



TOWN OF PORTOLA VALLEY

7:00 PM – Special Meeting of the Town Council
 Wednesday, October 28, 2015
 The Sequoias / Hanson Hall
 501 Portola Road, Portola Valley, CA 94028

SPECIAL MEETING AGENDA

CALL TO ORDER AND ROLL CALL – 7:00 PM

Councilmember Wengert, Councilmember Richards, Councilmember Hughes, Vice Mayor Derwin and Mayor Aalfs

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

1. **Approval of Minutes** – Regular Town Council Meeting of September 23, 2015 (3)
2. **Ratification of Warrant List** – October 14, 2015 (16)
3. **Approval of Warrant List** – October 28, 2015 (33)
4. **Appointment by Mayor** – Request for Appointment of Members to the Parks & Recreation, Cultural Arts and Nature & Science Committees (41)
5. **Recommendation from Cultural Arts Committee** – Request Charter Amendment (47)
6. **Recommendation by Mayor** – Adoption of a Proclamation of the Town Council of the Town of Portola Valley Declaring October 18 through October 24, 2015 “Freedom from Workplace Bullies Week” (50)
7. **Recommendation by Administrative Services Manager** – Action on Claim of Joseph Pereira (51)
 - (a) A Resolution of the Town Council of the Town of Portola Valley Denying the Claim of Joseph Pereira (Resolution No. __)
8. **Appointment by Mayor** – Appointment of Teresa Godfrey to the Woodside Highlands Road Maintenance District Advisory Committee (57)

REGULAR AGENDA

STAFF REPORTS AND RECOMMENDATIONS

9. **Recommendation by Interim Town Manager** – Update on Consultant Services for Aircraft Noise Impacts Analyses (58)
10. **Recommendation by Mayor** – Approval of the Town Center Master Plan Update Committee Charter and Roster (139)
11. **Report by Interim Town Manager** – Discussion of Potential Regulations for Time Limits on New Construction Projects (143)
12. **COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS** (165)

Report by Town Council Members – Brief announcements or reports on items of significance for the entire Town Council arising out of liaison appointments to both in-town and regional committees and initiatives. *There are no written materials and the Town Council does not take action under this agenda item.*

WRITTEN COMMUNICATIONS

13. **Town Council Digest** – September 25, 2015 (166)

14. **Town Council Digest** – October 2, 2015 (190)
15. **Town Council Digest** – October 9, 2015 (227)
16. **Town Council Digest** – October 16, 2015 (241)
17. **Town Council Digest** – October 23, 2015 (253)

ADJOURNMENT

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).

PORTOLA VALLEY TOWN COUNCIL REGULAR MEETING NO. 918, SEPTEMBER 23, 2015**CALL TO ORDER AND ROLL CALL**

Mayor Aalfs called the Town Council's Regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Ms. Hanlon called the roll.

Present: Councilmembers Craig Hughes, John Richards; Ann Wengert; Vice Mayor Maryann Moise Derwin, Mayor Jeff Aalfs.

Absent: None

Others: Debbie Pedro, Acting Town Manager
Leigh Prince, Town Attorney
Sharon Hanlon, Town Clerk
Brandi de Garreaux, Sustainability and Special Projects Manager

ORAL COMMUNICATIONS – None

Caroline Vertongen made a presentation regarding the upcoming Freedom from Workplace Bullying Week (October 18-24, 2015) and asked the Town Council to sign a supportive proclamation. Mayor Aalfs will bring this topic to the consent agenda for October 28, 2015.

(1) ASCC Commissioner Interview and Appointment

(a) Al Sill called in from Switzerland and was interviewed by the Councilmembers.

In response to Councilmember Hughes' question, Mayor Aalfs clarified that this assignment is being made to fulfill the remainder of Commissioner Harrell's term, which will come up in January 2017.

Councilmember John Richards moved to appoint Al Sill as an ASCC Commissioner. Seconded by Councilmember Hughes.; the motion carried 5-0.

CONSENT AGENDA [7:07 p.m.]

(2) Approval of Minutes: Town Council Regular Meeting of September 9, 2015.

(3) Approval of Warrant List: September 23, 2015, in the amount of \$170,278.11.

(4) Recommendation by Interim Town Manager – Approval of an Agreement between the Town of Portola Valley and Richardson Consulting for Contract Planning Services. [*Pulled from Consent Agenda*]

Councilmember Richards moved to approve Items 2 and 3. Seconded by Vice Mayor Derwin, the motion carried 5-0 with a roll call vote.

(4) Recommendation by Interim Town Manager – Approval of an Agreement between the Town of Portola Valley and Richardson Consulting for Contract Planning Services.

Councilmember Wengert asked if the Town was stopping the search for a full-time permanent Town Planner. Ms. Pedro said a suitable candidate was not found in the recent recruitment effort and staff has opted to defer the filling of that vacancy for 12 months, using the services of Richardson Consulting as a contract planner to fill in as needed in the interim. Ms. Pedro said if the contract planner takes on a project, staff would prefer the contract planner see that project to the end. Ms. Pedro said recruitment takes about three months and she would be willing to start the recruitment process again in about six

months. Ms. Pedro explained that the contract can be terminated at any time with a 10-day written notice from either party. After some discussion, the Council was supportive of the contract, with the item to be revisited in the spring of 2016 and another recruitment process begun in six months.

Councilmember Hughes moved to approve Item 4 as amended. Seconded by Councilmember Wengert, the motion carried 5-0.

REGULAR AGENDA

(5) Presentations – None

COMMITTEE REPORTS & REQUESTS – None

STAFF REPORTS AND RECOMMENDATIONS [7:36 p.m.]

(6) Update on Drought Emergency

Sustainability and Special Projects Manager Brandi de Garmeaux presented the staff report regarding the drought emergency.

Ms. de Garmeaux reported that Town water use in August 2015 was down 38 percent compared with August 2013. She said the goal is a 36 percent cumulative reduction between June 2015 and February 2016 and the Town is presently at a 44 percent cumulative reduction. She said the goal is to sustain this reduction and encourage citizens to continue with their conservation efforts.

Ms. de Garmeaux said staff and the Water Conservation Committee continue the marketing of the H2Oknow tool and will launch Phase 2 in the next week or so with the lawn signs. She said they are also working out details with CalWater for a contest to be held in October for the largest water reducers.

Ms. de Garmeaux said the Town was granted the appeal for Ford Field. She said the appeal for domestic water use at the Town Center is still pending. She reported that the Town's usage for September, not including Ford Field, is 46 percent less than usage for September 2013. She said in August, the Town went over a bit on Ford Field, which may result in a surcharge, but was cumulatively 1% under the 36% target. She said they have applied to aggregate all of the Town's accounts that are subject to a water budget, which will allow for water banked at one account to be used at another account without incurring surcharges.

Ms. de Garmeaux said that BAWSCA has advised they will be coordinating a regional ordinance. She said Ms. Pedro will attend the first working group meeting in October. At that point, staff will decide whether to pursue adoption of the regional ordinance or the state ordinance. She said if the Town opts to adopt the regional ordinance, the deadline to adopt it would be pushed from December 1, 2015, to February 1, 2016.

(7) Discussion and Council Direction – Town Staff Visioning [7:42 p.m.]

Town Attorney, Leigh Prince, introduced Bobbie LaPorte and Cathy Light, from Leadership Balance, who led a visioning discussion regarding community goals, priorities, and values that guide the management and conduct of Town staff and shape the character of Town staff and the work environment at Town Hall.

Ms. Light reviewed the background of topics discussed in the one-on-one conversations with Councilmembers regarding evaluation of Town Council performance, vision for Portola Valley, processes to fulfill community demands, roles and responsibilities of Town staff, and requirements for a new Town Manager. She said that tonight's focus would be on how the Council wants to communicate the vision, mission, and shared values of Portola Valley. She suggested calendaring time with the Council to map out current and future visions. Ms. Prince added that the goal for this evening was to give the Council an

opportunity to begin the conversation and allow attending community members to speak. She suggested the next step would be the Council, in a free-form group setting, discussing changes in the community and how it impacts Town Hall, organizational structure, the mission statement, and the topics identified in the Leadership Balance report.

Mayor Aalfs called for comments from the Council.

Councilmember Richards asked for clarification regarding a statement in the report that said “PV should be run more as a business than as a family.” He said that is the opposite of how he feels the Town has been run over the years and the opposite of the way he hopes they can continue in the future.

Ms. Light said this statement was in part generated from discussion with staff regarding their feeling that the Council was not aligned in their vision for the Town moving forward and how that operationally affects the way they do their jobs. In their conversations with the five Councilmembers, she said it was clear there was a difference of opinion among the Councilmembers regarding how to maintain the 1964 consensus and keep to those values. She said that while the staff runs the Town like a family with a very personal touch, at the same time the citizenry is asking for more information and technology. She said the challenge is in finding the balance between keeping that personal touch but also moving more toward specific processes and structure and running the Town more like a business. She said staff needs direction on how the Council wants them to operationalize the vision as it evolves and progresses, specifically in terms of how they do their jobs.

Ms. Light said she and Ms. LaPorte would like to see alignment within the Council on these very high-level positioning statements so they can help the Council communicate and operationalize that to the staff so that staff can execute them effectively.

Vice Mayor Derwin disagreed that the Council was not aligned.

Mayor Aalfs said the workload and the expectations have become more complicated and perhaps expecting staff to do more work while maintaining the family atmosphere is too difficult. Vice Mayor Derwin said she did not see staff falling down in their workload and did not see the community coming forth complaining about being treated badly by staff. She said that, quite the contrary, she felt the staff excelled in their service to the community.

Councilmember Hughes said the wording of the phrase also bothered him. He said he would like to see the friendliness and collegiality continue, but he also acknowledged that the work is getting more complicated. He said he did not think the answer was to make things run more like a business than as a family, but perhaps some systems and processes should be put in place to manage the increasing complexity. He said there were technological solutions available that don't make things become bureaucratic, and could help staff with the workload while remaining collegial and friendly.

Councilmember Richards expressed concern regarding the perception of a conflict between what staff is hearing versus what the Council is saying.

Councilmember Wengert said she thought the statement was referencing the prior Town Manager's visions of the Town becoming more professional and the issues that arose from that process. She said collegial is a better word than family. She said the Town staff is and always has been professional and collegial, and includes a great diversity of talent, some of which are more technologically oriented, some of which are more community oriented, outward facing, inward facing. She said the variety of personalities and skill sets in Town staff are very valuable. She was supportive of the efforts to modernize from the perspective of information technology. She said that modernization should make it better for everyone and is not counter to the collegial environment. She said there were not adequate processes or internal support systems in place for the staff to be able to move forward when they felt like they didn't have direction from the Council to address any of the conflicts they were having internally. She said Council needs to make sure that processes are in place for staff if they have issues, disagreements, or

dissatisfaction. She said there is no question that the demands on the staff are increasing, because the character of the community has changed since 1964 and will continue to change.

Ms. Light said the staff is also divided in terms of improving processes and becoming more technologically advanced. She said some of the staff would like to keep things as it is and others would like to become more current. She said it starts with the Council defining what they want the makeup of the staff to look like and what the operationalization of that would look like.

Councilmember Hughes said the way Town citizens interact and the way they want to communicate with the Town is changing, which is largely technology driven but is also because they're very busy people and don't necessarily have time to come into Town to pull a file to read the minutes from a committee meeting. He said the Town needed to modernize and apply some amount of technological information to provide easier access to our citizens. He said that should make it easier for staff to be able to manage and to interact with the citizens. He said we needed to pay attention to the pace of change and not expect people to be learning too many new systems too quickly, letting things settle before adding another technological change to the mix. He said if things are constantly changing and nobody can understand what's going on, things start falling apart. He said we can continue to manage the communications and interactions in a more efficient and effective way, while maintaining the collegial, friendly atmosphere that the Town is used to. He said if you're a citizen and go to a website and pull the minutes and you have a question, then you can email somebody and they will answer you, which can be a very collegial and friendly interaction even though it may not be face-to-face over the counter. He said the Council needs to figure out how to make those changes, how to become more efficient and serve the citizens better, while maintaining that friendliness and making sure it's done at a comfortable pace for the staff in terms of how they actually do their jobs. He said the jobs are basically the same, but using technology to help make the currently difficult tasks easier.

Ms. Light listed the next steps in terms of discussions. Number 1 – To meet with the Council and operationalize and discuss the vision, mission, and shared values, and then have Council work with staff on how that really comes alive. Number 2 – Come to an alignment within the Council as to how much interaction Council should have with staff. She said currently half the Council wants more interaction and half says it is not their role and they should be hands off. Number 3 – A recommendation to the Council to consider hiring a part-time HR person that is independent and can create a safe haven for the staff. Number 4 – Assist in the recruitment of the new Town Manager.

Ms. Prince summarized that the goal is a collegial but modern town staff that serves the community with processes in place to make that happen. She asked if there were any specific goals that the Town Council had regarding structure or Town staff in general or if there were any other topics that have occurred to them as they've been thinking through this process.

Councilmember Hughes said there should be a quick discussion amongst the Council regarding the question of whether Council should be interacting more or less with staff. He said that based on liaisons or projects, Councilmembers have more interaction with some staff members than others. He said there probably is some opportunity to have more open channels of communication so if there are issues they are noticed sooner rather than later. He said he also understands that the Town Manager needs to be able to direct staff and not have Councilmembers giving conflicting information. He said there should be a clear understanding that if Council is going to be interacting more with staff, what the content of that interaction is – what areas are okay to interact on and what areas should be referred to the Town Manager. He said it can be appropriate to have conversations and the goal is to make sure everybody is comfortable working together. However, he would not want that to evolve into where everybody feels they should come directly to the Council with little disagreements and said that boundaries should be set.

Councilmember Richards said there is a whole range of depth of interaction here and the Council should try to find a more reasonable level to settle into. He said the Town Council certainly should not be micromanaging the managers, but if the system is so rigid that there is no interaction with the staff, problems that are arising may be overlooked.

Mayor Aalfs said he was less concerned about the amount of interaction as he was about a small amount of a certain type of interaction. He suggested that a little bit of monitoring of management of the staff – not managing the manager, but just a little more opportunity to assess things, is a mechanism that might be helpful.

Vice Mayor Derwin said the Town used to have an annual lunch with the Mayor and the Vice Mayor and the staff but the last Town Manager did away with that. She said she thinks the annual lunch should be brought back. She suggested a 360 review of the Town Manager would also be helpful.

Councilmember Wengert also supported bringing back the annual lunch. She asked how much interaction with Council the staff wanted. She said the staff shouldn't feel that Council would interfere with their day-to-day operational issues. She said that if there are issues that don't fall in the normal pattern, staff should know exactly what they can do and not feel it's going to threaten or in any way jeopardize their future. She agreed that previous events that facilitated interaction, such as the annual lunch, were fun and should be brought back on a more systematic basis.

Ms. Light said the Town staff was wonderful, very collaborative, and very collegial. She said there should be a friendly relationship between the staff and the Councilmembers. She cautioned that backdoor conversations could lead to confusion to the staff and perhaps misinterpretation. She stressed the importance of, when having one-off conversations, speaking for the collective Council so it doesn't create confusion. She suggested there currently may be a heightened sensitivity given the last six months and that it will likely subside.

Vice Mayor Derwin said that former Mayor and Councilmember Steven Toben gave a most eloquent speech last year when the Planning Commission, the Town Council, and the ASCC came together to talk about the future. She said he talked about the durability of the 1964 consensus or General Plan. He said there were four factors that have enabled the 1964 consensus to endure. He said Number 1 was the quality of our Town leadership, because we've had fundamental support for the principles of the 1964 consensus, despite differences in personality, etc. He said #2 was the staff, who was responsible for putting into place the Town's cornerstone principles. He said everyone on the staff made it their business to show applicants ways they could solve problems that would eventually enable their project to be approved, which is a critical feature of customer-oriented purpose on the part of our Town staff. He said #3 was the nature of those cornerstone provisions in the Town's zoning and building regulations that have ensured the kind of built environment we see today, such as our sloped density rules. He said #4 was our high octane citizen engagement. He said we have exhaustive opportunities for public involvement, community input, and, where necessary, informal processes that go well beyond what the law requires to engage citizens in a conversation as to what makes our community best. Vice Mayor Derwin said the Town staff, which is extraordinary in her view, has the ability to work together as a team where they can almost figure out what the next one's going to be thinking. She said the staff is 10 right now and maybe can be increased to 14. She said they have to cover so much ground and they do it in a seamless fashion and without complaining. She said the Town staff is critical to our delivery of service and everything harkens back to the 1964 consensus and what we believe as a community, our values – what we believe as a community that knits us together and ties us to the natural world.

Mayor Aalfs called for public comment.

Steve Toben, Santa Maria Avenue, Portola Valley – Mr. Toben asked if this project envisions a survey going out to citizens to assist in defining this new conception. Ms. Prince said it is not part of the plan, but the Town Council could consider it. Mr. Toben said he has been outside of this body for four years and he is struck at how relatively modest the profile of the Town Council and staff is when you're just a citizen living in this community, going about your business. He said he was not arguing for significant changes in the articulation of roles, either in the Council and staff, but it was very striking to him how little commentary circulates in the community about the work that staff is doing and the decisions that the Council is making. He said that at the Town Council's December 2013 meeting, when all of the 2014 activities were listed, he was blown away and had previously had no clue how busy the Council had been. He said it was a remarkable presentation of the labor that the Council and staff have invested and

continues to invest in making this Town a very special place. He said, however, that if the community was polled today, he believes less than five percent of our citizenry could name the Mayor of Portola Valley. He said the Town might want to consider new media for giving greater visibility to what is going on at Town Hall and in this chamber. He said his concern was the absence of greater visibility, the absence of citizens understanding that if they have a noise problem with the neighbors, they don't complain in the PV Forum, they can call Town Hall. As an example of the need for greater visibility, he said that when the Town had a significant wildfire, there was a need to know who was in charge. He said if the Town and staff had been living in high definition in the minds of the residents, they would be more likely to fall into line when it comes to taking direction in a time of crisis, where the chain of command becomes very important. He pointed out that Ms. Hanlon posted the invitation to tonight's meeting on the PV Forum and six residents attended out of a town of 4,500.

Vice Mayor Derwin asked Mr. Toben if he thought Council meetings should be filmed and streamed. Mr. Toben said he thought that new pulses of energy needed to be projected into the community. He suggested perhaps a social media platform. He said, for example, he knew Ms. de Garreaux because he gets notices about the Farmer's Market, but that doesn't really tell him much about the functions of Town government, which he thinks are important but undervalued by a great many residents.

Councilmember Hughes said Mr. Toben's comments brings to mind that having goodwill banked when we need to call on it is one thing, but we need to call on it continuously, because we need volunteers to work on our committees, work on the Council, work on whatever the project of the day is in Town for which we need volunteers. He said that making people more aware and more engaged is a big part of getting them involved.

Ms. Light said one of the outcomes of the discussions with both the staff and Town Council was to incorporate some form of social media coverage.

Paige Bishop, of the Portola Valley Summer Concert Series, said the Summer Concert Series would be one great opportunity to address the Town, where there is the biggest consistent group of people throughout the summer. She said she had suggested repeatedly that instead of her addressing the Townspeople, it should be the Town Manager or the Mayor or a Councilmember – just to say hello. She said they put out a survey and are finding out some of the top things that bring people together and that people would like to have in Town. She said their goal is to change it up and make things more interactive, bring more people onto the committee, and make it friendly and fun and familiar.

Alex Von Feldt, Creek Park Drive. Ms. Von Feldt said she wanted to voice support tonight for a Town Hall organizational culture that is both nurturing and supportive and most importantly makes people want to stay. She said she's been on Conservation and ASCC and Planning Commission for many years and values the staff that's been around throughout the years. She said the history that long-term staff members know is invaluable when it comes to the land use planning. She said the Town is what it is because of our commitment to our values, but it takes a while to really get enmeshed in those values. She said long-term staff members understand that culture. She said when she hears complaints about the Town it is usually about the committees, commissions, and council – not the Town staff. She said the feedback she hears about the Town staff is positive, that they are professional and responsive. She said she thinks Portola Valley is doing a good job with technology and is more advanced than some other bigger cities. She said she hears other professionals, such as architects, saying that they really enjoy working with our staff as compared to staffs in other cities. She said she is hopeful that the Town keeps the culture we currently have. She thinks the current issues are reactions to this most recent problem and hopes that a lot of time and resources are not spent on it. She said she hopes the Town finds a good leader that can get the Town back to this culture that was created with the current staff and, most importantly, keeps them around.

Marge DeStaebler, Santa Maria. Ms. DeStaebler agreed that the historical knowledge is very important and she values the longevity of the staff. She said the Town staff are people that she feels she can come to anytime and she's always greeted warmly and everyone is helpful. She said the Town values are invaluable.

With no further questions, Mayor Aalfs brought the discussion back to the Council. Mayor Aalfs asked for comments regarding the recommendation for an HR Specialist.

Vice Mayor Derwin was not supportive of an HR Specialist for a staff of only 10 people.

Councilmember Wengert said an HR Specialist may be an appropriate objective third party, perhaps as a standby. She said she wants the staff to have a very clear and safe place to go with problems. She suggested possibly it be one designated Councilmember for each year.

Ms. Prince said the personnel policy manual currently has in place a process for complaints wherein a person first goes to their supervisor in their department. If the complaint relates to a supervisor, they can go to the Town Manager. If it relates to the Town Manager, the complaint goes to the Mayor and the Town Attorney. She said tonight's discussion, however, is less about a complaint-driven issue and more about having a check-in person, someone safe to talk to, so that before it becomes a complaint, a process can be in place to create that feedback loop so that issues can be caught before they rise to the complaint level.

Brandi de Garreaux, Sustainability and Special Projects Manager, was in favor of a separate entity, not just for complaints, but also for questions about benefits, paychecks, and other personnel issues. She said that because staff is so small, it may be difficult to share issues with someone that you also have to work with. She said that if a person has to take an issue to the Town Attorney or Mayor that is a huge escalation.

Councilmember Wengert agreed with Ms. de Garreaux and added that it needs to be a place that's easy, consistent, and comfortable, and where you don't have to worry about a colleague being offended by your having used that resource or even be aware of it.

Ms. Light said hiring an outside person was the feedback they received from the staff collectively. She said in San Mateo County there are resources such as floating HR people who are specialists in employee relations and compliance, which may be a cost effective alternative for the Town.

Councilmember Wengert said the benefits questions are getting increasingly complex and there is no one on staff who is really an expert in that arena. She said an HR Specialist would be a good benefit for the staff to have, perhaps on an on-call basis.

Councilmember Hughes said it would be worth investigating what the options are, seeing how other towns this size handle it. He said it should be someone who is not only familiar with HR issues generally, but government employees in particular, and the intricacies of pensions interacting with healthcare and whatever else comes up. He said if there was somebody who could come in for an hour or two a week or be on-call as needed, the Town may be able to set up an arrangement like that and would certainly be worth considering.

Mayor Aalfs said that he and Councilmember Wengert would continue to explore the options of an HR Specialist and see how other towns of similar size are handling it.

Mayor Aalfs asked if private session Council meetings regarding any of the items were appropriate. Ms. Prince said that would be dependent on exactly what the Council discusses. She said, for example, if they were discussing a new mission statement, it could be a more focused open session. If the discussion was about specific things Council is looking for in the next Town Manager, they'd have to take a look at whether that needed to be a closed session because it relates too much to personnel versus a more general vision for the staff.

Councilmember Hughes asked regarding Recommendation #1, discussing defining and operationalizing of vision, mission, and shared values with staff members, what that session would be like and what results were expected.

Ms. Light said it would be a working session and the outcome would be consensus. She said it would be defining the expectations, and then being able to have what they call a Town Hall, with Town staff and Town Council talking through it. She said it would be beneficial to the staff to be able to have their opinions aired and to have an open, collaborative discussion around that.

Vice Mayor Derwin asked if that would have to be a public meeting since the entire Council would be gathered. Ms. Light said they would first meet with the Council to come to some agreement and alignment, and then bring in staff, and then present to the community.

Councilmember Wengert suggested that given the Town is about to embark on recruitment for the Town Manager, Recommendations #1 and #3 might be processes that would be more beneficial when that individual is named. She said Recommendation #2 is probably the top priority now, given it's been articulated by the staff that there's a desire to have something in place as soon as possible. Ms. Light agreed.

Mayor Aalfs said they can continue with the focus on Recommendation #2. He said that upon the hiring of a new Town Manager, Recommendations #1 and #3 can be brought back to the Council for discussion.

Ms. Prince asked if there was any interest in looking at revising the mission statement. The Council agreed to put that off until they've got a new Town Manager.

(8) Recommendation by Administrative Services Manager – Adoption of a Resolution Approving Amendments to the Town's Employee Compensation Plan.

(a) Resolution of the Town Council of the Town of Portola Valley Amending the Employee Compensation Plan and Authorizing Out of Classification Pay for the Interim Town Manager (Resolution 2676-2015)

Ms. Pedro presented the proposed amendments to the Town's Employee Compensation Plan and to authorize out-of-classification pay for the Interim Town Manager.

In response to Councilmember Hughes' question, Ms. Prince explained that the out-of-classification pay would begin after the fifth day of working out of classification. Ms. Pedro said the determinations are made at the discretion of the supervisor. She said typically out-of-classification pay is for when a person is doing a job out of classification for a longer period of time. She said, for example, someone who was filling in for a seven-day vacation would not likely get two days of out-of-classification pay. Ms. Pedro and Mr. Young would make the determination for the Maintenance Worker II who is working out of classification and the Town Council would make the determination regarding the Acting Town Manager position.

With no questions and no public comment, Mayor Aalfs called for comments from the Councilmembers.

Councilmember Wengert moved to approve the Resolution Approving Amendments to the Town's Employee Compensation Plan and Authorizing Out-of-Classification Pay for the Interim Town Manager. Seconded by Councilmember Richards; the motion carried 5-0.

(9) Report from Mayor Aalfs – Update from CCE "Community Choice Energy" Subcommittee. [8:49 p.m.]

Mayor Aalfs provided an update on the County's effort to form a Community Choice Energy (CCE) program. He said the County released the technical study on Friday, September 18, and he provided a summary of that study. He said that he would be attending a study session at the next Advisory Committee meeting on Thursday, September 24.

Mayor Aalfs reported that the CCE has been available for 10 years wherein a government entity can create an alternative organization to PG&E, or any investor-owned utility, as an electricity generator, thus becoming basically its own procurer of electricity, which brings about the possibility of lowering rates and reducing greenhouse gases, as well as providing local government control. He said there were currently three JPAs – Marin Clean Energy (MCE) has been operating nearly 10 years; Sonoma Clean Power (SCP) is in its third year; and Lancaster Choice Energy which just started earlier this year.

He said the JPA that is being pushed forward by the County Board of Supervisors would include the County, the unincorporated County, and some or all of the 20 cities and towns. He said that if everyone joined, San Mateo County's JPA would comprise approximately 800,000 rate payers, approximately four times the size of MCE or SCP. He said the County is paying the start-up costs (mostly administrative), estimated at \$2.7 million, to get to the point where they start running the business.

Mayor Aalfs said that procurement is a risk, for both a CCA and PG&E, with prices going up or down. He said both organizations deal with it largely the same way – with large procurement and risk management departments. He said it's important to have enough working capital on hand to cover the period from when the power is purchased from a wholesaler to when bills are paid by the ratepayers.

He said that the existing JPAs experience an approximate range of 10 to 20 percent opt-outs, with ratepayers going back to PG&E.

In response to Councilmember Wengert's question, Mayor Aalfs said San Mateo County's Sustainability Office has been doing most of the staff work. He said the Board of Supervisors is the governing body and the advisory committee members will all be entities when they join the JPA. He said Lean Energy, a company run by Shawn Marshall, who used to be on the Mill Valley City Council, is consulting on the JPA formation side. He said the technical study was prepared by Pacific Energy Advisors (PCA).

Mayor Aalfs said there would be a possibility of a forced transition back to PG&E. The CCA has to post a \$100,000 bond to cover that possibility. Councilmember Hughes expressed concern that if there is a big transition back to PG&E, PG&E will charge recovery costs. Mayor Aalfs said the power charge indifference adjustment (PCIA) is for outgoing customers and there's a separate category for people coming back in. He said the idea is that the JPA becomes the entity that signs all the contracts, vouches for its credit, and is basically the firewall between our assets and any future creditors.

Mayor Aalfs said the JPA documents are still not available, but are expected to be introduced on October 6, at which time there will be a study session with the Board of Supervisors. He expects them to be similar or some combination of the JPAs of MCE and SCP.

Councilmember Hughes asked Ms. Prince if she had looked at the liability limitations with JPAs. Ms. Prince said it had been a while since she looked in detail at the risk buffer that a JPA creates, but her general understanding was that once the JPA is formed, the Town is insulated. She said she would research that further.

Mayor Aalfs said the committee looked at three scenarios:

1. Start at 35% renewables and ramp up to about 50% in 10 years, which is what is now mandated by SB350. He said that PGE is also required to get to that level, and right now they are at about 22%.
2. Start at 50% renewables and ramp up to about 65% with the goal of slightly beating PGE rates.
3. Start at 100% all bundled renewables throughout the length of the contract. In this scenario, every source contracted with would be a renewable source and the certificates would be bought along with the power in all cases.

Mayor Aalfs showed the sample residential bill that the technical study looked at using each of the three scenarios. Option #1 beat PG&E by about 1¢ per kilowatt hour and about 5% on a monthly bill. Option #2 beat it by a little less. Option #3 was about 5% more than PG&E's expected costs over that time.

With regard to greenhouse gas (GNG) savings, Mayor Aalfs pointed out that Option #1 was actually plus 111% over PG&E. He said the main reason for that is that PG&E gets about 20% of its power from San Onofre, which is nuclear and considered GNG-free. He said it doesn't count in PG&E's renewable portfolio, but it is carbon free. He said one of the goals of the CCA is to stimulate the production of new renewable sources, which is a worthwhile goal, and new sources would come online as a result of contracting for as much energy as needed to fulfill even the lowest level. Option #2, which is a modest reach beyond the current portfolio standard, saved 34% in GNG. Option #3 eliminated GNG completely, at a higher cost.

Mayor Aalfs said an initial goal of this was to save greenhouse gases and do it cost effectively. He said the County is pushing to have the JPA documents signed by the end of February.

Mayor Aalfs asked the Council if they had any questions they'd like him to ask at the study session.

Vice Mayor Derwin asked about community outreach. Mayor Aalfs suggested community Town Hall events. He said he could do presentations and schedule a few meetings around Town.

Councilmember Wengert asked about the Town's due diligence on the economic side. Mayor Aalfs suggested a Town Council study session. He said there would need to be two ordinance readings and a study session should occur prior to that.

In response to Councilmember Wengert's question, Mayor Aalfs said the County wants to have the utility up and running next August in time for the summer rate schedule as opposed to a typical winter rate schedule. Councilmember Hughes said the implication to the Town is that if the Town wants to move more slowly, and decides to join later, the County may charge a fee or it may be harder and the Town may have less favorable treatment.

Councilmember Hughes asked Mayor Aalfs to get clarification on if the County's scenario selection would be the default plan Countywide or if it would be possible or feasible for the Town as a whole to choose one of the other scenarios as their default plan.

In response to Vice Mayor Derwin's question, Mayor Aalfs said he did not recall seeing any PG&E representatives at their committee meetings. He said representatives from IBEW Local 1245 attend the meetings and are clearly skeptical.

Councilmember Richards asked if the three scenarios would be offered simultaneously or if every town would be able to select one of the three options. Mayor Aalfs said that in Marin, everybody joins at something similar to Scenario 1 and can then opt up to Scenario 3.

In response to Vice Mayor Derwin's question regarding the makeup of the renewable sources, Mayor Aalfs said the 100 percent renewable mix was mostly solar, some hydro, and one other.

Ms. de Garmeaux asked if the default scenario was, say Option #2 or #3, could people opt down?

Councilmember Hughes said that if the Town was allowed to have Scenario #3 as the default, assuming Portola Valley could generate enough megawatts to satisfy the demand, it would result in much better greenhouse gas reduction and residents would be less likely to opt down. He asked Ms. de Garmeaux if she knew what percentage of Portola Valley currently has solar. Ms. de Garmeaux said she could get that information.

Councilmember Wengert said the savings residents are already experiencing by virtue of their own direct efforts is a big factor.

In response to Councilmember Wengert's question regarding the costs associated with the JPA, Mayor Aalfs said he doubted that would be included in the study session. Councilmember Hughes said the County is planning to run this utility profitably, so the costs would be covered out of the revenues generated. He said his bigger financial question was regarding the trading and the long-term contracts. Mayor Aalfs said they would likely follow Marin's lead. He said Marin hired a procurement company and started with one provider and then started contracting and diversifying as they got up and running. He said that MCE ramped up over several years, and started out with only a fraction of Marin County on their system.

Mayor Aalfs said the technical study indicates that half the total load will come on the first year and the other half will come on the second year, which he agreed sounded very fast and aggressive.

Councilmember Wengert expressed surprise that the rate differences were not very significant. Councilmember Hughes said the goal was to have the rates be about the same with more focus on reducing the emissions.

The Council discussed conducting a study session to review the economics of the CCE in greater detail.

(10) Discussion and Council Direction – Discussion and Approval of Preparation of Community Meeting Minutes. [9:21 p.m.]

Sharon Hanlon presented the staff report and recommendation that the Town Council discuss options as provided in the staff report for the preparation and website publishing of committee meeting minutes. It was additionally recommended that Council's decision apply to all committees or none.

She explained that although the Council unanimously approved the preparation of action minutes, some committees expressed concern regarding format and that valuable historical information and discussion would be lost in the absence of summary minutes.

Option 1: No change to the current practice of committees' preparation of summary minutes. The final approved summary minutes would be saved to both the committees' electronic and hard copy files at Town Hall and would not be posted to the Town's website.

Option 2: Committees use a uniform template when preparing their summary minutes for use on the Town's website. Committee Chairs would be responsible to notify the clerk when the agenda minutes are final and ready for posting to the Town's website.

Vice Mayor Derwin said that Option 2 seemed to require a lot of work initially between the committee representative and a staff member and possibly Ms. Prince. Ms. Hanlon said the posting to the website is not substantially time consuming; however, following up with the committees to get the minutes and making sure she has the correct minutes may be.

In response to Vice Mayor Derwin's question, Ms. Prince said the committee minutes are already public record and this recommendation is to produce the minutes in a more uniform template and posting them to the website.

Councilmember Hughes, who attended three different committee meetings where this topic was discussed, said that having a structured template will be helpful to whoever is putting together the minutes as well as make it more readable to members of the public. He said all three committees stressed their reliance on the detail in their minutes and being able to review minutes on the website will be very helpful.

Ms. Prince said if there was concern about committees discussing things off topic or not on the agenda, it may be worth having a refresher course for committee members regarding appropriate meeting discussion items.

Vice Mayor Derwin agreed with more public access and more open government, but questioned the timing due to the amount of work that will be required of staff at a time when they're short staffed and trying to recruit a new Town Manager.

Councilmember Richards said all of the committees he currently works with are supportive of publishing summary minutes online, with the exception of Cultural Arts that doesn't want to do minutes at all. He said the responsibility has to fall to the committee to do it correctly and he is supportive of the template.

Commissioner Wengert asked Ms. Hanlon if she had a preference on the options. Ms. Hanlon said it is valuable for the committees to have a record and easy access.

In response to Vice Mayor Derwin's question, Ms. Hanlon said the committees were supportive of the template.

Councilmember Hughes said that to help make it easier on staff, the Councilmembers, as liaisons, should provide a brief explanation of the new minutes template and the process.

Vice Mayor Derwin is supportive of the recommendation since the committees and Ms. Hanlon are supportive.

Councilmember Wengert moved to approve the adoption of Option #2 and the incorporation of a meeting minute template for the committees. Councilmember Hughes seconded; the motion carried 5-0.

(11) Council Liaison Committee and Regional Agencies Reports [9:32 p.m.]

Councilmember Wengert – She and Councilmember Hughes attended the Finance Committee meeting on September 15, where they discussed the new format for preparing meeting minutes, a proposal to invest a portion of the Town's cash reserves in a fixed income portfolio, and continued dialogue concerning the Utility Users' Tax (UUT). She said the committee would create a recommended portfolio construction that they will provide to the Council for review. Councilmembers Wengert and Hughes also attended the Ad-Hoc Town Center Master Plan Committee meeting where they discussed membership, priorities/scope of work, and a proposed charter. She said the team would include nine members. Councilmember Hughes said they will set up a series of meetings with all interested committees to make sure they are involved, but in the interest of being able to meet quorums for meetings, the committee is limited to nine members. The committee's membership and charter will be brought to Council at its October 28th meeting.

Councilmember Richards – Attended the Emergency Preparedness Committee meeting where they discussed CERPP training and a revised charter. They also discussed sharing more work with the Town of Woodside's Emergency Preparedness Committee. He attended the Cultural Arts Committee which has a new member. They are planning a lecture series and are in the market for a new outdoor sound system. He attended the Conservation Committee meeting, where they discussed distributing a letter to targeted homeowners requesting they remove invasives. He said it is the Open Space Committee's responsibility to conduct reviews of open space easements and during their review it was learned that the Chaputs' have an easement that nobody knew about, and they have applied for one of the backyard habitat awards. There was a review of a new house at 30 Zapata where they discovered a large number of trees were removed. They were advised to bring it to the attention of staff.

Councilmember Hughes – Attended the Cable and Utilities Undergrounding Committee meeting where they continued discussion of Alpine and Portola Roads and the issues with PG&E and available work credits and Rule 20A funds. He met with Bill Chang after the meeting to discuss the Town's relationship

with PG&E. He attended the Open Space Acquisition Committee meeting where they discussed the Chaputs' open space easement and other easements that are supposed to be inspected annually. Presently, however, as there is no baseline, they are trying to identify and visit all of the open space easements in Town and document their current conditions with photographs and summary descriptions. He said there was discussion of the Town Center Master Plan process, as regards to the land in front of Spring Down.

Vice Mayor Derwin – Attended the Planning Commission meeting where they reviewed and approved a site development permit on a new home with a second unit and pool. They discussed a public study session regarding HOAs and their relationships with the ASCC. She attended the C/CAG meeting where there were two presentations – one from joint work program of C/CAG and the Department of Housing and one from the commute.org program regarding the reduction of single occupancy vehicles traveling to, through, or from San Mateo County. She said Energy Watch provided an update and discussion of the Beacon Award program. She said they presented the list of projects to be submitted to the MTC for the update of the Regional Transportation Plan/Sustainable Communities Strategy. There was also a presentation on the Countywide Water Pollution Prevention Program and information on the new Municipal Regional Permit. They also discussed Smart Corridors. She said the Library JPA is applying for a \$500,000 Google grant for two mobile learning vehicles. They are also working on a new strategic plan. She said they are getting opposition to the building of a new library in Half Moon Bay and are requesting people attend their outreach meetings. She attended the Resource Management and Climate Protection Committee meeting, where there was a presentation by the California Independent System Operator regarding the ISO; an update on the Energy Watch Program and the Net Zero Energy Strategic Planning; and a presentation on the State Energy Efficiency Collaborative Forum. She said that BAWSCA reported that the Tuolumne Water System is 50 percent full and tracking above average for the system. She said the conservation efforts have been so successful that the demands are the lowest since 1977; however, the last three-year period was the driest and hottest on record. She said that based on tree ring data, it's been the driest four-year stretch in 1,000 years. She attended three Ad-Hoc Water Committee meetings where they looked at sea level rise and will propose a new C/CAG standing committee, focused on water. She said the new HEART Board is doing well. She said they had an introductory meeting with Housing Trust of Silicon Valley who to date have invested approximately \$100 million in affordable housing. They have expressed interest in working with HEART and are interested in their JPA structure.

Mayor Aalfs – Mayor Aalfs, Vice Mayor Derwin, and Interim Town Manager Pedro enjoyed lunch at the Sequoias with Executive Director, Steve Fishler, and toured two of the long-term care facilities.

WRITTEN COMMUNICATIONS [10:17 p.m.]

(12) Town Council Digest – September 11, 2015

(13) Town Council Digest – September 18, 2015

ADJOURNMENT [10:18 p.m.]

Mayor Aalfs adjourned the meeting.

Mayor

Town Clerk

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

A-A LOCK & ALARM INC	Key for Library	16847	10/14/2015	
			10/14/2015	
P.O. BOX 909	0001		10/14/2015	0.00
MENLO PARK	BOA	50014	10/14/2015	0.00
CA 94026-0909				28.23

GL Number	Description	Invoice Amount	Amount Relieved
25-66-4340	Building Maint Equip & Supp	28.23	0.00

Check No.	50014	Total:	28.23
Total for	A-A LOCK & ALARM INC		28.23

ACTERRA	Program Contrib for 2015-16	16829	10/14/2015	
			10/14/2015	
3921 EAST BAYSHORE ROAD	926		10/14/2015	0.00
PALO ALTO	BOA	50015	10/14/2015	0.00
CA 94303	Portola2015			5,000.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	1,500.00	0.00
05-66-4342	Landscape Supplies & Services	2,000.00	0.00
20-60-4264	ROW Tree Trimming & Mowing	1,500.00	0.00

Check No.	50015	Total:	5,000.00
Total for	ACTERRA		5,000.00

ALMANAC	September Advertising	16861	10/14/2015	
			10/14/2015	
450 CAMBRIDGE AVE	0048		10/14/2015	0.00
PALO ALTO	BOA	50016	10/14/2015	0.00
CA 94306	411117			660.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4320	Advertising	660.00	0.00

Check No.	50016	Total:	660.00
Total for	ALMANAC		660.00

ALPINE HILLS TENNIS & SWIM	Deposit Refund, Event 9/13/15	16818	10/14/2015	
			10/14/2015	
4139 ALPINE ROAD	846		10/14/2015	0.00
PORTOLA VALLEY	BOA	50017	10/14/2015	0.00
CA 94028				500.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	500.00	0.00

Check No.	50017	Total:	500.00
Total for	ALPINE HILLS TENNIS & SWIM		500.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
ANIMAL DAMAGE MGMT INC	September Pest Control	16849	10/14/2015	
			10/14/2015	
16170 VINEYARD BLVD. #150	804		10/14/2015	0.00
MORGAN HILL	BOA	50018	10/14/2015	0.00
CA 95037	84981			295.00
GL Number	Description	Invoice Amount	Amount Relieved	
05-58-4240	Parks & Fields Maintenance	172.50	0.00	
05-66-4342	Landscape Supplies & Services	122.50	0.00	

Check No.	50018	Total:	295.00
Total for	ANIMAL DAMAGE MGMT INC		295.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
ASSOCIATED BUSINESS MACHINES	Supplies - Mail Meter Tape	16855	10/14/2015	
			10/14/2015	
1552 BEACH STREET	0017		10/14/2015	0.00
EMERYVILLE	BOA	50019	10/14/2015	0.00
CA 94608	2151441			72.65
GL Number	Description	Invoice Amount	Amount Relieved	
05-64-4308	Office Supplies	72.65	0.00	

Check No.	50019	Total:	72.65
Total for	ASSOCIATED BUSINESS MACHINI		72.65

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
AT&T (2)	October Microwave	16850	10/14/2015	
	9/22 to 10/21 Statement		10/14/2015	
P.O. BOX 5025	877		10/14/2015	0.00
CAROL STREAM	BOA	50020	10/14/2015	0.00
IL 60197-5025				66.51
GL Number	Description	Invoice Amount	Amount Relieved	
05-52-4152	Emerq Preparedness Committee	66.51	0.00	

Check No.	50020	Total:	66.51
Total for	AT&T (2)		66.51

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
AV INTEGRATORS	AV Projector Town Hall Conf Rm	16794	10/14/2015	
			10/14/2015	
131 INDUSTRIAL ROAD, SUITE 1	1132		10/14/2015	0.00
BELMONT	BOA	50021	10/14/2015	0.00
CA 94002	2597			445.69
GL Number	Description	Invoice Amount	Amount Relieved	
05-64-4312	Office Equipment	445.69	0.00	

Check No.	50021	Total:	445.69
Total for	AV INTEGRATORS		445.69

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State/Province Zip/Postal	Invoice Number			Check Amount
BANK OF AMERICA	Volunteer Party Invites	16873	10/14/2015	
		00006333	10/14/2015	
Bank Card Center	0022		10/14/2015	0.00
P.O. BOX 53155	BOA	50022	10/14/2015	0.00
PHOENIX				
AZ 85072-3155				666.36

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State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved	
05-52-4147	Holiday Party	666.36	763.00	
BANK OF AMERICA	August/September Statement	16874	10/14/2015	
Bank Card Center			10/14/2015	
P.O. BOX 53155	0022		10/14/2015	0.00
PHOENIX	BOA	50022	10/14/2015	0.00
AZ 85072-3155				2,114.13

GL Number	Description	Invoice Amount	Amount Relieved	
05-52-4147	Holiday Party	5.46	0.00	
05-64-4311	Internet Service & Web Hosting	138.21	0.00	
05-64-4312	Office Equipment	53.55	0.00	
05-64-4322	Dues	189.00	0.00	
05-64-4326	Education & Training	1,367.20	0.00	
05-64-4336	Miscellaneous	316.09	0.00	
05-66-4341	Community Hall	44.62	0.00	

Check No.	50022	Total:	2,780.49
<u>Total for</u>	<u>BANK OF AMERICA</u>		<u>2,780.49</u>

SANGINI MAJMUDAR BEDNER	Instructor Fees, Fall 2015	16867	10/14/2015	
			10/14/2015	
229 CORTE MADERA RD.	0548		10/14/2015	0.00
PORTOLA VALLEY	BOA	50023	10/14/2015	0.00
CA 94028				3,392.00

GL Number	Description	Invoice Amount	Amount Relieved	
05-58-4246	Instructors & Class Refunds	3,392.00	0.00	

Check No.	50023	Total:	3,392.00
<u>Total for</u>	<u>SANGINI MAJMUDAR BEDNER</u>		<u>3,392.00</u>

BSN SPORTS	Poles & Sockets for Home Run Fence at TC Field	16801	10/14/2015	
		00006326	10/14/2015	
P.O. BOX 7726	0999		10/14/2015	0.00
DALLAS	BOA	50024	10/14/2015	0.00
TX 75209	97100638, 97136466, 97149526			1,344.95

GL Number	Description	Invoice Amount	Amount Relieved	
05-58-4240	Parks & Fields Maintenance	1,344.95	1,057.64	

Check No.	50024	Total:	1,344.95
<u>Total for</u>	<u>BSN SPORTS</u>		<u>1,344.95</u>

CAL WATER SERVICE CO	8/13 - 9/11 Statements	16823	10/14/2015	
			10/14/2015	
P.O. BOX 940001	0035		10/14/2015	0.00
SAN JOSE	BOA	50025	10/14/2015	0.00
CA 95194-0001				9,567.10

GL Number	Description	Invoice Amount	Amount Relieved	
05-64-4330	Utilities	9,567.10	0.00	

Check No.	50025	Total:	9,567.10
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State/Province	Zip/Postal	Invoice Number		Check Amount

Total for CAL WATER SERVICE CO 9,567.10

CALPERS	September Pension	16865	10/14/2015	
FISCAL SERVICES DIVISION	Oct Unfunded Liability		10/14/2015	
ATTN: RETIREMENT PROG ACCTG	0107		10/14/2015	0.00
SACRAMENTO	BOA	50026	10/14/2015	0.00
CA 94229-2703				11,342.06

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2522	PERS Payroll	441.79	0.00
05-50-4080	Retirement - PERS	10,454.27	0.00
05-50-4080	Retirement - PERS	446.00	0.00

Check No. 50026 Total: 11,342.06

Total for CALPERS 11,342.06

CANARY FOUNDATION	Refund Litter Deposit	16836	10/14/2015	
			10/14/2015	
1501 S. CALIFORNIA AVE	867		10/14/2015	0.00
PALO ALTO	BOA	50027	10/14/2015	0.00
CA 94304				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No. 50027 Total: 100.00

Total for CANARY FOUNDATION 100.00

CCAG	2015-16 Annual Dues	16871	10/14/2015	
City of San Carlos Finance			10/14/2015	
600 ELM STREET	0028		10/14/2015	0.00
SAN CARLOS	BOA	50028	10/14/2015	0.00
CA 94070-3085	09/30/2015			15,014.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4322	Dues	15,014.00	0.00

Check No. 50028 Total: 15,014.00

Total for CCAG 15,014.00

LESLIE CHIN	Deposit Refund, Event 10/3/15	16859	10/14/2015	
			10/14/2015	
10 HAWKVIEW	0547		10/14/2015	0.00
PORTOLA VALLEY	BOA	50029	10/14/2015	0.00
CA 94028				500.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2561	Community Hall Deposits	500.00	0.00

Check No. 50029 Total: 500.00

Total for LESLIE CHIN 500.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

CITY OF ATHERTON	Dinner Meeting - Aalfs/Derwin	16820	10/14/2015	
			10/14/2015	
91 ASHFIELD ROAD	1404		10/14/2015	0.00
ATHERTON	BOA	50030	10/14/2015	0.00
CA 94027				90.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4327	Educ/Train: Council & Commissn	90.00	0.00

Check No.	50030	Total:	90.00
Total for	CITY OF ATHERTON		90.00

CITY OF REDWOOD CITY (IT)	August IT Support (Orig #49982 Void)	16872	10/14/2015	
			10/14/2015	
P.O. BOX 3629	586		10/14/2015	0.00
REDWOOD CITY	BOA	50031	10/14/2015	0.00
CA 94064	BR37305			2,111.08

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4216	IT & Website Consultants	2,111.08	0.00

Check No.	50031	Total:	2,111.08
Total for	CITY OF REDWOOD CITY (IT)		2,111.08

COMCAST	WiFi 9/21 to 10/20	16797	10/14/2015	
			10/14/2015	
P.O. BOX 34227	0045		10/14/2015	0.00
SEATTLE	BOA	50032	10/14/2015	0.00
WA 98124-1227				88.77

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	88.77	0.00

Check No.	50032	Total:	88.77
Total for	COMCAST		88.77

CSG CONSULTANTS INC	August Bldg Insp Svcs	16835	10/14/2015	
			10/14/2015	
550 PILGRIM DRIVE	622		10/14/2015	0.00
FOSTER CITY	BOA	50033	10/14/2015	0.00
CA 94404	030774			12,540.00

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4062	Temp Bldg Inspection	12,540.00	0.00

Check No.	50033	Total:	12,540.00
Total for	CSG CONSULTANTS INC		12,540.00

CULLIGAN	Service for Nature/Science Com Flight Night	16795	10/14/2015	
			10/14/2015	
1785 RUSSELL AVE	0250		10/14/2015	0.00
SANTA CLARA	BOA	50034	10/14/2015	0.00
CA 95054-2032	34064			31.30

GL Number	Description	Invoice Amount	Amount Relieved
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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

05-52-4163	Science & Nature	31.30	0.00	
CULLIGAN	October Service	16796	10/14/2015	
			10/14/2015	
1785 RUSSELL AVE	0250		10/14/2015	0.00
SANTA CLARA	BOA	50034	10/14/2015	0.00
CA 95054-2032	34611			41.20
GL Number	Description	Invoice Amount	Amount Relieved	
05-64-4336	Miscellaneous	41.20	0.00	

