support the litigation. He believes that unless the pressure on the FAA continues, there will be no change. He pointed out, with all due respect to those participating in the Roundtable, that the Roundtable is not capable of dealing with this issue, despite the best efforts of the participants. He said the two Congresswomen who have verbalized support, have not brought any meaningful results.

Tina Nguyen, of the Ad Hoc Citizens Committee on Airplane Noise Abatement for the South Bay, provided a review of the petition signature gathering process. She noted the more than 100 comments also notated on the petition, a copy of which she provided to the Council. She said she has reached out to Palo Alto and East Palo Alto who are working daily on this issue. She said they have submitted a proposal from the study which is being currently reviewed by the City Manager's office. She said they have also reached out to the national organizations and communities. She pointed out that their request to the Town Council is not unprecedented and said that cities such as Palos Verdes, Del Mar, and Foster City have hired aviation consultants.

In closing, Mr. Schachter said the Ad Hoc Citizens Committee on Airplane is specifically requesting that the Town Council research as to the propriety and possibility of contributing to their efforts. They further request that the Council report back to the Committee regarding the pros and cons and their decision. He stressed that they are not requesting the Town to underwrite the litigation, but specifically would like financial support to hire an expert consultant.

Vice Mayor Derwin suggested that staff be directed to look into this and then bring it back for discussion. The Council agreed. Mr. Pegueros said they would report back at the May 13, 2015, Council meeting.

III CONSENT AGENDA [7:40 p.m.]

- (1) Recommendation by Administrative Services Manager: Amendment to Agreement with Maze & Associates for Auditing Services.

- (a) Adoption of a Resolution of the Town Council of the Town of Portola Valley Approving an Authorizing Execution of an Agreement for Auditing Services Between the Town of Portola Valley and Maze & Associates Accountancy Corporation (Resolution No. 2653-2015).

Councilmember Richards moved to approve the Consent Agenda. Seconded by Councilmember Wengert, the motion carried 4-0.

IV REGULAR AGENDA [7:41 p.m.]

(A) Presentations – None.

(B) Committee Reports and Requests

- (1) *Report by the Bicycle, Pedestrian & Traffic Safety Committee* – Committee Annual Report to the Town Council.

Angela Hey presented the Annual Report.

Councilmember Wengert asked how they could help the Committee recruit new members. Ms. Hey suggesting talking to neighbors. She said they need people from a variety of neighborhoods.

Vice Mayor Derwin thanks Ms. Hey and the Committee and expressed appreciation for the amazing amount of work their small group has accomplished.

Mr. Pegueros suggested the Council prioritize the requests made by the Committee.

- *It would help if all committee minutes could be published on the town website, which has a place to put them, but minutes are never posted.*

Councilmember Hughes asked if the Committee Chair post their minutes to the website. Mr. Pegueros said the Town Council, the Planning Commission, and the ASCC have their meeting minutes prepared by staff. He said this requires staff resources including attendance at the meetings and reviewing the minutes for accuracy and completeness prior to posting on the Town's website. Councilmember Wengert suggested that the Council liaisons could assist in the review of the minutes instead of burdening staff. Ms. Hey said that in an open, transparent town, you ought to be able to find the minutes of all Committees. She wants to simply upload PDF files of their Committee meeting minutes so they are easily accessible to everyone. Mr. Pegueros expressed concern that comments in Committee minutes could be erroneously construed as a Town opinion or as the Town being officially placed on notice, for example, of something the Committee considers unsafe (such as an intersection, path, trail). He suggested the Council advise the Committees to avoid making such statements. Councilmember Hughes suggested adding a disclaimer to the Committee minutes. Committee member Leslie Latham said they recognize that as a Committee they are advisory and have no authority, unless the Council tasks them with making a recommendation. She said, however, that the Committees consists of people with opinions and those opinions are discussed. Ms. Prince said the minutes are a public record whether it's on paper or on the website and it can be explained that the Committees do not make determinations for the Town, for example, on what is safe or not safe. Councilmember Wengert suggested that posting all Committee minutes would be a solution to the complaint that all Committees aren't being kept updated satisfactorily on the activities of other Committees. The Council agreed to task the Council liaisons with reviewing the Committee-approved meeting minutes of all Committees that produce minutes and then posting them. Mr. Pegueros said they will start posting all Committee meeting minutes next month.

- *Improve processes so that recommendations ... can be implemented efficiently.*

Councilmember Hughes said that sometimes recommendations are not adopted. He says there are currently processes in place but agrees the Council could improve. Mr. Pegueros said that historically signage decisions have been made by staff with the assumption that the Council, from a policy perspective, wants to make the lowest possible impact on the visual corridor. He said that at Windy Hill, for example, there was concern that the signage would look unappealing so staff moved forward with the compromise of making the signs brown. The challenge now is that those signs cannot be enforced. Mr. Pegueros said the fundamental direction being sought is how to move forward with everyday decisions with respect to the Town's roadways. Who decides what types of signage? How are those decisions being made? They want guidance from Council on a process, for example, when one Committee has one recommendation and another Committee has a different recommendation. Councilmember Wengert said the Council should set the priorities at the outset of discussion points to ensure that the Committee has a clear understanding of the Town's priorities on a case-by-case basis. Councilmember Hughes pointed out that the Council's priorities may not be clear at the beginning of an issue and may change as the other Committees weigh in. Councilmember Wengert suggested that the Council look at an issue in the overview and decide, based on the information known to date, the Council's priorities. Councilmember Richards suggested that these issues should come to the Council sooner and Staff should not be put in the middle of the Committees.

- *Timely advance notice from the council representative of town council and other committee meetings that are likely to require input from the BPTS committee.*

Mr. Pegueros said a challenge that underlines the topics being discussed is the question of who is driving staff resources. For example, Mr. Pegueros said that if a sidewalk recommendation comes to the Council, it is his responsibility to ensure the Council has the information it needs to make a decision. He said that if a Committee is making recommendations along those lines that drive the workload and priorities, without the Council necessarily even knowing what the issue is. He said there is a process concern. He said it is particularly sensitive with this Committee because the roads have historically been under the purview and management of staff. Staff operates with the general guiding principle that they try to consult everybody and almost always end up at a compromise and minimal impact. He said there is disagreement regarding whether or not crosswalks should be standardized, what the appropriate sidewalk is. This Committee has the potential to drive staff resources and that is one of staff's biggest challenges. Ms. Hey said the Committee also has the potential to relieve staff resources. She said the initial goal of the Committee was providing volunteers that would relieve staff resources. She said she does agree that sometimes the Committee does push the staff to do more and perhaps there should be a people budget at the beginning of the year. She said they want to know if the Committee is managed by the Town Staff, by the Town Council, or by Ed Holland, the Committee Chair. Vice Mayor Derwin said there is a clear hierarchy – the Council, the Manager, the Committees. Mr. Pegueros said that depends on the issue. He said the hierarchy on the roads issue is CalTrans, the Municipal Code, and then making it happen. The question is where does the Committee fit in that process. He said from a hierarchical standard, the Committees and the Town Manager work for the Council. The issue is who has the authority to put in a new crosswalk? Councilmember Wengert said setting their priorities has been difficult on a regular basis across all of these issues. She said the priority list changes and should be communicated to the Committee that the Council has directed staff to change the priority list and why that shift in the priority list was made.

- *Shared Resources*

Mr. Pegueros said it has been an issue having the shared resources returned clean and to its proper location.

(2) *Council Liaison Reports*

- Councilmember Hughes – Attended BPTS Committee meeting.
- Councilmember Wengert – None.
- Councilmember Richards – None.
- Vice Mayor Derwin – Attended the Special Water Conservation Committee meeting.

(C) Public Hearings: None

(D) Staff Reports and Recommendations [8:34 p.m.]

(1) *Report by Public Works Director – Wall Type Options for Alpine Road at Arastradero Road Shoulder Widening Project #2015-PW02*

Howard Young presented the report. He requested recommendation from the Council regarding the three wall options.

Councilmember Hughes suggested that to achieve the goal of minimizing the aesthetic look of the wall, he prefers Option 3, with lighter colored wood painted in a color to match the brown grass behind it. Mr. Young said poppies and grasses could also be planted in the berm at the base of the wall and the I-beams could be painted or wood faced. Mr. Young said he would enlist the ASCC to assign a liaison.

In response to Vice Mayor Derwin's question, Mr. Howard said the ASCC specified that the three options were presented with no order of preference.

Councilmember Richards asked, with regard to Option 1, if there was flexibility to modify if during the excavation they found competent material where no wall was needed. He also liked Option 3, but would prefer, if possible, preserving the natural native stone in places where a wall wasn't necessary. Mr. Young said the ultimate goal is to satisfy the Town. If they come to a section that does not appear to need a wall, they will request a field call. He pointed out that flexibility comes at a cost and potential delay.

With no other questions, Vice Mayor Derwin brought it back to the Council for comments.

Councilmember Wengert thanked Mr. Young for his work. She favored Option 3, the steel I-beam and wood lagging. With regard to the aesthetics comments, she would leave that to a field decision, but not to the extent it would change or delay the project. She said the priority should be improving the safety and using materials that are rustic and rural while still maintaining the cost integrity.

Councilmember Richards favored Option 3, and hoped they could find some natural outcroppings that were feasible.

Councilmember Hughes favored Option 3.

Vice Mayor Derwin favored Option 2, but agreed with Councilmember Wengert in that she wants to see this project go forward and considers public safety the top priority.

The Council selected Option 3, the steel I-beam and wood lagging retaining wall. Mr. Young said the final design will be brought back to the Council.

(2) *Presentation and Discussion – Community Choice Aggregation (CCA)*

Peter Rumble, CEO, from California Clean Power, led the presentation describing community choice programs and their company in particular. Accompanying Mr. Rumble were the company's general counsel, Kelly Foley, and Jack Tibbetts.

Councilmember Wengert asked who typically sits on community choice boards. Mr. Rumble said the members are usually elected officials of the participating agencies, a County Board Member and seats from the communities. He cited the exception of Sonoma, who has the Assistant City Manager on the board. He said Sonoma has established various advisory committees consisting of interested community members rather than elected officials.

Councilmember Hughes asked if, in the case of Portola Valley, the Town Council would be the board. Mr. Rumble said that would be the recommendation; however, that would be a conversation between the Town Manager and Town Council.

Councilmember Wengert asked Mr. Rumble to elaborate regarding how money comes back into the community. Mr. Rumble said that, as with any Community Choice program, the utility sends out bills as usual. The individual or business would pay that bill to the utility. That utility then carves out the piece related to the Community Choice program and sends that to whoever is providing service for that Community Choice Program. In the California Clean Power business model, Mr. Rumble said that money would come to them to buy power on behalf of the Town and pay for the operational expenses. California Clean Power sets the guaranteed benefits in a contract. He said of the money that comes back to them from the utility, the first dollars pay those contractual obligations, the next dollars pay for the power procurement, the next dollars pay for their ongoing operation of the program, and the remaining dollars are revenue for their company. They call it a performance-based revenue, maximizing their revenue by doing a good job at securing the best deals in the power market and by running the program efficiently. For the JPA model, he said it's the same deal except there is no contractual guarantee met under a JPA.

Councilmember Wengert asked if there were tax benefits available to California Clean Power. Mr. Rumble said there were not and they were taxed as any corporation. He said the public benefit he described has no tax implications and they still pay corporate taxes. He said there are tax benefits for communities that want to use program revenue or leverage Community Choice to do, for example, a local generation project. They can secure financing and using the Town's government structure as a vehicle for a larger municipality.

Councilmember Hughes asked if anyone had used this model or if it has all been JPA so far. Mr. Rumble said so far it's been the JPA model in Marin and Sonoma. The City of Lancaster is moving forward as a city alone. They have had to leverage their general fund because they couldn't find the financing for it and they're bringing in some of the same vendors that supported Marin and Sonoma. Mr. Rumble said they launched in December and are very close to signing contracts with a few jurisdictions in the North Bay and North Coast.

Councilmember Hughes asked him if they closed those anticipated deals, how close would they be to their 200,000 limit. Mr. Rumble said if all anticipated contracts were signed, they would be getting close but there would still be plenty of room for Portola Valley.

Councilmember Hughes asked what the governing Board's duties would be. Mr. Rumble said there are required annual meetings to approve the rate charged to the users. Beyond that, he said it is the Town's program to manage and it is at the Town's discretion how active they want to be – perhaps they want frequent progress reports and want to provide programming direction, etc. Mr. Pegueros added that he believes it's very similar to the Town's relationship with the garbage company, where the Council deals with the new rate each year, except that is a Council meeting and this would be a CCA Board meeting. Ms. Foley said it could be structured either way – the jurisdiction could be the CCA and it could just be a Council agenda item or it could be formed as an enterprise fund or as a JPA, at the Town's discretion.

Councilmember Hughes asked if the recent court decision in Orange County regarding the illegality of tiered water rate plans from a government entity would constrain the Town in any way under this agreement, since energy was being supplied by the Town as opposed to PG&E as a private entity. Mr. Rumble said that because this is a program where you can opt out, that burden is alleviated. Councilmember Wengert said it's being reported that that court decision may not stand. Ms. Foley said one of the findings in that litigation is there was no substantiation for the hierarchy, unlike an electric utility that had tiered rates based on a cost of service analysis, so the tiering was considered punitive. She said there have been a handful of lawsuits brought against CCA in a number of jurisdictions, none of which have made it past a motion to dismiss or summary judgment, based primarily on the fact it is not a mandatory service. She said that California Clean Power has a simple easy process for people to opt out.

Vice Mayor Derwin said that San Mateo County is moving quickly to form a CCA and eventually Portola Valley will be asked to join. She asked why Portola Valley should go with California Clean Power instead of the County. Mr. Rumble said the advantage of California Clean Power is that smaller communities can have more control versus negotiating their goals and benefits amongst many communities. He said their company is contractually obligated to fix the benefits coming into the program. He said if a Town goal was to be the first 100 percent renewable community in California, it would not likely be San Mateo. Ms. Foley added that one of the benefits of a JPA is that it acts almost like corporate protection for multiple governments working together. She said that historically, for the CCAs, the JPA has been written such that participants have no financial liability, and therefore the excess revenues cannot flow out of the JPA. She said that if you're part of a very large effort, there will be benefits, but the question would be if the smaller entities would get benefits specifically into their community or have a say to do, for instance, 100 percent renewable.

Ms. Hey asked if California Clean Power contracted with individuals. Mr. Rumble said Community Choice does not allow for that. Ms. Foley added there is an option for businesses, called Direct Access. She said that previously, from 1998 to 2000, individuals could buy from Green Mountain Energy, but that's no longer allowed and she believed it would take a lot of legislation for that to return.

Mr. Pegueros said this item was brought to bring the Council up to speed with discussions that staff has had with California Clean Power as an alternative to the County option. He said the proposal and structure being presented by California Clean Power is very appealing because of the local control versus working through the larger JPA with the Town's interests diluted based on the number of participants and the amount of energy that the Town uses. He said that while the Town is participating in the initial processes for the County CCA (gathering data, conducting the feasibility study, etc.), if the Council does decide to move forward with a CCA in any format, this is the time for the Town to be looking at other options and explore different avenues. He said an exciting aspect of all of this is that it is a very fast moving space and the County clearly has taken a leadership role on this issue, but staff is concerned with the multiple forces that will influence the decisions made by the County. He is concerned that what makes Portola Valley most unique is its leadership and stewardship on environmental issues will get diluted and potentially lost. He said the County consultants have promoted to the constituents the lower rates as the advantage of the CCA. Mr. Pegueros pointed out that the lower rates will likely be derived by lowering the standard blends of renewables. With extensive due diligence by the Town, Mr. Pegueros said that California Clean Power's option could be a viable way to achieve a higher renewable rate than proposed by the County, or possibly even reaching 100 percent.

Mr. Pegueros said that at the next Council meeting, staff would like to bring back their plan for due diligence for California Clean Power. At that point, the Council can give clear direction of yes or no. He said a no would be wait to see what happens with the County and yes would be to go forward with a plan to do the due diligence on California Clean Power.

Councilmember Wengert asked if there were other alternatives. Mr. Pegueros said he was contacted earlier this week by a nonprofit out of Menlo Park called Menlo Spark, who is working to accelerate the environmental initiatives in the city of Menlo Park including encouraging Menlo Park to move forward with some type of CCA. Their goal is to help cities work through the challenges and the evaluation of CCAs. In his conversation with Menlo Spark, Mr. Pegueros was told there are some competitors beginning to emerge in this area, but they haven't formed just.

Ms. de Garmeaux said that PG&E also plans to release a green option in the third quarter of this year, but it will likely be more expensive to participate. Vice Mayor Derwin said PG&E's green option was not impressive.

Mr. Pegueros asked the Council to advise if they wanted staff to look at anything between now and when they come back in May.

Councilmember Wengert said she wants to see the underwriting and financial considerations. She asked if we were committing to a minimum five-year contract. Mr. Rumble said five years is the minimum. He said a longer term contract is better from an environmental perspective to drive the generation of renewable power projects, provide stability for their procurement practices, and give their partners some certainty. Ms. Foley added there is a roughly three-year cycle in the regulatory compliance elements.

Councilmember Richards said 100 percent renewable energy is very appealing; however, he is concerned regarding the long-term viability if there comes a point where there is not enough power available. He is also ambivalent about going to a utility scale versus more decentralized power, which may end up being the real future of power generation.

In response to Councilmember Hughes question, Mr. Pegueros said the Town authorized PG&E to provide data for the County and also to provide data to the Town to explore a CCA. Ms. de Garmeaux said we should have an update next week on when PG&E thinks they will be submitting that data, but did not think it would be as long as six months. Mr. Pegueros said one of the challenges we have is that not every account with ZIP Code 94028 is within the Town's corporate boundaries so they need to be sorted out.

Councilmember Wengert said that in the face of such a fast moving arena, the idea of a longer-term contract flies in the face of maintaining flexibility to be able to react to new opportunities; however, she does understand the regulatory environment in which the CCAs are operating. She said the Council needs to understand the issue adequately and be well versed enough to be able to explain it to the Town's residents and make that choice.

Councilmember Hughes asked if they have capitalized the \$15 million. Mr. Rumble said the money was in the bank and it came from private investors. Councilmember Hughes asked if they would be able to get more money if needed or if the investors would be looking for a quick exit or anything else that would be driving the course of California Clean Power over the next 5 to 20 years.

(3) *Presentation and Discussion – Draft Drought Action Plan [10:03 p.m.]*

Brandi de Garmeaux presented the staff update regarding the drought emergency. She presented a chart displaying the resources required for any efforts undertaken to address this issue, including enforcement, moratoriums, ordinances, education and awareness, and targeted conservation programs.

Ms. de Garmeaux said staff is asking the Council to prioritize conservation programs ahead of new ordinances in the interest of long-term sustainability. Staff would like to focus their resources on developing up to three successful programs. She said that upon receipt of the Water Efficient

Landscape Ordinance (WELo) update, the Town will have a program well established and efforts can be focused toward studying and modifying in a way relevant to Portola Valley, at which time the Town could start looking at developing additional ordinances.

Ms. de Garneau said a Special Water Conservation Committee meeting is scheduled for April 29 and they will provide the Council with an update next week as well as a preliminary budget based on how the Council prioritizes tonight.

In response to Councilmember Hughes question, Ms. de Garneau said they do not yet know how the baseline amounts are calculated. Mr. Pegueros said the baselines focus would be more on health and safety issues versus irrigation.

In response to Councilmember Hughes' question regarding getting timely monthly aggregate data from Cal Water, Mr. Pegueros said the current regulations will require water agencies to report monthly. The challenge will be convincing Cal Water to provide us the data for Portola Valley using the ZIP Code 94028.

Councilmember Hughes suggested that target enforcement to large users may be less resource required with more impact. Mr. Pegueros said that would require an ordinance. Ms. Prince said the Town's code is set up for criminal enforcement with tiered fines, which requires the Sheriff writing a ticket or the Town filing a complaint in criminal court.

Ms. Prince said a moratorium would be achieved by adopting an interim ordinance that would last for a set period of time, allowing time to study it. She said it could then be extended, depending upon how it was adopted, to allow almost two years to decide whether or not to make it permanent.

Councilmember Richards asked if the Town had reached out to Woodside. Vice Mayor Derwin said a lunch meeting is scheduled with Cal Water which will include the Mayors of Woodside, Menlo Park, Atherton, and the City Managers and the Chair of the Water Conservation Task Force. She said they will be discussing the issue and how to work collaboratively to reach the goal.

Councilmember Hughes asked, since our programs may not begin until late-summer, if it was even possible to reach a 36% reduction. Ms. de Garneau said that the Town would immediately begin work on increasing awareness, giving us time to figure out what programs to launch on a target date of June 1. She said with the special meeting next week they are hoping to bring back the consultant to get potential programs underway.

Mr. Pegueros expressed concern that the Water Conservation Committee has a focused view involving strict code enforcement and modifying the Water Efficient Landscape Ordinance (WELo) and requested direction regarding priorities from the Town Council.

Councilmember Wengert said first priority should be to collaborate and work with Cal Water. She said education would be the second priority, with consistent messaging, tips of the week, postcards, etc. She agreed that the conservation needed to start now and not wait for official regulations to be announced.

Councilmember Richards said education was a priority.

Councilmember Wengert asked if staff was also looking for guidance regarding ordinances. Ms. de Garneau said staff preferred education and awareness before ordinances.

Vice Mayor Derwin agreed that the Water Conservation Committee was overly-focused on the calling out the big water users and the Council needed to advise them it was not an effective

approach to address the issue. She would like to have the ability to compare monthly Portola Valley water usage as a whole, but said there is no need to gather individual data. Councilmember Wengert said if there was long-term noncompliance on the part of the largest users, there would be some ability to manage that.

The Council directed staff to focus on education and awareness first. Vice Mayor Derwin will advise the Water Conservation Committee that the Town does not support identifying the top water users. Mr. Pegueros suggested working with the Water Conservation Committee to address the large institutional users.

Mr. Pegueros said the WELO opportunity is already in place. He said the Water Conservation Committee identified an issue in that the Town adopted the ordinance, but did not follow through in the implementation for existing landscape. Mr. Pegueros asked if the ordinance questions should be parallel, secondary, or primary relative to WELO. He said the Water Conservation Committee, a passionate group, had done a lot of work on all of this, but were partially evaluating the ordinances in a vacuum, without having done the stakeholder outreach. Mr. Pegueros felt compromise was important and the Town needed to find a way to involve everyone. Councilmember Wengert said it might be more beneficial for the Committee to stay focused on the earlier items. She suggested the Council focus on WELO, and then directing the Planning Commission – managing that process in the usual way.

Ms. de Garreaux said she thinks the graywater ordinance fits nicely with updating the building ordinance. She also emphasized the benefit of the Town having a collaborative relationship with Cal Water.

Mr. Pegueros said staff retained the firm, Colehour + Cohen, and find their input to be very valuable. The Council agreed.

(E) Council Liaison Reports on Regional Agencies and Organizations [9:44 p.m.]

- (1) Councilmember Richards – Attended the County Emergency Services Council meeting on April 16.
- (2) Councilmember Hughes – None.
- (3) Councilmember Wengert - None
- (4) Vice Mayor Derwin attended the C/CAG Annual Retreat Meeting on April 9, C/CAG Resource Management Climate Protection on April 15, and San Mateo County HEART Board meeting April 22, 2015.

V WRITTEN COMMUNICATIONS - None

VI ADJOURNMENT [10:47 p.m.]

Vice Mayor Derwin adjourned the meeting.

Mayor

Town Clerk

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

05/13/15

Date: 05/08/2015

Time: 11:06 am

Page: 1

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ACTION SIGN SYSTEMS INC	Prep/Prime/Paint, AED Box	16330	05/13/2015	
			05/13/2015	
1200 INDUSTRIAL ROAD	0270		05/13/2015	0.00
SAN CARLOS	BOA	49581	05/13/2015	0.00
CA 94070-4129	29916			218.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	218.00	0.00

Check No.	49581	Total:	218.00
Total for	ACTION SIGN SYSTEMS INC		218.00

ALLIANT INSURANCE SERVICES	Instructor/Event Ins, Jan-Mar	16350	05/13/2015	
			05/13/2015	
SPECIAL EVENTS	475		05/13/2015	0.00
NEWPORT BEACH	BOA	49582	05/13/2015	0.00
CA 92658				195.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4338	Event Insurance	195.00	0.00

Check No.	49582	Total:	195.00
Total for	ALLIANT INSURANCE SERVICES		195.00

ANIMAL DAMAGE MGMT INC	April Pest Control	16303	05/13/2015	
			05/13/2015	
16170 VINEYARD BLVD. #150	804		05/13/2015	0.00
MORGAN HILL	BOA	49583	05/13/2015	0.00
CA 95037	81788			295.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	172.50	0.00
05-66-4342	Landscape Supplies & Services	122.50	0.00

Check No.	49583	Total:	295.00
Total for	ANIMAL DAMAGE MGMT INC		295.00

AT&T (2)	May M/W	16304	05/13/2015	
			05/13/2015	
P.O. BOX 5025	877		05/13/2015	0.00
CAROL STREAM	BOA	49584	05/13/2015	0.00
IL 60197-5025				65.53

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4152	Emerg Preparedness Committee	65.53	0.00

Check No.	49584	Total:	65.53
Total for	AT&T (2)		65.53

AV INTEGRATORS	AV System, CH	16331	05/13/2015	
	50% Progress Pmt		05/13/2015	
131 INDUSTRIAL ROAD, SUITE 1	1132		05/13/2015	0.00
BELMONT	BOA	49585	05/13/2015	0.00
CA 94002	2458			4,877.48

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved
05-70-4480	CIP14/15 Equipment	4,877.48	0.00

Check No.	49585	Total:	4,877.48
Total for	AV INTEGRATORS		4,877.48

AYSO REGION 25	Refund Deposit	16344	05/13/2015	
	8/23/14 Event		05/13/2015	
50 BEAR PAW	672		05/13/2015	0.00
PORTOLA VALLEY	BOA	49586	05/13/2015	0.00
CA 94028				1,350.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2561	Community Hall Deposits	1,350.00	0.00

Check No.	49586	Total:	1,350.00
Total for	AYSO REGION 25		1,350.00

BANK OF AMERICA	Emergency ID Badges	16342	05/13/2015	
Bank Card Center		00006295	05/13/2015	
P.O. BOX 53155	0022		05/13/2015	0.00
PHOENIX	BOA	49587	05/13/2015	0.00
AZ 85072-3155				801.00

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4152	Emerg Preparedness Committee	801.00	737.00

BANK OF AMERICA	April Statement	16343	05/13/2015	
Bank Card Center			05/13/2015	
P.O. BOX 53155	0022		05/13/2015	0.00
PHOENIX	BOA	49587	05/13/2015	0.00
AZ 85072-3155				1,658.02

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4165	Sustainability Committee	26.02	0.00
05-64-4308	Office Supplies	516.19	0.00
05-64-4311	Internet Service & Web Hosting	9.99	0.00
05-64-4312	Office Equipment	440.31	0.00
05-64-4326	Education & Training	95.00	0.00
05-64-4335	Sustainability	379.11	0.00
05-64-4336	Miscellaneous	191.40	0.00

Check No.	49587	Total:	2,459.02
Total for	BANK OF AMERICA		2,459.02

RACHEL BRIGHT	Refund Deposit	16345	05/13/2015	
	3/21/15 Event		05/13/2015	
4600 ALPINE ROAD	0526		05/13/2015	0.00
PORTOLA VALLEY	BOA	49588	05/13/2015	0.00
CA 94028				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No.	49588	Total:	100.00
Total for	RACHEL BRIGHT		100.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

BSN SPORTS	Basketball Nets, All Sports Ct	16305	05/13/2015	
			05/13/2015	
P.O. BOX 7726	0999		05/13/2015	0.00
DALLAS	BOA	49589	05/13/2015	0.00
TX 75209	96849891			16.96

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	16.96	0.00

Check No.	49589	Total:	16.96
Total for	BSN SPORTS		16.96

CALIFORNIA WATER SERVICE CO	April Statements	16339	05/13/2015	
			05/13/2015	
3525 ALAMEDA DE LAS PULGAS	0011		05/13/2015	0.00
MENLO PARK	BOA	49590	05/13/2015	0.00
CA 94025844				3,159.78

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4330	Utilities	3,159.78	0.00

Check No.	49590	Total:	3,159.78
Total for	CALIFORNIA WATER SERVICE CC		3,159.78

CALPERS	April 2015	16306	05/13/2015	
FISCAL SERVICES DIVISION			05/13/2015	
ATTN: RETIREMENT PROG ACCTG	0107		05/13/2015	0.00
SACRAMENTO	BOA	49591	05/13/2015	0.00
CA 94229-2703				18,901.35

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2522	PERS Payroll	665.50	0.00
05-50-4080	Retirement - PERS	18,235.85	0.00

CALPERS	GASB-68 Actuarial Valuation	16355	05/13/2015	
FISCAL SERVICES DIVISION	Reports		05/13/2015	
ATTN: RETIREMENT PROG ACCTG	0107		05/13/2015	0.00
SACRAMENTO	BOA	49591	05/13/2015	0.00
CA 94229-2703				1,700.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4180	Accounting & Auditing	1,700.00	0.00

Check No.	49591	Total:	20,601.35
Total for	CALPERS		20,601.35

CITY OF FOSTER CITY	TM Ofc Internship Ad	16307	05/13/2015	
			05/13/2015	
610 FOSTER CITY BLVD.	0039		05/13/2015	0.00
FOSTER CITY	BOA	49592	05/13/2015	0.00
CA 94404	9077			250.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4320	Advertising	250.00	0.00

Check No.	49592	Total:	250.00
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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for CITY OF FOSTER CITY 250.00

COMCAST	WiFi, 4/21/15 - 5/20/15	16308	05/13/2015	
			05/13/2015	
P.O. BOX 34744	0045		05/13/2015	0.00
SEATTLE	BOA	49593	05/13/2015	0.00
WA 98124-1227				84.02

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	84.02	0.00

Check No. 49593 Total: 84.02

Total for COMCAST 84.02

CULLIGAN	May Service	16309	05/13/2015	
			05/13/2015	
1785 RUSSELL AVE	0250		05/13/2015	0.00
SANTA CLARA	BOA	49594	05/13/2015	0.00
CA 95054-2032	0027948			41.20

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4336	Miscellaneous	41.20	0.00

Check No. 49594 Total: 41.20

Total for CULLIGAN 41.20

DIV OF THE STATE ARCHITECT	DSA Qtrly Report, Jan-Mar 15	16349	05/13/2015	
			05/13/2015	
ATTN: SB 1186	1085		05/13/2015	0.00
SACRAMENTO	BOA	49595	05/13/2015	0.00
CA 95811				22.60

GL Number	Description	Invoice Amount	Amount Relieved
05-56-4224	BSA/SMIP/DSA Fees	22.60	0.00

Check No. 49595 Total: 22.60

Total for DIV OF THE STATE ARCHITECT 22.60

BIRA FELDMAN	Refund Deposit, 5 Quail	16310	05/13/2015	
			05/13/2015	
5 QUAIL	1157		05/13/2015	0.00
PORTOLA VALLEY	BOA	49596	05/13/2015	0.00
CA 94028				3,221.15

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	3,221.15	0.00

Check No. 49596 Total: 3,221.15

Total for BIRA FELDMAN 3,221.15

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

FRANCOTYP-POSTALIA, INC.	Meter Rental, 4/9/15 - 7/8/15	16313	05/13/2015	
			05/13/2015	
P.O. BOX 4510	0172		05/13/2015	0.00
CAROL STREAM	BOA	49597	05/13/2015	0.00
IL 60197-4510	RI102372333			88.29

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4314	Equipment Services Contracts	88.29	0.00

Check No.	49597	Total:	88.29
Total for	FRANCOTYP-POSTALIA, INC.		88.29

SHARON HANLON	Mileage-City Clerk Annual Conf	16314	05/13/2015	
			05/13/2015	
	0267		05/13/2015	0.00
	BOA	49598	05/13/2015	0.00
				87.40

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4328	Mileage Reimbursement	87.40	0.00

Check No.	49598	Total:	87.40
Total for	SHARON HANLON		87.40

HORIZON	Field Fertilizer	16315	05/13/2015	
			05/13/2015	
P.O. BOX 52758	0289		05/13/2015	0.00
PHOENIX	BOA	49599	05/13/2015	0.00
AZ 85072-2758	1N213417			496.73

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	496.73	0.00

Check No.	49599	Total:	496.73
Total for	HORIZON		496.73

MARSHA HOVEY LLC	Emergency Prep Consult	16352	05/06/2015	
	April 2015	00006267	05/13/2015	
1035 APPIAN WAY	0381		05/06/2015	0.00
MORGAN HILL	BOA	49600	05/13/2015	0.00
CA 95037	PV-15			337.50

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4214	Miscellaneous Consultants	337.50	2,906.25

Check No.	49600	Total:	337.50
Total for	MARSHA HOVEY LLC		337.50

ICMA	April Deferred Comp	16316	05/13/2015	
VANTAGE POINT TFER AGTS-304617			05/13/2015	
C/O M&T BANK	0084		05/13/2015	0.00
BALTIMORE	BOA	49601	05/13/2015	0.00
MD 21264-4553				3,246.96

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2557	Defer Comp	3,246.96	0.00

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	49601	Total:	3,246.96
Total for	ICMA		3,246.96

J.W. ENTERPRISES	Portable Lavs, 4/16 - 5/13/15	16317	05/13/2015	
			05/13/2015	
1689 MORSE AVE	829		05/13/2015	0.00
VENTURA	BOA	49602	05/13/2015	0.00
CA 93003	182980			242.44

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4244	Portable Lavatories	242.44	0.00

Check No.	49602	Total:	242.44
Total for	J.W. ENTERPRISES		242.44

LUCILLE KALMAN	Instructor Fees, Spring 2015	16354	05/13/2015	
			05/13/2015	
245 OLD SPANISH TRAIL	1082		05/13/2015	0.00
PORTOLA VALLEY	BOA	49603	05/13/2015	0.00
CA 94028				2,964.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	2,964.00	0.00

Check No.	49603	Total:	2,964.00
Total for	LUCILLE KALMAN		2,964.00

GERALD KOHS	Refund Deposit	16346	05/13/2015	
	04/18/15 Event		05/13/2015	
115 STONEGATE ROAD	0525		05/13/2015	0.00
PORTOLA VALLEY	BOA	49604	05/13/2015	0.00
CA 94028				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2561	Community Hall Deposits	1,000.00	0.00

Check No.	49604	Total:	1,000.00
Total for	GERALD KOHS		1,000.00

KUTZMANN & ASSOCIATES	Plan Check, April	16318	05/13/2015	
			05/13/2015	
39355 CALIFORNIA STREET	0090		05/13/2015	0.00
FREMONT	BOA	49605	05/13/2015	0.00
CA 94538				9,628.09

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4200	Plan Check Services	9,628.09	0.00

Check No.	49605	Total:	9,628.09
Total for	KUTZMANN & ASSOCIATES		9,628.09

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

LYNCH ELECTRIC & SONS INC	Scoreboard Install @ Ford Fld	16332	05/13/2015	
			05/13/2015	
1160 INDUSTRIAL ROAD, #18	1365		05/13/2015	0.00
SAN CARLOS	BOA	49606	05/13/2015	0.00
CA 94070	2015.186			2,900.00

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4531	Ford Field Renovation	2,900.00	0.00

LYNCH ELECTRIC & SONS INC	Re-install Light Post	16333	05/13/2015	
			05/13/2015	
1160 INDUSTRIAL ROAD, #18	1365		05/13/2015	0.00
SAN CARLOS	BOA	49606	05/13/2015	0.00
CA 94070	2015.187			590.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4348	Repairs/Vandalism	590.00	0.00

Check No.	49606	Total:	3,490.00
Total for	LYNCH ELECTRIC & SONS INC		3,490.00

MERLIN ECO SOLUTIONS	Water Purification System	16319	05/13/2015	
		00006298	05/13/2015	
7924 INGALLS	0519		05/13/2015	0.00
BELDING	BOA	49607	05/13/2015	0.00
MI 48809				1,016.43

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4152	Emerq Preparedness Committee	1,016.43	1,016.43

Check No.	49607	Total:	1,016.43
Total for	MERLIN ECO SOLUTIONS		1,016.43

BETSY MORGANTHALER	Refund Deposit, 500 Portola	16311	05/13/2015	
			05/13/2015	
500 PORTOLA ROAD	0522		05/13/2015	0.00
PORTOLA VALLEY	BOA	49608	05/13/2015	0.00
CA 94028				3,588.92

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	3,588.92	0.00

Check No.	49608	Total:	3,588.92
Total for	BETSY MORGANTHALER		3,588.92

NCE	CIP 14-15 Resurf Proj	16334	05/13/2015	
Nichols Consulting Engineers	PSE March 13 - Apr 10		05/13/2015	
1885 S. ARLINGTON AVE	0183		05/13/2015	0.00
RENO	BOA	49609	05/13/2015	0.00
NV 89509	424175502			1,325.00

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4536	CIP14/15 Street Resurface	1,325.00	0.00

Check No.	49609	Total:	1,325.00
Total for	NCE		1,325.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

MAI NGO	Refund Deposit	16347	05/13/2015	
	Event 4/18/15		05/13/2015	
2796 MCGARVEY AVENUE	0524		05/13/2015	0.00
REDWOOD CITY	BOA	49610	05/13/2015	0.00
CA 94061				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No.	49610	Total:	100.00
Total for	MAI NGO		100.00

PG&E	April Statements	16340	05/13/2015	
			05/13/2015	
BOX 997300	0109		05/13/2015	0.00
SACRAMENTO	BOA	49611	05/13/2015	0.00
CA 95899-7300				462.53

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4330	Utilities	462.53	0.00

Check No.	49611	Total:	462.53
Total for	PG&E		462.53

PINE CONE LUMBER CO, INC.	Picnic Tables Project	16335	05/13/2015	
		00006281	05/13/2015	
895 E. EVELYN AVENUE	0501		05/13/2015	0.00
SUNNYVALE	BOA	49612	05/13/2015	0.00
CA 94086	582281			1,329.45

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	1,329.45	1,329.44

Check No.	49612	Total:	1,329.45
Total for	PINE CONE LUMBER CO, INC.		1,329.45

PINE TREE ALLEY LLC	Refund Deposit, 205 Cervantes	16320	05/13/2015	
			05/13/2015	
415 CERVANTES RD.	0523		05/13/2015	0.00
PORTOLA VALLEY	BOA	49613	05/13/2015	0.00
CA 94028				5,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	5,000.00	0.00

Check No.	49613	Total:	5,000.00
Total for	PINE TREE ALLEY LLC		5,000.00

PLATINUM FACILITY SERVICES	April 2015 Janitorial	16321	05/13/2015	
			05/13/2015	
1530 OAKLAND RD., #150	402		05/13/2015	0.00
SAN JOSE	BOA	49614	05/13/2015	0.00
CA 95112	19982			2,987.51

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	722.01	0.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

05-66-4344	Janitorial Services	1,487.65	0.00	
25-66-4344	Janitorial Services	777.85	0.00	

Check No.	49614	Total:	2,987.51
Total for	PLATINUM FACILITY SERVICES		2,987.51

PORTOLA VALLEY HARDWARE	April Statement	16341	05/13/2015	
			05/13/2015	
112 PORTOLA VALLEY ROAD	0114		05/13/2015	0.00
PORTOLA VALLEY	BOA	49615	05/13/2015	0.00
CA 94028				581.05

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	5.43	0.00
05-60-4267	Tools & Equipment	557.68	0.00
05-66-4340	Building Maint Equip & Supp	17.94	0.00

Check No.	49615	Total:	581.05
Total for	PORTOLA VALLEY HARDWARE		581.05

PORTOLA VALLEY PTO	Refund Deposit	16348	05/13/2015	
	4/30/15 Event		05/13/2015	
4575 ALPINE ROAD	572		05/13/2015	0.00
PORTOLA VALLEY	BOA	49616	05/13/2015	0.00
CA 94028				500.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2561	Community Hall Deposits	500.00	0.00

Check No.	49616	Total:	500.00
Total for	PORTOLA VALLEY PTO		500.00

PORTOLA VALLEY RANCH ASSOC.	Refund Deposit, 1 Indian Cross	16312	05/13/2015	
			05/13/2015	
1 INDIAN CROSSING	0521		05/13/2015	0.00
PORTOLA VALLEY	BOA	49617	05/13/2015	0.00
CA 94028				1,632.65

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	1,632.65	0.00

Check No.	49617	Total:	1,632.65
Total for	PORTOLA VALLEY RANCH ASSOC		1,632.65

ROOK CONSTRUCTION	Refund Deposit, 440 Golden Oak	16351	05/13/2015	
			05/13/2015	
129 SPYGLASS HILL ROAD	0527		05/13/2015	0.00
SAN JOSE	BOA	49618	05/13/2015	0.00
CA 95127				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	1,000.00	0.00

Check No.	49618	Total:	1,000.00
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INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

05/13/15

Date: 05/08/2015

Time: 11:06 am

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TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for ROOK CONSTRUCTION 1,000.00

ROTO-ROOTER PLUMBERS	Restroom Repair, TC Maint Bldg	16322	05/13/2015	
		00006296	05/13/2015	
5672 COLLECTION CENTER DR	360		05/13/2015	0.00
CHICAGO	BOA	49619	05/13/2015	0.00
IL 60693	19318302589			673.75

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4346	Mechanical Sys Maint & Repair	673.75	673.75

ROTO-ROOTER PLUMBERS	Maint Bldg Restroom Repair	16323	05/13/2015	
			05/13/2015	
5672 COLLECTION CENTER DR	360		05/13/2015	0.00
CHICAGO	BOA	49619	05/13/2015	0.00
IL 60693	19318335654			367.50

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4346	Mechanical Sys Maint & Repair	367.50	0.00

Check No. 49619 Total: 1,041.25

Total for ROTO-ROOTER PLUMBERS 1,041.25

PETER RUDDOCK	Cooking Demo at Farmers Market	16353	05/13/2015	
	June 4, 2015		05/13/2015	
P.O. BOX 1737	0528		05/13/2015	0.00
PALO ALTO	BOA	49620	05/13/2015	0.00
CA 94302				400.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4335	Sustainability	400.00	0.00

Check No. 49620 Total: 400.00

Total for PETER RUDDOCK 400.00

SCHWAAB INC	Stamps for Planning	16324	05/13/2015	
			05/13/2015	
PO BOX 3128	0120		05/13/2015	0.00
MILWAUKEE	BOA	49621	05/13/2015	0.00
WI 53201-3128	815875			167.34

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	167.34	0.00

Check No. 49621 Total: 167.34

Total for SCHWAAB INC 167.34

SOUTHWEST CONSTRUCTION	Office Remodel, Planing Dir	16336	05/13/2015	
			05/13/2015	
P.O. BOX 5410	576		05/13/2015	0.00
SOUTH SAN FRANCISCO	BOA	49622	05/13/2015	0.00
CA 94083	4-8-2015			13,417.10

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4421	CIP Town Hall Construction	13,417.10	0.00

Check No. 49622 Total: 13,417.10

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

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TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for	SOUTHWEST CONSTRUCTION	13,417.10
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SPARTAN ENGINEERING	Motion Sensor Repair	16337	05/13/2015	
			05/13/2015	
510 PARROTT STREET, #6	0095		05/13/2015	0.00
SAN JOSE	BOA	49623	05/13/2015	0.00
CA 95112	23445			489.35

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4346	Mechanical Sys Maint & Repair	489.35	0.00

Check No.	49623	Total:	489.35
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Total for	SPARTAN ENGINEERING	489.35
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STANDARD INSURANCE CO.	May LTD/Life Premium	16325	05/13/2015	
			05/13/2015	
PO BOX 5676	0469		05/13/2015	0.00
PORTLAND	BOA	49624	05/13/2015	0.00
OR 97228				346.66

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4091	Long Term Disability Insurance	346.66	0.00

Check No.	49624	Total:	346.66
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Total for	STANDARD INSURANCE CO.	346.66
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STAPLES	April, Office Supplies	16326	05/13/2015	
			05/13/2015	
STAPLES CREDIT PLAN	430		05/13/2015	0.00
DES MOINES	BOA	49625	05/13/2015	0.00
IA 50368-9020				297.20

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	297.20	0.00

Check No.	49625	Total:	297.20
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Total for	STAPLES	297.20
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STATE COMP INSURANCE FUND	May Premium	16327	05/13/2015	
			05/13/2015	
PO BOX 748170	0122		05/13/2015	0.00
LOS ANGELES	BOA	49626	05/13/2015	0.00
CA 90074-8170				1,447.08

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4094	Worker's Compensation	1,447.08	0.00

Check No.	49626	Total:	1,447.08
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Total for	STATE COMP INSURANCE FUND	1,447.08
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INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

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TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

STATE CONTROLLER'S OFFICE	Processing Fee, PV REV 15-1	16328	05/13/2015	
			05/13/2015	
DEPARTMENTAL ACCTG OFC	0218		05/13/2015	0.00
SACRAMENTO	BOA	49627	05/13/2015	0.00
CA 94250-5877				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4180	Accounting & Auditing	100.00	0.00

Check No.	49627	Total:	100.00
Total for	STATE CONTROLLER'S OFFICE		100.00

VERIZON WIRELESS	April Cellular	16338	05/13/2015	
			05/13/2015	
P.O. BOX 660108	0131		05/13/2015	0.00
DALLAS	BOA	49628	05/13/2015	0.00
TX 75266-0108	9744599132			243.79

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	243.79	0.00

Check No.	49628	Total:	243.79
Total for	VERIZON WIRELESS		243.79

VISION INTERNET PROVIDERS INC	SSL Certificate	16329	05/13/2015	
			05/13/2015	
2530 WILSHIRE BLVD, 2ND FLOOR	827		05/13/2015	0.00
SANTA MONICA	BOA	49629	05/13/2015	0.00
CA 90403	30075			365.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4311	Internet Service & Web Hosting	365.00	0.00

Check No.	49629	Total:	365.00
Total for	VISION INTERNET PROVIDERS IN		365.00

Total Invoices:	53	Grand Total:	96,376.81
		Less Credit Memos:	0.00
		Net Total:	96,376.81
		Less Hand Check Total:	0.00
		Outstanding Invoice Total:	96,376.81

TOWN OF PORTOLA VALLEY
Warrant Disbursement Journal
May 13, 2015

Claims totaling \$96,376.81 having been duly examined by me and found to be correct are hereby approved and verified by me as due bills against the Town of Portola Valley.

Date _____

Nick Pegueros, Treasurer

Motion having been duly made and seconded, the above claims are hereby approved and allowed for payment.

Signed and sealed this (Date) _____

Sharon Hanlon, Town Clerk

Mayor



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Brandi de Garneau, Sustainability & Special Projects Manager

DATE: May 13, 2015

RE: **Adoption of a Resolution Allowing a Rate Increase Under the Franchise Agreement for Collection of Garbage, Recyclables and Compostable Materials Between the Town of Portola Valley and GreenWaste Recovery, Inc.**

RECOMMENDATION

It is recommended that the Town Council adopt the attached Resolution (Attachment 1) allowing a rate increase under the franchise agreement for collection of garbage, recyclables and compostable materials between the Town of Portola Valley and GreenWaste Recovery, Inc.

BACKGROUND

On May 14, 2008, the Town Council adopted a Resolution approving a franchise agreement with GreenWaste Recovery, Inc. for garbage, recyclables and compostable materials collection. The term of the agreement is from July 1, 2008 through June 30, 2018, and includes an annual rate adjustment effective July 1st of each year of the agreement.

Section 14.02 of the agreement states: "Contractor's Rates to Services Recipients shall be adjusted annually to adjust for the increased or decreased cost of living, by 100% of the change in the 'Consumer Price Index for All Items' for the San Francisco Bay Area. Rate of adjustment will be based on increases or decreases during the prior calendar year, but will apply to the following Town fiscal year (July 1 to June 30) to allow time to receive the indices, compute the necessary adjustment and have the Town Council approve the new rate prior to the billing cycle."

The attached information (Attachment 2) from the Bureau of Labor Statistics website indicates the following:

Calendar Year	Consumer Price Index (CPI)
2014	252.273
2013	245.711
Difference	6.562

GreenWaste is requesting a rate increase of 2.67%, based upon the change in the CPI between calendar years 2013 and 2014 ($6.562/245.711 = 2.67\%$). If approved by the Council, the rate increase would go into effect on July 1, 2015. The proposed (Attachment 3) and current (Attachment 4) rate schedules are provided for comparison purposes.

ATTACHMENTS

- Attachment 1: Resolution
- Attachment 2: Bureau of Labor Statistics Data – Consumer Price Index
- Attachment 3: Proposed Rate Schedule – Exhibit “A”
- Attachment 4: Current Rate Schedule

Approved: Nick Pegueros, Town Manager

RESOLUTION NO. _____-2015

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PORTOLA VALLEY ALLOWING A RATE INCREASE UNDER THE FRANCHISE AGREEMENT FOR COLLECTION OF GARBAGE, RECYCLABLES AND COMPOSTABLE MATERIALS BETWEEN THE TOWN OF PORTOLA VALLEY AND GREENWASTE RECOVERY, INC.

WHEREAS, the Town Council of the Town of Portola Valley has entered into a franchise agreement with GreenWaste Recovery, Inc. (GreenWaste) for the provision of garbage, recyclables and yard trimmings collection services; and

WHEREAS, pursuant to the Agreement, GreenWaste is entitled to annual service rate adjustments to reflect the change in the Consumer Price Index.

NOW, THEREFORE, the Town Council of the Town does RESOLVE as follows:

1. Public interest and convenience require the Town of Portola Valley to increase the service rates by 2.67%, as set forth in Exhibit "A".
2. The Town of Portola Valley hereby approves the rate increase described in Exhibit A, attached hereto and incorporated herein, and directs the new rates be implemented for the entirety of fiscal year 2015-2016, beginning with the 1st quarter billing cycle.

PASSED AND ADOPTED this 13th day of May, 2015.

By: _____
Mayor

ATTEST:

Town Clerk

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include graphs include annual averages

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Data extracted on: January 30, 2015 (2:43:49 PM)

Consumer Price Index - All Urban Consumers

Series Id: CUURA422SA0, CUUSA422SA0
 Not Seasonally Adjusted
Area: San Francisco-Oakland-San Jose, CA
Item: All items
Base Period: 1982-84=100

Download: [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2004		198.1		198.3		199.0		198.7		200.3		199.5	198.8	198.2	199.5
2005		201.2		202.5		201.2		203.0		205.9		203.4	202.7	201.5	203.9
2006		207.1		208.9		209.1		210.7		211.0		210.4	209.2	207.9	210.6
2007	213.688		215.842		216.123		216.240		217.949		218.485	216.048	214.736	217.361	
2008	219.612		222.074		225.181		225.411		225.824		218.528	222.767	221.730	223.804	
2009	222.166		223.854		225.692		225.801		226.051		224.239	224.395	223.305	225.484	
2010	226.145		227.697		228.110		227.954		228.107		227.658	227.469	226.994	227.944	
2011	229.981		234.121		233.646		234.608		235.331		234.327	233.390	232.082	234.698	
2012	236.880		238.985		239.806		241.170		242.834		239.533	239.650	238.099	241.201	
2013	242.677		244.675		245.935		246.072		246.617		245.711	245.023	243.894	246.152	
2014	248.615		251.495		253.317		253.354		254.503		252.273	251.985	250.507	253.463	

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U.S. Bureau of Labor Statistics | Postal Square Building, 2 Massachusetts Avenue, NE Washington, DC 20212-0001
www.bls.gov | Telephone: 1-202-691-5200 | TDD: 1-800-877-8339 | [Contact Us](#)

Exhibit "A"

**Town of Portola Valley - Service Rates Effective July 1, 2015
Collection of Garbage, Recyclables and Yard Trimmings**

**Form 5A. Cost Proposal: Weekly Residential Garbage, Recyclables and Yard Trimmings
Collection. 2.67% Increase**

Distance	Mini-Can	1 Can	2 Cans	3 Cans	4 Cans
0' - 10'	\$17.52	\$28.06	\$56.10	\$84.16	\$112.24
10' - 25'	\$19.12	\$30.62	\$61.25	\$91.85	\$122.44
25' - 100'	\$20.74	\$33.19	\$66.37	\$99.55	\$132.70
100' - 200'	\$22.33	\$35.75	\$71.48	\$107.22	\$142.95
200' - 300'	\$23.93	\$38.30	\$76.60	\$114.90	\$153.19
300' - 400'	\$25.84	\$40.88	\$81.71	\$122.57	\$163.44
400' - 500'	\$27.45	\$43.40	\$86.82	\$130.23	\$173.67

Rates above include unlimited collection of yard trimmings and recyclables

The following rates are to be charged in addition to the monthly rates Proposed above:

each additional can service \$28.06

each additional 100' distance \$7.32

fee for opening locked gates \$0.00

Special Collection Charges (each time requested)

Freon containing items \$43.90

TV sets & Computer Monitors \$21.89

other special items \$29.71 per yard

all other bulky items \$43.90

used motor oil and filters incl.

Town of Portola Valley - Service Rates Effective July 1, 2015
Collection of Garbage, Recyclables and Yard Trimmings

Form 6. Cost Proposal: Commercial Garbage Collection Service
2.67% Increase

Collection Frequency	Bin Charges						
	.5 cubic yard*	1 cubic yard	2 cubic yards	3 cubic yards	4 cubic yards	6 cubic yards	8 cubic yards
One per week	\$65.87	\$118.16	\$169.90	\$226.72	\$284.24	\$330.62	\$427.01
Two per week	\$88.78	\$194.28	\$283.54	\$397.14	\$511.51	\$605.49	\$793.51
Three per week	\$111.71	\$273.77	\$397.14	\$567.57	\$738.70	\$884.48	\$1,160.08
Four per week	\$134.61	\$356.66	\$510.77	\$738.00	\$965.95	\$1,155.29	\$1,529.48
Five per week	\$157.51	\$442.98	\$624.38	\$908.43	\$1,193.21	\$1,430.18	\$1,893.12
Six per week	\$180.43	\$532.76	\$738.00	\$1,079.47	\$1,420.48	\$1,705.09	\$2,259.62

*optional service level: .5 CY = approximately (1) 96-gallon wheeled cart service.

Collection Frequency	Push Distance Charges (in increments of feet)						
	0' - 10'	11'- 25'	26'-50'	51'-100'	101'-200'	201'-300'	301'-400'
One per week	Included	\$39.51	\$43.90	\$51.06	\$58.81	\$70.60	\$82.37
Two per week	Included	\$78.99	\$87.79	\$102.96	\$117.69	\$141.22	\$164.74
Three per week	Included	\$118.52	\$131.70	\$154.45	\$176.50	\$211.82	\$247.09
Four per week	Included	\$158.04	\$175.58	\$205.92	\$235.33	\$282.42	\$329.49
Five per week	Included	\$197.53	\$219.48	\$257.41	\$294.17	\$353.02	\$411.84
Six per week	Included	\$237.02	\$263.35	\$308.87	\$353.02	\$423.62	\$494.24

Additional service charges:

fee for opening a locked gate	\$0.00
fee for bin cleaning	\$35.77
fees for other services **	N/A

**Town of Portola Valley - Service Rates Effective July 1, 2014
Collection of Garbage, Recyclables and Yard Trimmings**

**Form 5A. Cost Proposal: Weekly Residential Garbage, Recyclables and Yard Trimmings
Collection**

Distance	Mini-Can	1 Can	2 Cans	3 Cans	4 Cans
0' - 10'	\$17.06	\$27.33	\$54.64	\$81.97	\$109.32
10' - 25'	\$18.62	\$29.82	\$59.66	\$89.46	\$119.26
25' - 100'	\$20.20	\$32.33	\$64.64	\$96.96	\$129.25
100' - 200'	\$21.75	\$34.82	\$69.62	\$104.43	\$139.23
200' - 300'	\$23.31	\$37.30	\$74.61	\$111.91	\$149.21
300' - 400'	\$25.17	\$39.82	\$79.58	\$119.38	\$159.19
400' - 500'	\$26.74	\$42.27	\$84.56	\$126.84	\$169.15

The following rates are to be charged in addition to the monthly rates Proposed above:

each additional can service **\$27.33**

each additional 100' distance **\$7.13**

fee for opening locked gates **\$0.00**

Special Collection Charges (each time requested)

Freon containing items **\$42.76**

TV sets & Computer Monitors **\$21.32**

other special items **\$28.94** per yard

all other bulky items **\$42.76**

used motor oil and filters **incl.**

**Town of Portola Valley - Service Rates Effective July 1, 2014
Collection of Garbage, Recyclables and Yard Trimmings**

Form 6. Cost Proposal: Commercial Garbage Collection Service

Collection Frequency	Bin Charges						
	.5 cubic yard*	1 cubic yard	2 cubic yards	3 cubic yards	4 cubic yards	6 cubic yards	8 cubic yards
One per week	\$64.16	\$115.09	\$165.48	\$220.82	\$276.85	\$322.02	\$415.90
Two per week	\$86.47	\$189.23	\$276.16	\$386.81	\$498.20	\$589.74	\$772.87
Three per week	\$108.80	\$266.65	\$386.81	\$552.81	\$719.49	\$861.47	\$1,129.90
Four per week	\$131.11	\$347.38	\$497.48	\$718.80	\$940.82	\$1,125.24	\$1,489.70
Five per week	\$153.41	\$431.46	\$608.14	\$884.80	\$1,162.17	\$1,392.98	\$1,843.88
Six per week	\$175.74	\$518.90	\$718.80	\$1,051.39	\$1,383.53	\$1,660.74	\$2,200.84

*optional service level: .5 CY = approximately (1) 96-gallon wheeled cart service.

Collection Frequency	Push Distance Charges (in increments of feet)						
	0' - 10'	11'- 25'	26'-50'	51'-100'	101'-200'	201'-300'	301'-400'
One per week	Included	\$38.48	\$42.76	\$49.73	\$57.28	\$68.76	\$80.23
Two per week	Included	\$76.94	\$85.51	\$100.28	\$114.63	\$137.55	\$160.45
Three per week	Included	\$115.44	\$128.27	\$150.43	\$171.91	\$206.31	\$240.66
Four per week	Included	\$153.93	\$171.01	\$200.56	\$229.21	\$275.07	\$320.92
Five per week	Included	\$192.39	\$213.77	\$250.71	\$286.52	\$343.84	\$401.13
Six per week	Included	\$230.85	\$256.50	\$300.84	\$343.84	\$412.60	\$481.38

Additional service charges:

fee for opening a locked gate	\$0.00
fee for bin cleaning	\$34.60
fees for other services **	<u>N/A</u>



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Councilmembers

FROM: Leigh F. Prince, Town Attorney

DATE: May 1, 2015

RE: **Amendment No. 1 to the Town Manager Employment Agreement**

The Town of Portola Valley (“Town”) and Nicholas M. Pegueros (“Manager”) entered into that certain Town Manager Employment Agreement dated December 10, 2014. The Town Council timely conducted the annual performance evaluation of the Manager on April 29, 2015. As reflected in the attached Resolution and Amendment to the Town Manager Employment Agreement, the Town Council desires to provide a cost of living adjustment to the Manager’s Base Salary.

ATTACHMENTS

1. Resolution of the Town Council of the Town of Portola Valley Approving An Amendment Town Manager Employment Agreement
2. Amendment to Town Manager Employment Agreement

cc: Town Manager

RESOLUTION NO. ____

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PORTOLA VALLEY APPROVING THE AMENDMENT TO TOWN MANAGER EMPLOYMENT AGREEMENT

WHEREAS, the Town of Portola Valley (“Town”) and Nicholas M. Pegueros (“Manager”) entered into that certain Town Manager Employment agreement dated December 10, 2014;

WHEREAS, the Town Council timely conducted the annual performance evaluation of the Manager on April 29, 2015; and

WHEREAS, the Town Council has read and considered that certain Amendment to Town Manager Employment Agreement (“Amendment”) dated May 1, 2015 providing a cost of living adjustment to the Manager’s Base Salary.

NOW, THEREFORE, the Town Council of the Town does **RESOLVE** as follows:

1. Public interest and convenience require the Town to enter into the Amendment described above.

2. The Town of Portola Valley hereby approves the Amendment and the Mayor is hereby authorized on behalf of the Town to execute the Amendment between the Town of Portola Valley and Manager.

PASSED AND ADOPTED this ____ day of _____, 2015.

By: _____
Jeff Aalfs, Mayor

ATTEST:

Town Clerk

**AMENDMENT TO TOWN MANAGER
EMPLOYMENT AGREEMENT**

This Amendment to Town Manager Employment Agreement (“Amendment”) is made as of May 1, 2015, with respect to that certain Town Manager Employment Agreement (“Agreement”) dated December 10, 2014 by and between the Town of Portola Valley (“Town”) and Nicholas M. Pegueros (“Manager”).

RECITALS

- A. The Town Council timely conducted the annual performance evaluation of the Manager on April 29, 2015.
- B. The Town desires to provide a cost of living adjustment to the Manager’s Base Salary.

NOW, THEREFORE, in consideration of their mutual covenants, Town and Manager do hereby agree as follows:

- 1. Base Salary. The Base Salary set out in Section 3.1 of the Agreement is hereby amended to be One Hundred Ninety-Nine Thousand Two Hundred Dollars (\$199,200) per year, effective May 1, 2015.
- 2. Agreement. Other than the amendment set forth in Section 1 above, no other provisions of the Agreement are amended and all other provisions of the Agreement are in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date set forth above.

TOWN OF PORTOLA VALLEY:

NICHOLAS M. PEGUEROS:

Jeff Aalfs, Mayor

Town Manager

ATTEST:

Town Clerk

2014 Annual Report to Portola Valley Town Council
Nature and Science Committee

1. Charter
2. Accomplishments
3. Project update
4. Goals and Objectives for 2015
5. Financial reports
6. Membership
7. Town Council and Staff requests

1. CHARTER

Objectives:

The objectives of the Nature and Science Committee are to increase appreciation for Portola Valley's natural environment by:

- Providing opportunities for residents and visitors to observe and study local natural history
- Encouraging scientific dialog and promoting scientific literacy in the community
- Providing information to the community about science, technology, and natural history

Meetings:

The Nature and Science Committee is composed of 5 to 9 members. During 2014, there were 7 active members. The regular meetings are held on the second Thursday of even-numbered months in the Historic Schoolhouse. We met at 4:00 p.m. but have changed the time to 5:00 for 2015 to make it easier for working members to attend meetings. In 2014 we held meetings on 2/13, 4/10, 6/12, 8/14, and 12/18. The meeting of 10/9 did not have a quorum, and the meeting originally scheduled for 12/11 was postponed a week because of a torrential rain and wind storm. In addition, a special meeting was held on 2/4 for a tour of the Hawthorn Ranch by Mid-peninsula Regional Open Space District staff.

2. ACCOMPLISHMENTS

Earth Day: The Nature and Science Committee had tables set with information about our local environment at the Earth Day event held on April 28. The focus was on water, and we gave observers the opportunity to explore the creek, look at microscopic water creatures under magnifiers and microscopes, and learn about the metamorphosis of insects that depend on our creeks and ponds.

Flight Night: Flight Night was held on May 16 under the able direction of Steve Dunn. Hundreds turned out to watch radio-controlled model airplanes and helicopters soar, hover, or do acrobatics in the sky. Children had the opportunity to make and fly their

own gliders. Others learned to control a plane using simulators, and models of all kinds and sizes were displayed for viewing.

Seasonal Hike: Paul Heiple led a small group of intrepid walkers on a seasonal hike on August 24 as summer turned to fall and oak galls and falling leaves took center stage. The drought was already upon us, and he was able to show how our native plants have adapted to such conditions.

Star Party: Andrew Pierce arranged the Star Party for the town on August 29. The weather did not cooperate this time, but quite a few came and those who did were able to look through fabulous telescopes to see far distant stars and galaxies of our universe. In addition, in Alder room, there were star charts, and poster displays of planets and other astronomical bodies, as well as activities on rotation and revolution for the children using tops and other materials.

Earthquakes: Sheldon Breiner gave a talk on earthquakes to a packed Historic Schoolhouse on September 9. Illustrating his talk with slides, he was able to lead his audience through a delightful mini-course on the geology of earthquakes.

Ecology/Drought Day: The Science and Nature Committee planned an Ecology Day for October 18 to focus on the plant communities of Portola Valley. We were approached by the Ad Hoc Water Committee inquiring to see if they could have some tables at our event. We agreed, but as the day approached and the drought deepened, the day evolved into a Drought Day. We did have tables at the event depicting the local plant communities including: oak woodland, redwood, grassland, chaparral, and riparian/creek. On display were major plants from each community as well as artifacts from our natural history archives. Activities were provided for children with each exhibit. Each plant community table was manned by a member of our committee. We also coordinated with the Conservation Committee that had tables set up nearby and displayed invasive plants.

50th Anniversary of Portola Valley: In celebration of our town's 50th Anniversary, our committee participated in planning and implementing various celebratory activities. Our Star Party rejoiced in the "dark skies of Portola Valley" where we can still see the stars at night. The hike and Ecology Day activities highlighted the native plants and animals of this amazing valley. The Earthquakes talk enlightened the community about a fact of life for those of us who live near the San Andrea Fault. In addition, though our activities we brought town folks together in interest groups and utilized the resources the town has by interaction with other committees and the town library staff.

3. PROJECT UPDATE

Nature Center: Our committee has been hopeful that a Nature Center would be established in Portola Valley that would be available to all residents. There are currently specimens stored at the Town Center that are used periodically for display at Nature and Science events, but storage is limited and display infrequent. As a result, we have explored a variety of potential solutions. The most viable at this time is to locate a Nature Center on the Hawthorn Ranch which is now owned by the Mid-peninsula Regional Open Space District. After discussion with the Town Manager and others, it was felt that a venture independent of the Town and its official committees would be the best approach. For this reason, "Friends of Historic Hawthorn Ranch" was formed to explore options for having a Nature Center on MROSD property. The first proposal they presented, which would have included a large history component, was rejected in favor of a residential use for the existing buildings. However, a much more modest proposal recently submitted by the "Friends.." for just a Nature Center utilizing the footprint of a structure scheduled for demolition is receiving favorable comment from MROSD staff at this time.

4. GOALS AND OBJECTIVES for 2015

In keeping with our original charter, we plan to continue offering opportunities for the community to enjoy and learn about various areas of science and the natural environment of Portola Valley. The specific plans for 2015 include a Star Party to be held on October 16 and a Flight Night scheduled for September 19. We are also developing plans for another major event, possibly a Bird Day, and will be participating in the Earth Day event to be held at the Woodside Mounted Patrol Grounds this year. We will also be following the progress of the Friends of Historic Hawthorn Ranch with great interest.

5. FINANCIAL REPORTS

Our budget for the 2014-15 year is \$1,000. We asked Treena Joi to select microscopes that would be appropriate to use for our events whether looking at microscopic pond life or bird feathers.

We have made a great effort to keep the costs for our events low, while still providing adequate publicity to be sure that interested residents receive the word. The only

complaint has been the restriction against covering our costs for feeding Flight Night volunteers who must arrive in the early afternoon and be involved until late at night.

6. MEMBERSHIP

We have generally had seven members, but at the end of this year, we lost several members. Treena Joi, who previously taught in Portola Valley is now teaching in another district. She still plans to attend our meetings, but, as a non-resident, will not be a voting member. Steve Dunn's business is taking much more of his time, so he recruited Michael Bray to be on the committee and take over as chair of Flight Night. Paul Heiple has also become much involved in an outside project and asked not to be on the committee. He is still very supportive and is staying on the Conservation Committee. A former member of our committee, Jan Robb, wishes to return to the committee as her situation has changed. We would like to recruit another member to bring our committee back up to seven from the current five.

7. TOWN COUNCIL AND STAFF SUPPORT

We have really appreciated the staff putting up and taking down the banners for us. In addition, we thank the folks who make sure the sprinklers do not come on during the evening events as they could cause serious damage to delicate equipment. We also appreciate the Town Council for giving serious consideration to our budget requests. We make every effort to be frugal and have been fortunate to have materials donated.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Nick Pegueros, Town Manager

DATE: May 13, 2015

RE: **Request from Town Residents for up-to \$10,000 to Hire an Aviation Consultant to Study Alternative Landing Procedures for Arriving Commercial Airlines at San Francisco International Airport (SFO)**

RECOMMENDATION

It is recommended that the Town Council:

1. Review and discuss the attached request from Town residents Tina Nguyen and Vic Schacter for up to \$10,000 to hire an aviation consultant who will study alternative landing procedures for arriving commercial airlines at San Francisco International Airport (SFO), and
2. Provide direction to town staff.

DISCUSSION

If the Town Council desires to move forward with the aviation consultant, the Town's general fund reserve could be used for this expenditure. Special consideration must be given, however, to whether the Town Council expects staff to manage the consultant and their deliverables. Currently, administration staff is focused on the drought emergency, annual budget, recruitment of three vacant positions, the year-end close, and other daily duties. The management of an aviation consultant would fall on the citizen's ad hoc group but, given the use of taxpayer funds, some oversight is recommended to ensure funds are spent prudently. The time commitment for such oversight is unknown.

ATTACHMENTS

1. Email and Attachments from Tina Nguyen

Nick Pegueros

From: Tina Nguyen <tnps2008@gmail.com>
Sent: Thursday, May 07, 2015 8:30 AM
To: Nick Pegueros
Cc: AnnWengert-DG; Jeff Aalfs; MaryannMoise-DG; JohnRichards-DG; Craig Hughes; VicSchacter; Jim Lyons
Subject: Request for Aviation Consultants
Attachments: Petition Signatures 4.22.15.xls; Petition Commments 4.22.15.pdf

Dear Nick,

Thank you for evaluating our request for Town Council to support the hiring of aviation consultants.

The scope of the work for the aviation consultants would be to

- (1) Review and analyze the FAA's frequent practice of redirecting air traffic from the standard paths (i.e. vector trafficking from Point Reyes and BIG SUR à SERFR1 routes) over to Portola Valley and surrounding communities.**
- (2) Propose solutions that would lessen the need for vector trafficking and thereby reduce noise without compromising safety and fuel efficiency.**

It appears that the deviations from the standard routes have become routine, and thus are like new routes over our town. Per conversations with a senior commercial pilot, we learned that air traffic controllers (ATC) are using the airspace above us as the "unofficial holding pattern". Previously the holding patterns were above Pt. Reyes and over the Monterey coast with aircraft flying at >12,000 ft. The pilot added that the old holding pattern procedure had planes circling at constant velocity which is much more fuel efficient than the current practice of ATC directing pilots to exert drag with flaps open to slow down aircraft as well as make turn sharply over our communities. We need aviation consultants to determine the feasibility of re-implementing procedures that would reduce noise considerably.

I have researched and contacted several aviation consulting firms. The one that stands out is Williams Aviation Consultants (WAC). Their experts are former FAA leaders experienced in modeling flight paths. They have a website that lists their services, the background of their consultants, and their excellent track record for helping cities obtain noise relief: <http://www.wacaz.com/> . Within California, clients of WAC include Marin County and the City Councils of Foster City, San Jose, Rancho Palos Verdes, Hermosa Beach, and Del Mar. Please see the addendum below for details on what WAC did for these cities.

Pricing still needs to be determined; I have sent an email to WAC and hope to hear back from them shortly. Based on their previous quote and also the narrow scope of the work, we estimate the cost to be in the range of \$6000 to \$10,000.

The significant increase in air traffic is a serious concern among many Portola Valley residents. This is reflected by the number of people who signed the petition and the comments they wrote (see attached documents). It is in the Town's best interest to continue to work towards finding a solution. Having independent aviation professionals evaluate the situation and provide expert advice would be very beneficial at all levels of advocacy.

Thanks again for your time and consideration. Please let me know if you have any further questions.

Sincerely,

Tina Nguyen
Cell (310)-497-3565

Addendum

When SFO wanted to build a Runway in the Bay, **Foster City** and Save the Bay group hired WAC to provide "an overview of technology initiatives and their applicability to the capacity and bad weather delay issues at San Francisco International Airport, CA" WAC "Identified inconsistencies in the airport's plans and claims of efficiency and analyzed the impacts of new flight tracks and profiles on the City".

<http://www.wacaz.com/clients/foster-city-ca/>

For the **City of Rancho Palos Verdes (RPV)**, WAC completed a detailed Technical Report:

http://www.palosverdes.com/rpv/citymanager/content/20100929_WAC_Technical-Analysis_LGB-Class-C-Proposal.pdf

The FAA wanted to change the airspace over RPV from Class D to Class C. WAC determined that the change would have potential significant adverse impact on residents. Issues of safety and the FAA's categorical exclusion are discussed in the report. The net result is that the FAA decided to abandon their proposal and thus RPV remains a quiet place to live.

For the **City of Hermosa Beach**, WAC conducted a "review and analysis of air traffic procedures and routes that over-fly the community and recommendations on mitigation measures that can be taken to reduce the impact of the current routes emanating from Los Angeles International Airport"

<http://www.wacaz.com/clients/city-of-hermosa-beach-ca/>

For the **City of Del Mar**, WAC "developed flight paths that will avoid over flight of the residential areas of the City."

<http://www.wacaz.com/clients/city-of-del-mar-ca/>

Other cities and organizations that have used WAC's services with success can be found by clicking on this link: <http://www.wacaz.com/clients/>

Name	City	Zip Code	Signed On	Online or Paper Version
A. Strick	Portola Valley	94028	8/27/2014	Online
Aaron Hipple	Portola Valley	94028	7/24/2014	Online
Aaron Straight	Portola Valley	94028	8/7/2014	Online
Adam Lautner	Portola Valley	94028	7/24/2014	Online
Adam Weissman	Portola Valley	94028	9/2/2014	Online
Adrienne Smith	Portola Valley	94028	7/25/2014	Online
Ahana Gunderson	Portola Valley	94028	8/30/2014	Online
Aimee Armsby	Portola Valley	94028	8/6/2014	Online
Aisha Gillett	Portola Valley	94028	8/6/2014	Online
Al Gegaregian	Portola Valley	94028	8/6/2014	Online
Alan Findlay Wilson	Portola Valley	94028	14-Apr	Commented on EA Draft
Alena Yan	Portola Valley	94028	7/25/2014	Online
Alex Moissis	Portola Valley	94028	7/24/2014	Paper
Alexandra Von Feldt	Portola Valley	94028	8/8/2014	Online
Alexis Dineen	Portola Valley	94028	8/19/2014	Online
Alice Schenk	Portola Valley	94028	7/24/2014	Online
Alison Alston	Portola Valley	94028	8/6/2014	Online
Alison Cabell	Portola Valley	94028	9/24/2014	Online
Allan Ashmead	Portola Valley	94028	7/24/2014	Online
Allyson Ashmead	Portola Valley	94028	9/28/2014	Online
Amanda Koehne	Portola Valley	94028	8/19/2014	Online
Amy Han	Portola Valley	94028	8/7/2014	Paper
Amy Harding	Portola Valley	94028	7/24/2014	Online
Amy Siegel	Portola Valley	94028	7/30/2014	Online
Anastasia Eckstein	Portola Valley	94028	8/20/2014	Online
Andrea Hutchinson	Portola Valley	94028	14-Apr	Commented on EA Draft
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Andrea Reinhardt	Portola Valley	94028	8/6/2014	Online
Andrew Engel	Portola Valley	94028	8/6/2014	Online
Andrew J. Piatt	Portola Valley	94028	7/24/2014	Paper
Andy Belk	Portola Valley	94028	7/25/2014	Online
angel roeding	portola valley	94028	8/7/2014	Online
Angela Brugioni	Portola Valley	94028	9/24/2014	Online
Angela Weiden	Portola Valley	94028	8/23/2014	Online
Ann Wengert	Portola Valley	94028	7/24/2014	Paper
Ann Willard	Portola Valley	94028	8/7/2014	Paper
Anna Buxbaum	Portola Valley	94301	8/21/2014	Online
Anna Cardinal	Portola Valley	94028	7/25/2014	Online
Anna Ralston	Portola Valley	94028	8/7/2014	Online
Anne Ashmead	Portola Valley	94028	7/27/2014	Online

Anne Davison	Portola Valley	94028	8/7/2014 Online
Anne Fazioli-Khiari	PORTOLA VALLY	94028-740	7/24/2014 Online
Anne Putnam	Portola Valley	94028	7/24/2014 Online
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Annette Achermann	Portola Valley	94028	8/6/2014 Online
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Arthur Jonath	portola valley	94028	9/2/2014 Online
Arun Chatterjee	Portola Valley	94028	8/7/2014 Online
ARUNA GAMBHIR	Portola Valley	94028	7/24/2014 Online
Austen Breen	Portola Valley	94028	7/26/2014 Online
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Barbara White	Portola Valley	94028	9/3/2014 Online
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Beth McClendon	Portola Valley	94028	8/7/2014 Online
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Bill Mainzer	Portola Valley	94028	7/24/2014 Paper
Bill Youstra	Portola Valley	94028-772	7/24/2014 Online
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Bo Lin	Portola Valley	94028	8/21/2014 Online
Bob Schultz	Portola Valley	94028	8/10/2014 Online
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Ed Kovachy	Portola Valley	94028	8/16/2014 Online
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Eleanor Duff	Portola Valley	94028	8/20/2014 Online
Elisa Fabian	Portola valley	94028	8/6/2014 Online
Elise Gabrielson	Portola Valley	94028	8/7/2014 Online
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Elizabeth Chappell	Portola Valley	94028	7/24/2014 Online
Elizabeth Holmes	Portola Valley	94028	8/6/2014 Online
Elizabeth McDougall	Portola Valley	94028	8/21/2014 Online
Elizabeth Poggi	Portola Valley	94028	8/20/2014 Online
Elizabeth Weil	Portola Valley	94028	9/1/2014 Online

Ellen Byrne	Portola Valley	94028	8/6/2014 Online
Emi Sato	Portola Valley	94028	8/20/2014 Online
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Emily Jagoda	Portola Valley	94028	7/24/2014 Paper
Emily Marenghi	Portola Valley	94028	8/8/2014 Online
Emily Melton	Portola Valley	94028	8/20/2014 Online
Emma Morton-Bours	Portola Valley	94028	7/29/2014 Online
Eric Patzer	Portola Valley	94028	7/25/2014 Online
EricA Gould	Portola Valley	94028	8/6/2014 Online
Erika Demas	Portola Valley	94028	8/6/2014 Online
Erika Walden	Portola Valley	94028	8/7/2014 Online
Erika White	Portola Valley	94028	8/6/2014 Online
Eugene Chaput	Portola Valley	94028	8/6/2014 Online
Eve Stoller	Portola Valley	94028	8/7/2014 Online
Ezra Scheff	Portola Valley	94028	7/29/2014 Online
Farnaz MADAVI	PORTOLA VALLEY	94028	8/20/2014 Online
Firouzeh Murray	Portola Valley	94028	9/19/2014 Online
Florence Eschbach	Portola Valley	94028	8/20/2014 Online
Francine Lejeune	Portola Valley	94028	8/6/2014 Online
Fred Shepardson	Portola Valley	94028	8/6/2014 Online
Fred Wang	Portola Valley	9.4E+08	8/7/2014 Online
Frederick Ebert	Portola Valley	94028	8/6/2014 Online
Gary Fanton	Portola Valley	94028	9/20/2014 Paper
Gavin Christensen	Portola Valley	94028	7/24/2014 Paper
Gene Hunner	Portola Valley	94028	7/24/2014 Paper
Geoff Baldwin	Portola Valley	94028	8/7/2014 Online
Geoff Nuttall	Portola valley	94028	8/19/2014 Online
George and Maria Erdi	Portola Valley	94028	8/20/2014 Online
GEORGE HERMANN	Portola Valley	94028	8/7/2014 Online
George Mader	Portola Valley	94028	14-Apr Commented on EA Draft
george morris	portola valley	94028	8/21/2014 Online
George Salah	Portola Valley	94028	7/25/2014 Online
George Savage	Portola Valley	94028	9/28/2014 Online
Georgia Bennicas	Portola Valley	94028	8/7/2014 Online
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Stacey Low	Portola Valley	94028	8/7/2014 Online
Stacey Secrest	Portola Valley	94028	8/6/2014 Online
Stanislav Slanina	Portola Valley	94028	8/6/2014 Online
Stella Bergan	Portola Valley	94028	8/19/2014 Online
Stephanie Knott	Portola Valley	94028	7/24/2014 Paper
Stephanie Tuxen Bisgaard	Portola Valley	94028	8/6/2014 Online
Stephen Gillett	Portola Valley	94028	9/22/2014 Online
Stephen Halprin	Portola Valley	94028	8/10/2014 Online
Stephen Martin	Portola Valley	94028	8/8/2014 Online
Stephen Shenker	Portola Valley	94028	8/24/2014 Online
Steve Gorelick	Portola Valley	94028	7/24/2014 Paper

Steve Kahl	Portola Valley	94028	8/20/2014 Online
Steve Nash	Portola Valley	94028	7/24/2014 Online
Steve Rubinstein	Portola Valley	94028-776	8/8/2014 Online
steve tafeen	portola valley	94028	8/6/2014 Online
Steve Toben	Portola Valley	94028	7/24/2014 Online
Steve Zadesky	Portola Valley	94028	14-Apr Commented on EA Draft
Steven Artandi	Portola Valley	94028	9/24/2014 Online
suchitra shah	portola valley	94028	9/24/2014 Online
Sue Chaput	Portola valley	94028	7/25/2014 Online
Sue Lowe	Portola Valley	94028	8/6/2014 Online
Sukamol Jakobsson	Portola Valley	94028	8/6/2014 Online
Susan Adams	Portola Valley	94028	8/6/2014 Online
Susan Brown	Portola Valley	94028	8/7/2014 Online
Susan Detrick	Portola Valley	94028	8/6/2014 Online
Susan Friel	Portola Valley	94028	8/19/2014 Online
Susan Kritzik	Portola Valley	94028-732	8/7/2014 Online
Susan Light	Portola Valley	94028	8/16/2014 Online
Susan Suesser	Portola Valley	94028	8/19/2014 Online
Susan Walz	Portola Valley	94028	7/30/2014 Online
Susanne Pfeffer	Portola Valley	94028	14-Apr Commented on EA Draft
Susi Housman	PORTOLA VALLEY	9.4E+08	8/19/2014 Online
Suzanne Akers	Portola Valley	94028	7/24/2014 Online
Suzanne Kohlberg	Portola Valley	94028	11/13/2014 Online
Suzanne Wieland	Portola Valley	94028	14-Apr Commented on EA Draft
Suzanne Yamada	Portola Valley	94028	8/13/2014 Online
Sydney Barada	Portola Valley	94028	7/24/2014 Online
Sylvia Thompson	Portola Valley	94028	8/14/2014 Online
Tanguy Peers	Portola Valley	94028-751	8/21/2014 Online
Ted (Edward) Driscoll	Portola Valley	94028	8/6/2014 Online
Teresa Godfrey	Portola Valley	94028	8/19/2014 Online
Teri McKelvy	Portola Valley	94028	8/20/2014 Online
Teri Wolf	Portola Valley	94028	14-Apr Commented on EA Draft
Terri Kerwin	Portola Valley	94028	8/6/2014 Online
Terri Neumeyer	Portola Valley	94028	7/25/2014 Online
Terry Lynn	Portola Valley	94028	9/24/2014 Online
Terry Stein	Portola Valley	94028	8/7/2014 Online
Theresa Murphy	Portola Valley	94028	8/19/2014 Online
Thomas Gravett	Portola Valley	94028	8/19/2014 Online
Thomas Ramies	Portola Valley	94028	8/6/2014 Online
Thomas Thayer	Portola Valley	9.4E+08	8/21/2014 Online
Tilman Reinhardt	Portola Valley	94028	8/6/2014 Online

Tim Dyson	Portola Valley	94028	14-Apr Commented on EA Draft
Tina Molumphy	Portola Valley	94028	8/7/2014 Online
Tina Nguyen	Portola Valley	94028	7/24/2014 Online
Tina Seelig	Portola Valley	94028	7/28/2014 Online
Toby Freedman	Portola Valley	94028	8/16/2014 Online
Todd Blocker	Portola Valley	94028	14-Apr Commented on EA Draft
TODD SCHEUER	PORTOLA VALLEY	94028	8/7/2014 Online
Tom Hafkenschiel	PORTOLA VALLY	94028	8/7/2014 Online
Tony Lautmann	Portola Valley	94028	14-Apr Commented on EA Draft
tony vertongen	portola valley	94028	9/25/2014 Online
Tore Gillbrand	Portola Valley	94028	7/28/2014 Online
Torstein Lund	Portola valley	94028	8/6/2014 Online
Tracy Cowperthwaite	Portola Valley	94028	8/7/2014 Online
Tracy Kraft	Portola Valley	94028	8/7/2014 Online
Tricia Heald	Portola Valley	94028	9/14/2014 Online
Valerie Quarmby	Portola Valley	94028	8/6/2014 Online
Valerie Russell	Portola Valley	94028	8/7/2014 Online
Victor Schachter	Portola Valley	94028	7/25/2014 Online
Victoria Clague	portola valley	94028	8/19/2014 Online
Victoria Klein	Portola Valley	94028	14-Apr Commented on EA Draft
Victoria Kojola	Portola Valley	94028	8/31/2014 Online
Vincent Mallet	Portola Valley	94028	8/7/2014 Online
Virginia Bacon	Portola Valley	94028	7/24/2014 Online
Virginia Boyd	Portola Valley	94028	8/23/2014 Online
Walid Khiari	Portola Valley	94028	14-Apr Commented on EA Draft
Wanda Cavanaugh	Portola Valley	94028	9/2/2014 Online
Wazir Peller	Portola Valley	94028	8/19/2014 Online
Wendy Hafkenschiel	Portola Valley	94028	8/6/2014 Online
Wendy Tomlin-Hess	Portola Valley	94028	9/2/2014 Online
Wendy Wall	Portola Valley	94028	8/6/2014 Online
Werner Zurcher	Portola Valley	94028	7/25/2014 Online
Wilfredo Tejada	Portola Valley	94028	8/19/2014 Online
William Clancey	Portola Valley	94028	8/13/2014 Online
William Fanning	Portola Valley	94028	8/6/2014 Online
William Kunz	Portola Valley	94028	8/8/2014 Online
William Leckonby	Portola Valley	94028	8/6/2014 Online
William Unger	Portola Valley	94028	9/4/2014 Online
William Volk	Portola Valley	94028	8/7/2014 Online
wynn white	PORTOLA VALLEY	94028	8/6/2014 Online
Yoshiye Moriarty	Portola valley	94028	9/1/2014 Online
Yvette P. Welch	Portola Valley	94028	7/24/2014 Paper

Allison Virsik	Ladera	94028	7/25/2014 Online
Andy Plaum	Ladera	94028	14-Apr Commented on EA Draft
Anne B. LaPlante	Ladera	94028	14-Apr Commented on EA Draft
Austen Heydon	Ladera	94028	8/20/2014 Online
Bil Onderdonk	Ladera	94028	14-Apr Commented on EA Draft
Blake Sandy	Ladera	94028	14-Apr Commented on EA Draft
Brian Becker	Ladera	94028	8/19/2014 Online
Brian McGarry	Ladera	94028	14-Apr Commented on EA Draft
Burt McDowell	Ladera	94028	14-Apr Commented on EA Draft
Charlotte E. Biegelsen	Ladera	94028	14-Apr Commented on EA Draft
Christine Helwich	Ladera	94028	14-Apr Commented on EA Draft
Coleen Anderson	Ladera	94028	14-Apr Commented on EA Draft
Collin Cahill	Ladera	94028	14-Apr Commented on EA Draft
Debbie Siegel	Ladera	94028	8/19/2014 Online
Deborah Shepard	Ladera	94028	14-Apr Commented on EA Draft
Dennis Hintz	Ladera	94028	7/25/2014 Online
Dolores McQuilkin	Ladera	94028	14-Apr Commented on EA Draft
Don Coleman	Ladera	94028	14-Apr Commented on EA Draft
Drew Dunlevie	Ladera	94028	8/7/2014 Online
Elizabeth Blair	Ladera	94028	8/6/2014 Online
Elizabeth Bosman	Ladera	94028	14-Apr Commented on EA Draft
Ellyn Rubin	Ladera	94028	8/21/2014 Online
Gail Gran	Ladera	94028	8/19/2014 Online
Greg Hintz	Ladera	94028	14-Apr Commented on EA Draft
Heidrun Utz	Ladera	94028	8/20/2014 Online
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James G. Laplante Jr.	Ladera	94028	14-Apr Commented on EA Draft
Jan Baszucki	Ladera	94028	8/21/2014 Online
Janet Storz	Ladera	94028	14-Apr Commented on EA Draft
Jeffrey A. Carmel	Ladera	94028	14-Apr Commented on EA Draft
Jen Coleman	Ladera	94028	8/21/2014 Online
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John R. Schwabacher	Ladera	94028	14-Apr Commented on EA Draft
Jonathan Friedman	Ladera	94028	8/21/2014 Online
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Josh Richman	Ladera	94028	14-Apr Commented on EA Draft
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Ken Fenyo	Ladera	94028	14-Apr Commented on EA Draft
Kirtland McCaleb	Ladera	94028	14-Apr Commented on EA Draft
Kristen Cahill	Ladera	94028	14-Apr Commented on EA Draft

Lawrence Gibbs	Ladera	94028	14-Apr Commented on EA Draft
Leroy KEELY	Ladera	94028	9/3/2014 Online
Lilo St. Lorant	Ladera	94028	14-Apr Commented on EA Draft
Lincoln Holland	Ladera	94028	8/22/2014 Online
Lisa Dunlevie	Ladera	94028	8/7/2014 Online
Lorraine McDonough	Ladera	94028	14-Apr Commented on EA Draft
Lovinda Beal	Ladera	94028	8/17/2014 Online
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Matthew Smuck	Ladera	94028	8/7/2014 Online
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Michael Wright	Ladera	94028	14-Apr Commented on EA Draft
Nancy Benson	Ladera	94028	14-Apr Commented on EA Draft
Nancy Lobell	Ladera	94028	8/22/2014 Online
Olivia Mayer	Ladera	94028	14-Apr Commented on EA Draft
Paul Bosman	Ladera	94028	14-Apr Commented on EA Draft
Paul C. Sproghe	Ladera	94028	14-Apr Commented on EA Draft
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Richard Mayer	Ladera	94028	14-Apr Commented on EA Draft
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Robert Schoenthaler	Ladera	94028	7/25/2014 Online
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Simone Brutlag	Ladera	94025	8/19/2014 Online
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Alina Halloran	Woodside	94062	8/15/2014 Online
Amy Shimer	Woodside	94062	7/25/2014 Online
Andrea Carter	Woodside	94062	7/29/2014 Online
Barbara Cooney	Woodside	94062	8/2/2014 Online
Barbara Haiduck	Woodside	94062	7/30/2014 Online
Bettina Dreyer	Woodside	94062	8/14/2014 Online

Bob Sawyer	Woodside	94062	7/29/2014 Online
Bree-Anna Vail	Woodside	94062	8/6/2014 Online
Bruce FitzGerald	Woodside	94062	9/9/2014 Online
Bruce Mosbacher	Woodside	94062	8/15/2014 Online
Caitlin Lyons	Woodside	94062	8/5/2014 Online
Candice Cutler	Woodside	94062	8/7/2014 Online
Carol Rose	Woodside	94062	7/24/2014 Paper
Carolyn Mone	Woodside	94062	8/15/2014 Online
Catherine McAuliffe	Woodside	94062	7/29/2014 Online
Chris Bouman	Woodside	94062	8/7/2014 Paper
Christina Lam	Woodside	94062	7/29/2014 Online
Claudette Bergman	Woodside	94062	7/25/2014 Online
Corinne Moesta	Woodside	94062	8/7/2014 Online
Dana Lurie	Woodside	94062	8/6/2014 Online
Darleen Barnes	Woodside	94062	7/29/2014 Online
David Connolly	Woodside	94062	8/6/2014 Online
Deane Gibbs	Woodside	94062	8/27/2014 Online
Deborah Willard	woodside	94062	8/19/2014 Online
diane garcia	woodside	94062	8/7/2014 Online
Diane Toby	Woodside	94062	7/24/2014 Online
Donald Lubin	Woodside	94062	8/6/2014 Online
Edward Tuttle	Woodside	94062	7/29/2014 Online
Efraim Harari	Woodside	94062	8/20/2014 Online
Erin Ross	Woodside	94062	7/29/2014 Online
Frank Rothschild	Woodside	94062	8/24/2014 Online
Frank Schroeder	Woodside	94062	7/29/2014 Online
Frank Stockdale	Woodside	94062	7/29/2014 Online
Gary Willard	Woodside	94062	8/19/2014 Online
Glenn Reid	Woodside	94062	8/6/2014 Online
Greg Dertorossian	Woodside	94062	7/24/2014 Paper
Hans Guntren	Woodside	94062	7/29/2014 Online
Harriet Garfinkle	Woodside	94062	8/6/2014 Online
Jack McCloskey	Woodside	94062	8/6/2014 Online
Jack Mosbacher	Woodside	94062	8/12/2014 Online
James Carter	Woodside	94062	7/29/2014 Online
James Lyons	Woodside	94062	8/8/2014 Online
James Palazzolo	Woodside	94062	8/7/2014 Online
Jean Tiscornia	Woodside	94062	8/12/2014 Online
Jean Tiscornia	Woodside	94062	8/15/2014 Online
Jeffrey Lea	Woodside	94062	8/18/2014 Online
Jennifer Leeds	Woodside	94062	7/29/2014 Online

Jess Lee	Woodside	94062	7/29/2014 Online
Joel Morris	Woodside	94062	8/6/2014 Online
John Mascolo	Woodside	94062	8/7/2014 Online
John Shenk	Woodside	94062	9/25/2014 Online
john volckmann	woodside	94062	8/21/2014 Online
karen goodman	woodside	94062	8/14/2014 Online
Katherine H. Terhune	Woodside	94062	8/6/2014 Online
Kazumi Tsuchiyose	Woodside	94062	7/29/2014 Online
Kelly Zeytoonian	Woodside	94062	8/2/2014 Online
Kristin Bouman	Woodside	94062	8/7/2014 Paper
Kristina Phipps	Woodside	94062	7/29/2014 Online
Kristine Lange	Woodside	94062	7/24/2014 Paper
Leslie Campbell	Woodside	94062	14-Apr Commented on EA Draft
Lisa Nelson	Woodside	94062	8/10/2014 Online
Lorien French	Woodside	94062	7/25/2014 Online
Malcolm MacNaughton	Woodside	94062	8/14/2014 Online
Marina Marguet	Woodside	94062	8/14/2014 Online
Mark Leet	Woodside	94062	7/29/2014 Online
Mark Tsuchiyose	Woodside	94062	8/6/2014 Online
Mary Anna Matsumoto	Woodside	94062	8/7/2014 Online
Mary Jane McCarthy	Woodside	94062	7/24/2014 Online
mary lynn moran	woodside	94062	7/29/2014 Online
Matthew Poppe	Woodside	94062	8/14/2014 Online
Matthew Richter	Woodside	94062	8/6/2014 Online
Melissa Karlsten	Woodside	94062	8/6/2014 Online
Melissa Zdrodowski	Woodside	94062	8/10/2014 Online
Nancy Ditz	Woodside	94062	8/11/2014 Online
Patricia M Scarlett	Woodside	94062	7/29/2014 Online
Peter Muller	Woodside	94062	7/24/2014 Online
Ranmali Woody	Woodside	94062	7/29/2014 Online
Raymonde Guindon	Woodside	94062	7/29/2014 Online
Regino Soto	woodside	94062	8/6/2014 Online
Rhodine Gifford	Woodside	94062	8/21/2014 Online
Rich Shapero	Woodside	94062	9/6/2014 Online
Richard Haiduck	Woodside	94062	7/30/2014 Online
Robert Rosenberg	Woodside	94062	8/6/2014 Online
Robert Taylor	Woodside	94062	8/3/2014 Online
Roberta Kerwin	Woodside	94062	8/8/2014 Online
Sandra Bachman	Woodside	94062	7/29/2014 Online
Sandy Shapero	Woodside	94062	9/6/2014 Online
scott eschelma	Woodside	94062	8/6/2014 Online

Sean Lyons	Woodside	94062	8/4/2014 Online
Shankar Hemmady	Woodside	94062	8/14/2014 Online
Shannon Pedersen	Woodside	94062	8/14/2014 Online
Sheryl Harari	Woodside	94062	8/20/2014 Online
Simon Klemperer	Woodside	94062	7/29/2014 Online
Stacey Shenk	Woodside	94062	9/25/2014 Online
Stephanie Harman	Woodside	94062	8/7/2014 Online
steve gray	Woodside	94062	8/8/2014 Online
susan crocker	woodside	94062	8/28/2014 Online
Susan Dawson	Woodside	94062	8/8/2014 Online
Suzanne Fanger	Woodside	94062	8/6/2014 Online
Suzanne Muller	Woodside	94062	7/24/2014 Online
Sylvie Anacker	Woodside	94062	8/6/2014 Online
teresa purzner	woodside	94062	8/15/2014 Online
Thomas Wargo	Woodside	94020	9/4/2014 Online
Tim Hanretty	Woodside	94062	8/6/2014 Online
Tony Rose	Woodside	94062	7/24/2014 Paper
Tracy Jones	Woodside	94062	7/27/2014 Online
Vaciliki Papademetriou	Woodside	94062	8/14/2014 Online
Walter Dreyer	Woodside	94062	8/15/2014 Online
Wayne Behrens	Woodside	94062	7/24/2014 Online
wendy Garfield	woodside	94062	8/6/2014 Online
Andrea Felsovanyi	Stanford Weeken	94025	8/22/2014 Online
Brindicy Alcaraz	Stanford Weeken	94025	8/14/2014 Online
Carey DeRafael	Stanford Weeken	94025	8/21/2014 Online
Chris Rubin	Stanford Weeken	94025	8/22/2014 Online
Delores Nelson	Stanford Weeken	94025	8/26/2014 Online
dennis ballinger	Stanford Weeken	94025	8/22/2014 Online
Diana Gerba	Stanford Weeken	94025	8/21/2014 Online
Elizabeth Brown	Stanford Weeken	94025	8/21/2014 Online
Eric Lai	Stanford Weeken	94025	8/21/2014 Online
Gayle Spencer	Stanford Weeken	94025	8/25/2014 Online
Gina Alexander	Stanford Weeken	94025	8/21/2014 Online
Ginger Holt	Stanford Weeken	94025	8/21/2014 Online
Greg Richardson	Stanford Weeken	94025	8/21/2014 Online
Joseph Brown	Stanford Weeken	94025	8/21/2014 Online
Leslie Muennemann	Stanford Weeken	94025	8/21/2014 Online
Lucia Tedesco	Stanford Weeken	94025	8/21/2014 Online
Luke Vania	Stanford Weeken	94025	8/22/2014 Online
Lynn Thompson	Stanford Weeken	94025	8/21/2014 Online
Mehmet Goker	Stanford Weeken	94025	7/29/2014 Online

Monica Davis	Stanford Weeken	94025	8/29/2014 Online
Oscar Firschein	Stanford Weeken	94025	8/21/2014 Online
Rebecca Frid-Nielsen	Stanford Weeken	94025	8/9/2014 Online
Ron Alexander	Stanford Weeken	94025	8/22/2014 Online
Shelly Easterday	Stanford Weeken	94025	9/4/2014 Online
Stuart Weiss	Stanford Weeken	94025	8/21/2014 Online
Susan Martin	Stanford Weeken	94025	8/21/2014 Online
Susanne Delzell	Stanford Weeken	94025	8/21/2014 Online
Walter Nelson	Stanford Weeken	94025	8/26/2014 Online
William Nelson	Stanford Weeken	94025	8/21/2014 Online
Ann E. O'Hearn	Menlo Park		7/24/2014 Paper
Barbara Kaiser	Menlo Park	94026	8/7/2014 Online
Dan Hilberman	Menlo Park	94025-513	10/2/2014 Online

Ad Hoc Citizens' Committee for Noise Abatement

Recipient: Senators Barbara Boxer and Dianne Feinstein, Congresswomen Anna Eshoo and Jackie Speier

Letter: Greetings,

Reduce air traffic over Portola Valley, Ladera, and Skyline Blvd. communities

Since 1999, SFO aircraft arrivals have increased 23 percent, but SFO arrival traffic over our communities has increased by 200 percent or up to 160 flights per day. SFO and the FAA have shifted air traffic from other set flight paths onto the communities of Portola Valley, Ladera and Skyline Boulevard.