Check No.	50034	Total:	72.50
Total for	CULLIGAN		72.50

MARTIN DRAKE	Refund Deposit, 20 Iroquois	16811	10/14/2015	
			10/14/2015	
20 IROQUOIS TRAIL	1397		10/14/2015	0.00
PORTOLA VALLEY	BOA	50035	10/14/2015	0.00
CA 94028				1,303.00
GL Number	Description	Invoice Amount	Amount Relieved	
96-54-4207	Deposit Refunds, Other Charges	1,303.00	0.00	

Check No.	50035	Total:	1,303.00
Total for	MARTIN DRAKE		1,303.00

GO NATIVE INC	TC Landscape Maint - Aug 2015	16841	10/14/2015	
			10/14/2015	
P.O. BOX 370103	632		10/14/2015	0.00
MONTARA	BOA	50036	10/14/2015	0.00
CA 94037	2812			3,071.00
GL Number	Description	Invoice Amount	Amount Relieved	
05-66-4342	Landscape Supplies & Services	3,071.00	0.00	

Check No.	50036	Total:	3,071.00
Total for	GO NATIVE INC		3,071.00

JEANNIE GOLDMAN	Instructor Fees, Summer 2015	16805	10/14/2015	
			10/14/2015	
741 MANZANITA ROAD	706		10/14/2015	0.00
WOODSIDE	BOA	50037	10/14/2015	0.00
CA 94062				6,668.00
GL Number	Description	Invoice Amount	Amount Relieved	
05-58-4246	Instructors & Class Refunds	6,668.00	0.00	

Check No.	50037	Total:	6,668.00
Total for	JEANNIE GOLDMAN		6,668.00

HEARTWOOD WINDOW AND DOOR	EOC/Conf Room Window Repair	16831	10/14/2015	
			10/14/2015	
750 SAN ANTONIO ROAD	0544		10/14/2015	0.00
PALO ALTO	BOA	50038	10/14/2015	0.00
CA 94303	15-8016-Town of PV			125.00

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4346	Mechanical Sys Maint & Repair	125.00	0.00

Check No.	50038	Total:	125.00
<u>Total for</u>	<u>HEARTWOOD WINDOW AND DOO</u>		125.00

HILLYARD, INC	Restroom/Janitorial Supplies	16827	10/14/2015	
			10/14/2015	
P.O. BOX 874338	531		10/14/2015	0.00
KANSAS CITY	BOA	50039	10/14/2015	0.00
MO 64187-4338	601793051			405.55

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4340	Building Maint Equip & Supp	135.18	0.00
05-66-4341	Community Hall	135.18	0.00
25-66-4340	Building Maint Equip & Supp	135.19	0.00

HILLYARD, INC	Bathroom Tissue	16844	10/14/2015	
			10/14/2015	
P.O. BOX 874338	531		10/14/2015	0.00
KANSAS CITY	BOA	50039	10/14/2015	0.00
MO 64187-4338	601783944			248.37

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4340	Building Maint Equip & Supp	82.79	0.00
05-66-4341	Community Hall	82.79	0.00
25-66-4340	Building Maint Equip & Supp	82.79	0.00

Check No.	50039	Total:	653.92
<u>Total for</u>	<u>HILLYARD, INC</u>		653.92

HORIZON	Seed Mix	16845	10/14/2015	
			10/14/2015	
P.O. BOX 52758	0289		10/14/2015	0.00
PHOENIX	BOA	50040	10/14/2015	0.00
AZ 85072-2758	1N235196			133.32

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	133.32	0.00

Check No.	50040	Total:	133.32
<u>Total for</u>	<u>HORIZON</u>		133.32

ANDREA HUTCHINSON	Refund Deposit, 65 Prado	16812	10/14/2015	
			10/14/2015	
65 PRADO COURT	1398		10/14/2015	0.00
PORTOLA VALLEY	BOA	50041	10/14/2015	0.00
CA 94028				1,092.39

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	1,092.39	0.00

Check No.	50041	Total:	1,092.39
<u>Total for</u>	<u>ANDREA HUTCHINSON</u>		1,092.39

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

MARY JACK	Deposit Refund, Event 8/1/15	16814	10/14/2015	
			10/14/2015	
938 WESTRIDGE DRIVE	1400		10/14/2015	0.00
PORTOLA VALLEY	BOA	50042	10/14/2015	0.00
CA 94028				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No.	50042	Total:	100.00
Total for	MARY JACK		100.00

JOYCE JELICH	Deposit Refund, Event 8/8/15	16815	10/14/2015	
			10/14/2015	
330 PORTOLA ROAD	540		10/14/2015	0.00
PORTOLA VALLEY	BOA	50043	10/14/2015	0.00
CA 94028				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No.	50043	Total:	100.00
Total for	JOYCE JELICH		100.00

JENSEN LANDSCAPE SERVICES INC	Field Mowing/Maintenance	16853	10/14/2015	
			10/14/2015	
1983 CONCOURSE DRIVE	849		10/14/2015	0.00
SAN JOSE	BOA	50044	10/14/2015	0.00
CA 95131	148936			1,875.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	1,875.00	0.00

Check No.	50044	Total:	1,875.00
Total for	JENSEN LANDSCAPE SERVICES I		1,875.00

LUCILLE KALMAN	Instructor Fees, Fall 2015	16868	10/14/2015	
			10/14/2015	
245 OLD SPANISH TRAIL	1082		10/14/2015	0.00
PORTOLA VALLEY	BOA	50045	10/14/2015	0.00
CA 94028				2,016.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	2,016.00	0.00

Check No.	50045	Total:	2,016.00
Total for	LUCILLE KALMAN		2,016.00

BRITNEY KING	Instructor Fees, Summer 2015	16804	10/14/2015	
			10/14/2015	
4068A 26TH STREET	0380		10/14/2015	0.00
SAN FRANCISCO	BOA	50046	10/14/2015	0.00
CA 94131				4,631.00

GL Number	Description	Invoice Amount	Amount Relieved
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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

05-58-4246	Instructors & Class Refunds	4,631.00	0.00	
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Check No.	50046	Total:	4,631.00
Total for	BRITNEY KING		4,631.00

KUTZMANN & ASSOCIATES	September Plan Check	16843	10/14/2015	
			10/14/2015	
39355 CALIFORNIA STREET	0090		10/14/2015	0.00
FREMONT	BOA	50047	10/14/2015	0.00
CA 94538				20,367.44

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4200	Plan Check Services	20,367.44	0.00

Check No.	50047	Total:	20,367.44
Total for	KUTZMANN & ASSOCIATES		20,367.44

LEADERSHIP BALANCE	Facilitation Consultant	16854	10/14/2015	
			10/14/2015	
372 S. EAGLE ROAD	1389		10/14/2015	0.00
EAGLE	BOA	50048	10/14/2015	0.00
ID 83616	9292015-02			3,875.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4214	Miscellaneous Consultants	3,875.00	0.00

Check No.	50048	Total:	3,875.00
Total for	LEADERSHIP BALANCE		3,875.00

DELLE MAXWELL	Refund C&D Dep, 40 Minoca	16826	10/14/2015	
			10/14/2015	
40 MINOCA ROAD	0543		10/14/2015	0.00
PORTOLA VALLEY	BOA	50049	10/14/2015	0.00
CA 94028				5,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	5,000.00	0.00

Check No.	50049	Total:	5,000.00
Total for	DELLE MAXWELL		5,000.00

JEAN MCCALL	Deposit Refund, Event 10/8/15	16858	10/14/2015	
			10/14/2015	
221 LEXINGTON DRIVE	0546		10/14/2015	0.00
MENLO PARK	BOA	50050	10/14/2015	0.00
CA 94025				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No.	50050	Total:	100.00
Total for	JEAN MCCALL		100.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

JEFF MORGAN	Refund C&D Dep, 110 Willowbroo	16833	10/14/2015	
			10/14/2015	
110 WILLOWBROOK DRIVE	0545		10/14/2015	0.00
PORTOLA VALLEY	BOA	50051	10/14/2015	0.00
CA 94028				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	1,000.00	0.00

Check No.	50051	Total:	1,000.00
Total for	JEFF MORGAN		1,000.00

ALLISON MOSER	Deposit Refund, Event 8/30/15	16816	10/14/2015	
			10/14/2015	
445 PORTOLA ROAD	1401		10/14/2015	0.00
PORTOLA VALLEY	BOA	50052	10/14/2015	0.00
CA 94028				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No.	50052	Total:	100.00
Total for	ALLISON MOSER		100.00

JUDITH MURPHY	Reimbursement, Seed Project	16834	10/14/2015	
			10/14/2015	
8 PORTOLA GREEN CIRCLE	0210		10/14/2015	0.00
PORTOLA VALLEY	BOA	50053	10/14/2015	0.00
CA 94028				7.03

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4144	Conservation Committee	7.03	0.00

Check No.	50053	Total:	7.03
Total for	JUDITH MURPHY		7.03

STACIE NERDAHL	Sept 2015, Consulting Fees	16806	10/14/2015	
			10/14/2015	
1317 DAKOTA AVE	754		10/14/2015	0.00
SAN MATEO	BOA	50054	10/14/2015	0.00
CA 94401				3,937.50

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4214	Miscellaneous Consultants	3,937.50	0.00

Check No.	50054	Total:	3,937.50
Total for	STACIE NERDAHL		3,937.50

NO FAULT ASPHALT	Crescent MD	16821	10/14/2015	
			10/14/2015	
P.O. BOX 50877	518		10/14/2015	0.00
PALO ALTO	BOA	50055	10/14/2015	0.00
CA 94303				21,530.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

75-00-4375	General Expenses	21,530.00	0.00	
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Check No.	50055	Total:	21,530.00
Total for	NO FAULT ASPHALT		21,530.00

NOLTE ASSOCIATES, INC	Applicant Charge, August 2015	16809	10/14/2015	
			10/14/2015	
P.O. BOX 93243	0104		10/14/2015	0.00
LAS VEGAS	BOA	50056	10/14/2015	0.00
NV 89193-3243	36304			291.50

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4194	Engineer - Charges to Appls	291.50	0.00

Check No.	50056	Total:	291.50
Total for	NOLTE ASSOCIATES, INC		291.50

PACIFIC COAST SEED INC	ROW/Open Space Seed Mix	16848	10/14/2015	
		00006332	10/14/2015	
533 HAWTHORNE PLACE	714		10/14/2015	0.00
LIVERMORE	BOA	50057	10/14/2015	0.00
CA 94550	54789-15			1,116.45

GL Number	Description	Invoice Amount	Amount Relieved
15-00-4375	General Expenses	558.22	558.22
20-60-4264	ROW Tree Trimming & Mowing	558.23	558.23

Check No.	50057	Total:	1,116.45
Total for	PACIFIC COAST SEED INC		1,116.45

PECKHAM & MCKENNEY	TM Recruitment Retainer	16819	10/14/2015	
			10/14/2015	
300 HARDING BLVD., STE. 106E	1403		10/14/2015	0.00
ROSEVILLE	BOA	50058	10/14/2015	0.00
CA 95678				6,166.67

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4214	Miscellaneous Consultants	6,166.67	0.00

Check No.	50058	Total:	6,166.67
Total for	PECKHAM & MCKENNEY		6,166.67

PEELLE TECHNOLOGIES, INC	Lic Reversion, Laserfiche	16875	10/14/2015	
		00006336	10/14/2015	
197 EAST HAMILTON AVE	961		10/14/2015	0.00
CAMPBELL	BOA	50059	10/14/2015	0.00
CA 95008	TOPV2333			535.00

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4539	Permit Tracking Software	535.00	535.00

Check No.	50059	Total:	535.00
Total for	PEELLE TECHNOLOGIES, INC		535.00

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State/Province Zip/Postal	Invoice Number			Check Amount

PG&E	September Statements	16857	10/14/2015	
			10/14/2015	
BOX 997300	0109		10/14/2015	0.00
SACRAMENTO	BOA	50060	10/14/2015	0.00
CA 95899-7300				165.48

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4330	Utilities	165.48	0.00

Check No.	50060	Total:	165.48
Total for	PG&E		165.48

PLATINUM FACILITY SERVICES	September Janitorial	16838	10/14/2015	
			10/14/2015	
1530 OAKLAND RD., #150	402		10/14/2015	0.00
SAN JOSE	BOA	50061	10/14/2015	0.00
CA 95112	21568			2,987.51

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	722.01	0.00
05-66-4344	Janitorial Services	1,487.65	0.00
25-66-4344	Janitorial Services	777.85	0.00

Check No.	50061	Total:	2,987.51
Total for	PLATINUM FACILITY SERVICES		2,987.51

PORTOLA VALLEY HARDWARE	Sept Statement	16842	10/14/2015	
			10/14/2015	
112 PORTOLA VALLEY ROAD	0114		10/14/2015	0.00
PORTOLA VALLEY	BOA	50062	10/14/2015	0.00
CA 94028				236.55

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4340	Building Maint Equip & Supp	236.55	0.00

Check No.	50062	Total:	236.55
Total for	PORTOLA VALLEY HARDWARE		236.55

REGIONAL GOVERNMENT SERVICES	September Contract Support	16870	10/14/2015	
			10/14/2015	
P.O. BOX 1350	1165		10/14/2015	0.00
CARMEL VALLEY	BOA	50063	10/14/2015	0.00
CA 93924	5365			2,154.04

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4060	Temp NonPay Cler/Admin	2,154.04	0.00

Check No.	50063	Total:	2,154.04
Total for	REGIONAL GOVERNMENT SERVIC		2,154.04

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

JESSICA REYNOLDS	Deposit Refund, Event 8/23/15	16817	10/14/2015	
			10/14/2015	
540 WAYSIDE ROAD	1402		10/14/2015	0.00
PORTOLA VALLEY	BOA	50064	10/14/2015	0.00
CA 94028				100.00

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2562	Field Deposits	100.00	0.00

Check No.	50064	Total:	100.00
Total for	JESSICA REYNOLDS		100.00

CINDY RODAS	Tuition Reimbursement	16799	10/14/2015	
			10/14/2015	
24866 JOYCE STREET	1184		10/14/2015	0.00
	BOA	50065	10/14/2015	0.00
				1,320.00

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4104	Tuition Reimbursement	1,320.00	0.00

Check No.	50065	Total:	1,320.00
Total for	CINDY RODAS		1,320.00

RON RAMIES AUTOMOTIVE, INC.	September Fuel Statement	16846	10/14/2015	
			10/14/2015	
115 PORTOLA ROAD	422		10/14/2015	0.00
PORTOLA VALLEY	BOA	50066	10/14/2015	0.00
CA 94028				276.73

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4334	Vehicle Maintenance	276.73	0.00

Check No.	50066	Total:	276.73
Total for	RON RAMIES AUTOMOTIVE, INC.		276.73

LINDA ROSS	Instructor Fees, Summer 2015	16869	10/14/2015	
			10/14/2015	
190 GABARDA WAY	1233		10/14/2015	0.00
PORTOLA VALLEY	BOA	50067	10/14/2015	0.00
CA 94028				128.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	128.00	0.00

Check No.	50067	Total:	128.00
Total for	LINDA ROSS		128.00

SAN MATEO CO INF SERVICES	August Microwave	16798	10/14/2015	
			10/14/2015	
455 COUNTY CENTER, 3RD FLOOR	0307		10/14/2015	0.00
REDWOOD CITY	BOA	50068	10/14/2015	0.00
CA 94063	1YPV11508			76.00

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

05-52-4152	Emerg Preparedness Committee	76.00	0.00	
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Check No.	50068	Total:	76.00
Total for	SAN MATEO CO INF SERVICES		76.00

SAN MATEO SHERIFF	FY15-16 1st Qtr Law Enforcemnt	16800	10/14/2015	
OFFICE OF EMERGENCY SERVICES			10/14/2015	
400 COUNTY CENTER	0119		10/14/2015	0.00
REDWOOD CITY	BOA	50069	10/14/2015	0.00
CA 94063-0978	10269			240,760.75

GL Number	Description	Invoice Amount	Amount Relieved
05-62-4282	San Mateo County Sheriff's Ofc	173,025.00	0.00
30-62-4284	COPS Addl Traffic Patrols	67,735.75	0.00

Check No.	50069	Total:	240,760.75
Total for	SAN MATEO SHERIFF		240,760.75

AMOD SETLUR	Deposit Refund, 45 Prado	16862	10/14/2015	
			10/14/2015	
45 PRADO COURT	0534		10/14/2015	0.00
PORTOLA VALLEY	BOA	50070	10/14/2015	0.00
CA 94028				2,867.21

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	2,867.21	0.00

Check No.	50070	Total:	2,867.21
Total for	AMOD SETLUR		2,867.21

SF BAY JAZZ	Annual Volunteer Holiday Party	16793	10/14/2015	
			10/14/2015	
206 FOREST PARK DR.	0370		10/14/2015	0.00
PACIFICA	BOA	50071	10/14/2015	0.00
CA 94044				400.00

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4147	Holiday Party	400.00	0.00

Check No.	50071	Total:	400.00
Total for	SF BAY JAZZ		400.00

KATHRYN SIMPSON	Class Refund, Summer 2015	16860	10/14/2015	
			10/14/2015	
279 ALBION AVENUE	0458		10/14/2015	0.00
WOODSIDE	BOA	50072	10/14/2015	0.00
CA 94062				60.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	60.00	0.00

Check No.	50072	Total:	60.00
Total for	KATHRYN SIMPSON		60.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SPARTAN ENGINEERING	Security Monitor 2015-16	16839	10/14/2015	
			10/14/2015	
510 PARROTT STREET, #6	0095		10/14/2015	0.00
SAN JOSE	BOA	50073	10/14/2015	0.00
CA 95112	8804M			420.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4346	Mechanical Sys Maint & Repair	420.00	0.00

Check No.	50073	Total:	420.00
Total for	SPARTAN ENGINEERING		420.00

STANDARD INSURANCE CO.	September LTD/Life Premium	16856	10/14/2015	
			10/14/2015	
PO BOX 5676	0469		10/14/2015	0.00
PORTLAND	BOA	50074	10/14/2015	0.00
OR 97228				226.78

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4091	Long Term Disability Insurance	226.78	0.00

Check No.	50074	Total:	226.78
Total for	STANDARD INSURANCE CO.		226.78

STATE COMP INSURANCE FUND	October Premium	16807	10/14/2015	
			10/14/2015	
PO BOX 748170	0122		10/14/2015	0.00
LOS ANGELES	BOA	50075	10/14/2015	0.00
CA 90074-8170				1,713.50

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4094	Worker's Compensation	1,713.50	0.00

Check No.	50075	Total:	1,713.50
Total for	STATE COMP INSURANCE FUND		1,713.50

SUSTAINABLE SILICON VALLEY	2015-16 Dues	16803	10/14/2015	
			10/14/2015	
P.O. BOX 576	921		10/14/2015	0.00
SANTA CLARA	BOA	50076	10/14/2015	0.00
CA 95052-0576	1449			1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4322	Dues	1,000.00	0.00

Check No.	50076	Total:	1,000.00
Total for	SUSTAINABLE SILICON VALLEY		1,000.00

TKO GENERAL ENGINEERING	Alpine Proj #2015-PW02	16864	10/14/2015	
			10/14/2015	
PO BOX 620698	1388		10/14/2015	0.00
WOODSIDE	BOA	50077	10/14/2015	0.00
CA 94062				62,682.53

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4537	SMTA Road Project	19,331.30	0.00
08-68-4537	SMTA Road Project	43,351.23	0.00

Check No.	50077	Total:	62,682.53
<u>Total for</u>	<u>TKO GENERAL ENGINEERING</u>		<u>62,682.53</u>

TOWNSEND MGMT, INC	August Applicant Charges	16830	10/14/2015	
			10/14/2015	
P.O. BOX 24442	609		10/14/2015	0.00
SAN FRANCISCO	BOA	50078	10/14/2015	0.00
CA 94124	200064-08-15 A-L			6,655.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4194	Engineer - Charges to Appls	6,655.00	0.00

TOWNSEND MGMT, INC	MW II Interview Support	16851	10/14/2015	
			10/14/2015	
P.O. BOX 24442	609		10/14/2015	0.00
SAN FRANCISCO	BOA	50078	10/14/2015	0.00
CA 94124	200064-08-15 M			230.00

GL Number	Description	Invoice Amount	Amount Relieved
20-54-4192	Engineer Services	230.00	0.00

TOWNSEND MGMT, INC	SMTA Road Project	16852	10/14/2015	
			10/14/2015	
P.O. BOX 24442	609		10/14/2015	0.00
SAN FRANCISCO	BOA	50078	10/14/2015	0.00
CA 94124	200164-08-15			9,947.50

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4537	SMTA Road Project	3,067.80	0.00
08-68-4537	SMTA Road Project	6,879.70	0.00

Check No.	50078	Total:	16,832.50
<u>Total for</u>	<u>TOWNSEND MGMT, INC</u>		<u>16,832.50</u>

VERIZON WIRELESS	September Cellular	16840	10/14/2015	
			10/14/2015	
P.O. BOX 660108	0131		10/14/2015	0.00
DALLAS	BOA	50079	10/14/2015	0.00
TX 75266-0108				227.28

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4318	Telephones	227.28	0.00

Check No.	50079	Total:	227.28
<u>Total for</u>	<u>VERIZON WIRELESS</u>		<u>227.28</u>

CARTER WARR	Refund, Appeals Fee	16824	10/14/2015	
			10/14/2015	
260 WILLOWBROOK DRVIE	1405		10/14/2015	0.00
PORTOLA VALLEY	BOA	50082	10/14/2015	0.00
CA 94028				250.00

GL Number	Description	Invoice Amount	Amount Relieved
05-56-4228	Miscellaneous Refunds	250.00	0.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province	Zip/Postal	Invoice Number		Check Amount

Check No.	50082	Total:	250.00
Total for	CARTER WARR		250.00

CARLA WRAY	COMMUNITY HALL PIANO SERV	16866	10/14/2015	
PIANO SERVICE			10/14/2015	
263 MARGARITA AVENUE	1406		10/14/2015	0.00
PALO ALTO	BOA	50083	10/14/2015	0.00
CA 94306				396.33

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4341	Community Hall	396.33	0.00

Check No.	50083	Total:	396.33
Total for	CARLA WRAY		396.33

Total Invoices:	73	Grand Total:	487,087.44
		Less Credit Memos:	0.00
		Net Total:	487,087.44
		Less Hand Check Total:	0.00
		Outstanding Invoice Total:	487,087.44

**TOWN OF PORTOLA VALLEY
Warrant Disbursement Journal
October 14, 2015**

Claims totaling \$487,087.44 having been duly examined by me and found to be correct are hereby approved and verified by me as due bills against the Town of Portola Valley.

Date _____
Debbie Pedro, Treasurer

Motion having been duly made and seconded, the above claims are hereby approved and allowed for payment.

Signed and sealed this (Date) _____

Sharon Hanlon, Town Clerk

Mayor

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ARC	Add'l Map Copies1260 Westridge	16885	10/28/2015	
			10/28/2015	
P.O. BOX 192224	0112		10/28/2015	0.00
SAN FRANCISCO	BOA	50090	10/22/2015	0.00
CA 94119-2224	131110			46.38

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4207	Deposit Refunds, Other Charges	46.38	0.00

Check No.	50090	Total:	46.38
Total for	ARC		46.38

CAL WATER SERVICE CO	9/12 to 10/13 Statements	16908	10/28/2015	
			10/28/2015	
P.O. BOX 940001	0035		10/28/2015	0.00
SAN JOSE	BOA	50091	10/22/2015	0.00
CA 95194-0001				6,597.98

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4330	Utilities	6,597.98	0.00

Check No.	50091	Total:	6,597.98
Total for	CAL WATER SERVICE CO		6,597.98

CITY OF REDWOOD CITY (IT)	September IT Support	16886	10/28/2015	
			10/28/2015	
P.O. BOX 3629	586		10/28/2015	0.00
REDWOOD CITY	BOA	50092	10/22/2015	0.00
CA 94064	BR37485			2,111.08

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4216	IT & Website Consultants	2,111.08	0.00

Check No.	50092	Total:	2,111.08
Total for	CITY OF REDWOOD CITY (IT)		2,111.08

CLEANSTREET	Sept Litter/Street Clean	16902	10/28/2015	
			10/28/2015	
1937 W. 169TH STREET	0034		10/28/2015	0.00
GARDENA	BOA	50093	10/22/2015	0.00
CA 90247-5254	79868			4,567.47

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4342	Landscape Supplies & Services	74.00	0.00
20-60-4262	Street Sweeping	3,623.37	0.00
22-60-4266	Litter Clean Up Program	870.10	0.00

Check No.	50093	Total:	4,567.47
Total for	CLEANSTREET		4,567.47

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
COLEHOUR + COHEN INC	Drought Communications	16901	10/28/2015	
	Consultant	00006338	10/28/2015	
615 2ND AVENUE, SUITE 280	1605		10/28/2015	0.00
SEATTLE	BOA	50094	10/22/2015	0.00
WA 98104				717.04

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4215	Public Info Consultant	717.04	717.04

Check No.	50094	Total:	717.04
Total for	COLEHOUR + COHEN INC		717.04

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
COMPUCOM	Microsoft SQL Server	16893	10/28/2015	
	Permit Software Support	00006335	10/28/2015	
P.O. BOX 79335	2030		10/28/2015	0.00
CITY OF INDUSTRY	BOA	50095	10/22/2015	0.00
CA 91716-9335	62946555			1,279.58

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4539	Permit Tracking Software	1,279.58	1,279.58

Check No.	50095	Total:	1,279.58
Total for	COMPUCOM		1,279.58

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
CONTEMPORARY ENGRAVING CO.	Name Plate, Sill	16896	10/28/2015	
			10/28/2015	
425 LAMBERT AVE	0191		10/28/2015	0.00
PALO ALTO	BOA	50096	10/22/2015	0.00
CA 94306	33809			16.31

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4336	Miscellaneous	16.31	0.00

Check No.	50096	Total:	16.31
Total for	CONTEMPORARY ENGRAVING CO		16.31

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
COTTON SHIRES & ASSOC. INC.	Applicant Charges-Aug/Sept	16881	10/28/2015	
			10/28/2015	
330 VILLAGE LANE	0047		10/28/2015	0.00
LOS GATOS	BOA	50097	10/22/2015	0.00
CA 95030-7218				4,876.02

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4190	Geoloqist - Charges to Appls	4,876.02	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
COTTON SHIRES & ASSOC. INC.	September Applicant Charges	16888	10/28/2015	
			10/28/2015	
330 VILLAGE LANE	0047		10/28/2015	0.00
LOS GATOS	BOA	50097	10/22/2015	0.00
CA 95030-7218	107467			3,724.75

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4190	Geoloqist - Charges to Appls	3,724.75	0.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

COTTON SHIRES & ASSOC. INC.	Alpine Project #2015 PW02	16903	10/28/2015	
	Progress Payment		10/28/2015	
330 VILLAGE LANE	0047		10/28/2015	0.00
LOS GATOS	BOA	50097	10/22/2015	0.00
CA 95030-7218	107393			15,000.00

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4537	SMTA Road Project	4,626.00	0.00
08-68-4537	SMTA Road Project	10,374.00	0.00

Check No.	50097	Total:	23,600.77
Total for	COTTON SHIRES & ASSOC. INC.		23,600.77

ECONO TREE SERVICE	ROW Tree Removal	16904	10/28/2015	
			10/28/2015	
1914 SPRING STREET	1252		10/28/2015	0.00
REDWOOD CITY	BOA	50098	10/22/2015	0.00
CA 94063	338610			792.00

GL Number	Description	Invoice Amount	Amount Relieved
20-60-4264	ROW Tree Trimming & Mowing	792.00	0.00

Check No.	50098	Total:	792.00
Total for	ECONO TREE SERVICE		792.00

FRANCOTYP-POSTALIA, INC.	Meter Rental 10/9/15 to 1/8/16	16897	10/28/2015	
			10/28/2015	
P.O. BOX 4510	0172		10/28/2015	0.00
CAROL STREAM	BOA	50099	10/22/2015	0.00
IL 60197-4510	R1102598405			88.29

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4314	Equipment Services Contracts	88.29	0.00

Check No.	50099	Total:	88.29
Total for	FRANCOTYP-POSTALIA, INC.		88.29

GO NATIVE INC	On Call Routine Maintenance	16905	10/28/2015	
			10/28/2015	
P.O. BOX 370103	632		10/28/2015	0.00
MONTARA	BOA	50100	10/22/2015	0.00
CA 94037				2,905.00

GL Number	Description	Invoice Amount	Amount Relieved
05-66-4342	Landscape Supplies & Services	2,905.00	0.00

Check No.	50100	Total:	2,905.00
Total for	GO NATIVE INC		2,905.00

HAYWARD LUMBER CO	Replacement Posts	16906	10/28/2015	
			10/28/2015	
429 FRONT STREET	1237		10/28/2015	0.00
SALINAS	BOA	50101	10/22/2015	0.00
CA 93901-3609				53.92

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4240	Parks & Fields Maintenance	53.92	0.00

Check No.	50101	Total:	53.92
Total for	HAYWARD LUMBER CO		53.92

ICMA	September Deferred Comp	16880	10/28/2015	
VANTAGE POINT TFER AGTS-304617			10/28/2015	
C/O M&T BANK	0084		10/28/2015	0.00
BALTIMORE	BOA	50102	10/22/2015	0.00
MD 21264-4553				2,646.96

GL Number	Description	Invoice Amount	Amount Relieved
05-00-2557	Defer Comp	2,646.96	0.00

Check No.	50102	Total:	2,646.96
Total for	ICMA		2,646.96

J.W. ENTERPRISES	Portable Lavs (10/1 to 10/28)	16883	10/28/2015	
			10/28/2015	
1689 MORSE AVE	829		10/28/2015	0.00
VENTURA	BOA	50103	10/22/2015	0.00
CA 93003				242.44

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4244	Portable Lavatories	242.44	0.00

Check No.	50103	Total:	242.44
Total for	J.W. ENTERPRISES		242.44

JORGENSON SIEGEL MCCLURE & FLEGEL	September Statement	16876	10/28/2015	
			10/28/2015	
1100 ALMA STREET	0089		10/28/2015	0.00
MENLO PARK	BOA	50104	10/22/2015	0.00
CA 94025				10,460.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4182	Town Attorney	10,460.00	0.00

Check No.	50104	Total:	10,460.00
Total for	JORGENSON SIEGEL MCCLURE &		10,460.00

KUTZMANN & ASSOCIATES	Plan Check. May 2015	16900	10/28/2015	
			10/28/2015	
39355 CALIFORNIA STREET	0090		10/28/2015	0.00
FREMONT	BOA	50105	10/22/2015	0.00
CA 94538				11,010.94

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4200	Plan Check Services	11,010.94	0.00

Check No.	50105	Total:	11,010.94
Total for	KUTZMANN & ASSOCIATES		11,010.94

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

MAZE & ASSOCIATES	Audit Services FY2014-15	16877	10/28/2015	
	Progress Payment		10/28/2015	
3478 BUSKIRK AVENUE	879		10/28/2015	0.00
PLEASANT HILL	BOA	50106	10/22/2015	0.00
CA 94523	16173			9,520.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4180	Accounting & Auditing	9,520.00	0.00

Check No.	50106	Total:	9,520.00
Total for	MAZE & ASSOCIATES		9,520.00

MUNICIPAL CODE CORPORATION	Online Host Fee, 2015-16	16892	10/28/2015	
			10/28/2015	
P.O. BOX 2235	788		10/28/2015	0.00
TALLAHASSEE	BOA	50107	10/22/2015	0.00
FL 32316	00261901			650.00

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4311	Internet Service & Web Hosting	650.00	0.00

Check No.	50107	Total:	650.00
Total for	MUNICIPAL CODE CORPORATION		650.00

PERS HEALTH	November Health Premium	16878	10/28/2015	
			10/28/2015	
VIA EFT	0108		10/28/2015	0.00
	BOA	50108	10/22/2015	0.00
				12,382.13

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4086	Health Insurance Medical	12,382.13	0.00

Check No.	50108	Total:	12,382.13
Total for	PERS HEALTH		12,382.13

RAMONA'S SECRETARIAL SERVICES	September Transcription	16879	10/28/2015	
			10/28/2015	
18403 WATTERS DRIVE	1370		10/28/2015	0.00
CASTRO VALLEY	BOA	50109	10/22/2015	0.00
CA 94546	5883			688.00

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4188	Transcription Services	688.00	0.00

Check No.	50109	Total:	688.00
Total for	RAMONA'S SECRETARIAL SERVIC		688.00

CYNTHIA RICHARDSON	September Statement	16882	10/28/2015	
dba Richardson Consulting			10/28/2015	
24 CAMPBELL LANE	1250		10/28/2015	0.00
MENLO PARK	BOA	50110	10/22/2015	0.00
CA 94025	0115			2,205.00

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

OCTOBER 28, 2015

Date: 10/22/2015

Time: 8:21 am

Page: 6

TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved
05-54-4196	Planner	2,205.00	0.00

Check No.	50110	Total:	2,205.00
Total for	CYNTHIA RICHARDSON		2,205.00

ROBERTS MARKET	September Statement	16889	10/28/2015	
			10/28/2015	
3015 WOODSIDE ROAD	1236		10/28/2015	0.00
WOODSIDE	BOA	50111	10/22/2015	0.00
CA 94062				8.18

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4336	Miscellaneous	8.18	0.00

Check No.	50111	Total:	8.18
Total for	ROBERTS MARKET		8.18

SAN MATEO CO INF SERVICES	September Microwave	16891	10/28/2015	
			10/28/2015	
455 COUNTY CENTER, 3RD FLOOR	0307		10/28/2015	0.00
REDWOOD CITY	BOA	50112	10/22/2015	0.00
CA 94063	1YPV11509			76.00

GL Number	Description	Invoice Amount	Amount Relieved
05-52-4152	Emerq Preparedness Committee	76.00	0.00

Check No.	50112	Total:	76.00
Total for	SAN MATEO CO INF SERVICES		76.00

SAN MATEO SHERIFF	Hazmat Services, FY15-16	16894	10/28/2015	
OFFICE OF EMERGENCY SERVICES			10/28/2015	
400 COUNTY CENTER	0119		10/28/2015	0.00
REDWOOD CITY	BOA	50113	10/22/2015	0.00
CA 94063-0978	3444			15,765.00

GL Number	Description	Invoice Amount	Amount Relieved
05-62-4286	Emergency Services Council JPA	15,765.00	0.00

Check No.	50113	Total:	15,765.00
Total for	SAN MATEO SHERIFF		15,765.00

SMALL BUSINESS BENEFIT PLAN TR	November Dental/Vision	16890	10/28/2015	
			10/28/2015	
	0132		10/28/2015	0.00
BELMONT	BOA	50114	10/22/2015	0.00
CA 94002-0156				1,000.10

GL Number	Description	Invoice Amount	Amount Relieved
05-50-4090	Health Ins Dental & Vision	1,000.10	0.00

Check No.	50114	Total:	1,000.10
Total for	SMALL BUSINESS BENEFIT PLAN		1,000.10

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

OCTOBER 28, 2015

Date: 10/22/2015

Time: 8:21 am

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TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

CONNIE STACK	Instructor Fees, Fall 2015	16884	10/28/2015	
			10/28/2015	
10127 LAMPLIGHTER SQUARE	648		10/28/2015	0.00
CUPERTINO	BOA	50115	10/22/2015	0.00
CA 95014				1,113.60

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	1,113.60	0.00

Check No.	50115	Total:	1,113.60
Total for	CONNIE STACK		1,113.60

ROLAND STRICK	Refund C&D Dep, 6 Buck Meadow	16898	10/28/2015	
			10/28/2015	
6 BUCK MEADOW DRIVE	1407		10/28/2015	0.00
PORTOLA VALLEY	BOA	50116	10/22/2015	0.00
CA 94028				5,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	5,000.00	0.00

Check No.	50116	Total:	5,000.00
Total for	ROLAND STRICK		5,000.00

SHELLY SWEENEY	Instructor Fees, Fall 2015	16895	10/28/2015	
			10/28/2015	
285 GRANDVIEW DRIVE	407		10/28/2015	0.00
WOODSIDE	BOA	50117	10/22/2015	0.00
CA 94062				2,112.00

GL Number	Description	Invoice Amount	Amount Relieved
05-58-4246	Instructors & Class Refunds	2,112.00	0.00

Check No.	50117	Total:	2,112.00
Total for	SHELLY SWEENEY		2,112.00

KASHFIEH TAGHIZADEH	C&D Deposit Refund, 228 Canyon	16909	10/28/2015	
			10/28/2015	
228 CANYON DRIVE	1408		10/28/2015	0.00
PORTOLA VALLEY	BOA	50118	10/22/2015	0.00
CA 94028				1,000.00

GL Number	Description	Invoice Amount	Amount Relieved
96-54-4205	C&D Deposit	1,000.00	0.00

Check No.	50118	Total:	1,000.00
Total for	KASHFIEH TAGHIZADEH		1,000.00

TOWNSEND MGMT, INC	Alpine Project #2015 PW02	16907	10/28/2015	
	Progress Payment		10/28/2015	
P.O. BOX 24442	609		10/28/2015	0.00
SAN FRANCISCO	BOA	50119	10/22/2015	0.00
CA 94124	200164-09-15			16,537.50

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

OCTOBER 28, 2015

Date: 10/22/2015

Time: 8:21 am

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TOWN OF PORTOLA VALLEY

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Invoice Amount	Amount Relieved
05-68-4537	SMTA Road Project	5,100.16	0.00
08-68-4537	SMTA Road Project	11,437.34	0.00

Check No.	50119	Total:	16,537.50
<u>Total for</u>	<u>TOWNSEND MGMT, INC</u>		<u>16,537.50</u>

WEMORPH INC	Business Card Order	16887	10/28/2015	
904 INDUSTRIAL AVENUE	1360		10/28/2015	0.00
PALO ALTO	BOA	50120	10/22/2015	0.00
CA 94303				177.84

GL Number	Description	Invoice Amount	Amount Relieved
05-64-4308	Office Supplies	177.84	0.00

Check No.	50120	Total:	177.84
<u>Total for</u>	<u>WEMORPH INC</u>		<u>177.84</u>

Total Invoices:	33	Grand Total:	135,371.51
		Less Credit Memos:	0.00
		Net Total:	135,371.51
		Less Hand Check Total:	0.00
		Outstanding Invoice Total:	135,371.51

**TOWN OF PORTOLA VALLEY
Warrant Disbursement Journal
October 28, 2015**

Claims totaling \$135,371.51 having been duly examined by me and found to be correct are hereby approved and verified by me as due bills against the Town of Portola Valley.

Date _____
Debbie Pedro, Treasurer

Motion having been duly made and seconded, the above claims are hereby approved and allowed for payment.

Signed and sealed this (Date) _____

Sharon Hanlon, Town Clerk

Mayor

Sharon Hanlon

From: webmaster@portolavalley.net [mailto:webmaster@portolavalley.net]
Sent: Tuesday, September 08, 2015 12:58 PM
To: Sharon Hanlon <shanlon@portolavalley.net>
Subject: Portola Valley, CA Committee Application / Parks n Rec / Reiss

A new entry to a form/survey has been submitted.

Form Name: Committee Application
Date & Time: 09/08/2015 12:58 PM
Response #: 18
Submitter ID: 579
Time to complete: 1 min. , 44 sec.

Survey Details

Page 1

Committee applications are submitted to Portola Valley's Town Clerk, Sharon Hanlon. Please feel free to forward a letter of interest or resume with your application as well. Sharon can be reached at (650) 851-1700 ex210, or you may email her at shanlon@portolavalley.net.

Name of committee which I am interested in serving on (please note that only committees currently seeking volunteers are listed):

Parks & Recreation

Applicant Information

Full Name Sally Ann Reiss
Email Address sareiss@sbcglobal.net
Street Address 145 Golden Oak Drive
City/Zip Portola Valley, CA 94028
Number of years in 20
Portola Valley
Cell Phone
Home Phone (650) 529-0829
Other Phone Not answered

Preferred Phone Contact Number

Cell

I prefer to receive Town communications via

(O) E-mail (recommended)

Please state why you have an interest in this committee, and state any background or experience you may have that may be useful in your service to this committee.

I think I have a lot of personal experience that could benefit all of the residents inPV.

Do you have any personal or financial interest that could be perceived by others as a conflict of interest relative to your service on the committee? If so, please describe.

Not answered

TIME COMMITMENT: Generally committees meet monthly and require a significant time commitment and participation at regular meetings. Please consider this level of commitment when evaluating your interest in serving on one of the Town's Committees.

Thank you,
Portola Valley, CA

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Sharon Hanlon

From: webmaster@portolavalley.net [mailto:webmaster@portolavalley.net]
Sent: Friday, September 04, 2015 5:55 PM
To: Sharon Hanlon <shanlon@portolavalley.net>
Subject: Portola Valley, CA Committee Application / Cultural Arts / Lazzara

A new entry to a form/survey has been submitted.

Form Name: Committee Application
Date & Time: 09/04/2015 5:55 PM
Response #: 16
Submitter ID: 548

Time to complete: 1 min. , 52 sec.

Survey Details

Page 1

Committee applications are submitted to Portola Valley's Town Clerk, Sharon Hanlon. Please feel free to forward a letter of interest or resume with your application as well. Sharon can be reached at (650) 851-1700 ex210, or you may email her at shanlon@portolavalley.net.

Name of committee which I am interested in serving on (please note that only committees currently seeking volunteers are listed):

(o) Cultural Arts

Applicant Information

Full Name ROBIN lazzara
Email Address robin.lazzara@icloud.com
Street Address 1080 WESTRIDGE DRIVE
City/Zip Portola Valley, CA 94028
Number of years in Portola Valley 24
Cell Phone
Home Phone (650) 269-9595
Other Phone Not answered

Preferred Phone Contact Number

(o) Cell

I prefer to receive Town communications via

(o) U.S. Mail

Please state why you have an interest in this committee, and state any background or experience you may have that may be useful in your service to this committee.

I am a long time resident, Artist and Art Educator.

Do you have any personal or financial interest that could be perceived by others as a conflict of interest relative to your service on the committee? If so, please describe.

Not answered

TIME COMMITMENT: Generally committees meet monthly and require a significant time commitment and participation at regular meetings. Please consider this level of commitment when evaluating your interest in serving on one of the Town's Committees.

Thank you,
Portola Valley, CA

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Sharon Hanlon

From: webmaster@portolavalley.net [mailto:webmaster@portolavalley.net]
Sent: Friday, September 04, 2015 5:56 PM
To: Sharon Hanlon <shanlon@portolavalley.net>
Subject: Portola Valley, CA Committee Application / Nature and Science / Lazzara

A new entry to a form/survey has been submitted.

Form Name: Committee Application
Date & Time: 09/04/2015 5:56 PM
Response #: 17
Submitter ID: 549

Time to complete: 1 min. , 2 sec.

Survey Details

Page 1

Committee applications are submitted to Portola Valley's Town Clerk, Sharon Hanlon. Please feel free to forward a letter of interest or resume with your application as well. Sharon can be reached at (650) 851-1700 ex210, or you may email her at shanlon@portolavalley.net.

Name of committee which I am interested in serving on (please note that only committees currently seeking volunteers are listed):

(o) Nature & Science

Applicant Information

Full Name ROBIN LAZZARA
Email Address robin.lazzara@icloud.com
Street Address 1080 WESTRDIGE DRIVE
City/Zip Portola Valley, CA 94028
Number of years in Portola Valley 24
Cell Phone
Home Phone (650) 269-9595
Other Phone Not answered

Preferred Phone Contact Number

(o) Cell

I prefer to receive Town communications via

(o) U.S. Mail

Please state why you have an interest in this committee, and state any background or experience you may have that may be useful in your service to this committee.

Natural History artist and educator.

Do you have any personal or financial interest that could be perceived by others as a conflict of interest relative to your service on the committee? If so, please describe.

Not answered

TIME COMMITMENT: Generally committees meet monthly and require a significant time commitment and participation at regular meetings. Please consider this level of commitment when evaluating your interest in serving on one of the Town's Committees.

Thank you,
Portola Valley, CA

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Brandi de Garneau, Sustainability & Special Projects Manager

DATE: October 28, 2015

RE: Request Charter Amendment

The Cultural Arts Committee would like to recommend changes to the committee objective on their charter. The proposed changes are indicated in red in Attachment #1. The Committee is requesting these changes to allow greater flexibility and to more easily communicate what the committee does. The revisions to the Charter were presented to and approved by the Cultural Arts Committee at their regular meeting on September 10, 2015.

ATTACHMENT

1. Cultural Arts Committee Charter - Redlined

Report approved by: Debbie Pedro, Interim Town Manager

CULTURAL ARTS COMMITTEE

OBJECTIVES

The objective of the Cultural Arts Committee is to encourage community involvement among residents by sponsoring and celebrating local art, music, creativity and cultural activities.

- ~~1. — Bring together the various cultural interests in the community in order to facilitate communication, interaction and mutual support.~~
- ~~2. — Increase cultural awareness among residents of Portola Valley by sponsoring and supporting local cultural activities in the areas of art, music, science and nature, history, horticulture, drama, literature, photography and dance and by providing improved communication about cultural affairs to residents.~~
- ~~3. — Pursue a long-range goal of establishing a cultural center for Portola Valley.~~

DUTIES AND FUNCTIONS

1. Advise the Town Council on community cultural arts opportunities and activities needing support.
2. Advise the Town Council on existing and potential uses of the Town Center for cultural arts uses and events.
3. Set up sub-committees representing various cultural areas and provide support for them as needed.
4. Develop communications materials to foster public awareness of cultural activities within the Town.
5. Develop, sponsor and support cultural events and programs such as music recitals, art exhibits, speakers' evenings, book signings and theater performances with a local emphasis.
6. Develop docent programs to provide tours of the historic schoolhouse, artists' studios, etc.
7. Offer occasional workshops in the various areas.

RESPONSIBLE TO

Town Council

COORDINATION AND LIAISON

Parks and Recreation Committee
 Teen Committee
 Historic Resources Committee

MEMBERSHIP

12 members appointed to one-year terms by the Mayor with Council concurrence. Rotating Chair selected by Committee.

MEETINGS

Meets 2nd Thursday of each month

DRAFT

**Proclamation of the Portola Valley Town Council
Declaring October 18 – October 24, 2015
“Freedom from Workplace Bullies Week”**

WHEREAS, the Town of Portola Valley has an interest in promoting the social and economic well-being of its citizens, employees and employers; and

WHEREAS, that well-being depends upon the existence of healthy and productive employees working in safe and abuse-free environments; and

WHEREAS, research has documented the stress-related health consequences for individuals caused by exposure to abusive work environments; and

WHEREAS, abusive work environments are costly to employers with consequences including reduced productivity, absenteeism, turnover, and injuries; and

WHEREAS, protection from abusive work environments should apply to every worker, and not limited to legally protected class status based only on race, color, gender, national origin, age, or disability;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Portola Valley hereby proclaim October 18 - 24, 2015 “Freedom from Workplace Bullies Week” and commends the California Healthy Workplace Advocates and the Workplace Bullying Institute, which raise awareness of the impacts of, and solutions for, workplace bullying in the U.S.; and encourages all citizens to recognize this special observance.

WITNESS MY HAND AND THE SEAL OF THE TOWN OF PORTOLA VALLEY on this 28 day of October, 2015.

Mayor

Attest:

Town Clerk



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Susan Cope, Administrative Services Manager

DATE: October 28, 2015

RE: Action on Claim of Joseph Pereira

RECOMMENDATION

Adopt the attached resolution (Attachment #1) denying the claim of Joseph Pereira.

BACKGROUND

On August 27, 2015, the Town received the attached claim (Attachment #2) from Joseph Pereira seeking more than \$10,000.00 in reimbursement for bodily injury he received while riding his bicycle. Mr. Pereira states that on March 3, 2015 he was riding his bicycle near 218 Willowbrook Drive when he had to leave the roadway to avoid a garbage truck. When he entered the path, it was blocked by a railroad tie; he came into contact with the same and fell from his bicycle.

Based on the report from York Risk Services Group dated October 7, 2015 (Attachment #3), it is recommended that a Notice of Rejection of claim be sent to the claimant (Attachment #4.)

FISCAL IMPACT

None

ATTACHMENTS

1. Resolution Recommending Notice of Rejection of Claim
2. Claim dated March 3, 2015, Submitted by Joseph Pereira
3. York Services Group Report of October 7, 2015
4. Draft of Notice of Rejection of Claim

Report approved by: Debbie Pedro, Interim Town Manager

RESOLUTION NO. _____-2015

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PORTOLA
VALLEY DENYING THE CLAIM OF JOSEPH PEREIRA**

WHEREAS, Joseph Pereira submitted a claim to the Town on August 27, 2015, seeking monetary reimbursement related to a bicycle injury, which he alleges happened on March 3, 2015; and

WHEREAS, Government 831.4 related to a trail and Code 831.7 related to dangerous recreational activity state acceptable trail and recreational activity; and

WHEREAS, the claimant was assessed as improperly using the trail, was not paying attention to where he was riding, failed to adhere to rules of the road when operating a bicycle, and assumed the risk of engaging in related activity.

NOW, THEREFORE, the Town Council of the Town of Portola Valley does hereby RESOLVE as follows:

1. That the claim submitted by Joseph Pereira on August 27, 2015, in the amount of \$10,000.00 is hereby returned as a Notice of Rejection of Claim.
2. The Town's Administrative Services Manager is authorized to provide notice that the claim is rejected without further action

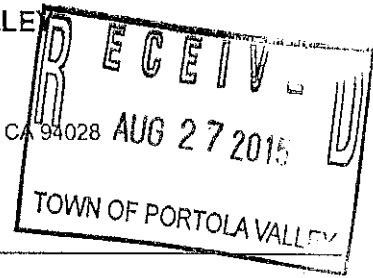
PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Portola Valley held on the 28th day of October, 2015.

By: _____
Jeff Aalfs, Mayor

ATTEST:

Sharon Hanlon, Town Clerk

CLAIM AGAINST TOWN OF PORTOLA VALLEY



Please return to: Town Clerk, Portola Valley, 765 Portola Road, Portola Valley, CA 94028

COMPLETE THE FOLLOWING, ADDING ADDITIONAL SHEETS AS NECESSARY.

- 1. CLAIMANT'S NAME (Print): Joseph Pereira
- 2. CLAIMANT'S ADDRESS:
(Street or P.O. Box Number - City - State - Zip Code) 679 Homer Ave., Palo Alto, CA 94301
- 3. AMOUNT OF CLAIM \$ More than \$10,000 HOME PHONE: 650-289-9486
(Attach Copies of bills/estimates) WORK PHONE: _____

IF AMOUNT CLAIMED IS MORE THAT \$10,000 INDICATE WHERE JURISDICTION RESTS:

Limited Civil Case _____
Unlimited Civil Case


- 4. ADDRESS TO WHICH NOTICES ARE TO BE SENT, IF DIFFERENT FROM LINES 1 AND 2 (PRINT):
(Name) _____
(Street or P.O. Box Number - City - State - Zip Code) _____
- 5. DATE OF INCIDENT: March 3, 2015 TIME OF INCIDENT: 1:00 p.m.

LOCATION OF INCIDENT: Near 218 Willowbrook Dr., Portola Valley

6. DESCRIBE THE INCIDENT OR ACCIDENT INCLUDING YOUR REASON FOR BELIEVING THAT THE CITY IS LIABLE FOR YOUR DAMAGES:
Was riding bicycle and had to leave roadway and ride on path to avoid garbage truck. I believe the path is City right of way. Path was blocked by a railroad tie or length of beam, which I struck and was knocked to the ground.