San Mateo County has identified these communities as regional natural areas. Increased air traffic and aircraft noise disturb the natural habitat and diminish Portola Valley, Ladera, and Skyline Blvd. as environmental resources for the County.

In addition, the FAA proposes to implement the Next Gen OAPM project by November 2014, which will redirect additional SFO arrival air traffic over our communities at potentially lower altitudes (SFO projects a 21% increase in arriving aircraft by 2019). This will increase our aircraft noise and tax our environment even more dramatically.

We request the support of Senators Boxer and Feinstein, and Congresswomen Eshoo and Speier, in seeking relief from the increasing air traffic in our communities with a credible plan to resolve these issues:

1. The FAA and SFO should take immediate steps to reduce the amount of vectored traffic over our communities to conform to the historical Big Sur 2 and Point Reyes routes, as discussed at the meeting with Congresswomen Speier and Eshoo.
2. The FAA's OAPM project should not be implemented until additional analysis has been conducted to evaluate actual air and on-the-ground noise pollution and its effects on our communities and surrounding open spaces. These results should be made available to the public for comment.
3. The FAA and SFO should require commercial aircraft on arrival into SFO to

comply with the 2001 agreement with Congresswoman Eshoo and the FAA's own air traffic regulations to maintain an altitude of at least 8,000 feet over the Woodside VOR and 5,000 feet over the Menlo Interchange.

Comments

Name	Location	Date	Comment
Kenneth Akers	Portola Valley, CA	2014-07-24	Low and loud aircraft flying frequently over our community create noise and air pollution and degrade the natural rural environment that residents work so hard to protect.
Patrick Schnabel	Portola Valley, CA	2014-07-24	Noise pollution from air traffic increased by more than 200% over the years by shifting traffic from the inside of the bay (minimal noise impact) over the Peninsula. This is particularly bad for Portola Valley as three major flight paths are now merged over our town. Over the last decades our society has made great progress in better and better controlling all forms of pollution (air pollution, nuclear waste, pollution of our rivers from chemical manufacturing etc.). But what SFO does is a step backwards. It creates more and more noise pollution without even acknowledging the problem and constantly violates agreed upon flight heights. Vector trafficking, which is meant to spread out planes when traffic is dense due to some unforeseen events, has long become part of SFO's business plan.
Mary Jane McCarthy	Woodside, CA	2014-07-24	These continuous lowered flights on top of the Santa Cruz Mtns. in the Woodside VOR are impacting our quality of life in this beautiful area. The NOISE is often above 85dcb and it is nonstop, every 2 minutes starting at 4:30AM. These new Next GEN flights are destroying this Skylonda Woodside are. We are 34 highway miles from SFO and with these new flight paths we have become part of their runway 28L. Flying this mountain at 5900' on top of a 2300' elevation is too LOW, and too LOUD. Almost all of SFO's arrival flights do not drop their flying altitude to 4000' when they are over the water in the Bay making their final 17mile approach into SFO. 3600' over the mountains, 34 miles out form SFO is not acceptable. It is destroying this wilderness area.
Danna Breen	Portola valley, CA	2014-07-24	This is important because it diminishes the experience I have had of living here in quiet for forty years. It is a major reason I chose to live here. I can't sleep. There is an continuous assault on my town. I don't know what the solution is, but we can't absorb the burden of the problem. Find an answer. And soon. I am exhausted.
Virginia Bacon	Portola Valley, CA	2014-07-24	Aircraft noise and pollution disturb, disrupt and may potentially destroy this conservation corridor San Mateo County Planners defined as a resource for all of San Mateo County.
Deborah Romani	Portola Valley, CA	2014-07-24	People from around the South Bay flock to our hills and roads to get away from the pressures of life in Silicon Valley. They shouldn't be followed by the noise of low-flying planes. With our higher elevations, planes over our hills have a disproportionate impact on guest recreation seekers and residents alike. The noise at night is especially bothersome, with low-flying planes at all ours making sleep difficult. Please work with the FAA to limit flights over the valley to their historic routes and in conformance with the 2001 agreement.
Ioni austin	porto, CA	2014-07-24	The planes fly so low we can't sleep at night and they wake us in the morning.
Alex Brenner	Woodside, CA	2014-07-24	It is important to keep this rural neighborhood the peaceful oasis it was.
ARUNA GAMBHIR	Portola Valley, CA	2014-07-24	Really disturbs my enjoyment of the peace and quiet in my backyard. I did not have to deal with this when I bought my place, it's almost like living next to the freeway that has sprung up all of a sudden without any due process.
Kim Zamboldi	Portola Valley, CA	2014-07-24	We enjoy the trails and parks daily and moved into this community for the peace and proximity to nature. The increase in noise is very noticeable and seems not in keeping with historical plans. Anything that can be done to decrease the air traffic noise would be greatly appreciated.

Name	Location	Date	Comment
Sheldon Breiner	Portola Valley, CO	2014-07-24	I personally know Anna and Barbara. Our quality of life has definitely been negatively affected. Tell them thanks, in advance. Shelly Breiner
Diane Toby	Woodside, CA	2014-07-24	The increasing levels of air traffic are a significant disruption in our rural community, both for its residents and for the many from around the Bay Area who seek its hiking opportunities as a respite from hectic suburban life. The planes which fly lower than the allowed elevation are a particular problem.
Matthew Gebhart	Portola Valley, CA	2014-07-24	Noise pollution and preservation of our natural areas.
Allan Ashmead	Portola Valley, CA	2014-07-24	The increased, low flying aircraft is adversely affecting the quality of our life in our rural community.
Donnie Middleman	Portola Valley, CA	2014-07-24	The flights late at night, early in the morning and at dinner time are the most annoying.
Amy Harding	Portola Valley, CA	2014-07-24	The air traffic noise is very disruptive! It is so loud and constant now that it has even awoken our baby. I am concerned about both the noise and the pollution the planes cause flying so close to us (my house is at 800ft elevation) for both humans and the wild animals living in the hills. Thank you for considering our petition!
Steve Toben	Menlo Park, CA	2014-07-24	As a former member of the Portola Valley Town Council, I observed the chronic lack of responsiveness by the FAA to the aircraft noise concerns of South County residents. The FAA has largely ignored the agreement it reached with Congresswoman Eshoo in 2001 to maintain minimum altitude crossings over our communities. I am also disturbed by the lack of analysis to assess the environmental impacts of the OAPM project.
John Ciancutti	Portola Valley, CA	2014-07-24	I have lived in Portola Valley for 8 years, and in northern California my entire life. In recent months, the number of planes flying over Portola Valley has dramatically risen, particularly low-flying planes. PV is a very quiet town, no downtown, no sidewalks, it is rural. Airplane noise pollution stands out in such an otherwise quiet place. This change has significantly detracted from the quality of life in our town.
Lise Buyer	Portola Valley, CA	2014-07-24	Too many planes are flying by at low altitudes at all hours.
Steve Nash	Portola Valley, CA	2014-07-24	The increased air traffic noise is disturbing, and is contrary to the peaceful community we live in.
Matthew King	Portola Valley, CA	2014-07-24	I bought a house outside of the city to get away from city noise. A 747 using its air brakes directly over my house (followed by another, and another, and...) greatly disrupts that tranquility.
Alice Schenk	Portola Valley, CA	2014-07-24	The great increase in noise level is very disturbing and discourages outdoor living which I enjoy.
Michelle Fortnam	portola Valley, CA	2014-07-24	I notice the increase in noise of planes overhead. One of the reasons I moved to Portola Valley was to get away from all the noise.
Jeanne Kunz	Portola Valley, CA	2014-07-24	Our home is situated on top of a hill and numerous, low- altitude flights are significantly disturbing. They definitely add stress to our environment, for humans and habitat.
Janet Mountjoy	Portola Valley, CA	2014-07-24	We have an isolated very quiet community, which makes unexpected and loud aircraft noise extremely prominent and intrusive. In addition, it's intermittent nature is very disturbing and stressful, especially when trying to sleep or nap.
ed berkowitz	portola valley, CA	2014-07-24	while i am fine with the current noise levels, i do not want any increase
Eric Patzer	Portola Valley, CA	2014-07-25	There is a constant flow of air traffic over our house. The resultant noise disturbs both indoor and outdoor activities.

Name	Location	Date	Comment
Susan Chaput	Portola valley, CA	2014-07-25	As a 42 yr resident, I am shocked by the noise! The reason to live here isn't the quiet rural life. Dramatic change with that plane noise!
Lee Middleman	Portola Valley, CA	2014-07-25	Aircraft are flying at lower altitudes disturbing people, wildlife and pets.
Michael Tennefoss	Portola Valley, CA	2014-07-25	When the flights were slated to be readjusted the FAA consultant said the noise impact would be negligible. They also said the path would be limited to a small range of flights. Patently false. We are subject to both high intensity and low frequency aircraft noise up to once every 3-4 minutes, from 5AM to past midnight, with flights so low they make the windows shake. Never in my 24 years in our neighborhood did this happen before. It is offensive that the FAA did inadequate noise characterization, or take into account the magnifying effect of local terrain, when they concluded the impact would be negligible. The flight patterns should immediately revert back to their traditional routes unless and until we can be assured that adequate sound remediation steps - including prohibiting all low level overflights, banning late evening and early morning flights, even distribution of flights across other cities and neighborhoods, and prohibiting louder models of aircraft - have been implemented.
Lisa Palermo	Portola Valley, CA	2014-07-25	The constant noise is disturbing my sleep and my well being. It is also impacting the value of our homes.
Carl Cheney	Portola Valley, CA	2014-07-25	To reduce and control noise pollution in both my community of Ladera and in the open space wildlands of the mid-Peninsula.
Rene Lacerte	Portola Valley, CA	2014-07-25	PV has lots of natural habitat and I would hate to lose it.
Adrienne Smith	Portola Valley, CA	2014-07-25	Don't want a noisy neighborhood!
Carol Sontag	Portola Valley, CA	2014-07-25	Traffic has increased exponentially and is incredibly loud at our home.
marie concetta	portola valley, CA	2014-07-25	we already get noise from 280 fwy. Very disturbing to think of having even more coming this way.
Christine Martens	Portola Valley, CA	2014-07-25	Airplanes are much worse than highway noise--erratic, LOUD, jarring. Disturbs Jasper Ridge Biological Preserve habitat, and other less-developed areas.
Terri Neumeyer	menlo park, CA	2014-07-25	I grew up here where it was quiet. We enjoy a rural setting w/o jets flying by day and evening. Very disturbing.
Linda Harris	Portola Valley, CA	2014-07-25	I live here and it is SO much noisier than 2 years ago with planes flying constantly overhead, so much lower than they have in the past.
claudette bergman	menlo park, CA	2014-07-25	I am awoken EVERY morning by low flying planes that often rattle windows!!!
George Salah	Portola Valley, CA	2014-07-25	I grew up near JFK and really don't want to have that scenario repeated here in what was a sanctuary until recently. Air traffic is part of modern life. We need a better balance to not harm the few remaining areas of solitude we have in the bay area, minimizing by only crossing versus tracking over sensitive areas.
Bruce Beron	Portola Valley, CA	2014-07-25	The increase in traffic is intolerable. We are not asking that other people get the traffic that goes over us, rather that the old patterns, or as reasonably close to the old patterns, be retained. The 200% increase in overflights for a 20% increase in SFO air traffic is not reasonable.
Andy Belk	Portola Valley, CA	2014-07-25	I have noticed the increase in aeroplane noise in recent months.
Werner Zurcher	Portola Valley, CA	2014-07-25	The noise gets really loud when the jets fly overhead while turning and breaking
Dick Rabin	Portola Valley, CA	2014-07-25	We are both very sensitive to overhead noise!
Richard Zeren	Ladera, unincorporated San Mateo County, CA	2014-07-26	These flights transit some of the most environmentally sensitive areas of the Peninsula. The much larger number of flights disturbs wildlife that has until now not been subjected to low flying jet aircraft.

Name	Location	Date	Comment
Robert Shostak	Portola Valley, CA	2014-07-26	Noise is already very bothersome. Please don't make it worse.
Karol Bondy	Portola Valley, CA	2014-07-26	Because the increase in air traffic has become a real nuisance. Recently we departed on SWA from OAK to LA and flew right over our house - literally. There must be better routings or the ability to fly alternate routes occasionally. I is very peaceful here - or was
Anne Ashmead	Portola Valley, CA	2014-07-27	The airplanes are flying too low and too frequently. The noise wakes me in the morning, at night, and disturbs dinners outside. The planes need to stay higher or come down over the freeway or bay. We paid a premium to live far from the airport. The FAA should not be allowed to put a "freeway" right through our rural community.
Mark Geenen	Portola Valley, CA	2014-07-28	The jets are not flying the mandated pattern and are WAY too low. This is a ridiculous situation and one that needs government intervention!
Roger Stoller	Portola Valley, CA	2014-07-28	~ We live right under the flight path in an otherwise quiet neighborhood
Cynthia Campbell	Portola Valley, CA	2014-07-28	noise pollution
Mark Leet	Woodside, CA	2014-07-29	Air traffic noise pollution has increased dramatically over the years. The 4:am low flying planes rattle windows.
Raymonde Guindon	Woodside, CA	2014-07-29	Woodside, Portola Valley, Ladera, and Skyline Blvd. contain many areas that are preserved for wildlife, hiking, and natural habitats. The noise of air traffic degenerates the preservation goals of these areas.
Bob Sawyer	Woodside, CA	2014-07-29	FAA and SFO are not implementing agreed-to steps. I get woken up every morning at 4am.
Darleen Barnes	Woodside, CA	2014-07-29	There are less than 4 hours per day that I do not hear air traffic. I am startled out of sleep at 4:00 a.m. every day; quality of life has greatly diminished over the past 15 years.
Patricia M Scarlett	Woodside, CA	2014-07-29	Extremely loud and disturbing waking entire house
Kazumi Tsuchiyose	Woodside, CA	2014-07-29	I have been bothered by the noise since we moved here, and I am out side a lot and really noisy when the planes reduce the altitude or speed etc. I can even hear it inside of the house.
Barbara Haiduck	Woodside, CA	2014-07-30	One of the few areas left with natural habitat for wildlife
Nancy Shostak	Portola Valley, CA	2014-07-30	Air traffic over Portola Valley has increased tremendously, both visibly and audibly. The noise, in particular, has decreased the rural atmosphere of the public open spaces and natural habitat that Portola Valley has worked very hard to preserve.
Barbara Cooney	Woodside, CA	2014-08-02	We are experiencing more and more commercial flights over our house at very low altitudes. During certain times of the day, they are flying overhead every five minutes. This needs to stop. It's disturbing to us and the wildlife.
Christopher Berg	Portola Valley, CA	2014-08-02	We live right under what appears to be a heavily used flight path. It affects our sleep and our ability to enjoy being outside or having our doors and windows open.
Candy Berg	Portola Valley, CA	2014-08-02	The airplane noise has affected my quality of life - airplane noise late into the night affecting sleep; loud noise during the day making it unpleasant to be outside or inside with the windows open.

Name	Location	Date	Comment
Sean Lyons	Woodside, CA	2014-08-04	LOW, LOUD continuous over flights on top of this Skylonda neighborhood of WOODSIDE. Both departures from all 3 SFO, SJC, and OAK, and almost all of SFO's arrivals (6000' or less) flights are pounding the ridge on a nonstop basis. The Oceanic Arrival Rte. is being used to consolidate 3 arrival routes into SFO into 1. using the Oceanic Arrival either the These heavy arriving jets groan LOW and LOUD on top of this 2300'+ ridge. The WOODSIDE VOR AGREEMENT, and the FAA's own Facility order #NCT 7110.65T requiring all jets inbound from the west to navigate this NOISE SENSITIVE area at 8000' altitude is rarely if ever enforced. SFO's driving flights continuously fly this VOR at 6000' or lower. This redwood ridge area of WOODSIDE has become part of SFO's airport expansion. We are 35 highway miles out from SFO, and we are under siege from these nonstop flyovers.
Caitlin Lyons	Woodside, CA	2014-08-05	SFO with the compliance of the FAA is destroying this wilderness area of Woodside. SFO's continuous arriving flights bombard this Woodside VOR ridge at 6000' or lower. The elevation out here is 2300'+. Flights are non stop. Departure flights have also been dumped on to this Skylonda area. The noise, vibrations, and kerosene smell of these low flyers is miserable. Almost all SFO arrival flights fly this ridge at 6000' or lower, instead of the required 8000'. A 3600' distance buffer between a heavy commercial jet and the redwoods out here is not much. SFO's arrivals do not drop this low (3600') until they reach out over the water in the Bay (4000') making their final descent and approach into SFO's runway 28L. This wilderness area on the ridge is being destroyed by SFO's low flying planes' noise, pollution and presence. We are witnessing the destruction of a wilderness area.
Brad Snedecor	Portola Valley, CA	2014-08-06	Noise has become loud and frequent.
Frederick Ebert	Portola Valley, CA	2014-08-06	Increased airplane traffic and noise is disruptive to our sleep.
Janis Johnson	Portola Valley, CA	2014-08-06	Increased jet engine traffic, and a danger to general aviation pilots flying in the area, of which I am one. I am held to a tight altitude restriction to maintain separation from commercial jets; they should not be flying so close to the 4000 feet above ground level minimum.
Gerald Klemushin	Portola Valley, CA	2014-08-06	the new air routes over portola valley are a major sound disturbance
Laird Cagan	Portola Valley, CA	2014-08-06	WE live in a rural area that is interrupted repeatedly by loud plane noise.
Ellen Byrne	Los Gatos, CA	2014-08-06	Listening to airplane overhead as I sign this !
Alison Alston	Portola Valley, CA	2014-08-06	The air traffic issue is new since SFO began vectoring. The flights are low enough to wake you at night and stop conversation during the day. It is changing our way of life and decreasing property values.
lee scheuer	Portola Valley, CA	2014-08-06	The plans are waking me up when I rest during the day. Why can't this be done over the Bay
kathy lannin	portola valley, CA	2014-08-06	sometimes it sounds as if we are in a war zone the noise is so loud!
Matt Richter	Woodside, CA	2014-08-06	Some planes are really, really loud. Shockingly so. If something can be done by routing and altitude adjustments, it should be done!
Robin Holland	Portola Valley, CA	2014-08-06	The increase in noise is already quite noticeable!
Perry Roberts	Portola Valley, CA	2014-08-06	Quality of life Issue
Melissa Karlsten	Woodside, CA	2014-08-06	The flight patters is almost directly above my home off Skyline Blvd.
Joyce & Edward Drake	Menlo Park, CA	2014-08-06	Health safety/noise
Joel Morris	Woodside, CA	2014-08-06	This disturbs the natural habitat and disrupts the peaceful, idyllic feeling of our area.

Name	Location	Date	Comment
Sukamol Srikwan Jakobsson	Portola Valley, CA	2014-08-06	Concern for increase noise level and danger to schools and community
Mark Galarneau	Portola Valley, CA	2014-08-06	We've been noticing an increase i air traffic over our neighborhood which is impacting even simple things such as watching TV.
Marion Rittler	Portola Valley, CA	2014-08-06	Negative impact on my neighborhood
Mary Quinn	CA, CA	2014-08-06	noise and pollution
Nancy Thompson	Portola Valley, CA	2014-08-06	The peace and quiet is why we moved her 28 yrs ago. That is now gone.
Glenn Reid	Woodside, CA	2014-08-06	It has changed recently, and dramatically, which means that this traffic has moved from somewhere else. Why? It seems it should come in over the Bay, which would make everyone happy.
Susan Stebbins	Menlo Park, CA	2014-08-06	The noise interrupts my sleep!
Jack McCloskey	Woodside, CA	2014-08-06	noise
Sue Lowe	Portola Valley, CA	2014-08-06	I have routinely been awakened at midnight by very low flying planes. Something must be done about the airplane noise pollution in general. Please "share" with other neighborhoods--not just Portola Valley!
Katherine H. Terhune	Woodside, CA	2014-08-06	This seems an issue of fairness, that all communities share the load, AND of safety, because add lower altitudes to greater numbers of planes, and simply put, the odds of mishap are higher over/in Portola Valley.
Wendy Hafkenschiel	Portola Valley, CA	2014-08-06	Increased noise from more than ever low flying planes over Portola Valley is disruptive. I am concerned this will continue to increase if limits aren't made.
A G	Portola Valley, CA	2014-08-06	Important because I have written two letters to Congresswoman Anna Eshoo telling that the loud low flying aircraft flying over my home has increased significantly, despite claims otherwise by the FAA and SFO.
Linda Elkind	Portola Valley, CA	2014-08-06	The overhead airplane noise is so loud that we have to stop in mid-sentence and wait till the plane has passed in order to converse. Terrible..
Joshua Harmssen	Portola Valley, CA	2014-08-06	I moved here for peace and quiet and then soon after planes were diverted over our house. I paid a premium for quiet...
Mark Tsuchiyose	Woodside, CA	2014-08-06	Noise
Jeannette Fowler	Portola Valley, CA	2014-08-06	In 26+ years in PV, only the last few years it increased to its current level. Governing bodies need to keep their agreements to mitigate the intolerable level of noise pollution.
Regino Soto	woodside, CA	2014-08-06	Continuous bombardment by SFO's low, loud commercial jets flying non stop on top of this 2300'+ Woodside ridge. SFO's arrivals are plowing lower and lower through the WOODSIDE VOR at 6000' or less, instead of the FAA's required 8000' minimum. 200+ SFO commercial arrival flights per day are destroying this wilderness area with their NOISE, POLLUTION, VIBRATION and KEROSENE STENCH.
Francine Lejeune	Portola Valley, CA	2014-08-06	noise pollution
Cornelia Tilney	Portola Valley, CA	2014-08-06	The increase in noise from airplanes has been appalling over the last 12 to 18 months. We want to see the airplane routes changed!
Erika Demas	Portola Valley, CA	2014-08-06	Air noise has been distracting
Stanislav Slanina	Portola Valley, CA	2014-08-06	The air traffic noise is becoming nuisance affecting quality of life.
Kris Moriarty	Portola Valley, CA	2014-08-06	Needless noise that destroys our quality of life in this formerly bucolic community.
Jo Owen	Chatham, MA	2014-08-06	Air traffic has been increasing over this area for the past several years. Please help us?

Name	Location	Date	Comment
Lynne Toribara	Portola Valley, CA	2014-08-06	As someone who was raised in a house on an airport flight path, I know how disruptive the noise can be.
Sally Harris	Portola Valley, CA	2014-08-07	I can no longer enjoy being in my own back yard with my family do to the airplane noise.
Kelly Starr	Portola Valley, CA	2014-08-07	PV used to be a peaceful community, it's why we paid \$3,000,000 to live here. It's no longer peaceful with planes flying so low on their approaches - it sounds as though we live 10 minutes from SFO & San Jose airports, not 45!!
Lynn McCloskey	Novato, CA	2014-08-07	Because I have family that live off Skyline in Woodside and it is very annoying.
Marilyn Walter	Portola Valley, CA	2014-08-07	Low flying aircraft is very disturbing.
Geoff Baldwin	Portola Valley, CA	2014-08-07	Ordinarily I'm not bothered so much by low-flying aircraft because they are drowned out by the damn leaf blowers. However, today I was hiking in Arastradero Park and every few minutes a large jet flew over. Why can't they do this over our very large bay?
Peter Chargin	Portola Valley, CA	2014-08-07	The FAA should comply with its own regulations. Further, SFO and the FAA they should work with communities whom they serve. I see no downside to higher altitudes during approach, and this would dramatically improve the situation on the ground.
David Kaufman	New York, NY	2014-08-07	Suddenly the planes are flying very low, lots of noise, and very disturbing. Why the change???
Jon Starr	Portola Valley, CA	2014-08-07	I work early in the morning and therefore go to bed by 9:00 pm. The jets often fly low much later than that and interrupt my sleep
Lynn Poland	Portola Valley, CA	2014-08-07	We live here to get away from noise and air pollution. Portola Valley is a haven for protected bird, frog, and plant species. The additional noise and pollution will not help their plight.
Judith Mendelsohn	Portola Valley, CA	2014-08-07	Airplane noise over our house is noticeably louder and more frequent within the last two years
Vincent Mallet	Portola Valley, CA	2014-08-07	We live in PV and every single night we have so many plane flying over, it's like we live right by the airport! It's hard to have a peaceful dinner, it's even harder to have a quiet night.
Anna Ralston	Portola Valley, CA	2014-08-07	All of a sudden airplane noise over our house has increased dramatically with planes flying very low at times.
Anne Davison	Portola Valley, CA	2014-08-07	We moved to Portola Valley for the quiet.
Christine Fleming	Portola Valley, CA	2014-08-07	The increase in noise from the airplanes is affecting my sleep and quality of life. This new route they are taking goes directly over our house.
guila pollock	portola valley, CA	2014-08-07	We moved to Portola Valley many years ago to escape this kind of noise.
Mary Anna Matsumoto	Woodside, CA	2014-08-07	Oppose potential redirection of SFO arrival air traffic over Portola Valley and Woodside.
edmond eger	portola valley,, CA	2014-08-07	It is horrible that the number of planes flying over our homes has increased so dramatically over the last few years. Please make it stop.
Kevin Lanigan	Portola Valley, CA	2014-08-07	The increased flight traffic over our home degrades our quality of life and property values.
Erika Walden	Portola Valley, CA	2014-08-07	Planes are flying too low.
Candice Cutler	Woodside, CA	2014-08-07	Air traffic noise all day and most of the night.....please change the routes!
Nicole Vidalakis	Portola Valley, CA	2014-08-07	I moved here for the bucolic landscape and quietness. Last night my baby and I were woken up three times by low flying airplanes. This is not necessary or ok. Thank you!

Name	Location	Date	Comment
Anu Khatod	Portola valley, CA	2014-08-07	The noise from the planes are very loud. I'm near the top of Westridge and I can hear them from early morning to throughout the day.we bought our home to live in a quiet area and paid a hefty price for it!
Dirk Kabcenell	Portola Valley, CA	2014-08-07	Preserve nature, maintain Town's values.
Matt Rollefson	Portola Valley, CA	2014-08-07	The noise significantly reduces the beauty of this rural community.
Michael Wilmer	PORTOLA VALLEY, CA	2014-08-07	The noise is excessive
David Fichtner	Portola Valley, CA	2014-08-07	I grew up in a flight path to Moffett Field and as an adult picked Portola Valley as a place to live because of its peace and quiet.
Valerie Russell	Portola Valley, CA	2014-08-07	I lived in Southern California, a few miles away from the location where an AeroMexico jet in it's initial descent into LAX and a small plane collided and then crashed into my suburban neighborhood. Everyone aboard both aircrafts was killed, as well as many people on the ground who had, up until that moment, been relaxing at home on a Sunday morning. Almost 30 years later, I still vividly remember the confusion of what might have caused such a loud explosion, the black plume of smoke rising from the crash site, and siren after siren racing to the scene. As a result, when I bought my home, I purposefully chose to avoid communities with significant overhead air traffic and, to do so, was required to pay a substantial premium to purchase a home in quiet, rural Portola Valley. People from all over the Bay Area come to Portola Valley to hike and bike and enjoy the miles of open space and public trails, and the quiet, natural setting. However, for both myself and everyone who had previously enjoyed our quiet town and surrounding hills, the dramatic increase in number of flights over Portola Valley has diminished the serenity and peace. Not only are these flights over Portola Valley much more frequent, they are particularly noisy, many times creating a screeching sound as they descend too low over the hill.
marcia cheney	portola valley, CA	2014-08-07	Pollution and quality of life
Lynn Gibbons	Portola Valley, CA	2014-08-07	The increasing noise of air traffic over our house is very disturbing.
Sheri Elmore	Portola Valley, CA	2014-08-07	Silly question. Who likes noisy airplanes overhead?
Clay Bullwinkel	Portola Valley, CA	2014-08-07	noise abatement
James Charley	Portola Valley, CA	2014-08-07	even w/ double-pane windows there is an ear splitting jet noise every 15-20 minutes!! The peaceful hills are now like living under a Freeway!!
michael berube	Portola Valley, CA	2014-08-07	I am particularly annoyed with the smaller airplanes practicing stalls and maneuvers over Portola Valley instead of farther west over a more non-residential area.
j Faraco	Menlo Park, CA	2014-08-07	Air traffic noise often interrupts us while we are indoors with the windows etc closed. There seems to be a very constant stream of planes over head and it detracts from our ability to enjoy the use of our home and the otherwise peaceful surroundings.
Denise Bullwinkel	Portola Valley, CA	2014-08-08	I like living in Portola Valley for the pastoral setting and do not like to be awoken at night to the loud roar of a plane!
Maureen Sansbury	Portola Valley, CA	2014-08-08	It is important to me as stated in this petition the the increased air traffic and aircraft noise disturb the natural habitat and diminish Portola Valley, Ladera and Skyline Blvd as environmental resources for the County. It is also reprehensible that the 2001 agreement with Congresswoman Eshoo and the FAA's own air traffic regulations are being ignored and those who have the authority to correct this apparently are not doing the job they have been hired or elected to do.
Sally Ann Reiss	Portola Valley, CA	2014-08-08	Life quality

Name	Location	Date	Comment
William Kunz	Portola Valley, CA	2014-08-08	FAA and the airlines need to comply with the 2001 agreement!
Ravi Khatod	Portola valley, CA	2014-08-08	Excessive noise throughout the day
Carolyn (Carrie) Lavine	Portola Valley, CA	2014-08-08	I have lived in Portola Valley for 25+ years! staying here because of our quality of life with open space and wildlife habitats. The increase in commercial flights overhead almost all day long are destroying the environment. C. Lavine
Chase Norfleet	Portola Valley, CA	2014-08-08	We live in a quiet, peaceful area and we all work hard to keep it that way.
Daniel Lopez	Portola Valley, CA	2014-08-08	Regain our neighborhood as a sanctuary apart from the hustle and bustle of Silicon Valley. We should hear children laughing, not engines roaring.
Dennis DeBroeck	Portola valley, CA	2014-08-09	I ahve lived in PV for 25 years and the peace and quiet that was so valued has been lost due to the low flying planes.
Lana and Roger Sundahl	Portola Valley (Ladera), CA	2014-08-11	The dramatic increase in the frequency and noise is extremely disturbing !
Ron Hennefarth	Portola Valley, CA	2014-08-12	Loud planes disrupting sleep in early morning and late at night
Jean Tiscornia	Woodside, CA	2014-08-12	I live in Woodside and planes fly so low every 15 min over head that they have taken away our privacy and quiet I'm waken in the middle of the night to a roar of airplane over head I've lived here 60 years and this is a disgrace that you have taken away our peace and quiet and air space flying so low over our towns of Woodside and Portola valley Shame on you Change it and stop it now
Nicole Bartow	Portola Valley, CA	2014-08-12	Our quiet Ladera community is not so quiet these days - the increase in plane noise pollution is an unwanted intrusion and has a significant negative impact on our wonderful, peaceful community.
William Clancey	Portola Valley, CA	2014-08-13	As I read in the tranquil evening of my home, the skies vibrate as if we are living on a runway.
Birgitte Moyer-Vinding	Portola Valley, CA	2014-08-13	The increase in low-flying commercial aircraft over our busy residential area has several serious impacts: 1) greatly increased noise, including at night; 2) considerable health impact from stress as well as from worsening air quality; 3) decrease in property values.
Matthew Poppe	Woodside, CA	2014-08-14	I live by Skyline Blvd. and frequently hear disruptive jet noise at home, day and night.
Marina Marguet	Woodside, CA	2014-08-14	I and memebtrs of my community DO NOT want increased noise and air pollution. We also don't want our property value diminished due to unacceptable air traffic
Jan Pieper	Portola Valley, CA	2014-08-15	This is a very rural community and airplane noise was not here when we chose this area.
Melissa Benevento	Portola Valley, CA	2014-08-15	affects the house I live in!
John Thompson	Portola Valley, CA	2014-08-17	The FAA signed an agreement / contract in 2001 and the FAA needs to be held accountable to abide by that agreement.
Jeffrey Lea	Woodside, CA	2014-08-18	The increasing noise and frequency of flights due to ignoring airport guidelines is VERY disruptive.
Wazir Peller	Portola Valley, CA	2014-08-19	Quality of life
victoria clague	portola valley, CA	2014-08-19	I am home for work and am bothered by the change in sound quality from too many aircraft overhead.
Sarah D	Atlanta, GA	2014-08-19	The number of planes has increased and they are very low-flying and extremely loud. Please reconsider the flight paths.
Theresa Murphy	Portola Valley, CA	2014-08-19	Noise!

Name	Location	Date	Comment
michael benevento	portola valley, CA	2014-08-19	noise increase is not not acceptable
Teresa Godfrey	Portola Valley, CA	2014-08-19	We live in a rural area to have peace & quiet.
Tom Hafkenschiel	PORTOLA VALLY, CA	2014-08-19	Have had increasing airline noise in the last year at all hours.
Gunther Steinberg	Portola Valley, CA	2014-08-19	The almost constant noise of low flying planes is most disturbing and can be avoided by maintaing the old approaches and at suitable altitudes of 6 to 8000 ft over populated areas. Descend over the Bay.
Rebecca Goodman	Portola Valley, CA	2014-08-19	Concerned about air traffic noise and pollution.
Denise Lautmann	Portola Valley, CA	2014-08-19	I wrote to the FAA last April about how disturbing the increased air traffic over Portola Valley has been to my family and me. The increase in the air traffic has planes flying directly over our home all hours of the day and it is particularly bad at night. Please provide our town with relief from this constant noise pollution!
Rhonda Larsen	Portola Valley, CA	2014-08-19	The air traffic is coming directly over my house
Pauline Becker	Portola Valley, CA	2014-08-19	My family has owned our Ladera home for 38 years. Never have we had as bad aircraft noise as recently - our 9 month old gets woken up from his naps regularly - it's unacceptable!
leslie skanberg	portola valley, CA	2014-08-19	I live in the area
David Cardinal	Portola Valley, CA	2014-08-19	We live in a quiet community. The increasing amount of air traffic, especially in late night hours is an increasing problem.
Mary Ryan	Portola Valley, CA	2014-08-19	Directly impacted
Simone Brutlag	Menlo Park, CA	2014-08-19	Reduce airplane traffic noise and pollution over our communities.
Alexis Dinern	Portola Valley, CA	2014-08-19	This area is home to wildlife and people, and in an effort to conserve the wilderness that remains, these flights and noise should be limited. Thank you for your attention to this.
Stephen Kahl	Portola Valley, CA	2014-08-20	I have lived at this address for more than twenty years and have seen a profound increase in the number of aircraft flying over my home, many of them clearly below the elevation limit and more so recently within the past 6 months. This has got to stop!
Efraim Harari	Woodside, CA	2014-08-20	We live in an ecologically sensitive area between the San Francisco Bay and the Pacific Ocean, designed by the San Mateo County as a natural habitat of unique value for the entire Bay Area. As of late we have noticed significant increase in air traffic, which is especially noisy given our higher altitude and the planes' acute approach angle as they approach SFO at a 0-10 feet above sea level. This phenomena has an immediate negative effect on the delicate ecological balance in this area, and even at current levels air traffic is extremely disruptive. The Bay (above water) should remain the main route for approaching air traffic. Certainly not this sensitive and rare natural habitat where we live.
Chris Cicchetti	Portola Valley, CA	2014-08-20	Nice day, beautiful sunshine, time to enjoy nature in the back-yard. WWWWHHHHHOOOSSSSHHHH! Or, maybe not...
Austen Heydon	Menlo Park, CA	2014-08-20	Over the quiet hills the noise is even more evident. The Bay is long and I know the old patters can be kept and exceptions limited.
Kent Hakanson	Portola Valley, CA	2014-08-21	Quality of life is important to all that live in the USA Thank you for your support
Marcia Hakanson	Portola Valley, CA	2014-08-21	too much noise!

Name	Location	Date	Comment
Elizabeth McDougall	Portola Valley, CA	2014-08-21	The last 6-9 months the planes have got lower and lower and much more frequent. At high commute times for flights they are every 60 seconds and they get so low I can read the insignia on the tail. This is a seriously unhealthy situation for man and beast!!
Kwok-Woon Lai	Portola Valley, CA	2014-08-21	If we just stay outside for even a short period of time we are likely to hear aircraft noise. Sometimes the flights are directly over the Ladera community even at late hours. In our semi-rural community aircraft noises have been increasing to the point where it sometimes sound like we are living next to the airport but in fact we are 20 miles away from SFO but are being asked to bear a burden that is both unreasonable and increasingly unbearable.
Jan Baszucki	Menlo Park, CA	2014-08-21	Air traffic is increasing and disrupting out quality of life.
Ellyn Rubin	Portola Valley, CA	2014-08-21	Negative impact community
Geri Brown	Portola Valley, CA	2014-08-21	Each morning I am woken up by the noise of jets flying right over my house.
Diana Gerba	Menlo Park, CA	2014-08-21	The air traffic is increasing and it is disrupting my Wifi connection. There are periods in the day when everything just comes to a halt as the planes fly overhead.
Dennis Romley	Portola Valley, CA	2014-08-21	It went from almost zero planes assign overhead throughout the day to to 6 in less than 10 minutes this morning (8/21/14). The frequency and number of planes is intolerable. Spread the problem. Go over oceans and Bays. Stop piling a great number on any bedroom community.
Dudley Carlson	Portola Valley, CA	2014-08-21	Wildlife habitat, peace of mind, property value. Increasingly disruptive to sleep. We're willing to share the load with other communities, but altitude should be regulated to prevent constant disruption and noise pollution.
Leslie Muennemann	menlo park, CA	2014-08-21	Quality of life, car traffic is bad enough.
Stuart Weiss	Menlo Park, CA	2014-08-21	Minimizing aircraft noise is
Lynn Thompson	Menlo Park, CA	2014-08-21	Important to me for all the same reasons that they are to San Mateo County.
Joseph Brown	Menlo Park, CA	2014-08-21	Peace and quiet - the flight path is quite lower over our house and this raises the overall noise level
Susanne Delzell	Menlo Park, CA	2014-08-21	I have lived under a flight path before in the LA area. It is not simply the noise pollution that is a problem but the fallout from the jet engines. The resulting black soot is quite detectable on surfaces such as window sills. It negatively impacts the quality of the air we breathe. This is of great concern to me.
Jen Coleman	Menlo Park, CA	2014-08-21	I am against increased air traffic over my house (noise and pollution). The noise is already disruptive and I am very concerned about the effects of pollution on our environment and health.
Ginger Holt	Menlo Park, CA	2014-08-21	This entire precious and unique riparian area (and the people who live here) deserve protection from this type of health and environmental insult.
Renata Spangler	Portola Valley, CA	2014-08-22	Preservation of peace and harmony, good heath of nature, our children, all living things in nature and in our backyards. We do not need the noise pollution, nor the air pollution. Thank you.
Andrea Felsovanyi	Menlo Park, CA	2014-08-22	I live here and am directly affected by the increased noise and disturbance from these aircraft.
Dennis Ballinger	Menlo Park, CA	2014-08-22	quality of life, environmental disruption
Ron Alexander	Menlo Park, CA	2014-08-22	Disturbs the tranquility of the neighborhood with increasing frequency
Virginia Boyd	Portola Valley, CA	2014-08-23	The increased noise is disruptive.
Stephen Shenker	Portola Valley, CA	2014-08-24	Noise interferes with my sleep

Name	Location	Date	Comment
Frank Rothschild	Woodside, CA	2014-08-24	I live at ground zero of the high density low-altitude aircraft traffic rerouted over the Woodside VOR on north Skyline Blvd. I can only hope the collective testimony of 1,000 county residents, attesting to the physical and mental torment, duress, and resentment caused by the FAA, SFO, and aviation industry's wanton deprecation of our rural communities, is sufficient to warrant prompt political intervention by our elected members of Congress. The FAA's recent Final Environmental Assessment claiming the forthcoming implementation of the Next Gen OAPM program will have "No Significant Impact" effectively targets rural San Mateo County and its residents as insignificant collateral damage in achieving the higher public purpose of facilitating SFO's commercial flight capacity. I, for one, will be forced to relocate to escape the already ongoing day and night aerial strafings of excruciating high-decible aircraft noise.
Walter Nelson	Menlo Park, CA	2014-08-26	The low flying airliners drown out our conversation whenever we are trying to enjoy peace & quite in our back yard.
Doug Sutter	Portola Valley, CA	2014-08-26	Too much noise & it's a safety concern.
Denise Ellestad	Portola Valley, CA	2014-08-26	I don't like the noise overhead.
Edward MocarSKI	Portola Valley, CA	2014-08-29	far too noisy to have planes right on top of the house.
Victoria Kojola	Portola Valley, CA	2014-08-31	We moved to Portola Valley for the peace and quiet of the area and increased noise from airplanes decreases our enjoyment and the resale value of our property.
Maynard Nonnemacher	Portola Valley, CA	2014-08-31	The noise to the schools in the area, traffic over residential and horse area. This is country, not commercial, we purchased for the quiet and safety.
Wendy Tomlin-Hess	Portola Valley, CA	2014-09-02	The noise and pollution from the ever increasing air traffic above Portola Valley is of the utmost concern to those of us who reside in Portola Valley as we greatly value our safety, peaceful area and rural environment.
Marty Tenenbaum	Portola Valley, CA	2014-09-02	I moved to Portola Valley for the peace and quiet of a country environment. The almost constant noise from 20 Flights an hour is unacceptable. I'm also not happy with private planes flying at very low altitudes and making more noise than all the cars in Portola Valley combined. If they were cars, their drivers would be arrested.
Mary Gaytan	Portola Valley, CA	2014-09-02	Noise, unsafe for schools
Barbara White	Portola Valley, CA	2014-09-03	Fairness and Justice
Ifeoma Udemezue	San Leandro, CA	2014-09-04	We need to preserve or environments
William Unger	Portola Valley, CA	2014-09-04	We all fly, so all need to share the burden. Should be fairly divided, not sure how to know, not so much what was as a starting point, but transparency as to how this is decided would be a good starting point for me
Dana Starling	Portola Valley, CA	2014-09-05	Noise pollution that didn't exist before.
Rich Shapero	Woodside, CA	2014-09-06	Protect sanctity of our redwood parks and preserves.
Sandy Shapero	San Mateo, CA	2014-09-06	It feels like we are having more than our fair share of air traffic.
Paul Heald	San Francisco, CA	2014-09-14	This is a pristine natural setting with paths and outdoor exercise opportunities for all of Silicon Valley and its residents. We should keep it that way.
David Pidwell	Portola Valley, CA	2014-09-16	We live in a residential community where the current level and frequency of noise emitted from commercial aircraft is obtrusive and undesirable.