7. DESCRIBE ALL DAMAGES WHICH YOU BELIEVE YOU HAVE INCURRED AS RESULT OF THE INCIDENT:
Head injury, broken bones. Permanent disability.

8. NAMES(S) OF PUBLIC EMPLOYEE(S) CAUSING THE DAMAGES YOU ARE CLAIMING:
Unknown


Signature of Claimant

8/25/15
Date

Any person who, with intent to defraud, presents any false or fraudulent claim may be punished by imprisonment or fine or both.

Note: Claims must be filed within 180 days of incident. See Government Code Section 900 et seq.



October 7, 2015

RE: **Client** : ABAG
 Member : Town of Portola Valley
 Date of Loss : March 3, 2015
 Claimant : Joseph Pereira
 Our File No. : ABGV24206A1

REPORT

SIR – \$25,000.00

RESERVES – The loss indemnity reserves will be set at \$1.00 given the loss facts and the damages presented to date; we have confirmed that the loss is within the jurisdictional area of the Town.

If there comes a time when there is new and compelling information to indicate that there may be some adverse liability, then we can amend the loss indemnity and possibly the expense reserves accordingly.

FACTS – This is bodily injury claim that took place on or about March 3, 2015 at approximately 1300 hours at or near to 218 Willowbrook Drive, Portola Valley, CA.

The claimant advised that he had to leave the roadway to avoid a garbage truck and when he entered a path, it was blocked by a railroad tie; he came into contact with the same and fell from his bike.

LIABILITY- We have completed our investigation for the time being; from our current perspective, I see no liability against the Town for this loss.

Having said this, if needed we will be looking to the governmental immunities for use of a trail or that of hazardous recreational activity on the part of the claimant; and then any comparative negligence arguments related to the claimant's own part in his injuries.

OUTSTANDING INVESTIGATION – At this time there is no outstanding investigation warranted. We have received and reviewed both the sheriff's office report and the most up to date trail inspection report.

We have placed the excess carrier on notice of this loss given the disability aspect alleged; they view this as a notice only claim at this time.

DAMAGES – The claimant has provided no supporting documentation; he has advised that the claim amount is in excess of \$10,000.00 and that the jurisdiction is in the unlimited civil case of superior court (San Mateo County).

PROCEDURAL STATUS – The claim has been submitted timely and is sufficient based on the totality of the information provided and reviewed.

PLAN OF ACTION – **It would be our recommendation that a Notice of Rejection be sent to the claimant using form #3.**

Town of Portola Valley

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677

October 28, 2015

Joseph Pereira
679 Homer Avenue
Palo Alto, CA 94301

RE: Claim of Joseph Pereira – Notice of Rejection of Claim

Dear Sir:

NOTICE IS HEREBY GIVEN that the claim for damages you presented to the Town of Portola Valley on August 27, 2015 was rejected by the Town Council of the Town of Portola Valley on October 28, 2015.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file a court action on this claim. See Government Code Section 945.6. You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

As allowed by California Code of Civil Procedure Sections 128.5 and 1038, the Town of Portola Valley will seek to recover all incurred costs and attorney fees from you and your attorney should you ultimately serve the Town of Portola Valley with a lawsuit and it is later determined the suit was not brought in good faith or on reasonable grounds. If you feel you must name the Town of Portola Valley in the lawsuit to protect yourself, we urge you not to serve the Town of Portola Valley with a summons and complaint until you are certain there is a justifiable controversy with the Town of Portola Valley.

Very truly yours,

Debbie Pedro
Interim Town Manager

cc: ABAG PLAN
Leigh Prince

To: Portola Town Council
From: John Boice, District Administrator
Subject: Appointment of Teresa Godfrey to the Woodside
Highlands Road Maintenance District Advisory Committee

In accordance with the Woodside Highlands Road
Maintenance District Procedure Directive Dated 7/10/72.
The Council appoints members of the Citizens Advisory
Committee.

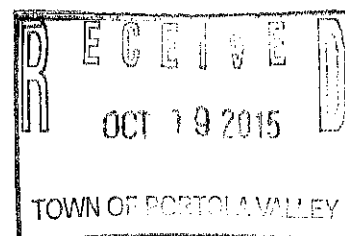
I request that Teresa Godfrey be appointed to the Committee
to replace Jeff Milo who has resigned.

**CURRENT MEMBERS OF THE DISTRICT ADVISORY
BOARD**

Jean Isaacso, President
Teresa Godfrey, Secretary (Pending Appointment)
Bruce Willard, Road Commissioner
Kristen Stozel
Craig Taylor
Ken Singleton
Andy Browne

John Boice is the District Administrator/Treasurer and
serves as principal liaison to the Town Council

John E Boice





MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Debbie Pedro, Interim Town Manager

DATE: October 28, 2015

RE: Update on Consultant Services for Aircraft Noise Impacts Analyses

BACKGROUND

On May 13, 2015, the Council considered a request from Town residents Tina Nguyen and Vic Schacter to hire an aviation consultant to assist with researching the aircraft noise impacts affecting the residents of Portola Valley. At that meeting, staff was directed to work with councilmember Wengert and Tina Nguyen to develop a consultant agreement and scope of work.

DISCUSSION

A statement of work was submitted by Williams Aviation on June 15, 2015 that includes researching and compiling flight data and analyzing changes in flight patterns passing through the Town of Portola Valley. (Attachment 1)

Since June, 2015, a number of technical reports have become available containing data that demonstrates increased impacts to Portola Valley and neighboring communities in Santa Clara and Santa Cruz Counties. Specifically, residents of Santa Cruz County have commissioned and published a technical report by G2 Engineering regarding increased aviation traffic over their community. (Attachment 3) In addition, Sky Posse Palo Alto has also prepared a presentation for the FAA technical meeting on October 9, 2015.

In discussing this latest development with the aviation consultant, it was determined that the scope of work identified in the June 15, 2015 proposal should be modified as data gathering has already been done by other entities and the information is readily available. On October 22, 2015, staff conducted a phone meeting with Tom Kamman of Williams Aviation and Tina Nguyen to discuss the revised scope of work and next steps.

At this time, it is recommended that the Council consider approving a budget not to exceed \$13,000.00 (up to 40 hours of consulting work) to retain the services of an aviation consultant to serve as a technical advisor to the Town. If the budget is approved, staff will continue to work with Councilmember Wengert and Tina Nguyen to further define the services to be provided in the consultant agreement.

FISCAL IMPACT

No funds have been designated for this project in the FY15-16 budget but the general fund reserve can be used to fund this request.

ATTACHMENTS

1. Statement of Work from Williams Aviation dated June 15, 2015
2. Letter to the FAA from Congresswoman Anna Eshoo dated September 3, 2015
3. Mountain SERFR Report from G2 Engineering dated October 14, 2015
4. Town Council Staff Report and Minutes dated May 13, 2015



Williams Aviation Consultants

Statement of Work

Williams Aviation Consultants, Inc. (Williams) was contacted by Mr. Nick Pergueros, Town Manager for the Town of Portola Valley, 765 Portola Road, Portola Valley, CA 94028 related to identifying noise issues over the Town. Williams was asked to prepare a proposal which would identify whether or not the number of aircraft operations over the Town had increased over the past few years, whether or not altitudes had changed and to identify the airport(s) involved. This Statement of Work is designed to request flight data from the three major airports listed below, to analyze the data, review published arrival and departure procedures and to identify potential changes which would reduce the number of over flights and the associated noise impacts.

San Francisco's International Airport is located 15.4 Nautical Miles (NM) northwest of the Town. (*Figure 1*)

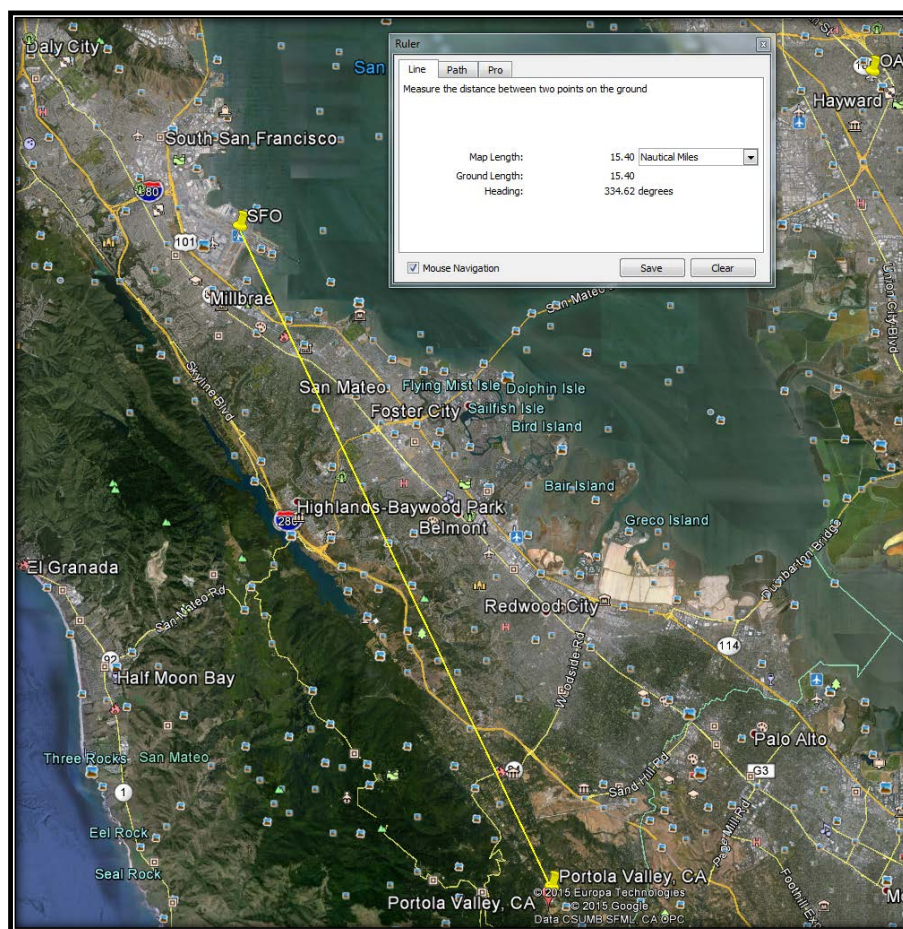


Figure 1: Location and Distance to Portola Valley, CA to SFO

The Oakland/San Francisco Airport is located 18.68 Nautical Miles northeast of the Town of Portola Valley. **(Figure 2)**

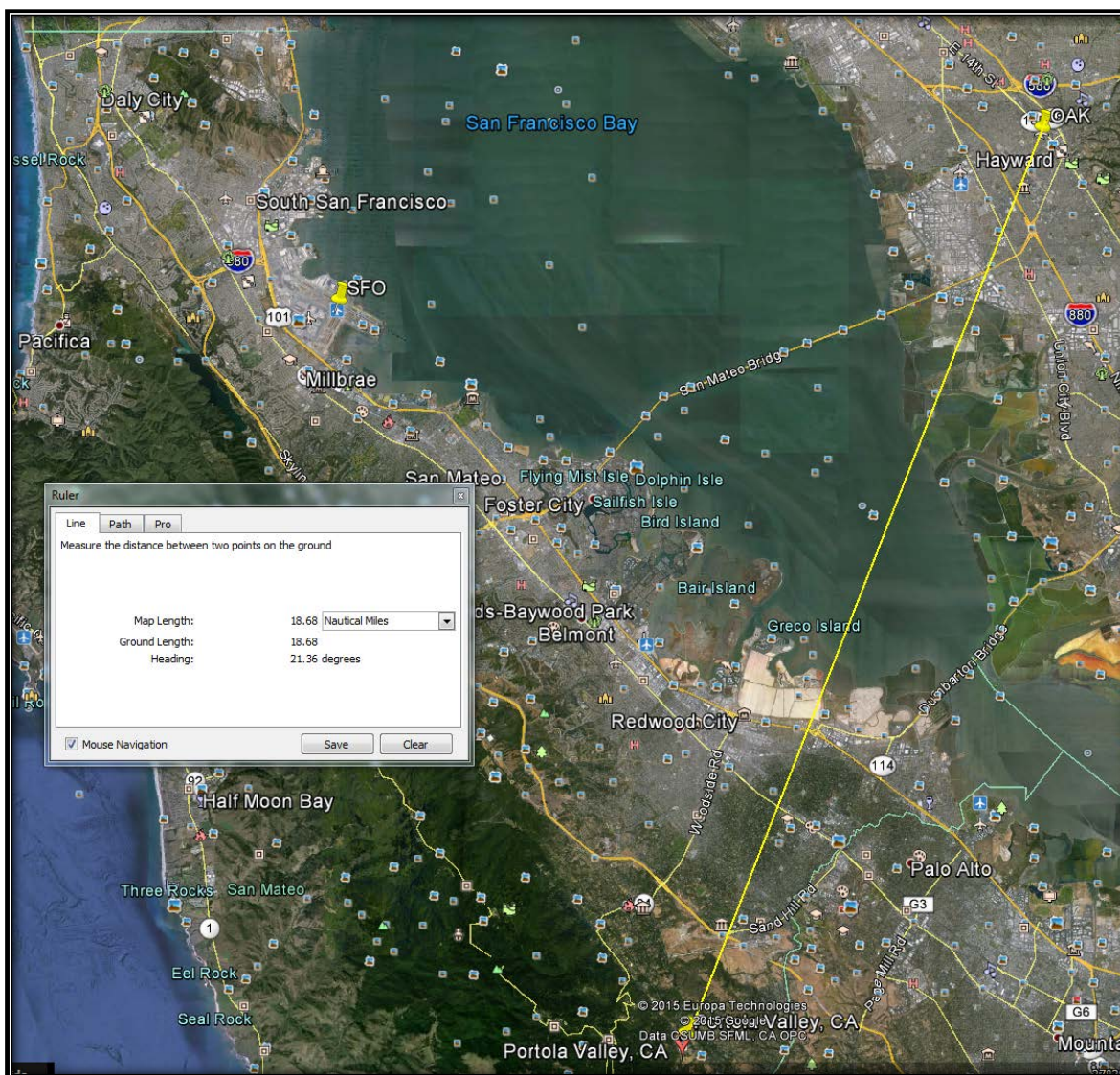


Figure 2: Location and Distance from Portola Valley, CA to OAK/SFO

The San Jose International Airport (SJC) is located 17.56 NM east of the Town of Portola Valley. (*Figure 3*)

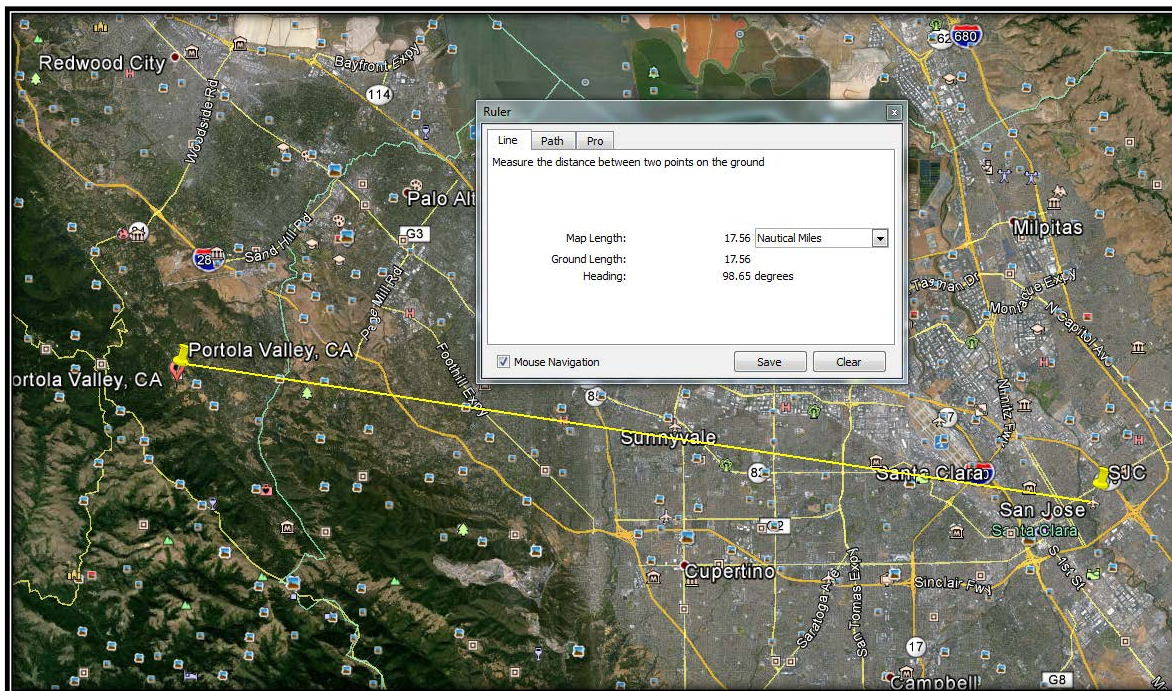


Figure 3: Location and Distance from Portola Valley, CA to SJC

Due to the close proximity of three major to the Town it is necessary to examine the published Standard Terminal Arrivals (STARs) and Instrument Approach Procedures (IAPs) for each of the airports. It is necessary to determine which of the procedures and airports are creating noise over the Town and to determine whether the perceived noise increases have resulted from additional operations or a change of flight procedures at one or all of the airports.

In order to determine which airports may be responsible for the perceived increase in aircraft operations or aircraft noise it will be necessary to establish a fly over point in the Town of Portola Valley. As an example an east-west line that begins at La Honda Road and proceeds east to Highway 280 would identify aircraft that flew between these two points. (*Figure 4*)

In requesting data from SFO, OAK and SJC it will be necessary to provide the Latitude and Longitude, addresses, landmarks etc. of the outside points. The outside points will create a corridor and each aircraft that fly between those points will be identified. We recommend that the Town develop multiple fly through points to further identify and define routes. The line shown in *Figure 4* could be divided into 4 segments and data requested for each segment.

Data should be provided in an Excel Spread Sheet. (*Figure 5*) The request should also ask for arrival and departure data available to each of the airports, including over-flights transiting the

area or aircraft landing at other airports. We suggest that the requested data be provided in separate excel files for Calendar Year (CY) 2010, 2011, 2012, 2013, 2014 and CY 2015 to date.

The airport provided data spread sheet(s) should contain:

- Aircraft call sign
- Aircraft type
- Departure Airport
- Altitude
- Time passing through the corridor

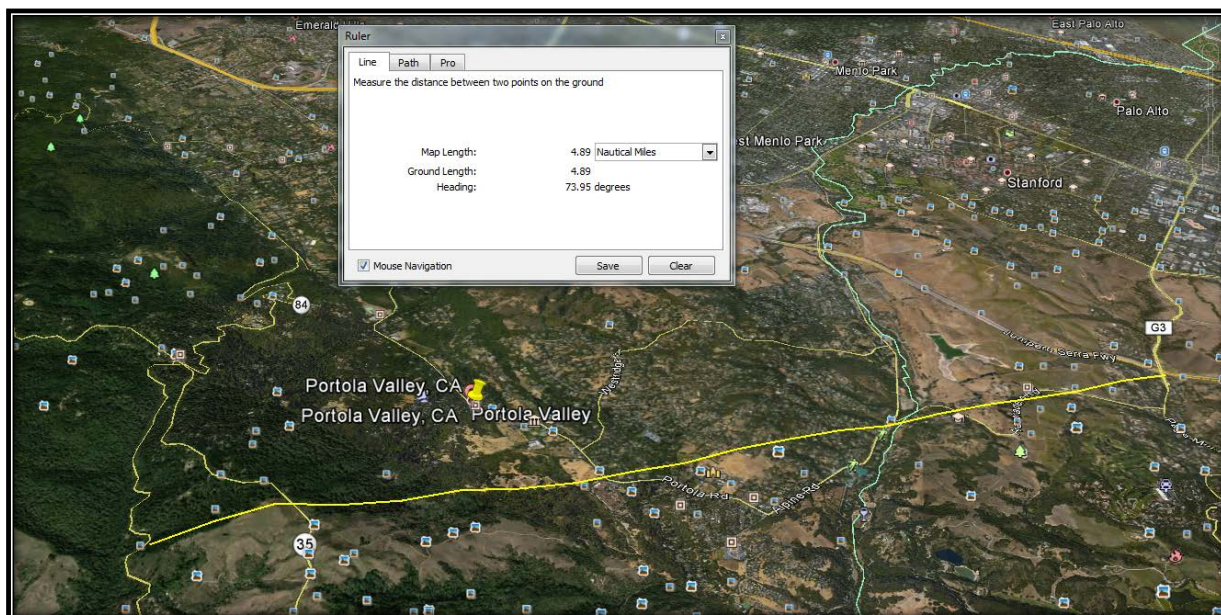


Figure 4: Suggested Width of Fly-Over Corridor

1	AIRCRAFT	FLIGHT_INDEX	TRACK_IND	SOURCE	F_DEP	APRT	ARR	APRT	AFT_TYP	LATITUDE	LONGITUDE	ALTITUDEx100ft	alt	TRACK_P	TRACK_POINT
2	SKW2616	2.01402E+15	2014022014	SCT	MRY	LAX	CRJ2			34.0233	-118.3872	42	4200	2E+07	14:41:24
3	SKW4677	2.01405E+15	2014050821	SCT	SEA	LAX	CRJ9			34.02545	-118.38676	48	4800	2E+07	22:06:16
4	SWA3131	2.01411E+15	2014111620	SCT	SFO	LAX	B733			34.02467	-118.38803	48	4800	2E+07	20:55:48
5	ASH5359	2.01411E+15	2014111700	SCT	SFO	LAX	CRJ9			34.02322	-118.38847	49	4900	2E+07	0:49:28
6	SKW6463	2.01405E+15	2014050814	SCT	SMF	LAX	CRJ7			34.0267	-118.38701	50	5000	2E+07	14:26:08
7	SKW2600	2.01402E+15	2014021803	SCT	SMF	LAX	CRJ2			34.02399	-118.38637	51	5100	2E+07	3:45:08
8	SKW6499	2.01402E+15	2014022019	SCT	SJC	LAX	CRJ7			34.02646	-118.38915	51	5100	2E+07	19:23:39
9	SKW2589	2.01405E+15	2014051001	SCT	MRY	LAX	CRJ2			34.02333	-118.38822	51	5100	2E+07	2:05:40
10	ASA568	2.01405E+15	2014051116	SCT	PDX	LAX	B734			34.02411	-118.38778	52	5200	2E+07	16:48:06

Figure 5: Example of the Format for Requested Flight Track Data

Once the flight track data is obtained it can be analyzed for each year and be broken down by altitudes and the yearly data sets compared to determine whether the number of departure and arrival operations have increased or decreased over the years and what if any procedural changes were made to flight patterns that could account for the increases or decreases in over flight traffic. Figure 6 shows a comparison of years for Los Angeles International Airport (LAX).

Calendar Year 2010			Calendar Year 2014		
1013			1550		
Altitude	# of Flights	Percentage	Altitude	# of Flights	Percentage
Below 4000	4	-1%	Below 4000	3	1%
4000-4999	28	3%	4000-4999	51	3%
5000-5499	51	5%	5000-5499	112	7%
5500-5999	198	20%	5500-5999	370	24%
6000-6499	292	29%	6000-6499	477	31%
6500-6999	280	28%	6500-6999	394	25%
7000-Higher	160	16%	7000-Higher	143	9%

Figure 6: Comparison of Flights by Total, Altitude and Percentage

Williams Aviation will:

Prepare letters for the Town to send to SFO, OAK and SJC airports requesting PASSUR flight data for aircraft passing through a gate(s) (defined lateral area(s) in the Town of Portola Valley, CA. The letters will specify:

- Data to be provided in an EXCEL spread sheet
- Separate EXCEL file for each gate and each calendar year
- Location of the gate(s)
- Calendar year(s) requested
- List of all flights passing through the gates
 - Call sign
 - Type of Aircraft
 - Altitude
 - Departing Airport
 - Destination Airport
 - Date and Time

Compile the data into a report that will identify each flight passing through a specified gate per Calendar Year (CY).

Prepare a comparison of flights through each gate based on altitudes to be determined when the requested data is analyzed. **Figure 6** is an example of flights broken down by gate and altitude.

Determine whether or not there have been increases or decreases in the number of flights through the specified gates for the CYs requested.

Determine whether or not there have been increases or decreases in the altitudes of aircraft passing through the specified gates for the CYs requested.

Review Standard Terminal Arrival (STARs) for the three primary airports to determine whether or not altitudes and routes are consistent with the published procedure and to the extent possible whether or not aircraft are directed off the arrival route by air traffic control.

Review the Departure Procedures (IAPs) for the three primary airports to determine to the extent practical whether or not published departure procedures are being flown or if aircraft are being directed off published routes by air traffic control.

NOTE: Only those STARs and Departure Procedures that route aircraft over the Town will be reviewed.

Provide the Client with a written report which will:

- Assist the Client in identifying gates and wording for data requests.
- Identify changes in altitudes of aircraft passing through the specific gate(s).
- Identify changes in the numbers of aircraft passing through the specific gate(s).
- Determine whether or not aircraft routed to OAK, SJC, SFO are sharing arrival and departure routes.
- Identify issues that may be contributing to an increase of over flight traffic and/or aircraft noise.
- Identify any modifications to current published flight procedures and/or air traffic controller initiated actions which would reduce over flights and/or noise over the study area.
- Review proposed routes in the DRAFT EA for the Northern California Airspace Realignment.
- Ensure that suggested modifications do not move over flight traffic and/or noise over other noise and over flight sensitive areas.
- Participate in conference calls as required.

Client will:

- Determine the location and number of gates and the number of years desired for data request.
- Send the request(s) for data to the appropriate SFO, OAK and SJC airport officials.
- Provide a copy of the DRAFT EA/EIS for the Northern California Airspace Realignment
- Inform Williams of any issues related to the provision of the requested data.
- Provide Williams the data files received from the airports.

Non-funded Items:

- Additions to the Statement of Work after signing.
- Travel expenses to the Town of Portola including airfare, hotel, meals, taxi, shuttle etc.
- Meetings attendance scheduled by the Client.

- **FEEs:** Williams Aviation's hourly rate is **\$325.00** per hour. Williams estimates that this project will require not more than **40** consultant hours without the express approval of the Client. The total fee for this project as defined by the Statement of Work will not exceed **\$13,000.00**.
- Other Fees will be in accordance with the attached fee schedule.

Schedule of Fees

Effective January 1, 2015 through December 31, 2015

- **Fees.** As compensation for aviation consultant services provided under this agreement, Williams Aviation Consultants, Inc. shall receive a fee of **\$325.00** per consultant hour, including travel time within the United States. Preparation for trial testimony, depositions, preparation for oral and or written reports or appearance before government or decision making bodies are billed at **\$475.00** per hour and have an **8** hour minimum. Travel and consultant hours outside of the United States are billed at **\$375.00** per hour.
- **Retainer.** Williams requires a minimum retainer of **\$ 5,000.00** which will be credited to the outstanding balance of the final invoice. In the event the Client prefers a monthly retainer to an hourly fee, one month's advance will be required as a retainer and will be credited to the outstanding balance of the final invoice.
- **Expenses.** Client shall reimburse actual expenses, both reasonable and customary incurred in connection with the services performed under this Agreement.

Williams will bill for transportation, airfare, lodging, parking, rental cars, meals, etc. with receipts. For expenses incurred outside the United States, Williams will bill the standard per diem rate for the area or actual expenses with receipts.

If compatible with the Client's time constraints and advance purchase of airline tickets is possible, Williams agrees to use "Coach" fares when traveling within the US for flights under **4** hours duration. Client shall not be responsible for reimbursement of any unused ticket except where travel is cancelled by the Client or if Williams' consultants are not able to travel for reasons beyond their control. Travel time is measured from portal to portal and will be billed at the consultant's hourly rate including advance check-in, connections and delays.

Billing and Terms of Payment:

- Billed monthly and payable net 30 days from date of invoice.
- Accounts over 30 days past due shall accrue interest at a rate of 12% per annum compounded daily.
- Payment shall be made to Williams Aviation Consultants, Inc.

Approved by:

George D. Williams

Date: 6/15/15

**George D. Williams, President
Williams Aviation Consultants, Inc.**

Date: _____

Town of Portola Valley, CA



*Congress of the United States
House of Representatives
Washington, D.C. 20515*

*Anna G. Eshoo
Eighteenth District
California*

September 3, 2015

The Honorable Michael P. Huerta, Administrator
Federal Aviation Administration
800 Independence Avenue, S.W., Room 1022
Washington, D.C. 20591

Dear Administrator Huerta,

I write to follow up on the July 24, 2015 meeting with Federal Aviation Administration (FAA) staff, local elected officials, and representatives of community organizations from Santa Clara and San Mateo Counties regarding commercial aircraft noise impacts on our local communities.

As I have noted in my previous letters to you and during our meeting in Washington, D.C. on May 20, 2015, the FAA's implementation of new flight paths in the Northern California Metroplex including those pursuant to the NextGen program has caused unacceptable increases in noise impacts on my constituents across my Congressional District. This is evidenced by the substantial increase in noise complaints received by both my office and the SFO Noise Abatement Office, as well as data analysis of local organizations demonstrating concentration and lowering of flight paths. Local governments in our area have also recognized this as a major problem. The Santa Clara County Board of Supervisors and the City Council of Palo Alto both unanimously adopted resolutions calling on the FAA to mitigate aircraft noise affecting our communities. Both resolutions are enclosed for your review and demonstrate the significance of a regional problem which the FAA must address.

The City of Palo Alto has also requested bids for a Technical Study to analyze the increase in aircraft noise over Palo Alto and identify alternatives that would reduce noise impacts or more equitably distribute noise. Specifically, this study will examine the feasibility of altering routes or operating procedures to: eliminate low-altitude flights over Palo Alto and neighboring communities; have fewer flights below 8,000 feet overland; and eliminate nighttime flights over residences. I hope you and your staff will closely consider this study as it proceeds.

In Portola Valley, 1250 citizens have signed a petition sent to the Town Council seeking relief from the aircraft noise. Since then, the Portola Valley Town Council has committed funds to hire an aviation consultant to pursue their own technical study.

I recently conducted my own informal survey of aircraft noise impacts across my District. Of the nearly 3,000 responses I received from my constituents in three counties, over 82 percent of individuals reported a recent increase in aircraft noise since the NextGen implementation began. More than half of the survey respondents reported being disturbed by aircraft noise at night or early in the morning.

There is consensus among those in attendance at the July 24 meeting with FAA Regional Director Glen Martin and other FAA staff was very productive, and on behalf of my constituents I'm grateful to Director Martin for participating and to you for your willingness to hold this meeting and others in the near future. Following this meeting, it's essential for the FAA to consider the concerns expressed, including the impact of noise on public health and the environment. It is also important that the FAA follow through on several short-term mitigation measures discussed in our meeting, including examining raising the altitudes of incoming flights to San Francisco International Airport and Norman Y. Mineta San José International Airport, and examining alternative airspace and operational procedures to mitigate the especially disruptive impacts of nighttime flights. Over the long term, FAA staff committed to examining a metroplex redesign, including routing more flights over the Bay to minimize noise impacts on the ground while not shifting noise to neighboring communities. The FAA also agreed to identify a timeline for implementation of short-term and long-term measures.

I appreciate you and your staff's willingness to improve and continue the dialogue between the FAA and the affected communities in Santa Clara and San Mateo Counties. I encourage your staff to open a direct line of communication with the leadership of 'Sky Posse' and 'Calm the Skies,' two community-based organizations formed by residents of the affected neighborhoods in Santa Clara and San Mateo Counties. I also renew my April request that the FAA hold a public meeting in Santa Clara County as well as San Mateo County so we can announce it within the next 30 days and hold it within 60 days on the implementation of NextGen in the Northern California Metroplex and its related noise impacts and discuss issues that date back prior to NextGen.

Thank you in advance for your cooperation and I look forward to your timely response.

Most gratefully,



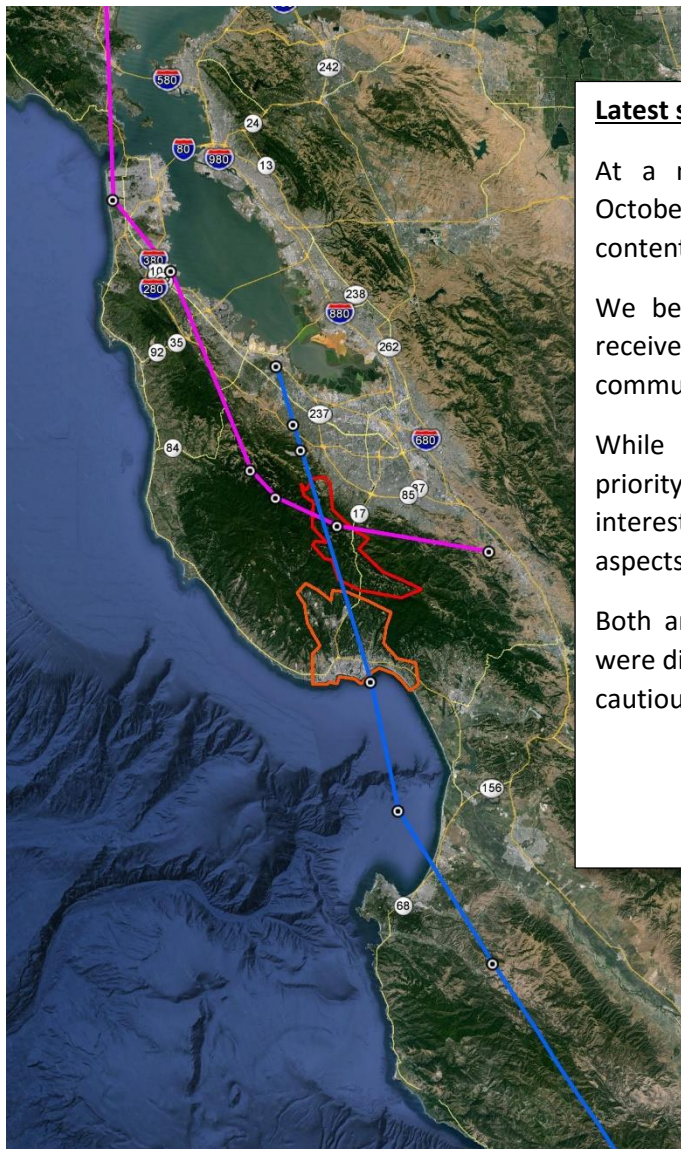
Anna G. Eshoo
Member of Congress

Enclosures

MOUNTAIN SERFR

Jet noise, fuel inefficiency, and airspace violations on NextGen routes crossing the Santa Cruz Mountains

Background	2
The problem.....	3
Ground path and the mountain communities.....	6
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Departures	8
Noise characterization	9
Possible solution concepts.....	10
Other peninsula communities	11
Aircraft spacing concept proposal	12
Appendix and notes.....	13



Latest status

At a meeting with FAA officials on October 9, we were able to present the content of this and other documents.

We believe the information was well received and are expecting further communications in short order.

While the safety aspects clearly take priority, the FAA officials were very much interested in the noise mitigations aspects as well.

Both arrival and departure procedures were discussed, and we left the meeting cautiously optimistic.

Latest revision always available at: <http://www.g2-engineering.com/documents/mountainSERFR.pdf>

Background

This document is prepared on behalf of the residents of the communities located in the Santa Cruz mountains north of Scotts Valley and Santa Cruz, outlined in **Red** in the overview map below. Our communities lie towards the ends, and near the intersection, of the **SERFR ONE** (to SFO) and **BRIXX ONE** (to SJC) arrival routes, and represent a worst-case scenario in that the planes are already low (5000'-8000'), but ground elevation is high (~2500').

There is a significant amount of general aviation traffic over our area, and the class B violations documented below are a major risk, both for crews and passengers, and for the residents on the ground.

Our communities have a background noise level of 30 dB, which is critical when assessing the impact of jet noise that would be completely absorbed in an urban environment. The jets are by far the loudest noise in the mountains, and have a grave impact on our lives, day and night.

It is important to note that before the change to the new flight patterns, there was hardly any noise noticeable in the mountains, even though traffic volume was similar.

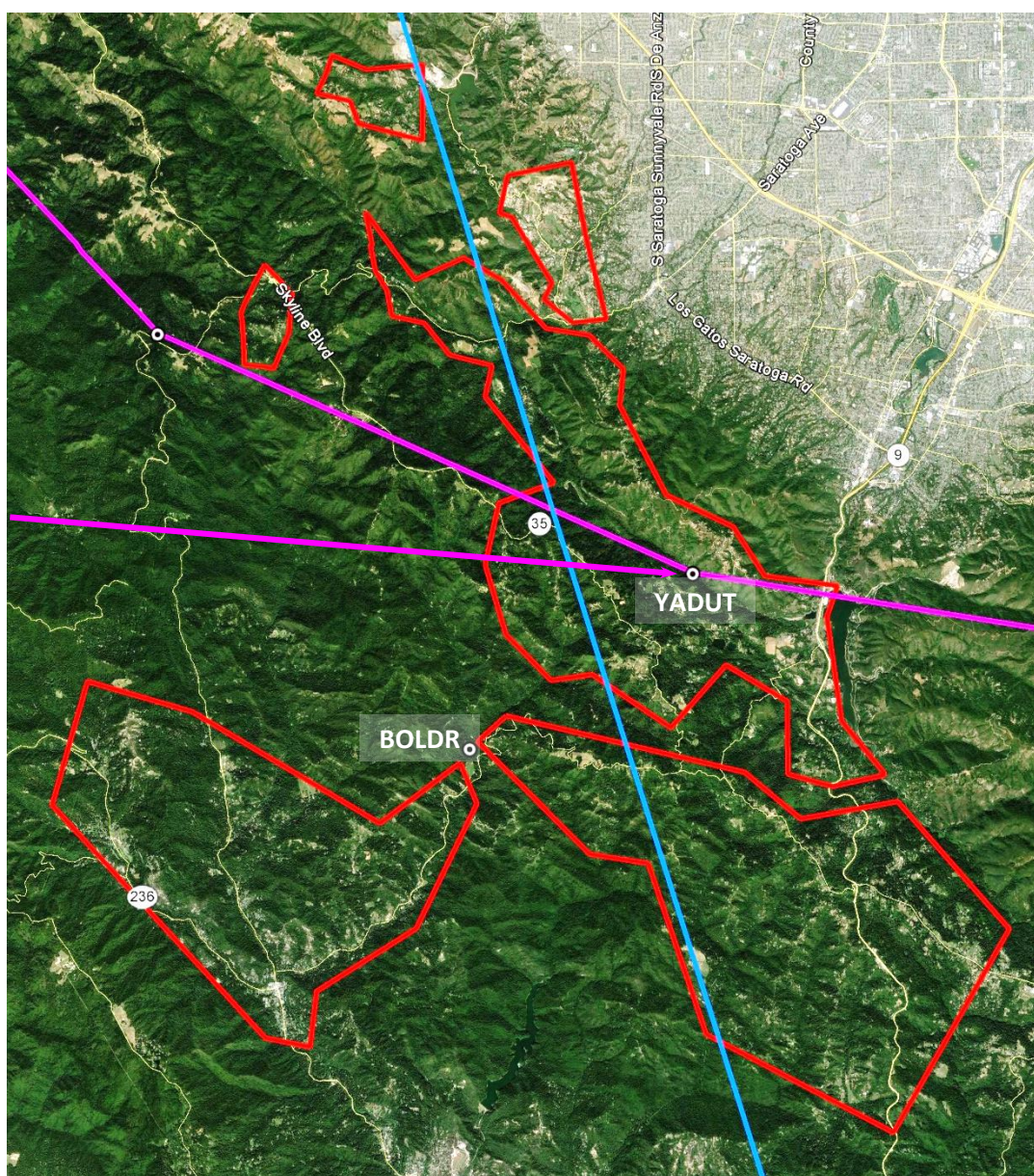


Figure 1: Existing NextGen arrivals: **SERFR ONE**, **BRIXX ONE**, and the mountain communities (in **Red**)

For this discussion we consider flights vectored over the mountains to **YADUT** to be equivalent to **BRIXX ONE** traffic.

The problem

The sharp increase in the noise impact of both **SERFR ONE** and **BRIX ONE** stems from two issues:

- A ground track that does not avoid residential areas
- A descent profile that does not allow the planes to fly at idle power settings

As shown below, the resultant routes are problematic in terms of safety, fuel efficiency, and noise.

Ground Path

A larger-scale view is shown below, illustrating the context of the routes. Also shown are the pre-NextGen routes that fulfilled similar roles – **BIG SUR TWO** and a direct vector from **PPEGS** (Woodside) to **KLIDE**.

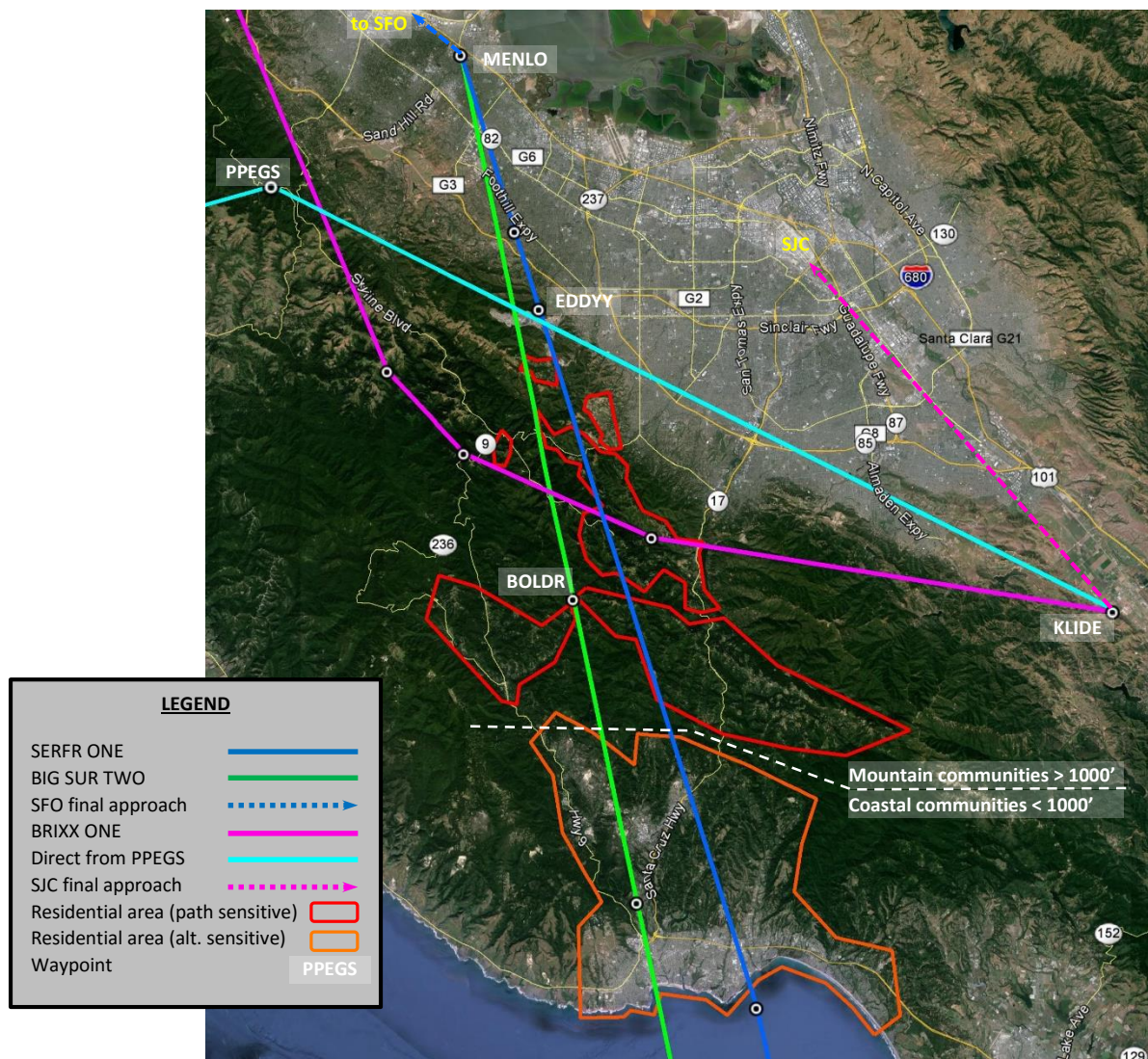


Figure 2: Mountain top communities, in context

From a plan view (ignoring the elevation profile for the moment) it is clear that the final leg of **BIG SUR TWO** was engineered to “thread the needle” and avoid as many high-altitude communities as possible. The key to this is the passage through waypoint **BOLDR**. Waypoint **BOLDR** also serves another purpose: it enforces a quiet idle-power glide slope toward waypoint **MENLO**, which is the turning point to the ILS glide path to SFO.

Additionally, **BRIX ONE** currently passes below **SERFR ONE**, which forces its traffic to fly at about 5000’ (below the stated minimum safe altitude), and only 2500’ AGL at the mountain communities, making them much more sensitive to the location of the ground track. The direct **PPEGS** route flew higher, and avoided the mountain communities entirely.

Descent Profiles

Figure 3 shows a cross-section view taken along the **SERFR ONE** ground path. It shows the **SERFR ONE** route (floor, and as-flown), the SFO Class B airspace, **BIG SUR TWO** (which is located about 2 miles in back of the plane of the picture), and the **BRIXX ONE** crossing point, which occurs roughly at the edge of the Class B space.

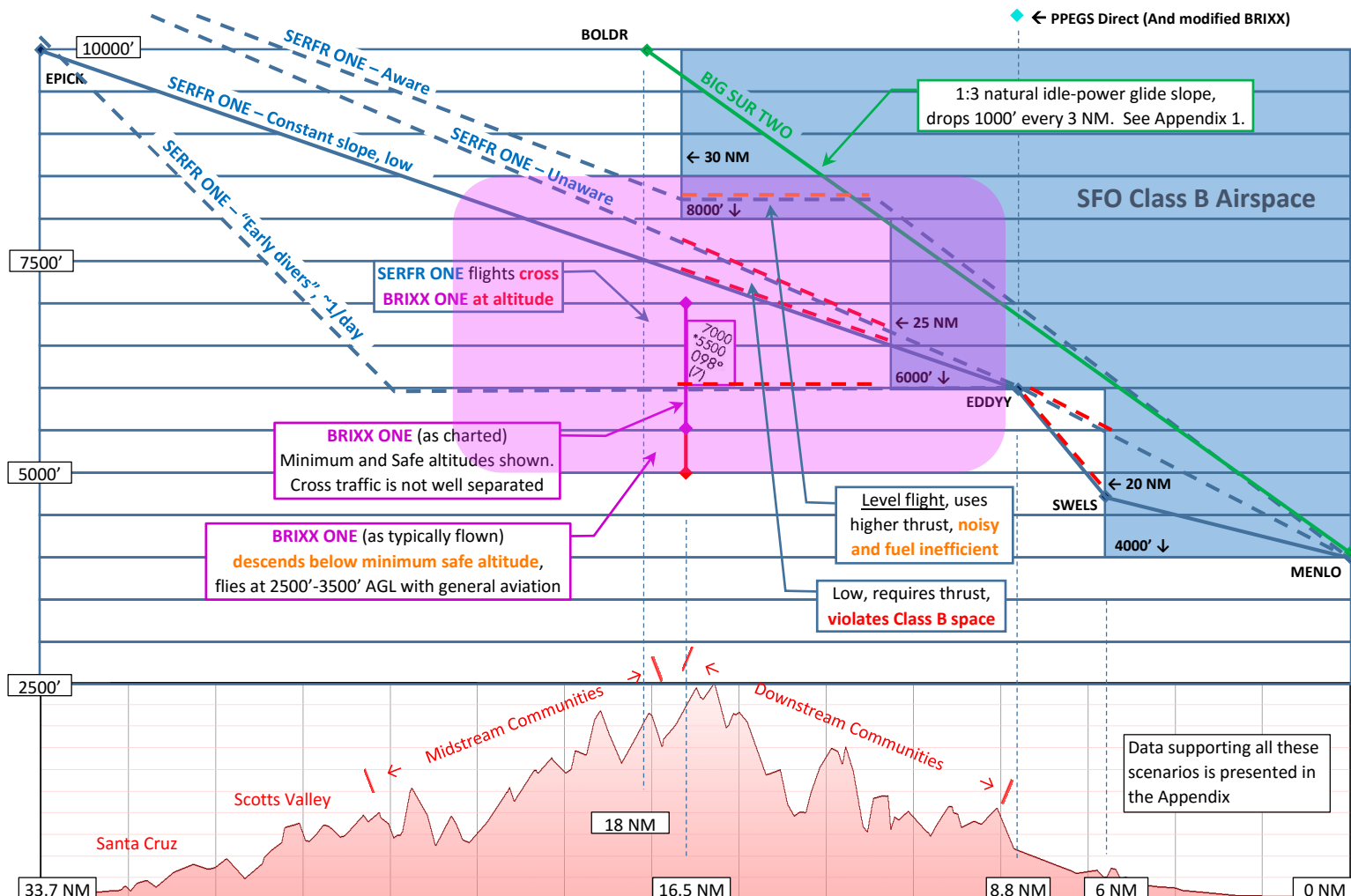


Figure 3: Cross section of the terrain and descent profile, along the **SERFR ONE** ground track

A few problems are immediately apparent. First, unlike **BIG SUR TWO** which kept the planes high for as long as possible, **SERFR ONE** brings them down much sooner, and in practice invites pilots to violate the Class B airspace rules.

Real-world traffic (which arrives at **EPICK** above 10,000'), if it is aware of the Class B geometry (upper dashed line), has to level off at 8000' and fly under power until just short of **EDDYY**, where it can idle down and glide the rest of the way to **MENLO**. Needless to say, flying level at this altitude is loud and wasteful of fuel.

In practice, a large number of airplanes are unaware (lower dashed line) and so either completely miss the outer Class B layer, or enter it briefly, drop out the bottom, and re-enter it again near **EDDYY**. This is of course a worse scenario, since the airspace between Class B and the mountains is relatively dense with general aviation aircraft. We routinely observe incursion, excursion, and speed violations of jets in this area. (SFO bound jets must fly inside the Class B airspace, and if for whatever reason they end up below it, they must slow to 200 knots, and reauthorize before coming back in – this is spelled out in FAR 91.131)

These violations are very serious. General aviation airplanes have relatively little space between the mountain side and SFO's Class B zone, and are not expecting jetliners in their space. There is a risk of a mid-air collision, or of a general aviation aircraft encountering wake turbulence, while flying at a relatively low altitude over hilly terrain.

Additionally, **SERFR ONE** leads airplanes away from the idle-power glide slope of 1:3, wasting fuel, and generating unnecessary noise. (For an explanation of idle-power glide slopes, see the Appendix)

Further, note that **BRIX ONE** (in this segment, between waypoints **JILNA** and **YADUT**) has a minimum enroute altitude of 7000' and a minimum safe altitude of 5500'. Again, there are two scenarios: If flying above the minimum altitudes, airplanes are not well separated from **SERFR ONE** traffic. If (as occurs regularly) they are vectored by NCT (Northern Cal Tracon) to fly lower, they violate the minimum altitude limits, and often even the minimum safe altitude.

The area in question, and especially Lyndon Canyon, is often used by general aviation airplanes flying VFR. With **BRIX ONE** jets regularly flying only 2500' AGL, this is an unsafe situation. (The worst case AGL altitude is 1600')

Finally, **BRIX ONE** follows a descent profile that is even further from an ideal glide slope than that of **SERFR ONE**, taking 46 Nautical Miles to descend from 12,000' to 4000', or a descent ratio of almost 6:1, thus flying under power most of the way, wasting fuel and generating noise not only for the mountain communities, but also for most of the peninsula, including Redwood City, Portola Valley, and Menlo Park.

This vertical squeeze is brought about by the routing of **BRIX ONE** over the hills, which we understand is done in order to route it under **SERFR ONE**.

If instead, **BRIX ONE** was routed straight from near **PPEGS** towards **KLIDE**, it would have intersected **SERFR ONE** near **EDDY**, passed above (instead of below) **SERFR ONE**, and could have then be flown at higher altitudes. In fact, it could have been flown level at 12,000' (from waypoint **BRIX** over SFO), and started an optimal idle-power 1:3 descent towards **KLIDE** just before **EDDY**, which would have had virtually no impact on the urban area below.

Vertical separation would have been guaranteed, since **SERFR ONE** airplanes over **EDDY** would have been below 8000' (having started at 10,000' at **BOLDR**) whereas **BRIX ONE** airplanes would be at 12,000', about to start their descent to **KLIDE**. The resultant routes would have been safer, more fuel efficient, and had lower impact on the residential areas.

This is further expanded on in the last section. The crossing point is shown as "**PPEGS Direct**" in the diagram above.

Risk Summary

- In a worst case scenario, a **SERFR ONE** airplane descending from 10,000' at **EPICK** to 6000' at **EDDY** conflicts with a **BRIX ONE** airplane that is observing the 7000' minimum altitude between **JILNA** and **YADUT**.
- **SERFR ONE** planes descending from 10,000' at **EPICK** to 6000' at **EDDY** often fly under the Class B shelf, at 250 knots, and pose a risk to general aviation planes in the area. (Mid-air risk and wake turbulence.)
- **BRIX ONE** planes descending towards **KLIDE** often fly at 5000' (2500' AGL) between **JILNA** and **YADUT**, posing a risk to general aviation planes. (Mid-air risk and wake turbulence.)

Fuel and Noise Summary

- **SERFR ONE** does not follow the idle glide slope of 1:3 between **EPICK** and **EDDY**. Further, it places airplanes near the bottom of the Class B shelf, requiring them to fly level at 8000', which is both a fuel and noise issue for the mountain communities. It also overflies a large number of populated areas in the mountain, where an alternate unpopulated route is available 2 miles to the west of it.
- **BRIX ONE** follows a very shallow descent path from **BRIX** to **KLIDE**, which is a fuel and noise issue for a large part of the peninsula. It also overflies high altitude residential areas at a very low altitude.

Supporting Data

Appendix A shows sample data documenting the conditions described above. The data is ADS-B sourced, so is generated by the planes themselves and is independent of the ground equipment. We collect it using our own receivers, or via relay services. There are tens of significant class-B violations per day, tens of cases of level flight at low altitudes and **BRIX** flights through the **SERFR** path. These scenarios are not hypothetical – they are the rule rather than the exception.

Ground path and the mountain communities

The downstream communities are located north of **BOLDR**, along two main ridges of Lynden Canyon, reaching up to 2500' ASL. They are particularly affected by **SERFR ONE** due to the combination of descent profile and ground track. It is important to note that north of **BOLDR**, there are barely any residences under the old track of **BIG SUR TWO**.

Figure 4 shows the relation between a house on Bohlman Rd. and the two flight paths, at the cross section shown by the white line. The **SERFR ONE** airplane is **more than twice as close** to the house than the **BIG SUR TWO** airplane is.

The effect is different of course for each house location, but especially considering the topography (the large valley between the communities), moving the flights back over the ridge line is clearly beneficial to all. Planes flying the **BIG SUR TWO** arrival were never an issue to our communities.

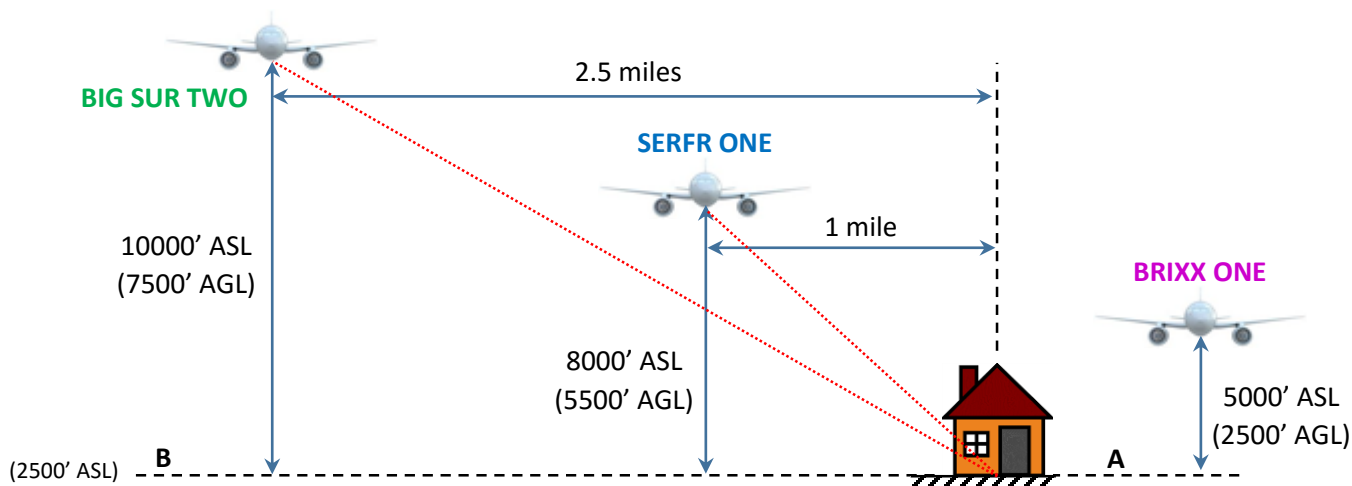


Figure 4: Simplified cross section illustrating the effect of lateral shift as seen from a house on Bohlman Rd. Vertical and horizontal distances are to scale. Lowest common altitudes shown.

For simplicity, the terrain cross section is not shown. House and airplanes not to scale.

The situation is even more severe with **BRIXX ONE**, since airplanes on this route often overfly us at 5000'-5500', which is only 2500-3000' AGL, half that of **SERFR ONE**. (Such AGL altitudes are typically only reached on final approach). Laterally, **BRIXX ONE** planes are dispersed over several miles, since they are vectored by NTC in preparation for final approach.

Topography

The noise problem is further exacerbated because of the local topography.

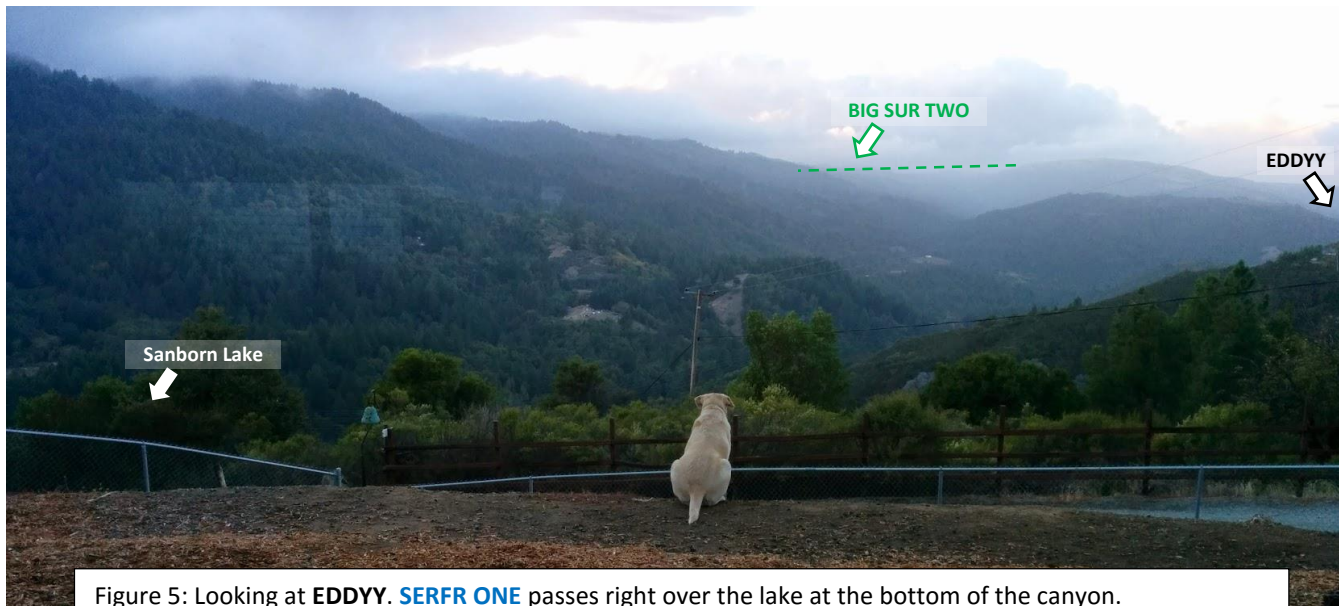


Figure 5: Looking at EDDY. SERFR ONE passes right over the lake at the bottom of the canyon. BIG SUR TWO, on the other hand, passed far beyond the (unpopulated) ridge on the left, and crossed over at the farthest ridgeline in this picture. Camera FoV is shown on the map below.

BRIX ONE flies along Lyndon Canyon, whereas SERFR ONE crosses it, and both channel the noise all the way down to and across the Lexington reservoir and Highway 17 (Blue arrow), along the Montavina and Bear Creek communities. BIG SUR TWO, on the other hand, passed over land that does not interact with the canyon.

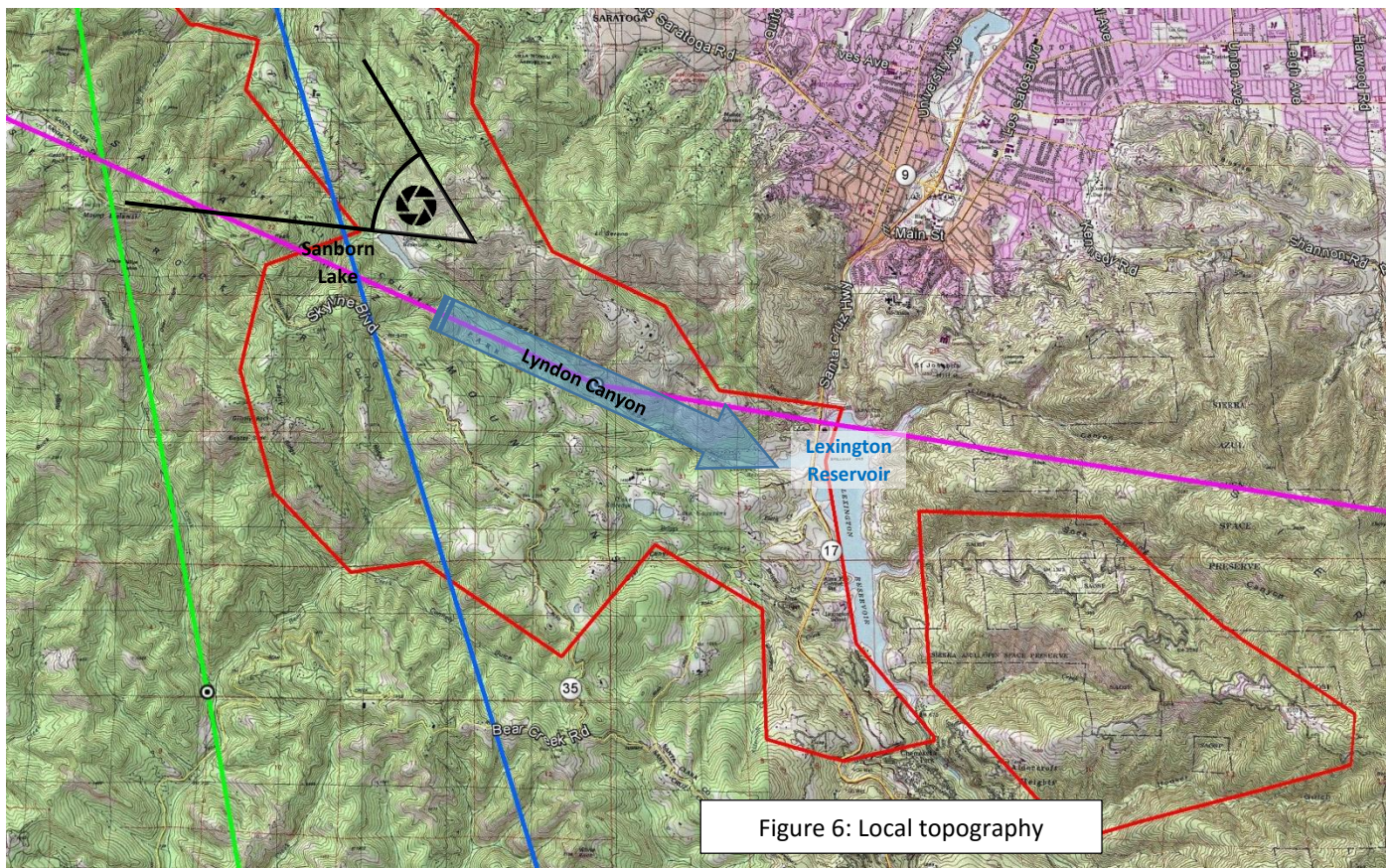


Figure 6: Local topography

Departures

Southbound departures from SFO and OAK follow one of two routes (shown in **white** below). Over-water routes go to waypoint **WAMMY** and head South towards **FFOIL**, whereas over-land routes (e.g. PORTE SEVEN, SSTIK THREE, WESLA THREE) go to waypoint **PORTE** at 9000' (Near the town of Half Moon Bay) and then fly S-SW to **WAGES** or its vicinity.

Westward SJC departures on “reverse days” (shown in **Pink**) are vectored to their routes immediately after take-off, turning to the right and dispersing over the mountains. Due to the dispersal, even though they are lower and louder than SERFR ONE flights, their overall impact is less severe. (On “reverse days”, SJC operates towards the South East)

Depending on the rate of climb, type of plane, and load, departures can be as disturbing as arrivals. Compared to arrivals, the sound echos longer through the valleys, and the character of the noise is more abrasive.

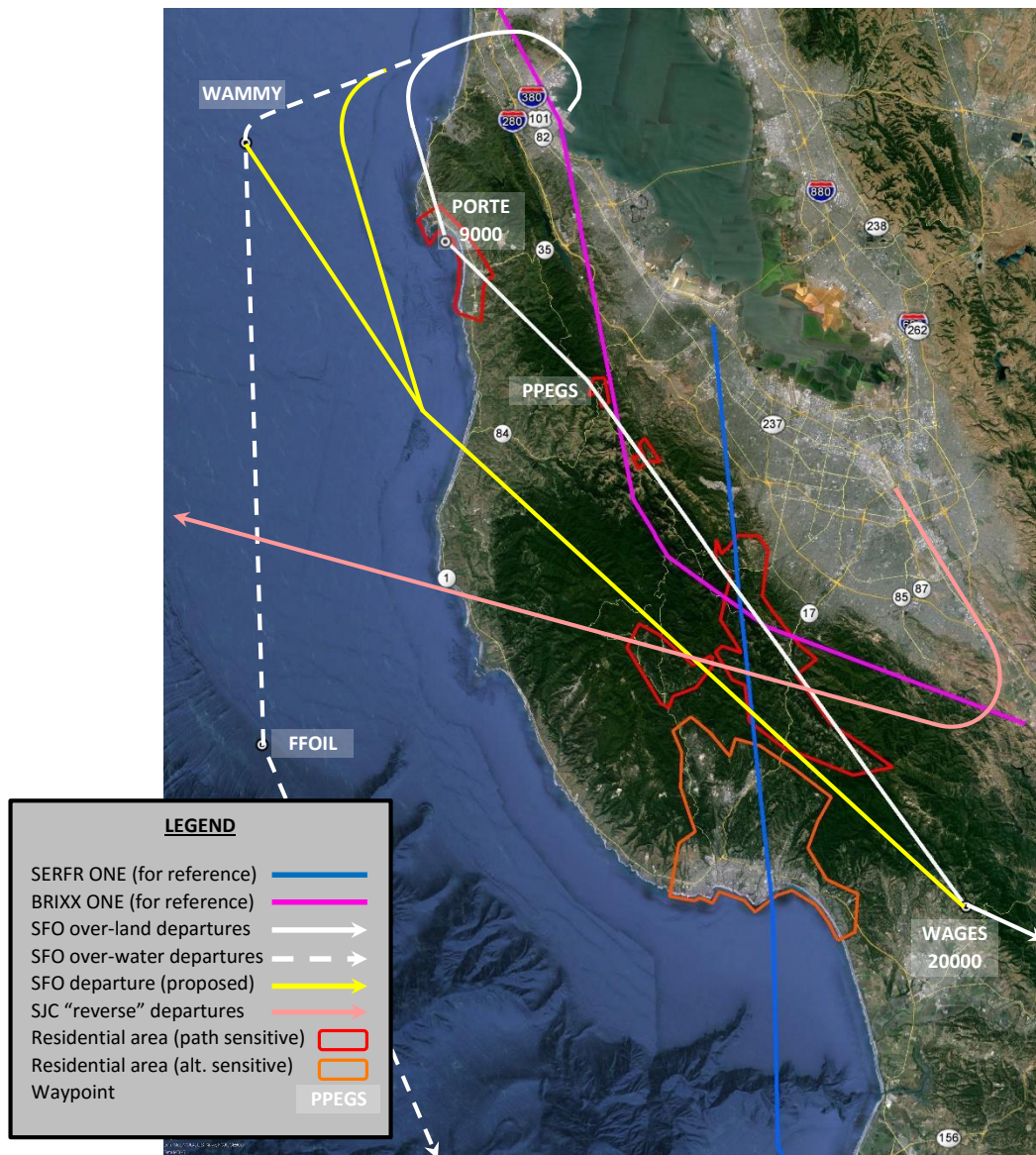


Figure 7: Departure routes

One possible mitigation for the SFO over-land routes is to route them further over water (shown in **Yellow**), giving them more room to gain altitude, and avoiding the communities of Half Moon Bay and La Honda. The more extravagant arc out to **WAMMY** represents about 10 miles of extra route.

Alternatively, heavy and slow climbing traffic can be preferentially routed through the over-water routes.

Noise characterization

There are several omissions in the process used by the FAA to quantify the impact of noise.

- A. **Averaging.** The FAA uses a metric that averages the noise peaks over the course of a day. According to this metric, for example, an intermittent noise has less impact than a similar constant noise. A simple thought experiment, however, demonstrate that this is false. We've all experienced a constant source of noise, like a fan, that gets completely masked by the human ear – until it is turned off and the listener realizes it was there.

The airplanes on SERFR ONE, on the other hand, are comparable to a loud fan in the next room that starts and stops on a one-minute cycle. It is impossible to ignore or filter out, and is in fact a lot more intrusive when compared with a fan that is always on, or something like the hum of a freeway.

- B. **Hours of operation.** The evaluation doesn't bring into account the hours of operation. SFO traffic starts at 6 am, and last till past 1 am. This is amplified by paragraph A above – if it were just one flight at 6 am, it'd be possible to go back to sleep. But instead the 6 am flight is just the beginning of the morning traffic congestion when all the red-eye flights arrive.
- C. **Background sound level.** In the mountain communities, the background sound level is 30 dB, and the airplanes are by far the loudest source of noise, completely masking out the small sounds of nature which are the normal there. Only 3 miles away, in Saratoga, the background level is 50 dB. The same airplanes, a mere 40 seconds later, are barely audible there.

None of these effects are captured by the FAA's metrics.

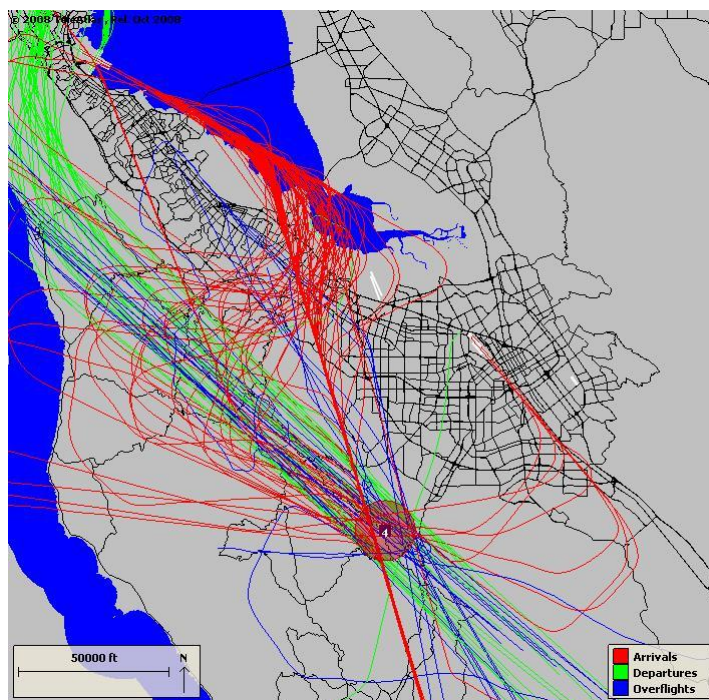


Figure 8: Flights passing within 2-miles from a house on Summit Rd on a July 13, 2015. ~200 flights are shown, though since then SERFR ONE traffic alone has increased to 175 planes/day.

Possible solution concepts

While we do not have insight into all of considerations that govern the Metroplex design, we would still like to propose the following two modifications, for your consideration.

SERFR ONE:

Since the main benefits of **SERFR ONE** are derived south of **WWAVS**, and considering the benefits of **BIG SUR TWO** north of **BOLDR**, it should be possible to tweak **SERFR ONE** to benefit from both.

While keeping most of **SERFR ONE** intact, traffic can continue from **WWAVS** to **DAVYJ**, mimicking the old flight path along its final leg.

Waypoint **BOLDR** is used for controlling the entrance into the Class B airspace, and point **EDYTO** is used to enforce the descent profile.

From a noise abatement point of view, this will make the post Santa Cruz over-land portion of the arrival equivalent to that of **BIG SUR TWO**, which operated practically complaint-free during its 30 year history.

BRIXX ONE:

It is our understanding that **BRIXX ONE** arcs into the mountains in order to fit under **SERFR ONE**, and we've demonstrated the resultant vertical congestion.

We propose routing **BRIXX ONE** over **SERFR ONE**, flying it higher, and shortening the arc over the mountains.

The resultant route allows **BRIXX ONE** to overfly the peninsula at 10,000'-12,000', and have an ideal 1:3 descent profile from **PYLOF** to **NONYZ** to **KLIDE**.

Pacific flights can fly directly to **NEWPT** if arriving from the West or NW, or directly to **NONYZ** (flying under **SERFR ONE**) if arriving from the South or SW.

Our request:

We realize that no flight path is perfect, and that the design of an entire airspace for an urban area like SF is incredibly complex and must provide solutions in the face of seemingly contradictory requirements.

We still request that the FAA give these proposals consideration, since the new flight patterns have severely impacted the quality of our lives.

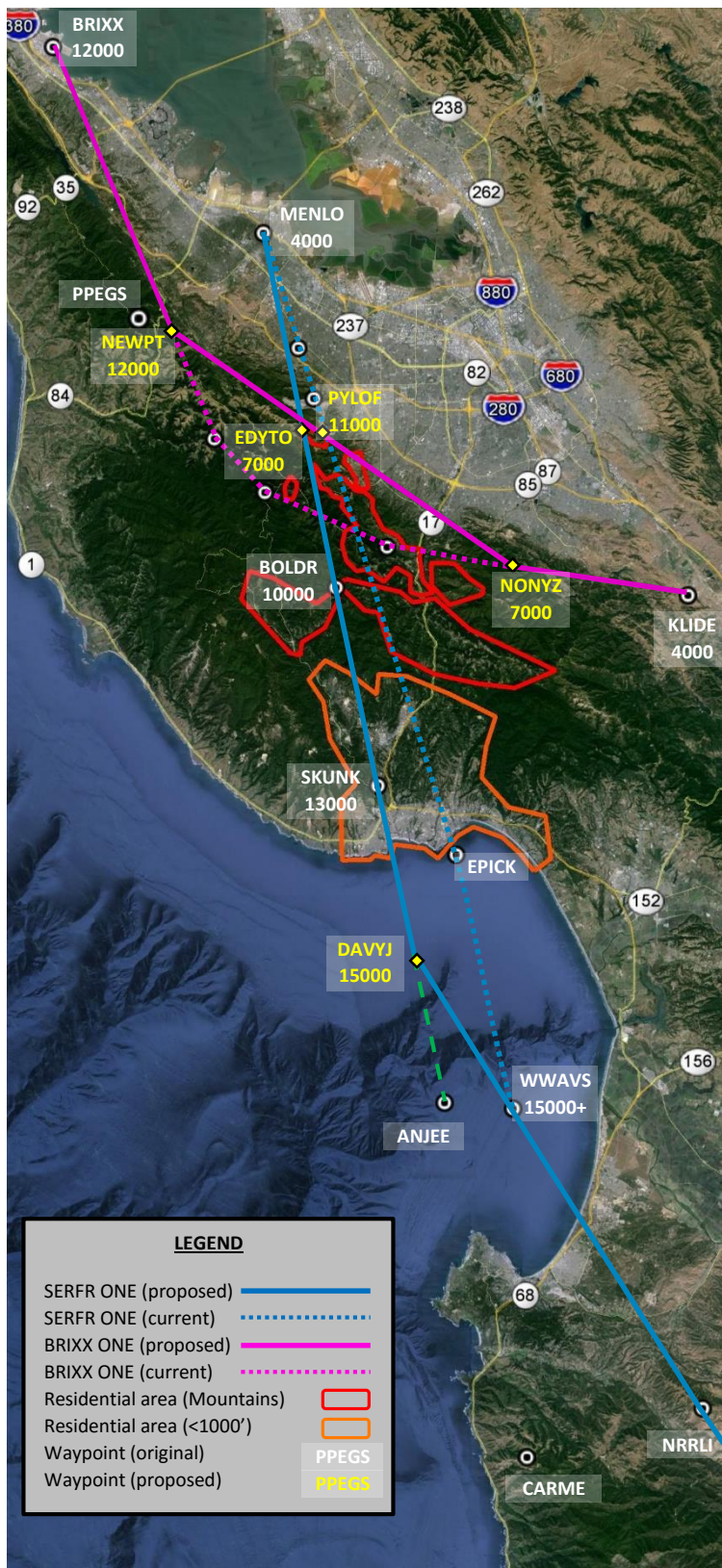


Figure 9: Proposed modifications

Other peninsula communities

While this document was prepared from the point of view of the residents of the Santa Cruz mountain communities, as mentioned above, other communities in the peninsula are reporting higher noise levels as well.

For this reason, it is constructive to evaluate the proposed solutions from other points of view, specifically those of Santa Cruz, Portola Valley, and Palo Alto. These communities have airport-noise advocacy groups, but this document was prepared independently of them.

Santa Cruz and Scotts Valley:

Santa Cruz and Scotts Valley (**SC** and **SV**, below) are located upstream of the mountain communities and are affected by **SERFR ONE** but not by **BRIX ONE**. It is worth noting that these are low-lying communities located a full **50 miles** away from SFO along the flight path, and have lived under **BIG SUR TWO**, with no reported issues, for decades.

Clearly the proposed modification of the last leg of **SERFR ONE** would benefit these residents as well since it would restore that bit of the route to its previous path.

Portola Valley:

Portola Valley (**PV**) is affected by Pacific flights that are routed from **PPEGS** to **MENLO** as well as by northern traffic that is routed from waypoint **BRIX** (above SFO) to the S-SW and then to **MENLO** (shown in light blue). Portola Valley also lies under the **BRIX ONE** arrival, which flies at about 7000' at that point, having started at 12,000' at waypoint **BRIX**.

An extra benefit of our proposal is that if **BRIX ONE** is indeed re-routed to fly above **SERFR ONE** at 12000', it will not only generate less noise for Portola Valley, but it will also eliminate the vertical congestion that is causing the **PPEGS-to-MENLO** and **SFO-to-MENLO** traffic to fly at 5000' above Portola Valley. These planes can now pass at 7000' (which is no longer used by **BRIX ONE**), and can idle-slope towards **MENLO**, descending 3000' over 9 NM, following the 1:3 slope.

Palo Alto:

Palo Alto (**PA**) is affected by almost all local routes, since it is located under waypoint **MENLO**, next to the SFO ILS approach, and next to SJC.

The changes we propose will benefit Palo Alto in that A) **SERFR ONE** will be quieter due to the idle-compatible descent profile, and B) traffic from **PPEGS** and from **BRIX** will be able to remain higher longer, idling to **MENLO**.

Palo Alto's position, however, is inherently complex due to its location relative to the local airports, and what is presented here may not describe the entirety of their situation.

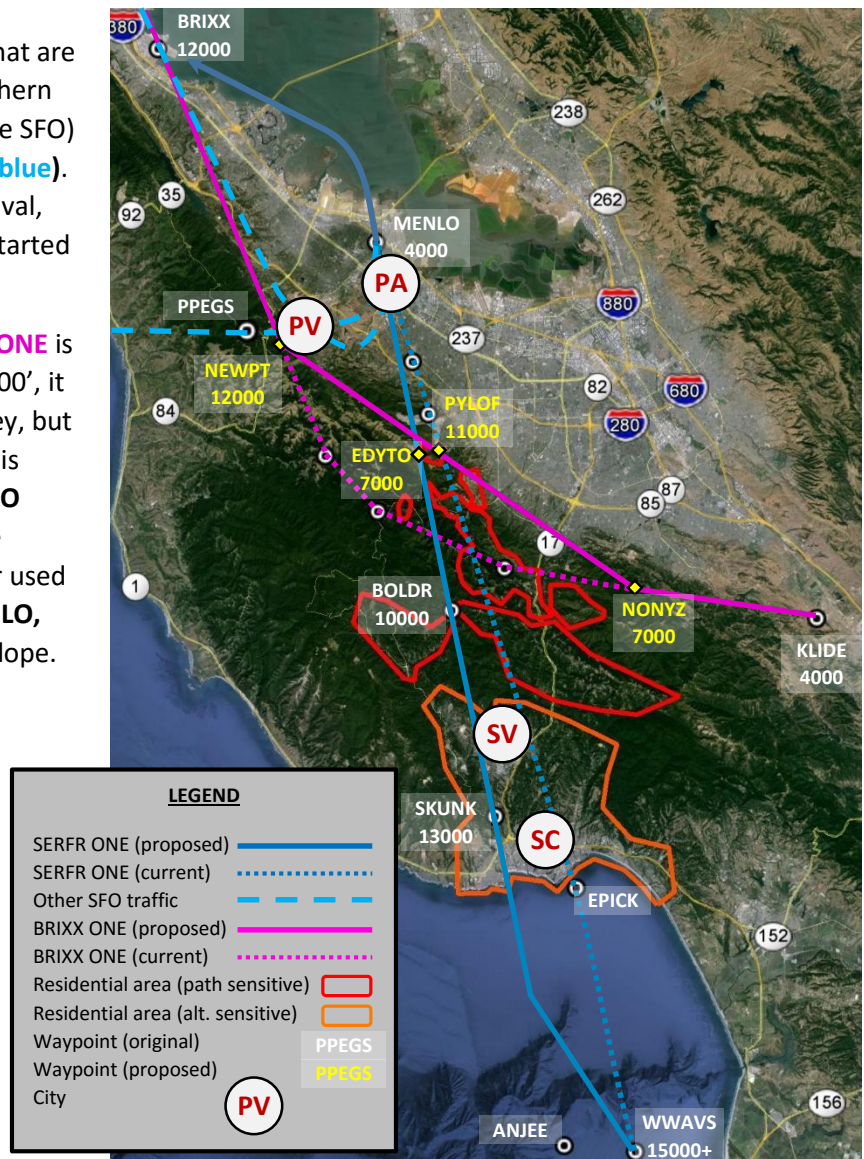


Figure 10: Other Communities

Aircraft spacing concept proposal

Currently, in order to properly space planes merging onto the SFO ILS path, ATC regularly adds an “S” maneuver somewhere between waypoint **BOLDR** and **MENLO**, which extends the flight time to **MENLO** by anywhere between seconds and minutes.

These maneuvers generate extra noise, since they require the airplanes to apply thrust, speed brakes, or control surfaces, and they occur at low altitude over Palo Alto and Portola Valley.

We propose, instead, to perform these maneuvers earlier on, over the Monterey Bay, at a higher altitude, as illustrated in Figure 11.

Waypoints can be added further seaward in order to introduce arbitrarily long delays. If aircraft speed is constrained at WWAVS, then the length of the delay can be highly predictable.

Monterey bay is also an ideal location for a long-duration holding loop to handle unusual congestion at SFO that requires delaying all incoming traffic until the condition causing it clears.

Once at waypoint **DAVYJ**, airplane speed should be constrained to 240 knots for a quiet descent to waypoint **MENLO**. Since this is a straight leg, arrival time at **MENLO** should be highly predictable.

Since this last leg is now on a predictable and straight descent profile, it will be as quiet as possible, certainly generating less noise than the last-minute “S” turns.

(Note that in order to facilitate these curves, waypoints **WWAVS** and **DAVYJ** are shown a bit further apart in comparison to Figure 9)

In addition to directly reducing noise over Palo Alto and Portola Valley, this proposal will also reduce vertical congestion by eliminating a layer of traffic in an the region where SFO-bound traffic arriving from the north and U-turning over Palo Alto to merge on the SFO ILS path. These flights typically don’t cross **SERFR ONE**, and so the merge would be easier to manage.

The implementation of this aircraft spacing scheme is an addition on top of what is proposed in Figure 9, and is only presented in broad of outlines.

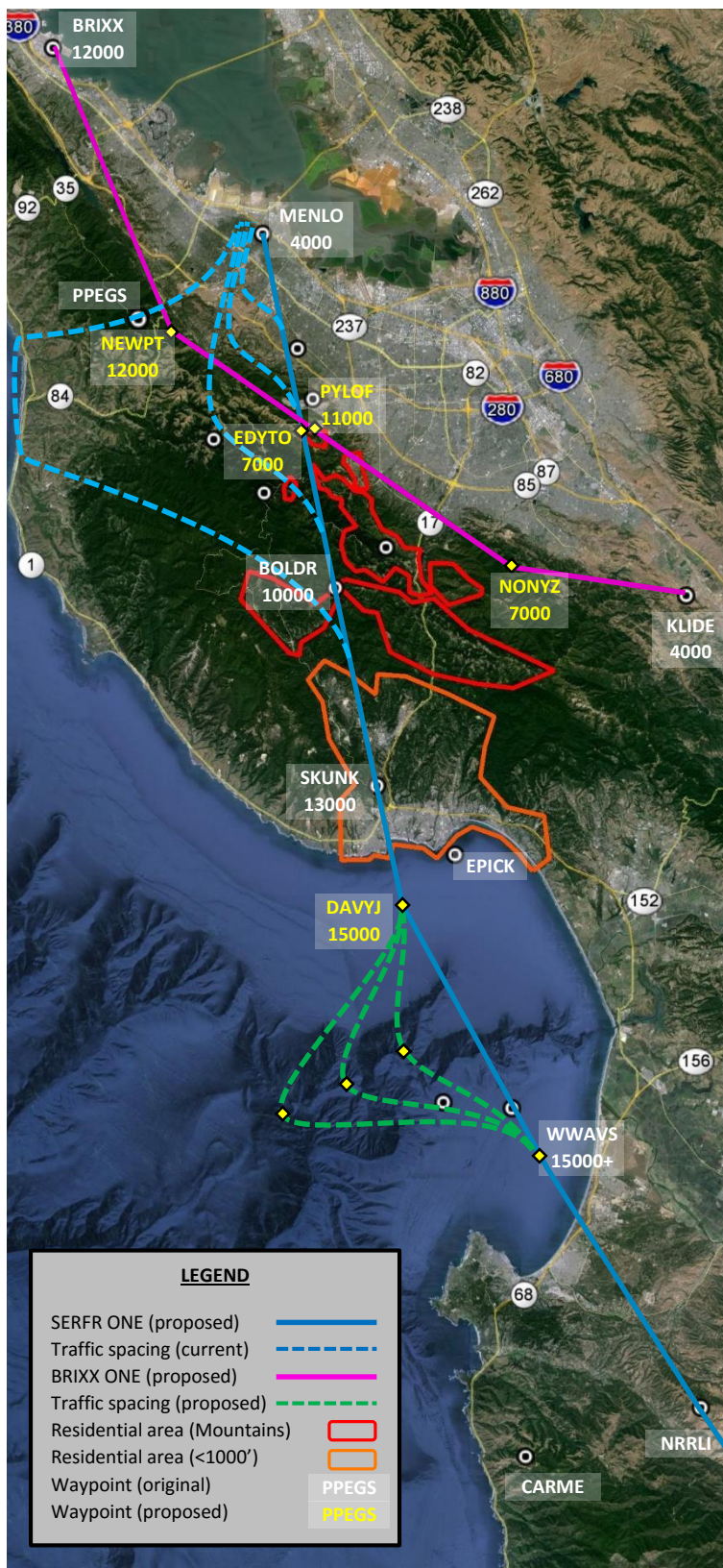


Figure 11: Traffic spacing proposal

Appendix and notes

Notes:

The maps and charts in this document are not made to navigational accuracy and are intended as demonstration aides for the concept presented.

The information is derived from public documents, ADS-B tracking sites such as FlightAware and FlightRadar24, and especially from information collected by Save Our Skies Santa Cruz.

More peninsula airplane noise information:

SOS Santa Cruz: <http://www.sossantacruz.org>
 Portola Valley lawsuit opening brief: <https://goo.gl/y206us>
 One-click noise reporting tool: <http://stop.jetnoise.net>

Revision history:

Revision 1.0 – September 12, 2015	Original
Revision 1.1 – September 15, 2015	+ departures, flight frequency
Revision 1.2 – September 17, 2015	SOSSC comments
Revision 1.3 – September 19, 2015	More community comments
Revision 1.4 – September 21, 2015	+ “Other communities” section
Revision 1.5 – September 23, 2015	+ “glide slope” appendix
Revision 1.6 – October 6, 2015	+ ADS-B data appendix
Revision 1.7 – October 8, 2015	+ SERFR tweaks, BRIXX data
Revision 1.8 – October 12, 2015	+ Traffic spacing, waypoint fixes, Figure 4 update

Latest revision at:

<http://www.g2-engineering.com/documents/mountainSERFR.pdf>

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ADS-B data collection and analysis software:	Adam Worrall	

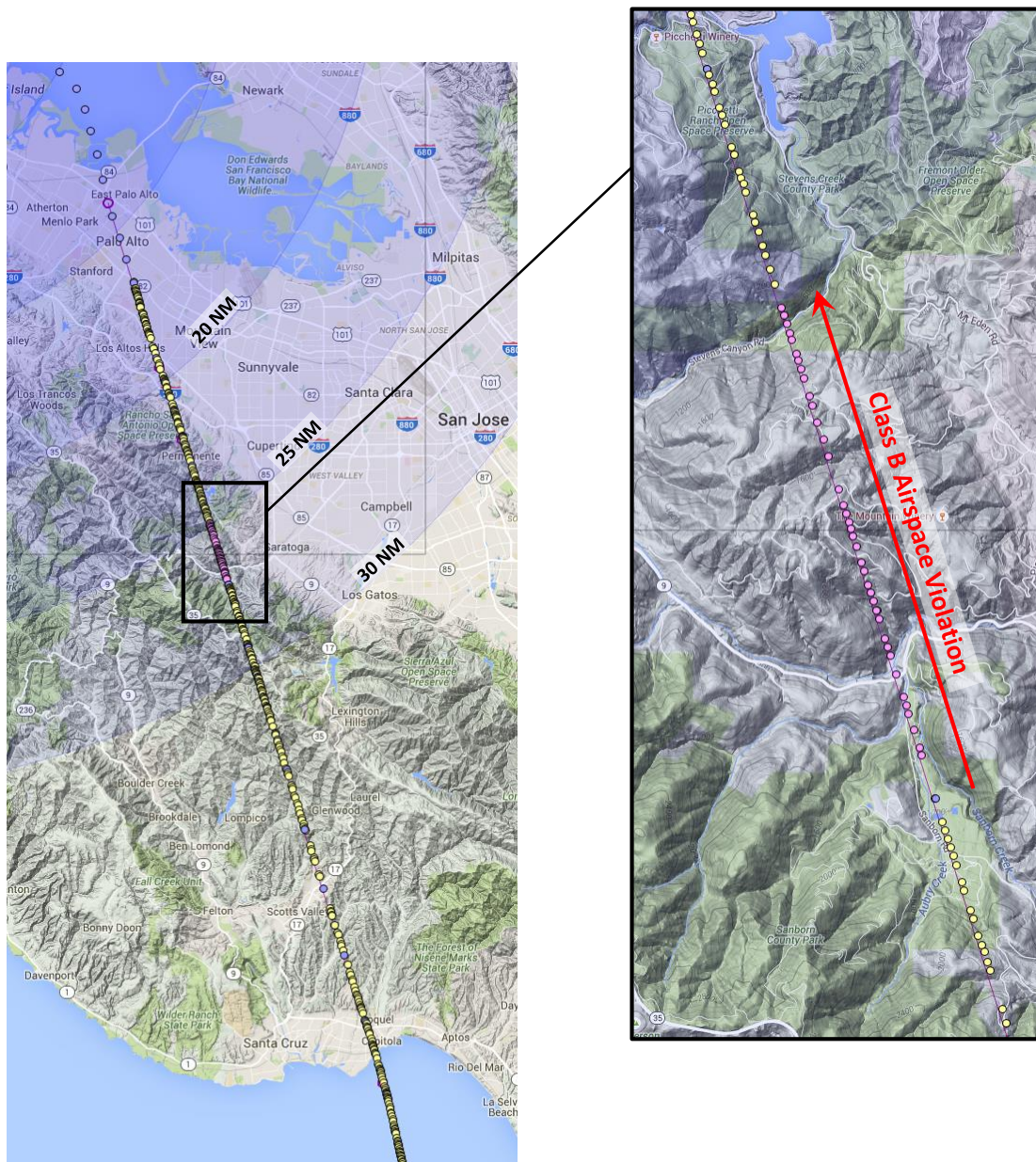
Appendices:

- A1: Sample data for Class B airspace violation on SERFR ONE
- A2: Sample data for low-altitude level flight on SERFR ONE
- A3: Sample data for below-minimum-safe-altitude level flight on BRIXX ONE
- A4: SERFR-BRIXX crossing zone scatter diagram
- A5: Data integrity
- A6: A pedestrian overview: The connection between noise levels and descent profiles
- A7: SERFR ONE STAR chart, annotated
- A8: BIG SUR TWO STAR chart
- A9: BRIXX ONE STAR chart

A1: Sample data for Class B airspace violation on SERFR ONE

The map below is a graphical representation of a single Class B violation, captured using our ADS-B receiver. As with all ADS-B data, it is generated by the airplane itself, and so is not influenced by ground equipment.

We observe tens of similar violations every day. This particular one (the pink data points) lasted more than 30 seconds, 3 NM, and was 600' deep.



The violation starts about half way through the 100/80 space as the plane goes below 8000', and ends at the 25NM arc as the plane enters the 100/60 space. There are two violations here, in fact. First there's an excursion out of the Class B space, as SFO bound flight must be within the Class B space unless explicitly directed to leave it, and second there's a speed violation, since any flight under the Class B shelf must slow down to 200 Knots IAS. A quick monitoring of the ATC audio stream confirms that these violations go unacknowledged by either ATC or the crews.

These flights correspond to the "Unaware" flights depicted in **Figure 3**.

Below is a list of violations from a single day, captured both by our local receiver and by relay sites for non-ADS-B equipped airplanes. While the non-ADS-B data is less precise, it paints an identical picture to the ADS-B data, and so should be considered reliable, at least statistically.

With such a high fraction of violations, clearly the problem is systemic.

Class B Violation report: Fri 10/02 - Fri 10/02

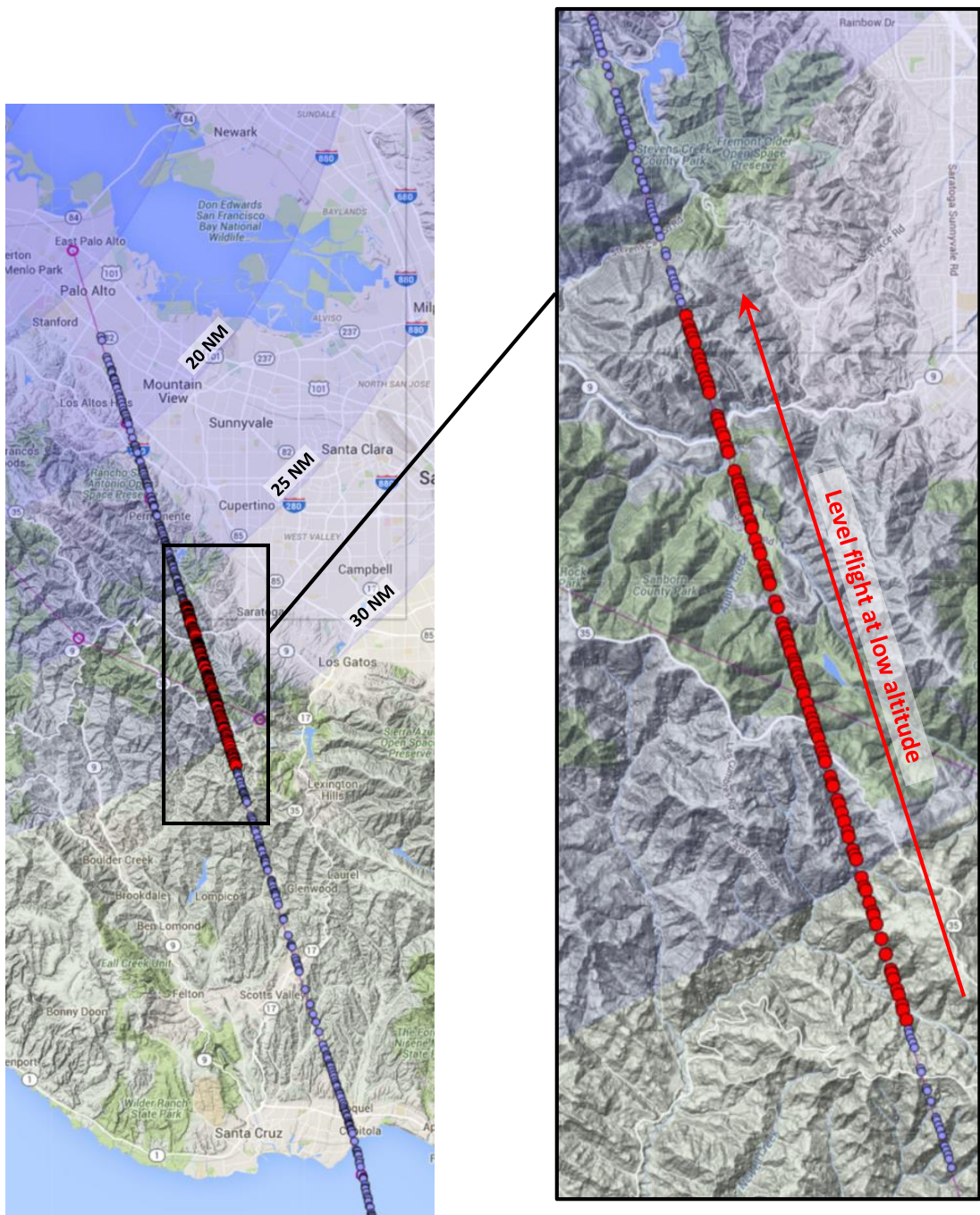
[A] Total SERFR1 Flights :	150
[B] Num violating flights :	45
[C] -- Detected via FlightAware, ADS-B (TA) :	1
[C] -- Detected via FlightAware, Radar (TZ) :	20
[C] -- Detected via Private receiver, ADS-B (ScottsValley) :	24
[D] Mean violation below Class B floor :	767
[D] Stddev :	497

CI5107 / B-18715 / 899101	10/01 23:54:46 PDT; 25.0 NM from SFO, at 7475 feet; 525 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
OZ286 / HL7436 / 71BC36	10/01 17:29:42 PDT; 25.0 NM from SFO, at 7400 feet; 600 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1536 / N76519 / AA56B8	10/02 02:26:41 PDT; 20.1 NM from SFO, at 4925 feet; 1075 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1106 / N76508 / AA5694	10/02 01:59:06 PDT; 25.1 NM from SFO, at 7125 feet; 875 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
VX945 / N835VA / AB6CC9	10/02 11:38:28 PDT; 25.1 NM from SFO, at 6900 feet; 1100 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA5645 / N956SW / AD4C96	10/02 18:37:00 PDT; 25.8 NM from SFO, at 6000 feet; 2000 feet below floor. Source: FlightAware, Radar (TZ)
WN2010 / N602SW / A7D052	10/02 20:06:45 PDT; 25.1 NM from SFO, at 7500 feet; 500 feet below floor. Source: FlightAware, Radar (TZ)
WN2719 / N497WN / A62C1A	10/02 16:10:34 PDT; 25.4 NM from SFO, at 7000 feet; 1000 feet below floor. Source: FlightAware, Radar (TZ)
AA5946 / N203NN / A19E61	10/02 01:06:02 PDT; 25.0 NM from SFO, at 7675 feet; 325 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
AM664 / N860AM / ABCEE3	10/02 13:44:08 PDT; 25.0 NM from SFO, at 6850 feet; 1150 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1623 / N61887 / A81006	10/02 14:43:11 PDT; 25.1 NM from SFO, at 7225 feet; 775 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1681 / N61881 / A81000	10/02 14:15:51 PDT; 25.1 NM from SFO, at 7425 feet; 575 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA460 / N430UA / A524E1	10/02 16:36:45 PDT; 28.4 NM from SFO, at 7600 feet; 400 feet below floor. Source: FlightAware, Radar (TZ)
UA6360 / N956SW / AD4C96	10/02 15:10:49 PDT; 25.2 NM from SFO, at 6400 feet; 1600 feet below floor. Source: FlightAware, Radar (TZ)
VX929 / N625VA / A82AAC	10/02 07:31:52 PDT; 25.0 NM from SFO, at 7575 feet; 425 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1937 / N24224 / A23A28	10/02 09:17:39 PDT; 25.6 NM from SFO, at 7600 feet; 400 feet below floor. Source: FlightAware, Radar (TZ)
UA1587 / N36444 / A41E29	10/02 14:14:13 PDT; 25.1 NM from SFO, at 7575 feet; 425 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
VX963 / N636VA / A855E2	10/02 11:34:48 PDT; 25.1 NM from SFO, at 7650 feet; 350 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
WN2042 / N241WN / A235B7	10/02 21:04:19 PDT; 25.6 NM from SFO, at 7700 feet; 300 feet below floor. Source: FlightAware, Radar (TZ)
VX923 / N845VA / AB9448	10/02 10:26:26 PDT; 25.0 NM from SFO, at 7225 feet; 775 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1822 / N67845 / A8FC72	10/02 11:28:31 PDT; 25.1 NM from SFO, at 7600 feet; 400 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
AM662 / N859AM / ABC8D3	10/02 02:51:58 PDT; 25.1 NM from SFO, at 7650 feet; 350 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
VX933 / N527VA / A6A4CB	10/02 09:40:55 PDT; 25.1 NM from SFO, at 6925 feet; 1075 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
WN2008 / N602SW / A7D052	10/02 16:01:16 PDT; 25.1 NM from SFO, at 7600 feet; 400 feet below floor. Source: FlightAware, Radar (TZ)
VX925 / N525VA / A69D5D	10/02 01:04:02 PDT; 25.1 NM from SFO, at 7625 feet; 375 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
(undef) / N472FX / A5C91B	10/02 08:32:19 PDT; 25.1 NM from SFO, at 7725 feet; 275 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1099 / N57864 / A76F68	10/02 23:03:04 PDT; 25.4 NM from SFO, at 7600 feet; 400 feet below floor. Source: FlightAware, Radar (TZ)
AA1289 / N133AN / A08663	10/02 18:23:37 PDT; 25.3 NM from SFO, at 7100 feet; 900 feet below floor. Source: FlightAware, ADS-B (TA)
UA5615 / N969SW / AD7F3A	10/02 21:22:01 PDT; 27.0 NM from SFO, at 7400 feet; 600 feet below floor. Source: FlightAware, Radar (TZ)
UA5518 / N740SK / A9F424	10/02 16:16:56 PDT; 25.2 NM from SFO, at 6000 feet; 2000 feet below floor. Source: FlightAware, Radar (TZ)
UA6300 / N105SY / A018EE	10/02 07:15:03 PDT; 25.1 NM from SFO, at 7775 feet; 225 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
VX1935 / N625VA / A82AAC	10/02 03:29:22 PDT; 25.1 NM from SFO, at 6725 feet; 1275 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA5512 / N118SY / A04B92	10/02 15:21:07 PDT; 25.0 NM from SFO, at 7575 feet; 425 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA5416 / N466SW / A5B18A	10/02 21:59:50 PDT; 20.1 NM from SFO, at 5300 feet; 700 feet below floor. Source: FlightAware, Radar (TZ)
KZ109 / JA13KZ / 8466C7	10/01 23:33:55 PDT; 25.1 NM from SFO, at 6925 feet; 1075 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA1154 / N38268 / A46603	10/02 16:57:22 PDT; 27.1 NM from SFO, at 7500 feet; 500 feet below floor. Source: FlightAware, Radar (TZ)
UA466 / N440UA / A54C60	10/02 14:45:45 PDT; 28.2 NM from SFO, at 7300 feet; 700 feet below floor. Source: FlightAware, Radar (TZ)
UA6340 / N980SW / ADACC9	10/02 06:39:05 PDT; 20.8 NM from SFO, at 5200 feet; 800 feet below floor. Source: FlightAware, Radar (TZ)
DL2776 / N997AT / ADECB6	10/02 20:25:59 PDT; 26.5 NM from SFO, at 7700 feet; 300 feet below floor. Source: FlightAware, Radar (TZ)
UA736 / N849UA / ABA30B	10/02 18:02:45 PDT; 25.2 NM from SFO, at 7500 feet; 500 feet below floor. Source: FlightAware, Radar (TZ)
UA6287 / N755SK / AA2E36	10/02 16:26:50 PDT; 28.6 NM from SFO, at 6000 feet; 2000 feet below floor. Source: FlightAware, Radar (TZ)
UA420 / N543UA / A6E4D4	10/02 15:34:01 PDT; 25.8 NM from SFO, at 7400 feet; 600 feet below floor. Source: FlightAware, Radar (TZ)
AA5940 / N203NN / A19E61	10/02 05:14:37 PDT; 25.0 NM from SFO, at 7700 feet; 300 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
VX969 / N853VA / ABB459	10/02 13:54:46 PDT; 25.1 NM from SFO, at 6825 feet; 1175 feet below floor. Source: Private receiver, ADS-B (ScottsValley)
UA5260 / N932EV / ACED8F	10/02 18:13:01 PDT; 27.3 NM from SFO, at 6000 feet; 2000 feet below floor. Source: FlightAware, Radar (TZ)

A2: Sample data for low-altitude level flight on SERFR ONE

The map below is a graphical representation of a single low-altitude level flight segment during the descent. These are “Aware” flights that were following **SERFR ONE**, but noticed they were about to leave Class B airspace and so leveled off at 8000’. Of course flying level at 8000’ during a simple descent is unnecessary, and is both wasteful of fuel and noisy.