Name	Location	Date	Comment
Kristan Wheeler	Portola Valley, CA	2014-09-17	I do not want lower flying aircraft or increased air traffic over my home. I have experienced living on the flight path of a Navy take off and landing practice strip. It was incredibly disruptive. I awake from sleep by the planes. The noise made it difficult to have conversations and impossible to relax outside. It affected the hearing of all, especially the children. We live in a beautiful natural environment. The quiet is already spoiled by the planes. please do not increase this traffic and affect the hearing of our children or the quality of life of our community. Thank you
Paul Schutz	Campbell, CA	2014-09-24	This is having a detrimental impact on my quality of life. We moved to Portola Valley for the peace and tranquility the town's location promised. Frequent aircraft flyovers are heavily impacting that promise. Please reroute air traffic over the Bay and away from our town.
Alison Cabell	Portola Valley, CA	2014-09-24	quality of life and health issues; maintain unpolluted natural environment
Bruno Strul	Portola Valley, CA	2014-09-24	Noise pollution affects my well being.
Terry Lynn	Portola Valley, CA	2014-09-24	quality of life, home values
Kathryn Fitzgerald	Portola Valley, CA	2014-09-25	Noise pollution!
john shenk	palo alto, CA	2014-09-25	Significant change to the environment. Impacts people and animals. Must be corrected as this was never studied.
Allyson Ashmead	Portola Valley, CA	2014-09-28	The noise wakes me up. The roar and howl of the airplanes flying over the house is incredibly loud.
George Savage	Portola Valley, CA	2014-09-28	The noise of arriving aircraft has increased dramatically and is seriously degrading the rural ambiance of our community
Julie Pardini	Redwood City, CA	2014-10-02	I am worn out with aircraft noise. I am worried about the negative health problems that both noise and air pollution cause. I have had one lung surgery 5 years ago I don't want to lose more lung capacity. And I do not want the cardiovascular problems that studies have shown excessive noise levels have caused. This community needs to protect itself against these assaults on our health, well-being and survival.
David Brewer	Portola Valley, CA	2014-10-02	We need a fair distribution of noise problems
Karen Chakmakian	Palo Alto, CA	2014-10-02	My community in Palo Alto is experiencing these same problems. We now hear and see jets all day and all night - it seems to be nonstop and is not dissimilar to the sounds one experiences when watching a movie taking place in a war zone (all the flight noise without the bombs). Many of us experience serious sleep disruption and cannot run our businesses here as we did before. We understand that air traffic is increasing, but it seems to be at very low altitudes and flights seem to be concentrated in more focused areas instead of being spread out. The impact on the environment is tremendous and is only going to grow if this is not resolved. Here in this community, the issue with the SFO jets is combined with low, loud flying SurfAir flights out of San Carlos, and additional prop planes out of Palo Alto. Something at a broader level must be done. Thank you.
Dave Baran	Atherton, CA	2014-10-02	We need to join all of the communities together to fight the FAA's nonsensical approach to controlling noise. We have the same problem with surfair (see www.calmtheskies.com)
Donna Woodside	Portola Valley, CA	2014-10-02	Because we live in the woods and the airplane noise does not belong. It is loud and sometimes screeching.
Autumn Stanley	Portola Valley, CA	2014-10-02	I'm extremely sensitive to loud noise.

Name	Location	Date	Comment
Dan Hilberman	Menlo Park, CA	2014-10-02	Terrible noise level from 5 to 10pm all summer. Too many planes over residential zones.
Paul Kaiser	East Valley, AZ	2014-10-04	<p>We are in support of these efforts to reduce air traffic, as we have the same issues in Phoenix, AZ. We are over 20 miles away from our local commercial airport, yet we experience unreasonably low and frequent jet traffic at nearly all hours of the day and night. Our local municipal airport has been all but taken over a large foreign flight school, which makes things exponentially worse. Unfortunately, our congress members and city officials favor aviation/business over our wellbeing and the peace and safety of our neighborhoods.</p> <p>We hope that you are successful in your efforts, and that they will help bring about nationwide reform to an ever-increasing problem. The unreasonable levels of air and noise pollution we experience are merely an effect...the FAA and the liberties they take are the cause.</p>
Nils Wydler	Menlo Park, CA	2014-10-06	There is already a great deal of noise from the aircraft coming in early in the AM and late at night putting on the brakes. Increasing this will be very polluting from a noise perspective.
Marty Klein	PALO ALTO, CA	2014-11-13	Disrupting our sleep early in the morning and late at night. We've lived here 28 years and do NOT want our retirement home to be a nightmare.
Jim Lussier	Portola Valley, CA	2014-11-30	The number of flights over my house is increasing dramatically and the noise is unacceptable.
David Nickels	Redwood City, CA	2015-01-05	Low-flying jets and prop lanes are causing disproportionate noise in our area. Let's protect our natural resources and maintain high quality of life in the Bay Area / Silicon Valley by rerouting over the Bay / Pacific Ocean.
Lisa Bettendorf	Redwood City, CA	2015-01-15	The air traffic noise day and night has become untenable. I miss the days when I could just enjoy being outside. I hate what's happening to our communities.
patrick lovejoy	Santa Cruz, CA	2015-03-26	the NextGen system has ruined the peaceful living conditions in sections of the santa cruz mountains, Santa Cruz city and Capitola city. This route, SERFR1 must be returned to its occasional use status, and BIG SUR2 re implemented
Jeff Tavangar	Santa Cruz, CA	2015-04-07	the NextGen system has ruined the peaceful living conditions in sections of the santa cruz mountains, Santa Cruz city and Capitola city. This route, SERFR1 must be returned to its occasional use status, and BIG SUR2 re implemented
Rick Elliott	Santa Cruz, CA	2015-04-08	I don't think it's right or fair the FAA can make unilateral decisions that affect my quality of life and my property values without so much as consulting my community.
Iorraine Gaudin	Soquel,, CA	2015-04-09	The sudden change in the quality of my environment is not okay with me.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Debbie Pedro, Planning Director/Town Planner
Nick Pegueros, Town Manager

DATE: May 13, 2015

RE: Planning Department Reorganization for the Fiscal Year 2015-16

RECOMMENDATION

That the Town Council:

1. Authorize the reorganization of the Town's Planning Department for the fiscal year beginning July 1, 2015; and
2. Adopt a resolution to abolish funding for the position of Deputy Town Planner and approving the job class specifications and salary ranges for the newly created Associate/Senior Planner position.

BACKGROUND

In 2012, the Town initiated the plan to transition the Planning function from an outside consulting firm to an in-house professional planning department. As part of that plan, when former Planning Manager Leslie Lambert retired, her position was upgraded to a Planning Department Manager. The Town conducted a recruitment and ultimately did not identify a qualified candidate. In early 2013, the Town Council authorized the creation of a Planning Director position and, again a recruitment was conducted and no qualified candidates emerged from that process.

With Spangle's retirement imminent, the Town elected to create the position of Deputy Town Planner in hopes that the Deputy would transition into the Director's role within a year. The new Planning Director has completed an overall review of the department and concluded that the department must be reorganized to optimize the operating budget and to ensure long-term sustainability of the department.

DISCUSSION

The Planning Department is currently staffed by 4 full time employees: the Planning Director/Town Planner, Deputy Town Planner, Assistant Planner, and Permit Technician II. A snapshot of planning activities in April 2015 shows that of the 25 active projects, approximately two-thirds are current planning applications involving development proposals (new residences, additions, use permits, etc.) and the remaining one-third of the projects include ordinance updates and general plan amendments. Based on the number of pre-application meetings staff has conducted in the last six months for potential additions and new residences, it is anticipated that the Town will continue to see near term increases in current planning applications.

With the overarching goal of providing the most efficient use of personnel to deliver quality service to the community, staff has evaluated the Planning Department's operations, positions, and procedures in the last eight months and found that the Town requires an Associate/Senior Planner in lieu of the Deputy Town Planner for two reasons. First, the appointment of the Planning Director/Town Planner has shifted the management duties from the Deputy Town Planner and some of the job description and specifications for that position are no longer applicable. Second, given the remaining duties of the Deputy Town Planner, those functions are more typically performed by an Associate or Senior Planner. For those reasons, it is recommended that the Deputy Town Planner position be eliminated and defunded so that the 2015-16 budget can provide for an Associate/Senior Planner, a single position which may be filled at either level depending on the skillset of the top candidate.

Modeled after the organizational structure of planning departments in comparable agencies, the new position is a journey level class of the professional planner series that serves as an intermediate step between the Assistant Planner and the Planning Director. In terms of recruitment and retention, creating an Associate/Senior Planner position will provide career development opportunities within the department, help attract top talent, and encourage valuable employees to look within the organization rather than elsewhere when they are ready to advance in their career. The proposed change is shown on the Town organizational chart in Attachment 2.

This Associate/Senior Planner job classification represents a single position which may be filled at either level, allowing the Planning Director the flexibility to redistribute responsibilities as needed to address department workload. Under the direct supervision of the Planning Director, this position will perform a variety of professional planning activities similar to that of the Deputy Town Planner but without the management responsibilities, and at a compensation basis commensurate with the duties and responsibilities for the position. The Associate/Senior Planner is expected to perform current and advanced planning work that range from moderate to highly complex in scope and would require substantial prior professional planning work experience in a local government agency.

Based on a survey of comparable cities, the proposed salary range for the new Associate/Senior Planner position is shown below. The complete job class specification and salary range for the Associate/Senior Planner positions are included in attachments 3 and 4.

Agency Name	Associate Planner		Senior Planner	
	Min.	Max.	Min.	Max.
Atherton	N/A	N/A	N/A	N/A
Half Moon Bay	N/A	N/A	N/A	N/A
Portola Valley	\$62,541	\$89,698	\$70,762	\$106,106
Los Altos Hills	\$69,612	\$84,612	\$89,172	\$111,768
Woodside	\$69,924	\$85,836 / \$110,868*	\$85,512	\$104,988 / \$135,588*
Los Gatos	\$73,070	\$94,473	\$88,358	\$113,963
Hillsborough	\$88,374	\$107,406	N/A	N/A
Saratoga	\$89,585	\$108,867 / \$120,036*	\$96,844	\$117,728 / \$129,792*

*Performance incentive compensation

Pursuant to Section 12.4.1 of the Town's Personnel Policies Manual, the Town Council may authorize the elimination of any position. To facilitate the reorganization, the Council must adopt the attached resolution to abolish funding for the position of Deputy Town Planner in the 2015-16 budget. The Resolution authorizes the Town Manger to execute and deliver documents necessary to facilitate the layoff of the incumbent effective June 30, 2015. Furthermore, it is requested that the Town Council authorize the Town Manager to begin recruitment of a new Associate/Senior Planner with a start date after July 1, 2015. Until the permanent full time position is filled, staff plans to retain the services of contract planner(s) on an as needed basis to assist with current and advanced planning functions.

FISCAL IMPACT

The net fiscal impact is projected to reduce costs by approximately \$25,000 to \$65,000 per year depending on the skillset of the individual hired as the Associate/Senior Planner.

ATTACHMENTS

1. Resolution
2. Proposed Organizational Chart
3. Proposed Job Classification and Specifications
4. Proposed Salary Schedule

RESOLUTION NO. _____-2015

**A RESOLUTION OF THE TOWN COUNCIL OF
THE TOWN OF PORTOLA VALLEY AUTHORIZING
A REORGANIZATION OF THE PLANNING DEPARTMENT INCLUDING
THE ELIMINATION OF THE DEPUTY TOWN PLANNER POSITION AND ADOPTION OF
JOB CLASS SPECIFICATIONS AND SALARY RANGES FOR THE
ASSOCIATE AND SENIOR PLANNER POSITIONS**

WHEREAS, the Town of Portola Valley's Adopted 2014-15 Budget includes funding for one full time Deputy Town Planner position in the Town's Planning Department; and

WHEREAS, based upon an evaluation of the Planning Department's operations, positions, and procedures, the Town Council of the Town of Portola Valley finds that certain job specifications for the Deputy Town Planner position are no longer applicable and the remaining duties are more typically performed by an Associate or Senior Planner; and

WHEREAS, a reorganization of the Planning Department to eliminate the Deputy Town Planner position and add an Associate or Senior Planner position is necessary to optimize the operating budget and to ensure the long-term sustainability of the department; and

WHEREAS, Section 12.4.1 of the Personnel Policies Manual authorizes the Town Council to abolish funding for any position and Section 4.2 authorizes the Town Council to adopt job class specifications and a salary range for any position.

NOW, THEREFORE, the Town Council of the Town of Portola Valley does hereby resolve as follows:

1. The Town Council adopts a Statement of Intent to abolish funding for the position of Deputy Town Planner in the fiscal year beginning July 1, 2015; and
2. The Town Council authorizes the Town Manager to execute and deliver documents necessary to facilitate the layoff of the incumbent Deputy Town Planner effective June 30, 2015; and
3. The Town Council adopts the Associate/Senior Planner job class specifications as attached hereto in Exhibit A; and
4. The Town Council amends the salary schedule to establish salary ranges for the Associate and Senior Planner positions as attached hereto in Exhibit B; and
5. The Town Council authorizes the Town Manager to begin recruitment of a new Associate/Senior Planner with a start date no sooner than July 1, 2015.

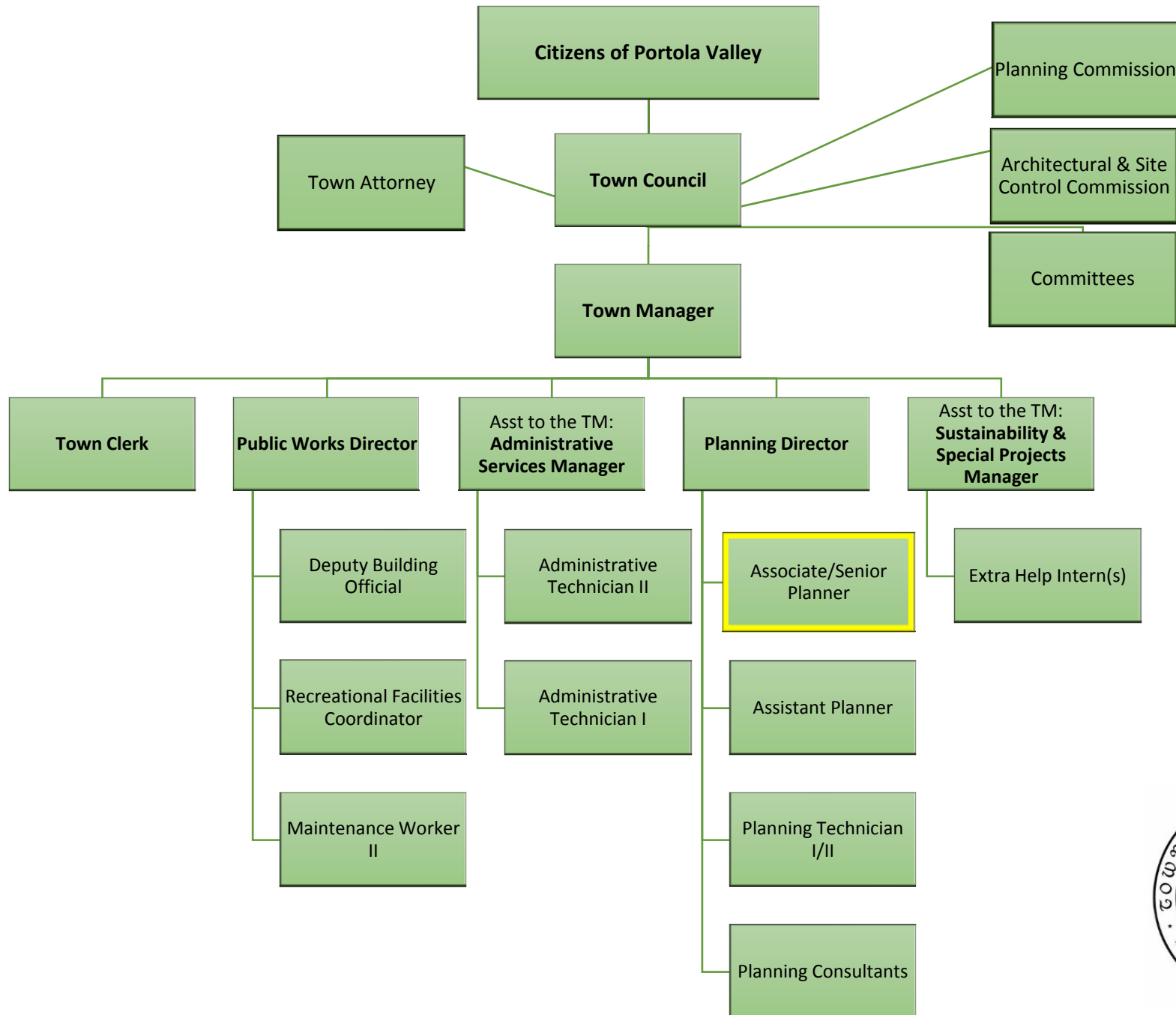
REGULARLY PASSED AND ADOPTED this 13th day of May, 2015.

Jeff Aalfs, Mayor

ATTEST

Sharon Hanlon, Town Clerk

Attachment 2



TOWN OF PORTOLA VALLEY

ASSOCIATE / SENIOR PLANNER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

Definition:

Under direction of the Planning Director, administers specified planning activities including current planning, zoning and subdivision ordinance, advanced planning and the General Plan; complex professional planning activities, such as serving as project manager for complex development and land use applications; provides professional information and assistance to the Director, the Architecture Site Control Commission (ASCC), the Planning Commission, the Town Council, architects, builders, engineers and the general public; performs a variety of studies and prepares and presents staff reports; and performs related work as required.

This classification represents a single position which may be filled at either level.

ASSOCIATE PLANNER

Distinguishing Characteristics:

This is the journey level class within the Planner series. This class is distinguished from the Assistant Planner by the assignment of the full range of professional duties. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise within the work unit. Positions in this class are flexibly staffed and are normally filled by advancement from the Assistant Planner level.

Essential Job Functions:

Duties may include, but are not limited to, the following:

- Reviews moderately complex land use and development applications including site development, subdivision, conditional use permits and variance applications; evaluates alternatives and conformance with Town policies, ordinances, the General Plan and state and federal laws; prepares and presents staff reports to the ASCC, Planning Commission and the Town Council regarding such applications, attends meetings and makes presentations as necessary.
- Conducts field investigations as necessary to assist with project evaluation.
- Coordinates plan review with Town consultants and other public agencies.
- Inspects projects for compliance with conditions of approval.
- Conducts research and analysis on planning related topics, such as land use surveys, General Plan revisions, and Census information and review.
- Research and prepare technical and administrative reports;
- Evaluates and approves administrative level permits and checks building plans for compliance with approved plans and conditions of approval.
- Provide information and direction to the public related to planning, building, and permit processing via telephone, e-mail, and front counter.
- Conducts site analysis meetings with design professionals and residents.
- Evaluates projects for compliance with the provisions of the California Environmental Quality Act (CEQA), and prepares Negative Declarations or coordinates preparation of Environmental Impact Reports as necessary.
- Investigates code compliance complaints, with review and follow-up as needed.
- Prepares informational handouts for the general public regarding the Town's codes and policies.

- Provides training, technical assistance, and direction to interns and other personnel on an occasional basis.
- Builds and maintains positive working relationships with co-workers, other Town employees, and the public using principles of good customer service.
- Perform related duties as assigned.

Knowledge of:

- Principles and practices of land use planning, Town's Municipal Code, Town's General Plan, and pertinent local, state, and federal laws, codes, and regulations.
- Substantial knowledge of the principles and practices of planning, including the California Environmental Quality Act (CEQA), as well as the ability to quickly acquire an understanding of the physical, social and economic concepts underlying planning functions
- Customer service principles.
- Principles of basic site planning, architectural and engineering drawings, and map reading.

Ability to:

- Learn, interpret, apply, and explain local, state, and federal regulations and standards related to land use.
- Read and understand construction plans, maps, and specifications to ensure accuracy.
- Ability to analyze complex planning issues and problems in a clear and concise manner, to read and understand development plans, and to develop responses and solutions to planning issues.
- Ability to make sound decisions in a manner consistent with the essential job functions, including the ability to accurately interpret and administer applicable codes, policies and Design Guidelines.
- Ability to conduct environmental assessments and prepare related documents for compliance with the California Environmental Quality Act.
- Ability to prepare accurate and concise written reports and to effectively present information at public meetings.
- Ability to operate a personal computer, including word processing and database management, and other office equipment, including copy and fax machines and telephone equipment.
- Ability to interact extensively and effectively with the public, at the counter, on the telephone, and by email.
- Ability to establish and maintain effective working relationships with staff, Town officials, and the general public.
- Ability to prepare basic maps, exhibits and drawings, and to make technical and mathematical computations.

Qualifications:

- Bachelor's degree from an accredited four-year college or university, with major course work in urban planning, geography, architecture, environmental studies and/or related field (Master's degree desirable).
- Three years of professional experience in urban or environmental planning, preferably with a public agency or agencies.
- Considerable experience dealing with diverse public and private interests in the planning and development process.
- Possession of a valid Class C California driver license.

SENIOR PLANNER

Distinguishing Characteristics:

This is the advanced journey level class within the Planner series. This class is recognized above the journey level by the assignment of significant responsibility and possession of specialized knowledge, abilities, skills and experience. Employees at this level perform work requiring significant independent judgment. Positions in this class are flexibly staffed and are normally filled by advancement from the Associate Planner level.

Essential Job Functions:

Duties may include but are not limited to, all duties assigned to the Associate Planner plus the following:

- Serve as project manager for advanced, highly complex planning projects; evaluates alternatives and conformance with Town policies, ordinances, the General Plan and state and federal laws; prepares and presents staff reports to the ASCC, Planning Commission and the Town Council regarding such applications, attends meetings and makes presentations as necessary.
- Updates and creates long-range planning documents such as the Town's General Plan and other assigned plans; prepares modifications to specific General Plan elements.
- Prepares written project analysis including identifying appropriate land use policy, design issues and environmental requirements; makes recommendations for action.
- Serves as staff liaison for committees and elected officials, including providing technical advice and giving presentations.

Knowledge of:

- Principles, practices and procedures related to Town and regional planning and zoning administration, including applicable laws and regulations.
- Comprehensive plans and current planning and the development process.
- Computer applications related to the work, including basic GIS concepts and applications.
- Project management techniques.
- Practices of researching planning issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.
- Principles and practices of effective supervision.

Ability to:

- Demonstrate strong project management skills by carrying out complex current and advanced projects to successful completion with general direction.
- Conduct complex planning research projects, evaluating alternatives, making sound recommendations and preparing effective technical staff reports.
- Interpret, apply and explain complex laws, codes, regulations and ordinances.
- Communicate effectively and provide high levels of customer service to the public, developers, contractors and staff.
- Deliver effective oral presentations before public bodies, lead community meetings, and facilitate consensus building on complex planning projects.
- Effectively represent the department and the Town in meetings with governmental agencies, community groups and various business, professional and regulatory organizations, and in meetings with individuals.
- Conduct zoning studies and interpret Town zoning laws, regulations and codes.
- Use specialized computer software such as GIS and AutoCad.

- Read blueprints and site plans and conduct site inspections.

Qualifications:

- A Bachelor's degree from an accredited college or university with major course work in land-use planning, urban planning, landscape architecture or a closely related field. A Master's degree is highly desirable.
- A minimum of five years of increasingly responsible planning experience preferably with a public agency, which must have included two years of project management or supervisory experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job as listed above.
- Considerable experience dealing with diverse public and private interests in the planning and development process.
- Possession of a valid Class C California driver license.
- AICP certification is highly desirable.

FLSA STATUS

This classification is non-exempt from the Fair Labor Standards Act (FLSA).

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Standard office setting. CONTINUOUS work indoors in close proximity to co-workers and members of the public. Work schedule is standard business hours (currently 40.0 hours per week and may be amended or prorated) and frequent after-hours meetings. Work environment is both formal and informal, team oriented, having variable tasks, pace, and pressure. Work is performed indoors in office and in meeting rooms, occasional assignments outside and field visits in hilly terrain.

Physical: Primary functions require sufficient physical ability to work in an office setting and operate office equipment. CONTINUOUS sitting and upward and downward flexion of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils. FREQUENT side-to-side turning of neck, walking, standing, bending, stooping, pushing/pulling, and twisting at waist; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 20 lbs. OCCASIONAL squatting, kneeling, and reaching above and at shoulder height; moderate grasp to manipulate reference books and manuals.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate equipment.

Hearing: Hear in the normal audio range with or without correction.

Attachment 4

Town of Portola Valley
Salary Schedule

Adopted 01-14-15

	Annual Range		Hourly Range	
	Bottom	Top	Bottom	Top
Administration				
Town Manager	set by contract		<i>salary</i>	
Town Clerk	\$ 70,762	\$ 106,106	\$ 34.0200	\$ 51.0125
Assistant to the Town Manager	\$ 70,762	\$ 106,106	<i>salary</i>	
Administrative Technician III	\$ 54,384	\$ 81,544	\$ 26.1460	\$ 39.2038
Administrative Technician II	\$ 47,290	\$ 70,908	\$ 22.7356	\$ 34.0904
Administrative Technician I	\$ 42,991	\$ 64,462	\$ 20.6688	\$ 30.9913
Planning				
Planning Director/Town Planner	\$ 114,131	\$ 171,123	<i>salary</i>	
Deputy Town Planner	\$ 85,214	\$ 127,774	<i>salary</i>	
Senior Planner	\$ 70,762	\$ 106,106	\$ 34.0200	\$ 51.0125
Associate Planner	\$ 62,541	\$ 89,698	\$ 30.0677	\$ 43.1240
Assistant Planner	\$ 54,384	\$ 81,544	\$ 26.1461	\$ 39.2038
Planning Technician II	\$ 47,290	\$ 70,908	\$ 22.7357	\$ 34.0904
Planning Technician I	\$ 42,991	\$ 64,462	\$ 20.6688	\$ 30.9913
Public Works / Facilities Maintenance				
Public Works Director/Town Engineer	\$ 114,131	\$ 171,123	<i>salary</i>	
Deputy Building Official	\$ 85,214	\$ 127,774	\$ 40.9682	\$ 61.4298
Recreational Facilities Coordinator	\$ 52,605	\$ 84,134	\$ 25.2909	\$ 40.4492
Senior Maintenance Worker	\$ 52,605	\$ 78,876	\$ 25.2909	\$ 37.9212
Maintenance Worker II	\$ 44,491	\$ 66,721	\$ 21.3897	\$ 32.0774

Notes:

1. All hourly positions are based on a 40.0 hour work week (2,080 hours per year) unless noted otherwise.
2. Not all classifications detailed above are authorized to be filled, please refer to the Town's budget for authorizations.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Brandi de Garreaux, Sustainability & Special Projects Manager
Nick Pegueros, Town Manager

DATE: May 13, 2015

RE: **Update on Drought Emergency**

RECOMMENDATION

It is recommended that the Town Council:

1. Receive update report from Town staff on the drought emergency.

BACKGROUND

On April 1, 2015, Governor Brown took the unprecedented move of issuing an Executive Order (Executive Order B-29-15) that mandates statewide water conservation measures in response to the ongoing drought. Over the past several weeks, the regulating agencies responsible for executing the Governor's Executive Order, the California State Water Resources Control Board (Water Board) and the California Public Utilities Commission (CPUC) have developed a series of regulations that have now been adopted. For Portola Valley, our water purveyor – the California Water Services Company's Bear Gulch District (Cal Water-BGD) – is responsible for enacting the regulations to ensure water conservation.

DISCUSSION

The purpose of this report is to provide the Town Council with an update on regulations, enforcement, and efforts underway at Town Hall, and impacts of refocusing staff time to attend to the drought emergency.

- A. Regulations & Enforcement** – The Water Board issued a press release on May 5th announcing their adopted regulations (Attachments #1). The regulations were subsequently adopted by the CPUC on May 7th (Attachments #2) to apply to investor-owned utilities such as Cal Water. Cal Water-BGD is required to reduce water use from June 2015 to February 2016 by 36% or 1.3 billion gallons (when compared to 2013 usage) or 910 million gallons (when compared to 2014 usage).

1. Cal Water's Rule 14.1 Letter – Cal Water has submitted updated regulations (Rule 14.1, Attachment #3), for adoption by the CPUC on May 28th and to go into effect on June 1, 2015. The public hearing on the proposed Rule 14.1 is scheduled for the Bear Gulch District at Las Lomitas Elementary School in Atherton on Tuesday, May 19th at 6:00 p.m. This hearing is the opportunity for residents to voice their concerns over the proposed rules, including the water budgets that will be discussed in the next section.
2. Water Budgets – To achieve the reduction goal, Cal water-BGD will implement individual water budgets equal to 36% of 2013 usage for the same period on a per-account basis. For example, if a customer used 10,000 gallons of water in July 2013, their water budget would be 6,400 gallons for July 2015, a 36% reduction. If the customer's water use exceeds their water budget, the customer would incur the normal charges plus a surcharge of \$10.00 per 748 gallons above the water budget. In this example, the cost for 10,000 gallons would be \$62.92 using the existing rate schedule. If the customer elected not to reduce their water use according to their mandated water budget for the month of July, the same 10,000 gallons would cost \$62.92 plus \$48.00 for the 3,600 gallons used in excess of the water budget. The bill, with added surcharges, would total \$110.92, 76% higher than today's price for the same amount of water. This calculation is for water used and a customer's actual bill would be higher once taxes and other fees are applied.
3. Local Water Conservation Ordinance – Cal Water-BGD has requested that the Town adopt a model water conservation ordinance developed by Cal Water (Attachment #4) and mirrors their Rule 14.1 regulations. Staff has reviewed the ordinance and has reservations about the requirements that the ordinance imposes on the town to enforce regulations that are the responsibility of Cal Water. The Town does not have the staff resources to carry out enforcement of said regulations however staff can work with Cal Water-BGD to educate town residents on the regulations.
4. Water Efficient Landscape Ordinance (WELO) Update – Per the Town Council's guidance on April 22nd, the Water Conservation Committee (WCC) and Town staff are focusing their efforts on education, awareness, and conservation programs. The WELO update is expected from the State in the next several weeks, but the exact date is unknown. Once the education, awareness, and conservation programs are well underway, and after the new model WELO has been issued by the State, staff and the WCC will work to incorporate the requested changes to the Town's WELO, [Chapter 15.32 of the Municipal Code](#). The chair of the ASCC has requested that staff provide an update on the drought efforts to the ASCC and involve the ASCC in drought activities. Per Town Council guidance, however, Town resources are not focused on ordinances at this time. When the time comes for ordinance discussions, staff will coordinate work across committees, including the ASCC and Planning Commission.
5. Swimming Pool Decommissioning Fee & Pass-through Charges Waiver – As requested by the Town Council, staff has developed a plan that would waive applicant costs (both inspections and geotechnical consultant review) for the first

five decommission pool applications received. This is expected to cost approximately \$10,000 in waived fees and outside consultant costs.

6. Use of Potable Water to Fill or Refill Swimming Pools – As requested by the Town Council, staff has compiled data regarding building permits (both applications and issued permits) that have yet to be finalized. Staff is recommending that a letter be issued to these individuals that advises them of the regulations regarding the filling of pools (Attachment #6).

B. Efforts Underway at Town Hall – Per the Town Council’s direction, both staff and the WCC have refocused their effort to address education, awareness, and conservation programs. The following efforts are underway:

1. Education & Awareness Plan – The WCC and staff, with assistance from Colehour & Cohen, have developed a comprehensive education and awareness plan that will dovetail into a conservation program. As part of this effort, recent posts on the PV Forum have encouraged town residents to create an online profile at Cal Water to access their historical data. This step is critical to assist residents with gathering data that will be needed for the next step of the plan. The heavy hitting education and awareness push will take the form of comprehensive water survey that is currently under development. The water survey will ask questions about indoor use, outdoor landscape features, pools, actual water usage by month since 2013, etc. Upon completion of the survey, participants will receive helpful recommendations to achieve their water reduction goals. Given the urgency of the problem, staff is asking that the Town Council given the Town Manager authorization to approve the final survey rather than defer survey release until after the next Town Council meeting on May 27th. This is a deviation from the recently established practice where Committee must receive Town Council approval of their survey before the survey is sent to town residents.
2. Conservation Program – Building off of the Town’s water survey, and for those customers with significant water saving opportunities, the plan is to develop a conservation program that would assist residents in making significant changes. The program details are under development and key to the survey’s success is working to identify potential barriers to participation and rewards sufficient to overcome those barriers.
3. Mayors’ Meeting with Cal Water – The meeting with Cal Water initiated by the Town was held on Friday, May 8th. Participants included the Towns of Atherton and Woodside, City of Menlo Park, Assemblyman Rich Gordon’s Office, San Mateo County, and Cal Water (both from the District and Corporate offices). The meeting agenda included a 45 minute presentation from Cal Water on their efforts and a roundtable discussion about each city’s/town’s efforts in response to the drought.
4. In-house & Consultant Resources – In-house, the WCC has devoted countless hours of work on water conservation efforts. In addition, the WCC Chair has also worked with staff outside the committee’s meetings to expedite the education, awareness, and conservation plan. In addition, both the

Sustainability Manager and Town Manager have been actively involved in the drought program development. The Sustainability Manager is devoting nearly 100% of her time to this initiative. To augment in-house staff resources, the Town has contracted with Colehour & Cohen to assist with the development of the community-based social marketing program.

5. Meeting of Large Institutional Users – Staff has invited representatives from the Priory, Sequoias, PVSD, Alpine Hills Swim & Tennis, Glen Oaks, and Spring Down to attend a meeting and share resources during this challenging time. The date has yet to be scheduled but will likely be in the last two weeks of May.
6. Data from Cal Water – Staff continues to analyze the data provided by Cal Water for 2014. Attached is an aggregate table that summarizes the reductions required, by month, for 2015 compared to 2014 (Attachment #7).

C. Impact on Other Town Projects – Resources being devoted to the drought emergency have impacted the following projects.

1. Cultural Arts Survey – Town staff is disappointed that our resources could not be devoted to sending out the Cultural Arts Committee (CAC) survey in a timely manner. The CAC has been very patient. Unfortunately, as we near the end of the school year, and the beginning of mandatory water reductions, the prospect of having both the CAC and the WCC surveys on the street within weeks of each other could be detrimental to both surveys. For that reason, Town staff is recommending that the Town Council defer the Cultural Arts survey until late Summer. If the Town Council desires the CAC survey to go out, staff will do so the week of May 18th.
2. Emergency Operations Center (EOC) Readiness – Since early April, Town staff has significantly reduced the time spent on the EOC readiness projects. The Portola Valley EOC will activate for a few hours during the May 16th Wildland Fire Drill and staff anticipates that the drill will highlight additional areas requiring corrective action. Staff will need to defer those corrective actions to the EPC for remedy.

Finally, the Town was mentioned in the New York Times article: “The End of California?” on May 1st. In response to the article, the Mayor and the Water Conservation Committee both sent a letter to the editor highlighting all of the hard work that the Committee has undertaken over the past year. The article and response letter is included as Attachment #8.

FISCAL IMPACT

To date, staff has spent approximately \$13,000 on consulting services with Colehour & Cohen. Additional funds may be necessary to assist with messaging and outreach campaigns. The pool decommissioning fee waiver is expected to cost approximately \$10,000. Finally, funds may be necessary to assist with conducting the water survey as outlined in bullet point B.1 above.

ATTACHMENTS

1. Media Release: State Water Board Adopts 25 Percent Mandatory Water Conservation Regulation, dated May 5, 2015
2. Press Release: CPUC Orders Water Companies to Implement 25 Percent Conservation Measures in Response to Drought, dated May 7, 2015
3. Cal Water - Water Shortage Contingency Plan Schedule No. 14.1
4. Cal Water proposed model ordinance
5. Draft letter to new pool permits regarding pool filling
6. Town of Portola Valley Cal Water Aggregate Usage Data
7. "The End of California?" and response letters



Media Release

State Water Board Adopts 25 Percent Mandatory Water Conservation Regulation

For Immediate Release
May 5, 2015

Contact: George Kostyrko
gkostyrko@waterboards.ca.gov

SACRAMENTO – With emergency drought conditions persisting throughout California, the State Water Resources Control Board Tuesday adopted an [emergency regulation](#) requiring an immediate 25 percent reduction in overall potable urban water use statewide in accordance with Gov. Jerry Brown’s April 1 [Executive Order](#).

The Governor’s Executive Order required, for the first time in the state’s history, mandatory conservation for all residents and directed several state agencies, including the State Water Board, to take immediate action to safeguard the state’s remaining potable urban water supplies in preparation for a possible fifth year of drought.

A 25 percent savings in potable urban water use amounts to more than 1.2 million acre-feet of water over the next nine months, or nearly as much water as is currently in Lake Oroville.

Tuesday’s action follows the release of water production figures for the month of March which registered only a slight increase from the amount of water saved in the prior month. The amount of water conserved in March 2015, as compared to March 2013 was 3.6 percent, up less than one percent from February’s results.

Since the State Water Board adopted its initial emergency urban conservation regulation in July 2014, voluntary statewide conservation efforts have reached 9 percent overall – far short of the 20 percent Governor Brown called for in 2014. To see how various regions and communities have done conserving water, please visit this link [here](#).

“This is the drought of the century, with greater impact than anything our parents and grandparents experienced, and we have to act accordingly,” said Felicia Marcus, Chair of the State Water Resources Control Board.

“Today we set a high but achievable bar, with the goal of stretching urban California’s water supply. We have to face the reality that this drought may continue and prepare as if that’s the case. If it rains and snows next winter, we celebrate. If the drought continues, we’ll be glad we took difficult but prudent action today. It’s the responsible thing to do.”





Conservation Standard

The emergency regulation identifies how much water communities must conserve based on their average residential water use, per person per day, last summer. Every person should be able keep indoor water use to no more than 55 gallons per day. For the most part, the amount of water that each person uses in excess of this amount is water that is applied to lawns and other ornamental landscapes.

On average, 50 percent of total residential use is outdoors, in some cases up to 80 percent. To save water now, during this drought emergency, the regulation targets these outdoor uses. Communities that are approaching, at or below the indoor target, are assigned a modest conservation standard while communities that use water well above the indoor target will be asked to do much more.

To reduce water use by 25 percent statewide, the regulation adopted by the Board this week places each urban water supplier into one of eight tiers which are assigned a conservation standard, ranging between four percent and 36 percent. Each month, the State Water Board will compare every urban water suppliers' water use with their use for the same month in 2013 to determine if they are on track for meeting their conservation standard. Local water agencies will determine the most cost effective and locally appropriate way to achieve their standard. The State Water Board will be working closely with water suppliers to implement the regulations and improve local efforts that are falling short.

"This likely will result in all communities significantly cutting back on outdoor watering, particularly ornamental landscapes surrounding homes, institutions, and businesses, resulting in many golden landscapes statewide," said Marcus. "This will be a heavy lift for some, but we believe that the regulatory strategy adopted today is doable – in fact, many communities that have focused on conserving water have already achieved significant conservation without losing their landscapes."

Residential customers of water suppliers with a conservation standard of 36 percent currently use between 216 and 614 gallons of water per person per day during the months of July, August, and September. Reducing their water use by 36 percent will still leave these residents with a minimum of 137 and up to 393 gallons of water per person per day; far more than the accepted standard of 55 gallons per person per day for indoor use. The difference between 55 gallons per person per day and 137 – 393 gallons per person per day means that these residents will still have water available for outdoor irrigation. Communities using less than 65 gallons per person per day will be required to reduce their overall water use by 8 percent.

"Over the longer term, we have many ways to extend our precious water resources, particularly in urban areas — conservation, recycling, stormwater capture, and desalination in appropriate cases have great promise. Many communities have done a lot already, or have ambitious goals that we hope to help them achieve. In the short run however, conservation is the cheapest, fastest and smartest way to become more resilient in the face of drought today and climate change in the future," said Marcus.



Summary of New Requirements

- The conservation savings for all urban water suppliers (serving more than 3,000 connections) are allocated across nine tiers of increasing levels of residential gallons per capita per day (R-GPCD) water use to reduce water use by 25 percent statewide and will take effect June 1st. For specific information on the tiers and the suppliers in each tier, please visit [here](#).
- Smaller water suppliers (serving fewer than 3,000 connections) must either reduce water use by 25 percent, or restrict outdoor irrigation to no more than two days per week. These smaller urban suppliers, that collectively serve less than 10 percent of Californians, must submit a report on December 15, 2015 to demonstrate compliance.
- Commercial, Industrial and Institutional properties that are not served by a water supplier (or are self-supplied, such as by a groundwater well) also must either reduce water use by 25 percent or restrict outdoor irrigation to no more than two days per week. No reporting is required but these properties must maintain documentation of their water use and practices.
- The new prohibitions in the Executive Order apply to all Californians and will take effect immediately upon approval of the regulation by the Office of Administrative Law. These include:
 - Irrigation with potable water of ornamental turf on public street medians; and
 - Irrigation with potable water outside of newly constructed homes and buildings not in accordance with emergency regulations or other requirements established by the Building Standards Commission and the Department of Housing and Community Development.
- These are in addition to the existing restrictions that prohibit:
 - Using potable water to wash sidewalks and driveways;
 - Allowing runoff when irrigating with potable water;
 - Using hoses with no automatic shutoff nozzles to wash cars;
 - Using potable water in decorative water features that do not recirculate the water;
 - Irrigating outdoors during and within 48 hours following measureable rainfall; and
 - Restaurants serving water to their customers unless the customer requests it.
- Additionally, hotels and motels must offer their guests the option to not have their linens and towels laundered daily and prominently display this option in each guest room.

**Enforcement**

In addition to other powers, local agencies can fine property owners up to \$500 a day for failure to implement the water use prohibitions and restrictions. The State Water Board can issue informational orders, conservation orders or cease and desist orders to water suppliers for failure to meet their conservation standard. Water agencies that violate cease and desist orders are subject to a civil liability of up to \$10,000 a day.

Next Steps

Following Board adoption, the regulation will be submitted to the Office of Administrative Law, which has 10 days to approve or deny the regulation. If approved by the Office of Administrative Law, the regulation will take effect immediately and remain in effect for 270 days from that date.

For more information, please visit the [Emergency Water Conservation](#) website.

To learn more about the state's drought response, visit [Drought.CA.Gov](#).

Every Californian should take steps to conserve water. Find out how at [SaveOurWater.com](#).



California Public Utilities Commission

505 Van Ness Ave., San Francisco

FOR IMMEDIATE RELEASE

Media Contact: Terrie Prosper, 415.703.1366, news@cpuc.ca.gov

PRESS RELEASE

Docket #: Res W-5041

CPUC ORDERS WATER COMPANIES TO IMPLEMENT 25 PERCENT CONSERVATION MEASURES IN RESPONSE TO DROUGHT

SAN FRANCISCO, May 7, 2015 - The California Public Utilities Commission (CPUC) today ordered the water companies under its jurisdiction to comply with emergency water use regulations adopted by the state Water Resources Control Board on May 5, 2015, as the state works to safeguard California's remaining potable urban water supplies in preparation for a possible fifth year of drought.

The CPUC oversees 113 investor-owned water utilities that provide water service to approximately 16 percent of California's residents. The CPUC today ordered these companies to comply with the state Water Resources Control Board's adopted measures, which were in response to Governor Brown's April 1, 2015, Executive Order mandating a 25 percent reduction in water use statewide for all urban water users compared with 2013 usage.

"We are in a drought emergency and need to take bold action. While water still flows to most taps today, the hard work to manage scarce water resources masks the dwindling supply in rivers, reservoirs, and underground storage basins," said Commissioner Catherine J.K. Sandoval. "Treat the drought like an 8.0 earthquake in your community. Take dramatic steps to conserve water or face enforcement to ensure conservation mandates are met."

The conservation savings for water companies serving more than 3,000 connections take effect June 1, 2015. Water companies serving 3,000 or fewer service connections must reduce water use by 25 percent by restricting outdoor irrigation to no more than two days per week, or implement other mandatory restrictions to achieve the necessary water savings.

As the state and its residents come together to support water saving efforts, the following prohibitions will be in place:

- Irrigation with potable water of ornamental turf on public street medians; and,
- Irrigation with potable water outside of newly constructed homes and buildings not in accordance with emergency regulations or other requirements established by the Building Standards Commission and the Department of Housing and Community Development.

These prohibitions are in addition to the existing restrictions that prohibit:

- Using potable water to wash sidewalks and driveways;
- Allowing runoff when irrigating with potable water;
- Using hoses with no automatic shut-off nozzles to wash cars;
- Using potable water in decorative water features that do not recirculate the water;
- Irrigating outdoors during and within 48 hours following measureable rainfall; and,
- Restaurants serving water to their customers unless the customer requests it.

Additionally, hotels and motels must offer their guests the option to not have their linens and towels laundered daily and prominently display this option in each guest room.

For more information, please visit the state's Emergency Water Conservation website at www.swrcb.ca.gov/waterrights/water_issues/programs/drought/emergency_regulations_waterconservation.shtml. To learn more about the state's drought response, visit www.Drought.CA.Gov. Every Californian should take steps to conserve water. Find out how at www.SaveOurWater.com.

The Resolution voted on is available at:

<http://docs.cpuc.ca.gov/PublishedDocs/Published/G000/M151/K507/151507053.pdf>.

For more information about the CPUC, please visit www.cpuc.ca.gov.

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Schedule No. 14.1

(N)

WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES

Page 1

A. APPLICABILITY

1. This schedule applies to all of California Water Service’s regulated ratemaking areas in California, as well as Grand Oaks Water.

B. GENERAL INFORMATION

1. All expenses incurred by utility to implement Rule 14.1, and Schedule 14.1, and requirements of the California State Water Resources Control Board (“Water Board”) that have not been considered in a General Rate Case or other proceeding shall be accumulated by Cal Water in a separate memorandum account, authorized in Resolution W-4976, for disposition as directed or authorized from time to time by the Commission.
2. All monies collected by Cal Water through waste of water penalties established in this schedule shall be recorded in the appropriate memorandum account and used to offset the expenses described in Section 1 above.
3. All monies collected by Cal Water through drought surcharges, as established by the Mandatory Water Budgets found in Schedule 14.1, shall be recorded in the appropriate Water Revenue Adjustment Mechanism (“WRAM”) account and used to offset under-collected revenues.
4. To the extent that any provision in this Schedule is inconsistent with Rule 14.1, the provisions of this Schedule apply.
5. A customer may request installation of a real-time water measurement device on the customer’s service line. The cost of the device, including installation and ongoing operating costs, shall be billed to the customer, and nonpayment may result in discontinuance of service.

C. DEFINITIONS

For the purposes of this Schedule, the following terms have the meanings set forth in this section. (These are the same as in Rule 14.1, unless otherwise specified.)

1. “Commercial nursery” means the use of land, buildings or structures for the growing and/or storing of flowers, fruit trees, ornamental trees, vegetable plants, shrubs, trees and similar vegetation for the purpose of transplanting, for use as stock or grafting, and includes the retail sale or wholesale distribution of such items directly from the premises/lot.
2. “Drip irrigation system” means a non-spray, low-pressure, and low volume irrigation system utilizing emission devices with a precipitation or flow rate measured in gallons per hour (GPH), designed to slowly apply small volumes of water at or near the root zone of plants or other landscaping.
3. “Flow rate” means the rate at which water flows through pipes, valves, and emission devices, measured in gallons per minute (GPM), gallons per hour (GPH), inches per hour (IPH), hundred cubic feet (Ccf), or cubic feet per second (CFS).
4. “Flow-restricting device” means valves, orifices, or other devices that reduce the flow of potable water through a service line, which are capable of passing a minimum of 3 Ccf per person, per month, based upon the U.S. Census calculation of the average number of people in a household in the area.
5. “High-efficiency sprinkler systems” means an irrigation system with emission devices, such as sprinkler heads or nozzles, with a precipitation or flow rate no greater than one IPH.
6. “Irrigation” means the application of potable water by artificial means to landscape.
7. “Irrigation system” means the components of a system meant to apply water to an area for the purpose of irrigation, including, but not limited to, piping, fittings, sprinkler heads or nozzles, drip tubing, valves, and control wiring.