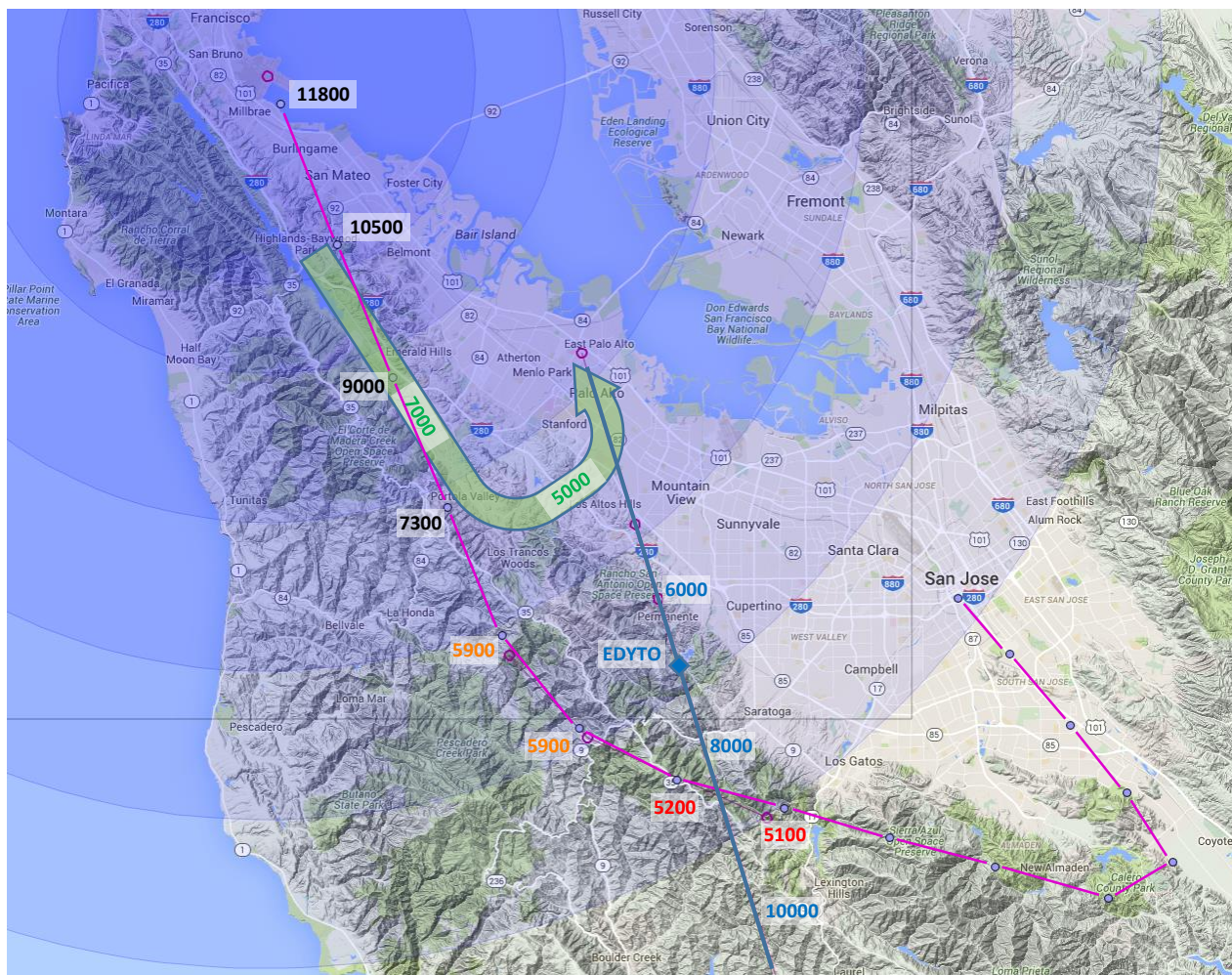
The map looks very similar to the class-B violation map, and this illustrates the problem with the descent profile: Once the planes start too low at the Santa Cruz coastline, they will either fall under the Class B shelf, or will have to fly level to remain within it. This particular level flight extends of 7 nautical miles.



As more pilots become aware of the Class B violations, they transition into this category. While flying at 8000’ is not a Class B violation, you’ll notice that the minimum altitude on the **BRIXX ONE** STAR chart at the crossing point is 7000’, which is why **BRIXX ONE** is in practice flown much lower, resulting in additional noise over the Summit area.

A3: Sample data for below-minimum-safe-altitude level flight on BRIXX ONE

The map below is a graphical representation of a single **BRIXX ONE** arrival at SJC. The route overflies SFO at 12,000', and then begins to descend over the peninsula in order to squeeze under **SERFR ONE**. The minimum safe altitude near the crossing point is 5500', and this flight violated it (**Red**). Even before hand, the stated minimum altitude enroute is 7000', and that was violated too. (**Orange**)



However, this charts reveals much more than the altitude violation.

It also shows how in order to fit under **SERFR ONE**, the flight had to fly at 7300' over Portola Valley, and then make an arc over the Summit mountain communities at 5000' (only 2500' AGL), where **SERFR ONE** still has enough altitude.

The low flight over Portola Valley, in turn, now depresses traffic inbound to SFO from the north (shown in the fat **Green** arrow), making it descend to 7000' and then to 5000' much sooner than would have otherwise been necessary.

(In other words, "it ain't necessarily low")

If **BRIXX ONE** is made to cross over **SERFR ONE** at waypoint **EDYTO** (at 7000'), it can remain at 10,000'-12,000' all the way from SFO, cross above **SERFR ONE**, and only start descending to SJC near **PYLOF**. This will allow the **Green** SFO traffic to occupy the 9000-7000 space, giving Palo Alto and Portola Valley some relief.

A4: Data integrity

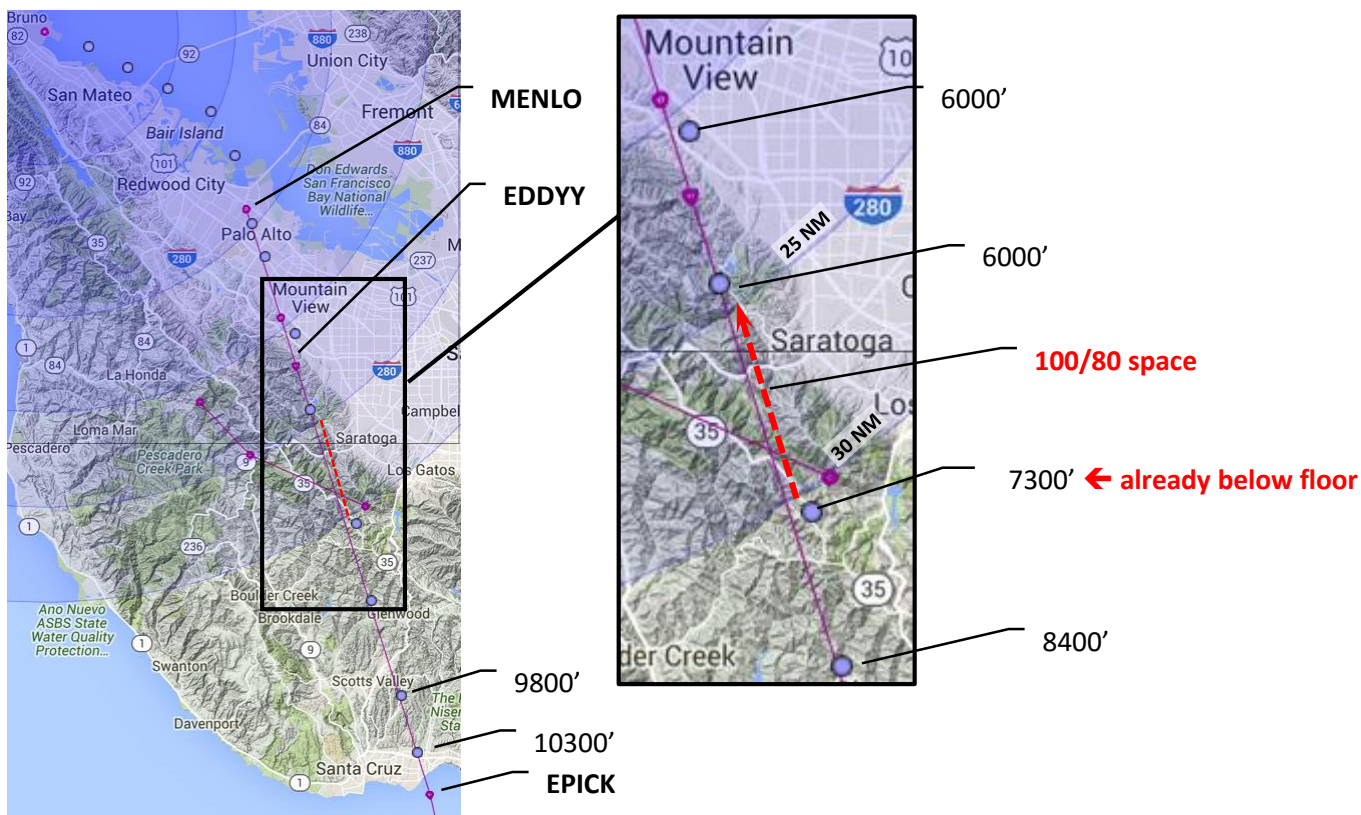
There are several methods of ascertaining the plane's position in space, and of distributing it to interested parties.

ADS-B data is generated by the plane, and transmitted out as digital data. It can be received directly by anyone with an ADS-B receiver, is made available by the FAA, and is also relayed over the web by companies that operate their own receivers. While there is always the concern that data is mishandled by intermediaries, such erroneous data will be apparent, since there is no mechanism that makes plane-sourced information "just a little bit wrong". In other words, errors will look suspicious. Only ADS-B equipped airplanes can be tracked using this method.

Non ADS-B data can be acquired by different methods, including radar and differential time-of-receipt analysis. Such information can be skewed, and this possibility must be considered. Some website operators (e.g. FlightRadar24) also interpolate between data points, to create a smoother look to their displays. Interpolated data is not erroneous, it is simply non-data. (Radar, or "Mode S" altitude data is also generated on the plane)

Operators such as FlightAware label the source of each data packet they relay, and we note this differentiation. However, while ADS-B data packets are transmitted continuously, FlightAware only relays them every 20-30 seconds.

While we take care to differentiate, non-ADS-B data can be useful if taken in context. Consider the flight below, which only has non-ADS-B data points, every 30-45 seconds:



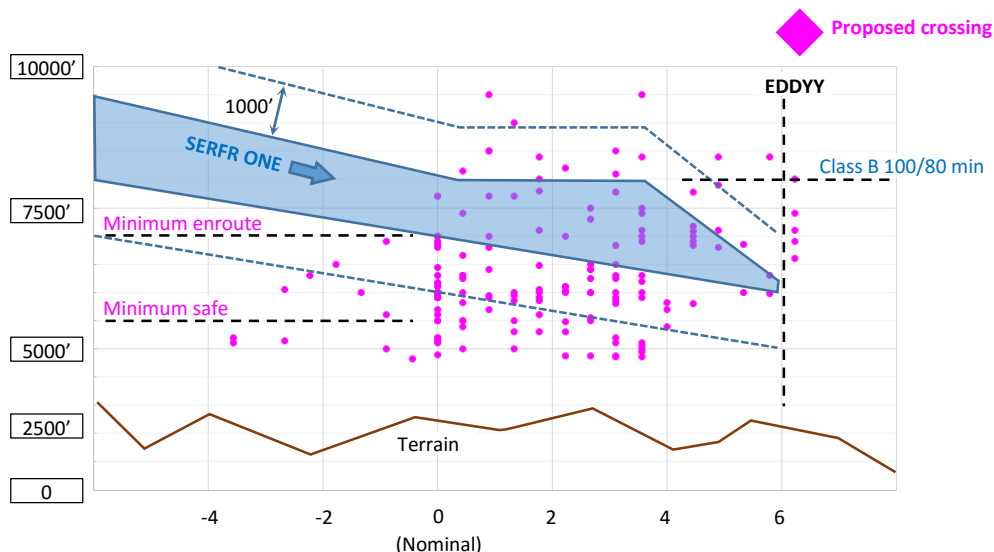
While clearly the radar data is not precise, the sum total of the data paints an unmistakable picture of a flight path that starts at **EPICK** and targets 6000' (the prescribed altitude at **EDDYY**, the next waypoint). The plane descends and reaches 6000' much too early. It flies completely below the 100/80 space (hitting the 30 NM arc at 7300'), and levels off at 6000' flying level for about 7NM at 6000'.

The leveling off at the exact prescribed altitude of the next waypoint, and the subsequent descent, are good evidence that the radar data is at least reliable enough to warrant further investigation.

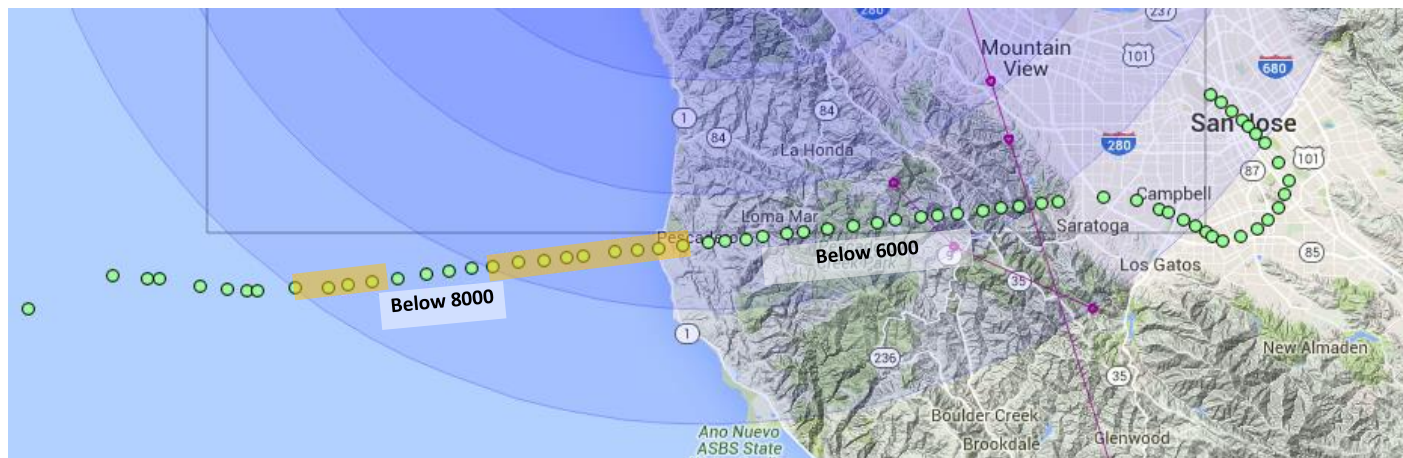
We keep the source of all data points in our database, though of course we expect the FAA to rely on its own. All we do is report on, and analyze, publically available data.

A5: BRIXX-SERFR Crossing

This scatter diagram described the altitude and position distribution of **BRIXX ONE** (and pacific-BRIXX) arrivals as they cross the **SERFR ONE** path, based on collected data. This graph corresponds to the purple **BRIXX ONE** area in Figure 3.



These planes belong to one of two groups – they either followed the **BRIXX ONE** route from SFO, or have joined it at its end near **YADUT**, usually from a Pacific origin. Some of the Pacific flights enter the SFO Class B space, though are generally flying so low that most of the time they are under it. (Only the **highlighted** points are above the Class B floor)



The only reason this flight is flying so low over the mountains is that it is trying to get under **BRIXX ONE**, which it did at 5050'. It has to be emphasized that general aviation planes that fly from the bay area to the coast occupy this same altitude range.

(This specific flight deviated significantly from **YADUT**, but we include all these flights with **BRIXX ONE** arrivals because they behave similarly when crossing **SERFR ONE**)

A6: A pedestrian overview: The connection between noise levels and descent profiles

This section is written for non-pilots, explaining the connection between noise levels and descent profiles, and why of two planes flying at the same altitude and at the same speed, one is noisy and one is quiet.

Idle noise

The first thing to understand is just how much louder a plane is when applying thrust compared to when flying at idle power. A plane (to slightly oversimplify things) is a glider with 2 (or 4) giant leaf-blowers strapped under the wings. Planes move forward by blasting air backwards.

We've all had the experience of walking past a city maintenance crewman that is using a leaf-blower. The sound is deafening, until they notice us, idle it down, and allow us to pass. The difference in noise levels between a "thrusting" leaf-blower and an idle one is remarkable.

Each of the airplane's "leaf-blowers" can have over 100,000 HP worth of power, and the air comes out at some 700 MPH. It is therefore very desirable to keep them idle.

Descent profile and engine setting

In a car, the steering wheel determines which way the car turns, and the gas pedal determines how fast it goes.

Planes are a bit more complex. They can turn left and right "almost like a car", by using only their control surfaces, but in order to go up or down, the pilot also has to use the throttle (which is equivalent to the gas pedal). It is not enough to pull the stick in order to go up - the pilot must also add power. Similarly, in order to descend, the pilot has to reduce power.

Even more confusingly, when a car is going level, it uses very little power. A plane, on the other hand, is "held in the sky" due to the power of the engines, so even just in order to fly level, it has to generate significant thrust, which is noisy.

If the pilot throttles down to an "idle" setting, (a bit like putting the car in Neutral) the plane will continue to fly at constant speed, but start to lose altitude. Interestingly, the slope of the resultant glide is independent of how heavy the airplane is loaded, and is nearly identical across types of jetliners – a jetliner at idle power loses about 1000 feet of altitude for every 3 nautical miles traveled – referred to as a "1:3" descent profile.

Speed brakes

Speed brakes are control surfaces that protrude into the airstream and are intentionally non-aerodynamic, so they generate turbulence and noise. They are required if the pilot has to descend at a rate steeper than the aforementioned 1:3 descent profile. (Again, the pilot can't just "point the nose down", since then the plane will over-speed)

Low-noise practices

Ideally then, in order to minimize noise impact, on top of choosing the arrival path to minimize overflight of populated areas, the arrival path should also place the airplane (vertically) somewhere on the idle-power descent profile that leads to the beginning of the final ILS approach to the airport, which is waypoint **MENLO** in our case, at 4000' over Palo Alto.

The straight line distance from the Santa Cruz coastline to **MENLO** is just over 30 nautical miles, and so planes should be crossing the coastline at about 14,000'. If they cross lower, then the main source of noise is not that they overfly the mountain communities at a lower altitude, but that they have to apply and maintain thrust in order to be at 4000' at **MENLO**, and are therefore inherently much noisier than they would have been at an idle power setting.

In fact, pilots that are aware of the Class B airspace restrictions (**Figure 3**) overfly us at a 8000' while applying thrust in order to fly level, and are consistently noisier than flights that violate the Class B rules and glide right through its floor, overflying us at 7000', but with a lower (and still not idle) thrust level.

The problem therefore begins at the Santa Cruz coastline. Once the planes cross it too low, the noise downstream, from Santa Cruz to Palo Alto, is inevitable.

A7:

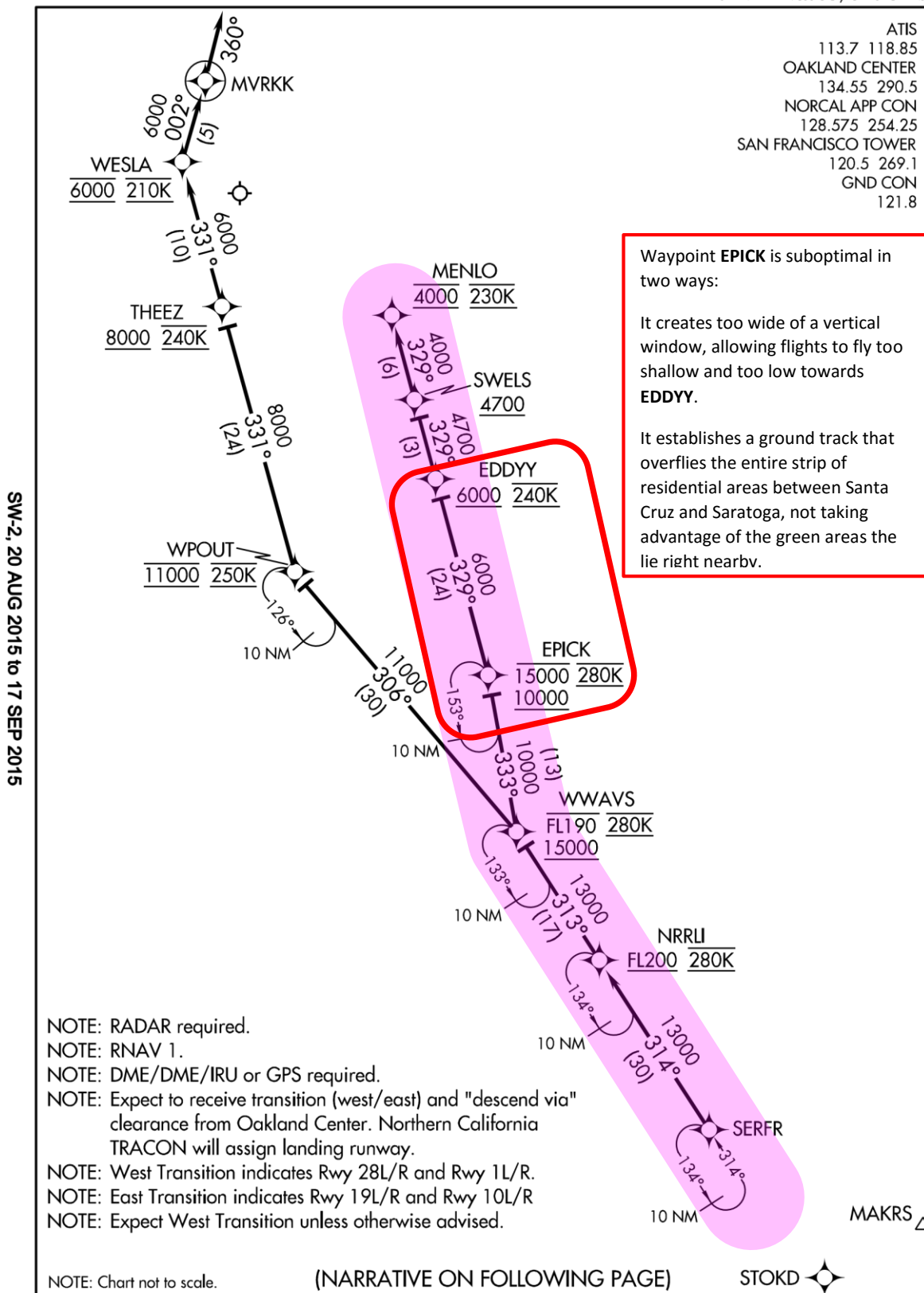
(SERFR.SERFR1) 15064

SERFR ONE ARRIVAL (RNAV)

ST-375 (FAA)

SAN FRANCISCO INTL (SFO)

SAN FRANCISCO, CALIFORNIA



SERFR ONE ARRIVAL (RNAV)

(SERFR.SERFR1) 15064

SAN FRANCISCO, CALIFORNIA
SAN FRANCISCO INTL (SFO)

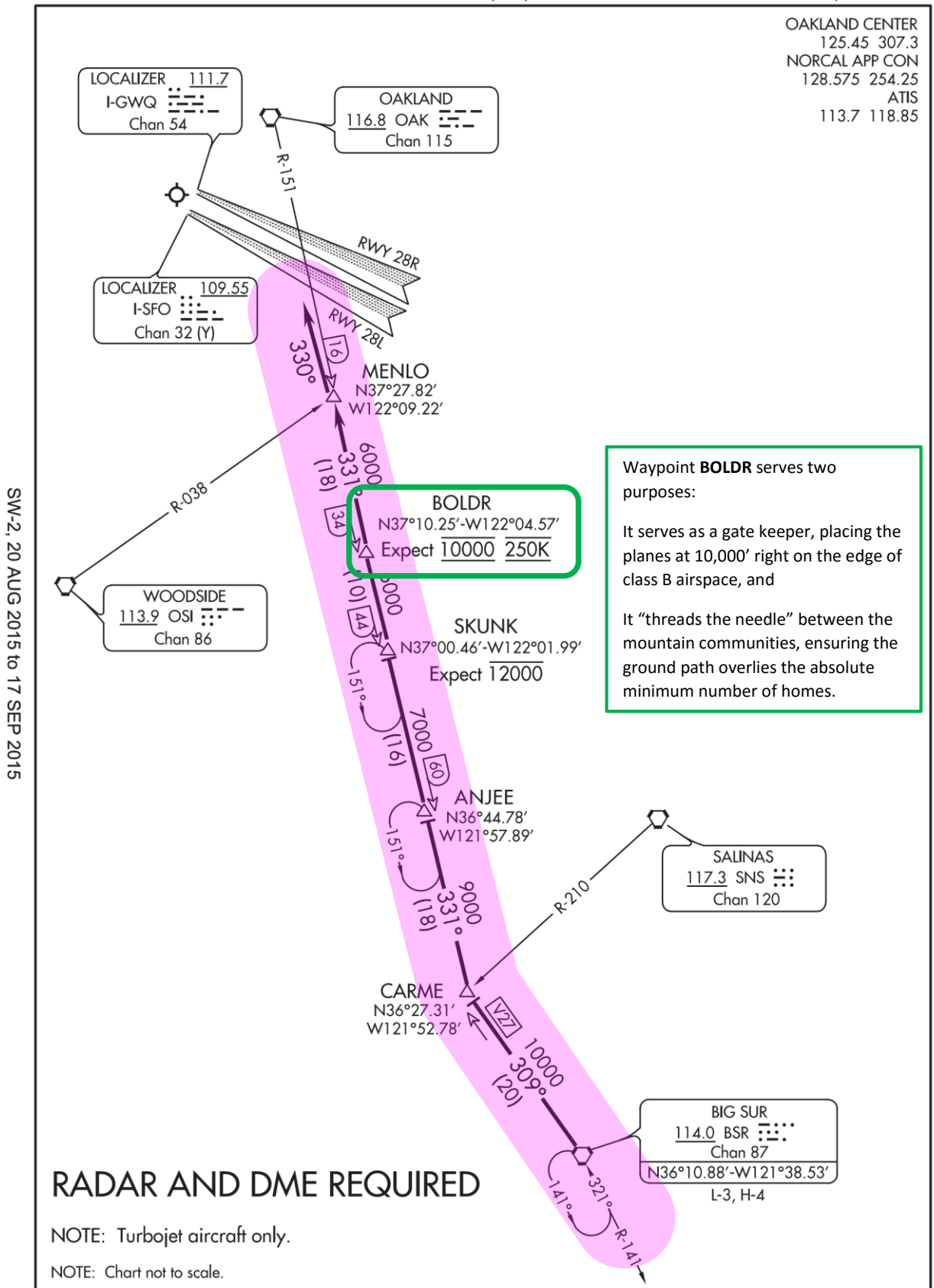
A8:

BIG SUR TWO ARRIVAL

(BSR.BSR2) 13290

ST-375 (FAA)

SAN FRANCISCO INTL (SFO)
SAN FRANCISCO, CALIFORNIA



SW-2, 20 AUG 2015 to 17 SEP 2015

SW-2, 20 AUG 2015 to 17 SEP 2015

BIG SUR TWO ARRIVAL

(BSR.BSR2) 13290

SAN FRANCISCO, CALIFORNIA
SAN FRANCISCO INTL (SFO)

OAKLAND CENTER
125.45 307.3
NORCAL APP CON
128.575 254.25
ATIS
113.7 118.85

A9:

(BRIXX.BRIXX1) 15064

BRIXX ONE ARRIVAL (RNAV)

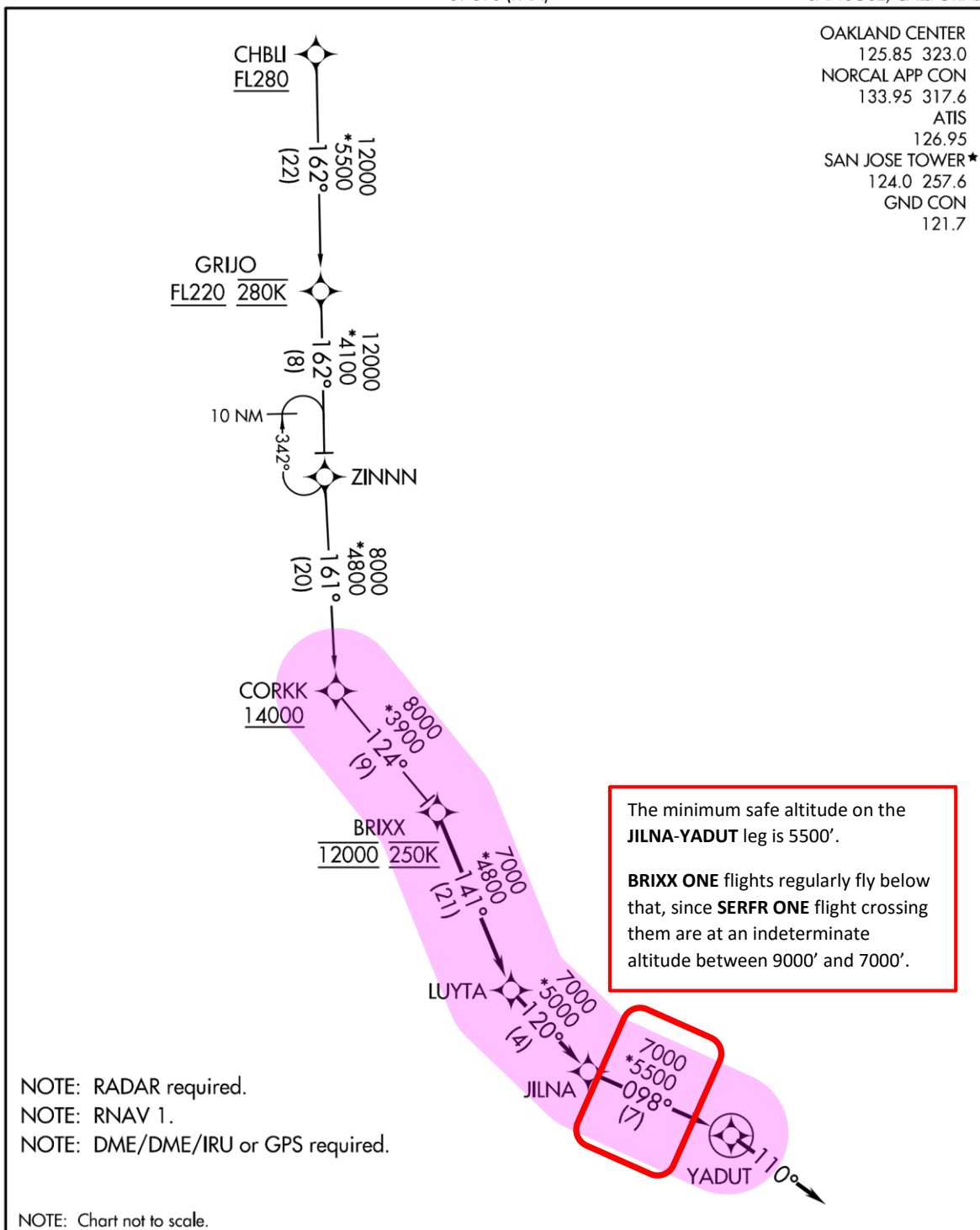
ST-693 (FAA)

NORMAN Y MINETA SAN JOSE INTL (SJC)

SAN JOSE, CALIFORNIA

SW-2, 20 AUG 2015 to 17 SEP 2015

SW-2, 20 AUG 2015 to 17 SEP 2015



ARRIVAL ROUTE DESCRIPTION

CHBLI TRANSITION (CHBLI.BRIXX1)

From BRIXX on track 141° to LUYTA, then on track 120° to JILNA, then on track 098° to YADUT, then on track 110°. Expect RADAR vectors to final approach course.

BRIXX ONE ARRIVAL (RNAV)

(BRIXX.BRIXX1) 15064

SAN JOSE, CALIFORNIA

NORMAN Y MINETA SAN JOSE INTL (SJC)



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Nick Pegueros, Town Manager

DATE: May 13, 2015

RE: **Request from Town Residents for up-to \$10,000 to Hire an Aviation Consultant to Study Alternative Landing Procedures for Arriving Commercial Airlines at San Francisco International Airport (SFO)**

RECOMMENDATION

It is recommended that the Town Council:

1. Review and discuss the attached request from Town residents Tina Nguyen and Vic Schacter for up to \$10,000 to hire an aviation consultant who will study alternative landing procedures for arriving commercial airlines at San Francisco International Airport (SFO), and
2. Provide direction to town staff.

DISCUSSION

If the Town Council desires to move forward with the aviation consultant, the Town's general fund reserve could be used for this expenditure. Special consideration must be given, however, to whether the Town Council expects staff to manage the consultant and their deliverables. Currently, administration staff is focused on the drought emergency, annual budget, recruitment of three vacant positions, the year-end close, and other daily duties. The management of an aviation consultant would fall on the citizen's ad hoc group but, given the use of taxpayer funds, some oversight is recommended to ensure funds are spent prudently. The time commitment for such oversight is unknown.

ATTACHMENTS

1. Email and Attachments from Tina Nguyen

Nick Pegueros

From: Tina Nguyen <tnps2008@gmail.com>
Sent: Thursday, May 07, 2015 8:30 AM
To: Nick Pegueros
Cc: AnnWengert-DG; Jeff Aalfs; MaryannMoise-DG; JohnRichards-DG; Craig Hughes; VicSchacter; Jim Lyons
Subject: Request for Aviation Consultants
Attachments: Petition Signatures 4.22.15.xls; Petition Commments 4.22.15.pdf

Dear Nick,

Thank you for evaluating our request for Town Council to support the hiring of aviation consultants.

The scope of the work for the aviation consultants would be to

- (1) Review and analyze the FAA's frequent practice of redirecting air traffic from the standard paths (i.e. vector trafficking from Point Reyes and BIG SUR à SERFR1 routes) over to Portola Valley and surrounding communities.**
- (2) Propose solutions that would lessen the need for vector trafficking and thereby reduce noise without compromising safety and fuel efficiency.**

It appears that the deviations from the standard routes have become routine, and thus are like new routes over our town. Per conversations with a senior commercial pilot, we learned that air traffic controllers (ATC) are using the airspace above us as the "unofficial holding pattern". Previously the holding patterns were above Pt. Reyes and over the Monterey coast with aircraft flying at >12,000 ft. The pilot added that the old holding pattern procedure had planes circling at constant velocity which is much more fuel efficient than the current practice of ATC directing pilots to exert drag with flaps open to slow down aircraft as well as make turn sharply over our communities. We need aviation consultants to determine the feasibility of re-implementing procedures that would reduce noise considerably.

I have researched and contacted several aviation consulting firms. The one that stands out is Williams Aviation Consultants (WAC). Their experts are former FAA leaders experienced in modeling flight paths. They have a website that lists their services, the background of their consultants, and their excellent track record for helping cities obtain noise relief: <http://www.wacaz.com/> . Within California, clients of WAC include Marin County and the City Councils of Foster City, San Jose, Rancho Palos Verdes, Hermosa Beach, and Del Mar. Please see the addendum below for details on what WAC did for these cities.

Pricing still needs to be determined; I have sent an email to WAC and hope to hear back from them shortly. Based on their previous quote and also the narrow scope of the work, we estimate the cost to be in the range of \$6000 to \$10,000.

The significant increase in air traffic is a serious concern among many Portola Valley residents. This is reflected by the number of people who signed the petition and the comments they wrote (see attached documents). It is in the Town's best interest to continue to work towards finding a solution. Having independent aviation professionals evaluate the situation and provide expert advice would be very beneficial at all levels of advocacy.

Thanks again for your time and consideration. Please let me know if you have any further questions.

Sincerely,

Tina Nguyen
Cell (310)-497-3565

Addendum

When SFO wanted to build a Runway in the Bay, **Foster City** and Save the Bay group hired WAC to provide "an overview of technology initiatives and their applicability to the capacity and bad weather delay issues at San Francisco International Airport, CA" WAC "Identified inconsistencies in the airport's plans and claims of efficiency and analyzed the impacts of new flight tracks and profiles on the City".

<http://www.wacaz.com/clients/foster-city-ca/>

For the **City of Rancho Palos Verdes (RPV)**, WAC completed a detailed Technical Report:

http://www.palosverdes.com/rpv/citymanager/content/20100929_WAC_Technical-Analysis_LGB-Class-C-Proposal.pdf

The FAA wanted to change the airspace over RPV from Class D to Class C. WAC determined that the change would have potential significant adverse impact on residents. Issues of safety and the FAA's categorical exclusion are discussed in the report. The net result is that the FAA decided to abandon their proposal and thus RPV remains a quiet place to live.

For the **City of Hermosa Beach**, WAC conducted a "review and analysis of air traffic procedures and routes that over-fly the community and recommendations on mitigation measures that can be taken to reduce the impact of the current routes emanating from Los Angeles International Airport"

<http://www.wacaz.com/clients/city-of-hermosa-beach-ca/>

For the **City of Del Mar**, WAC "developed flight paths that will avoid over flight of the residential areas of the City."

<http://www.wacaz.com/clients/city-of-del-mar-ca/>

Other cities and organizations that have used WAC's services with success can be found by clicking on this link: <http://www.wacaz.com/clients/>

Name	City	Zip Code	Signed On	Online or Paper Version
A. Strick	Portola Valley	94028	8/27/2014	Online
Aaron Hipple	Portola Valley	94028	7/24/2014	Online
Aaron Straight	Portola Valley	94028	8/7/2014	Online
Adam Lautner	Portola Valley	94028	7/24/2014	Online
Adam Weissman	Portola Valley	94028	9/2/2014	Online
Adrienne Smith	Portola Valley	94028	7/25/2014	Online
Ahana Gunderson	Portola Valley	94028	8/30/2014	Online
Aimee Armsby	Portola Valley	94028	8/6/2014	Online
Aisha Gillett	Portola Valley	94028	8/6/2014	Online
Al Gegaregian	Portola Valley	94028	8/6/2014	Online
Alan Findlay Wilson	Portola Valley	94028	14-Apr	Commented on EA Draft
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EricA Gould	Portola Valley	94028	8/6/2014 Online
Erika Demas	Portola Valley	94028	8/6/2014 Online
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Erika White	Portola Valley	94028	8/6/2014 Online
Eugene Chaput	Portola Valley	94028	8/6/2014 Online
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Fred Wang	Portola Valley	9.4E+08	8/7/2014 Online
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S. Millard	Portola Valley	94028	8/7/2014 Paper
S.E. Seanan	Portola Valley	94028	7/24/2014 Paper
Sally Ann Reiss	Portola Valley	94028	8/8/2014 Online
Sally Harris	Portola Valley	94028	8/7/2014 Online
Sam Yount	Portola Valley	94028	8/19/2014 Online
Sandra Escher	Portola Valley	94028	8/6/2014 Online
Sandra Vaughan	Portola valley	94028	7/24/2014 Online
Sandra Welch	Portola Valley	94028	8/7/2014 Paper
Sangini Bedner	Portola Valley	94028	14-Apr Commented on EA Draft
sanjiv GAMBHIR	Portola Valley	94028	7/24/2014 Online
Sara Donahue	Portola Valley	94028	8/19/2014 Online
Sara Leith-Tanous	Portola Valley	94028	7/25/2014 Online
Sarah Crawford	PORTOLA VALLEY	94028	8/19/2014 Online
Sarah Dorahy	portola valley	94028	8/19/2014 Online
Sarah King	Portola Valley	94028	7/24/2014 Paper
Savoie Lautmann	Portola Valley	94028	14-Apr Commented on EA Draft
Scott Brown	Portola Valley	94028	14-Apr Commented on EA Draft
Scott Davison	Portola Valley	94028	8/7/2014 Online
scott petry	Portola Valley	94028	9/24/2014 Online
Scott Stanley	Portola Valley	94028	8/6/2014 Online
Scott Sweet	Portola Valley	94028	8/7/2014 Online
Shahid Choudhry	Portola Valley	94028	9/24/2014 Online
Sharat Israni	PORTOLA VALLEY	9.4E+08	8/7/2014 Online
Sharon Richards	Portola Valley	94028	8/21/2014 Online
Sheldon Breiner	Portola Valley	94028	7/24/2014 Online
Sheri Elmore	Portola Valley	94028	8/7/2014 Online
Sherry Lund	Portola Valley	94028	8/6/2014 Online
Sophia Stoller	Portola Valley	94028	8/6/2014 Online
Stacey Low	Portola Valley	94028	8/7/2014 Online
Stacey Secrest	Portola Valley	94028	8/6/2014 Online
Stanislav Slanina	Portola Valley	94028	8/6/2014 Online
Stella Bergan	Portola Valley	94028	8/19/2014 Online
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Stephanie Tuxen Bisgaard	Portola Valley	94028	8/6/2014 Online
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Stephen Halprin	Portola Valley	94028	8/10/2014 Online
Stephen Martin	Portola Valley	94028	8/8/2014 Online
Stephen Shenker	Portola Valley	94028	8/24/2014 Online
Steve Gorelick	Portola Valley	94028	7/24/2014 Paper

Steve Kahl	Portola Valley	94028	8/20/2014 Online
Steve Nash	Portola Valley	94028	7/24/2014 Online
Steve Rubinstein	Portola Valley	94028-776	8/8/2014 Online
steve tafeen	portola valley	94028	8/6/2014 Online
Steve Toben	Portola Valley	94028	7/24/2014 Online
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suchitra shah	portola valley	94028	9/24/2014 Online
Sue Chaput	Portola valley	94028	7/25/2014 Online
Sue Lowe	Portola Valley	94028	8/6/2014 Online
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Susan Adams	Portola Valley	94028	8/6/2014 Online
Susan Brown	Portola Valley	94028	8/7/2014 Online
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Susan Light	Portola Valley	94028	8/16/2014 Online
Susan Suesser	Portola Valley	94028	8/19/2014 Online
Susan Walz	Portola Valley	94028	7/30/2014 Online
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Suzanne Kohlberg	Portola Valley	94028	11/13/2014 Online
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Sydney Barada	Portola Valley	94028	7/24/2014 Online
Sylvia Thompson	Portola Valley	94028	8/14/2014 Online
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Ted (Edward) Driscoll	Portola Valley	94028	8/6/2014 Online
Teresa Godfrey	Portola Valley	94028	8/19/2014 Online
Teri McKelvy	Portola Valley	94028	8/20/2014 Online
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Terri Kerwin	Portola Valley	94028	8/6/2014 Online
Terri Neumeyer	Portola Valley	94028	7/25/2014 Online
Terry Lynn	Portola Valley	94028	9/24/2014 Online
Terry Stein	Portola Valley	94028	8/7/2014 Online
Theresa Murphy	Portola Valley	94028	8/19/2014 Online
Thomas Gravett	Portola Valley	94028	8/19/2014 Online
Thomas Ramies	Portola Valley	94028	8/6/2014 Online
Thomas Thayer	Portola Valley	9.4E+08	8/21/2014 Online
Tilman Reinhardt	Portola Valley	94028	8/6/2014 Online

Tim Dyson	Portola Valley	94028	14-Apr Commented on EA Draft
Tina Molumphy	Portola Valley	94028	8/7/2014 Online
Tina Nguyen	Portola Valley	94028	7/24/2014 Online
Tina Seelig	Portola Valley	94028	7/28/2014 Online
Toby Freedman	Portola Valley	94028	8/16/2014 Online
Todd Blocker	Portola Valley	94028	14-Apr Commented on EA Draft
TODD SCHEUER	PORTOLA VALLEY	94028	8/7/2014 Online
Tom Hafkenschiel	PORTOLA VALLY	94028	8/7/2014 Online
Tony Lautmann	Portola Valley	94028	14-Apr Commented on EA Draft
tony vertongen	portola valley	94028	9/25/2014 Online
Tore Gillbrand	Portola Valley	94028	7/28/2014 Online
Torstein Lund	Portola valley	94028	8/6/2014 Online
Tracy Cowperthwaite	Portola Valley	94028	8/7/2014 Online
Tracy Kraft	Portola Valley	94028	8/7/2014 Online
Tricia Heald	Portola Valley	94028	9/14/2014 Online
Valerie Quarmby	Portola Valley	94028	8/6/2014 Online
Valerie Russell	Portola Valley	94028	8/7/2014 Online
Victor Schachter	Portola Valley	94028	7/25/2014 Online
Victoria Clague	portola valley	94028	8/19/2014 Online
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Victoria Kojola	Portola Valley	94028	8/31/2014 Online
Vincent Mallet	Portola Valley	94028	8/7/2014 Online
Virginia Bacon	Portola Valley	94028	7/24/2014 Online
Virginia Boyd	Portola Valley	94028	8/23/2014 Online
Walid Khiari	Portola Valley	94028	14-Apr Commented on EA Draft
Wanda Cavanaugh	Portola Valley	94028	9/2/2014 Online
Wazir Peller	Portola Valley	94028	8/19/2014 Online
Wendy Hafkenschiel	Portola Valley	94028	8/6/2014 Online
Wendy Tomlin-Hess	Portola Valley	94028	9/2/2014 Online
Wendy Wall	Portola Valley	94028	8/6/2014 Online
Werner Zurcher	Portola Valley	94028	7/25/2014 Online
Wilfredo Tejada	Portola Valley	94028	8/19/2014 Online
William Clancey	Portola Valley	94028	8/13/2014 Online
William Fanning	Portola Valley	94028	8/6/2014 Online
William Kunz	Portola Valley	94028	8/8/2014 Online
William Leckonby	Portola Valley	94028	8/6/2014 Online
William Unger	Portola Valley	94028	9/4/2014 Online
William Volk	Portola Valley	94028	8/7/2014 Online
wynn white	PORTOLA VALLEY	94028	8/6/2014 Online
Yoshiye Moriarty	Portola valley	94028	9/1/2014 Online
Yvette P. Welch	Portola Valley	94028	7/24/2014 Paper