(N)

(continued)

(To be inserted by utility)	<i>Issued by</i>	(To be inserted by Cal. P.U.C.)
Advice Letter No. <u>2166</u>	PAUL G. TOWNSLEY <small>NAME</small>	Date Filed _____
Decision No. <u>-</u>	Vice President <small>TITLE</small>	Effective _____
		Resolution No. _____

Schedule No. 14.1

(N)

WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

Page 2

C. DEFINITIONS (Continued)

8. "Landscape" means all of the outdoor planting areas, turf areas, and water features at a particular location.
9. "Measureable rainfall" means any amount of precipitation of more than one-tenth of an inch (0.1").
10. "Micro spray irrigation system" means a low-pressure, low-volume irrigation system utilizing emission devices that spray, mist, sprinkle, or drip with a precipitation or flow rate measured in GPH, designed to slowly apply small volumes of water to a specific area.
11. "Ornamental landscape" means shrubs, bushes, flowers, ground cover, turf, lawns, and grass planted for the purpose of improving the aesthetic appearance of property, but does not include crops or other agricultural products or special landscape areas.
12. "Plumbing fixture" means a receptacle or device that is connected to a water supply system, including, but not limited to, pipes, toilets, urinals, showerheads, faucets, washing machines, water heaters, tubs, and dishwashers.
13. "Potable water" means water supplied by Cal Water which conforms to the federal and state standards for human consumption.
14. "Properly programmed" means a smart irrigation controller that has been programmed according to the manufacturer's instructions and site-specific conditions.
15. "Real-time water measurement device" means a device or system that provides regularly updated electronic information regarding the customer's water use.
16. "Runoff" means water which is not absorbed by the soil or landscape to which it is applied and flows from the landscape onto other areas.
17. "Smart irrigation controller" means an automatic device used to remotely control valves that operate an irrigation system that has been tested by an American National Standards Institute accredited third-party certifying body or laboratory in accordance with the Environmental Protection Agency's WaterSense program (or an analogous successor program), and certified by such body or laboratory as meeting the performance and efficiency requirements of such program, or the more stringent performance and efficiency requirements of another similar program.
18. "Special landscape area" means an area of the landscape dedicated solely to edible plants and areas dedicated to active play such as parks, sports fields, golf courses, and where turf provides a playing surface.
19. "Turf" means a ground cover surface of grass that can be mowed.
20. "Water feature" means a design element where open, artificially supplied water performs an aesthetic or recreation feature, including, but not limited to, ponds, lakes, waterfalls, fountains, and streams.
21. "Water use evaluation" means an evaluation of the efficiency of indoor water-using devices, including, but not limited to, measurement of flow rates for all existing showerheads, faucets, and toilets, inspection for leaks, and providing written recommendations to improve the efficiency of the indoor water-using fixtures and devices and/or an evaluation of the performance of an irrigation system, including, but not limited to, inspection for leaks, reporting of overspray or runoff, and providing written recommendations to improve the performance of the irrigation system.

(N)

(continued)

(To be inserted by utility)

Issued by

(To be inserted by Cal. P.U.C.)

Advice Letter No. 2166

PAUL G. TOWNSLEY

Date Filed _____

Decision No. -

Vice President
TITLE

Effective _____

Resolution No. _____

Schedule No. 14.1

(N)

WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

Page 3

D. WASTE OF WATER PENALTIES

Each Stage of this Schedule establishes certain restrictions on the use of potable water. Violating the restrictions set forth in a particular Stage while it is in effect is declared a non-essential, wasteful use of potable water. Cal Water is authorized to take the following actions when its personnel verify a customer is using potable water for non-essential, wasteful uses. No person shall have any right or claim in law or in equity, against Cal Water because of, or as a result of, any matter or thing done or threatened to be done pursuant to the restrictions on using potable water for non-essential, wasteful uses.

Note: When a Stage in this Schedule has been activated, Section D in this Schedule supersedes Section D (Enforcement) in Rule 14.1.

1. **FIRST VIOLATION**: Cal Water shall provide the customer with a written notice of violation. In addition, Cal Water is authorized to take the following actions:
 - A. If the customer currently receives service through a metered connection, install a real-time water measurement device on the customer's service line and provide the customer with access to information from the device. The cost of the device, including installation and ongoing operating costs, shall be billed to the customer, and nonpayment may result in discontinuance of service.
 - B. If the customer does not currently receive service through a metered connection, install a water meter on the customer's service line, charge the customer for water use pursuant to Cal Water's metered service tariffs and rules, and install a real-time water measurement device on the customer's service line and provide the customer with access to information from the device. The cost of the device, including installation and ongoing operating costs, shall be billed to the customer, and nonpayment may result in discontinuance of service.
2. **SECOND VIOLATION**: If Cal Water verifies that the customer has used potable water for non-essential, wasteful uses after having been notified of the first violation, Cal Water shall provide the customer with a second written notice of violation. In addition to the actions prescribed under the first violation above, Cal Water is authorized to take the following actions:
 - A. Apply the following waste of water penalties, which are in addition to any other charges authorized by this Schedule or other Cal Water tariffs.
 - i. If Stage 1 is in effect, \$25 (Stage 1 is detailed below in Section E).
 - ii. If Stage 2 is in effect, \$50 (Stage 2 is detailed below in Section F).
 - iii. If Stage 3 is in effect, \$100 (Stage 3 is detailed below in Section G).
 - iv. If Stage 4 is in effect, \$200 (Stage 4 is detailed below in Section H).
 - B. At its sole discretion, waive the waste of water penalty if the customer participates in a water use evaluation provided by Cal Water and/or provides documentation to Cal Water proving that a drip irrigation system, micro spray irrigation system, high-efficiency sprinkler system, or properly programmed smart irrigation controller has been installed, after a notice of violation was delivered, and is in use at the customer's service address.

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

Page 4

D. WASTE OF WATER PENALTIES (Continued)

3. **THIRD VIOLATION:** If Cal Water verifies that the customer has used potable water for non-essential, wasteful uses after having been notified of the second violation, Cal Water shall provide the customer with a third written notice of violation. In addition to the actions prescribed under the first and second violations above, Cal Water is authorized to take the following actions:
 - A. Apply the following waste of water penalties, which are in addition to any other charges authorized by this Schedule or other Cal Water tariffs.
 - i. If Stage 1 is in effect, \$50 (Stage 1 is detailed below in Section E).
 - ii. If Stage 2 is in effect, \$100 (Stage 2 is detailed below in Section F).
 - iii. If Stage 3 is in effect, \$200 (Stage 3 is detailed below in Section G).
 - iv. If Stage 4 is in effect, \$400 (Stage 4 is detailed below in Section H).
 - B. At its sole discretion, waive the waste of water surcharge if the customer participates in a water use evaluation provided by Cal Water and/or provides documentation to Cal Water proving that a drip irrigation system, micro spray irrigation system, high-efficiency sprinkler system, or properly programmed smart irrigation controller has been installed, after notice of violations have been delivered, and is in use at the customer's service address.
4. **FOURTH VIOLATION:** If Cal Water verifies that the customer has used potable water for non-essential, wasteful uses after having been notified of the third violation, Cal Water shall provide the customer with a fourth written notice of violation. In addition to actions set forth in previous violations prescribed above, Cal Water is authorized to install a flow-restricting device on the customer's service line. Cal Water shall not be held liable for any injuries, damages, and/or consequences arising from the installation of a flow restricting device.
5. **EGREGIOUS VIOLATIONS:** Notwithstanding the foregoing framework for penalties, customers who Cal Water has verified are egregiously using potable water for non-essential, wasteful uses are subject to having a flow-restricting device installed on their service line. After providing the customer with one notice of egregious violation, either by direct mail or door hanger, which documents the egregious use of potable water for non-essential, wasteful uses and explains that failure to correct the violation may result in the installation of a flow-restricting device on the customer's service line, Cal Water is authorized to install a flow-restricting device on the customer's service line. Cal Water shall not be held liable for any injuries, damages, and/or consequences arising from the installation of a flow restricting device.
6. **NOTICES OF VIOLATION:**
 - A. Unless otherwise specified, written notices of violation provided to customers pursuant to this Schedule shall document the verified violation and alert the customer to the fact that future violations of the restricted uses of potable water may result in a real-time water management device being installed on the customer's service line at the customers expense, waste of water surcharges being applied to the customer's bill, the installation of a flow-restricting device on the customer's service line, or the discontinuation of the customer's service.

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

Page 5

D. WASTE OF WATER PENALTIES (Continued)

B. If Cal Water elects to install a flow-restricting device on a customer's service line, the written notice of violation shall also explain that a flow-restricting device has or will be installed on the customer's service line, shall document the steps the customer must take in order for the flow-restricting device to be removed, and shall explain that after the flow-restricting device is removed, it may be reinstalled, without further notice, if the customer is again verified by Cal Water to be using potable water for non-essential, wasteful uses.

7. **FLOW RESTRICTING DEVICE CONDITIONS:** The installation of a flow-restricting device on a customer's service line is subject to the following conditions:

- A. The device shall be capable of providing the premise with a minimum of 3 Ccf per person, per month, based upon the U.S. Census calculation of the average number of people in a household in the area.
- B. The device may only be removed by Cal Water, and only after a minimum three-day period has elapsed.
- C. Any tampering with the device may result in the discontinuation of the customer's water service and the customer being charged for any damage to Cal Water's equipment or facilities and any required service visits.
- D. After the removal of the device, if Cal Water verifies that the customer is using potable water for non-essential, wasteful uses, Cal Water may install another flow-restricting device without prior notice. This device shall remain in place until water supply conditions warrant its removal. If, despite the installation of the device, Cal Water verifies that the customer is using potable water for non-essential and, unauthorized wasteful uses, then Cal Water may discontinue the customer's water service, as provided in its Rule No. 11.

8. **FLOW-RESTRICTING DEVICE REMOVAL CHARGES:** The charge to customers for removal of a flow-restricting device installed pursuant to this Schedule is \$100 during normal business hours, and \$150 for the device to be removed outside of normal business hours.

E. STAGE ONE WATER USE RESTRICTIONS

1. **WASTEFUL USES OF WATER**

The following restrictions may be imposed by Cal Water, except where necessary to address an immediate health or safety need, or to comply with a term or condition in a permit issued by a state or federal agency:

A. Outdoor Irrigation Restrictions (Stage 1)

- i. Irrigating ornamental landscapes with potable water is limited to no more than **three (3) days** per week, on a schedule established and posted by Cal Water on its website or otherwise provided to customers by bill message, bill insert, direct mail, or email, or as follows:

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

Page 6

E. STAGE ONE WATER USE RESTRICTIONS (Continued)

1. Customers with even-numbered addresses may irrigate on Saturdays, Tuesdays, and Thursdays.
2. Customers with odd-numbered addresses may irrigate on Sundays, Wednesdays, and Fridays.
3. Customers without a street address may irrigate on Saturdays, Tuesdays, and Thursdays.
4. Notwithstanding the foregoing restrictions, irrigation of special landscape areas or commercial nurseries may occur as needed, provided that the customer who wishes to irrigate a special landscape area or commercial nursery presents Cal Water with a plan to achieve water use reductions commensurate with those that would be achieved by complying with foregoing restrictions.
5. Notwithstanding the foregoing restrictions, when a city, county, or other local public agency in one of Cal Water's service areas duly adopts restrictions on the number of days or hours of the day that customers may irrigate that are different than those adopted by Cal Water, Cal Water may enforce the city, county, or other local public agency's restrictions.

II. Irrigating ornamental landscape with potable water is prohibited during the hours between **8:00 a.m. and 6:00 p.m.**

III. The foregoing restrictions do **not** apply to:

1. Landscape irrigation zones that exclusively use drip irrigation systems and/or micro spray irrigation system;
2. Irrigating ornamental landscapes with the use of a hand-held bucket or similar container, with a continuously monitored hose which is fitted with an automatic shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use or monitored, or for the express purpose of adjusting or repairing an irrigation system.

B. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the customer's plumbing fixtures and/or irrigation system must be repaired within **five (5) business days** of written notification by Cal Water, unless other arrangements are made with Cal Water.

C. **Prohibited Uses of Water:** Customers are prohibited from using potable water for the following actions:

- i. The application of potable water to landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;

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(To be inserted by utility)

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

Page 7

E. STAGE ONE WATER USE RESTRICTIONS (Continued)

- ii. The use of a hose that dispenses potable water to wash vehicles, including cars, trucks, buses, boats, aircraft, and trailers, whether motorized or not, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use. (N)
 - iii. The application of potable water to driveways and sidewalks;
 - iv. The use of potable water in a water feature, except where the water is part of a recirculating system;
 - v. The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall (see Definitions);
 - vi. The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
 - vii. Irrigation of ornamental landscape on public street medians with potable water;
 - viii. Irrigation outside of newly constructed homes and buildings with potable water unless the potable water is delivered by a drip irrigation systems and/or micro spray irrigation system.
- D. Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guest room using clear and easily understood language.
- E. Limits on Filling Single-Family Residential Swimming Pools and Spas: Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited, except to maintain required operating levels of existing pools and spas or as a result of completing structural repairs to the swimming pool or outdoor spa.
- F. Limits on Filling Ornamental Lakes or Ponds: Filling or re-filling ornamental lakes or ponds with potable water is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the implementation of any staged mandatory restrictions of water use as described in this Schedule.
- G. Other duly adopted restrictions on the use of potable water as prescribed from time to time by the Commission or other authorized government agencies are incorporated herein by reference.

F. STAGE TWO WATER USE RESTRICTIONS

1. MANDATORY WATER BUDGETS AND BANKING (STAGE 2)

Water budgets will be based on a customer's consumption during a historical base period and will include a percentage reduction designed to meet necessary water-use reductions. Cal Water may include provisions such as minimum water budgets for residential metered service to protect the health and safety of customers, and water banking allowing customers additional flexibility with regard to their required reductions.

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

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F. STAGE TWO WATER USE RESTRICTIONS (Continued)

In addition to the normal rate paid for the unit of water, a drought surcharge will be charged to a customer for each unit of water used over the established water budget for the billing period.

See Appendix A: Details on minimum water budgets, as well as the drought surcharges that will be applied for exceeding a water budget, are provided in Appendix A. Cal Water retains the right to increase the surcharges if there are changes to the rates in the future.

Cal Water will establish an appeals process for customers that will allow for requests for increased water budgets.

2. WASTEFUL USES OF WATER (STAGE 2)

Cal Water may continue to impose the restrictions on the wasteful use of water as outlined in Stage One, except where necessary to address an immediate health or safety need or to comply with a term or condition in a permit issued by a state or federal agency.

G. STAGE THREE WATER USE RESTRICTIONS

1. MANDATORY WATER BUDGETS AND BANKING (STAGE 3)

Water budgets will be based on a customer's consumption during a historical base period and will include a percentage reduction designed to meet necessary water-use reductions. Cal Water may include provisions such as minimum water budgets to protect the health and safety of customers, and water banking allowing customers additional flexibility with regard to their required reductions.

In addition to the normal rate paid for the unit of water, a drought surcharge will be charged to a customer for each unit of water used over the established water budget for the billing period.

Cal Water may implement surcharges up to three (3) times those charged in Stage 2.

Cal Water will establish an appeals process for customers that will allow for requests for increased water budgets.

2. WASTEFUL USES OF WATER (STAGE 3)

The following restrictions may be imposed by Cal Water, except where necessary to address an immediate health or safety need or to comply with a term or condition in a permit issued by a state or federal agency.

Differences from or additions to previous Stages are underlined. (The following restrictions are the same as those provided in Stage 3 of Rule 14.1.)

a. Outdoor Irrigation Restrictions (Stage 3)

i. Irrigating ornamental landscapes with potable water is limited to no more than **two (2) days** per week, on a schedule established and posted by Cal Water on its website or otherwise provided to customers by bill message, bill insert, direct mail, or email, or as follows:

1. Customers with even-numbered addresses may irrigate on Saturdays and Tuesdays (previous Stages allowed Thursdays as well).
2. Customers with odd-numbered addresses may irrigate on Sundays and Wednesdays (previous Stages allowed Fridays as well).
3. Customers without a street address may irrigate on Saturdays and Tuesdays (previous Stages allowed Thursdays as well).

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

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G. STAGE THREE WATER USE RESTRICTIONS (Continued)

- 4. Notwithstanding the foregoing restrictions, irrigation of special landscape areas or commercial nurseries may occur as needed, provided that the customer who wishes to irrigate a special landscape area or commercial nursery presents Cal Water with a plan to achieve water use reductions commensurate with those that would be achieved by complying with foregoing restrictions.
- 5. Notwithstanding the foregoing restrictions, when a city, county, or other local public agency in one of Cal Water's service areas duly adopts restrictions on the number of days or hours of the day that customers may irrigate which are different than those adopted by Cal Water, Cal Water may enforce the city, county, or other local public agency's restrictions.
- ii. Irrigating ornamental landscape with potable water is prohibited during the hours between **8:00 a.m. and 6:00 p.m.**
- iii. The foregoing restrictions do **not** apply to:
 - 1. Landscape irrigation zones that exclusively use drip irrigation systems and/or micro spray irrigation system;
 - 2. Irrigating ornamental landscapes with the use of a hand-held bucket or similar container, a continuously monitored hose which is fitted with an automatic shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use or monitored, or for the express purpose of adjusting or repairing an irrigation system.
- b. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the customer's plumbing fixtures and/or irrigation system must be repaired within **two (2) business days** of written notification by Cal Water, unless other arrangements are made with Cal Water.
- c. **Prohibited Uses of Water:** Customers are prohibited from using potable water for the following actions:
 - i. The application of potable water to landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures (note: this provision appears under Section E in Rule 14.1);
 - ii. The use of a hose that dispenses potable water to wash vehicles, including cars, trucks, buses, boats, aircraft, and trailers, whether motorized or not, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use (note: this provision appears under Section E in Rule 14.1).
 - iii. The application of potable water to driveways and sidewalks;
 - iv. The use of potable water in a water feature, except where the water is part of a recirculating system;
 - v. The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall;
 - vi. The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
 - vii. Irrigation of ornamental landscape on public street medians with potable water;

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

Page 10

G. STAGE THREE WATER USE RESTRICTIONS (Continued)

- viii. Irrigation outside of newly constructed homes and buildings with potable water unless the potable water is delivered by a drip irrigation systems and/or micro spray irrigation system;
- ix. Use of potable water for street cleaning with trucks, except for initial wash-down for construction purposes (if street sweeping is not feasible);
- x. Use of potable water for construction purposes, such as consolidation of backfill, dust control, or other uses unless no other source of water or other method can be used.
- d. Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guest room using clear and easily understood language.
- e. Limits on Filling Residential Swimming Pools and Spas: Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited (previous Stages allowed certain exceptions).
- f. Limits on Filling Ornamental Lakes or Ponds: Filling or re-filling ornamental lakes or ponds with potable water is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the implementation of any staged mandatory restrictions of water use as described in this Schedule.
- g. Other duly adopted restrictions on the use of potable water as prescribed from time to time by the Commission or other authorized government agencies are incorporated herein by reference.

H. STAGE FOUR WATER USE RESTRICTIONS

1. MANDATORY WATER BUDGETS AND BANKING (STAGE 4)

Water budgets will be based on a customer's consumption during a historical base period and will include a percentage reduction designed to meet necessary water-use reductions. Cal Water may include provisions such as minimum water budgets to protect the health and safety of customers, and water banking allowing customers additional flexibility with regard to their required reductions.

In addition to the normal rate paid for the unit of water, a drought surcharge will be charged to a customer for each unit of water used over the established water budget for the billing period. For Stage 4, Cal Water may implement surcharges up to three (3) times those charged in Stage 2. Cal Water may require customer consumption reductions of up to 50%.

Cal Water will establish an appeals process for customers that will allow for requests for increased water budgets.

2. WASTEFUL USES OF WATER (STAGE 4)

The following restrictions may be imposed by Cal Water, except where necessary to address an immediate health or safety need or to comply with a term or condition in a permit issued by a state or federal agency. Differences from or additions to previous Stages are underlined. (The following restrictions are the same as those provided in Stage 4 of Rule 14.1.)

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

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G. STAGE FOUR WATER USE RESTRICTIONS (Continued)

- A. Irrigating ornamental landscape with potable water is prohibited, except when a hand-held bucket or a similar container, or a continuously monitored hose which is fitted with an automatic shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use or monitored is used to maintain vegetation, including trees and shrubs.
- B. Obligation to Fix Leaks, Breaks or Malfunctions: All leaks, breaks, or other malfunctions in the customer's plumbing fixtures or irrigation system must be repaired within **one (1) business day** of written notification by Cal Water, unless other arrangements are made with Cal Water.
- C. Prohibited Uses of Water: Customers are prohibited from using potable water for the following actions:
 - i. The application of potable water to landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
 - ii. The use of a hose that dispenses potable water to wash vehicles, including cars, trucks, buses, boats, aircraft, and trailers, whether motorized or not, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.
 - iii. The application of potable water to driveways and sidewalks;
 - iv. The use of potable water in a water feature, except where the water is part of a recirculating system;
 - v. The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall;
 - vi. The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
Note that items previously identified as (ix) and (x) in Stage 3 have been eliminated.
 - vii. Use of potable water for street cleaning with trucks (previous Stage allowed certain exceptions);
 - viii. Use of potable water for construction purposes, such as consolidation of backfill, dust control, or other uses (previous Stage allowed certain exceptions).
- d. Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guest room using clear and easily understood language.
- e. Limits on Filling Residential Swimming Pools and Spas: Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited.
- f. Limits on Filling Ornamental Lakes or Ponds: Filling or re-filling ornamental lakes or ponds with potable water is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the implementation of any staged mandatory restrictions of water use as described in this Schedule.
- g. Other duly adopted restrictions on the use of potable water as prescribed from time to time by the Commission or other authorized government agencies are incorporated herein by reference.

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WATER SHORTAGE CONTINGENCY PLAN

WITH STAGED MANDATORY REDUCTIONS AND DROUGHT SURCHARGES (continued)

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APPENDIX A

Stage 2 – Drought Surcharges for Exceeding Water Budget, and Minimum Water Budgets					
District	Tariff Area	Drought Surcharge Non-LIRA Customers (a)	Drought Surcharge LIRA Customers (b)	Minimum Water Budget (Ccf) (c)	Rate Support Fund (RSF) Areas
Antelope Valley	Fremont Valley & Lake Hughes	\$4.5200	\$2.2600	5	RSF Area
	Lancaster	\$7.1180	\$3.5590	5	
	Leona Valley	\$4.5200	\$2.2600	5	RSF Area
Bakersfield		\$4.1868	\$2.0934	7	
Bayshore	Mid-Peninsula	\$10.0000	\$5.0000	6	
	South San Francisco	\$5.6492	\$2.8246	6	
Bear Gulch		\$10.0000	\$5.0000	6	
Chico		\$3.1314	\$1.5657	6	
Dixon		\$7.9402	\$3.9701	7	
Dominguez		\$6.9934	\$3.4967	7	
East Los Angeles		\$3.7605	\$1.8803	9	
Grand Oaks		\$2.1236	\$1.0618	5	
Hermosa Redondo		\$9.1586	\$4.5793	5	
Kern River Valley		\$4.5200	\$2.2600	4	RSF Area
King City		\$6.7536	\$3.3768	9	
Livermore		\$7.6194	\$3.8097	6	
Los Altos		\$8.1608	\$4.0804	6	
Marysville		\$5.1470	\$2.5735	6	
Oroville		\$6.1840	\$3.0920	6	
Palos Verdes		\$9.5358	\$4.7679	6	
Redwood Valley		\$4.5200	\$2.2600	4	RSF Area
Salinas		\$5.7776	\$2.8888	7	
Selma		\$3.0122	\$1.5061	8	
Stockton		\$5.5506	\$2.7753	7	
Visalia		\$2.9796	\$1.4898	7	
Westlake		\$9.2378	\$4.6189	6	
Willows		\$4.1356	\$2.0678	6	

- (a) - The Drought Surcharge is equal to two (2) times the highest residential tier rate with a \$10.00 maximum EXCEPT for:
 The Drought Surcharge in Rate Support Fund (RSF) areas is equal to \$4.52.
 The Drought Surcharge for districts with a 10% or less water reduction requirement is equal to the highest residential tier rate.
- (b) - The Drought Surcharge for LIRA customers is 50% of the Drought Surcharge for Non-LIRA customers.
- (c) - The Minimum Water Budget is set at 55 gpcd (gallons per capita per day) multiplied by the people per household for the area in the U.S. Census.

(N)

Sec. 1. Short Title

This Chapter shall be known as the “Water Conservation of [INSERT].”

Sec. 2. Findings

- (a) A reliable supply of potable water is essential to the public health, safety, and welfare of the people and economy of [INSERT].
- (b) Article X, Section 2 of the California Constitution declares that the general welfare requires that the water resources of the State be put to beneficial use to the fullest extent of which they are capable, and that the waste or unreasonable use or unreasonable method of use of water be prevented, and that the conservation of such waters is to be exercised with a view to the reasonable and beneficial use thereof in the interest of the people and for the public welfare.
- (c) Article XI, Section 7 of the California Constitution declares that a city or county may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws.
- (d) On January 17, 2014, the Governor of California proclaimed a State of Emergency to exist throughout the State of California due to severe drought conditions.
- (e) On April 25, 2014, the Governor of California proclaimed a Continued State of Emergency to exist throughout the State of California due to the ongoing drought.
- (f) The drought conditions that formed the basis of the Governor of California’s emergency proclamations continue to exist as the present year is critically dry and has been preceded by two or more consecutive below normal, dry, or critically dry years.
- (g) On April 1, 2015 the Governor of California proclaimed, under the provisions of Section 8558(b) of the California Government Code, a Continued State of Emergency to exist throughout the State of California due to water shortage and drought conditions.
- (h) The adoption and enforcement of water conservation regulations is essential to ensure a reliable supply of water to meet current and future needs.

Sec. 3. Declaration of Purpose and Intent

- (a) The purpose of this Chapter is to establish water conservation regulations that will reduce the consumption of water, assure reasonable and beneficial use of water, prevent the waste of water, and maximize the efficient use of water.

- (b) This Chapter establishes permanent water conservation regulations intended to alter behavior related to the use of water and further establishes conservation stages to be implemented during times of declared water shortage or declared water shortage emergency, with increasing restrictions on water use in response to worsening drought or emergency conditions.

Sec. 4. CEQA Exemption

The **[INSERT]** finds that this Chapter and actions taken hereafter pursuant to this Chapter are exempt from the California Environmental Quality Act as specific actions necessary to prevent or mitigate an emergency pursuant to Public Resources Code Section 210808(b)(4) and California Environmental Quality Act Guidelines Section 15269(c).

Sec. 5. Applicability

- (a) The provisions of this Chapter shall apply to all persons and property within the limits of **[INSERT]**.
- (b) The provisions of this Chapter do not apply to uses of water where necessary to protect public health or safety, for essential government services, such as police, fire, and other similar emergency services, or where necessary to comply with the a term or condition in a permit issued by a state or federal agency.

Sec. 6. Definitions

For the purposes of this Chapter, the following terms have the meaning set forth in this section.

- (a) “Commercial nursery” means the use of land, buildings or structures for the growing and/or storing of flowers, fruit trees, ornamental trees, vegetable plants, shrubs, trees and similar vegetation for the purpose of transplanting, for use as stock or grafting, and includes the retail sale or wholesale distribution of such items directly from the premises/lot.
- (b) “Drip irrigation system” means a non-spray, low-pressure, and low volume irrigation system utilizing emission devices with a precipitation or flow rate measured in gallons per hour (GPH), designed to slowly apply small volumes of water at or near the root zone of plants or other landscaping.
- (c) “Flow rate” means the rate at which water flows through pipes, valves, and emission devices, measured in gallons per minute (GPM), gallons per hour (GPH), inches per hour (IPH), hundred cubic feet (Ccf), or cubic feet per second (CFS).
- (d) “Irrigation” means the application of potable water by artificial means to landscape.

- (e) "Irrigation system" means the components of a system meant to apply water to an area for the purpose of irrigation, including, but not limited to, piping, fittings, sprinkler heads or nozzles, drip tubing, valves, and control wiring.
- (f) "Landscape" means all of the outdoor planting areas, turf areas, and water features at a particular location.
- (g) "Measureable rainfall" means any amount of precipitation of more than one-tenth of an inch (0.1").
- (h) "Micro spray irrigation system" means a low-pressure, low-volume irrigation system utilizing emission devices that spray, mist, sprinkle, or drip with a precipitation or flow rate measured in GPH, designed to slowly apply small volumes of water to a specific area.
- (i) "Ornamental landscape" means shrubs, bushes, flowers, ground cover, turf, lawns, and grass planted for the purpose of improving the aesthetic appearance of property, but does not include crops or other agricultural products or special landscape areas.
- (j) "Person" means any natural person or persons, corporation, public or private entity, governmental agency or institution, or any other user of water within the **[INSERT]**.
- (k) "Plumbing fixture" means a receptacle or device that is connected to a water supply system, including, but not limited to, pipes, toilets, urinals, showerheads, faucets, washing machines, water heaters, tubs, and dishwashers.
- (l) "Potable water" means water which conforms to the federal and state standards for human consumption.
- (m) "Runoff" means water which is not absorbed by the soil or landscape to which it is applied and flows from the landscape onto other areas.
- (n) "Special landscape area" means an area of the landscape dedicated solely to edible plants and areas dedicated to active play such as parks, sports fields, golf courses, and where turf provides a playing surface.
- (o) "Turf" means a ground cover surface of grass that can be mowed.
- (p) "Water feature" means a design element where open, artificially supplied water performs an aesthetic or recreation feature, including, but not limited to, ponds, lakes, waterfalls, fountains, and streams.

Sec. 7. Prohibited Uses of Water

Using potable water for the following actions is prohibited, at all times, as each is declared a non-essential, wasteful use of water:

- (a) Use of potable water through a broken or defective plumbing fixture or irrigation system when the water user has been notified in writing to repair the broken or defective plumbing fixture or irrigation system, and the water user has failed to effect such repairs within seven (7) business days of delivery of such notice;
- (b) The application of potable water to landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
- (c) The use of a hose that dispenses potable water to wash vehicles, including cars, trucks, buses, boats, aircraft, and trailers, whether motorized or not, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.

Sec. 8. Implementation of Staged Mandatory Restrictions on Water Use

- (a) From time to time, the [INSERT] may determine that additional restrictions on water use are needed. The [INSERT] may implement a particular stage of Mandatory Restrictions on Water Use by resolution, adopted at a regular or special public meeting held in accordance with State law.
- (b) The restrictions set forth in the adopted stage of Mandatory Restrictions on Water Use shall take effect on the tenth calendar day after the date the stage is adopted.
- (c) Within five (5) days of adopting a particular stage of the Mandatory Restrictions on Water Use, the [INSERT] shall publish a copy of the resolution in a newspaper used for publication of official notices.
- (d) The restrictions set forth in the adopted stage of Mandatory Restrictions on Water Use shall remain in effect until the [INSERT] implements, by resolution, a different stage of Mandatory Restrictions on Water Use or determines, by resolution, that additional restrictions on water use are no longer needed.

Sec. 9. Stage 1 Mandatory Restrictions on Water Use

- (a) Stage 1 Mandatory Restrictions on Water Use may be adopted when the [INSERT] determines, in its sole discretion, that drought or other water supply conditions are such that additional prohibitions on water use are needed to reduce water consumption.

(b) In addition to the Prohibited Uses of Water outlined in **Section 7**, the following restrictions on water use are implemented when Stage 1 Mandatory Restriction on Water Use is in effect:

(1) Outdoor Irrigation Restrictions

(A) Irrigating ornamental landscapes with potable water is limited to no more than three (3) days per week on a schedule established and posted by **[INSERT]**, or as follows:

(i) Water users with even-numbered addresses may irrigate on Saturdays, Tuesdays, and Thursdays.

(ii) Water users with odd-numbered addresses may irrigate on Sundays, Wednesdays, and Fridays.

(iii) Water users without a street address may irrigate on Saturdays, Tuesdays, and Thursdays.

(iv) Notwithstanding the foregoing restrictions, irrigation of special landscape areas or commercial nurseries may occur as needed, provided that the water user who wishes to irrigate a special landscape area or commercial nursery presents **[INSERT]** with a plan to achieve water use reductions commensurate with those that would be achieved by complying with foregoing restrictions

(B) Irrigating ornamental landscape with potable water is prohibited during the hours between 8:00 a.m. and 6:00 p.m.

(C) The foregoing restrictions do not apply to:

(i) Landscape irrigation zones that exclusively use drip irrigation systems and/or micro spray irrigation system;

(ii) Irrigation of ornamental landscapes with the use of a hand-held bucket or similar container, a continuously monitored hose which is fitted with an automatic shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use or monitored, or for the express purpose of adjusting or repairing an irrigation system.

(D) All leaks, breaks, or other malfunctions in the water user's plumbing fixture(s) or irrigation system(s) must be repaired within five (5) business days of a written notification to repair the broken or defective plumbing fixture or irrigation system being delivered to the water user.

(E) Using potable water for the following actions is prohibited:

- (i) The application of potable water to driveways and sidewalks;
- (ii) The use of potable water in a water feature, except where the water is part of a recirculating system;
- (iii) The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall.

Sec. 10. Stage 2 Mandatory Restrictions on Water Use

(a) Stage 2 Mandatory Restrictions on Water Use may be adopted when the **[INSERT]** determines, in its sole discretion, that drought or other water supply conditions are such that prohibitions on water use beyond those prescribed by the Stage 1 Restrictions on Water Use are needed to reduce water consumption.

(b) In addition to the Prohibited Uses of Water outlined in **Section 7**, the following restrictions on water use are implemented when Stage 2 Mandatory Restrictions on Water Use is in effect:

(1) Outdoor Irrigation Restrictions

(A) Irrigating ornamental landscapes with potable water is limited to no more than three (3) days per week on a schedule established and posted by **[INSERT]**, or as follows:

- (i) Water users with even-numbered addresses may irrigate on Saturdays, Tuesdays, and Thursdays.
- (ii) Water users with odd-numbered addresses may irrigate on Sundays, Wednesdays, and Fridays.
- (iii) Water users without a street address may irrigate on Saturdays, Tuesdays, and Thursdays.
- (iv) Notwithstanding the foregoing restrictions, irrigation of special landscape areas or commercial nurseries may occur as needed, provided that the water user who wishes to irrigate a special landscape area or commercial nursery presents **[INSERT]** with a plan to achieve water use reductions commensurate with those that would be achieved by complying with foregoing restrictions

- (B) Irrigating ornamental landscape with potable water is prohibited during the hours between 8:00 a.m. and 6:00 p.m.
- (C) The foregoing restrictions do not apply to:
 - (i) Landscape irrigation zones that exclusively use drip irrigation systems and/or micro spray irrigation system;
 - (ii) Irrigation of ornamental landscapes with the use of a hand-held bucket or similar container, a continuously monitored hose which is fitted with an automatic shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use or monitored, or for the express purpose of adjusting or repairing an irrigation system.
- (D) All leaks, breaks, or other malfunctions in the water user's plumbing fixture(s) or irrigation system(s) must be repaired within three (3) business days of a written notification to repair the broken or defective plumbing fixture or irrigation system being delivered to the water user.
- (E) Using potable water for the following actions is prohibited:
 - (i) The application of potable water to driveways and sidewalks;
 - (ii) The use of potable water in a water feature, except where the water is part of a recirculating system;
 - (iii) The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall;
 - (iv) The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
 - (v) Irrigation of ornamental landscape on public street medians;
 - (vi) Irrigation outside of newly constructed homes and buildings with potable water unless the potable water is delivered by a drip irrigation systems and/or micro spray irrigation system.
- (F) Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guest room using clear and easily understood language.

- (G) Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited, except to maintain required operating levels of existing pools and spas or as a result of completing structural repairs to the swimming pool or outdoor spa.
- (H) Filling or re-filling ornamental lakes or ponds with potable water is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the implementation of any staged Mandatory Restrictions on Water Use.

Sec. 11. Stage 3 Mandatory Restrictions on Water Use

- (a) Stage 3 Mandatory Restrictions on Water Use may be adopted when the [INSERT] determines, in its sole discretion, that drought or other water supply conditions are such that prohibitions on water use beyond those prescribed by the Stage 2 Restrictions on Water Use are needed to reduce water consumption.
- (b) In addition to the Prohibited Uses of Water outlined in Section 7, the following restrictions on water use are implemented when Stage 3 Mandatory Restrictions on Water Use is in effect:
 - (1) Outdoor Irrigation Restrictions
 - (A) Irrigating ornamental landscapes with potable water is limited to no more than two (2) days per week on a schedule established and posted by [INSERT], or as follows:
 - (i) Water users with even-numbered addresses may irrigate on Saturdays, and Tuesdays.
 - (ii) Water users with odd-numbered addresses may irrigate on Sundays and Wednesdays.
 - (iii) Water users without a street address may irrigate on Saturdays and Tuesdays..
 - (iv) Notwithstanding the foregoing restrictions, irrigation of special landscape areas or commercial nurseries may occur as needed, provided that the water user who wishes to irrigate a special landscape area or commercial nursery presents [INSERT] with a plan to achieve water use reductions commensurate with those that would be achieved by complying with foregoing restrictions

- (B) Irrigating ornamental landscape with potable water is prohibited during the hours between 8:00 a.m. and 6:00 p.m.
- (C) The foregoing restrictions do not apply to:
 - (i) Landscape irrigation zones that exclusively use drip irrigation systems and/or micro spray irrigation system;
 - (ii) Irrigation of ornamental landscapes with the use of a hand-held bucket or similar container, a continuously monitored hose which is fitted with an automatic shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use or monitored, or for the express purpose of adjusting or repairing an irrigation system.
- (2) All leaks, breaks, or other malfunctions in the water user's plumbing fixture(s) or irrigation system(s) must be repaired within two (2) business days of a written notification to repair the broken or defective plumbing fixture or irrigation system being delivered to the water user.
- (3) Using potable water for the following actions is prohibited:
 - (B) The application of potable water to driveways and sidewalks;
 - (C) The use of potable water in a water feature, except where the water is part of a recirculating system;
 - (D) The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall;
 - (E) The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
 - (F) Irrigation of ornamental landscape on public street medians;
 - (G) Irrigation outside of newly constructed homes and buildings with potable water unless the potable water is delivered by a drip irrigation systems and/or micro spray irrigation system.
 - (H) Use of potable water for street cleaning with trucks, except for initial wash-down for construction purposes (if street sweeping is not feasible);

- (l) Use of potable water for construction purposes, such as consolidation of backfill, dust control, or other uses unless no other source of water or other method can be used.
- (4) Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guest room using clear and easily understood language.
- (5) Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited.
- (6) Filling or re-filling ornamental lakes or ponds with potable water is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the implementation of any staged Mandatory Restrictions on Water Use.

Sec. 12. Stage 4 Mandatory Restrictions on Water Use

- (a) Stage 4 Mandatory Restrictions on Water Use may be adopted when the **[INSERT]** determines, in its sole discretion, that drought or other water supply conditions are such that prohibitions on water use beyond those prescribed by the Stage 3 Mandatory Restrictions on Water use are needed to reduce water consumption.
- (b) In addition to the Prohibited Uses of Water outlined in **Section 7**, the following restrictions on water use are implemented when Stage 4 Mandatory Restrictions on Water Use is in effect:
 - (1) Irrigating ornamental landscape with potable water is prohibited, except when a hand-held bucket or a similar container, or a continuously monitored hose which is fitted with an automatic shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use or monitored is used to maintain vegetation, including trees and shrubs.
 - (2) All leaks, breaks, or other malfunctions in the water user's plumbing fixture(s) or irrigation system(s) must be repaired within one (1) business day of a written notification to repair the broken or defective plumbing fixture or irrigation system being delivered to the water user.
 - (3) Using potable water for the following actions is prohibited:
 - (A) The application of potable water to driveways and sidewalks;

- (B) The use of potable water in a water feature, except where the water is part of a recirculating system;
 - (C) The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall;
 - (D) The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;
 - (E) Use of potable water for street cleaning with trucks;
 - (F) Use of potable water for construction purposes, such as consolidation of backfill, dust control, or other uses.
- (4) Operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guest room using clear and easily understood language.
- (5) Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited.
- (6) Filling or re-filling ornamental lakes or ponds with potable water is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the implementation of any staged Mandatory Restrictions on Water Use.

Sec. 13. Enforcement

[Insert]

Sec. 14. Penalties

- (a) Any person violating or causing or permitting to be violated, any of the provisions of this Chapter, is deemed guilty of a misdemeanor. Upon conviction thereof, such person shall be punished by a fine not exceeding one thousand dollars (\$1,000), or by imprisonment in the county jail for not more than 30 days. Every such person shall be deemed to be guilty of a separate offense for every day during any portion of which any violation of any provision of this Chapter is committed, continued or permitted by such person, and shall be punishable therefore as provided in this section.
- (b) Notwithstanding any other provision of this code, whenever a violation of any section contained in this Chapter is punishable as a misdemeanor, the [INSERT] may specify that

the offense is an infraction, and proceed with prosecution as an infraction, unless the defendant objects to the offense being made an infraction, in which event the court may elect to have the complaint amended to charge as a misdemeanor, and the case shall proceed on a misdemeanor charge.

- (c) In addition to all other available remedies, including penalties available pursuant to subsection (a) or (b) of this Section, any person violating or causing or permitting to be violated any provision of this Chapter shall be subject to the following penalties and fines:
- (1) First Violation: The [INSERT] will issue a written warning and deliver a copy of this ordinance by mail.
 - (2) Second Violation: A second violation within any consecutive twelve (12) month period is punishable by a fine not to exceed one hundred dollars (\$100).
 - (3) Third Violation: A third violation within any consecutive twelve (12) month period is punishable by a fine not to exceed two hundred dollars (\$200).
 - (4) Subsequent Violations: Any subsequent violations within any consecutive twelve (12) month period are punishable by a fine not to exceed five hundred (\$500).
- (d) Separate Offenses: Each day that a person violated provisions of this Chapter shall constitute a separate violation or offense.
- (e) All remedies provided for herein shall be cumulative and not exclusive.

Sec. 15. Severability

If any section, subsection, sentence, clause, or phrase in this Chapter is, for any reason, held invalid, the validity of the remainder of the Chapter shall not be affected. The [INSERT] hereby declares it would have enacted this Chapter and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or is declared invalid.

Date

RE: Swimming Pool Permit # _____

Dear Property Owner:

In response to state-mandated water use reductions necessitated by historic drought conditions, California Water Company has implemented a Water Shortage Contingency Plan (Rule 14.1).

Effective immediately, ***“Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited, except to maintain required operating levels of existing pools and spas or as a result of completing structural repairs to the swimming pool or outdoor spa.”***

On (Date), the Town issued building permit # (_____) for the construction of a new swimming pool at your property located on (Address). Please note that filling of a pool or spa is prohibited and violations may be punished by fines. The Town has provided Cal Water with building permit records so that they can enforce these regulations accordingly.

It is also important to note that beginning June 1, 2015, Cal Water will provide each household with a water budget that requires a 36% reduction from 2013. The average pool requires 15,000 gallons of water and, if you decide to fill your pool, such a large usage will trigger surcharges on your water consumption.

If you have any questions, please contact the Building Department at (650) 851-1700.

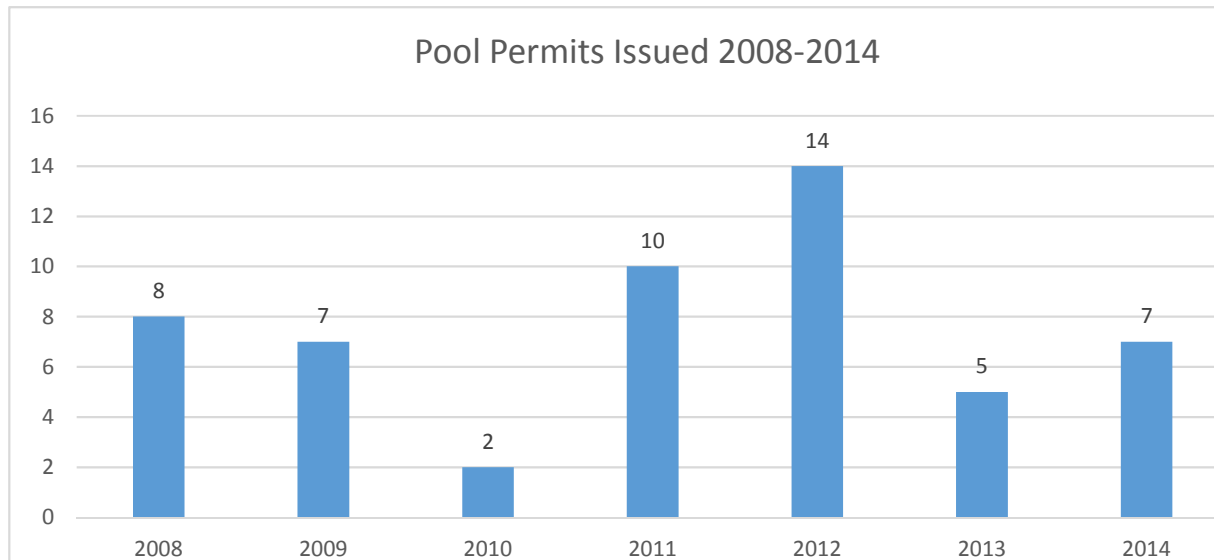
Sincerely,

Debbie Pedro
Town Planner

Building Permit Data Swimming Pools

Active Building Permits - currently under construction	
Pool with New Residence	7
Spa with New Residence	1
Pool Resurface/Remodel	3
New Pool	3

Building Permits under review - not issued	
Pool with New Residence	1
New Pool	2
Pool Resurface/Remodel	1



Town of Portola Valley
 Pool Decommission Permit Activity
 2003 to current

\$1,095 grading permit fee (between 50-100 cubic yards)

\$2,500 deposit for geotechnical consultant review (actual costs vary based on site conditions)

Activity Since 2003

X9H-497	03/04/03	Shawnee Pass	Pool Decommission
X9H-546	11/01/05	Kiowa	Pool Decommission
X9H-550	02/02/06	Granada	Pool Decommission
X9H-554	05/22/06	Bear Gulch	Pool Decommission
X9H-569	02/22/07	Wayside	Pool Decommission
X9H-570	03/05/07	Russell	Pool Decommission
X9H-574	04/05/07	Crescent	Pool Decommission
X9H-575	05/25/07	Golden Hills	Pool Decommission
X9H-576	09/27/07	Golden Oak	Pool Decommission
X9H-585	03/26/08	Golden Oak	Pool Decommission
X9H-612	02/10/10	Bolivar	Pool Decommission
X9H-617	07/23/10	Corte Madera	Pool Decommission
X9H-629	06/20/11	Corte Madera	Pool Decommission
X9H-630	06/28/11	Corte Madera	Pool Decommission
X9H-632	07/21/11	Valencia	Pool Decommission
X9H-637	03/21/12	Golden Hills	Pool Decommission
X9H-676	04/10/14	Cervantes	Pool Decommission

Town of Portola Valley
Cal Water Aggregate Usage Data

Portola Valley Residential Accounts							
Month	2013 Usage (CCFs/units)	2014 Usage (CCFs/units)	2013 to 2014 Change	2013 to 2014 % Change	2015 Target Usage	Change Required from 2014	% Change Required 2014
Jan	15,789	34,934	19,145	121%	10,105	(24,829)	-71%
Feb	18,393	29,310	10,917	59%	11,772	(17,538)	-60%
Mar	26,635	18,328	(8,307)	-31%	17,046	(1,282)	-7%
Apr	35,692	28,352	(7,340)	-21%	22,843	(5,509)	-19%
May	54,742	40,032	(14,710)	-27%	35,035	(4,997)	-12%
Jun	80,346	67,468	(12,878)	-16%	51,421	(16,047)	-24%
Jul	77,843	66,890	(10,953)	-14%	49,820	(17,070)	-26%
Aug	78,904	71,728	(7,176)	-9%	50,499	(21,229)	-30%
Sept	86,461	65,942	(20,519)	-24%	55,335	(10,607)	-16%
Oct	56,681	51,782	(4,899)	-9%	36,276	(15,506)	-30%
Nov	64,071	41,927	(22,144)	-35%	41,005	(922)	-2%
Dec	29,613	24,588	(5,025)	-17%	18,952	(5,636)	-23%
Total	625,170	541,281	(83,889)	-13%	400,109	(141,172)	-26%
Jan - May	151,251	150,956	(295)	0%	96,801	(54,155)	-36%
June-Dec	473,919	390,325	(83,594)	-18%	303,308	(87,017)	-22%
Total	625,170	541,281	(83,889)	-13%	400,109	(141,172)	-26%

Portola Valley Non-Residential Accounts							
Month	2013 Usage (CCFs/units)	2014 Usage (CCFs/units)	2013 to 2014 Change	2013 to 2014 % Change	2015 Target Usage	Change Required from 2014	% Change Required 2014
Jan	1,352	2,106	754	56%	865	(1,241)	-59%
Feb	2,018	1,829	(189)	-9%	1,292	(537)	-29%
Mar	1,573	1,413	(160)	-10%	1,007	(406)	-29%
Apr	2,285	1,932	(353)	-15%	1,462	(470)	-24%
May	5,089	3,016	(2,073)	-41%	3,257	241	8%
Jun	7,365	5,820	(1,545)	-21%	4,714	(1,106)	-19%
Jul	7,558	6,131	(1,427)	-19%	4,837	(1,294)	-21%
Aug	6,729	5,743	(986)	-15%	4,307	(1,436)	-25%
Sept	6,797	6,706	(91)	-1%	4,350	(2,356)	-35%
Oct	4,226	3,853	(373)	-9%	2,705	(1,148)	-30%
Nov	4,158	2,682	(1,476)	-35%	2,661	(21)	-1%
Dec	1,921	1,714	(207)	-11%	1,229	(485)	-28%
Total	51,071	42,945	(8,126)	-16%	32,685	(10,260)	-24%
Jan - May	12,317	10,296	(2,021)	-16%	7,883	(2,413)	-23%
June-Dec	38,754	32,649	(6,105)	-16%	24,803	(7,846)	-24%
Total	51,071	42,945	(8,126)	-16%	32,685	(10,260)	-24%



The New York Times | <http://nyti.ms/1OMrRj8>

SundayReview | CONTRIBUTING OP-ED WRITER

The End of California?