Allison Virsik	Ladera	94028	7/25/2014 Online
Andy Plaum	Ladera	94028	14-Apr Commented on EA Draft
Anne B. LaPlante	Ladera	94028	14-Apr Commented on EA Draft
Austen Heydon	Ladera	94028	8/20/2014 Online
Bil Onderdonk	Ladera	94028	14-Apr Commented on EA Draft
Blake Sandy	Ladera	94028	14-Apr Commented on EA Draft
Brian Becker	Ladera	94028	8/19/2014 Online
Brian McGarry	Ladera	94028	14-Apr Commented on EA Draft
Burt McDowell	Ladera	94028	14-Apr Commented on EA Draft
Charlotte E. Biegelsen	Ladera	94028	14-Apr Commented on EA Draft
Christine Helwich	Ladera	94028	14-Apr Commented on EA Draft
Coleen Anderson	Ladera	94028	14-Apr Commented on EA Draft
Collin Cahill	Ladera	94028	14-Apr Commented on EA Draft
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Greg Hintz	Ladera	94028	14-Apr Commented on EA Draft
Heidrun Utz	Ladera	94028	8/20/2014 Online
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Jan Baszucki	Ladera	94028	8/21/2014 Online
Janet Storz	Ladera	94028	14-Apr Commented on EA Draft
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Jen Coleman	Ladera	94028	8/21/2014 Online
Jenn Lopez	Ladera	94028	8/7/2014 Online
John R. Schwabacher	Ladera	94028	14-Apr Commented on EA Draft
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Josh Richman	Ladera	94028	14-Apr Commented on EA Draft
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Ken Fenyo	Ladera	94028	14-Apr Commented on EA Draft
Kirtland McCaleb	Ladera	94028	14-Apr Commented on EA Draft
Kristen Cahill	Ladera	94028	14-Apr Commented on EA Draft

Lawrence Gibbs	Ladera	94028	14-Apr Commented on EA Draft
Leroy KEELY	Ladera	94028	9/3/2014 Online
Lilo St. Lorant	Ladera	94028	14-Apr Commented on EA Draft
Lincoln Holland	Ladera	94028	8/22/2014 Online
Lisa Dunlevie	Ladera	94028	8/7/2014 Online
Lorraine McDonough	Ladera	94028	14-Apr Commented on EA Draft
Lovinda Beal	Ladera	94028	8/17/2014 Online
Lynn Bent	Ladera	94028	14-Apr Commented on EA Draft
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Matthew Smuck	Ladera	94028	8/7/2014 Online
Melissa Almgren	Ladera	94028	8/7/2014 Online
Michael Wright	Ladera	94028	14-Apr Commented on EA Draft
Nancy Benson	Ladera	94028	14-Apr Commented on EA Draft
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Paul Bosman	Ladera	94028	14-Apr Commented on EA Draft
Paul C. Sproghe	Ladera	94028	14-Apr Commented on EA Draft
Paul Sprohge	Ladera	94028	7/24/2014 Online
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Rebecca Zeren	Ladera	94028	14-Apr Commented on EA Draft
Richard Mayer	Ladera	94028	14-Apr Commented on EA Draft
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Robert Schoenthaler	Ladera	94028	7/25/2014 Online
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Simone Brutlag	Ladera	94025	8/19/2014 Online
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Vincent Leoni	Ladera	94028	7/24/2014 Online
Alina Halloran	Woodside	94062	8/15/2014 Online
Amy Shimer	Woodside	94062	7/25/2014 Online
Andrea Carter	Woodside	94062	7/29/2014 Online
Barbara Cooney	Woodside	94062	8/2/2014 Online
Barbara Haiduck	Woodside	94062	7/30/2014 Online
Bettina Dreyer	Woodside	94062	8/14/2014 Online

Bob Sawyer	Woodside	94062	7/29/2014 Online
Bree-Anna Vail	Woodside	94062	8/6/2014 Online
Bruce FitzGerald	Woodside	94062	9/9/2014 Online
Bruce Mosbacher	Woodside	94062	8/15/2014 Online
Caitlin Lyons	Woodside	94062	8/5/2014 Online
Candice Cutler	Woodside	94062	8/7/2014 Online
Carol Rose	Woodside	94062	7/24/2014 Paper
Carolyn Mone	Woodside	94062	8/15/2014 Online
Catherine McAuliffe	Woodside	94062	7/29/2014 Online
Chris Bouman	Woodside	94062	8/7/2014 Paper
Christina Lam	Woodside	94062	7/29/2014 Online
Claudette Bergman	Woodside	94062	7/25/2014 Online
Corinne Moesta	Woodside	94062	8/7/2014 Online
Dana Lurie	Woodside	94062	8/6/2014 Online
Darleen Barnes	Woodside	94062	7/29/2014 Online
David Connolly	Woodside	94062	8/6/2014 Online
Deane Gibbs	Woodside	94062	8/27/2014 Online
Deborah Willard	woodside	94062	8/19/2014 Online
diane garcia	woodside	94062	8/7/2014 Online
Diane Toby	Woodside	94062	7/24/2014 Online
Donald Lubin	Woodside	94062	8/6/2014 Online
Edward Tuttle	Woodside	94062	7/29/2014 Online
Efraim Harari	Woodside	94062	8/20/2014 Online
Erin Ross	Woodside	94062	7/29/2014 Online
Frank Rothschild	Woodside	94062	8/24/2014 Online
Frank Schroeder	Woodside	94062	7/29/2014 Online
Frank Stockdale	Woodside	94062	7/29/2014 Online
Gary Willard	Woodside	94062	8/19/2014 Online
Glenn Reid	Woodside	94062	8/6/2014 Online
Greg Dertorossian	Woodside	94062	7/24/2014 Paper
Hans Guntren	Woodside	94062	7/29/2014 Online
Harriet Garfinkle	Woodside	94062	8/6/2014 Online
Jack McCloskey	Woodside	94062	8/6/2014 Online
Jack Mosbacher	Woodside	94062	8/12/2014 Online
James Carter	Woodside	94062	7/29/2014 Online
James Lyons	Woodside	94062	8/8/2014 Online
James Palazzolo	Woodside	94062	8/7/2014 Online
Jean Tiscornia	Woodside	94062	8/12/2014 Online
Jean Tiscornia	Woodside	94062	8/15/2014 Online
Jeffrey Lea	Woodside	94062	8/18/2014 Online
Jennifer Leeds	Woodside	94062	7/29/2014 Online

Jess Lee	Woodside	94062	7/29/2014 Online
Joel Morris	Woodside	94062	8/6/2014 Online
John Mascolo	Woodside	94062	8/7/2014 Online
John Shenk	Woodside	94062	9/25/2014 Online
john volckmann	woodside	94062	8/21/2014 Online
karen goodman	woodside	94062	8/14/2014 Online
Katherine H. Terhune	Woodside	94062	8/6/2014 Online
Kazumi Tsuchiyose	Woodside	94062	7/29/2014 Online
Kelly Zeytoonian	Woodside	94062	8/2/2014 Online
Kristin Bouman	Woodside	94062	8/7/2014 Paper
Kristina Phipps	Woodside	94062	7/29/2014 Online
Kristine Lange	Woodside	94062	7/24/2014 Paper
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Lisa Nelson	Woodside	94062	8/10/2014 Online
Lorien French	Woodside	94062	7/25/2014 Online
Malcolm MacNaughton	Woodside	94062	8/14/2014 Online
Marina Marguet	Woodside	94062	8/14/2014 Online
Mark Leet	Woodside	94062	7/29/2014 Online
Mark Tsuchiyose	Woodside	94062	8/6/2014 Online
Mary Anna Matsumoto	Woodside	94062	8/7/2014 Online
Mary Jane McCarthy	Woodside	94062	7/24/2014 Online
mary lynn moran	woodside	94062	7/29/2014 Online
Matthew Poppe	Woodside	94062	8/14/2014 Online
Matthew Richter	Woodside	94062	8/6/2014 Online
Melissa Karlsten	Woodside	94062	8/6/2014 Online
Melissa Zdrodowski	Woodside	94062	8/10/2014 Online
Nancy Ditz	Woodside	94062	8/11/2014 Online
Patricia M Scarlett	Woodside	94062	7/29/2014 Online
Peter Muller	Woodside	94062	7/24/2014 Online
Ranmali Woody	Woodside	94062	7/29/2014 Online
Raymonde Guindon	Woodside	94062	7/29/2014 Online
Regino Soto	woodside	94062	8/6/2014 Online
Rhodine Gifford	Woodside	94062	8/21/2014 Online
Rich Shapero	Woodside	94062	9/6/2014 Online
Richard Haiduck	Woodside	94062	7/30/2014 Online
Robert Rosenberg	Woodside	94062	8/6/2014 Online
Robert Taylor	Woodside	94062	8/3/2014 Online
Roberta Kerwin	Woodside	94062	8/8/2014 Online
Sandra Bachman	Woodside	94062	7/29/2014 Online
Sandy Shapero	Woodside	94062	9/6/2014 Online
scott eschelma	Woodside	94062	8/6/2014 Online

Sean Lyons	Woodside	94062	8/4/2014 Online
Shankar Hemmady	Woodside	94062	8/14/2014 Online
Shannon Pedersen	Woodside	94062	8/14/2014 Online
Sheryl Harari	Woodside	94062	8/20/2014 Online
Simon Klemperer	Woodside	94062	7/29/2014 Online
Stacey Shenk	Woodside	94062	9/25/2014 Online
Stephanie Harman	Woodside	94062	8/7/2014 Online
steve gray	Woodside	94062	8/8/2014 Online
susan crocker	woodside	94062	8/28/2014 Online
Susan Dawson	Woodside	94062	8/8/2014 Online
Suzanne Fanger	Woodside	94062	8/6/2014 Online
Suzanne Muller	Woodside	94062	7/24/2014 Online
Sylvie Anacker	Woodside	94062	8/6/2014 Online
teresa purzner	woodside	94062	8/15/2014 Online
Thomas Wargo	Woodside	94020	9/4/2014 Online
Tim Hanretty	Woodside	94062	8/6/2014 Online
Tony Rose	Woodside	94062	7/24/2014 Paper
Tracy Jones	Woodside	94062	7/27/2014 Online
Vaciliki Papademetriou	Woodside	94062	8/14/2014 Online
Walter Dreyer	Woodside	94062	8/15/2014 Online
Wayne Behrens	Woodside	94062	7/24/2014 Online
wendy Garfield	woodside	94062	8/6/2014 Online
Andrea Felsovanyi	Stanford Weeken	94025	8/22/2014 Online
Brindicy Alcaraz	Stanford Weeken	94025	8/14/2014 Online
Carey DeRafael	Stanford Weeken	94025	8/21/2014 Online
Chris Rubin	Stanford Weeken	94025	8/22/2014 Online
Delores Nelson	Stanford Weeken	94025	8/26/2014 Online
dennis ballinger	Stanford Weeken	94025	8/22/2014 Online
Diana Gerba	Stanford Weeken	94025	8/21/2014 Online
Elizabeth Brown	Stanford Weeken	94025	8/21/2014 Online
Eric Lai	Stanford Weeken	94025	8/21/2014 Online
Gayle Spencer	Stanford Weeken	94025	8/25/2014 Online
Gina Alexander	Stanford Weeken	94025	8/21/2014 Online
Ginger Holt	Stanford Weeken	94025	8/21/2014 Online
Greg Richardson	Stanford Weeken	94025	8/21/2014 Online
Joseph Brown	Stanford Weeken	94025	8/21/2014 Online
Leslie Muennemann	Stanford Weeken	94025	8/21/2014 Online
Lucia Tedesco	Stanford Weeken	94025	8/21/2014 Online
Luke Vania	Stanford Weeken	94025	8/22/2014 Online
Lynn Thompson	Stanford Weeken	94025	8/21/2014 Online
Mehmet Goker	Stanford Weeken	94025	7/29/2014 Online

Monica Davis	Stanford Weeken	94025	8/29/2014 Online
Oscar Firschein	Stanford Weeken	94025	8/21/2014 Online
Rebecca Frid-Nielsen	Stanford Weeken	94025	8/9/2014 Online
Ron Alexander	Stanford Weeken	94025	8/22/2014 Online
Shelly Easterday	Stanford Weeken	94025	9/4/2014 Online
Stuart Weiss	Stanford Weeken	94025	8/21/2014 Online
Susan Martin	Stanford Weeken	94025	8/21/2014 Online
Susanne Delzell	Stanford Weeken	94025	8/21/2014 Online
Walter Nelson	Stanford Weeken	94025	8/26/2014 Online
William Nelson	Stanford Weeken	94025	8/21/2014 Online
Ann E. O'Hearn	Menlo Park		7/24/2014 Paper
Barbara Kaiser	Menlo Park	94026	8/7/2014 Online
Dan Hilberman	Menlo Park	94025-513	10/2/2014 Online

Ad Hoc Citizens' Committee for Noise Abatement

Recipient: Senators Barbara Boxer and Dianne Feinstein, Congresswomen Anna Eshoo and Jackie Speier

Letter: Greetings,

Reduce air traffic over Portola Valley, Ladera, and Skyline Blvd. communities

Since 1999, SFO aircraft arrivals have increased 23 percent, but SFO arrival traffic over our communities has increased by 200 percent or up to 160 flights per day. SFO and the FAA have shifted air traffic from other set flight paths onto the communities of Portola Valley, Ladera and Skyline Boulevard.

San Mateo County has identified these communities as regional natural areas. Increased air traffic and aircraft noise disturb the natural habitat and diminish Portola Valley, Ladera, and Skyline Blvd. as environmental resources for the County.

In addition, the FAA proposes to implement the Next Gen OAPM project by November 2014, which will redirect additional SFO arrival air traffic over our communities at potentially lower altitudes (SFO projects a 21% increase in arriving aircraft by 2019). This will increase our aircraft noise and tax our environment even more dramatically.

We request the support of Senators Boxer and Feinstein, and Congresswomen Eshoo and Speier, in seeking relief from the increasing air traffic in our communities with a credible plan to resolve these issues:

1. The FAA and SFO should take immediate steps to reduce the amount of vectored traffic over our communities to conform to the historical Big Sur 2 and Point Reyes routes, as discussed at the meeting with Congresswomen Speier and Eshoo.
2. The FAA's OAPM project should not be implemented until additional analysis has been conducted to evaluate actual air and on-the-ground noise pollution and its effects on our communities and surrounding open spaces. These results should be made available to the public for comment.
3. The FAA and SFO should require commercial aircraft on arrival into SFO to

comply with the 2001 agreement with Congresswoman Eshoo and the FAA's own air traffic regulations to maintain an altitude of at least 8,000 feet over the Woodside VOR and 5,000 feet over the Menlo Interchange.

Comments

Name	Location	Date	Comment
Kenneth Akers	Portola Valley, CA	2014-07-24	Low and loud aircraft flying frequently over our community create noise and air pollution and degrade the natural rural environment that residents work so hard to protect.
Patrick Schnabel	Portola Valley, CA	2014-07-24	Noise pollution from air traffic increased by more than 200% over the years by shifting traffic from the inside of the bay (minimal noise impact) over the Peninsula. This is particularly bad for Portola Valley as three major flight paths are now merged over our town. Over the last decades our society has made great progress in better and better controlling all forms of pollution (air pollution, nuclear waste, pollution of our rivers from chemical manufacturing etc.). But what SFO does is a step backwards. It creates more and more noise pollution without even acknowledging the problem and constantly violates agreed upon flight heights. Vector trafficking, which is meant to spread out planes when traffic is dense due to some unforeseen events, has long become part of SFO's business plan.
Mary Jane McCarthy	Woodside, CA	2014-07-24	These continuous lowered flights on top of the Santa Cruz Mtns. in the Woodside VOR are impacting our quality of life in this beautiful area. The NOISE is often above 85dcb and it is nonstop, every 2 minutes starting at 4:30AM. These new Next GEN flights are destroying this Skylonda Woodside are. We are 34 highway miles from SFO and with these new flight paths we have become part of their runway 28L. Flying this mountain at 5900' on top of a 2300' elevation is too LOW, and too LOUD. Almost all of SFO's arrival flights do not drop their flying altitude to 4000' when they are over the water in the Bay making their final 17mile approach into SFO. 3600' over the mountains, 34 miles out form SFO is not acceptable. It is destroying this wilderness area.
Danna Breen	Portola valley, CA	2014-07-24	This is important because it diminishes the experience I have had of living here in quiet for forty years. It is a major reason I chose to live here. I can't sleep. There is an continuous assault on my town. I don't know what the solution is, but we can't absorb the burden of the problem. Find an answer. And soon. I am exhausted.
Virginia Bacon	Portola Valley, CA	2014-07-24	Aircraft noise and pollution disturb, disrupt and may potentially destroy this conservation corridor San Mateo County Planners defined as a resource for all of San Mateo County.
Deborah Romani	Portola Valley, CA	2014-07-24	People from around the South Bay flock to our hills and roads to get away from the pressures of life in Silicon Valley. They shouldn't be followed by the noise of low-flying planes. With our higher elevations, planes over our hills have a disproportionate impact on guest recreation seekers and residents alike. The noise at night is especially bothersome, with low-flying planes at all ours making sleep difficult. Please work with the FAA to limit flights over the valley to their historic routes and in conformance with the 2001 agreement.
Ioni austin	porto, CA	2014-07-24	The planes fly so low we can't sleep at night and they wake us in the morning.
Alex Brenner	Woodside, CA	2014-07-24	It is important to keep this rural neighborhood the peaceful oasis it was.
ARUNA GAMBHIR	Portola Valley, CA	2014-07-24	Really disturbs my enjoyment of the peace and quiet in my backyard. I did not have to deal with this when I bought my place, it's almost like living next to the freeway that has sprung up all of a sudden without any due process.
Kim Zamboldi	Portola Valley, CA	2014-07-24	We enjoy the trails and parks daily and moved into this community for the peace and proximity to nature. The increase in noise is very noticeable and seems not in keeping with historical plans. Anything that can be done to decrease the air traffic noise would be greatly appreciated.

Name	Location	Date	Comment
Sheldon Breiner	Portola Valley, CO	2014-07-24	I personally know Anna and Barbara. Our quality of life has definitely been negatively affected. Tell them thanks, in advance. Shelly Breiner
Diane Toby	Woodside, CA	2014-07-24	The increasing levels of air traffic are a significant disruption in our rural community, both for its residents and for the many from around the Bay Area who seek its hiking opportunities as a respite from hectic suburban life. The planes which fly lower than the allowed elevation are a particular problem.
Matthew Gebhart	Portola Valley, CA	2014-07-24	Noise pollution and preservation of our natural areas.
Allan Ashmead	Portola Valley, CA	2014-07-24	The increased, low flying aircraft is adversely affecting the quality of our life in our rural community.
Donnie Middleman	Portola Valley, CA	2014-07-24	The flights late at night, early in the morning and at dinner time are the most annoying.
Amy Harding	Portola Valley, CA	2014-07-24	The air traffic noise is very disruptive! It is so loud and constant now that it has even awoken our baby. I am concerned about both the noise and the pollution the planes cause flying so close to us (my house is at 800ft elevation) for both humans and the wild animals living in the hills. Thank you for considering our petition!
Steve Toben	Menlo Park, CA	2014-07-24	As a former member of the Portola Valley Town Council, I observed the chronic lack of responsiveness by the FAA to the aircraft noise concerns of South County residents. The FAA has largely ignored the agreement it reached with Congresswoman Eshoo in 2001 to maintain minimum altitude crossings over our communities. I am also disturbed by the lack of analysis to assess the environmental impacts of the OAPM project.
John Ciancutti	Portola Valley, CA	2014-07-24	I have lived in Portola Valley for 8 years, and in northern California my entire life. In recent months, the number of planes flying over Portola Valley has dramatically risen, particularly low-flying planes. PV is a very quiet town, no downtown, no sidewalks, it is rural. Airplane noise pollution stands out in such an otherwise quiet place. This change has significantly detracted from the quality of life in our town.
Lise Buyer	Portola Valley, CA	2014-07-24	Too many planes are flying by at low altitudes at all hours.
Steve Nash	Portola Valley, CA	2014-07-24	The increased air traffic noise is disturbing, and is contrary to the peaceful community we live in.
Matthew King	Portola Valley, CA	2014-07-24	I bought a house outside of the city to get away from city noise. A 747 using its air brakes directly over my house (followed by another, and another, and...) greatly disrupts that tranquility.
Alice Schenk	Portola Valley, CA	2014-07-24	The great increase in noise level is very disturbing and discourages outdoor living which I enjoy.
Michelle Fortnam	portola Valley, CA	2014-07-24	I notice the increase in noise of planes overhead. One of the reasons I moved to Portola Valley was to get away from all the noise.
Jeanne Kunz	Portola Valley, CA	2014-07-24	Our home is situated on top of a hill and numerous, low- altitude flights are significantly disturbing. They definitely add stress to our environment, for humans and habitat.
Janet Mountjoy	Portola Valley, CA	2014-07-24	We have an isolated very quiet community, which makes unexpected and loud aircraft noise extremely prominent and intrusive. In addition, it's intermittent nature is very disturbing and stressful, especially when trying to sleep or nap.
ed berkowitz	portola valley, CA	2014-07-24	while i am fine with the current noise levels, i do not want any increase
Eric Patzer	Portola Valley, CA	2014-07-25	There is a constant flow of air traffic over our house. The resultant noise disturbs both indoor and outdoor activities.

Name	Location	Date	Comment
Susan Chaput	Portola valley, CA	2014-07-25	As a 42 yr resident, I am shocked by the noise! The reason to live here isn't the quiet rural life. Dramatic change with that plane noise!
Lee Middleman	Portola Valley, CA	2014-07-25	Aircraft are flying at lower altitudes disturbing people, wildlife and pets.
Michael Tennefoss	Portola Valley, CA	2014-07-25	When the flights were slated to be readjusted the FAA consultant said the noise impact would be negligible. They also said the path would be limited to a small range of flights. Patently false. We are subject to both high intensity and low frequency aircraft noise up to once every 3-4 minutes, from 5AM to past midnight, with flights so low they make the windows shake. Never in my 24 years in our neighborhood did this happen before. It is offensive that the FAA did inadequate noise characterization, or take into account the magnifying effect of local terrain, when they concluded the impact would be negligible. The flight patterns should immediately revert back to their traditional routes unless and until we can be assured that adequate sound remediation steps - including prohibiting all low level overflights, banning late evening and early morning flights, even distribution of flights across other cities and neighborhoods, and prohibiting louder models of aircraft - have been implemented.
Lisa Palermo	Portola Valley, CA	2014-07-25	The constant noise is disturbing my sleep and my well being. It is also impacting the value of our homes.
Carl Cheney	Portola Valley, CA	2014-07-25	To reduce and control noise pollution in both my community of Ladera and in the open space wildlands of the mid-Peninsula.
Rene Lacerte	Portola Valley, CA	2014-07-25	PV has lots of natural habitat and I would hate to lose it.
Adrienne Smith	Portola Valley, CA	2014-07-25	Don't want a noisy neighborhood!
Carol Sontag	Portola Valley, CA	2014-07-25	Traffic has increased exponentially and is incredibly loud at our home.
marie concetta	portola valley, CA	2014-07-25	we already get noise from 280 fwy. Very disturbing to think of having even more coming this way.
Christine Martens	Portola Valley, CA	2014-07-25	Airplanes are much worse than highway noise--erratic, LOUD, jarring. Disturbs Jasper Ridge Biological Preserve habitat, and other less-developed areas.
Terri Neumeyer	menlo park, CA	2014-07-25	I grew up here where it was quiet. We enjoy a rural setting w/o jets flying by day and evening. Very disturbing.
Linda Harris	Portola Valley, CA	2014-07-25	I live here and it is SO much noisier than 2 years ago with planes flying constantly overhead, so much lower than they have in the past.
claudette bergman	menlo park, CA	2014-07-25	I am awoken EVERY morning by low flying planes that often rattle windows!!!
George Salah	Portola Valley, CA	2014-07-25	I grew up near JFK and really don't want to have that scenario repeated here in what was a sanctuary until recently. Air traffic is part of modern life. We need a better balance to not harm the few remaining areas of solitude we have in the bay area, minimizing by only crossing versus tracking over sensitive areas.
Bruce Beron	Portola Valley, CA	2014-07-25	The increase in traffic is intolerable. We are not asking that other people get the traffic that goes over us, rather that the old patterns, or as reasonably close to the old patterns, be retained. The 200% increase in overflights for a 20% increase in SFO air traffic is not reasonable.
Andy Belk	Portola Valley, CA	2014-07-25	I have noticed the increase in aeroplane noise in recent months.
Werner Zurcher	Portola Valley, CA	2014-07-25	The noise gets really loud when the jets fly overhead while turning and breaking
Dick Rabin	Portola Valley, CA	2014-07-25	We are both very sensitive to overhead noise!
Richard Zeren	Ladera, unincorporated San Mateo County, CA	2014-07-26	These flights transit some of the most environmentally sensitive areas of the Peninsula. The much larger number of flights disturbs wildlife that has until now not been subjected to low flying jet aircraft.

Name	Location	Date	Comment
Robert Shostak	Portola Valley, CA	2014-07-26	Noise is already very bothersome. Please don't make it worse.
Karol Bondy	Portola Valley, CA	2014-07-26	Because the increase in air traffic has become a real nuisance. Recently we departed on SWA from OAK to LA and flew right over our house - literally. There must be better routings or the ability to fly alternate routes occasionally. I is very peaceful here - or was
Anne Ashmead	Portola Valley, CA	2014-07-27	The airplanes are flying too low and too frequently. The noise wakes me in the morning, at night, and disturbs dinners outside. The planes need to stay higher or come down over the freeway or bay. We paid a premium to live far from the airport. The FAA should not be allowed to put a "freeway" right through our rural community.
Mark Geenen	Portola Valley, CA	2014-07-28	The jets are not flying the mandated pattern and are WAY too low. This is a ridiculous situation and one that needs government intervention!
Roger Stoller	Portola Valley, CA	2014-07-28	~ We live right under the flight path in an otherwise quiet neighborhood
Cynthia Campbell	Portola Valley, CA	2014-07-28	noise pollution
Mark Leet	Woodside, CA	2014-07-29	Air traffic noise pollution has increased dramatically over the years. The 4:am low flying planes rattle windows.
Raymonde Guindon	Woodside, CA	2014-07-29	Woodside, Portola Valley, Ladera, and Skyline Blvd. contain many areas that are preserved for wildlife, hiking, and natural habitats. The noise of air traffic degenerates the preservation goals of these areas.
Bob Sawyer	Woodside, CA	2014-07-29	FAA and SFO are not implementing agreed-to steps. I get woken up every morning at 4am.
Darleen Barnes	Woodside, CA	2014-07-29	There are less than 4 hours per day that I do not hear air traffic. I am startled out of sleep at 4:00 a.m. every day; quality of life has greatly diminished over the past 15 years.
Patricia M Scarlett	Woodside, CA	2014-07-29	Extremely loud and disturbing waking entire house
Kazumi Tsuchiyose	Woodside, CA	2014-07-29	I have been bothered by the noise since we moved here, and I am out side a lot and really noisy when the planes reduce the altitude or speed etc. I can even hear it inside of the house.
Barbara Haiduck	Woodside, CA	2014-07-30	One of the few areas left with natural habitat for wildlife
Nancy Shostak	Portola Valley, CA	2014-07-30	Air traffic over Portola Valley has increased tremendously, both visibly and audibly. The noise, in particular, has decreased the rural atmosphere of the public open spaces and natural habitat that Portola Valley has worked very hard to preserve.
Barbara Cooney	Woodside, CA	2014-08-02	We are experiencing more and more commercial flights over our house at very low altitudes. During certain times of the day, they are flying overhead every five minutes. This needs to stop. It's disturbing to us and the wildlife.
Christopher Berg	Portola Valley, CA	2014-08-02	We live right under what appears to be a heavily used flight path. It affects our sleep and our ability to enjoy being outside or having our doors and windows open.
Candy Berg	Portola Valley, CA	2014-08-02	The airplane noise has affected my quality of life - airplane noise late into the night affecting sleep; loud noise during the day making it unpleasant to be outside or inside with the windows open.

Name	Location	Date	Comment
Sean Lyons	Woodside, CA	2014-08-04	LOW, LOUD continuous over flights on top of this Skylonda neighborhood of WOODSIDE. Both departures from all 3 SFO, SJC, and OAK, and almost all of SFO's arrivals (6000' or less) flights are pounding the ridge on a nonstop basis. The Oceanic Arrival Rte.is being used to consolidate 3 arrival routes into SFO into 1. using the Oceanic Arrival either the These heavy arriving jets groan LOW and LOUD on top of this 2300'+ ridge. The WOODSIDE VOR AGREEMENT, and the FAA's own Facility order #NCT 7110.65T requiring all jets inbound from the west to navigate this NOISE SENSITIVE area at 8000' altitude is rarely if ever enforced. SFO's driving flights continuously fly this VOR at 6000' or lower. This redwood ridge area of WOODSIDE has become part of SFO's airport expansion. We are 35 highway miles out from SFO, and we are under siege from these nonstop flyovers.
Caitlin Lyons	Woodside, CA	2014-08-05	SFO with the compliance of the FAA is destroying this wilderness area of Woodside. SFO's continuous arriving flights bombard this Woodside VOR ridge at 6000' or lower. The elevation out here is 2300'+. Flights are non stop. Departure flights have also been dumped on to this Skylonda area. The noise, vibrations, and kerosene smell of these low flyers is miserable. Almost all SFO arrival flights fly this ridge at 6000' or lower, instead of the required 8000'. A 3600' distance buffer between a heavy commercial jet and the redwoods out here is not much. SFO's arrivals do not drop this low (3600') until they reach out over the water in the Bay (4000') making their final descent and approach into SFO's runway 28L. This wilderness area on the ridge is being destroyed by SFO's low flying planes' noise, pollution and presence. We are witnessing the destruction of a wilderness area.
Brad Snedecor	Portola Valley, CA	2014-08-06	Noise has become loud and frequent.
Frederick Ebert	Portola Valley, CA	2014-08-06	Increased airplane traffic and noise is disruptive to our sleep.
Janis Johnson	Portola Valley, CA	2014-08-06	Increased jet engine traffic, and a danger to general aviation pilots flying in the area, of which I am one. I am held to a tight altitude restriction to maintain separation from commercial jets; they should not be flying so close to the 4000 feet above ground level minimum.
Gerald Klemushin	Portola Valley, CA	2014-08-06	the new air routes over portola valley are a major sound disturbance
Laird Cagan	Portola Valley, CA	2014-08-06	WE live in a rural area that is interrupted repeatedly by loud plane noise.
Ellen Byrne	Los Gatos, CA	2014-08-06	Listening to airplane overhead as I sign this !
Alison Alston	Portola Valley, CA	2014-08-06	The air traffic issue is new since SFO began vectoring. The flights are low enough to wake you at night and stop conversation during the day. It is changing our way of life and decreasing property values.
lee scheuer	Portola Valley, CA	2014-08-06	The plans are waking me up when I rest during the day. Why can't this be done over the Bay
kathy lannin	portola valley, CA	2014-08-06	sometimes it sounds as if we are in a war zone the noise is so loud!
Matt Richter	Woodside, CA	2014-08-06	Some planes are really, really loud. Shockingly so. If something can be done by routing and altitude adjustments, it should be done!
Robin Holland	Portola Valley, CA	2014-08-06	The increase in noise is already quite noticeable!
Perry Roberts	Portola Valley, CA	2014-08-06	Quality of life Issue
Melissa Karlsten	Woodside, CA	2014-08-06	The flight patters is almost directly above my home off Skyline Blvd.
Joyce & Edward Drake	Menlo Park, CA	2014-08-06	Health safety/noise
Joel Morris	Woodside, CA	2014-08-06	This disturbs the natural habitat and disrupts the peaceful, idyllic feeling of our area.

Name	Location	Date	Comment
Sukamol Srikwan Jakobsson	Portola Valley, CA	2014-08-06	Concern for increase noise level and danger to schools and community
Mark Galarneau	Portola Valley, CA	2014-08-06	We've been noticing an increase i air traffic over our neighborhood which is impacting even simple things such as watching TV.
Marion Rittler	Portola Valley, CA	2014-08-06	Negative impact on my neighborhood
Mary Quinn	CA, CA	2014-08-06	noise and pollution
Nancy Thompson	Portola Valley, CA	2014-08-06	The peace and quiet is why we moved her 28 yrs ago. That is now gone.
Glenn Reid	Woodside, CA	2014-08-06	It has changed recently, and dramatically, which means that this traffic has moved from somewhere else. Why? It seems it should come in over the Bay, which would make everyone happy.
Susan Stebbins	Menlo Park, CA	2014-08-06	The noise interrupts my sleep!
Jack McCloskey	Woodside, CA	2014-08-06	noise
Sue Lowe	Portola Valley, CA	2014-08-06	I have routinely been awakened at midnight by very low flying planes. Something must be done about the airplane noise pollution in general. Please "share" with other neighborhoods--not just Portola Valley!
Katherine H. Terhune	Woodside, CA	2014-08-06	This seems an issue of fairness, that all communities share the load, AND of safety, because add lower altitudes to greater numbers of planes, and simply put, the odds of mishap are higher over/in Portola Valley.
Wendy Hafkenschiel	Portola Valley, CA	2014-08-06	Increased noise from more than ever low flying planes over Portola Valley is disruptive. I am concerned this will continue to increase if limits aren't made.
A G	Portola Valley, CA	2014-08-06	Important because I have written two letters to Congresswoman Anna Eshoo telling that the loud low flying aircraft flying over my home has increased significantly, despite claims otherwise by the FAA and SFO.
Linda Elkind	Portola Valley, CA	2014-08-06	The overhead airplane noise is so loud that we have to stop in mid-sentence and wait till the plane has passed in order to converse. Terrible..
Joshua Harmssen	Portola Valley, CA	2014-08-06	I moved here for peace and quiet and then soon after planes were diverted over our house. I paid a premium for quiet...
Mark Tsuchiyose	Woodside, CA	2014-08-06	Noise
Jeannette Fowler	Portola Valley, CA	2014-08-06	In 26+ years in PV, only the last few years it increased to its current level. Governing bodies need to keep their agreements to mitigate the intolerable level of noise pollution.
Regino Soto	woodside, CA	2014-08-06	Continuous bombardment by SFO's low, loud commercial jets flying non stop on top of this 2300'+ Woodside ridge. SFO's arrivals are plowing lower and lower through the WOODSIDE VOR at 6000' or less, instead of the FAA's required 8000' minimum. 200+ SFO commercial arrival flights per day are destroying this wilderness area with their NOISE, POLLUTION, VIBRATION and KEROSENE STENCH.
Francine Lejeune	Portola Valley, CA	2014-08-06	noise pollution
Cornelia Tilney	Portola Valley, CA	2014-08-06	The increase in noise from airplanes has been appalling over the last 12 to 18 months. We want to see the airplane routes changed!
Erika Demas	Portola Valley, CA	2014-08-06	Air noise has been distracting
Stanislav Slanina	Portola Valley, CA	2014-08-06	The air traffic noise is becoming nuisance affecting quality of life.
Kris Moriarty	Portola Valley, CA	2014-08-06	Needless noise that destroys our quality of life in this formerly bucolic community.
Jo Owen	Chatham, MA	2014-08-06	Air traffic has been increasing over this area for the past several years. Please help us?

Name	Location	Date	Comment
Lynne Toribara	Portola Valley, CA	2014-08-06	As someone who was raised in a house on an airport flight path, I know how disruptive the noise can be.
Sally Harris	Portola Valley, CA	2014-08-07	I can no longer enjoy being in my own back yard with my family do to the airplane noise.
Kelly Starr	Portola Valley, CA	2014-08-07	PV used to be a peaceful community, it's why we paid \$3,000,000 to live here. It's no longer peaceful with planes flying so low on their approaches - it sounds as though we live 10 minutes from SFO & San Jose airports, not 45!!
Lynn McCloskey	Novato, CA	2014-08-07	Because I have family that live off Skyline in Woodside and it is very annoying.
Marilyn Walter	Portola Valley, CA	2014-08-07	Low flying aircraft is very disturbing.
Geoff Baldwin	Portola Valley, CA	2014-08-07	Ordinarily I'm not bothered so much by low-flying aircraft because they are drowned out by the damn leaf blowers. However, today I was hiking in Arastradero Park and every few minutes a large jet flew over. Why can't they do this over our very large bay?
Peter Chargin	Portola Valley, CA	2014-08-07	The FAA should comply with its own regulations. Further, SFO and the FAA they should work with communities whom they serve. I see no downside to higher altitudes during approach, and this would dramatically improve the situation on the ground.
David Kaufman	New York, NY	2014-08-07	Suddenly the planes are flying very low, lots of noise, and very disturbing. Why the change???
Jon Starr	Portola Valley, CA	2014-08-07	I work early in the morning and therefore go to bed by 9:00 pm. The jets often fly low much later than that and interrupt my sleep
Lynn Poland	Portola Valley, CA	2014-08-07	We live here to get away from noise and air pollution. Portola Valley is a haven for protected bird, frog, and plant species. The additional noise and pollution will not help their plight.
Judith Mendelsohn	Portola Valley, CA	2014-08-07	Airplane noise over our house is noticeably louder and more frequent within the last two years
Vincent Mallet	Portola Valley, CA	2014-08-07	We live in PV and every single night we have so many plane flying over, it's like we live right by the airport! It's hard to have a peaceful dinner, it's even harder to have a quiet night.
Anna Ralston	Portola Valley, CA	2014-08-07	All of a sudden airplane noise over our house has increased dramatically with planes flying very low at times.
Anne Davison	Portola Valley, CA	2014-08-07	We moved to Portola Valley for the quiet.
Christine Fleming	Portola Valley, CA	2014-08-07	The increase in noise from the airplanes is affecting my sleep and quality of life. This new route they are taking goes directly over our house.
guila pollock	portola valley, CA	2014-08-07	We moved to Portola Valley many years ago to escape this kind of noise.
Mary Anna Matsumoto	Woodside, CA	2014-08-07	Oppose potential redirection of SFO arrival air traffic over Portola Valley and Woodside.
edmond eger	portola valley,, CA	2014-08-07	It is horrible that the number of planes flying over our homes has increased so dramatically over the last few years. Please make it stop.
Kevin Lanigan	Portola Valley, CA	2014-08-07	The increased flight traffic over our home degrades our quality of life and property values.
Erika Walden	Portola Valley, CA	2014-08-07	Planes are flying too low.
Candice Cutler	Woodside, CA	2014-08-07	Air traffic noise all day and most of the night.....please change the routes!
Nicole Vidalakis	Portola Valley, CA	2014-08-07	I moved here for the bucolic landscape and quietness. Last night my baby and I were woken up three times by low flying airplanes. This is not necessary or ok. Thank you!

Name	Location	Date	Comment
Anu Khatod	Portola valley, CA	2014-08-07	The noise from the planes are very loud. I'm near the top of Westridge and I can hear them from early morning to throughout the day.we bought our home to live in a quiet area and paid a hefty price for it!
Dirk Kabcenell	Portola Valley, CA	2014-08-07	Preserve nature, maintain Town's values.
Matt Rollefson	Portola Valley, CA	2014-08-07	The noise significantly reduces the beauty of this rural community.
Michael Wilmer	PORTOLA VALLEY, CA	2014-08-07	The noise is excessive
David Fichtner	Portola Valley, CA	2014-08-07	I grew up in a flight path to Moffett Field and as an adult picked Portola Valley as a place to live because of its peace and quiet.
Valerie Russell	Portola Valley, CA	2014-08-07	I lived in Southern California, a few miles away from the location where an AeroMexico jet in it's initial descent into LAX and a small plane collided and then crashed into my suburban neighborhood. Everyone aboard both aircrafts was killed, as well as many people on the ground who had, up until that moment, been relaxing at home on a Sunday morning. Almost 30 years later, I still vividly remember the confusion of what might have caused such a loud explosion, the black plume of smoke rising from the crash site, and siren after siren racing to the scene. As a result, when I bought my home, I purposefully chose to avoid communities with significant overhead air traffic and, to do so, was required to pay a substantial premium to purchase a home in quiet, rural Portola Valley. People from all over the Bay Area come to Portola Valley to hike and bike and enjoy the miles of open space and public trails, and the quiet, natural setting. However, for both myself and everyone who had previously enjoyed our quiet town and surrounding hills, the dramatic increase in number of flights over Portola Valley has diminished the serenity and peace. Not only are these flights over Portola Valley much more frequent, they are particularly noisy, many times creating a screeching sound as they descend too low over the hill.
marcia cheney	portola valley, CA	2014-08-07	Pollution and quality of life
Lynn Gibbons	Portola Valley, CA	2014-08-07	The increasing noise of air traffic over our house is very disturbing.
Sheri Elmore	Portola Valley, CA	2014-08-07	Silly question. Who likes noisy airplanes overhead?
Clay Bullwinkel	Portola Valley, CA	2014-08-07	noise abatement
James Charley	Portola Valley, CA	2014-08-07	even w/ double-pane windows there is an ear splitting jet noise every 15-20 minutes!! The peaceful hills are now like living under a Freeway!!
michael berube	Portola Valley, CA	2014-08-07	I am particularly annoyed with the smaller airplanes practicing stalls and maneuvers over Portola Valley instead of farther west over a more non-residential area.
j Faraco	Menlo Park, CA	2014-08-07	Air traffic noise often interrupts us while we are indoors with the windows etc closed. There seems to be a very constant stream of planes over head and it detracts from our ability to enjoy the use of our home and the otherwise peaceful surroundings.
Denise Bullwinkel	Portola Valley, CA	2014-08-08	I like living in Portola Valley for the pastoral setting and do not like to be awoken at night to the loud roar of a plane!
Maureen Sansbury	Portola Valley, CA	2014-08-08	It is important to me as stated in this petition the the increased air traffic and aircraft noise disturb the natural habitat and diminish Portola Valley, Ladera and Skyline Blvd as environmental resources for the County. It is also reprehensible that the 2001 agreement with Congresswoman Eshoo and the FAA's own air traffic regulations are being ignored and those who have the authority to correct this apparently are not doing the job they have been hired or elected to do.
Sally Ann Reiss	Portola Valley, CA	2014-08-08	Life quality

Name	Location	Date	Comment
William Kunz	Portola Valley, CA	2014-08-08	FAA and the airlines need to comply with the 2001 agreement!
Ravi Khatod	Portola valley, CA	2014-08-08	Excessive noise throughout the day
Carolyn (Carrie) Lavine	Portola Valley, CA	2014-08-08	I have lived in Portola Valley for 25+ years! staying here because of our quality of life with open space and wildlife habitats. The increase in commercial flights overhead almost all day long are destroying the environment. C. Lavine
Chase Norfleet	Portola Valley, CA	2014-08-08	We live in a quiet, peaceful area and we all work hard to keep it that way.
Daniel Lopez	Portola Valley, CA	2014-08-08	Regain our neighborhood as a sanctuary apart from the hustle and bustle of Silicon Valley. We should hear children laughing, not engines roaring.
Dennis DeBroeck	Portola valley, CA	2014-08-09	I ahve lived in PV for 25 years and the peace and quiet that was so valued has been lost due to the low flying planes.
Lana and Roger Sundahl	Portola Valley (Ladera), CA	2014-08-11	The dramatic increase in the frequency and noise is extremely disturbing !
Ron Hennefarth	Portola Valley, CA	2014-08-12	Loud planes disrupting sleep in early morning and late at night
Jean Tiscornia	Woodside, CA	2014-08-12	I live in Woodside and planes fly so low every 15 min over head that they have taken away our privacy and quiet I'm waken in the middle of the night to a roar of airplane over head I've lived here 60 years and this is a disgrace that you have taken away our peace and quiet and air space flying so low over our towns of Woodside and Portola valley Shame on you Change it and stop it now
Nicole Bartow	Portola Valley, CA	2014-08-12	Our quiet Ladera community is not so quiet these days - the increase in plane noise pollution is an unwanted intrusion and has a significant negative impact on our wonderful, peaceful community.
William Clancey	Portola Valley, CA	2014-08-13	As I read in the tranquil evening of my home, the skies vibrate as if we are living on a runway.
Birgitte Moyer-Vinding	Portola Valley, CA	2014-08-13	The increase in low-flying commercial aircraft over our busy residential area has several serious impacts: 1) greatly increased noise, including at night; 2) considerable health impact from stress as well as from worsening air quality; 3) decrease in property values.
Matthew Poppe	Woodside, CA	2014-08-14	I live by Skyline Blvd. and frequently hear disruptive jet noise at home, day and night.
Marina Marguet	Woodside, CA	2014-08-14	I and memebtrs of my community DO NOT want increased noise and air pollution. We also don't want our property value diminished due to unacceptable air traffic
Jan Pieper	Portola Valley, CA	2014-08-15	This is a very rural community and airplane noise was not here when we chose this area.
Melissa Benevento	Portola Valley, CA	2014-08-15	affects the house I live in!
John Thompson	Portola Valley, CA	2014-08-17	The FAA signed an agreement / contract in 2001 and the FAA needs to be held accountable to abide by that agreement.
Jeffrey Lea	Woodside, CA	2014-08-18	The increasing noise and frequency of flights due to ignoring airport guidelines is VERY disruptive.
Wazir Peller	Portola Valley, CA	2014-08-19	Quality of life
victoria clague	portola valley, CA	2014-08-19	I am home for work and am bothered by the change in sound quality from too many aircraft overhead.
Sarah D	Atlanta, GA	2014-08-19	The number of planes has increased and they are very low-flying and extremely loud. Please reconsider the flight paths.
Theresa Murphy	Portola Valley, CA	2014-08-19	Noise!

Name	Location	Date	Comment
michael benevento	portola valley, CA	2014-08-19	noise increase is not not acceptable
Teresa Godfrey	Portola Valley, CA	2014-08-19	We live in a rural area to have peace & quiet.
Tom Hafkenschiel	PORTOLA VALLY, CA	2014-08-19	Have had increasing airline noise in the last year at all hours.
Gunther Steinberg	Portola Valley, CA	2014-08-19	The almost constant noise of low flying planes is most disturbing and can be avoided by maintaing the old approaches and at suitable altitudes of 6 to 8000 ft over populated areas. Descend over the Bay.
Rebecca Goodman	Portola Valley, CA	2014-08-19	Concerned about air traffic noise and pollution.
Denise Lautmann	Portola Valley, CA	2014-08-19	I wrote to the FAA last April about how disturbing the increased air traffic over Portola Valley has been to my family and me. The increase in the air traffic has planes flying directly over our home all hours of the day and it is particularly bad at night. Please provide our town with relief from this constant noise pollution!
Rhonda Larsen	Portola Valley, CA	2014-08-19	The air traffic is coming directly over my house
Pauline Becker	Portola Valley, CA	2014-08-19	My family has owned our Ladera home for 38 years. Never have we had as bad aircraft noise as recently - our 9 month old gets woken up from his naps regularly - it's unacceptable!
leslie skanberg	portola valley, CA	2014-08-19	I live in the area
David Cardinal	Portola Valley, CA	2014-08-19	We live in a quiet community. The increasing amount of air traffic, especially in late night hours is an increasing problem.
Mary Ryan	Portola Valley, CA	2014-08-19	Directly impacted
Simone Brutlag	Menlo Park, CA	2014-08-19	Reduce airplane traffic noise and pollution over our communities.
Alexis Dinern	Portola Valley, CA	2014-08-19	This area is home to wildlife and people, and in an effort to conserve the wilderness that remains, these flights and noise should be limited. Thank you for your attention to this.
Stephen Kahl	Portola Valley, CA	2014-08-20	I have lived at this address for more than twenty years and have seen a profound increase in the number of aircraft flying over my home, many of them clearly below the elevation limit and more so recently within the past 6 months. This has got to stop!
Efraim Harari	Woodside, CA	2014-08-20	We live in an ecologically sensitive area between the San Francisco Bay and the Pacific Ocean, designed by the San Mateo County as a natural habitat of unique value for the entire Bay Area. As of late we have noticed significant increase in air traffic, which is especially noisy given our higher altitude and the planes' acute approach angle as they approach SFO at a 0-10 feet above sea level. This phenomena has an immediate negative effect on the delicate ecological balance in this area, and even at current levels air traffic is extremely disruptive. The Bay (above water) should remain the main route for approaching air traffic. Certainly not this sensitive and rare natural habitat where we live.
Chris Cicchetti	Portola Valley, CA	2014-08-20	Nice day, beautiful sunshine, time to enjoy nature in the back-yard. WWWWHHHHHOOOSSSSHHHH! Or, maybe not...
Austen Heydon	Menlo Park, CA	2014-08-20	Over the quiet hills the noise is even more evident. The Bay is long and I know the old patters can be kept and exceptions limited.
Kent Hakanson	Portola Valley, CA	2014-08-21	Quality of life is important to all that live in the USA Thank you for your support
Marcia Hakanson	Portola Valley, CA	2014-08-21	too much noise!