MAY 1, 2015

Timothy Egan

ANGELS CAMP, Calif. — IN a normal year, no one in California looks twice at a neighbor's lawn, that mane of bluegrass thriving in a sun-blasted desert. Or casts a scornful gaze at a fresh-planted almond grove, saplings that now stand accused of future water crimes. Or wonders why your car is conspicuously clean, or whether a fish deserves to live when a cherry tree will die.

Of course, there is nothing normal about the fourth year of the great drought: According to climate scientists, it may be the worst arid spell in 1,200 years. For all the fields that will go fallow, all the forests that will catch fire, all the wells that will come up dry, the lasting impact of this drought for the ages will be remembered, in the most exported term of California start-ups, as a disrupter.

"We are embarked upon an experiment that no one has ever tried," said Gov. Jerry Brown in early April, in ordering the first mandatory statewide water rationing for cities.

Surprising, perhaps even disappointing to those with schadenfreude for the nearly 39 million people living in year-round sunshine, California will survive. It's not going to blow away. The economy, now on a robust rebound, is not going to collapse. There won't be a Tom Joad load of S.U.V.s headed north. Rains, and snow to the high Sierra, will eventually return.

But California, from this drought onward, will be a state transformed. The Dust Bowl of the 1930s was human-caused, after the grasslands of the Great Plains were ripped up, and the land thrown to the wind. It never fully recovered. The California

drought of today is mostly nature's hand, diminishing an Eden created by man. The Golden State may recover, but it won't be the same place.

Looking to the future, there is also the grim prospect that this dry spell is only the start of a "megadrought," made worse by climate change. California has only about one year of water supply left in its reservoirs. What if the endless days without rain become endless years?

In the cities of a changed California, brown is the new green. A residential lawn anywhere south of, say, Sacramento, is already considered an indulgence. "If the only person walking on your lawn is the person mowing it," said Felicia Marcus, chairwoman of the State Water Resources Control Board, then maybe it should be taken out. The state wants people to convert lawns to drought-tolerant landscaping, or fake grass.

Artificial lakes filled with Sierra snowmelt will become baked-mud valleys, surrounded by ugly bathtub rings. Some rivers will dry completely — at least until a normal rain year. A few days ago, there was a bare trickle from the Napa, near the town of St. Helena, flowing through some of the most valuable vineyards on the planet. The state's massive plumbing system, one of the biggest in the world, needs adequate snow in order to serve farmers in the Central Valley and techies in Silicon Valley. This year, California set a record low Sierra snowpack in April — 5 percent of normal — following the driest winter since records have been kept.

To Californians stunned by their bare mountains, there was no more absurd moment in public life recently than when James Inhofe, the Republican senator from Oklahoma who is chairman of the environment and public works committee, held up a snowball in February as evidence of America's hydraulic bounty in the age of climate change.

You can see the result of endless weeks of cloudless skies in New Melones Lake, here in Calaveras County in the foothills east of the Central Valley, where Mark Twain made a legend of a jumping frog. The state's fourth largest reservoir, holding water for farmers, and for fish downstream, is barely 20 percent full. It could be completely drained by summer's end.

It's a sad sight — a warming puddle, where the Stanislaus River once ran through it. At full capacity, with normal rainfall, New Melones should have enough water for nearly two million households for a year.

Even worse is the Lake McClure reservoir, impounding the spectral remains of the Merced River as it flows out of Yosemite National Park. It's at 10 percent of capacity. In a normal spring, the reservoir holds more than 600,000 acre-feet of water. As April came to a close, it was at 104,000 acre-feet — with almost no snowmelt on the way. (The measurement is one acre filled to a depth of a foot, or 325,851 gallons.) That's the surface disruption in a state that may soon be unrecognizable in places.

The morality tale behind California's verdant prosperity will most certainly change. In the old narrative, the evil city took water from powerless farmers. Swimming pools in greater Los Angeles were filled with liquid that could have kept orchards alive in the Owens Valley, to the north.

It was hubris, born in the words of the city's chief water engineer, William Mulholland, when he opened the gates of the Los Angeles Aqueduct in 1913 with an immortal proclamation: "There it is. Take it."

But now, just about everyone in California knows that it requires a gallon of water to grow a single almond, or that agriculture accounts for 80 percent of the water used by humans here. Meanwhile, the cities have become leaders in conservation. It takes 106 gallons of water to produce an ounce of beef — which is more than the average San Francisco Bay Area resident uses in a day. Mayor Eric Garcetti of Los Angeles wants to reduce the amount of water the city purchases by 50 percent in the next decade, cutting back through aggressive use of wastewater and conservation.

It's outlandish, urban critics note, for big farm units to be growing alfalfa — which consumes about 20 percent of the state's irrigation water — or raising cattle, in a place with a third of the rainfall of other states. And by exporting that alfalfa and other thirsty crops overseas, the state is essentially shipping its precious water to China.

Still, casting California farmers — who produce about half of the nation's fruits, nuts and vegetables — as crony capitalist water gluttons may not be entirely fair. Yes, the water is subsidized, through taxpayer-funded dams, canals and pumping systems. But that water, in some cases, ends up as habitat for birds and wildlife. As it drains away, it can recharge badly depleted underground aquifers. Farmers have already let more than 400,000 acres go fallow and took a \$2 billion hit last year. They may add 600,000 acres to that total this year. Almonds, after all, are a healthy food source.

The new morality tale becomes further muddled when you consider that San Francisco, praised for its penurious water ways, gets its life-supporting liquid from the Hetch Hetchy dam, in Yosemite. Many people, dating from the sainted John Muir, believe that flooding that mountain valley was one of the bigger crimes against nature in California history.

And not every city is Spartan with its water. On any given day you can find, as I did in a new housing development in the foothills east of Sacramento, water running down the street — at a flow rate that looked bigger than that coming from the anemic Merced River. It was pouring onto a grass median strip, and then spilling over, in a development called the Estates at Blackstone.

Or consider that wealthy communities — say, Portola Valley, woodsy home to many an environmentally conscious tech multimillionaire — use far more water per capita than do the poor of Compton, in the Los Angeles area. When cost is no object, there is very little incentive to cut back.

But there is no getting around the fact that agriculture, for all its water needs, still produces barely 2 percent of the state's gross product, and employs only about 3 percent of its workers.

Fair or not, it seems incongruous that farmers in the San Joaquin Valley are still planting new almond trees — they've nearly doubled the crop since 2005 — while people in the cities kill their lawns and dash in and out of low-flow showers.

The idea that California could have it all — a pool in every suburban backyard, new crops in a drought, wild salmon in rivers now starved of oxygen — is fading fast. There is only so much more “pop per drop,” as Ms. Marcus, the State Water Resources Control Board chairwoman, said, or neighbor snitching on neighbor, until the urban majority resists and demands a change in allocation.

What will come, then, from this disrupting drought is likely to be a shift of power. The urban “almond shaming” chorus is quick to note that the crop uses enough water to support 75 percent of the state's population. In other words, there would be no water shortage in San Diego or Los Angeles if nut growers shut off the pumps.

“Imagine if somebody ever said, ‘Let's have a vote on how to use California's water,’ ” said Daniel Beard, a former Bureau of Recreation commissioner and a critic of federal dam building. “That's the last thing big agricultural interests would want.”

The food industry is ripe for disruption. The land that has been left fallow now in the Central Valley is still less than 5 percent of all the irrigation acreage in California.

Another 5 percent would leave most of the industry standing, and leaner. Low-value, high-water crops would disappear, as is already happening.

Absent a vote of the people, the free market could end up as the decider. The big city water districts have more than enough money to buy farm water in a freewheeling exchange. Indeed, they've been making numerous purchases for years — though limited by complex water contracts and infrastructure that makes it difficult to pipe large amounts from one place to the other.

In addition, one fear of making water an open-market commodity is that rich and politically powerful communities would get all the clean water they needed, while poor public districts would be left out. A class system around breathable air has already developed in China. Is abundant water the next must-have possession of the 1 percent?

Agriculture will not give up its perch atop the power pyramid without a fight. Water that goes from the mountains to the sea is a waste, farmers say. The drought is “a man-made” disaster, as Carly Fiorina, the former Hewlett-Packard executive who will likely run for the Republican presidential nomination, claims. She blames environmentalists for blocking major dam projects.

“California is a classic case of liberals being willing to sacrifice other people's lives and livelihoods at the altar of their ideology,” she said on Glenn Beck's radio program a few weeks ago. Of course, one of those elites was Ronald Reagan, who as governor signed legislation in 1973 that protected the Eel River in Northern California from dam builders.

“The environment is already taking a big hit in this drought,” said Ellen Hanak, director of the Water Policy Center at the nonprofit Public Policy Institute of California. “My sense is that Californians are pretty supportive of both a strong agricultural economy and a healthy environment.”

Big new reservoir projects — a return of the concrete empire — are doubtful. Without a government subsidy, cost is the biggest obstacle. Farmers certainly aren't going to pay the billions now footed by federal taxpayers. And then: Where is the “new” water going to come from? Underground, wells are probing ever deeper, sucking aquifers dry, the land sinking at a dramatic rate. Overhead, the sky is unreliable.

Desalination, making seawater potable, is another option, which Carlsbad, north of San Diego, is now pursuing with a huge plant under construction. Australia went

down this road during its epic drought in the 2000s. But the plants proved to be so prohibitively expensive to run that four of them were mothballed. Billions were spent without producing a drop of clean water.

What California still has, in great supply, is ingenuity. Three years ago, Mitt Romney compared the state to bankrupt Greece. It was laughed at and written off by conservative pundits. California now has a budget surplus and led the nation in job growth last year — far outpacing Texas.

The drought may indeed be a long overdue bill for creating an oasis civilization. But therein lies a solution. The Golden State is an invention, with lives to match. If the drought continues, California will be forced to rely even more on what has long sustained it — imagination. Not a bad thing to have too much of.

A version of this op-ed appears in print on May 3, 2015, on page SR1 of the New York edition with the headline: The End of California?.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Nick Pegueros, Town Manager

DATE: May 13, 2015

RE: **Adoption of Resolutions Approving Agreements Between the County of San Mateo and the Town of Portola Valley for Basic and Supplemental Law Enforcement Services**

RECOMMENDATION

It is recommended that the Town Council:

1. Adopt a Resolution Approving an Agreement for Basic Law Enforcement Services between the County of San Mateo and the Town of Portola Valley (Attachment 1); and
2. Adopt a Resolution Approving an Agreement for Supplemental Law Enforcement Services between the County of San Mateo and the Town of Portola Valley (Attachment 2).

BACKGROUND

The San Mateo County Sheriff's Office has provided law enforcement services to the Town under contract since 1983. The current agreements were approved by the Town Council on May 23, 2012 and are set to expire on June 30, 2015.

DISCUSSION

In 2012, staff from the Towns of Woodside and Portola Valley met jointly with representatives from the Sheriff's Office, including Sheriff Munks to negotiate a new three-year agreement for law enforcement services. The Towns conveyed to the Sheriff's Office that there were two main considerations that the Towns desired to see reflected in new agreements. First, cost containment over time, ideally representing annual cost increases no greater than five percent (5%) over the prior year. Second, creative staffing solutions to retain a high level of service while meeting the cost containment goal. The Sheriff's Office was responsive to both considerations.

In the proposed contracts, the Sheriff's Office has included a total increase of 4.57%, or \$42,080, in the first year and 3% in each of the following two fiscal years. The basic law enforcement services and dispatch services have a proposed increase of 5.76% and 7.34%, respectively. These increases reflect changes in personnel costs. The COPS/ Supplemental Law Enforcement Services Account (SLEA) funded services are set to increase 1.4% in the first year. Again, the total first year costs increase averages 4.57% and provides for two additional increases of 3% on July 1, 2016 and July 1, 2017.

Since 2001, the Town has received \$100,000 from the State through the COPS/SLEA program. This appropriation, together with additional Town funds, has paid for supplemental services to augment the basic law enforcement contract. These services are shared with the Town of Woodside and include: proactive traffic and bicycle law enforcement, radar and radar trailer deployment, parking and related code enforcement, and other traffic-related activities. It is important to note that the Town has structurally separated these contracts due to the dependence on the State's provision of \$100,000. The COPS/SLEA contract, Section 7.C., allows the Town the option of renegotiating the contract to either reduce costs or services, or both, in the event that the State eliminates COPS/SLEA funding.

As alternatives to contracting with the Sheriff's Office, the Town Council could consider creating its own police department. Based on a cursory review of local police department budgets, however, a town run police department would be cost-prohibitive.

Upon consideration that the increase proposed by the Sheriff's Office is under the 5% target set in 2012 for each of the next three years, staff does not recommend devoting resources to negotiate a lower cost at this time. The Sheriff's Office provides excellent service to the community and our new Lieutenant, Mark Kuykendall, is looking at low-cost ways to increase patrols in response to community concerns about burglaries.

FISCAL IMPACT

The contract would increase costs in 2015-16 by \$42,080 when compared to current year law enforcement contract costs. This amount is less than the increase projected for property tax growth in the same period.

ATTACHMENTS

1. Resolution Approving an Agreement for Basic Law Enforcement Services between the County of San Mateo and the Town of Portola Valley
 - a. Exhibit A: Basic Law Enforcement Agreement
2. Resolution Approving an Agreement for Supplemental Law Enforcement Services between the County of San Mateo and the Town of Portola Valley
 - a. Exhibit A: Supplemental Law Enforcement Agreement

RESOLUTION NO. _____-2015

**RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF PORTOLA VALLEY APPROVING AN AGREEMENT
FOR BASIC LAW ENFORCEMENT SERVICES
FOR FISCAL YEAR 2015-16 THROUGH FISCAL YEAR 2017-18
BETWEEN THE TOWN OF PORTOLA VALLEY AND
THE COUNTY OF SAN MATEO**

WHEREAS, the Town Council of the Town of Portola Valley has read and considered the Agreement for Basic Law Enforcement Services for fiscal year 2015-16 through fiscal year 2017-18 (Agreement) between the Town and the County of San Mateo.

NOW, THEREFORE, the Town Council of the Town does RESOLVE as follows:

1. Public interest and convenience require the Town of Portola Valley to enter into the Agreement as described above.
2. The Town of Portola Valley hereby approves the Agreement and the Mayor is hereby authorized on behalf of the Town to execute the Agreement between the Town of Portola Valley and the County of San Mateo.

PASSED AND ADOPTED this 13th day of May, 2015.

By: _____
Jeff Aalfs, Mayor

ATTEST:

Sharon Hanlon, Town Clerk

AGREEMENT

- BASIC LAW ENFORCEMENT SERVICES -

BETWEEN THE COUNTY OF SAN MATEO AND THE TOWN OF PORTOLA VALLEY

THIS AGREEMENT, entered into on the ____ day of _____, 2015, by and between the **TOWN OF PORTOLA VALLEY**, a general law city in the County of San Mateo, State of California, hereinafter referred to as "Town" and the **COUNTY OF SAN MATEO**, a political subdivision of the State of California, hereinafter referred to as "County."

WITNESSETH

***WHEREAS**, pursuant to Government Code §§51300, County may contract with Town for the performance of town functions by the appropriate officers and employees of County; and*

***WHEREAS**, Town is desirous of having the County provide law enforcement services through the Sheriff's Office and County Public Safety Communications, as hereinafter set forth, for and on behalf of Town, within the territorial limits of said Town, and the County is willing to perform such services:*

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

1. EXHIBITS AND ATTACHMENTS.

The following exhibits and attachments are included hereto and incorporated by reference herein:

- Exhibit A - Services
- Exhibit B - Payments & Rates

2. SERVICES TO BE PERFORMED BY COUNTY.

In consideration of the payments set forth herein and in Exhibit "B," County shall provide law enforcement services, including law enforcement dispatch services to Town. Said services are described in Exhibit A.

3. PAYMENTS.

In consideration of the services provided by County, Town shall make payments to County based on the rates and in the manner specified in Exhibit "B." In no event shall the Town's fiscal obligation to County under this Agreement exceed **TWO MILLION ONE HUNDRED THIRTY-NINE THOUSAND TWO HUNDRED THIRTEEN DOLLARS AND NO CENTS (\$2,139,213.00)**, which amount shall be exclusive of Booking Fees, Jail Access Fees or Forensic Laboratory Fees.

4. **TERM.**

This Agreement shall be in full force and effect from **JULY 1, 2015 TO JUNE 30, 2018**. If approval of this Agreement should be delayed past the commencement date due to extenuating circumstances, the Agreement shall be considered retroactive to July 1, 2015 for purposes of costs, charges, and payments by Town.

By mutual agreement of both parties, this Agreement may be extended for an additional three (3) years for an agreed upon compensation, through approval of an Amendment by the Town Council and the County Board of Supervisors.

To this end, Town shall notify County no later than January 1, 2018, of its intent to extend this Agreement and the parties shall thereafter negotiate the terms of such extension, including the level of compensation, in an effort to reach agreement before the expiration of this Agreement.

5. **RELATIONSHIP OF PARTIES**

Both parties agree and understand that the work/services performed under this Agreement are performed as an independent contractor, and that neither party's employees acquire any of the rights, privileges, powers, or advantages of the other party's employees. No pension rights of Town or County employees will be affected by this Agreement.

6. **HOLD HARMLESS.**

- A. Town shall indemnify and hold harmless County from and against all actions which in any way arise out of, result from, or are connected in any way with Town's acts or omissions in performing services under this agreement.
- B. County shall indemnify and hold harmless Town from and against any and all actions which in any way arise out of, result from, or are connected in any way with the County's acts or omissions in performing services under this agreement.
- C. If an action arises out of the acts or omissions of both the Town and County, then liability for any damage in that action shall be apportioned between Town and County in accordance with the California law of comparative fault.
- D. As used in this section, "County" means the County, its officers, agents, employees and servants.
- E. As used in this section, "Town" means the Town, its officers, agents, employees and servants.
- F. As used in this section, "actions" means actions, claims, suits, demands, and liability of every name, kind, and description brought for, or on account of injuries to or death of any person, including Town and County, or damage to property of any kind whatsoever and to whomsoever belonging.
- G. The duty of Town and County to indemnify and hold harmless as set forth herein shall include the duty to defend as set forth in Civil Code Section 2778.

7. **INSURANCE.**

Both parties shall maintain sufficient insurance, self-insurance or a combination thereof to comply with the following requirements, and, if requested, each party shall furnish the other party with certificates of insurance evidencing the required coverage. Thirty (30) days' notice must be given, in writing, to the Sheriff's Office and County of any pending change in the limits of liability or of any cancellation or modification of the policy.

- A. Worker's Compensation and Employer's Liability Insurance. Both parties shall have in effect during the entire life of this Agreement Worker's Compensation and Employer's Liability Insurance, or an acceptable program of self-insurance providing full statutory coverage. In signing this Agreement, parties certify, as required by Section 1861 of the California Labor Code, that they are aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and parties will comply with such provisions before commencing the performance of the work of this Agreement.
- B. Liability Insurance. Town and County shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect him/her while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from Town's and County's operations under this Agreement, whether such operations be by himself/herself or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than the amount specified on the following page.

Such insurance shall include:

- 1) Comprehensive General Liability\$5,000,000
- 2) Motor Vehicle Liability Insurance\$5,000,000

8. **NON-DISCRIMINATION AND OTHER REQUIREMENTS.**

- A. Section 504. Town and County shall comply with § 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, as amended, which provide that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of this Agreement, and that reasonable and legally-specified accommodations will be made to serve individuals with disabilities.
- B. General Non-discrimination. No person shall, on the grounds of race, color, religion, ancestry, gender, age (over 40), national origin, medical condition (cancer), physical or mental disability, sexual orientation, pregnancy, childbirth or related medical condition, marital status, or political affiliation be denied any benefits or subject to discrimination under this Agreement.
- C. Equal Employment Opportunity. Town and County shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Town's and County's equal employment policies shall be made available to either party upon request.

- D. Violation of Non-discrimination Provisions. Intentional violation of the non-discrimination provisions of this Agreement shall be considered a breach of this Agreement and may result in termination of this Agreement, at the discretion of County, and /or legal action to recover from Town any Court-imposed damages incurred by County as a result of Town's violation(s). To effectuate the provisions of this section, the County Manager may request authorization to examine Town's employment records with respect to compliance with this paragraph, and Town shall not unduly withhold authorization.
- E. Filing of Discrimination Complaints - Notification. Town shall report to the County Manager the filing by any person in any Court of California or regional Federal jurisdiction, any complaint of discrimination or the filing by any person of any and all charges with the Equal Employment Opportunity Commission, the Fair Employment and Housing Commission or any other entity charged with the investigation of allegations, as relates directly to services provided by County to Town under this Agreement, within 30 days of such filing, provided that within such 30 days such entity has not notified Town that such charges are dismissed or otherwise unfounded. Such notification shall include the name of the complainant, a copy of such complaint, and a description of the circumstance. Town shall provide County with a copy of their response to the Complaint when filed.
- F. Compliance with Equal Benefits Ordinance. With respect to the provision of employee benefits, Town shall comply with the County Ordinance which prohibits contractors from discriminating in the provision of employee benefits between an employee with a domestic partner and an employee with a spouse.
- G. Other Statutory Compliance. Town shall comply fully with the non-discrimination requirements required by 41 CFR 60-741.5 (a), which is incorporated herein as if fully, set forth. All services to be performed pursuant to this Agreement shall be performed in accordance with all applicable Federal, State, County, and municipal laws, including, but not limited to, Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all Federal regulations promulgated thereunder, as amended.
- H. Compliance with Contractor Employee Jury Service Ordinance. Town shall comply with the County Ordinance with respect to provision of jury duty pay to employees and have and adhere to a written policy that provides that its employees shall receive from the Town, on an annual basis, no less than five days of regular pay for actual jury service in San Mateo County. The policy may provide that employees deposit any fees received for such jury service with the Town or that the Town deduct from the employees regular pay the fees received for jury service.

9. **RETENTION OF RECORDS.**

Each party agrees to provide to the other party, to any federal or state department having monitoring or reviewing authority, to County's or Town's authorized representatives and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine and audit records and documents necessary to determine compliance with relevant federal, state, and local statutes, rules, and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.

Town and County shall maintain and preserve all financial records relating to this Agreement for a period of four (4) years from the termination date of this Agreement, or until audit findings are resolved, whichever is greater.

10. MERGER CLAUSE.

This Agreement, including the Exhibits hereto constitutes the sole Agreement of the parties hereto and correctly states the rights, duties, and obligations of each party as of this document's date. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications shall be in writing and signed by the parties

11. CONTROLLING LAW.

The validity of this Agreement and of its terms or provisions, as well as the rights and duties of the parties hereunder, the interpretation, and performance of this Agreement shall be governed by the laws of the State of California.

12. NOTICES.

Any notice, request, demand, or other communication required or permitted hereunder shall be deemed to be properly given when deposited in the United State mail, postage prepaid, or when deposited with a public telegraph company for transmittal, charges prepaid, addressed to:

In the case of COUNTY, to:

San Mateo County Sheriff's Office
ATTN: Sheriff
400 County Center
Redwood City, CA 94063

In the case of TOWN, to:

Town of Portola Valley
ATTN: Town Manager
765 Portola Road
Portola Valley, CA 94028

13. FINES AND FORFEITURES.

Town shall be entitled to the total fines and forfeitures to which Town would otherwise be entitled pursuant to subparagraph (d) of paragraph (1) of Section 1463 of the Penal Code upon conviction or upon the forfeiture of bail following arrests made by the Sheriff or a Deputy Sheriff of the County for the commission of a misdemeanor within the territorial limits of Town.

14. PENSION RIGHTS.

There are now no employees of Town who perform the law enforcement services to be performed by employees of the County as herein provided, and there are no pension rights of any employee of Town to be provided for by virtue of this Agreement.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

*A Political Sub-division of the
State of California*

By: _____
President, Board of Supervisors

Date: _____

ATTEST:

By: _____
Clerk of Said Board

TOWN OF PORTOLA VALLEY

By: _____
Jeff Aalfs, Mayor

Date: _____

ATTEST:

By: _____
Sharon Hanlon, Town Clerk

EXHIBIT A – SERVICES

AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND THE TOWN OF PORTOLA VALLEY

In consideration of the payments set forth in Exhibit B, County shall provide Town with the following services:

1. DESCRIPTION OF LAW ENFORCEMENT SERVICES PROVIDED BY COUNTY.

County shall provide law enforcement services, including law enforcement dispatch services, to Town. Except as otherwise hereinafter specifically set forth, such services shall only encompass duties and functions of the type coming within the jurisdiction of, and customarily rendered by the Sheriff's Office or by County Public Safety Communications.

The parties agree that the County may provide a greater level of service as is appropriate and necessary to respond to emergent law enforcement circumstances and situations, and that this determination shall be at the sole discretion of the County Sheriff.

The incorporated limits of Town may be part of a portion of a larger Sheriff's beat, the boundaries of said beat or beats to be determined by the Sheriff. Notification of Town shall be made by the Sheriff prior to any change in beat structure of the patrol servicing Town. Should Town desire to receive any service from the Sheriff not specifically listed above, it shall so notify Sheriff in writing.

For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the level of service to be rendered hereunder.

A. BASIC SERVICES.

- 1) Township-wide patrol services on a 24 hour, seven-days a week basis.
- 2) Public Safety Dispatch 24 hour, seven-days a week.
- 3) Basic traffic and bicycle law enforcement.
- 4) Parking enforcement and citation processing services.
- 5) Special security details (*i.e., bicycle and running events, 4th of July Parade, Presidential visits, Noon-time Riders bicycle group travel monitoring & enforcement, rodeos, King's Mountain Arts Fair, farmers markets, etc.*)
- 6) Crime reports, investigation, surveillance and apprehension and arrest of suspects.
- 7) Transportation of suspects to County jail.
- 8) Presentations and participation at various Town meetings and neighborhood groups.
- 9) Crime prevention activities.
- 10) Quarterly statistical reports.

B. SPECIAL / ADDITIONAL SERVICES.

- 1) K-9 Deputy available for special services.
- 2) The Sheriff's Office will designate personnel during an emergency to assist the Town in managing the emergency situation.
- 3) School Resource Officer assigned to local schools.
 - D.A.R.E. Programs.
 - Sober Graduations.
 - Government classes.

- Counseling.
 - Other courses available.
- 4) Special investigative services.
 - Narcotics Task Force (NTF).
 - Vehicle Theft Task Force (VTTF).
 - *The Sheriff will provide these services on behalf of the Town, and the payments made to the County under this agreement include compensation for NTF and VTTF services. Therefore, the Town will not be a signatory to any other agreements for NTF or VTTF services.*
- 5) Search and rescue services.
- 6) Emergency Service Bureau services.
 - Short-term traffic control (parades, community and special events.)
 - Presidential visits/events.
 - Bomb Squad.
 - Hostage negotiations / SWAT.
- 7) Press Releases and media support.

2. SELECTION / SUPERVISION OF PERSONNEL.

The selection, control, and supervision of the personnel providing the services mentioned herein shall be exercised solely by the Sheriff and/or his designee.

Permanent replacement of vacant positions assigned under this Agreement shall be provided by the Sheriff within 30 days in accordance with established Sheriff's Office Standards of Practice.

The Sheriff and/or Sheriff's designee shall notify Town of changes in the personnel who provide the law enforcement service mentioned herein. If Town is not satisfied with the performance of Sheriff's personnel assigned to this Agreement, Town may notify Sheriff. Sheriff shall evaluate Town's concerns and consider making personnel changes as may be appropriate.

The Sheriff and/or Sheriff's designee agree to work collaboratively with Town in assignment of and changes in personnel. Personnel assignments will be reviewed with Town for approval, except in the event of emergency response situations.

A. ASSIGNED PERSONNEL.

PATROL 24 x 7 coverage <i>(joint area coverage for Towns of Woodside, Portola Valley, and unincorporated area)</i>		
Team 1: 0600 - 1800 (Day Shift)	1 Deputy	1 Vehicle
Team 2: 0600 - 1800 (Day Shift)	1 Deputy	1 Vehicle
Team 3: 1800 - 0600 (Night Shift)	1 Deputy	1 Vehicle
Team 4: 1800 - 0600 (Night Shift)	1 Deputy	1 Vehicle
INVESTIGATIONS	1 Detective	1 Vehicle

3. REPORTS.

The Sheriff's representative shall report periodically to the Town Council and/or Town Safety Committee, at the Town Manager's discretion, all violations of law within its borders coming to his attention. The Sheriff shall also provide quarterly statistical reports to the Town.

4. UNIFORMS & INSIGNIA.

The sworn personnel performing such law enforcement services as herein provided shall be in the prescribed uniform of the San Mateo County Sheriff's Office during the performance of their duties. Similarly, patrol vehicles used by officers assigned to provision of services under this Agreement shall bear the markings and insignia of the Sheriff's Office. If the Town should desire any customization of uniforms or insignia relative to services provided, the Town shall notify Sheriff of same, and the Sheriff in his sole discretion may decide whether it is feasible and agreeable to do so. In that case, the cost of modification to uniforms and/or insignia shall be borne by the Town.

5. SUPPLEMENTAL LAW ENFORCEMENT SERVICES - SLESA FUNDING.

Supplemental law enforcement services funded by the State's Supplemental Law Enforcement Services Account (formerly referred to as State COPS) are defined and covered under a separate Agreement between Town and County, and are not part of this Agreement.

6. SPECIAL PATROL SERVICE COSTS.

If Town so requests, the Sheriff may assign deputies at times other than the deputies' work shift for a specific police patrol. If the Sheriff does so assign deputies, Town will reimburse County at the prevailing overtime rate paid to deputies, and shall reimburse County for each mile traveled by a patrol vehicle at the then County established rate. Any such payments will be in addition to those set forth in Exhibit B of this agreement.

Overtime will include time for the specific police patrol plus any overtime required to attend court hearings relating to the specific police patrol. If a deputy so assigned to special patrol is called off this patrol to respond to other Sheriff's business, the mileage and personnel costs of this time away from the special patrol will not be billed to Town. All amounts paid by Town pursuant to this paragraph are over and above the amount stated in Section 3 of this agreement.

7. TOWN OBLIGATIONS.

Town shall furnish at its own cost and expense all necessary office space, furniture and furnishings, office supplies, janitorial service, telephone, light, water and other utilities, in order for the Sheriff to maintain a small substation office in the Town Center. It is expressly further understood that such quarters may be used by the Sheriff or the County of San Mateo in connection with the performance of duties in territory outside of Town, and adjacent thereto, provided, however, that the performance of such outside duties shall not be at any additional cost to Town.

Notwithstanding the foregoing, it is agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of Town, the same shall be supplied by said Town at its own cost and expense.

EXHIBIT B – PAYMENTS & RATES

AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND THE TOWN OF PORTOLA VALLEY

In consideration of the services described in Exhibit A, Town shall pay County based on the following fee schedule (these rates do not include Special Patrol Costs, described in Section 6 of Exhibit A):

1. CHARGES FOR SERVICES.

Town agrees to pay County for service as calculated based on the formulas set forth herein.

	FY 2015-16	FY 2016-17	FY 2017-18	TOTALS
Basic Law Enforcement	\$644,221	\$663,548	\$683,454	\$1,991,223
Dispatch Services	\$47,879	\$49,446	\$51,064	\$148,389
TOTALS	\$692,100	\$712,994	\$734,518	\$2,139,612

2. PAYMENTS.

Total Fiscal Year Payments below are a combined total of Section 1 above, to be paid quarterly.

Due on or before:	FY 2015-16	FY 2016-17	FY 2017-18
September 30, 2012	\$173,025	\$178,248.50	\$183,629.50
December 31, 2012	\$173,025	\$178,248.50	\$183,629.50
March 31, 2013	\$173,025	\$178,248.50	\$183,629.50
June 30, 2013	\$173,025	\$178,248.50	\$183,629.50
TOTAL:	\$692,100	\$712,994	\$734,518

3. INVOICING / BILLING.

A. INVOICING.

On a quarterly basis in accordance with Section 2 above, Sheriff's Office Fiscal Services shall submit to Town an invoice at the end of the third month of each quarter.

Questions regarding invoicing shall be directed to the Sheriff's Office Fiscal Services Manager at (650) 363-1842 or mailed to:

San Mateo County Sheriff's Office
Fiscal Services Bureau Manager
400 County Center
Redwood City, CA 94063

B. PAYMENT DUE.

Payment from Town shall be made to County by the end of said month, or within 30 days of receipt of invoice in event of a billing delay.

C. PAYMENT DISTRIBUTION.

The Sheriff's Office Fiscal Services Bureau shall be responsible for internal distribution of payments received from Town between the Sheriff and County Public Safety Communications.

4. BOOKING / FORENSIC LABORATORY FEES.

If at any future date during the Agreement period, it is determined by the County that Town will be responsible for reimbursement of Booking Fees or Forensic Laboratory Fees to the County, Town will be billed and responsible for payment of the prevailing rates for such services to County. Any said costs will be in addition to payments specified in Sections 1 and 2 above.

RESOLUTION NO. _____-2015

**RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF PORTOLA VALLEY APPROVING AN AGREEMENT
FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES
FOR FISCAL YEAR 2015-16 THROUGH FISCAL YEAR 2017-18
BETWEEN THE TOWN OF PORTOLA VALLEY AND
THE COUNTY OF SAN MATEO**

WHEREAS, the Town Council of the Town of Portola Valley has read and considered the Agreement for Supplemental Law Enforcement Services for fiscal year 2015-16 through fiscal year 2017-18 (Agreement) between the Town and the County of San Mateo; and

NOW, THEREFORE, the Town Council of the Town does RESOLVE as follows:

1. Public interest and convenience require the Town of Portola Valley to enter into the Agreement as described above.
2. The Town of Portola Valley hereby approves the Agreement and the Mayor is hereby authorized on behalf of the Town to execute the Agreement between the Town of Portola Valley and the County of San Mateo.

PASSED AND ADOPTED this 13th day of May, 2015.

By: _____
Jeff Aalfs, Mayor

ATTEST:

Sharon Hanlon, Town Clerk

AGREEMENT

- SUPPLEMENTAL LAW ENFORCEMENT SERVICES -

BETWEEN THE COUNTY OF SAN MATEO AND
THE TOWN OF PORTOLA VALLEY

THIS AGREEMENT, entered into on the ____ day of _____, 2015, by and between the **TOWN OF PORTOLA VALLEY**, a general law city in the County of San Mateo, State of California, hereinafter referred to as "Town" and the **COUNTY OF SAN MATEO**, a political subdivision of the State of California, hereinafter referred to as "County."

WITNESSETH

***WHEREAS**, pursuant to Government Code §51300, County may contract with Town for the performance of town functions by the appropriate officers and employees of County; and*

***WHEREAS**, Town is desirous of having the County provide law enforcement services through the Sheriff's Office and County Public Safety Communications, as hereinafter set forth, for and on behalf of Town, within the territorial limits of said Town, and the County is willing to perform such services:*

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

1. EXHIBITS AND ATTACHMENTS.

The following exhibits and attachments are included hereto and incorporated by reference herein:

- Exhibit A - Services
- Exhibit B - Payments & Rates

2. SERVICES TO BE PERFORMED BY COUNTY.

In consideration of the payments set forth herein and in Exhibit "B," County shall provide law enforcement services, including law enforcement dispatch services to Town. Said services are described in Exhibit A.

3. PAYMENTS.

In consideration of the services provided by County, Town shall make payments to County based on the rates and in the manner specified in Exhibit "B." In no event shall the Town's total fiscal obligation to County under this Agreement exceed **EIGHT HUNDRED THIRTY-SEVEN THOUSAND FOUR HUNDRED FIFTY-SEVEN DOLLARS AND NO CENTS (\$837,457.00)**, which amount shall be exclusive of Booking Fees, Jail Access Fees or Forensic Laboratory Fees.

4. **TERM.**

This Agreement shall be in full force and effect from **JULY 1, 2015 TO JUNE 30, 2018**. If approval of this Agreement should be delayed past the commencement date due to extenuating circumstances, the Agreement shall be considered retroactive to July 1, 2015 for purposes of costs, charges, and payments by Town.

By mutual agreement of both parties, this Agreement may be extended for an additional three (3) years for an agreed upon compensation, through approval of an Amendment by the Town Council and the County Board of Supervisors.

To this end, Town shall notify County no later than January 1, 2018, of its intent to extend this Agreement and the parties shall thereafter negotiate the terms of such extension, including the level of compensation, in an effort to reach agreement before the expiration of this Agreement.

5. **RELATIONSHIP OF PARTIES**

Both parties agree and understand that the work/services performed under this Agreement are performed as an independent contractor, and that neither party's employees acquire any of the rights, privileges, powers, or advantages of the other party's employees. No pension rights of Town or County employees will be affected by this Agreement.

6. **HOLD HARMLESS.**

- A. Town shall indemnify and hold harmless County from and against all actions which in any way arise out of, result from, or are connected in any way with Town's acts or omissions in performing services under this agreement.
- B. County shall indemnify and hold harmless Town from and against any and all actions which in any way arise out of, result from, or are connected in any way with the County's acts or omissions in performing services under this agreement.
- C. If an action arises out of the acts or omissions of both the Town and County, then liability for any damage in that action shall be apportioned between Town and County in accordance with the California law of comparative fault.
- D. As used in this section, "County" means the County, its officers, agents, employees and servants.
- E. As used in this section, "Town" means the Town, its officers, agents, employees and servants.
- F. As used in this section, "actions" means actions, claims, suits, demands, and liability of every name, kind, and description brought for, or on account of injuries to or death of any person, including Town and County, or damage to property of any kind whatsoever and to whomsoever belonging.
- G. The duty of Town and County to indemnify and hold harmless as set forth herein shall include the duty to defend as set forth in Civil Code Section 2778.

7. **INSURANCE.**

Both parties shall maintain sufficient insurance, self-insurance or a combination thereof to comply with the following requirements, and, if requested, each party shall furnish the other party with certificates of insurance evidencing the required coverage. Thirty (30) days' notice must be given, in writing, to the Sheriff's Office and County of any pending change in the limits of liability or of any cancellation or modification of the policy.

- A. Worker's Compensation and Employer's Liability Insurance. Both parties shall have in effect during the entire life of this Agreement Worker's Compensation and Employer's Liability

Insurance, or an acceptable program of self-insurance providing full statutory coverage. In signing this Agreement, parties certify, as required by Section 1861 of the California Labor Code, that they are aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and parties will comply with such provisions before commencing the performance of the work of this Agreement.

- B. Liability Insurance. Town and County shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect him/her while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from Town's and County's operations under this Agreement, whether such operations be by himself/herself or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than the amount specified on the following page.

Such insurance shall include:

- 1) Comprehensive General Liability\$5,000,000
- 2) Motor Vehicle Liability Insurance\$5,000,000

8. NON-DISCRIMINATION AND OTHER REQUIREMENTS.

- A. Section 504. Town and County shall comply with § 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, as amended, which provide that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of this Agreement, and that reasonable and legally-specified accommodations will be made to serve individuals with disabilities.
- B. General Non-discrimination. No person shall, on the grounds of race, color, religion, ancestry, gender, age (over 40), national origin, medical condition (cancer), physical or mental disability, sexual orientation, pregnancy, childbirth or related medical condition, marital status, or political affiliation be denied any benefits or subject to discrimination under this Agreement.
- C. Equal Employment Opportunity. Town and County shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Town's and County's equal employment policies shall be made available to either party upon request.
- D. Violation of Non-discrimination Provisions. Intentional violation of the non-discrimination provisions of this Agreement shall be considered a breach of this Agreement and may result in termination of this Agreement, at the discretion of County, and /or legal action to recover from Town any Court-imposed damages incurred by County as a result of Town's violation(s). To effectuate the provisions of this section, the County Manager may request authorization to examine Town's employment records with respect to compliance with this paragraph, and Town shall not unduly withhold authorization.
- E. Filing of Discrimination Complaints - Notification. Town shall report to the County Manager the filing by any person in any Court of California or regional Federal jurisdiction, any complaint of discrimination or the filing by any person of any and all charges with the Equal Employment Opportunity Commission, the Fair Employment and Housing Commission or any other entity

charged with the investigation of allegations, as relates directly to services provided by County to Town under this Agreement, within 30 days of such filing, provided that within such 30 days such entity has not notified Town that such charges are dismissed or otherwise unfounded. Such notification shall include the name of the complainant, a copy of such complaint, and a description of the circumstance. Town shall provide County with a copy of their response to the Complaint when filed.

- F. Compliance with Equal Benefits Ordinance. With respect to the provision of employee benefits, Town shall comply with the County Ordinance which prohibits contractors from discriminating in the provision of employee benefits between an employee with a domestic partner and an employee with a spouse.
- G. Other Statutory Compliance. Town shall comply fully with the non-discrimination requirements required by 41 CFR 60-741.5 (a), which is incorporated herein as if fully, set forth. All services to be performed pursuant to this Agreement shall be performed in accordance with all applicable Federal, State, County, and municipal laws, including, but not limited to, Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all Federal regulations promulgated thereunder, as amended.
- H. Compliance with Contractor Employee Jury Service Ordinance. Town shall comply with the County Ordinance with respect to provision of jury duty pay to employees and have and adhere to a written policy that provides that its employees shall receive from the Town, on an annual basis, no less than five days of regular pay for actual jury service in San Mateo County. The policy may provide that employees deposit any fees received for such jury service with the Town or that the Town deduct from the employees regular pay the fees received for jury service.

9. RETENTION OF RECORDS.

Each party agrees to provide to the other party, to any federal or state department having monitoring or reviewing authority, to County's or Town's authorized representatives and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine and audit records and documents necessary to determine compliance with relevant federal, state, and local statutes, rules, and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.

Town and County shall maintain and preserve all financial records relating to this Agreement for a period of four (4) years from the termination date of this Agreement, or until audit findings are resolved, whichever is greater.

10. MERGER CLAUSE.

This Agreement, including the Exhibits hereto constitutes the sole Agreement of the parties hereto and correctly states the rights, duties, and obligations of each party as of this document's date. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications shall be in writing and signed by the parties

11. CONTROLLING LAW.

The validity of this Agreement and of its terms or provisions, as well as the rights and duties of the parties hereunder, the interpretation, and performance of this Agreement shall be governed by the laws of the State of California.

12. NOTICES.

Any notice, request, demand, or other communication required or permitted hereunder shall be deemed to be properly given when deposited in the United State mail, postage prepaid, or when deposited with a public telegraph company for transmittal, charges prepaid, addressed to:

In the case of COUNTY, to:

San Mateo County Sheriff's Office
ATTN: Sheriff
400 County Center
Redwood City, CA 94063

In the case of TOWN, to:

Town of Portola Valley
ATTN: Town Manager
765 Portola Road
Portola Valley, CA 94028

13. FINES AND FORFEITURES.

Town shall be entitled to the total fines and forfeitures to which Town would otherwise be entitled pursuant to subparagraph (d) of paragraph (1) of Section 1463 of the Penal Code upon conviction or upon the forfeiture of bail following arrests made by the Sheriff or a Deputy Sheriff of the County for the commission of a misdemeanor within the territorial limits of Town.

14. PENSION RIGHTS.

There are now no employees of Town who perform the law enforcement services to be performed by employees of the County as herein provided, and there are no pension rights of any employee of Town to be provided for by virtue of this Agreement.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

*A Political Sub-division of the
State of California*

By: _____
President, Board of Supervisors

Date: _____

ATTEST:

By: _____
Clerk of Said Board

TOWN OF PORTOLA VALLEY

By: _____
Jeff Aalfs, Mayor

Date: _____

ATTEST:

By: _____
Sharon Hanlon, Town Clerk

EXHIBIT A – SERVICES

- SUPPLEMENTAL LAW ENFORCEMENT SERVICES -

AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND THE TOWN OF PORTOLA VALLEY

In consideration of the payments set forth in Exhibit B, County shall provide Town with the following services:

1. DESCRIPTION OF SUPPLEMENTAL LAW ENFORCEMENT SERVICES PROVIDED BY COUNTY.

Pursuant to Government Code Section 30061, the State of California annually determines the level of appropriation and distribution of same to local jurisdictions, for the Supplemental Law Enforcement Services Account (SLESA), formerly referred to as State COPS. Statutorily, these funds must be expended for additional law enforcement services.

Through SLESA funding, County shall provide Town supplemental traffic enforcement services. Supplemental traffic enforcement services shall be shared evenly and exclusively between the Town of Portola Valley and the Town of Woodside.

A. BASIC SERVICES.

The assigned deputies will provide traffic enforcement and emergency response services, working within the boundaries of both towns at all times, unless temporarily responding to a Priority One dispatch call to aid other deputies working in the general area. Except as otherwise hereinafter specifically set forth, such services shall only encompass duties and functions of the type coming within the jurisdiction of, and customarily rendered by the Sheriff's Office or by County Public Safety Communications.

For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the level of service to be rendered hereunder.

B. SPECIAL SERVICES.

- 1) Pro-active traffic and bicycle law enforcement.
- 2) Radar and radar trailer deployment.
- 3) Parking and related code enforcement.
- 4) Other traffic-related activities.

2. SELECTION / SUPERVISION OF PERSONNEL.

- A. The selection, control, and supervision of the personnel providing the services mentioned herein shall be exercised solely by the Sheriff and/or his designee.

Permanent replacement of vacant positions assigned under this Agreement shall be provided by the Sheriff within 30 days in accordance with established Sheriff's Office Standards of Practice.