Name	Location	Date	Comment
Elizabeth McDougall	Portola Valley, CA	2014-08-21	The last 6-9 months the planes have got lower and lower and much more frequent. At high commute times for flights they are every 60 seconds and they get so low I can read the insignia on the tail. This is a seriously unhealthy situation for man and beast!!
Kwok-Woon Lai	Portola Valley, CA	2014-08-21	If we just stay outside for even a short period of time we are likely to hear aircraft noise. Sometimes the flights are directly over the Ladera community even at late hours. In our semi-rural community aircraft noises have been increasing to the point where it sometimes sound like we are living next to the airport but in fact we are 20 miles away from SFO but are being asked to bear a burden that is both unreasonable and increasingly unbearable.
Jan Baszucki	Menlo Park, CA	2014-08-21	Air traffic is increasing and disrupting out quality of life.
Ellyn Rubin	Portola Valley, CA	2014-08-21	Negative impact community
Geri Brown	Portola Valley, CA	2014-08-21	Each morning I am woken up by the noise of jets flying right over my house.
Diana Gerba	Menlo Park, CA	2014-08-21	The air traffic is increasing and it is disrupting my Wifi connection. There are periods in the day when everything just comes to a halt as the planes fly overhead.
Dennis Romley	Portola Valley, CA	2014-08-21	It went from almost zero planes assign overhead throughout the day to to 6 in less than 10 minutes this morning (8/21/14). The frequency and number of planes is intolerable. Spread the problem. Go over oceans and Bays. Stop piling a great number on any bedroom community.
Dudley Carlson	Portola Valley, CA	2014-08-21	Wildlife habitat, peace of mind, property value. Increasingly disruptive to sleep. We're willing to share the load with other communities, but altitude should be regulated to prevent constant disruption and noise pollution.
Leslie Muennemann	menlo park, CA	2014-08-21	Quality of life, car traffic is bad enough.
Stuart Weiss	Menlo Park, CA	2014-08-21	Minimizing aircraft noise is
Lynn Thompson	Menlo Park, CA	2014-08-21	Important to me for all the same reasons that they are to San Mateo County.
Joseph Brown	Menlo Park, CA	2014-08-21	Peace and quiet - the flight path is quite lower over our house and this raises the overall noise level
Susanne Delzell	Menlo Park, CA	2014-08-21	I have lived under a flight path before in the LA area. It is not simply the noise pollution that is a problem but the fallout from the jet engines. The resulting black soot is quite detectable on surfaces such as window sills. It negatively impacts the quality of the air we breathe. This is of great concern to me.
Jen Coleman	Menlo Park, CA	2014-08-21	I am against increased air traffic over my house (noise and pollution). The noise is already disruptive and I am very concerned about the effects of pollution on our environment and health.
Ginger Holt	Menlo Park, CA	2014-08-21	This entire precious and unique riparian area (and the people who live here) deserve protection from this type of health and environmental insult.
Renata Spangler	Portola Valley, CA	2014-08-22	Preservation of peace and harmony, good heath of nature, our children, all living things in nature and in our backyards. We do not need the noise pollution, nor the air pollution. Thank you.
Andrea Felsovanyi	Menlo Park, CA	2014-08-22	I live here and am directly affected by the increased noise and disturbance from these aircraft.
Dennis Ballinger	Menlo Park, CA	2014-08-22	quality of life, environmental disruption
Ron Alexander	Menlo Park, CA	2014-08-22	Disturbs the tranquility of the neighborhood with increasing frequency
Virginia Boyd	Portola Valley, CA	2014-08-23	The increased noise is disruptive.
Stephen Shenker	Portola Valley, CA	2014-08-24	Noise interferes with my sleep

Name	Location	Date	Comment
Frank Rothschild	Woodside, CA	2014-08-24	I live at ground zero of the high density low-altitude aircraft traffic rerouted over the Woodside VOR on north Skyline Blvd. I can only hope the collective testimony of 1,000 county residents, attesting to the physical and mental torment, duress, and resentment caused by the FAA, SFO, and aviation industry's wanton deprecation of our rural communities, is sufficient to warrant prompt political intervention by our elected members of Congress. The FAA's recent Final Environmental Assessment claiming the forthcoming implementation of the Next Gen OAPM program will have "No Significant Impact" effectively targets rural San Mateo County and its residents as insignificant collateral damage in achieving the higher public purpose of facilitating SFO's commercial flight capacity. I, for one, will be forced to relocate to escape the already ongoing day and night aerial strafings of excruciating high-decible aircraft noise.
Walter Nelson	Menlo Park, CA	2014-08-26	The low flying airliners drown out our conversation whenever we are trying to enjoy peace & quite in our back yard.
Doug Sutter	Portola Valley, CA	2014-08-26	Too much noise & it's a safety concern.
Denise Ellestad	Portola Valley, CA	2014-08-26	I don't like the noise overhead.
Edward MocarSKI	Portola Valley, CA	2014-08-29	far too noisy to have planes right on top of the house.
Victoria Kojola	Portola Valley, CA	2014-08-31	We moved to Portola Valley for the peace and quiet of the area and increased noise from airplanes decreases our enjoyment and the resale value of our property.
Maynard Nonnemacher	Portola Valley, CA	2014-08-31	The noise to the schools in the area, traffic over residential and horse area. This is country, not commercial, we purchased for the quiet and safety.
Wendy Tomlin-Hess	Portola Valley, CA	2014-09-02	The noise and pollution from the ever increasing air traffic above Portola Valley is of the utmost concern to those of us who reside in Portola Valley as we greatly value our safety, peaceful area and rural environment.
Marty Tenenbaum	Portola Valley, CA	2014-09-02	I moved to Portola Valley for the peace and quiet of a country environment. The almost constant noise from 20 Flights an hour is unacceptable. I'm also not happy with private planes flying at very low altitudes and making more noise than all the cars in Portola Valley combined. If they were cars, their drivers would be arrested.
Mary Gaytan	Portola Valley, CA	2014-09-02	Noise, unsafe for schools
Barbara White	Portola Valley, CA	2014-09-03	Fairness and Justice
Ifeoma Udemezue	San Leandro, CA	2014-09-04	We need to preserve or environments
William Unger	Portola Valley, CA	2014-09-04	We all fly, so all need to share the burden. Should be fairly divided, not sure how to know, not so much what was as a starting point, but transparency as to how this is decided would be a good starting point for me
Dana Starling	Portola Valley, CA	2014-09-05	Noise pollution that didn't exist before.
Rich Shapero	Woodside, CA	2014-09-06	Protect sanctity of our redwood parks and preserves.
Sandy Shapero	San Mateo, CA	2014-09-06	It feels like we are having more than our fair share of air traffic.
Paul Heald	San Francisco, CA	2014-09-14	This is a pristine natural setting with paths and outdoor exercise opportunities for all of Silicon Valley and its residents. We should keep it that way.
David Pidwell	Portola Valley, CA	2014-09-16	We live in a residential community where the current level and frequency of noise emitted from commercial aircraft is obtrusive and undesirable.

Name	Location	Date	Comment
Kristan Wheeler	Portola Valley, CA	2014-09-17	I do not want lower flying aircraft or increased air traffic over my home. I have experienced living on the flight path of a Navy take off and landing practice strip. It was incredibly disruptive. I awake from sleep by the planes. The noise made it difficult to have conversations and impossible to relax outside. It affected the hearing of all, especially the children. We live in a beautiful natural environment. The quiet is already spoiled by the planes. please do not increase this traffic and affect the hearing of our children or the quality of life of our community. Thank you
Paul Schutz	Campbell, CA	2014-09-24	This is having a detrimental impact on my quality of life. We moved to Portola Valley for the peace and tranquility the town's location promised. Frequent aircraft flyovers are heavily impacting that promise. Please reroute air traffic over the Bay and away from our town.
Alison Cabell	Portola Valley, CA	2014-09-24	quality of life and health issues; maintain unpolluted natural environment
Bruno Strul	Portola Valley, CA	2014-09-24	Noise pollution affects my well being.
Terry Lynn	Portola Valley, CA	2014-09-24	quality of life, home values
Kathryn Fitzgerald	Portola Valley, CA	2014-09-25	Noise pollution!
john shenk	palo alto, CA	2014-09-25	Significant change to the environment. Impacts people and animals. Must be corrected as this was never studied.
Allyson Ashmead	Portola Valley, CA	2014-09-28	The noise wakes me up. The roar and howl of the airplanes flying over the house is incredibly loud.
George Savage	Portola Valley, CA	2014-09-28	The noise of arriving aircraft has increased dramatically and is seriously degrading the rural ambiance of our community
Julie Pardini	Redwood City, CA	2014-10-02	I am worn out with aircraft noise. I am worried about the negative health problems that both noise and air pollution cause. I have had one lung surgery 5 years ago I don't want to lose more lung capacity. And I do not want the cardiovascular problems that studies have shown excessive noise levels have caused. This community needs to protect itself against these assaults on our health, well-being and survival.
David Brewer	Portola Valley, CA	2014-10-02	We need a fair distribution of noise problems
Karen Chakmakian	Palo Alto, CA	2014-10-02	My community in Palo Alto is experiencing these same problems. We now hear and see jets all day and all night - it seems to be nonstop and is not dissimilar to the sounds one experiences when watching a movie taking place in a war zone (all the flight noise without the bombs). Many of us experience serious sleep disruption and cannot run our businesses here as we did before. We understand that air traffic is increasing, but it seems to be at very low altitudes and flights seem to be concentrated in more focused areas instead of being spread out. The impact on the environment is tremendous and is only going to grow if this is not resolved. Here in this community, the issue with the SFO jets is combined with low, loud flying SurfAir flights out of San Carlos, and additional prop planes out of Palo Alto. Something at a broader level must be done. Thank you.
Dave Baran	Atherton, CA	2014-10-02	We need to join all of the communities together to fight the FAA's nonsensical approach to controlling noise. We have the same problem with surfair (see www.calmtheskies.com)
Donna Woodside	Portola Valley, CA	2014-10-02	Because we live in the woods and the airplane noise does not belong. It is loud and sometimes screeching.
Autumn Stanley	Portola Valley, CA	2014-10-02	I'm extremely sensitive to loud noise.

Name	Location	Date	Comment
Dan Hilberman	Menlo Park, CA	2014-10-02	Terrible noise level from 5 to 10pm all summer. Too many planes over residential zones.
Paul Kaiser	East Valley, AZ	2014-10-04	<p>We are in support of these efforts to reduce air traffic, as we have the same issues in Phoenix, AZ. We are over 20 miles away from our local commercial airport, yet we experience unreasonably low and frequent jet traffic at nearly all hours of the day and night. Our local municipal airport has been all but taken over a large foreign flight school, which makes things exponentially worse. Unfortunately, our congress members and city officials favor aviation/business over our wellbeing and the peace and safety of our neighborhoods.</p> <p>We hope that you are successful in your efforts, and that they will help bring about nationwide reform to an ever-increasing problem. The unreasonable levels of air and noise pollution we experience are merely an effect...the FAA and the liberties they take are the cause.</p>
Nils Wydler	Menlo Park, CA	2014-10-06	There is already a great deal of noise from the aircraft coming in early in the AM and late at night putting on the brakes. Increasing this will be very polluting from a noise perspective.
Marty Klein	PALO ALTO, CA	2014-11-13	Disrupting our sleep early in the morning and late at night. We've lived here 28 years and do NOT want our retirement home to be a nightmare.
Jim Lussier	Portola Valley, CA	2014-11-30	The number of flights over my house is increasing dramatically and the noise is unacceptable.
David Nickels	Redwood City, CA	2015-01-05	Low-flying jets and prop lanes are causing disproportionate noise in our area. Let's protect our natural resources and maintain high quality of life in the Bay Area / Silicon Valley by rerouting over the Bay / Pacific Ocean.
Lisa Bettendorf	Redwood City, CA	2015-01-15	The air traffic noise day and night has become untenable. I miss the days when I could just enjoy being outside. I hate what's happening to our communities.
patrick lovejoy	Santa Cruz, CA	2015-03-26	the NextGen system has ruined the peaceful living conditions in sections of the santa cruz mountains, Santa Cruz city and Capitola city. This route, SERFR1 must be returned to its occasional use status, and BIG SUR2 re implemented
Jeff Tavangar	Santa Cruz, CA	2015-04-07	the NextGen system has ruined the peaceful living conditions in sections of the santa cruz mountains, Santa Cruz city and Capitola city. This route, SERFR1 must be returned to its occasional use status, and BIG SUR2 re implemented
Rick Elliott	Santa Cruz, CA	2015-04-08	I don't think it's right or fair the FAA can make unilateral decisions that affect my quality of life and my property values without so much as consulting my community.
Iorraine Gaudin	Soquel,, CA	2015-04-09	The sudden change in the quality of my environment is not okay with me.

(B) Committee Reports and Requests

(1) *Report by the Nature & Science Committee* – Committee Annual Report to the Town Council

Chair Yvonne Tryce presented the Nature and Science Committee Annual Report. Mayor Aalfs congratulated Ms. Tryce and the Committee on their successful events, and thanked them in particular for their role in the Town's 50th Anniversary celebration.

(2) *Council Liaison Reports*

- Councilmember Wengert – Attended Trail and Paths Committee meeting on March 12; there was no quorum. Attended the Water Conservation Committee meeting today, with the focus being on alternatives for a water survey and other communication techniques relative to the drought.
- Councilmember Richards – None.
- Councilmember Hughes – Attended Parks and Recreation Committee meeting on May 4, where they discussed the skate ramp, the Ford Field scoreboard and snack shack, the June 6 Town Picnic, and the Zots to Tots Race. Attended the Open Space Acquisition Advisory Committee on May 5, where they elected a new chair and discussed the purposes and goals of the committee, potential committee projects, open space easements, and the committee charter.
- Mayor Aalfs – Attended ASCC meeting on May 11, where they approved the Buck Meadow residence and are recommending use of the Private Open Space Easement (POSE) for construction staging, which will come before the Town Council for approval.

(C) Public Hearings: None

(D) Staff Reports and Recommendations [7:53 p.m.]

(1) *Report from Town Manager* – Request from Town Residents for up to \$10,000 to hire an Aviation Consultant to Study Alternative Landing Procedures for Arriving Commercial Airlines at San Francisco International Airport (SFO)

Nick Pegueros said staff is asking that the Town Council review and discuss the request of residents Tina Nguyen and Vic Schacter for Town assistance to hire an aviation consultant to assist with research.

Dr. Tina Nguyen presented the request. She said that she, Vic Schacter, and Jim Lyons have attended Roundtable meetings for more than five years, but have not received any help to address Portola Valley's air traffic noise problem. She said they would like to hire a technical expert who understands the complexity of the problem and can develop solutions and model flight paths. She said they would hire an aviation consultant that has SFO experience and a track record for helping other communities solve their noise problems.

In response to the Council's question, Dr. Nguyen said her group had initiated litigation in the form of an appeal to the FAA's finding of "no significant noise impact." She said the lawsuit is seeking a full environmental assessment study. She said the request to hire a consultant is to find alternative flight paths and is not related to the litigation.

Councilmember Hughes asked if providing the FAA with alternative routes would have any effect. Dr. Nguyen said there is a history of the FAA having responded to the aviation consultant in other cities. She said they also want the technical report to present to the Congressional leaders and Senators.

With no other questions from the Council, Mayor Aalfs called for public comment.

Michael Tennefoss of Ladera supported the proposal. He said that despite more than 2,500 protests to SFO regarding the noise, the consistent response is there is no increase in noise and no problem. He said that technical hard facts from an expert need to be presented to Anna Eshoo and Diane Feinstein.

Mayor Aalfs asked what the Town can realistically expect from this process. Dr. Nguyen said she would expect an evaluation of why Portola Valley is the location for the unofficial holding pattern and why the planes cannot be flown over the Bay.

Bud Eisberg, retired airline pilot, said he understands the complexity of the Bay Area flight patterns and the problems faced with three major airports close together. He said there has been traffic increase in the air as well as on our highways. He suggested conferring with an air traffic controller regarding their opinions on holding versus vectoring. He requested the Council consider whether spending this money on a consultant could be any more effective than the Roundtable. He would advise against it if the only solution is to push air traffic into someone else's air space. Dr. Nguyen responded that there were more than 800 Town residents who signed the petition expressing concern about the air traffic noise. She said it is their intention to hire a former FAA leader that is an air traffic control manager.

Jennifer Landesmann, Palo Alto, supported the proposal. She said this is a political issue and she supported Dr. Nguyen and the others for their advocacy for the interests of people on the ground. She said that unlike highways on land, air highways are dynamic and can move.

Councilmember Wengert said she is also concerned about the difficulty in effecting change with the FAA; however, she believes the people's voices need to be heard with constant public input. She said the Roundtable is a good vehicle for that and the airport does listen to the Roundtable comments and has effected some change, albeit on a smaller level. Councilmember Wengert said the problem lies with the increase of vector traffic, which is a very complex issue. She agreed with Mr. Eisberg that the burden of increased air traffic is here to stay as a result of the prosperity of the San Francisco Bay Area. She said she is not looking for a full shift of the burden, rather a dispersement that is equitable to all the involved communities. She said a technical consultant could help facilitate getting the data necessary to perform an accurate analysis of the changes that have occurred. Councilmember Wengert suggested modifying the scope in the proposal. She said there needs to be a very strong argument, backed by facts, presented to the FAA proving that the Town has suffered an unduly significant burden with the additional noise. She said the community has clearly voiced their concern regarding the noise issue and she supported the proposal to hire a consultant, recommending that the scope be fine-tuned before bringing it back to the Council for final approval for the expenditure of public funds.

Councilmember Richards supported the proposal and deferred to Councilmember Wengert regarding modifications to the scope.

Councilmember Hughes supported the proposal and agreed that Councilmember Wengert should work with Dr. Nguyen to modify the scope and bring it back to the Council for final approval.

Mayor Aalfs said that he and Vice Mayor Derwin support the proposal. He also supported Councilmember Wengert assisting in the fine-tuning of the proposal and bringing it back to the Council for final approval.

Dr. Nguyen said the intent was not to shift all of the air traffic away from Portola Valley. She added, however, that they are not acceptive of a 220% increase in traffic over Portola Valley.

The Town Council was in general support of the proposal to hire an aviation consultant. Councilmember Wengert agreed to work with Tina Nguyen to further develop a consultant agreement for Council's consideration at its May 27 meeting.

(2) *Presentation by Planning Director/Town Planner* – Planning Department Reorganization for the Fiscal Year 2015-16.

- (a) Adoption of a Resolution of the Town Council of Portola Valley Authorizing a Reorganization of the Planning Department Including the Elimination of the Deputy Town Planner Position and Adoption of Job Class Specifications and Salary Ranges for The Associate and Senior Planner Position (Resolution No. 2656-2015)

Debbie Pedro presented the proposed resolution and said that staff recommended the Council adopt the proposed resolution and approve the reorganization plan.

Councilmember Hughes asked for an explanation of the performance incentives for Woodside and Saratoga. Ms. Pedro said in those Cities there are stepped salary ranges with additional incentive compensation, probably in the form of bonuses. She did not know the parameters or the criteria for awarding incentive compensation.

Councilmember Wengert asked why the Portola Valley salary ranges were low on the comparison chart of salaries of neighboring agencies. She expressed concern about being competitive in the job market. Ms. Pedro said the attempt was to set the top step for the Senior Planner position to be in line with the salaries of other senior level positions in Town. She said the recruitment process will be open for both Associate and Senior Planners and staff is open to filling the position at either the Associate or Senior level.

Councilmember Wengert asked if any salary surveys had been done for other Town Staff positions. Mr. Pegueros said the last salary survey was done in late-2012 or early-2013, which came to the Council as part of a review for the total compensation package and which included a change to the medical benefit for Town employees. He said the final step of implementing that medical benefit change occurs on January 1, 2016. Mr. Pegueros recommended that toward the end of this calendar year a salary survey be conducted.

With no public comment forthcoming, Mayor Aalfs brought it back to the Council for comment.

The Council unanimously supported the adoption of the proposed resolution.

Councilmember Wengert moved to approve the Adoption of a Resolution of the Town Council of Portola Valley Authorizing a Reorganization of the Planning Department Including the Elimination of the Deputy Town Planner Position and Adoption of Job Class Specifications and Salary Ranges for The Associate and Senior Planner Position. Seconded by Councilmember Richards, the motion carried 4-0.

(3) *Update on Drought Emergency.*



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Debbie Pedro, Interim Town Manager

DATE: October 28, 2015

RE: Town Center Master Plan Update Committee Charter and Roster

RECOMMENDATION

Staff recommends that the Town Council approve the proposed charter and roster for the Town Center Master Plan Update Committee as attached.

BACKGROUND

At the September 9, 2015 meeting, the Town Council formed an Ad-Hoc committee for the Town Center Master Plan Update project and appointed former mayor Ted Driscoll to chair the committee.

DISCUSSION

With councilmembers Craig Hughes and Ann Wengert serving as council representatives, a kick-off meeting was held on September 21, 2015 to discuss membership, proposed charter, and next steps. The nine-member committee would include the chair, two council members, and one member each from the Planning Commission, ASCC, Parks & Recreation, Conservation, Trails and Emergency Preparedness Committees. On October 14, 2015 the committee convened and created a draft charter which outlines objectives, duties and functions, membership, meetings, and required reports to the Town Council. As the Town Center Master Plan Update project develops, it is anticipated that the group will convene at least once per month for the next six to nine months. All meetings will be held at the School House and be open to the public.

FISCAL IMPACT

None

ATTACHMENTS

1. Draft Charter and Roster

Town Center Master Plan Update Committee Charter

OBJECTIVES

To understand the current status and utilization of the Portola Valley Town Center. Identify potential opportunities to improve community engagement and anticipate the developing needs, both by users and to benefit our environment, in the next 25 years. Create a plan to adapt and improve the Town Center so that it can meet these developing needs and reflect the values of the Town.

DUTIES AND FUNCTIONS

1. Analyze current usage of Town Center facilities by reviewing activities, programming and facilities usage since Town Center opening.
2. Work with the Town staff, key Town committee members, Town Center users, other interested parties and the Town's residents, to identify unmet needs and assess the feasibility and desirability of the recommended changes over a 25 year time horizon.
3. Get input from a variety of stakeholders.
4. Convene Town committee and commission representatives to prioritize needs and desires.
5. Work with consultants to develop information on cost and feasibility.
6. Get input from Town Council for key decision points.
7. Create alternatives for public reaction.
8. Develop a phased plan for proposed projects, including estimates on costs and ideas for funding sources.
9. Present findings to Town Council.

RESPONSIBLE TO

Town Council

MEMBERSHIP

Chaired by former mayor Ted Driscoll, the nine-member committee shall include two council members, and one member each from the Planning Commission, ASCC, Parks & Recreation, Conservation, Trails and Emergency Preparedness Committees.

- Chair: Ted Driscoll
- Town Council: Craig Hughes and Ann Wengert
- Planning Commission: Alex Von Feldt (*Alt. Judith Hasko*)

- ASCC: Megan Koch (*Alt. Danna Breen*)
- Conservation: Judy Murphy
- Emergency Preparedness: Craig Taylor (*Alt. Dale Pfau*)
- Parks and Recreation: Lindsay Bowen (*Alt. Sally Ann Reiss*)
- Trails: Susan Gold (*Alt. Joyce Shefren*)

STAFF SUPPORT

Planning Director and Public Works Director

MEETINGS

The Committee will meet as deemed necessary. Meetings are open to the public. Joint meetings will be held with key Town committees and stakeholder groups in the early stages as the committee defines the scope and priorities. Study sessions will be held over the next 6-9 months for public outreach and to solicit comments from the general public.

Ad Hoc Town Center Master Plan Update Committee

9 Members
Meets as announced

Year: 2015

Name	Address	Home Fax	Work Other	E-Mail
Lindsay Bowen	195 Portola Road	Portola Valley CA 94028	851-8017	llblosaltos@aol.com
Ted Driscoll <i>Chair</i>	11 Sandstone	Portola Valley CA 94028	851-1058	tdriscoll@portolavalley.net
Susan Gold	70 Pine Ridge Way	Portola Valley CA 94028	234-8459	susanb.gold@gmail.com
Craig Hughes	152 Wayside Road	Portola Valley CA 94028	331-0528	chughes@portolavalley.net
Megan Koch	130 Deer Meadow	Portola Valley CA 94028	322-6963	megantckoch@me.com
Judith Murphy	8 Portola Green Circle	Portola Valley CA 94028	851-2766	jammurr123@gmail.com
Craig Taylor	111 Santa Maria	Portola Valley CA 94028	283-8380	ctaylor@2ct.com
Alexandra Von Feldt	5 Creek Park Drive	Portola Valley CA 94028	851-8201	alex_vonfeldt@yahoo.com
Ann Wengert	150 Grove Drive	Portola Valley CA 94028	851-9240	awengert@portolavalley.net
			415-793-8579 <i>(preferred)</i>	



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Debbie Pedro, Interim Town Manager

DATE: October 28, 2015

RE: Discussion of Potential Regulations for Time Limits on New Construction Projects

BACKGROUND

From time to time, the Town has received complaints from residents regarding new construction projects that have taken an unusually long time to complete, causing noise, dust, and visual impacts to neighbors. There are currently no regulations in the Town's municipal code that specifically address construction time limits so projects can continue for many years, prolonging the adverse impacts created by the construction activities.

DISCUSSION

From January 2005 to December 2014, the Town has issued 78 building permits for new residences. Of the 78 projects, 52 have since been completed and the average time for project completion is 25 months. (Attachment 1) Of the remaining 26 permits that are currently active, the following four projects have taken longer than the average 25 months to complete.

Project Address	Date Building Permit Issued	Months under construction
287 Westridge Drive	08/17/06	108
3 Redberry Ridge	04/06/11	53
10 La Sandra Way	04/13/11	51
80 Golden Oak Drive	02/07/12	35
15 Sausal Drive	11/29/11	27

Some cities have adopted construction time limit ordinances which place a time limit on the duration of a construction project, specifying a maximum permitted time period in which the project must be completed. To encourage compliance with the established time limits, sizeable monetary penalties between \$200-\$800 per day would apply to those who fail to complete the project in a timely manner. A list of sample ordinances are included in Attachment 2.

If the Council wishes to establish time limits for the completion of construction projects and impose penalties for those that continue beyond a reasonable time period, staff should be

directed to prepare a construction time limit ordinance and bring it back to council for consideration at a future meeting.

ATTACHMENTS

1. Building Permits for New Residences Issued and Finaled between 1/2005 to 12/2014
2. Construction Time Limit Ordinances from Atherton, Los Altos Hills, Ross, and Sausalito

Building Permits for New Residences Issued and Finaled January 2005–December 2014

Address	Date Issued	Date Closed	Months to complete
355 Golden Oak Drive	02/09/05	04/17/09	50
56 Hillbrook Drive	05/12/05	05/01/07	24
445 Golden Oak Drive	06/07/05	09/19/07	27
150 Alamos Road	06/17/05	04/17/08	34
683 Portola Road	09/27/05	04/04/07	19
520 Portola Road	10/02/05	08/29/08	34
228 Alamos Road	10/03/05	04/17/08	30
14 Ohlone	10/19/05	04/17/08	30
118 Solana Road	10/28/05	04/07/10	54
15 Montara Court	11/04/05	03/10/08	28
167 Brookside Drive	04/07/06	07/19/07	15
128 Goya Road	04/27/06	07/17/09	39
127 Solana Road	08/10/06	06/26/08	22
25 Possum Lane	10/05/06	05/12/08	19
835 Westridge Drive	11/02/06	07/27/09	32
10 Mapache Court	12/07/06	06/15/09	30
388 Westridge Drive	04/11/07	02/27/09	22
171 Mapache Drive	05/01/07	01/28/09	20
280 Nathhorst Avenue	05/22/07	11/18/08	18
100 La Sandra Way	05/30/07	03/09/10	34
3510 Alpine Road	07/12/07	05/21/10	34
120 Golden Hills Drive	08/01/07	04/09/09	20
15 Holden Court	12/04/07	07/13/09	19
16 Redberry Ridge	12/13/07	06/15/10	30
410 Golden Oak Drive	12/19/07	06/25/09	18
240 Golden Oak Drive	05/14/08	10/14/09	17
170 Mapache Drive	05/21/08	08/15/11	39
215 Golden Hills Drive	10/03/08	10/07/10	24
19 Redberry Ridge	11/11/08	03/11/11	28
5922 Alpine Road	06/01/09	08/15/12	34
1135 Westridge Drive	07/13/09	09/02/11	26
20 Toro Court	09/21/09	10/29/10	13
12 Redberry Ridge	11/10/09	03/07/12	28
50 Alhambra Court	11/11/09	06/13/11	19
4860 Alpine Road	04/06/10	08/11/11	16
210 Golden Oak Drive	05/18/10	06/06/11	13
121 Ash Lane	02/02/11	07/07/14	41
9 Redberry Ridge	07/01/11	09/03/14	38
220 Golden Hills Drive	04/25/12	01/16/14	21
3 Thistle	08/30/12	09/26/13	13
50 Pine Ridge Way	10/19/12	12/18/14	26
35 Valencia Court	11/29/12	03/25/14	16
274 Corte Madera Road	12/04/12	06/25/14	18
260 Mapache Drive	01/17/13	07/30/14	18
55 Stonegate Road	03/13/13	11/27/13	8
187 Bolivar Lane	04/18/13	07/11/14	15
45 Tagus Court	08/13/13	09/30/15	25
308 Canyon Drive	09/24/13	09/26/14	12
140 Pinon Drive	12/12/13	07/10/15	19
110 Bear Gulch Road	01/13/14	06/15/15	17
205 Cervantes Road	01/17/14	05/01/15	16
10 Sioux Way	03/27/14	06/22/15	15
	Average		25
	Median		22



TIME LIMITS FOR COMPLETION OF CONSTRUCTION

Page 146
Town of Atherton
Building Department
91 Ashfield Road
Atherton, California 94027
Phone: (650) 752-0560
Inspection requests:
(650) 752-0542

Permit BP _____ Address: _____

Issued date: _____ Expires by time limit: _____

The Town of Atherton Municipal Code Sections 15.40.180 through 15.40.230 places time limits on the length of construction projects.

This time limit cannot be extended by having inspection every 180 days which is required to keep the permit active during the construction time period.

- Projects encompassing 2,000 square feet or less have 12 months* for completion**.
- Projects encompassing 2,001 to 4,000 square feet have 24 months* for completion**.
- Projects encompassing more than 4,000 square feet have 36 months* for completion**.

* The project time limits begin when the permit is issued.

** Final inspection and approval of the construction work by the Town shall mark the date of construction completion.

If a property owner fails to complete construction by the applicable time limit established, the property owner shall be subject to penalties as outlined in Atherton Municipal Code Section 15.40.180 through 15.40.230

Period of Time That Project Remains Incomplete Beyond Applicable Time Limit	Penalty
First 30 days	-0-
31st through 60th day	\$200.00 per day (i.e., \$6,000.00 maximum penalty applicable to this 30-day period)
61st through 120th day	\$400.00 per day (i.e., \$24,000.00 maximum penalty applicable to this 60-day period)
121st day and every day thereafter	\$1,000.00 per day (to a maximum of \$250,000.00)

Print Name of Permit Holder _____ Date _____

Signature of Permit Holder: _____

Permit holder is the licensed contractor or owner signing the building permit.

Los Altos Hills Municipal Code

[Up](#)[Previous](#)[Next](#)[Main](#)[Collapse](#)[Search](#)[Print](#)[Title 8 BUILDING REGULATIONS](#)**Chapter 10 CONSTRUCTION TIME LIMITS****8-10.01 Application.**

This chapter shall apply to all new construction including, but not limited to, all new structures, additions, alterations, modifications, repairs, and improvements, that require a building permit.

Exception: This chapter shall not apply to projects involving only interior work within an existing occupied structure where there is no exterior evidence indicating that construction is incomplete and provided there are no neighborhood complaints related to construction on the property. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.02 Construction completion defined.

For the purposes of this chapter, construction shall be complete upon the final performance of all construction work, including, but not limited to, exterior repairs and remodeling, total compliance with all conditions of application approval, installation of all required landscaping, and the clearing and cleaning of all construction-related materials and debris from the site. Final inspection and approval of the construction work by the Town shall mark the date of construction completion for purposes of this chapter only. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.03 Construction completion estimate.

As part of any application for a Site Development Permit, the applicant/owner shall file a reasonable estimate of the cost of the proposed construction which shall be certified by the Building Official, and based thereon, a construction time limit shall be established for the project in accordance with the guidelines set forth in Section 8-10.04. Compliance with such time limit shall become a condition of the Site Development or Conditional Development Permit approval. For all other projects requiring only a building permit, the Building Official shall determine the estimated cost of construction. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.04 Construction completion time limit guidelines.

New Dwellings and Remodels with Additions. Except where a longer time period is approved pursuant to Section 8-10.05, the maximum time for completion of approved new dwellings or remodels with additions, following issuance of the building permit, shall not exceed the following time limits listed in Table 1:

TABLE 1
New Dwellings and Remodels with Additions

Estimated Value of Project (\$)	Construction Time Limit
\$0 to \$250,000	18 months
\$250,001 to \$500,000	24 months

\$500,001 to \$1,000,000	30 months
\$1,000,001 and over	36 months

All Other Construction Projects. Except where a longer time period is approved pursuant to Section 8-10.05, the maximum time for completion of all other applicable construction projects (e.g., remodels, alterations, modifications, repairs, new construction of accessory structures, etc.), following issuance of the building permit, shall not exceed the following time limits listed in Table 2:

TABLE 2
All Other Construction Projects

Estimated Value of Project (\$)	Construction Time Limit
\$0 to \$100,000	12 months
\$100,001 to \$250,000	18 months
\$250,001 to \$500,000	24 months
\$500,001 and over	30 months

The construction time limit period shall commence on the date the building permit is issued.

The time limits stated in Tables 1 and 2 are the maximum time limits allowed and lesser time periods may be allocated to a project depending on the status of previously issued building permits or code enforcement actions.

Every building permit issued by the Town under the provisions of the building code shall expire and automatically become null and void upon reaching the construction time limit unless a time extension is granted under Section 8-10.05. Said time extension shall be granted prior to the expiration of the building permit. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.05 Extension of construction time limit.

In the event a project has not passed a final inspection in the allotted time period as prescribed by Table 1 or Table 2 under Section 8-10.04, the applicant/owner may be entitled to up to two (2), six (6) month extensions to complete the work. An application for an extension of the construction time limit shall be submitted at least fourteen (14) days prior to the expiration of the time limit period and shall be accompanied by a written explanation of the reasons for the requested extension and a fee, as established by City Council resolution. If the Building Official, upon review of the application, grants an extension, the additional six (6) month extension period shall start from the date of the original time limit expiration or the most recent extension expiration date. A construction completion deposit shall be required pursuant to Section 8-10.06 prior to the granting of the time extension.

Time limits shall not be increased through the issuance of subsequent building permits for the same project or for modifications to the original permit unless authorized by the City Council. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.06 Construction completion deposit.

Upon reaching the construction time limit set pursuant to Section 8-10.04, if a final certificate of occupancy has not been issued or final building inspection made, the property owner or representative shall deliver to the Building Department a refundable construction completion deposit (in cash or other security instrument acceptable to the Town and valid for a minimum period of two years) in an amount equal to the lesser of ten (10) percent of the estimated cost to complete the project, as determined by the Building Official, or fifty thousand dollars (\$50,000.00). The deposit shall be retained until the final inspection is completed. Should penalties accrue due to failure to complete the project within the time limits granted, said penalties may be deducted from the construction completion deposit.

If a building permit issued prior to the date of adoption of the construction time limit ordinance expires, the property owner or representative shall deliver to the Building Department a construction completion deposit prior to the issuance of a new building permit for that project. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.07 Appeals.

Any party aggrieved by the determination of the Building Official regarding the applicable time limit or by the denial of an additional six (6) month extension, may appeal the Building Official's determination in writing to the Planning Director within ten (10) days of the Building Official's decision. Upon making a determination on the appeal, the Planning Director shall notify the appellant in writing within fourteen (14) days of the filing of the appeal. If the appellant feels aggrieved by the determination of the Planning Director, then the appellant may appeal the decision to the Planning Commission. If the appellant feels aggrieved by the determination of the Planning Commission, then the appellant may appeal the decision to the City Council. The appellant shall pay a hearing appeal fee at the time of filing an appeal in an amount as shall be established from time to time by resolution of the City Council. The Planning Director shall notify the appellant in writing of the date of the hearing on the appeal, and such notice shall be sent at least ten (10) days before the date of the hearing, which shall be held no later than thirty (30) days after the filing of the appeal. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.08 Penalty for failure to comply with construction time limits.

(a) If an applicant/owner fails to complete construction by the applicable time limits set forth in this chapter, including any extensions granted under Section 8-10.05, the property owner shall be subject to the following penalties payable to the Town which shall accrue daily up to the maximum established by this section:

Time from Permit Expiration	Penalty
0 to 30 days	\$0.00
31st day through the 60th day	\$400.00 per day
61st day through the 120th day	\$600.00 per day
121st day and every day thereafter	\$1,000.00 per day up to a maximum penalty of \$250,000.00

Note: Penalties, fees and costs due to the Town pursuant to this chapter are due each day as the penalties accrue.

(b) For purposes of this section, if a renewed permit expires and the property owner has not advanced a project to the next level of required inspection, the calculation of penalties shall relate back to the date of the previous permit expiration.

(c) The Planning Director may reduce or waive a penalty accrued under this chapter upon finding that the property owner acted in good faith and either: (1) the delay was attributable to circumstances beyond the property owner's control; or (2) imposition of the full accrued penalty would harm the public interest, provided, however, that any reduction or waiver of more than five thousand dollars (\$5,000.00) must be approved by the City Council. (§ 1, Ord. 555, eff. February 15, 2015)

8-10.09 Public nuisance declared.

Any violation of this chapter shall constitute a public nuisance and, in addition to being subject to any other remedies allowed by law, may be abated as provided for in Title 6, Chapter 5 of the Los Altos Hills Municipal Code. (§ 1, Ord. 555, eff. February 15, 2015)

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Chapter 15.50

TIME LIMITS FOR COMPLETION OF CONSTRUCTION*

Sections:

15.50.010	Short title.
15.50.020	Purpose.
15.50.030	Application.
15.50.040	Construction completion.
15.50.050	Time limits for construction completion.
15.50.060	Other time limits.
15.50.070	Effect of failure to comply with time limits for construction completion.
15.50.080	Construction completion deposit.
15.50.090	Appeal of penalties.
15.50.100	Administration and enforcement.

* Prior ordinance history: Ord. 469, 1989; 482, 548 and 579.

15.50.010 Short title. This chapter shall be known as the "Construction Completion Chapter." (Ord. 579 §1(part), 2003).

15.50.020 Purpose. It is the intent of this chapter to:

- (a) Implement the goals and purposes of the town of Ross general plan by maintaining the town's high quality and fragile natural environment and the existing small town qualities and feeling of the community.
- (b) Assure the safety of construction practices, structures, and other improvements, through encouragement of completion inspections on all construction requiring building permits.
- (c) Set and enforce reasonable time limits for the completion of all construction requiring building permits.
- (d) To provide a mechanism to require property owners seeking to improve their properties to complete said construction in a reasonable amount of time as provided in the code. The goal is to ensure neighbors and neighborhoods quality of life is maintained and activities associated with construction such as increased noise, traffic and associated impacts are managed in a way to ensure construction is completed in a timely way. (Ord. 643 (part), 2013; Ord. 579 §1(part), 2003).

15.50.030 Application. This chapter shall apply to all construction, including all additions, alterations, modifications, repairs, and improvements, which requires a building permit; hereafter referred to as "applicable work." Compliance with the provisions of this chapter shall be made a condition of any approvals or permits granted under Title 18 of the Code. The obligations imposed by this chapter to timely complete construction and pay all penalties for construction not timely completed shall run with the land and apply not only to the original building permit property owner applicant but to all subsequent owners of the subject property until all obligations imposed by this chapter are fully satisfied. (Ord. 643 (part), 2013; Ord. 601 (part) 2007; Ord. 579 §1(part), 2003).

15.50.040 Construction completion. For the purposes of this chapter, construction shall be deemed complete upon the satisfactory performance of all construction work, including but not limited to compliance with all conditions of application approval and the clearing and cleaning of all construction-related materials and debris from the site, and the final inspection and written approval of the applicable work by Town Building, Planning and Ross Valley Fire Department staff. (Ord. 643 (part), 2013; Ord. 601 (part) 2007; Ord. 579 §1(part), 2003).

15.50.050 Time limits for construction completion. The maximum time for completion of construction shall not exceed the following:

- (a) For new construction, the estimated value of which, as determined by the town building official, is less than or equal to five hundred thousand dollars, the maximum time shall be fifteen months from the issuance of a building permit.
- (b) For new construction, the estimated value of which, as determined by the town building official, is greater than five hundred thousand dollars, the maximum time shall be eighteen months from the issuance of a building permit.
- (c) For additions, alterations, modifications, repairs, and improvements, the estimated value of which, as determined by the town building official, is less than or equal to fifty thousand dollars, the maximum time shall be nine months from the issuance of a building permit.
- (d) For additions, alterations, modifications, repairs, and improvements, the estimated value of which, as determined by the town building official, is greater than fifty thousand dollars and less than or equal to two hundred thousand dollars, the maximum time shall be twelve months from the issuance of a building permit.
- (e) For additions, alterations, modifications, repairs, and improvements, the estimated value of which, as determined by the town building official, is greater than two hundred thousand dollars and less than or equal to five hundred thousand dollars, the maximum time shall be fifteen months from the issuance of a building permit.
- (f) For additions, alterations, modifications, repairs, and improvements, the estimated value of which, as determined by the town building official, is greater than five hundred thousand dollars, the maximum time shall be eighteen months from the issuance of a building permit. (Ord. 579 §1(part), 2003).

15.50.060 Other time limits. No building permit shall be issued within nine months of final inspection or expiration of an antecedent building permit unless the building official determines that the earlier issuance of a building permit will not harm or adversely affect the surrounding neighborhood. In making this determination, the building official shall consider traffic, noise and other environmental impacts on the neighborhood from waiving the nine month waiting period and the visual, drainage, safety and other environmental impacts of any uncompleted construction. (Ord. 643 (part), 2013; Ord. 579 §1(part), 2003).

15.50.070 Effect of failure to comply with time limits for construction completion.

- (a) Upon failure of a property owner to complete construction by those time limits established in this chapter, the following penalties shall apply:
 - (1) For the first thirty days that the project remains incomplete the town shall not impose a penalty.
 - (2) For the thirty-first through sixtieth days that the project remains incomplete, the town shall impose a penalty of two hundred fifty dollars (\$250) per day.
 - (3) For the sixty-first through the one hundred twentieth days that the project remains incomplete, the town shall impose a penalty of five hundred dollars (\$500) per day.
 - (4) For the one hundred twenty-first day, and any additional days thereafter that

the project remains incomplete, the town shall impose a penalty of two thousand dollars (\$2,000) per day.

(b) Penalties, fees, and costs due to the town pursuant to this chapter shall accrue for each day the project exceeds the construction completion deadline.

(c) Upon failure of a property owner to complete construction by the time limits established by this chapter, the building official may suspend the building permit and stop work at the site for such construction and require the submission of an additional construction completion deposit in excess of the amount provided by Section 15.50.080 to ensure that all penalties related to the late construction are fully paid to the town. The amount of the additional deposit shall be computed by the building official's estimate of the amount of time that will be required to complete the construction and the amount of the penalties that will accrue during this time period. The building official may impose additional conditions on the building permit to mitigate any adverse impacts on the surrounding area due to the continued construction. Upon the submission of the additional deposit by the property owner, the building official shall declare the suspension of the building permit terminated and the property owner may recommence work under the permit in accordance with its terms.

(d) The building official may declare construction abandoned after the building permit expires and construction activities on the subject property cease for a period of more than 90 days. At that time, the building official may impose conditions requiring remedial measures to be implemented by the property owner that clean-up the site, remove any hazardous or unsightly conditions, and restore the property and all improvements on the property to an attractive condition. After making an abandonment declaration, the building official shall send written notice to the property owner that abandonment has been declared. This notice also shall state the penalties incurred to the date of the notice. Penalties will continue to accrue when construction has been abandoned until all remedial measures required by the building official have been completed to the satisfaction of the building official.

(e) It is declared that any violation of the provisions of this chapter shall, in addition to any other remedy, constitute a public nuisance, and such nuisance may be abated as provided by law. (Ord. 643 (part), 2013; Ord. 579 §1(part), 2003).

15.50.080 Construction completion deposit. (a) Before a building permit may be issued, the property owner shall deliver to the building department a refundable deposit based on the estimated value of the work as determined by the Town Building Official. The deposit shall be as follows: 1) for projects with an estimated value of less than \$50,000, the deposit shall be one thousand dollars (\$1,000); 2) for projects with an estimated value between \$50,000 and \$500,000, the deposit shall be 3% of the estimated value; and for projects with an estimated value above \$500,000, the deposit shall be 4% of the estimated value.

(b) When construction is completed within the time limits provided herein, the construction completion deposit shall be refunded to the property owner.

(c) Upon failure of a property owner to complete construction by the time limits established in this chapter, the deposit shall be incrementally forfeited to the town for the period of time that construction was not timely completed. The Town Manager may waive the imposition of penalties if he or she determines that all construction activities were timely completed but the final inspections by town staff were delayed for reasons not due to the fault of the property owner. (Ord. 643 (part), 2013; Ord. 601 (part) 2007; Ord. 579 §1(part), 2003).

15.50.090 Appeal of penalties. (a) A penalty imposed pursuant to this section may be appealed to the town council on the grounds that the property owners were unable to comply with the construction time limit for reasons beyond the control of themselves and their represen-

tatives.

(1) For purposes of this section, the grounds for appeal shall include, but not be limited to: labor stoppages; acts of war or terrorism; natural disasters, presence of endangered species and unforeseen discovery of archaeological remains on the building site.

(2) For purposes of this section, the grounds for appeal shall not include: delays caused by the winter-rainy season; the use of custom and/or imported materials; the use of highly specialized subcontractors; significant, numerous, or late design changes; access difficulties associated with the site; failure of materials suppliers to provide such materials in a timely manner; or delays associated with project financing.

(b) An appeal of penalties made pursuant to this section shall be filed in writing with the town clerk within ten calendar days from the date of construction completion, the date that a notice of abandonment is sent to the property owner pursuant to Section 15.50.070(c), or the date that the building official determines that the required remedial measures have been completed satisfactorily with payment of an appeal fee as established by town council resolution. The town council will hold a hearing on the appeal and shall affirm, modify, or cancel the penalty.

(c) When appealing penalties assessed pursuant to this chapter, the appellant shall submit documentary and other evidence sufficient to establish that design decisions, construction drawings and documents, bids and construction contracts, permit applications, and compliance with all required permit conditions were undertaken in a diligent and timely manner. Required documentary and other evidence shall demonstrate to the town council's satisfaction that construction delays resulted from circumstances fully out of his or her control and despite diligent and clearly documented efforts to achieve construction completion within those time limits established in this chapter. Penalties made pursuant to this section shall not be modified or cancelled unless the evidence required in this section is submitted at the time of appeal. (Ord. 643 (part), 2013; Ord. 579 §1(part), 2003).

15.50.100 Administration and enforcement. (a) The full amount of construction completion penalties due the town under Section 15.50.070 shall be due immediately upon the completion of the construction project or the required remedial measures when abandonment has been declared and the Town's subsequent determination of the penalty amount. The Town shall notify the property owner by mail of the number of days the project remained unfinished beyond the time limit for completion of construction established by Section 15.50.050 and the resulting penalty amount owed the Town. Any penalty amount in excess of the construction completion deposit shall be paid within 30 days of the date of mailing the letter by first class mail to the property owner. Any penalty amount not paid within 30 days shall be subject to an additional 10% (ten percent) penalty on the unpaid balance remaining after this 30 period and monthly interest shall accrue on the unpaid balance and penalty amount after 30 days at an annual rate of 12% (twelve percent).

(b) Any amount in excess of the sum deposited with the town as a construction completion deposit and due to the town by property owner(s) as a result of violation of the provisions of this chapter, including all penalties and interest as provided in subsection (b) above, is not only a personal debt owed to the town by the owner(s) of the subject property but also an obligation that runs with the land and all subsequent owners of the property pursuant to Section 15.50.030. In addition to all other means of enforcement and collection, any unpaid penalties and interest may be collected through the placement of a lien against the subject real property in the manner provided by law for the collection of costs related to the abatement of a nuisance.

(c) The provisions of this chapter shall not be the exclusive remedy for addressing delayed completion of construction. In addition to the remedies provided by this chapter, the

Town may pursue any other actions and remedies provided by law including but not limited to nuisance abatement proceedings. (Ord. 643 (part), 2013; Ord. 601 (part) 2007; Ord. 579 §1(part), 2003).

10.54.100 Time limits for construction.

A. Purposes. The purpose of this section is to regulate the duration of construction projects in order to avoid negative impacts on the City resulting from lengthy construction activities. Such negative impacts include detrimental effects of lengthy construction on residential neighborhoods, such as construction noise and increased traffic, reduction in available parking, and the presence of portable toilets. In addition to the general purposes of this section, the City has adopted this section because:

1. A continuous stream of large numbers of construction projects on private properties within the City for many years past has resulted in substantial and continuing adverse impacts on the City and its residents from construction activities;
2. Among those adverse impacts are long-term noise disturbances to neighbors of the construction projects, loss of already inadequate on-street parking due to the presence of large numbers of construction vehicles, and frequent closures of the City's narrow streets for construction deliveries and staging, which closures hinder and/or eliminate local and emergency access for varying periods of time;
3. Numerous private individual large-scale projects have been designed and built in the City involving construction for many years, thus prolonging the adverse construction impacts created by those projects;
4. It is in the interests of the health, safety, and welfare of the citizens of Sausalito to place a reasonable time limit on the duration of each construction project, so as to balance the needs of the project site property owner with those of nearby residents and the community generally in the safe and peaceful enjoyment of their properties;
5. The time limits adopted in this section allow an adequate and reasonable amount of time for the kinds of construction projects undertaken in the City; and
6. Substantial penalties should be imposed upon persons who violate the time limits imposed pursuant to this section, so as to encourage compliance with such time limits and achieve the purposes of this section.

B. Construction Time Limit Required. As part of any application for a construction permit for a project which obtained a design review permit, obtained an amendment of an existing design review permit, or should have obtained a design review permit (including, without limitation, any such application with respect to improvements that have been constructed without or in violation of an existing valid design review permit, or administrative design review permits for

the purposes of this section), the applicant shall file a reasonable estimate of the value of the project, and based thereon, a construction time limit shall be established for the project in accordance with the criteria set forth in subsection C of this section. The applicant shall submit information reasonably requested by the Community Development Director to support the estimated value of the project such documentation may include without limitation an executed construction contract. Compliance with such time limit shall become a condition of the design review permit. The time for completion of the construction shall also be indicated on the construction permit. For projects exceeding \$500,000 in project valuation, a detailed GANTT chart (or other graphic display acceptable to the Community Development Director) depicting the sequence of steps necessary for completion of the project, including detailed information on the critical path of the project, duration of critical tasks, and predicted inspection dates, shall be submitted prior to the issuance of any construction permit. Once approved, the property owner shall provide the City with written quarterly job progress reports consistent with the approved chart.

C. Construction Time Limit. Except where a longer time period is approved pursuant to subsection D of this section, the maximum time for completion of approved alterations, additions, modifications, repairs, or new construction, following issuance of the construction permit, shall not exceed the following limits. These limits are not altered or extended by work delays or stoppages due to the enforcement actions resulting from violation(s) of the municipal code.

Estimated Value of Project	Construction Time Limit*
\$0 to \$500,000	18 months
\$500,001 to \$1,000,000	24 months
Greater than \$1,000,000	30 months

* For landscaping work (including retaining walls and grading) approved as part of the construction project, the applicant shall have an additional 90 days to complete the landscaping work after final building inspection approval or issuance of an occupancy permit (whichever occurs later) for the main construction project. This additional 90 days shall not apply to construction projects solely comprised of landscaping.

D. Construction Time Limit Extension.

1.a. Construction Activities. Prior to or following the commencement of construction an applicant may apply for one or more extension(s) of the established construction time limit; provided, however, in no event shall any single extension granted exceed 180 days, nor shall the total extension(s) granted exceed the following:

Estimated Value of Project	Construction Time Limit Extension
\$0 to \$500,000	270 days
\$500,001 to \$1,000,000	360 days
Greater than \$1,000,000	360 days

b. Landscaping Activities. For landscaping work (including retaining walls and grading) approved as part of the construction project, the applicant may apply for an extension not to exceed 30 days beyond the 90-day landscaping time limit specified in subsection C of this section. Such application shall be filed prior to the expiration of the 90-day time limit and shall be considered by the Community Development Director, who shall have the authority to grant said extension only if, in his or her opinion, such extension beyond the 90-day landscaping time limit is warranted because of delays caused by inclement weather or circumstances beyond the property owner's control.

2. Application Contents. An application for an extension of the construction time limit shall be accompanied by complete working drawings for the construction, a written explanation of the reasons for the requested extension, and a fee as established by resolution of the City Council.

3. Public Hearing and Notice. Within 15 working days of receipt of a complete application for an extension in accordance with subsection (D)(1)(a) of this section, the Zoning Administrator shall hold a public hearing on the said application. The Zoning Administrator may obtain input from the Building Inspector and the City Engineer.

4. Findings. The Zoning Administrator may grant an extension if the following findings can be made:

a. Such extension will not have a material deleterious effect on the neighborhood in

which the project is located; and

b. Any one or more of the following factors is present and presents an unusual and substantial obstacle to complying with the standard construction time limit:

- i. Site topography;
- ii. Site access;
- iii. Geologic issues;
- iv. Neighborhood considerations;
- v. Weather-related grading restrictions; or
- vi. Other unusual factors (except lack of financing).

5. Conditions of Approval. The Zoning Administrator may apply reasonable conditions of approval deemed necessary to fulfill the purposes of this section.

6. Notice of Decision. The decision of the Zoning Administrator shall be in the form of a written resolution and shall include the findings upon which the decision is based, applicable conditions of approval, and a summary of the appeal process. A written decision shall be mailed to the applicant and all parties who participated in the process via oral or written comments.

7. Appeals. The decision of the Zoning Administrator may be appealed to the Planning Commission in accordance with the procedures of Chapter 10.84 SMC.