The Sheriff and/or Sheriff's designee shall notify Town of changes in the personnel who provide the law enforcement service mentioned herein. If Town is not satisfied with the performance of Sheriff's personnel assigned to this Agreement, Town may notify Sheriff. Sheriff shall evaluate Town's concerns and consider making personnel changes as may be appropriate.

The Sheriff and/or Sheriff's designee agree to work collaboratively with Town in assignment of and changes in personnel. Personnel assignments will be reviewed with Town for approval, except in the event of emergency response situations.

B. ASSIGNED PERSONNEL.

PATROL - 2 POSITIONS <i>(joint area coverage for Towns of Woodside, Portola Valley, and unincorporated area)</i>		
Day Shift:	2 deputies	1 vehicle

3. REPORTS.

The Sheriff's representative shall report periodically to the Town Council and/or Town Safety Committee, at the Town Manager's discretion, all violations of law within its borders coming to his attention. The Sheriff shall also provide quarterly statistical reports to the Town.

4. UNIFORMS & INSIGNIA.

The sworn personnel performing such law enforcement services as herein provided shall be in the prescribed uniform of the San Mateo County Sheriff's Office during the performance of their duties. Similarly, patrol vehicles used by officers assigned to provision of services under this Agreement shall bear the markings and insignia of the Sheriff's Office. If the Town should desire any customization of uniforms or insignia relative to services provided, the Town shall notify Sheriff of same, and the Sheriff in his sole discretion may decide whether it is feasible and agreeable to do so. In that case, the cost of modification to uniforms and/or insignia shall be borne by the Town.

5. SPECIAL PATROL SERVICE COSTS.

If Town so requests, the Sheriff may assign deputies at times other than the deputies' work shift for a specific police patrol. If the Sheriff does so assign deputies, Town will reimburse County at the prevailing overtime rate paid to deputies, and shall reimburse County for each mile traveled by a patrol vehicle at the then County established rate. Any such payments will be in addition to those set forth in Exhibit B of this agreement.

Overtime will include time for the specific police patrol plus any overtime required to attend court hearings relating to the specific police patrol. If a deputy so assigned to special patrol is called off this patrol to respond to other Sheriff's business, the mileage and personnel costs of this time away from the special patrol will not be billed to Town. All amounts paid by Town pursuant to this paragraph are over and above the amount stated in Section 3 of this agreement.

6. TOWN OBLIGATIONS.

Town shall furnish at its own cost and expense all necessary office space, furniture and furnishings, office supplies, janitorial service, telephone, light, water and other utilities, in order for the Sheriff to maintain a small substation office in the Town Center. It is expressly further understood that such quarters may be used by the Sheriff or the County of San Mateo in connection with the performance of duties in territory outside of Town, and adjacent thereto, provided, however, that the performance of such outside duties shall not be at any additional cost to Town.

Notwithstanding the foregoing, it is agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of Town, the same shall be supplied by said Town at its own cost and expense.

7. SUPPLEMENTAL LAW ENFORCEMENT SERVICES ACCOUNT (SLESA).

- A. Since 2001, the Town of Portola Valley has received an appropriation of \$100,000 from the State COPS Fund (now referred to as SLESA) and elects to apply these funds and a lesser amount of supplemental Town funds towards the cost of supplemental day-shift traffic patrol service.
- B. The Town shall undertake and be responsible for all legislative and fiscal activities required under SLESA, which include but are not necessarily limited to Town Council adoption of the required annual Resolution; as well as annual fiscal reporting to the County Controller's Office by the due date specified by that office; and any additional programmatic reporting to the State or to the County as may be required regarding the use of funds, and benefits of services provided thereto.
- C. Future Year SLESA Funding & Service Reduction Options.
As set forth in this exhibit, in the event SLESA funding, which is annually appropriated by the Legislature, should in a future fiscal year be proposed by the Governor to be reduced below the current \$100,000 per Town, or be eliminated altogether, the Town and the Sheriff's Office shall meet prior to the adoption of the State budget and decide upon a course of action for the upcoming fiscal year. The Sheriff shall provide the Town with cost and service options for either reducing the supplemental traffic deputy service or eliminating it altogether, based on the level of reduction in SLESA funding; available Town funding; and the Town Council's desire. This Agreement, and the related modified charges to Town for SLESA traffic services, may then be amended by the mutual decision of both parties. Said amendment may be authorized in the form of a written Amendment to this Agreement, approved and signed by the Sheriff and the Town Manager.

EXHIBIT B – PAYMENTS & RATES

- SUPPLEMENTAL LAW ENFORCEMENT SERVICES -

AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND THE TOWN OF PORTOLA VALLEY

In consideration of the services described in Exhibit A, Town shall pay County based on the following fee schedule (these rates do not include Special Patrol Costs, described in Section 6 of Exhibit A):

1. **SUPPLEMENTAL LAW ENFORCEMENT SERVICES ACCOUNT (SLESA).**

Currently, both the Town of Woodside and the Town of Portola Valley receive SLESA funding, which is used for supplemental law enforcement services:

- A. Woodside - \$100,000.00
- B. Portola Valley - \$100,000.00

2. **CHARGES FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES.**

Charges for supplemental services, as defined in Exhibit A, are inclusive of both State SLESA and supplemental Town funding.

	FY 2015-16	FY 2016-17	FY 2017-18	TOTAL
Supplemental Law Enforcement Services	\$270,943	\$279,071	\$287,443	\$837,457

3. **PAYMENTS.**

Total Fiscal Year Payments below are a combined total of Section 1 above, to be paid quarterly.

Due on or before:	FY 2015-16	FY 2016-17	FY 2017-18
September 30, 2012	\$67,735.75	\$69,767.75	\$71,860.75
December 31, 2012	\$67,735.75	\$69,767.75	\$71,860.75
March 31, 2013	\$67,735.75	\$69,767.75	\$71,860.75
June 30, 2013	\$67,735.75	\$69,767.75	\$71,860.75
TOTAL:	\$270,943	\$279,071	\$287,443

4. **INVOICING / BILLING.**

A. **INVOICING.**

On a quarterly basis in accordance with Section 2 above, Sheriff's Office Fiscal Services shall submit to Town an invoice at the end of the third month of each quarter.

Questions regarding invoicing shall be directed to the Sheriff's Office Fiscal Services Manager at (650) 363-1842 or mailed to:

San Mateo County Sheriff's Office
Fiscal Services Bureau Manager
400 County Center
Redwood City, CA 94063

B. PAYMENT DUE.

Payment from Town shall be made to County by the end of said month, or within 30 days of receipt of invoice in event of a billing delay.

C. PAYMENT DISTRIBUTION.

The Sheriff's Office Fiscal Services Bureau shall be responsible for internal distribution of payments received from Town between the Sheriff and County Public Safety Communications.

5. BOOKING / FORENSIC LABORATORY FEES.

If at any future date during the Agreement period, it is determined by the County that Town will be responsible for reimbursement of Booking Fees or Forensic Laboratory Fees to the County, Town will be billed and responsible for payment of the prevailing rates for such services to County. Any said costs will be in addition to payments specified in Sections 1 and 2 above.

TOWN COUNCIL WEEKLY DIGEST

Friday – May 1, 2015

1. Agenda (Action) – ASCC – Monday, April 27, 2015
2. Agenda – Parks & Recreation Committee – Monday, May 4, 2015
3. Agenda – Open Space Acquisition Advisory Committee – Tuesday, May 5, 2015
4. Agenda – Bicycle, Pedestrian & Traffic Safety Committee – Wednesday, May 6, 2015
5. Agenda – Water Conservation Committee – Wednesday, May 6, 2015
6. Agenda (Cancellation) – Planning Commission – Wednesday, May 6, 2015
7. Month End Financial Report – April 2015
8. Monthly Meeting Schedule – May 2015
9. Memo from Town Attorney re: Survey of Council & Commission Compensation and Benefits
10. Letter from Pradeep Gupta, City of South San Francisco Councilmember re: Invitation to Attend the May 2015 ABAG Plan Bay Area Open House

Attached Separates (Council Only)

(placed in your town hall mailbox)

1. Western City – May 2015
2. Invitation to HIP Housing Annual Luncheon – Friday, May 8, 2015
3. Comcast Community Investment Report – February 2015
4. Kaiser Permanente Community Briefings – Spring 2015



**TOWN OF PORTOLA VALLEY
ARCHITECTURAL AND SITE CONTROL COMMISSION (ASCC)
Monday, April 27, 2015
7:30 PM – Regular ASCC Meeting
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028**

ACTION

7:30 PM – REGULAR AGENDA*

1. Call to Order: 7:32 p.m.
2. Roll Call: Breen, Clark, Harrell, Koch, Ross (**All present. Also present: Debbie Pedro Town Planner; Carol Borck Assistant Planner; Alex VonFeldt Planning Commission Liaison; Jeff Aalfs Town Council Liaison**)
3. Oral Communications: **None.**

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

4. Old Business: **None**
5. New Business:
 - a. Architectural Review for Residential Addition and Remodeling, 116 Brookside Drive, Kastelein Residence, File # 07-2015 **Project approved (5-0) subject to conditions to be met to the satisfaction of Planning staff prior to building permit issuance.**
 - b. Architectural Review for Detached Guest House, Pergola, and Landscaping, 15 Bow Way, Bott Residence, File # 05-2015 **Project approved (5-0) subject to conditions to be met to the satisfaction of a designated ASCC member and Planning staff prior to building permit issuance.**
 - c. Amendment to Section 18.64.010 of the Zoning Ordinance - Referral of Projects for Architectural and Site Plan Review **The Commission reviewed the proposed update to the Zoning Ordinance and recommended approval to the Planning Commission and Town Council.**
 - d. Discussion of Driveway Surface Requirement (Section 15.12.310 of the Site Development Ordinance) **Pedro advised the Commission that the 20-foot asphalt driveway requirement was added in 1983 to allow better traction for cars entering the roadway and to reduce the amount of dirt and gravel tracked into the right-of-way.**
6. Commission and Staff Reports:

Pedro – advised that on 4/22/15, the Town Council unanimously approved the Alpine Road retaining wall project with the steel I-beam and wood lagging option. She stated that field changes, where warranted, may result in a shorter wall.

Ross – advised that he had reviewed revisions to fencing and exterior lighting for 140 Pinon.

Breen – advised the she had reviewed landscaping changes for the Priory's Benedictine Square.

7. Approval of Minutes: March 23, 2015 **Approved as submitted (5-0)**
8. Adjournment: **9:40 p.m.**

*For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

PROPERTY OWNER ATTENDANCE. The ASCC strongly encourages a property owner whose application is being heard by the ASCC to attend the ASCC meeting. Often issues arise that only property owners can responsibly address. In such cases, if the property owner is not present it may be necessary to delay action until the property owner can meet with the ASCC.

WRITTEN MATERIALS. Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700, extension 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

This Notice is Posted in Compliance with the Government Code of the State of California.

Date: April 24, 2015

CheyAnne Brown
Planning Technician



Town of Portola Valley
Parks & Recreation Committee Meeting
Monday, May 4, 2015 – 7:30 pm
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

AGENDA

1. Call to Order
2. Oral Communications (*5 minutes*)
Persons wishing to address the Committee on any subject, not on the agenda, may do so now. Please note however, the Committee is not able to undertake extended discussion or action tonight on items not on the agenda. *Two minutes per person.*
3. Approval of Minutes: April 6, 2015
4. Skate Ramp
5. Ford Field Update
6. Town Picnic
7. Zots to Tots
8. Adjournment

Next Meeting: June 8, 2015



Town of Portola Valley
Open Space Acquisition Advisory Committee
Tuesday, May 5, 2015, 7:30 pm
Town Hall Conference Room
765 Portola Road, Portola Valley, CA 94028

AGENDA

1. Call to Order
2. Oral Communications
3. Approval of August 29, 2013 minutes
4. Discuss Potential Committee Projects
5. Review and Discuss Committee Charter
6. Adjournment



TOWN OF PORTOLA VALLEY
Bicycle, Pedestrian and Traffic Safety
Committee Meeting
Wednesday, May 6, 2015 – 8:15 AM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

MEETING AGENDA

1. Roll Call
2. Oral Communications
3. Approve Minutes of the April 18, 2015 meeting
4. Sheriff's Report –
 - 1) Accidents and Citations – *March 2015*
 - 2) Updated requests for Law enforcement presence, as required
5. Public Works Report:
6. General Items:
 - 1) Review presentation of annual report to Town Council April 22nd Meeting
(Attendees: Angela Hey, Ed Holland, Leslie Latham)
7. Update on Outreach, Events & Teaching Programs
 - "Bike and Walk From Work Day"
8. Other Business
 - Outreach to prospective new BPTS Membership
9. Time and date for June 2015 meeting
10. Adjournment



TOWN OF PORTOLA VALLEY
Water Conservation Committee
Wednesday May 6, 2015 3:00 PM to 5:00 PM
Town Hall, Conference Room
765 Portola Road, Portola Valley, CA 94028

AGENDA

- 1. Call To Order**
- 2. Oral Communications**
- 3. Approval of minutes – April 29, 2015** *(unavailable for packet, will be handed out at the meeting)*
- 4. Finalize plans for our focus program: Water Use Evaluation Surveys**
- 5. Discuss presence at Town Picnic (June 6th)**
- 6. Announcements**
- 7. Topics for next meeting**
- 8. Adjournment**



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Planning Commission

FROM: CheyAnne Brown, Planning Technician

DATE: April 30, 2015

RE: Cancellation of Planning Commission Meeting

The regular meeting of the Planning Commission scheduled for Wednesday, May 6, 2015 has been canceled. The next regular meeting of the Planning Commission is scheduled for Wednesday, May 20, 2015 at 7:30 p.m.

cc: Town Manager
Town Council
Town Planner
The Almanac
Barbara Templeton

This Notice is posted in compliance with Section 54955 of the Government Code of the State of California.

Date: April 30, 2015

CheyAnne Brown
Planning Technician



MONTH END FINANCIAL REPORT FOR THE MONTH OF: April 2015

C A S H	Bank of America	\$ 222,626.74	
	Local Agency Investment Fund (0.278%)	\$ 13,477,782.67	
	Total Cash		\$ 13,700,409.41
F U N D S	05 General Fund	\$4,891,479.86	<i>General Fund Assignments:</i>
	08 Grants	(219,069.23)	<i>Capital Replacement</i> \$1,400,000.00
	10 Safety Tax	952.40	<i>Unfunded Pension</i> 955,472.00
	15 Open Space	4,533,679.77	<i>Equipment Replacement</i> 200,000.00
	20 Gas Tax	(46,731.52)	<i>Unfunded OPEB</i> 308,280.00
	22 Measure M	(5,220.60)	<i>Legal Fee Contingency</i> 100,000.00
	25 Library Fund	403,231.30	<i>UNASSIGNED BALANCE</i> \$1,927,727.86
	30 Public Safety/COPS	(27,622.12)	<i>* General Fund Total</i> \$4,891,479.86
	40 Park in Lieu	6,272.15	
	45 Inclusion In Lieu	2,886,725.01	
	50 Storm Damage	(218,078.12)	
	60 Measure A	256,037.79	
	65 Road Fees	41,169.48	
	75 Crescent M.D.	100,783.75	
	80 PVR M.D.	14,336.86	
	85 Wayside I M.D.	5,766.09	
	86 Wayside II M.D.	61,770.68	
	90 Woodside Highlands M.D.	188,971.69	
	95 Arrowhead Meadows M.D.	(1,799.67)	
	96 Customer Deposits	827,753.84	
	Total Fund Balance		\$ 13,700,409.41
A C T I V I T Y R E C A P	Beginning Cash Balance:	\$ 12,898,482.57	
	Revenues for Month:	1,122,437.62	
	Total Revenues for Month:	1,122,437.62	
	Warrant List 4/8/15	(62,856.61)	
	Warrant List 4/22/15	(147,696.44)	
	Payroll	(113,654.31)	
	Total Expenses for Month:	(324,207.36)	
	Total JE's and Void Checks:	3,696.58	
	Ending Cash Balance		\$ 13,700,409.41

*NOTE: Per Adopted Budget 2014-15, General Fund total fund balance for 6/30/15 is projected at \$4.6 million.

FISCAL HEALTH SUMMARY:

Unreserved/Spendable Percentage of General Fund (Adopted Policy is 60%)	105.26%
<i>Calculated at current GF fund balance less non-spendable funds, divided by current year budgeted operating expenditures.</i>	
Days of Running Liquidity of Spendable General Fund	452
<i>GASB recommends no less than 90 days</i>	

NOTE: General Fund assigned fund balances were approved by the Town Council on January 24, 2014. The unassigned fund balance is on the cash basis and does not include the adopted budget surplus/deficit for the fiscal year or accrued liabilities such as accounts payable or compensated absences, which are typically only accrued on June 30th of each fiscal year. This report is complete as of the last business day of the month for which it was issued. If new information arises for this or prior periods, these monthly reports will not be updated but the adjustment will be reflected in

Town of Portola Valley

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677

MAY 2015 MEETING SCHEDULE

Note: Unless otherwise noted below and on the agenda, all meetings take place in the Historic Schoolhouse, located at 765 Portola Road, Portola Valley, CA

TOWN COUNCIL – 7:30 PM (Meets 2nd & 4th Wednesdays)

Wednesday, May 13, 2015

Wednesday, May 27, 2015

PLANNING COMMISSION – 7:30 PM (Meets 1st & 3rd Wednesdays)

Council Liaison – Ann Wengert (for months April, May, June)

Wednesday, May 6, 2015 - **CANCELLED**

Wednesday, May 20, 2015

ARCHITECTURAL & SITE CONTROL COMMISSION - 7:30 PM (Meets 2nd & 4th Mondays)

Council Liaison – Jeff Aalfs (for months April, May, June)

Monday, May 11, 2015

Monday, May 25, 2015

BICYCLE, PEDESTRIAN & TRAFFIC SAFETY COMMITTEE – 8:15 AM (Meets 1st Wednesday of every month)

Council Liaison – Craig Hughes

Wednesday, May 6, 2015

CABLE & UTILITIES UNDERGROUNDING COMMITTEE – 8:15 AM (Meets 2nd Thursday) alternate odd numbered months

Council Liaison – Craig Hughes

Thursday, May 14, 2015

CONSERVATION COMMITTEE – 7:45 PM (Meets 4th Tuesday)

Council Liaison – John Richards

Tuesday, May 26, 2015

CULTURAL ARTS COMMITTEE – (Meets 2nd Thursday of every month)

Council Liaison – John Richards

Thursday, May 14, 2015

EMERGENCY PREPAREDNESS COMMITTEE – 8:00 AM (Meets 2nd Thursday) in the EOC /

Conference Room at Town Hall

Council Liaison – John Richards

Thursday, May 14, 2015

FINANCE COMMITTEE

Council Liaison – Ann Wengert
Monday, May 18, 2015

GEOLOGIC SAFETY COMMITTEE – 7:30 PM

Council Liaison – Jeff Aalfs
As announced

HISTORIC RESOURCES COMMITTEE

Council Liaison – Jeff Aalfs
As announced

NATURE AND SCIENCE COMMITTEE – 4:00 PM (Meets 2nd Thursday) alternate even numbered months

Council Liaison – Craig Hughes

OPEN SPACE ACQUISITION ADVISORY COMMITTEE

Council Liaison – Craig Hughes
Tuesday, May 5, 2015

PARKS & RECREATION COMMITTEE – 7:30 PM (Meets 1st Monday)

Council Liaison – Craig Hughes
Monday, May 4, 2015

PUBLIC WORKS COMMITTEE

Council Liaison – Jeff Aalfs
As announced

SUSTAINABILITY COMMITTEE – 3:30 PM (Meets 3rd Monday)

Council Liaison – Ann Wengert
As announced

TRAILS & PATHS COMMITTEE – 8:15 AM (2nd Tuesday of each month, or as needed)

Council Liaison – Ann Wengert
Tuesday, May 12, 2015 – 8:15 AM

WATER CONSERVATION COMMITTEE – 3:00 PM (first Wednesday of each month)

Council Liaison – Maryann Derwin
Wednesday, May 6, 2015



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Honorable Mayor and Members of the Town Council

FROM: Leigh F. Prince, Town Attorney

DATE: April 29, 2015

RE: Survey of Council and Commission Compensation and Benefits

In March, the Town Council discussed potential revisions to Title 2, Administration and Personnel, of the Portola Valley Municipal Code. One of the issues presented for discussion was the potential for Council compensation. Based on the size of the town, Government Code Section 36516 allows the Council to enact an ordinance providing each Council member a salary up to Three Hundred Dollars (\$300) per month. The Council requested information regarding what other local communities provide to their Council and Commissions relative to compensation and benefits. The Town Clerk reached out to other communities to survey if and how Council and Commission members are compensated. Attached is a summary of the results.

Survey of Council and Commission Compensation and Benefits

City	Council Salary	Council Benefits	Commissioner Stipend	Commissioner Benefits
Atherton	None	None	None	None
Belmont	\$390/mo	Medical and deferred comp	\$25/mtg (some waive)	
Brisbane	\$165/mo	Medical & dental	\$50/mtg	None
Burlingame	\$590/mo	Medical, dental, vision, optional PERS, life insurance, dependents		
Colma	\$924/mo	Medical & dental	No Commissions	No Commissions
East Palo Alto	\$370/mo	\$120/mo for cell phone, Medical & dental	None	None
Foster City	\$496/mo	Medical, dental, vision & life insurance	\$269/mo	Eligible if desired, but they pay entire premium
Half Moon Bay	\$300/mo	None	None	None
Hillsborough	None	Medical, dental, vision, dependent coverage & life insurance	None	None
Los Altos	\$300/mo	Medical & dental		
Los Altos Hills	\$250/mo	Benefits/no dependents	\$100/mo	None
Menlo Park	\$640/mo	PERS, medical, dental, vision, life ins, dependents		
Millbrae	\$345/mo	Health benefits if requested		
Pacifica	\$700/mo	Medical	None	None
Portola Valley	None	None	None	None
Redwood City	\$750/mo	Medical & retirement	None	None
San Bruno	\$496/mo	Medical if desired, can enroll in PERS	None	None
San Carlos	\$300/mo	Optional PERS, Health, Dental, Vision, Life Ins.	None	None
San Mateo	\$600/mo	Medical, dental, vision, life	None	None
Woodside	None	None	None	None



RICHARD A. GARBARINO, MAYOR
MARK ADDIEGO, VICE MAYOR
PRADEEP GUPTA, PH.D., COUNCILMEMBER
KARYL MATSUMOTO, COUNCILMEMBER
LIZA NORMANDY, COUNCILMEMBER

MIKE FUTRELL, CITY MANAGER

OFFICE OF THE CITY COUNCIL

TO: Mayors, Councilmembers of San Mateo County

FROM: Pradeep Gupta, South San Francisco

SUBJECT: May 2015 ABAG Plan Bay Area Open House

ABAG administration has requested you to participate in its first Plan Bay Area Open House, scheduled for Wednesday, May 6, 7- 9pm, at San Mateo County Event Center, 1346 Saratoga Drive, San Mateo. As your representative on the ABAG Board, I am sending you this additional information on the goals and the format of the open house.

Goals:

1. Build awareness for the pending update to Plan Bay Area, due in 2017.
2. Introduce the public to the planning process, key milestones and issues under consideration.
3. Review the linkages between the regional plan and local transportation and land use priorities.
4. Review and seek comments on the goals and performance framework for the update, which will build off the 2013 Plan.

Open House Format:

There will be display stations, each staffed with MTC/ABAG staff who can answer questions on the subject matter, as well as staff from congestion management agencies and local jurisdictions.

Participants will visit each station and ask questions and offer comments. The following display stations are planned:

1. Welcome Table to provide an orientation to the meeting and facility.
2. Key Milestones for Updating Plan Bay Area explained by staff.
3. Goals and Targets of Plan Bay area; staff will be available to take comments, suggestions, and answer questions.

4. Forecasting Future Growth – Information will be available about the approach to forecasting population growth and housing needs.
5. Transportation Projects –with MTC, CMA and transit agency staff at this table will feature regional and county transportation programs projects. Staff also would take suggestions for additional projects.
6. Local Planning Priorities in San Mateo County–Background on local PDAs and other city and county land use priorities, planning efforts and best practices. Staff available to answer questions, including from local jurisdictions.
7. Partner Agencies to discuss the California Transportation Plan and inter-regional travel issues.

Hopefully, this information is useful to you. I am looking forward to seeing you at the Open House.

Sincerely,



Pradeep Gupta, Ph.D.

Councilmember, The City of South San Francisco

CC: Supervisor Dave Pine

Supervisor Warren Slocum

TOWN COUNCIL WEEKLY DIGEST

Friday – May 8, 2015

1. Agenda – ASCC – Monday, May 11, 2015
2. Agenda – Trails & Paths Committee – Tuesday, May 12, 2015
3. Agenda (Special) – Water Conservation Committee – Wednesday, May 13, 2015
4. Agenda – Emergency Preparedness Committee – Thursday, May 14, 2015
5. Agenda – Cultural Arts Committee – Thursday, May 14, 2015
6. Agenda – Cable & Utilities Undergrounding Committee – Thursday, May 14, 2015
7. Report from San Mateo County Sheriff’s Office – Incident Log for 04/16/15 – 04/28/15
8. Invitation to Council of Cities Dinner Meeting – Friday, May 29, 2015
9. Email from Mina Lim re: Seats Available for Reappointment/Appointment on the May 29th City Selection Committee Agenda
10. Email from Selena Brown re: Water Purification System
11. Email from Resident Kathy Fitzgerald re: Request for Bench to Honor Milan Gambhir
12. Report from San Francisco International Airport Noise Abatement Office re: Short Term Aircraft Noise Monitoring – Q1 2015
13. Invitation from Cal Water re: Water Awareness Festival 2015 – Tuesday, May 12, 2015

Attached Separates (Council Only)

(placed in your town hall mailbox)

1. None



**TOWN OF PORTOLA VALLEY
ARCHITECTURAL AND SITE CONTROL COMMISSION (ASCC)
Monday, May 11, 2015
7:30 PM – Regular ASCC Meeting
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028**

7:30 PM – REGULAR AGENDA*

1. Call to Order:
2. Roll Call: Breen, Clark, Harrell, Koch, Ross
3. Oral Communications:

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

4. Old Business:
 - a. Architectural Review and Site Development Permit for a New Residence, Greenhouse, and Swimming Pool, 3 Buck Meadow Drive, Ross/Tamasi Residence, File #s: 52-2014 and X9H-687
5. New Business:
 - a. Discussion of Purpose and Guiding Principles for Architectural and Site Plan Review
6. Commission and Staff Reports:
 - a. Update on Drought Emergency
 - b. Request to reschedule regular May 25th ASCC meeting to May 26, 2015
7. Approval of Minutes: April 27, 2015
8. Adjournment:

*For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

PROPERTY OWNER ATTENDANCE. The ASCC strongly encourages a property owner whose application is being heard by the ASCC to attend the ASCC meeting. Often issues arise that only property owners can responsibly address. In such cases, if the property owner is not present it may be necessary to delay action until the property owner can meet with the ASCC.

WRITTEN MATERIALS. Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700, extension 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

This Notice is Posted in Compliance with the Government Code of the State of California.

Date: May 8, 2015

CheyAnne Brown
Planning Technician



TOWN OF PORTOLA VALLEY
Trails and Paths Committee
Tuesday, May 12, 2015 - 8:15 AM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

AGENDA

1. Call to Order
2. Oral Communications
3. Approval of Minutes, April 14, 2015
4. Financial Review and Trail Work – April 2015
5. Conservation Committee Update
 - (a) Old Schoolhouse Landscaping Working Group
6. Old Business
 - (a) Annual Report / Strategic Plan
 - (b) MROSD / Hawthorn Ranch
 - (c) Equestrian trail in front of Alpine Hills Club
 - (d) Town Picnic – Saturday, June 6th
 - (e) Celebration of the Horse and Horse Fair – Sunday, June 14th
7. New Business
 - (a) Community Hike Planning
8. Other Business
9. Adjournment

Enclosures:

Minutes from April 14, 2015 meeting
Financial Review
Trail Work Map and Memo – April 2015



TOWN OF PORTOLA VALLEY
Special Water Conservation Committee Meeting
Wednesday May 13, 2015 3:00 PM to 5:00 PM
Town Hall, Conference Room
765 Portola Road, Portola Valley, CA 94028

AGENDA

- 1. Call To Order**
- 2. Oral Communications**
- 3. Approval of minutes – May 6, 2015** *(unavailable for packet, will be handed out at the meeting)*
- 4. Continue detailed preparation work for the Water Use Evaluation Survey**
- 5. Announcements**
- 6. Topics for next meeting**
- 7. Adjournment**

Marty to act as Secretary for this meeting



TOWN OF PORTOLA VALLEY
Regular Meeting of the
Emergency Preparedness Committee
Thursday, May 14, 2015 - 8:00 AM
EOC / Town Hall Conference Room
765 Portola Road, Portola Valley, CA 94028

AGENDA

1. 8:00 Call to order -
 Members: John Boice, Dave Howes, Diana Koin, Anne Kopf-Sill,
 Dale Pfau/Chair, Chris Raanes, Ray Rothrock, Craig Taylor, Bud Trapp,
 Tamara Turner, and Stuart Young

 Guests: Nick Pegueros/Town Manager, John Richards/Town Council, Dan
 Ghorso and Selena Brown WFPD, Mark Kuykendall/Sheriff's Office, Gary
 Nielsen, Police Commissioner

 Absent:
2. 8:01 Oral Communications
3. 8:04 Review and approval of minutes
 - Motion: Accept the minutes of April 9, 2015
4. 8:05 CERPP/WFPD Report (Brown/Ghiorso)
5. 8:20 Town Report (Nick/Marsha)
 - Cross-Training with EPC Members
6. 8:35 Medical Subcommittee Report (Young)
 - MOU status with Stanford
 - Sequoia supplies update
7. 8:40 Communications Subcommittee Report (Rothrock)
 - AM Radio Upgrade Updates
8. 8:45 Community Outreach Subcommittee Report (Turner)
 - Picnic Preparations
9. 8:55 Other Business
10. 9:00 Adjourn. Next meeting is June 11, 2015



TOWN OF PORTOLA VALLEY
Cultural Arts Committee
Thursday, May 14, 2015 - 1:00 PM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

AGENDA

1. Call to Order
2. Oral Communications
3. Approval of Minutes – April 9, 2015
4. Old Business:
 - CAC survey status
 - 2015-2016 Budget
 - Summer Concerts
 - Food arrangements for Summer Concerts
 - Signage for Concerts
 - PV Picnic on June 6
 - School House Landscaping Project
 - Interactive Wall Project
5. New Business:
 - None
6. Adjournment



TOWN OF PORTOLA VALLEY
Cable & Undergrounding Committee Meeting
Thursday, May 14, 2015 – 8:15 AM
Historic School House
765 Portola Road, Portola Valley, CA

AGENDA

1. Call meeting to order
2. Minutes: Approval of March minutes
3. Communications from Members of the Public
4. Old Business
 - PG&E status on Rule 20A undergrounding project
 - Online Survey (Survey Monkey) to determine voters' interest in undergrounding utilities
5. New Business
 - Annual report to Town Council
 - Budget for FY '15/16
6. Adjournment:

Next meeting on July 9, 2015 at 8:15 am



SHERIFF'S OFFICE

A TRADITION OF SERVICE SINCE 1856

San Mateo County Sheriff's Office (Headquarters Patrol) Press

Information on selected incidents and arrests are taken from initial Sheriff's Office case reports. Not all incidents are listed due to investigative restrictions and victim privacy rights.

Thursday 04/16/15 to Tuesday 04/28/15

Greg Munks
Sheriff

CASE NUMBER	DATE & TIME Reported	LOCATION	DESCRIPTION	FACTUAL CIRCUMSTANCES
15-3468	04/16/15 9:35AM	3000 Blk Portola Rd. Woodside	Traffic Accident Minor Injury	A deputy was dispatched to the 3000 block of Portola Road on a report of a cyclist who crashed into a ditch. Upon arrival Woodside fire and medics were on scene and treating the cyclist's injuries. The cyclist was transported to Stanford Hospital.
15-3477	04/16/15 12:32PM	2000 Blk Ward Way Woodside	Obtain/Use Personal ID w/o Authorization	The victim filed his joint tax return on 04/15/2015 via his tax accountant. On 04/16/2015 the victim received an email from his tax accountant indicating the Internal Revenue Service had already processed a federal tax return for an individual using the victim's social security number. The victim contacted the Sheriff's Office to report the crime. There is no monetary loss to the victim at this time and there are no suspect leads at this time.

15-3494	04/16/15 10:14PM	3500 Blk. Alpine Rd. Portola Valley	Driver w/ Suspended License	A deputy conducted a traffic enforcement stop for Expired Registration. The deputy made contact with the driver, who identified himself using an expired California Driver's License. The deputy issued the driver a citation for expired registration and for driving on a suspended license. The vehicle was towed.
15-3503	04/17/15 9:30AM	Mac Arthur Ave/Middlefield North Fair Oaks	-Stolen Property -Violation of Parole	A deputy conducted a traffic stop on a vehicle to investigate stolen license plates that were on the vehicle. Upon contact the driver immediately advised the deputy that he was currently on Parole. County Communications conducted a records check on the license plates and confirmed they were stolen. Simone Paletua from East Palo Alto was arrested for being in possession of stolen license plates. He was transported and booked into the San Mateo County Jail.
15-3516	04/17/15 3:56PM	100 Blk. Grandview Dr. Woodside	Personate	A deputy was dispatched to the report of a fraudulently filed tax return. Upon arrival, the deputy met with the victim who provided the deputy with a copy of an Email he had received from the IRS stating that his federal tax return had been rejected because someone had filed one already using his name and social security number. The victim was advised by the IRS to take steps to prevent identity theft and file a report with the Sheriff's Office.
15-3547	04/18/15 3:00PM	State Highway 84/Hobart Heights Rd. Woodside	Burglary	Unknown suspect(s) gained entry into the victim's vehicle by smashing the right rear passenger window. The suspect(s) then reached in and took a gym bag that was located on the right rear floorboard. The total loss was estimated to be \$850.00. There are no suspect descriptions or witnesses at this time.
15-3591	04/20/15	2900 Blk. Woodside Rd.	Found Property	A deputy was approached by the Reporting Party who handed

	10:12AM	Woodside		him a large black nylon bag. The R/P stated that he found the bag in a parking lot. The deputy opened the bag to find several pieces of women's clothing, magazines, and safety glasses. The bag was booked into Sheriff's property for safe keeping.
15-3593	04/20/15 10:26AM	2800 Blk. El Camino Real North Fair Oaks	Burglary	A deputy was dispatched to a business on the 2800 Blk. of El Camino Real on the report of a cold commercial burglary. The items taken were a set of keys. Upon arrival the deputy made contact with the reporting party/victim concerning the commercial burglary and provided him with a case number. At this time, there are no leads or suspect info.
15-3617	04/20/15 9:53PM	400 Blk. 2 nd Ave. North Fair Oaks	Vandalism	The victim walked out the front door of his residence and towards the street where his vehicle was parked. As the victim is walking towards his vehicle, he observed an unknown suspect on a bicycle scratching the exterior of his vehicle with a sharp object. The suspect notices the victim approaching and flees the area on a bicycle. The victim chases the suspect on foot and loses the suspect in the area of Middlefield Road and Second Avenue. Deputies checked the surrounding area for the suspect, with negative results.
15-3626	04/21/15 10:00AM	Quail Meadow Ct. Woodside	Obtain/Use Personal ID w/o Authorization	The victim explained she received a letter in the mail by the IRS stating her and her husband's 2014 tax returns were filed and suspended due to possible fraudulent activity. The victim went on to explain they had not filed her tax returns for 2014 and had contacted the IRS to confirm if the letter was authentic. While speaking with the IRS, the victim confirmed the letter was authentic and also asked about their 2013 tax refund they had not received. The IRS informed the victim they should have received a refund in the amount of \$52,702. The IRS explained to the victim they would investigate the

				2013 tax refund a long with the fraudulent 2014 tax return. The victim was instructed by the IRS to obtain a police report number reporting the identify theft.
15-3658	04/22/15 9:34AM	2000 Blk. Camino De Los Robles West Menlo Park	General Information Case	The victim stated that he noticed the window screen to his daughter's second floor bedroom had been detached from the window frame and was found on the floor of the balcony outside the window. He also noticed a hole in the window screen. This window had been left cracked open approximately four inches. Nothing was reported stolen inside the residence and there was no evidence that anyone had gained entry into the residence. The victim believed someone gained access to the second floor balcony area and caused the damage to the screen. He listed a person of interest but there is no evidence.
15-3663	04/22/15 10:52AM	5 th Ave. / El Camino Real North Fair Oaks	Warrant Arrest	Omar Meza from Redwood City was arrested for an outstanding parole violation warrant. This occurred following an enforcement stop at 5th Avenue and El Camino Real, Redwood City. Meza was transported to the Maguire Correctional Facility where he was booked.
15-3715	04/23/15 17:59PM	100 Blk. N. Castanya Way Ladera	Obtain/Use Personal ID w/o Authorization	The victim received a tax refund by mail. He was later informed by his tax preparer that his tax return had not been filed yet. The victim contacted the Franchise Tax Board and was advised to contact the Sheriff's Office to make a report.
15-3762	04/24/15 10:03PM	Dumbarton Ave. / Huntington Ave. North Fair Oaks	Robbery from Person	The victim was walking eastbound on Dumbarton Avenue at the intersection of Huntington Avenue, when five unknown black male suspects and one white male suspect approached him. One black suspect lifted up his shirt and revealed a semiautomatic handgun tucked into his waist band, and then demanded the victim's money. The victim complied and

				handed over approximately \$60.00 US currency. The suspects walked away and the victim continued to Middlefield where he eventually called 9-1-1. The victim did not suffer any injuries. The suspects were last seen heading west on Dumbarton Avenue. A search of the area was met with negative results.
15-3800 15-3813	04/26/15 11:43AM	2000 Blk. Mills Ave. West Menlo Park	Burglary	Unknown suspects(s) forced entry into the victims home and stole one Apple iPad, one Apple iPhone 4S, one Apple iPhone 4, several items of jewelry and various documents containing her personal information. At this time the victim is unable to give an approximate value of the items. There is no suspect information at this time.
15-3839	04/27/15 1:57PM	200 Blk. Glennwood Ave. Portola Valley	Obtain/Use Personal ID w/o Authorization	The victim reported she received an email from her accountant advising her that the IRS had received a fraudulent tax return using her personal information as well as personal information of her husband. She also reported her personal AOL email account had been hacked. The victim said she filed a report with the IRS and is cross reporting with the Sheriff's office as directed by the IRS.
15-3842	04/27/15 3:08P	3000 Blk. Glendale Ave. North Fair Oaks	Attempted Burglary	An unknown subject(s) attempted to pry open a side door to a residence on the 3000 Blk. of Glendale Ave. The unknown subject(s) also pried a side window. The victim was home in the late afternoon and heard numerous items in his garage fall over, but it did not appear anyone entered the garage. The victim felt the items may have been knocked over by the subject(s) attempting to pry open his door. There is no suspect information at this time.

15-3871	04/28/15 3:40PM	1100 Blk. Kings Mountain Rd. Woodside	Petty Theft	Unknown suspect(s) used unknown means to gain access to the locked drop box located at the entrance to Huddart County park and removed an estimated \$40.00 in cash. No suspect was seen.
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Dinner/Meeting Announcement

Friday, May 29, 2015 at 5:30 p.m.

All Council Members are welcome to come and meet their colleagues at these dinner meetings. This is a wonderful opportunity to discuss issues facing cities within San Mateo County and to share ideas with others.

Location

San Bruno Senior Center
1555 Crystal Springs Road,
San Bruno Ca, 94066

Directions Enclosed

Schedule

5:30 pm	Social Time
6:15 pm	Business Meeting
6:30 pm	Dinner
7:00 pm	Program
8:00 pm	Adjourn

Please contact Elizabeth Lewis at lizlew08@gmail.com if you wish to bring up an item for group discussion or give a committee report.

Dinner Buffet Style - \$45 per person

Buffet catered by [Nueve Mexican Bar and Grill](#)

RSVP by noon on Friday, May 22, 2015

to

Jennifer Dianos, City Manager's Office

Phone: (650) 616-7056

Email: jdianos@sanbruno.ca.gov

Checks Payable to: City of San Bruno

Send the payment to this address:

City Manager's Office

C/O Jennifer Dianos, Management Analyst

567 El Camino Real

San Bruno, CA 94066

Council of Cities Business Meeting

Friday, May 29, 2015

6:15 p.m.

- ❖ Call to Order
- ❖ Roll Call and Introductions of Mayors, Council Members and Guests
- ❖ Welcome by Jim Ruane, Mayor City of San Bruno
- ❖ Approval of Minutes of Previous Meeting and Treasurer's Report
- ❖ Committee Reports
- ❖ Old Business
- ❖ New Business
- ❖ Announcements

Program

What You Should Know and Why Your City Could Be at Risk

In the nearly five years since the devastating PG&E gas pipeline explosion in September 2010, the City of San Bruno has fought tirelessly for gas pipeline system improvements and reform of statewide regulatory culture. The City's efforts not only contributed to the historic \$1.6 billion fine and penalty recently imposed against PG&E by the California Public Utilities Commission (CPUC), but also exposed long-standing corruption at the CPUC, leading directly to the shakeup of this critical state agency. Mayor Jim Ruane, City Manager Connie Jackson and members of the City's strategy and legal team will discuss the City's accomplishments to date and why this is important to City Officials and utility customers in all of our cities and throughout the State.

San Bruno Senior Center

1555 Crystal Springs Road
San Bruno, CA 94066



DIRECTIONS

(Free Parking!)

I-280 Southbound:

Exit Crystal Springs Road

Go straight at the signal light to enter the Senior Center parking lot.

I-280 Northbound:

Exit San Bruno Ave

Turn left onto San Bruno Ave

Turn left onto 280 southbound onramp

Exit Crystal Springs Rd

Go straight at the signal light to enter the Senior Center parking lot.

101 North or Southbound:

Exit 380 Interchange

Veer left onto 280 South

Exit Crystal Springs Rd

Go straight at the signal light to enter the Senior Center parking lot.

El Camino Real North or Southbound:

Turn West onto Crystal Springs Ave (Walgreens is on the corner)

Turn left into the first stop light on the road. (about 12 blocks from El Camino)

Sharon Hanlon

Importance: High

From: Mina Lim [<mailto:mlim@smcgov.org>]
Sent: Thursday, May 07, 2015 2:33 PM
To:
Subject: Honorable Mayors & Council Members
Importance: High

Honorable Mayors & Council Members

Below is a listing of all seats that will be on the May 29th City Selection Committee agenda (location TBD). These seats are available for reappointments and/or new appointments.

If you are interested in any one of these, please follow these instructions for submitting your Letter of Interest.

1. Your letter must be on your **city's letterhead** (an email will not be accepted)
2. Your original signature **must be on the letter**
3. Letter of Interest must be either faxed (650-363-1916), email (mlim@smcgov.org) or sent by US mail to my attention
4. ALL Letters of Interest MUST be received no later than **Thursday, May 21st by 3:00 pm.**

List of seats:

- 1) Selection of two (2) Council Members to serve as the member on the Association of Bay Area Governments (ABAG) Committee representing *Cities (All cities are eligible)* for a term of two (2) years beginning July 1, 2015 through June 30, 2017
Currently held by: Council Member Pradeep Gupta, South San Francisco
Council Member Mary Ann Nihart, Pacifica
- 2) Selection of two (2) Council Members to serve as the **alternate** member on the Association of Bay Area Governments (ABAG) Committee representing *Cities (All cities are eligible)* for a term of two (2) years beginning July 1, 2015 through June 30, 2017
Currently held by: Council Member Wayne Lee, Millbrae
Council Member David Canepa, Daly City

As always, if you have any questions, please do not hesitate to contact me!

Mina Lim
County Manager's Office/Board of Supervisors
650.363.4124

Sharon Hanlon

From: Selena Brown [<mailto:sbrown@woodsidefire.org>]

Sent: Thursday, May 07, 2015 1:28 PM

To: Amber Setiz; Andy Pflaum; Ann Nitzan; Armando Muela; aydan2002@aol.com; Barbara Lawson; Bill Hindson; Gaylynn Mann; Bill Tagg; Bob Garcia; Brian Wall; Bud Trapp; Chris Raanes; Cliff Hudson; Corinne Moesta; Craig Taylor; Dale Pfau; Dave Ellison; Dave Howes; Doug Keyston; Dudley Carlson; Jennifer Leeds; Joanne Kurz; John Boice; John Carnes; John Langford; Joy Elliot; Judy Romines; Kevin Bryant; Lorrie Duval; Marsha Bondurant; Martha Falkenberg; Melinda Johnson; Michelle Green; Nick Pegueros; Patti Pope; Ray Rothrock; Rob Ostenberg; Steve Friedman; Vicki Coe; Walter Cook

Subject: Water Purification System

Hello!

First of all, thank you so much for attending the CERPP Night on April 16th, I encourage any follow-up questions, or comments.

For those that were in attendance, hopefully you were able to check out the water purification system being demoed.

In April, Chief Dan Ghiorso purchased three portable (by backpack) emergency water purification units for the three fire stations within Woodside Fire Protection District, to support the firefighters in the event of a major disaster. Ideally, he envisions eventually each CERPP Division/neighborhoods and individuals to have one. That way, the citizens can produce their own purified drinking water in their own neighborhood, in the event of emergency when the underground pipes break, and the power grid is lost – without direct participation by the fire dept personnel. This decision reduces risk to Town residents (eventually some 25 or more points of failure vs. a previously planned max of 3 big trailer mounted units), and saves money (a total of around \$50k vs. a previous plan of around \$120k).

The unit Chief Dan has chosen weighs just 18 lbs, fits in a backpack, can run off solar panels (another 9 lbs, roll up and also fit in the backpack) or off DC car battery or off AC wall power (with an inverter). The system can produce about 1 gal/min of emergency drinking water from harvested rain water, from swimming pools or hot tubs, from backyard fountains, from horse troughs, from most local ponds or creeks. 1 gal/min is about the same rate as a kitchen tap. That's enough water for between 250 and 500 people/system/day, depending on how many hours you wish to run the system. The system will last some 2M liters, or over 9,000 hours of continuous use, before parts begin to wear out and might need replacement. The base system retails for \$1,300, the optional solar panels about \$500, taxes, shipping figure around \$2k.

The Town of PV has also selected this system for PV Town Hall, and are considering ordering one unit as well.

Chief Dan, the WFPD, and the CERPP Board are looking for grants to pay for these, but none are available as of yet. This may be an area where divisions and or individuals will have to raise money for the purchase.

The system is sold and supported by Woodside resident John Novitsky, jnovitsky@sbcglobal.net, 650.387.3172. You can contact him directly, to schedule a demo, or if you'd like to purchase one. More information about this system is available at www.merlinecosolutions.com.

Photo attached is Chief Dan working alongside the State certified water engineer, testing water samples from a horse trough in Dec '2014.

Cheers,

Selena Brown

Public Education Officer/ CERPP Coordinator

3111 Woodside Road

Woodside, CA 94062

650.423.1406 direct

650.868.8637 cell

www.CERPP.org

www.WoodsideFire.org

Sharon Hanlon

Subject: A Bench to honor Milan Gambhir

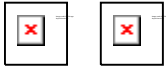
From: Kathy Fitzgerald [<mailto:kdakafitz@aol.com>]
Sent: Thursday, May 07, 2015 7:36 PM
To: Nick Pegueros
Cc: Howard Young; Sharon Hanlon
Subject: Re: A Bench to honor Milan Gambhir

Hi Nick

Thank you for your help with this idea.

We are willing to work with the town to find an acceptable design for a bench or table.

I understand Howard would prefer a picnic table. I can suggest that to our group. I understand the bench cannot be on a trail, can it be at town center? Or Nathhorst corner? I was hoping for a unique fun design along this idea which would be done by a local artist(s) and painted to survive outdoors.



These are benches at the Chicago airport done by students.

Thank you!
Kathy

Kathryn Fitzgerald
kdakafitz@aol.com
(650) 255-1132 cell

-----Original Message-----

From: Nick Pegueros <npegueros@portolavalley.net>
To: kdakafitz <kdakafitz@aol.com>
Cc: Howard Young <HYoung@portolavalley.net>; Sharon Hanlon <SHanlon@portolavalley.net>
Sent: Thu, May 7, 2015 10:56 am
Subject: FW: A Bench to honor Milan Gambhir

Hi Kathy,

We can definitely get this on next week's agenda but we need to act quickly since the agenda is going out tomorrow. Are you comfortable with the comments from Howard below re: table v. bench, materials, cost, and location.

Please let me know,
Nick

Nick Pegueros, Town Manager
Town of Portola Valley
765 Portola Road
Portola Valley, CA 94028

From: Howard Young
Sent: Thursday, May 07, 2015 9:20 AM

To: Nick Pegueros
Subject: RE: A Bench to honor Milan Gambhir

Hello Nick,

Summit Springs Designs (they use salvaged wood)
Depending on econo to very special
Depending on mounting close or far
Depending on mounting in dirt, rock, or concrete
Estimated Range:
\$2,500-\$5,000

Once these items are determined, a hard quote can be obtained.

Some background: The Trails Committee at a previous meeting 5 years ago discouraged benches along trails.
We do need more picnic tables.
Let me know if there are any further questions and any way I can help.

Truly,

Howard Young
Public Works Director
Town of Portola Valley
650-851-1700 x 214
hyoung@portolavalley.net

From: Nick Pegueros
Sent: Thursday, May 07, 2015 8:57 AM
To: Howard Young
Subject: FW: A Bench to honor Milan Gambhir

Would you please provide me with a quote for a bench?

From: Town Center
Sent: Thursday, May 07, 2015 8:52 AM
To: Nick Pegueros
Subject: A Bench to honor Milan Gambhir

Nick,
I don't know that you received this. Attached is the current town policy on memorials.

Sharon

From: Kathy Fitzgerald [<mailto:kdakafitz@aol.com>]
Sent: Wednesday, May 06, 2015 4:51 PM
To: Town Center
Cc: michealene@freshwaterspigot.com; kk.gregory@yahoo.com; familiescan@sbcglobal.net; carhart.quezada@gmail.com
Subject: A Bench to honor Milan Gambhir

Dear Town Council Members:

Mayor Jeff Aalfs, Vice Mayor Maryann Derwin, Craig Hughes, John Richards and Ann Wengert:
We lost a member of our town this past weekend, Milan Gambhir a 16 years old boy who suffered with a brain tumor (Glioblastoma Multiforme) for nearly 2 years.
This is an announcement his parents wrote to friends and family:

Dear Friends,

It is with deep sorrow that we must tell you that our beloved 16 year old son Milan Satch Gambhir passed away on May 2, 2015 at 5:15 AM. He was not in any pain and we were both by his side.

Milan had a long and difficult 21 month battle with a brain tumor (glioblastoma multiforme), but fought it courageously and without ever complaining.

Milan is no longer with us, but his memory will live on forever in the hearts of family and friends.

There will be an event at Stanford Memorial Church at Stanford University to celebrate his life in 1-2 weeks on a weekday afternoon. Further details about that will be provided by e-mail soon.

Thank you for your love, kindness, enormous support, and strength.

Sincerely,

Sanjiv & Aruna Gambhir

The Gambhir family is adored by many many Portola Valley families and we'd like to purchase a commemorative bench in his honor and place it either in town center or along one of the town's hiking trails so his parents and all his friends can sit and remember this remarkable young man. Would you please consider this request at your next Town Council meeting? I would be happy to meet with you and present our idea.

Thank you for considering this gesture.

Sincerely,

Kathy Fitzgerald

Kathryn Fitzgerald

kdakafitz@aol.com

(650) 255-1132 cell

MEMORIALS AND HONORARY RECOGNITIONS

From time to time, an individual or group of individuals will request permission of the Town to erect a plaque, plant a tree, place a bench, name a field, etc., on Town property or easements as a memorial for a deceased friend or relative. Town Council approval is required in these instances. Request for memorials will only be considered following a two-year respite from time of death. It is helpful if several sponsors come forward in support of a proposed memorial and offer written testimonials. Memorials that are considered most appropriate are those which (1) will not place a burden of maintenance upon the Town that does not already exist, (2) are made of a biodegradable material, and (3) commemorate those individuals who have made outstanding contributions to the community. We strongly encourage the use of trees, native plants or wildflowers as an appropriate memorial. The Town Council must approve the location, design, and form of the memorial.

It is further the policy of the Town that the use of public funds is generally not appropriate in these circumstances, and that the proponent(s) of these endeavors must raise and collect funds from the members of the community who knew, loved and respected the deceased. The Town may, at its discretion, contribute public funds.

The Town does not provide for the placement of honorary recognitions to living individuals on Town property or easements.

Short Term Aircraft Noise Monitoring



Portola Valley

Prepared for Portola Valley and Woodside Communities
San Francisco International Airport Noise Abatement Office
P.O. Box 8097 San Francisco, CA 94128
(650) 821-5100
Technical Report #052015-978-50

1st Quarter 2015

Quarterly Noise Monitoring Results

Residents in Portola Valley and Woodside reported concerns of increased aircraft noise in southern San Mateo County. In response to these concerns, SFO Noise Abatement Office at the request of the Airport Community Roundtable (ACR) performed quarterly noise monitoring in these communities. For 1st Quarter 2015, sound level measurements was collected at Alamos Road/Lerida Court, Portola Valley only since access to the FAA's OSI-VORTAC facility (navigational aid for aircraft pilots in Woodside) was unavailable. Sound level data was continuously collected starting Tuesday, February 3, 2015 to Wednesday, February 18, 2015. Measurement results are provided herein. The results are for periods where full 24 hour days of data are available and are presented in A-weighted decibels (dBA). Table 1 provides the daily noise climates for this measurement period in Portola Valley. Identified SFO Aircraft Events were tallied and grouped by day, evening and nighttime hours and events' levels summarized. The Maximum Noise Levels for each Aircraft Event are also listed by Aircraft Types and by date for this measurement location. Additionally, Table 2 details when these Aircraft Events occurred and how often.

The equipment used to measure the sound level was an Environmental Monitoring Unit 2200 noise monitor and Type 41DM-2 microphone manufactured by Bruel & Kjaer. The microphone was calibrated prior to the start of the measurement. The monitor was housed in a weatherproof case and powered by batteries. The microphone was mounted on a tripod at a height of approximately 7 feet (see Figure 1). The sound levels at the site were continuously monitored and the results stored on the onboard memory and periodically transferred to a removable memory stick for decoding. The decoded noise data were then processed in the Airport Noise and Operations Management System (ANOMS) for identification, noise to flight track matching and Community Noise Equivalent Level (CNEL) metric calculations.

The noise level thresholds of 51dBA during the daytime hours from 7:00 a.m. to 10:00 p.m. and 50dBA for the nighttime hours from 10:01 p.m. to 6:59 a.m. was used for this study. Although the ACR's acoustic consultant recommended a lower threshold of 42dBA to account for lower ambient levels for night hours, the lower level could not be achieved due to the threshold limitations of the equipment.

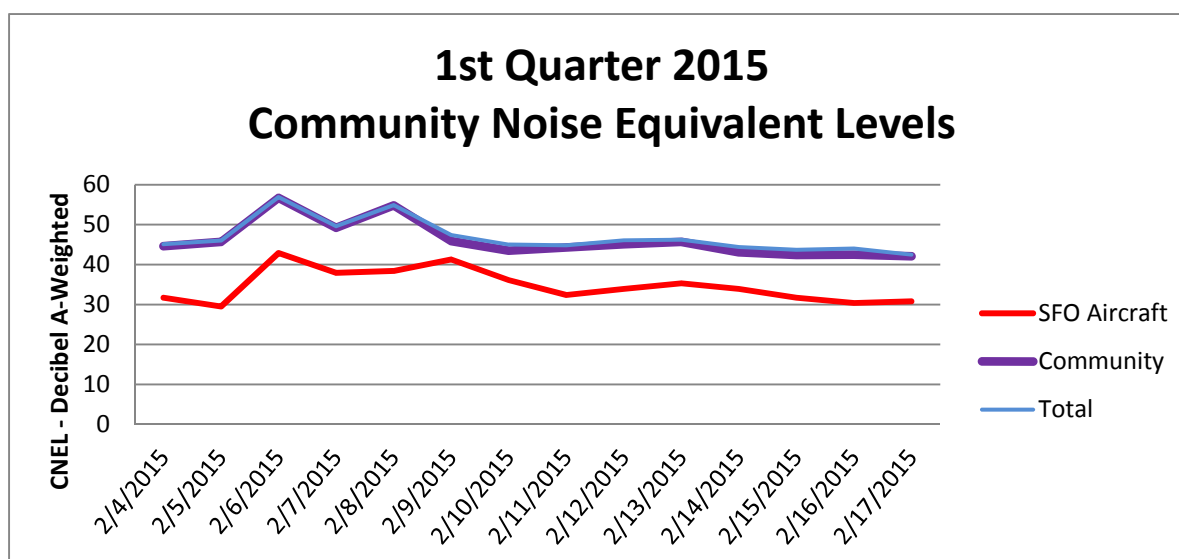
Aircraft noise levels in Portola Valley was at levels expected in a community that is 15 nautical miles away from a large hub airport, and below several arrival corridors serving 2 main commercial use runways (28L, 28R) at SFO. The California Code of Federal Regulations, Title 21, Division 2.5, Chapter 6, paragraph 5012 states:

"The standard for the acceptable level of aircraft noise for persons living in the vicinity of airports is hereby established to be a community noise equivalent level of 65 decibels."

Since Aircraft CNEL was measured at 37dBA for Portola Valley, this community has an acceptable level of aircraft noise as defined by state law. The results of this field monitoring validates the extent of the 65dBA CNEL noise impact boundary confirming Aircraft CNEL is significantly less than 65dBA CNEL.

Table 1 – 358 Alamos Road, Portola Valley

Average	SFO Aircraft CNEL – 37	Community CNEL – 49	Total CNEL - 50
Range	30-43	42-57	43-57



SFO Aircraft Noise Data Summary – 14 Days Measurement Period

	Total Noise Events	Lowest Value	Highest Value	Average Value
SFO Aircraft Lmax	323	50	70	59
SFO Aircraft SEL	323	57	84	70
Noise Event Duration	323	8	120	27

23 events per day

Daytime Hours 7:00 a.m. to 7:00 p.m.

	Total Noise Events	Lowest Value	Highest Value	Average Value
SFO Aircraft Lmax	253	51	70	59
SFO Aircraft SEL	253	57	84	71
Noise Event Duration	253	8	120	28

18 events per day

Evening Hours 7:00 p.m. to 10:00 p.m.

	Total Noise Events	Lowest Value	Highest Value	Average Value
SFO Aircraft Lmax	50	52	63	57
SFO Aircraft SEL	50	60	76	68
Noise Event Duration	50	8	88	23

4 events per day

Nighttime Hours 10:00 p.m. to 7:00 a.m.

	Total Noise Events	Lowest Value	Highest Value	Average Value
SFO Aircraft Lmax	20	50	65	58
SFO Aircraft SEL	20	59	79	69
Noise Event Duration	20	8	113	28

2 events per day

Alamos Road/Lerida Court, Portola Valley

Date: 2-4-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>							
A320	3	55.1	55.3	56.8					
A321	1	56.7							
B733	1	52.8							
B738	2	57.0	59.9						
B744	6	53.4	53.7	55.3	56.2	60.0	62.2		
B772	2	50.3	54.4						
B77W	2	51.4	55.9						
B788	1	51.6							
E120	1	55.0							
H25B	1	50.6							
Total	20								

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>								
B737	1	51.9								
B738	1	60.4								
C172	1	53.7								
E45X	1	55.0								
FA7X	1	55.4								
P28A	1	53.1								
P28R	1	58.7								
PC12	3	55.8	57.0	58.9						
(blank)	9	52.4	53.1	53.8	53.9	55.2	57.0	58.0	58.2	60.3
Total	19									

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-5-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
A321	1	52.8			
B738	1	53.9			
B744	4	54.4	58.8	60.8	61.8
B764	2	54.3	58.8		
B772	1	53.7			
Total	9				

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
B737	1	65.2			
B739	1	59.1			
BE20	1	56.0			
BE55	1	59.3			
C172	2	51.9	57.7		
C425	1	62.9			
J328	1	53.6			
PC12	4	52.9	53.3	55.6	57.9
(blank)	2	55.2	56.0		
Total	14				

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-6-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>	
B738	2	56.2	60.9
B739	1	52.9	
B744	2	62.1	66.2
B753	1	52.7	
B772	1	64.6	
B77W	2	60.2	61.5
E120	1	64.0	
Total	10		

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>	
B733	2	58.0	64.1
B734	1	58.8	
B737	1	53.8	
BE9L	1	57.0	
C525	1	58.3	
PC12	2	54.9	62.6
Total	8		

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-7-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>						
A319	3	57.1	60.6	61.9				
A320	5	54.2	57.2	59.3	60.5	62.1		
A321	2	53.6	60.4					
A332	1	57.5						
A343	1	62.2						
A388	1	61.4						
B733	3	53.4	54.8	59.4				
B734	2	55.3	57.7					
B737	1	56.3						
B738	6	51.9	52.0	53.0	54.2	56.4	58.5	
B739	3	54.5	58.0	59.8				
B744	8	53.0	57.0	57.2	58.6	60.3	60.7	61.5
B752	1	52.3						
B753	2	52.6	53.7					
B763	1	62.2						
B772	2	57.9	60.9					
B77W	3	55.9	57.3	60.7				
B788	1	63.0						
E120	3	56.9	58.9	59.1				
E170	1	57.4						
GLEX	1	53.2						
GLF5	1	56.3						
SW4	1	58.5						
Total	53							

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
A139	1	60.9			
B733	1	53.4			
B734	2	53.7	56.1		
B737	3	52.7	53.3	55.5	
B738	3	53.3	53.7	54.1	
B739	1	58.5			
C180	1	59.0			
MU2	1	59.8			
PA32	1	55.5			
PC12	3	53.8	55.5	62.5	
Total	17				

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/origin airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-8-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>		
A320	1	52.4		
A321	1	60.5		
A332	1	63.5		
B738	2	54.2	59.7	
B744	3	63.8	64.7	70.4
B748	1	62.7		
B752	1	57.5		
B772	4	57.3	59.3	65.8 65.8
E120	1	55.3		
Total	15			

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>	
B737	2	55.1	55.8
B738	1	61.9	
F900	2	52.2	54.0
PC12	2	52.7	55.4
Total	7		

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-9-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>						
A320	6	53.8	54.0	56.4	57.8	60.1	62.2	
A321	2	51.7	53.4					
A332	2	53.2	59.4					
A346	1	57.0						
B734	2	53.5	55.1					
B737	2	52.8	54.9					
B738	4	51.9	57.8	61.1	66.9			
B739	4	56.3	58.7	61.7	63.2			
B744	7	53.3	57.2	60.5	63.7	64.4	65.4	66.9
B752	2	56.5	57.8					
B753	2	55.6	62.4					
B764	1	56.8						
B772	4	57.9	58.9	59.4	63.0			
B77W	2	53.3	53.6					
B788	2	55.2	63.8					
CRJ2	1	55.9						
CRJ7	2	58.8	60.4					
E120	3	55.4	55.6	57.3				
E170	4	53.6	55.5	56.9	57.0			
GLF4	1	63.9						
HA4T	1	58.4						
HELO	1	52.3						
V22	2	57.9	60.5					
Total	58							

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>						
B734	1	55.5						
B737	2	51.8	54.5					
B738	1	56.3						
B763	1	61.7						
BE36	1	60.0						
BE9L	2	55.9	58.8					
C172	1	57.8						
DA40	1	55.0						
PC12	6	53.1	58.8	58.9	60.6	61.7	62.1	
(blank)	4	51.5	56.0	60.1	62.9			
Total	20							

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-10-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>		
A319	1	56.0		
A320	1	52.2		
A343	1	55.3		
B733	1	54.5		
B738	1	54.8		
B739	1	52.4		
B744	2	56.6	59.9	
B772	3	51.4	52.3	55.1
B77W	3	53.3	53.9	55.6
E120	1	61.9		
E170	2	55.0	55.7	
E55P	1	57.8		
HELO	1	58.4		
MD90	1	52.4		
(blank)	1	62.2		
Total	21			

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>												
B738	3	53.1	53.9	56.6										
B763	1	57.9												
BE20	1	58.5												
BE33	1	54.3												
C172	7	51.7	53.0	53.2	55.5	57.4	60.1	61.2						
DA40	1	63.8												
HELO	4	52.4	52.5	54.7	55.9									
M20P	1	56.6												
PC12	3	54.8	55.5	57.9										
T182	1	56.3												
(blank)	12	54.2	54.4	55.3	55.4	56.0	57.6	59.6	60.3	60.5	62.3	64.3	65.5	
Total	35													

Color Code for Maximum Noise Levels:*Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.**Red is a Departure Operation.**Blue Highlight is an Oceanic Arrival.*

Alamos Road/Lerida Court, Portola Valley

Date: 2-11-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
A320	4	55.3	56.9	59.3	59.7
A321	1	58.2			
A332	1	55.3			
A388	1	55.1			
B733	1	54.8			
B737	1	53.4			
B744	3	54.3	61.9	62.4	
B772	1	54.1			
B77W	1	53.8			
E120	1	57.2			
Total	15				

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
C172	1	54.0			
C421	1	55.9			
CRJ9	1	59.1			
HELO	1	54.8			
P32R	1	55.2			
PC12	2	54.2	56.6		
SR22	1	53.4			
(blank)	5	53.3	55.1	57.7	60.1 60.1
Total	13				

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/origin airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-12-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>				
A320	2	57.6	62.4			
A332	2	54.6	59.1			
B733	2	54.4	57.6			
B737	2	52.0	55.5			
B738	1	52.3				
B739	2	53.3	55.7			
B772	2	51.8	61.7			
B77W	2	57.0	57.1			
B788	1	54.2				
E120	5	53.2	53.4	54.3	56.6	58.0
Total	21					

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>									
B738	1	62.9									
B763	1	59.4									
C172	3	55.0	58.9	67.5							
C185	1	54.2									
CH7A	3	52.5	55.1	56.9							
EC45	1	69.7									
HELO	4	51.0	51.9	56.9	57.3						
PC12	5	53.3	56.4	56.8	58.3	59.2					
SR22	1	68.7									
(blank)	10	52.3	53.4	53.5	54.5	55.3	56.4	56.4	59.9	64.0	67.3
Total	30										

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-13-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>								
A319	2	55.1	55.2							
A320	9	54.7	54.9	55.1	55.6	55.9	56.2	57.5	57.6	59.8
A321	1	51.9								
A332	2	53.6	53.7							
B733	1	52.7								
B734	1	53.8								
B738	1	57.3								
B739	1	56.5								
B744	3	60.0	60.2	60.2						
B752	1	53.8								
B772	1	58.1								
B77W	2	54.6	54.8							
E120	2	54.8	56.1							
E170	1	56.8								
H60	2	55.8	61.0							
Total	30									

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>				
B738	1	53.7				
B763	1	52.7				
PC12	5	52.0	53.7	58.0	59.1	61.1
SR22	3	53.4	58.3	62.6		
Total	10					

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-14-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
A320	3	57.8	58.6	59.2	
A343	1	55.4			
B738	1	53.5			
B744	4	57.5	59.6	59.8	61.9
B77W	3	54.2	54.2	58.1	
CRJ2	1	54.9			
CRJ7	1	54.0			
E120	2	56.1	58.2		
(blank)	1	57.1			
Total	17				

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>									
B738	2	51.6	56.3								
B763	1	54.8									
C172	7	53.0	53.8	54.3	56.4	58.2	60.5	60.6			
C182	1	60.0									
DH8D	1	54.0									
EC45	2	56.0	63.9								
GLF4	1	53.7									
P28A	1	55.9									
PA44	1	56.4									
PC12	1	61.0									
RV6	2	55.2	55.6								
SR20	1	60.4									
SR22	1	63.1									
(blank)	10	52.2	53.8	53.9	54.7	56.0	60.4	62.0	62.3	62.4	63.3
Total	32										

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/origin airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-15-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>		
A320	1	55.6		
A332	1	60.9		
B739	1	52.9		
B744	2	54.8	58.6	
B772	1	54.1		
E120	3	53.0	54.0	55.0
Total	9			

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>								
B763	2	53.7	53.8							
C172	7	52.7	52.7	54.5	56.6	57.9	59.0	59.4		
C182	4	54.0	56.3	57.7	61.4					
C210	1	57.9								
DA42	1	52.6								
PA32	1	56.2								
PC12	1	51.3								
R44	1	54.3								
SR22	2	59.7	65.9							
(blank)	18	51.8	52.5	52.6	52.6	55.1	56.2	56.5	58.8	58.9
		59.2	60.2	60.7	60.9	61.7	63.2	63.4	65.1	65.1
Total	38									

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-16-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>		
A343	1	54.9		
B744	2	58.9	60.7	
B764	1	53.4		
B772	3	51.4	54.2	54.3
B77W	3	51.7	54.1	60.2
B788	1	52.5		
E120	2	55.3	55.5	
Total	13			

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>											
B763	2	61.8	65.9										
C182	1	56.6											
CH7A	1	56.9											
COZY	1	58.8											
EC45	2	52.3	66.5										
P28A	1	54.8											
PC12	5	55.7	56.7	57.7	59.1	60.5							
SR22	3	53.4	56.7	58.0									
(blank)	23	51.5	52.1	52.9	53.5	54.9	55.1	55.1	55.3	55.6	56.1	56.5	57.4
		58.6	58.8	59.1	59.2	59.9	60.2	63.2	63.4	66.0	67.3	67.3	
Total	39												

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/origin airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Alamos Road/Lerida Court, Portola Valley

Date: 2-17-2015

SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
A319	2	53.7	58.2		
A320	3	54.7	57.5	59.6	
A321	3	53.2	55.4	56.5	
A332	1	55.4			
B737	2	57.6	59.0		
B738	3	53.6	53.8	55.3	
B744	1	52.1			
B772	1	56.9			
CRJ2	3	53.8	56.1	58.7	
Total	19				

Non-SFO Aircraft

<u>Aircraft Type</u>	<u>Amount</u>	<u>Maximum Noise Levels (dBA)</u>			
B763	1	52.9			
HELO	1	54.3			
PC12	4	53.2	55.0	56.7	59.8
Total	6				

Color Code for Maximum Noise Levels:

Black is an Arrival Operation or Overflight if destination/orgination airport is unknown.

Red is a Departure Operation.

Blue Highlight is an Oceanic Arrival.

Figure 1 –Microphone and Tripod (Top) and Monitor and Batteries (Bottom)



Figure 2 – Noise Monitoring Location 978 - Alamos Road/Lerida Court in Portola Valley

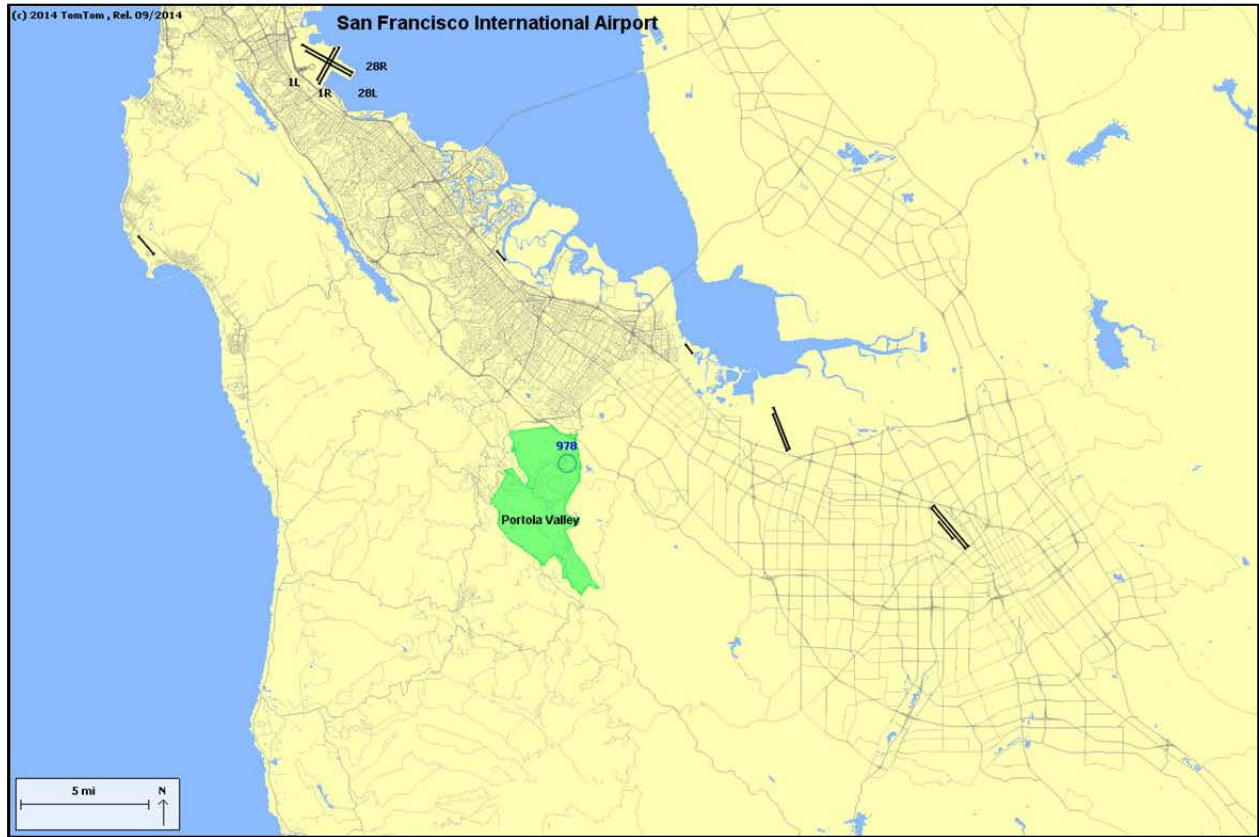


Table 2

Alamos Road/Lerida Court Portola Valley

Date: 2-4-2015 through 2-17-2015

All Aircraft (SFO Aircraft and Non-SFO Aircraft Events by Hour)

Hour	2/4/2015	2/5/2015	2/6/2015	2/7/2015	2/8/2015	2/9/2015	2/10/2015	2/11/2015	2/12/2015	2/13/2015	2/14/2015	2/15/2015	2/16/2015	2/17/2015	Total
Midnight							1								1
1:00 a.m.															0
2:00 a.m.															0
3:00 a.m.															0
4:00 a.m.	1				2				1				1		5
5:00 a.m.						1									1
6:00 a.m.	2		1			3					1	2			9
7:00 a.m.	1		1			6	2		5	3	2	1	1		22
8:00 a.m.	3	3	3	3		5	6		3		3		2	3	34
9:00 a.m.	2	2		7	4	7	9		3	4	3	1	3		45
10:00 a.m.	3			9	1	8	5			5	3	7	7	4	52
11:00 a.m.	2	1	1	3	2	4	5	1	9	3	5	6	4	3	49
Noon	3	2	1	8	3	11	4	4	6	3	7	1	7		60
1:00 p.m.	3	2	1	6	4	6	2	4	9		4	7	6	1	55
2:00 p.m.	2			7		5	2	3			5	10	8		42
3:00 p.m.	3	1		3	2		10	4	2	3	5	3	5	5	46
4:00 p.m.	4	2		5	2	1	2	4		1	3	5	2	4	35
5:00 p.m.	3	5	1	7	1	4	3		2		1		1	2	30
6:00 p.m.	1	2	2	2		1	3	6	2	6	3		1		29
7:00 p.m.	4	1	1	2	1	8			4	3	2	1	2		29
8:00 p.m.	2	1	2	3		4	2	1	3	4		1	2	2	27
9:00 p.m.			1	3		4				4		2		1	15
10:00 p.m.		1	3	2				1	2	1	2				12
11:00 p.m.															0
Total	39	23	18	70	22	78	56	28	51	40	49	47	52	25	598

Aircraft Type Reference Sheet

Wide Body Jet (Airplane fuselage is wide enough to accommodate two passenger aisles)		Narrow Body Jet (Airplane fuselage is wide enough to accommodate one passenger aisle)		Business Aircraft (Transportation for small groups of people)		General Aviation (Generally small, propeller-driven aircraft)		Helicopters (Aircraft operated by rotor blades)		Military (U.S. Military aircraft)	
A306	Airbus A300-600	A319	Airbus A319	AC50	North American Rockwell Commander 500	AA5	Grumman American AA-5	A139	Agusta Westland AW139	C130	Lockheed C-130 Hercules
A332	Airbus A330-200	A320	Airbus A320	B350	Beech 350 King Air	8KCAB	American Champion Decathlon	EC20	Eurocopter EC-120 Colibri	F18	McDonnell Douglas F/A-18 Hornet
A343	Airbus A340-300	A321	Airbus A321	BE20	Beechcraft 200 Super King Air	BE33	Beechcraft 35-B33 Debonair	EC45	Eurocopter EC-145	P3	Lockheed P-3 Orion
A346	Airbus A340-600	B733	Boeing 737-300	BE40	Beechcraft 400 Beechjet	BE35	Beechcraft 35 Bonanza	H60	Sikorsky MH-60 Black Hawk	T38	Northrop AT-38 Talon
A388	Airbus A380	B734	Boeing 737-400	BE9L	Beech 90 King Air	BE36	Beechcraft 36 Bonanza	HELO	Helicopter	V22	Bell Boeing V-22 Osprey
B744	Boeing 747-400	B735	Boeing 737-500	C210	Cessna 210 Centurion	BE55	Beechcraft 55 Baron	R22	Robinson R-22		
B748	Boeing 747-8	B737	Boeing 737-700	C25C	Cessna Citation CJ4	BE76	Beechcraft 76 Duchess	R44	Robinson R-44		
B762	Boeing 767-200	B738	Boeing 737-800	C421	Cessna 421 Golden Eagle	C140	Cessna 140				
B763	Boeing 767-300	B739	Boeing 737-900	C425	Cessna 425 Corsair/Conquest	C172	Cessna 172 Skyhawk				
B764	Boeing 767-400ER	B752	Boeing 757-200	C510	Cessna 510 Citation Mustang	C177	Cessna 177 Cardinal				
B772	Boeing 777-200	B753	Boeing 757-300	C525	Cessna 525 Citation CJ1	C180	Cessna 180				
B77W	Boeing 777-300ER	CRJ2	Bombardier CRJ-200	C560	Cessna 560 Citation 5	C182	Cessna 182 Skylane				
B788	Boeing 787-8	CRJ7	Bombardier CRJ-700	C56X	Cessna 560XL Citation Excel	C185	Cessna 185 Skywagon				
MD11	McDonnell Douglas MD-11	CRJ9	Bombardier CRJ-900	C680	Cessna 680 Citation Sovereign	C208	Cessna 208 Caravan				
		DH8D	Bombardier Dash 8 - Q400	C750	Cessna Citation X	C310	Cessna 310				
		E120	Embraer EMB 120 Brasilia	CL30	Bombardier Challenger 300	C337	Cessna 337 Super Skymaster				
		E170	Embraer EMB 170	E50P	Embraer EMB-500 Phenom 100	C340	Cessna 340				
		E45X	Embraer EMB 145XR	E55P	Embraer EMB-500 Phenom 300	CH7A	American Champion 7ECA Citabria Aurora				
		MD83	McDonnell Douglas MD-83	F2TH	Dassault Falcon 2000	COZY	Cozy MK IV				
		MD88	McDonnell Douglas MD-88	F900	Dassault Falcon 900	DA40	Diamond DA40 Diamond Star				
		MD90	McDonnell Douglas MD-90	FA7X	Dassault Falcon 7X	DA42	Diamond DA42 Twin Star				
				GALX	Dassault Falcon 900EX	LNCA	Lancair 4				
				GLF4	Gulfstream 4	M20	Aerostar				
				GLF5	Gulfstream 5	M20P	Mooney M-20				
				GLST	Bombardier Global 5000	MU2	Mitsubishi MU-2				
				GLEX	Bombardier Global Express	P28A	Piper 28A Cheorkee				
				H25B	Hawker-Beechcraft Hawker 800/850	P28B	Piper 28B Cheorkee				
				HA4T	Hawker-Beechcraft Hawker 4000	P28R	Piper 28R Cheorkee				
				J328	Fairchild Dornier 328JET	P32R	Piper Saratoga				
				LJ30	Learjet 31A	PA24	Piper PA24 Comanche				
				LJ60	Learjet 60	PA32	Piper PA32 Cherokee Six				
				PC12	Pilatus PC-12 Eagle	PA44	Piper PA-44 Seminole				
				SW4	Fairchild Swearingen Metroliner	RV6	Vans RV-6				
				TBM7	Socata TBM-700	SR20	Cirrus SR-20				
				WW24	IAI 1124 Westwind	SR22	Cirrus SR-22				
						T182	Cessna T182 Turbo Skylane				



Aircraft
Noise
Terminology
& Metric

Supplement

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2014

Aircraft Noise Terminology & Metric

To assist in understanding the noise measurement results and the metric used in evaluating airport noise, this supplement provides a brief introduction to various acoustic terminologies used to express sound level. The terms discussed are the decibel (dB), A-weighted decibel (dBA), Maximum Noise Level (L_{max}), Sound Exposure Level (SEL) and time-weighted, cumulative metric known as Community Noise Equivalent Level (CNEL).

The **decibel (dB)** is the unit used to represent the change in sound pressure as a direct measurement of changes in amplitudes on array of frequencies. Decibels measure a scale from the threshold of human hearing – 0 dB, towards the threshold of pain about 120-140 dB. Because decibels are such a small measure, they are computed logarithmically and cannot be added arithmetically. An increase of 10 dB is perceived by our ears as a doubling of noise. Most sounds we experience in our day-to-day lives vary between 30 dB and 100 dB. Figure 1 depicts decibel levels of common sounds.

A-weighted decibel (dBA) is sound pressure levels filtered with an “A” weighted filter de-emphasizing level changes that occur at lower frequencies (those below 500 Hertz) and also at very high frequencies above 10,000 Hertz where people generally do not hear as well. The normal frequency range of hearing for most people is from a low of 500 Hertz to a high of 10,000 Hertz. This filter closely matches our ears’ sensitivity to sound. As a result, an aircraft noise event with a higher A-weighted sound level is perceived to be louder than an aircraft noise event with a lower A-weighted sound level. This correlation with our perception of loudness is the reason that A-weighted sound levels are used to evaluate environmental noise sources.

The sound level heard during an arrival or departure of an aircraft varies as a function of the distance from the aircraft to the person hearing the noise and as a function of the direction of the aircraft noise source. As the aircraft approaches the person, the sound level increases and as the aircraft moves away from the person, the sound level decreases. The effect of noise exposure during such an event can be described in terms of either the Maximum Sound Level or the Sound Exposure Level of an individual aircraft noise event.

The **Maximum Sound Level (L_{max})** represents the highest instantaneous noise level heard during a single aircraft overflight. However, it provides no information on the duration (length) of the noise exposure. Thus, two events with the exact L_{max} may produce completely different total exposures. While some people will be annoyed by events having shorter duration, majority of people are more likely to be highly annoyed with longer events continuing for extended period of time. To account for differing durations of an event, Sound Exposure Level is used to quantify total noise exposure for a single aircraft overflight.

The **Sound Exposure Level (SEL)** is the total sound energy above an established threshold for a single event considering both intensity and length of the event all compressed into 1 second. The SEL of any noise event is the entire event's total energy expressed in a reference period time as though it had occurred within one second. A noise event having a L_{max} of 80 dB and lasting 1 second would have a SEL of 80 dB. But if that event lasted 2 seconds long, the SEL would be 83 dB. Two events with the same intensity but different durations can be differentiated with the longer duration event having a higher SEL. For locations relatively close to an airport, the SEL for most aircraft departures will usually be about 10 decibels higher than the corresponding L_{max}. For example, an aircraft departure producing a maximum sound level of 70 dB at a particular location would be expected to produce an SEL value of about 80 dB at the same location. SEL gives us a common basis for comparing noise events that matches our instinctive impression – the higher the SEL, the more annoying it is likely to be. Figure 2 is a graphic representation of a typical aircraft noise event along with these terminologies.

In the example below, the SEL is calculated for an aircraft noise event that has a duration of 5 seconds and a Lmax of 65 dBA. This noise event is numerically equivalent to a SEL of 69.6 dBA.

Sound Exposure Level Formula:

$$SEL = 10 * \log_{10} \left(\sum_{i=1}^n 10^{L_i/10} \right)$$

Where SEL = sound exposure level

L_i = sound level for a given one second time period

n = number of seconds during the measurement period

SEL calculation example:

The rows below list the 1 second decibel levels and the corresponding energy levels of the 5 seconds duration aircraft noise event. The energy levels are summed together in order to calculate the SEL value of the aircraft noise event.

Seconds	Sound Level	Energy
1	60 dB	1000000.0
2	63 dB	1995262.3
3	65 dB (LMax)	3162277.7
4	63 dB	1995262.3
5	60 dB	1000000.0
	Total Energy	9152802.3
	Aircraft Noise Event's SEL	69.6 dB

The **Community Noise Equivalent Level (CNEL)** metric is used to assess and regulate aircraft noise exposure in communities surrounding airports located in California. Federal Government approved and defined in the California Airport Noise Standards, this cumulative metric represents the average daytime noise level during a 24-hour day and adjusted to an equivalent level to account for increased sensitivity to aircraft noise during evening and nighttime periods relative to the daytime. CNEL applies a 4.77 dBA weighting to all aircraft events occurring during the 3 evening hours from 7:00 p.m. to 9:59:59 p.m. and a 10 dBA weighting to all aircraft events during the 9 nighttime hours from 10:00 p.m. to 6:59:59 a.m.

Aircraft CNEL is then derived using the SELs from all aircraft events for the 24 hour day. The Total CNEL will include all aircraft events as well as other noise events generated in the community during the corresponding time period. Typically, Total CNEL in our environment ranges from a low of 40-45 dBA in very quiet locations to 80-85 dBA immediately adjacent to an active noise source – busy traffic route or active airport. Figure 3 shows representative values of CNEL in typically different environments. Aircraft CNEL greater than 65 dBA CNEL within a residential property line is incompatible to airport operations. CNEL is calculated using the following formula:

$$CNEL = 10 * \log_{10} \left(\left[\sum_{i=1}^n 10^{SEL_i/10} + \sum_{i=n+1}^m 10^{(SEL_i+4.8)/10} + \sum_{i=m+1}^r 10^{(SEL_i+10)/10} \right] \right) - 49.4$$

Day
Evening
Night

CNEL calculation example showing 10 aircraft noise events in a 24 hour period:

Time of Day	Hour	SEL (dB)	Weighting (dB)	Weighted SEL (dB)	Energy
Night	Midnight	86.1	10	96.1	4073802778.0
Night	1:00 a.m.		10		
Night	2:00 a.m.		10		
Night	3:00 a.m.		10		
Night	4:00 a.m.		10		
Night	5:00 a.m.	90.0	10	100.0	10000000000.0
Night	6:00 a.m.	86.1	10	96.1	4073802778.0
Day	7:00 a.m.		0		
Day	8:00 a.m.	93.6	0	93.6	2290867652.8
Day	9:00 a.m.		0		
Day	10:00 a.m.	82.6	0	82.6	181970085.9
Day	11:00 a.m.		0		
Day	Noon	90.3	0	90.3	1071519305.2
Day	1:00 p.m.		0		
Day	2:00 p.m.		0		
Day	3:00 p.m.		0		
Day	4:00 p.m.		0		
Day	5:00 p.m.	94.8	0	94.8	3019951720.4
Day	6:00 p.m.		0		
Evening	7:00 p.m.		4.77		
Evening	8:00 p.m.		4.77		
Evening	9:00 p.m.	86.1	4.77	90.9	1221799660.2
Night	10:00 p.m.	85.2	10	95.2	3311311214.8
Night	11:00 p.m.	89.5	10	99.5	8912509381.3
				Total Energy	38157534576.7
				Aircraft CNEL	56.4 dB

Figure 1 – Common Sound Levels

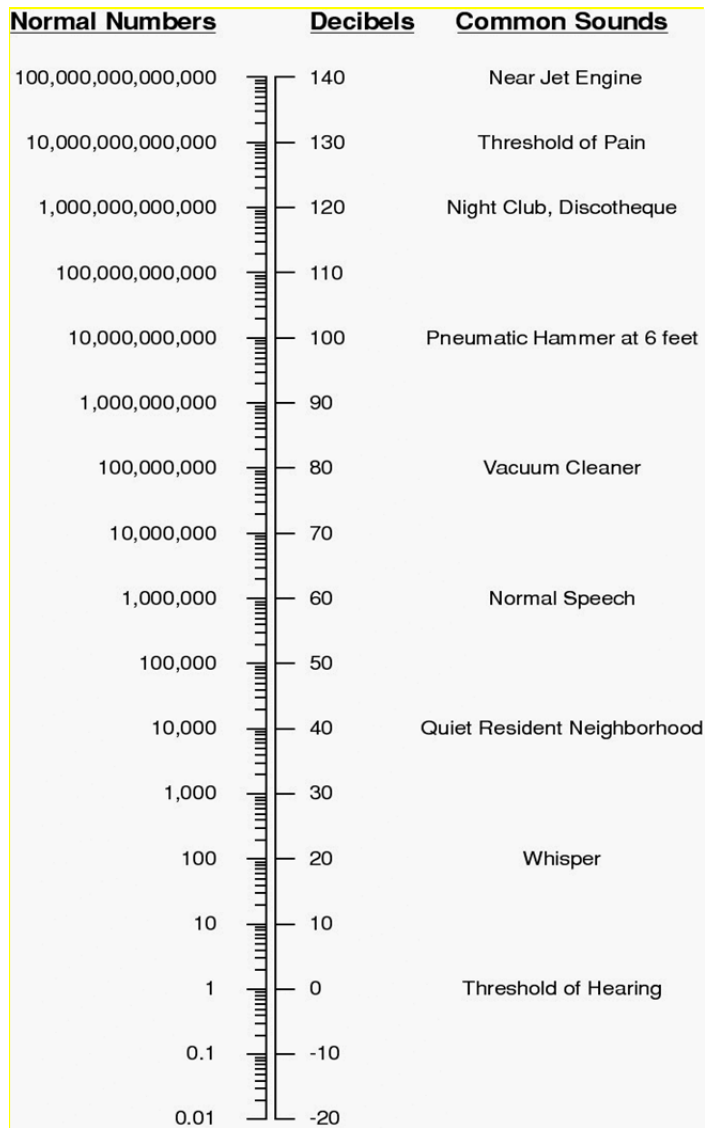


Figure 2 – Typical Aircraft Noise Event

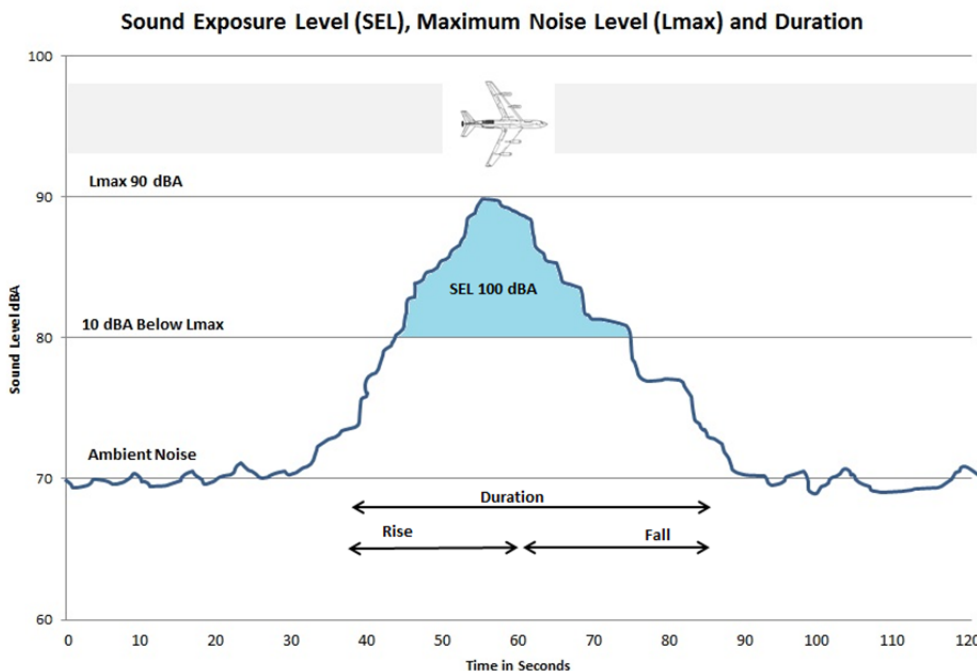
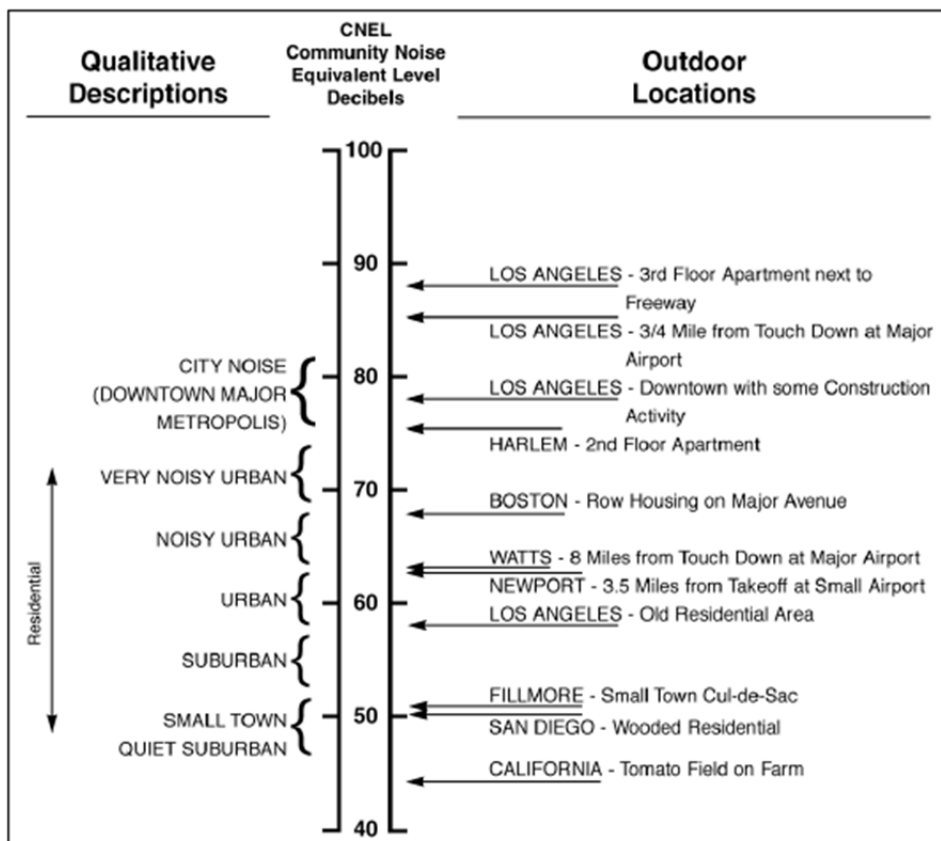


Figure 3 – Representative Cumulative Sound Levels





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Holbrook Palmer Park (150 Watkins Ave, Atherton, CA)

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