E. Penalties.

1. If a property owner fails to complete construction by the applicable time limit established in this section, the property owner shall be subject to the following penalties payable to the City:

Period of Time That Project Remains Incomplete Beyond Applicable Time Limit	Penalty
--	----------------

First 60 days	\$400.00 per day (i.e., \$24,000 maximum penalty applicable to this 60-day period)
61st through 120th day	\$600.00 per day (i.e., \$36,000 maximum penalty applicable to this 60-day period)
121st day and every day thereafter	\$800.00 per day (to a maximum of the lesser of 20% of project value or \$200,000)

2. Penalties, fees and costs due to the City pursuant to this subsection E are due each day as the penalties accrue.

F. Deposits.

1. Upon reaching the time limits set out in subsections C and D of this section, if construction has not been completed, or if no final inspection has been made or a certificate of occupancy issued, the property owner or his representative shall deliver to the Community Development Department a refundable deposit (in cash or other security instrument acceptable to the City and valid for a minimum time period of two years) in the amount of \$24,000, plus a nonrefundable administrative fee as established by resolution of the City Council.

2. If no deposit is made as provided in subsection (F)(1) of this section, the Building Official shall issue a stop work order.

3. On or before the sixtieth day that the project has remained incomplete, and no final

inspection has been made and no certificate of occupancy issued, the property owner or his representative shall deliver to the Community Development Department an additional refundable deposit (in cash or other security instrument acceptable to the City and valid for a minimum time period of two years) in the amount of \$36,000, plus a nonrefundable administrative fee as established by resolution of the City Council.

4. If no deposit is made as provided in subsection (F)(3) of this section, the Building Official shall issue a stop work order.

5. On or before the one-hundred-twentieth day that the project has remained incomplete, and no final inspection has been made and no certificate of occupancy issued, the property owner or his representative shall deliver to the Community Development Department an additional refundable deposit (in cash or other security instrument acceptable to the City and valid for a minimum time period of two years) in the amount of \$140,000, plus a nonrefundable administrative fee as established by resolution of the City Council.

6. If no deposit is made as provided in subsection (F)(5) of this section, the Building Official shall issue a stop work order.

7. If the property owner fails to complete construction by the applicable time limit, the applicable penalties shall accrue daily up to the maximum set out in subsection E of this section.

8. If the property owner believes that the failure to meet the applicable time limit was caused by circumstances beyond the property owner's control, the property owner may file a written statement to that effect with the Community Development Director at the time of making the deposit as described in subsections (F)(1), (3) and/or (5) of this section and provide any documentation substantiating such grounds of appeal and the effect on the construction. If the property owner makes such filing, no part of the deposit cash or other security instrument shall be forfeited to the City if construction is completed within 30 days of the deposit. If construction is completed after the 30 days and the Community Development Director concurs with the property owner's statement as to the cause of the failure to meet the deadline, the Community Development Director shall waive the penalty and return the cash deposit or other security instrument to the property owner. If the Community Development Director does not concur with the property owner's statement, such statement shall be treated as an appeal under subsection G of this section and all the provisions of that subsection shall apply. As used in this section, the term "circumstances beyond the property owner's control" shall mean events outside the

property owner's reasonable control that are not caused by the property owner's willful or unlawful misconduct or gross negligence (or that of the property owner's contractor or subcontractors), such as acts of God, earthquake, labor disputes that are not caused, directly or indirectly, by the property owner or the property owner's contractor or subcontractors, shortages of supplies, riots, war, acts of terrorism, fire, epidemics, or delays of common carriers. A failure of a lender to make or fund a loan commitment shall not be deemed to be "circumstances beyond the property owner's control."

9. If construction is completed after the applicable time limit, and the Community Development Director does not concur with the property owner's statement pursuant to subsection (F)(8) of this section, the City shall draw on the deposit or other security instrument in the amount of the applicable penalties; provided, however, that in the event of an appeal, the City shall not draw on the deposit or other security instrument until the Planning Commission and, if applicable, the City Council has rendered its decision as set forth in subsection G of this section.

10. After construction is completed and all applicable penalties received by the City, any remaining cash or security instrument deposit shall be refunded or returned to the account of the property owner.

G. Appeals.

1. A penalty imposed pursuant to subsections B through F of this section may be appealed to the Planning Commission on the grounds that the property owner was unable to comply with the applicable time limit as a result of circumstances beyond the property owner's control. There shall be no right to appeal until construction is completed. Any person aggrieved by the decision of the Planning Commission on the appeal may appeal to the City Council in accordance with the procedures of Chapter 10.84 SMC.

2. At the time the appeal is filed or within two weeks thereafter, the appellant shall submit documentary and other evidence sufficient to establish that design decisions, construction drawings and documents, bids and construction contracts, permit applications, and compliance with all required permit conditions were undertaken in a diligent and timely manner. Documentary evidence shall include, but not be limited to, dated design contracts, date-stamped plans, dated construction contracts and material orders, and proof of timely payment of any deposits or fees required pursuant to any of the foregoing items. The documentary and other evidence shall demonstrate that construction delays resulted from circumstances beyond the property owner's control and despite diligent and clearly documented efforts to achieve construction completion

within the applicable time limit. Penalties imposed pursuant to this section shall not be modified or cancelled unless all evidence required by this subsection (G)(2) is submitted at the time of appeal.

H. Enforcement.

1. This section shall apply to all construction, including all additions, alterations, modifications, repairs, and improvements, that requires a design review permit, including a design review permit for such construction undertaken before the application for the design review permit or an amended design review permit with respect to such construction previously undertaken without a design review permit or outside a previously issued design review permit. The time limit for completion of any design review permit issued after January 1, 2009, shall be extended from the effective date of the ordinance codified in this section pursuant to the time limits specified in subsections C and D of this section.
2. Any penalty due under subsection E of this section in excess of the deposit made under subsection F of this section shall be a personal debt owed to the City by the property owner(s) and, in addition to all other means of enforcement and collection, shall become a lien against the property and shall be subject to the same penalties (including interest thereon at the maximum rate allowed by law from the date the lien attaches until the date of payment) and the same procedure and sale in case of delinquency as provided for ordinary municipal taxes.

I. Violations.

1. A violation of this section is a misdemeanor and shall be punished as provided in Chapter 1.05 SMC. A civil action may be commenced to abate, enjoin, or otherwise compel the cessation of violation of any provision in this section. In a civil action brought pursuant to this section in which the City prevails, the court may award to the City all costs of investigation and preparation for trial, the costs of trial, reasonable expenses including overhead and administrative costs incurred in prosecuting the action, and reasonable attorneys' fees.
2. As part of a civil action brought by the City, a court may assess against any person who commits, allows, or maintains a violation of any provision of this section a civil penalty in an amount not to exceed \$5,000 per daily violation. The civil penalty is separate and distinct from penalties imposed pursuant to this section.
3. Upon any guilty plea or judgment or conviction in any criminal proceeding brought for

the violation of this section, where the defendant is entitled by law to probation, then the court may require the payment to the City of the costs and expenses as described above and the code provision incorporated by reference as one of the conditions of such probation.

4. The Building Official or the Community Development Director is authorized to order work stopped whenever work is being done contrary to the provisions of this section.

5. Any violation of this section shall constitute a public nuisance and, in addition to being subject to any other remedies allowed by law, may be abated as provided by law. [Ord. 1200 § 1, 2009.]

#12

There are no written materials for Council Liaison Committee and Regional Agencies Reports

TOWN COUNCIL WEEKLY DIGEST

Friday – September 25, 2015

1. Agenda (Action) – Town Council – Wednesday, September 23, 2015
2. Agenda – ASCC – Monday, September 28, 2015
3. Letter to the Town Council from resident Marge DeStaebler re: Town Governance
4. Invitation re: Living in Mountain Lion Country – Monday, October 19, 2015
5. Report from San Mateo County Sheriff’s Office – Incident Log for 09/16/15 – 09/20/15
6. Peninsula Humane Society & SPCA re: Shelter Services Report for 08/01/15 – 08/31/15
7. ABAG – Notice of Election of President and Vice President
8. Flyer re: Freedom from Workplace Bullies October 18 – 24, 2015
9. Invitation from San Mateo County Association of Grand Jurors re: Lunch with speaker Supervisor Dave Pine regarding Sea Level Rising – how are you impacted?

Attached Separates (Council Only)
(placed in your town hall mailbox)

1. Sustainable San Mateo County Nineteenth Annual Indicators Report
2. Peninsula Volunteers, Inc. – Request for support re: 6th Annual “Dine Out for Meals on Wheels”



TOWN OF PORTOLA VALLEY

7:00 PM – Regular Meeting of the Town Council
 Wednesday, September 23, 2015
 Historic Schoolhouse
 765 Portola Road, Portola Valley, CA 94028

ACTION AGENDA

CALL TO ORDER AND ROLL CALL – 7:00 PM

Councilmember Wengert, Councilmember Richards, Councilmember Hughes, Vice Mayor Derwin and Mayor Aalfs

All Present

ORAL COMMUNICATIONS

Persons wishing to address the Town Council on any subject may do so now. Please note however, that the Council is not able to undertake extended discussion or action tonight on items not on the agenda.

Caroline Vertongen requested Council issue a proclamation declaring Oct. 18-24 Freedom from Workplace Bullying Week.

1. ASCC COMMISSIONER INTERVIEW AND APPOINTMENT

(a) Al Sill

Council unanimously approved the appointment of Al Sill to the ASCC

CONSENT AGENDA

The following items listed on the Consent Agenda are considered routine and approved by one roll call motion. The Mayor or any member of the Town Council or of the public may request that any item listed under the Consent Agenda be removed and action taken separately.

2. **Approval of Minutes** – Regular Town Council Meeting of September 9, 2015

3. **Approval of Warrant List** – September 23, 2015

Items 2 & 3 Approved 5-0

4. **Recommendation by Interim Town Manager** – Approval of an Agreement between the Town of Portola Valley and Richardson Consulting for Contract Planning Services

Following clarification, Approved 5-0

REGULAR AGENDA

5. **PRESENTATION** – *None*

COMMITTEE REPORTS & REQUESTS – *None*

STAFF REPORTS AND RECOMMENDATIONS

6. **Update on Drought Emergency** – *There are no written materials for this agenda item*

In August the town reduced its water use 38%, compared to August of 2015. Currently, the town is at a 44% cumulative reduction toward the goal of a 36% cumulative reduction between June 2015 and February 2016. In the Bear Gulch District as a whole, the reduction for August is 33.6% and 37.7% cumulative. BAWSCA has decided to lead a regional effort to adopt the state's Water Efficient Landscape Ordinance. Debbie will attend the first working group meeting in October and then staff will determine whether to pursue adoption of the regional ordinance or state's ordinance. Staff submitted an application to CalWater to aggregate all of the Town's accounts that are subject to a water budget, which will allow for water banked at one account to be used at another account without incurring surcharges. Staff and the Water Conservation Committee continue the marketing of the H2Oknow tool and are ready to launch phase 2 in the next week or so, which will include the updated version of the lawn sign. In addition, staff is working with CalWater to work out the details of a contest to be held in October for the largest water reducers.

7. Discussion and Council Direction – Town Staff Visioning

Cathy Light and Bobbie LaPorte with Leadership Balance lead a discussion requesting Council to consider community goals and priorities for the work environment and management of Town staff.

8. Recommendation by Administrative Services Manager – Adoption of a Resolution Approving Amendments to the Town's Employee Compensation Plan

- (a) Resolution of the Town Council of the Town of Portola Valley Amending the Employee Compensation Plan and Authorizing out of Classification Pay for the Interim Town Manager (Resolution No. 2676-2015)

Approved 5-0

9. Report from Mayor Aalfs - Update from CCE "Community Choice Energy" Subcommittee

Mayor Aalfs gave an update on the County's effort to form a Community Choice Energy (CCE) program. The County released the Technical Study on Friday, September 18th. Mayor Aalfs gave a brief summary of the study and indicated that he would be attending the next Advisory Committee meeting on Thursday, September 24th. The Council discussed conducting a study session to review the economics of the CCE in greater detail.

10. Discussion and Council Direction – Discussion and Approval of Preparation of Committee Meeting Minutes

Council approved option 2, requiring committees to use a minute template for uniform appearance when posting to the Town's website.

11. COUNCIL LIAISON COMMITTEE AND REGIONAL AGENCIES REPORTS - Town Council members provide a brief announcement or report on items of significance for the entire Town Council arising out of their liaison appointments to both in-town and regional committees and initiatives. *There are no written materials and the Town Council does not take action under this agenda item.*

Councilmember Wengert -

The Finance Committee discussed the new format for preparing meeting minutes, a proposal to invest a portion of Town's cash reserves in a fixed income portfolio and continued dialogue concerning the UUT. The Ad-Hoc Town Center Master Plan Committee discussed membership, priorities/scope of work, and a proposed charter. The committee's membership and charter will be brought to Council at its October 28th meeting.

Councilmember Richards –

The Emergency Preparation Committee discussed CERPP training, and a revised charter. The Cultural Arts Committee has a new member and is in the market for a new outdoor sound system. The committee is organizing a new lecture series. The Conservation Committee is looking to distribute a letter to homeowners requesting they remove their invasive weeds. The committee is looking at Open Space Easements and reviewed a new house on Zapata that removed a large number of trees.

Councilmember Hughes –

Councilmember Wengert already reported on the Finance Committee meeting. The Cable Committee continues discussion on undergrounding Alpine & Portola Roads. The Open Space Committee is charged with reviewing all easements in town.

Vice Mayor Derwin –

The Planning Commission reviewed a site development permit on a new home. At the last C/CAG meeting there were two presentations. The first was from Joint Workplan of C/CAG and the Department of Housing, the second was from committee.org regarding the reduction of single occupancy vehicles. There was an Energy Watch program update and discussion of the Beacon Award program. Also, a list of projects to be submitted to the MTC Regional Transportation Plan/Sustainable Communities Strategy. The Library JPA is working on a Google grant for two mobile vehicles and also a new strategic plan. The Resource Management and Climate Protection Committee heard from the California Independent System Operator regarding the ISO. BASCWA reported that the Tuolumne Water System is at 50 %. The new Ad-Hoc Water Committee looked at sea level rise and will propose a new C/CAG standing committee, focused on water. The new HEART Board is doing well.

**Mayor Aalfs –
Mayor Aalfs, Vice Mayor Derwin, and Interim Town Manager Pedro enjoyed lunch at the Sequoias with Executive Director, Steve Fishler.**

WRITTEN COMMUNICATIONS

12. **Town Council Digest** – September 11, 2015

13. **Town Council Digest** – September 18, 2015

ADJOURNMENT: 10:20 pm

ASSISTANCE FOR PEOPLE WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-1700. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley Library located adjacent to Town Hall. In accordance with SB343, Town Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at Town Hall, 765 Portola Road, Portola Valley, CA 94028.

SUBMITTAL OF AGENDA ITEMS

The deadline for submittal of agenda items is 12:00 Noon WEDNESDAY of the week prior to the meeting. By law no action can be taken on matters not listed on the printed agenda unless the Town Council determines that emergency action is required. Non-emergency matters brought up by the public under Communications may be referred to the administrative staff for appropriate action.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only issues you or someone else raised at the Public Hearing(s) described in this agenda, or in written correspondence delivered to the Town Council at, or prior to, the Public Hearing(s).



**TOWN OF PORTOLA VALLEY
ARCHITECTURAL AND SITE CONTROL COMMISSION (ASCC)
Monday, September 28, 2015
7:00 PM – Regular ASCC Meeting
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028**

7:00 PM – REGULAR AGENDA*

1. Call to Order:
2. Roll Call: Commissioners Breen, Clark, Koch, and Chair Ross
3. Oral Communications:

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

4. New Business:
 - a. Architectural Review for Addition and Remodel, File # 17-2015, 15 Adair Lane, Low Residence (Staff: C. Borck)
 - b. Architectural Review for a Driveway Entry Gate, File # 18-2015, 1 La Sandra Way, Zaffaroni Residence (Staff: D. Pedro)
5. Commission and Staff Reports:
 - a. Town Center Master Plan Update Committee
 - b. Appointment of New ASCC Member
6. Approval of Minutes: September 14, 2015
7. Adjournment:

*For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

PROPERTY OWNER ATTENDANCE. The ASCC strongly encourages a property owner whose application is being heard by the ASCC to attend the ASCC meeting. Often issues arise that only property owners can responsibly address. In such cases, if the property owner is not present it may be necessary to delay action until the property owner can meet with the ASCC.

WRITTEN MATERIALS. Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700, extension 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

This Notice is Posted in Compliance with the Government Code of the State of California.

Date: September 25, 2015

CheyAnne Brown
Planning Technician

Sharon Hanlon

From: Town Center

From: Margaret Destaebler [mailto:marged1@stanford.edu]
Sent: Thursday, September 24, 2015 6:14 PM
To: Town Center <TownCenter@portolavalley.net>
Subject: Letter to the Portola Valley Town Council

September 24, 2015

Dear Town Council Members,

Our Town often prides itself on the amount of work done by Town volunteers. You are all examples of the time, energy and skills that residents bring to our Town government. Whatever the event was that led to Nick's resignation, I am grateful that it has resulted in a discussion about what the Town's management direction should be. Last evening two "styles" seemed to be in evidence: one tended to a more corporate technological focus, the other a more collegially family focus. My assumption is the Nick's focus was more on the former.

I was saddened months ago when I learned from the Almanac that Karen Kristensson was no longer employed. I saw her as the historical memory of George Mader and Tom Vlasic. She was their employee who worked on the Corte Madera Creek Ordinance. Top of Bank was an issue for months. It was determined in time with geologic evidence, neighbor input and much patience. The result of Karen's work is a useable, enforceable ordinance which is community accepted.

You have chosen consultants and individually shared your goals for future Town governance with them. I am grateful. Last night you were forthright in stating the direction you feel will be most beneficial for the Town and its staff. If greater business and technical skills are required of staff, time and experienced training are essential. Those skills can be learned, but the staff's warm, personal, patient skills are more essential to the Town than "Tech-head" ones.

It was shocking when your consultants responded to the courageous acknowledgement that there is a 2 to 3 division on the council with the response "Well, the 3 majority rules". Perhaps my quote is not accurate, but the meaning was clear

Decades ago when I taught at Ormondale we had years of training in conflict resolution in the classroom and on the schoolyard. There is nothing more guaranteed to further the conflict than the response, the majority rules. I know that you are not going to interact that way, but I wonder about the consultants.

I was pleased that Steve Toben shared his thoughts last evening. As an experienced mediator, he guided a number of Ad Hoc Town committees to resolutions that the Town could be guided by. Steve may provide better guidance than your consultants.

At present the Town has a shrinking number of employees, many of whom have worked here for years, serving a resident population with very high expectations. Please come to a resolution that supports these diverse men and women and creates an environment of supported growth and appreciation.

I applaud you for your appointment of All Sill to the ASCC. He is a very skilled technological person, one who listens to all and guides a committee of highly opinionated residents. We can all learn much from his managerial skills.

Thank you for all of the time and effort you put into guiding the Town.

Sincerely,

Marge DeStaebler
31 Santa Maria, PV



Professor Chris Wilmers,
founder and director of the Santa Cruz Puma
Project, with a puma outfitted with a collar
that tracks its location and activity.

Living in Mountain Lion Country

Meet wildlife ecologist, and head of the “Santa Cruz Puma Project,” Chris Wilmers. Professor Wilmers will talk about his research on the behavior of mountain lions (pumas), including how pumas affect other wildlife and respond to human activity. He will address safety concerns that arise from sharing the environment with pumas.

Using sophisticated tracking collars to monitor where pumas are and what they are doing, the Santa Cruz Puma Project answers questions such as how large a puma’s territory is, how a puma uses its territory, how pumas help maintain healthy ecosystems, and how pumas respond to fragmentation of their habitat by roads, houses, and other aspects of human development. Their research is aiding conservation and land management, such as guiding the placement of wildlife crossing structures across major freeways, in order to help us sustainably share habitat with these great cats.

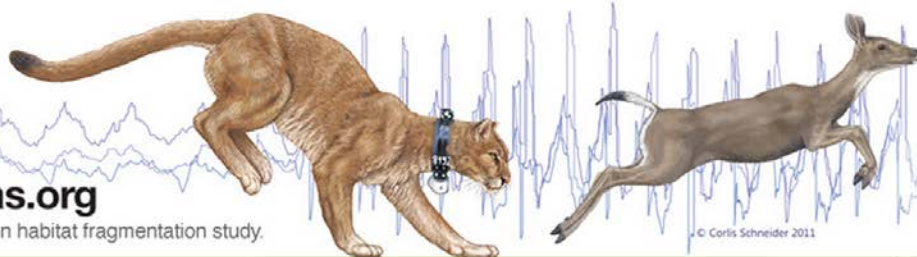
Monday, October 19, 2015 @ 7 pm
Portola Valley Town Center – Community Hall
765 Portola Road, Portola Valley

to learn more about
the puma research
of Prof Wilmers



santacruzpumas.org

A UC Santa Cruz mountain lion habitat fragmentation study.



© Corlis Schneider 2011

A Town of Portola Valley event organized by the Conservation Committee



SHERIFF'S OFFICE

A TRADITION OF SERVICE SINCE 1856

San Mateo County Sheriff's Office (Headquarters Patrol) Press

Information on selected incidents and arrests are taken from initial Sheriff's Office case reports. Not all incidents are listed due to investigative restrictions and victim privacy rights.

Wednesday 09/16/15 to Sunday 09/20/15

Greg Munks
Sheriff

CASE NUMBER	DATE & TIME Reported	LOCATION	DESCRIPTION	FACTUAL CIRCUMSTANCES
15-8745	09/16/15 10:44PM	400 Blk. 6 th Ave. North Fair Oaks	Burglary	Unknown suspect(s) entered the residence by removing a screen cover and entering through an open bedroom window located on the second floor. The suspect(s) used a ladder located in the back yard of the residence in order to reach the second floor window. It appears the suspect(s) went directly to the victim's bedroom and forced entry by prying open a locked door. The suspect(s) entered the bedroom and stole a Sony Playstation 4 game console and 3 watches. The rest of the residence did not appear to be ransacked. The estimated loss is \$870.00.
15-8749	09/17/15 2:14AM	800 Blk. State Highway 84 Woodside	DUI Alcohol / Drugs	A vehicle was involved in a solo-vehicle accident on the 800 Blk. of Woodside Road. Upon contacting the driver, the deputy smelled the odor of an alcoholic beverage coming from

				<p>her person. The driver was uninjured and refused medical attention. The deputy had the driver perform a series of field sobriety tests. Upon completing the tests, it was determined that the driver was driving under the influence of alcohol. Brenda Naranjo Vargas from East Palo Alto was arrested. She was transported and booked into the Maguire Correctional Facility. Her vehicle was towed from the scene.</p>
15-8750	09/17/15 2:20AM	800 Blk. State Highway 84 Woodside	<p>-Battery on Peace Officer -Under the Influence of Alcohol/Drugs in a Public Place. -Possession of Metal Baton</p>	<p>Deputies were dispatched to a non-injury solo vehicle accident on the 800 Blk of Woodside Road. Upon arrival, Denise Gomez-Mercado stated she had been the front passenger in the vehicle that had been involved in the solo vehicle collision (<i>Refer to Case #15-8749.</i>) She advised that she was uninjured and refused medical attention. While speaking to her, the deputy could smell a strong odor of an alcoholic beverage emanating from her breath, she had an unsteady gait, her eyes were bloodshot and watery and her speech was very slurred. The deputy asked her to call a friend or relative to come pick her up from the scene. While conducting field sobriety tests on the driver of the vehicle, Gomez Mercado attempted to intervene in the tests and became very verbally abusive towards deputies. After the driver was placed under arrest for driving under the influence of alcohol, Gomez Mercado became enraged and began screaming at deputies. After numerous warnings, Gomez Mercado continued to verbally berate deputies. Gomez Mercado was arrested for being drunk in public, kicking an officer, and possession of a collapsible metal baton. Gomez Mercado was transported and booked into the Maguire Correctional Facility.</p>
15-8856	09/19/15 2:25PM	Campus Circle / West Entry Woodside	Arson of Property	<p>Unknown suspect(s) used a marine hand held flare to start a fire on a discarded couch cushion on the side of the road of Campus Drive at West Entry Drive on the campus of Canada</p>

				College.
15-8891	09/20/15 7:14PM	800 Blk. Westridge Rd. Portola Valley	Traffic Accident	Vehicle #1 was descending on Westridge Road when it drifted off of the roadway, but then came back into the proper lane of travel. Party #1 then overcorrected causing vehicle #1 to again veer off the traffic lane and flip over. There was minor damage to vehicle #1.
15-8896	09/20/15 11:11PM	200 Blk. Pacific Ave. North Fair Oaks	Stolen Vehicle	The Reporting Party stated that he parked his vehicle on Pacific Avenue. The R/P said he left for the weekend and when he returned his vehicle was gone. The R/P stated that he did not give anyone permission to drive the vehicle and he had all the keys with him. The R/P valued the vehicle at approximately \$4,000.00.



Peninsula Humane Society & SPCA

12 Airport Blvd
San Mateo, CA 94401
650/340.7022

Shelter Services Report

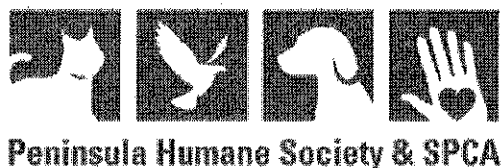
Jurisdiction: PORTOLA VALLEY for the period of 8/1/2015 to 8/31/2015.

Dogs	0	0.00%	The numbers to the left are the number of animals outcomed for this jurisdiction.
Cats	0	0.00%	
Other	2	2.11%	The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Wildlife	7	0.93%	
Total	9	0.54%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	0	0.00%	0	0.00%	2	100.00%	7	100.00%	9	100.00%
Owned	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other Agency	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

Adopted	0	0.00%	0	0.00%	1	50.00%	0	0.00%	1	25.00%
RTO - Release - Transfer	0	0.00%	0	0.00%	0	0.00%	1	50.00%	1	25.00%
Euth: Healthy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Treatable	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Untreatable	0	0.00%	0	0.00%	1	50.00%	1	50.00%	2	50.00%

DOA - Died	0	0.00%	0	0.00%	0	0.00%	5	100.00%	5	100.00%
Owner Requested Euthanasia	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%



12 Airport Blvd
San Mateo, CA 94401
650/340.7022

Field Services Report

Jurisdiction: PORTOLA VALLEY for the period of 8/1/2015 to 8/31/2015.

The percentages listed show the percentage of PHS's work in PORTOLA VALLEY that call type represents.

Total Activities for jurisdiction PORTOLA VALLEY		6
Aggressive Animal Calls	16.67%	1
Dead Animal Calls	16.67%	1
Field Euthanasias	16.67%	1
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	16.67%	1
Sick/Injured Animal Calls	16.67%	1
Stray Animal Calls	16.67%	1
Aggressive Animal Complaint	0.00%	0
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	0.00%	0
Assist Police/Fire	0.00%	0
Assist Public	0.00%	0
Confined at Police Department	0.00%	0
Confined Dogs/Cats/Other Domestic Animals	0.00%	0
Field Returns of Domestic Animals	0.00%	0
Municipal Code Complaint	0.00%	0
Owner Surrender Calls of Live/Dead Animals	0.00%	0
Property Inspections	0.00%	0
Protective Custody	0.00%	0
Quarantines of Dogs/Cats/Other Domestic Animals	0.00%	0
Traffic Hazard Animal Calls	0.00%	0
Transport Animal/Trap/Other	0.00%	0

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.



Peninsula Humane Society & SPCA

12 Airport Blvd
San Mateo, CA 94401
650/340.7022

Shelter Services Report

Jurisdiction: ALL JURISDICTIONS for the period of 8/1/2015 to 8/31/2015.

Dogs	331	100.00%	The numbers to the left are the number of animals outcomed for this jurisdiction.
Cats	484	100.00%	
Other	95	100.00%	
Wildlife	749	100.00%	The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Total	1,659	100.00%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	219	66.16%	339	70.04%	58	61.05%	602	80.37%	1,218	73.42%
Owned	107	32.33%	133	27.48%	32	33.68%	0	0.00%	272	16.40%
Other Agency	5	1.51%	12	2.48%	5	5.26%	147	19.63%	169	10.19%

Adopted	136	50.37%	252	73.04%	72	87.80%	0	0.00%	460	41.11%
RTO - Release - Transfer	112	41.48%	29	8.41%	2	2.44%	150	35.55%	293	26.18%
Euth: Healthy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Treatable	1	0.37%	0	0.00%	0	0.00%	3	0.71%	4	0.36%
Euth: Untreatable	21	7.78%	64	18.55%	8	9.76%	269	63.74%	362	32.35%

DOA - Died	20	32.79%	109	78.42%	6	46.15%	327	100.00%	462	85.56%
Owner Requested Euthanasia	41	67.21%	30	21.58%	7	53.85%	0	0.00%	78	14.44%



Peninsula Humane Society & SPCA

12 Airport Blvd
San Mateo, CA 94401
650/340.7022

Field Services Report

Jurisdiction: **ALL JURISDICTIONS** for the period of **8/1/2015 to 8/31/2015**.

The percentages listed show the percentage of PHS's work in **ALL JURISDICTIONS** that call type represents.

Total Activities for jurisdiction ALL JURISDICTIONS	1,378	
Sick/Injured Animal Calls	23.29%	321
Quarantines of Dogs/Cats/Other Domestic Animals	17.78%	245
Dead Animal Calls	16.55%	228
Municipal Code Complaint	7.47%	103
Confined Dogs/Cats/Other Domestic Animals	7.33%	101
Stray Animal Calls	7.33%	101
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	6.46%	89
Aggressive Animal Complaint	3.12%	43
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	2.25%	31
Field Euthanasias	2.18%	30
Confined at Police Department	1.67%	23
Property Inspections	1.02%	14
Aggressive Animal Calls	0.87%	12
Protective Custody	0.87%	12
Field Returns of Domestic Animals	0.51%	7
Assist Police/Fire	0.36%	5
Assist Public	0.36%	5
Owner Surrender Calls of Live/Dead Animals	0.36%	5
Transport Animal/Trap/Other	0.22%	3
Traffic Hazard Animal Calls	0.00%	0

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.

Breakdown Report – San Mateo Co, CA

Activity from 8/1/15 through 8/31/15

Zip/Jurisdiction	Total Revenue	Dog		Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
		1-Year	3-Year	1-Year	3-Year						
ATHERTON	\$574.00	26 \$361.00	3 \$133.00	1 \$0.00	0 \$0.00	0 \$0.00	30 \$494.00	0 \$0.00	4 \$80.00	0 \$0.00	1 \$0.00
BELMONT	\$3,279.00	83 \$1,493.00	14 \$828.00	41 \$225.00	5 \$75.00	2 \$0.00	145 \$2,621.00	0 \$0.00	14 \$254.00	5 \$35.00	25 \$369.00
BRISBANE	\$656.00	25 \$486.00	2 \$86.00	2 \$14.00	0 \$0.00	0 \$0.00	29 \$586.00	0 \$0.00	1 \$20.00	1 \$5.00	3 \$45.00
BURLINGAME	\$4,288.25	141 \$2,498.00	24 \$1,025.00	8 \$49.00	1 \$11.25	0 \$0.00	174 \$3,583.25	1 \$8.00	22 \$427.00	4 \$16.00	18 \$254.00
COLMA	\$40.00	2 \$40.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	2 \$40.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00
COUNTY	\$7,329.00	213 \$3,889.00	45 \$1,751.00	68 \$355.00	5 \$81.25	1 \$0.00	332 \$6,076.25	2 \$16.00	41 \$651.00	6 \$53.75	35 \$532.00
DALY CITY	\$6,394.00	180 \$4,002.00	20 \$893.00	7 \$33.00	0 \$0.00	0 \$0.00	207 \$4,928.00	2 \$16.00	32 \$640.00	6 \$37.00	31 \$773.00
EAST PALO ALTO	\$692.00	14 \$474.00	5 \$120.75	2 \$22.00	1 \$11.25	0 \$0.00	22 \$628.00	0 \$0.00	3 \$60.00	2 \$4.00	0 \$0.00
FOSTER CITY	\$3,107.50	100 \$1,697.00	22 \$907.00	4 \$28.00	1 \$17.50	0 \$0.00	127 \$2,649.50	1 \$8.00	8 \$160.00	4 \$44.00	14 \$246.00
HALF MOON BAY	\$1,812.00	62 \$1,106.00	9 \$289.00	13 \$48.00	0 \$0.00	0 \$0.00	84 \$1,443.00	1 \$8.00	11 \$207.00	2 \$16.00	10 \$138.00
HILLSBOROUGH	\$2,101.00	77 \$1,350.00	6 \$188.00	13 \$73.00	2 \$35.00	0 \$0.00	98 \$1,646.00	0 \$0.00	13 \$195.00	1 \$5.00	14 \$255.00
MENLO PARK	\$2,397.00	74 \$1,204.00	13 \$659.00	2 \$10.00	0 \$0.00	0 \$0.00	89 \$1,873.00	1 \$8.00	9 \$180.00	2 \$15.00	19 \$321.00
MILLBRAE	\$2,093.00	57 \$921.00	12 \$445.00	23 \$128.00	0 \$0.00	1 \$0.00	93 \$1,494.00	1 \$8.00	6 \$81.00	1 \$6.00	26 \$504.00
OTHER	\$225.00	4 \$170.00	1 \$55.00	0 \$0.00	0 \$0.00	0 \$0.00	5 \$225.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00
PACIFICA	\$6,426.50	189 \$3,541.00	39 \$1,704.00	17 \$106.00	1 \$27.50	0 \$0.00	246 \$5,378.50	0 \$0.00	22 \$427.00	0 \$0.00	35 \$621.00
PORTOLA VALLEY	\$705.25	36 \$382.00	1 \$63.00	3 \$15.00	4 \$51.25	0 \$0.00	44 \$511.25	0 \$0.00	4 \$80.00	1 \$100.00	4 \$14.00

Breakdown Report – San Mateo Co, CA

Activity from 8/1/15 through 8/31/15

Zip/Jurisdiction	Total Revenue	Dog		Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
		1-Year	3-Year	1-Year	3-Year						
REDWOOD CITY	\$10,677.75	303	48	96	15	0	462	1	64	7	60
		\$5,548.00	\$2,181.00	\$562.00	\$212.50	\$0.00	\$8,503.50	\$5.00	\$1,020.00	\$35.00	\$1,114.25
SAN BRUNO	\$3,678.00	130	24	3	0	0	157	1	13	3	16
		\$2,258.00	\$817.00	\$14.00	\$0.00	\$0.00	\$3,089.00	\$23.00	\$260.00	\$14.00	\$292.00
SAN CARLOS	\$4,469.50	124	34	10	1	0	169	0	21	3	26
		\$2,243.00	\$1,246.00	\$45.00	\$17.50	\$0.00	\$3,551.50	\$0.00	\$420.00	\$26.00	\$472.00
SAN MATEO	\$12,123.25	399	46	155	20	2	622	4	63	15	73
		\$6,920.00	\$1,865.00	\$805.00	\$300.00	\$0.00	\$9,890.00	\$24.00	\$1,013.00	\$108.00	\$1,088.25
SOUTH SAN FRAN	\$5,835.00	190	21	6	0	0	217	2	26	6	25
		\$3,702.00	\$901.00	\$33.00	\$0.00	\$0.00	\$4,636.00	\$16.00	\$520.00	\$45.00	\$618.00
WOODSIDE	\$848.00	31	7	3	0	0	41	0	2	1	7
		\$504.00	\$202.00	\$12.00	\$0.00	\$0.00	\$718.00	\$0.00	\$27.00	\$5.00	\$98.00
TOTAL REGISTRATIONS		2,460	396	477	56	6	3,395	17	379	70	442
		\$44,789.00	\$16,358.75	\$2,577.00	\$840.00	\$0.00	\$64,564.75	\$140.00	\$6,722.00	\$569.75	\$7,754.50
										TOTAL REVENUE	\$79,751.00

Sharon Hanlon

Subject: ABAG -- Notice of Election of the President and Vice President of the Association of Bay Area Governments
Attachments: ABAG 1997 Procedures Election.pdf

From: Fred Castro [mailto:FredC@abag.ca.gov]

Sent: Friday, September 18, 2015 11:22 AM

Subject: ABAG -- Notice of Election of the President and Vice President of the Association of Bay Area Governments

To: All Supervisors, Mayors, Councilmembers, Clerks of County Boards of Supervisors, City and Town Clerks, and Other Officers Having Charge of Elections in Member Jurisdictions

The Bylaws of the Association of Bay Area Governments (Association) provide for the election of the President and Vice President every two years. With the concurrence of the Executive Board, and in accordance with election procedures adopted by the Board, notice is hereby given that an election of the President and Vice President will take place in 2015.

The Bylaws provide that the President and Vice President shall be elected by secret ballot of supervisors, mayors and councilmembers of jurisdictions belonging to the Association. Per the Association's Legal Counsel, the secret ballot provisions of the Association's Bylaws for electing a President and a Vice President do not violate the Brown Act because the electors neither constitute a "body" nor fall within the Brown Act's definition of a "legislative body."

Election Calendar

The offices to be filled are those of the President and Vice President of the Association. The term of office for these positions begins January 1, 2016 and expires December 31, 2017.

Procedures for the election of President and Vice President are attached.

The period for filing nomination petitions with the Executive Director begins upon approval of the election calendar and ends at noon on Friday, October 9, 2015. Nomination petitions must be obtained from the Executive Director of the Association.

Ballots will be mailed to county and city clerks and others having charge of elections by Friday, October 16, 2015.

Completed ballots must be filed with the Executive Director no earlier than Monday, October 19, 2015 and no later than 12 noon on Monday, November 2, 2015.

Opening and counting of ballots will be conducted on Wednesday, November 4, 2015 at ABAG's offices.

Pursuant to the election rules, if no election is to be conducted because there is only one candidate for each office, a certification of election notice is to be mailed to county and city clerks and others having charge of elections by Tuesday, October 13, 2015.

Please direct any questions to the Clerk of the Board at (510) 464 7913.

Fred Castro

Clerk of the Board

Association of Bay Area Governments

510 464 7913

ASSOCIATION OF BAY AREA GOVERNMENTS

PROCEDURES FOR ELECTION OF THE PRESIDENT AND VICE PRESIDENT

The Executive Board of the Association has adopted procedures for election of the President and Vice President of the Association. These rules are intended to govern the filing of Nomination Petitions, mailing and filing of Voter Ballots, and the canvassing of Voter Ballots. The following procedures have been adopted to govern elections of the Association and shall be liberally construed.

DEFINITIONS

"Voting Member" – any one of the following officers: Supervisor, Mayor, or City or Town Councilmember. Any action of a Voting Member taken under these Procedures (e.g., signing or circulating a petition or voting) shall be valid if the Voting Member held such office at the time of his or her acting, notwithstanding any subsequent change of status.

"Member Jurisdiction" – any one of the counties, cities or towns which are members of the Association of Bay Area Governments.

"Clerk" – the Clerk of County Board of Supervisors, City or Town Clerk, or other officer having charge of elections in a Member Jurisdiction.

"Voter Ballot" – ballot which will contain the names of the nominees for the offices of President and Vice President.

"Identification Envelope" – envelope which will contain the Voter Ballot as marked by the Voting Member, with the Declaration and Certification printed on its face.

"Return Envelope" – envelope which will contain signed and unsigned Identification Envelopes.

"Executive Director" – the Executive Director of the Association of Bay Area Governments.

"Legal Counsel" – the Legal Counsel of the Association of Bay Area Governments.

Procedures for Election

Revised 9/17/92

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NOMINATION

Section 1 – Basic Reference – The regulations, procedures and forms set forth in the California Election Laws shall be utilized as a basic reference unless otherwise in conflict with the Bylaws or Procedures and approved by the Legal Counsel of the Association.

Section 2 – Notice of Election – On or before the first day for filing Nomination Petitions, the Executive Director shall mail to each Voting Member and Clerk, 1) a Notice of Election and 2) a copy of the approved Procedures. The Notice shall contain a statement of:

- a. The offices to be filled and the term;
- b. The first and last day for filing of Nomination Petitions;
- c. The first and last day for the Executive Director to mail to the Clerks the Voter Ballots;
- d. The last day and time for the Executive Director to receive from the Clerk the Return Envelope containing the individuals Identification Envelopes with the enclosed Voter Ballots; and
- e. The date, time and place for counting Voter Ballots.

Section 3 – Nomination Petition – Nomination Petitions for the offices of President and Vice President shall be substantially in the form set forth in the Elections Code and shall include the verified statement of acceptance. Nomination Petition forms shall be furnished only by the Executive Director.

Section 4 – Signature of Voting Members – Not less than fifteen nor more than twenty Voting Members shall sign the Petition. No Voting Member may sign more than one Petition for the same office, and in the event he or she does so, his or her signature shall count only on the first Petition filed which contains his or her signature.

Section 5 – Nomination for Office – Nominations shall close on the last day for filing of Nomination Petitions. If, at the close of nominations, only one candidate has been nominated for the office of President or for the office of Vice President, then such sole nominee is declared hereby to be elected to such office.

Procedures for Election

Revised 9/17/92

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Section 6 – Circulation of Petition – Any Voting Member may circulate a Nomination Petition. The circulator must sign a Certificate of Circulator on the Nomination Petition. The signature to each Petition shall be on the same form, and each signer shall add the date of his or her signing, his or her official title, and his or her member county, city or town. Successive signers may not use ditto marks.

Section 7 – Mailing of Ballots – The Executive Director, within the dates prescribed in the Notice of Election, shall mail to each Clerk one Voter Ballot and Identification Envelope for each Voting Member of his or her county, city or town and one Return Envelope to return the documents to the Executive Director.

Section 8 – Voting of Ballots – Upon receipt of the items referred to in Section 7, the Clerk shall arrange to hand the Voter Ballot to each Voting Member.

Each Voting Member shall mark his or her Ballot in the presence of the Clerk but in a manner that the Clerk does not see how it is being marked. Each Voting Member shall place his or her marked Ballot in the Identification Envelope, seal the Identification Envelope, sign the Declaration printed on the face of the Identification Envelope and hand it sealed to the Clerk before whom the Ballot is marked. The Clerk shall complete the Certification on the face of the Identification Envelope.

The Clerk shall deposit the signed Identification Envelopes in a safe place in his or her office, to be kept by him or her until it is necessary to file the signed and unsigned Identification Envelopes with the Executive Director in accordance with the final date and time for such filing prescribed in the Notice of Election.

Section 9 – Filing of Ballots – The Clerk shall place each signed Identification Envelope which contains a Voter Ballot from a Voting Member in the Return Envelope. The Clerk shall mail to the Executive Director the Return Envelope with enclosures, by the final date and time for such filing prescribed in the Notice of Election.

No Voter Ballot shall be accepted for count by the Counting Board unless received within the time specified in the notice of Election and unless the Declaration by the Voting Member and Certification of the Clerk have been completed.

COUNTING AND CANVASSING OF THE VOTER BALLOTS

Section 10 – Custody of Return Envelopes – The Executive Director shall have custody of all Return Envelopes after they are received from the Clerks and until the date and time for counting of Voter Ballots.

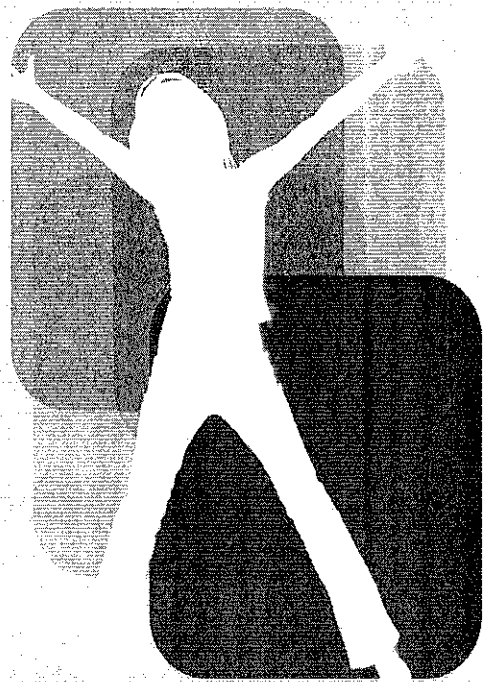
Section 11 – Counting of Voter Ballots – The Executive Director shall commence to count the voter ballots on the date, at the time and in the place specified in the Notice of Election. The Executive Director may appoint a Counting Board to assist him in counting the Voter Ballots. No person who is a Voting Member shall be eligible to be appointed to the Counting Board. The Counting Board shall consist of not less than two and not more than four persons. The Executive Director shall determine the form of tally sheets and shall determine necessary and required procedures to assure an accurate counting of the Voter Ballots.

Section 12 – Canvassing Board – A Canvassing Board shall be appointed by the President, subject to Executive Board confirmation, consisting of three persons who shall be voting members other than candidates for President and Vice President. A majority of this Board shall be present at all times during the counting of Voter Ballots and shall pass upon challenges of Voter Ballots, and all questions relating to the signing and certification of Identification Envelopes and the marking of Voter Ballots. The Canvassing Board further shall receive from the Executive Director the Voter Ballot tally results after completion of count by the Executive Director, and shall thereupon post the results and certify the count to the Executive Board.

Section 13 – Public Attendance – The public shall be permitted to be in attendance during the counting and canvassing of the Voter Ballots, subject only to reasonable restrictions issued by the Executive Director to prevent interference with such counting and canvassing.

Section 14 – Declaration of Election – Legal Counsel shall declare elected the persons having received the highest number of votes given for the offices of President and Vice President, submit a written declaration to the President and the Executive Director, and report the results to the Executive Board at its next regular meeting. In the event of a tie, selection will be by drawing of lots.

A WEEK FOR SUPPORT, INSPIRATION, PEACE & HEALTH



FREEDOM
FROM WORKPLACE BULLIES
WEEK OCT 18-24, 2015
WORKPLACEBULLYING.ORG

Bullying is a systematic campaign of interpersonal destruction that jeopardizes employee health, shatters careers, and strains families.

Bullying is non-physical, non-lethal workplace violence. It is abusive, causing psychological injuries and stress-related diseases.

It is costly to businesses. Bullies are too expensive to keep.

The destructive power of workplace bullying comes from secrecy.

The Workplace Bullying Institute celebrates its 7th annual **FREEDOM FROM WORKPLACE BULLIES WEEK**.

The week is a chance to break through the silence and secrecy. It is a week to be daring and bold. To take courageous action. To do the right thing.

Everyone deserves a safe, healthy, and dignified workplace.

Find advice, tips and activities at freedomfrombullies.org for:

WORKPLACE
BULLYING
INSTITUTE

- Employers
- Family
- Coworkers
- Friends
- Unions
- Mental Health Professionals
- School Administrators
- Public Policy Makers
- Community Leaders
- Medical Professionals

**San Mateo County
Association of Grand Jurors**

Cordially invites you to join us
for lunch on:

Friday, October 16, 2015

Social - 11:30 a.m., Lunch - noon

Featured Speaker:

Dave Pine

County Supervisor

Topic: Sea Level Rising (SLR) -
how are you impacted?

Basque Cultural Center

599 Rail Road Ave., South San Francisco

\$30.00 per person

*Please make reservations by
Friday, October 7nd*

For additional information:

Please call Barbara Arietta at (415) 246-0075

barietta@hotmail.com

TOWN COUNCIL WEEKLY DIGEST

Friday – October 2, 2015

1. Agenda – Parks & Recreation Committee – Monday, October 5, 2015
2. Agenda – Water Conservation Committee – Wednesday, October 7, 2015
3. Agenda – Bicycle, Pedestrian & Traffic Safety Committee – Wednesday, October 7, 2015
4. Agenda (Cancellation) – Planning Commission – Wednesday, October 7, 2015
5. Agenda – Emergency Preparedness Committee – Thursday, October 8, 2015
6. Agenda – Cultural Arts Committee – Thursday, October 8, 2015
7. Agenda (Cancellation) – Nature & Science Committee – Thursday, October 8, 2015
8. Month End Financial Report – September 2015
9. Monthly Meeting Schedule – October 2015
10. Notice to Residents: California Water Service Construction Project October 2015 – May 2016
(*weather permitting*)
11. Letter to the Town Council from Olivia Cheney, Natalie Morhenn, and Mattea & Jolene Petry re:
Request for Consideration to sell homemade goods on Town Center property
12. Invitation to the October Council of Cities dinner meeting in Woodside – Friday, October 23, 2015
13. Invitation: Welcome new City Manager for City of Redwood City, Melissa Stevenson Diaz
14. Invitation to all California Cities re: Request to Display Motto “*In God We Trust*”
15. Western City Magazine – October 2015

Attached Separates (Council Only)
(*placed in your town hall mailbox*)

1. Invitation from San Mateo Labor Council re: Labor’s Holiday Party – Friday, December 4, 2015



Town of Portola Valley
Parks & Recreation Committee Meeting
Monday, October 5, 2015 – 7:30 pm
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

AGENDA

1. Call to Order
2. Oral Communications (*5 minutes*)
Persons wishing to address the Committee on any subject, not on the agenda, may do so now. Please note however, the Committee is not able to undertake extended discussion or action tonight on items not on the agenda. *Two minutes per person.*
3. Approval of Minutes: August 5, 2015
4. PV Field Updates
5. Ford Field Update
6. Skate Ramp Update
7. Parks & Recreation Committee Charter
8. Meeting Minutes Template
9. Town Center Master Plan Committee Update
10. Adjournment

Next Meeting: Monday, November 2nd, 2015



TOWN OF PORTOLA VALLEY
Water Conservation Committee Meeting
Wednesday, October 7, 2015 3:00 to 5:00 PM
Town Hall, Conference Room
765 Portola Road, Portola Valley, CA 94028

MEETING AGENDA

- 1. Call To Order**
- 2. Oral Communications**
- 3. Approval of minutes – September 2, 2015**
- 4. Discussion of new meeting minutes format**
- 5. H20know tool**
 - a. Status**
 - b. Coordination for outreach events**
- 6. Lawn watering reduction program**
- 7. Review actual water conservation results from August**
- 8. Tip of the month**
- 9. WELO ordinance**
- 10. Green building ordinance – Proposal for Rainwater and Graywater**
- 11. Announcements**
- 12. Set Date and Topics for next meeting**
- 13. Adjournment**

Delle to act as Secretary for this meeting



TOWN OF PORTOLA VALLEY
Bicycle, Pedestrian and Traffic Safety
Committee Meeting
Wednesday, October 7, 2015 – 8:15 AM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

MEETING AGENDA

1. Roll Call
2. Oral Communications
3. Approve Minutes of the September meeting ~ *Minutes were unavailable for packet, they will be agendized at the November meeting.*
4. Sheriff's Report –
 - 1) Accidents and Citations –
 - 2) Updated requests for Law enforcement presence, as required School and school crossing locations
5. Public Works Report:
 - 1) Retaining wall project at Alpine and Arastradero Roads
 - 2) Georgia Lane Pipeline project
 - 3) Parking control signage on Alpine Road at Ford Field
6. General Items:
 - 1) Review of Committee Charter – Proposal to reduce maximum membership to 9 (from 11) in line with the standard Committees allocation
 - 2) Update on Windy Hill Parking situation – Parking request cards are ready
 - 3) Minutes taking: Town Council unanimously approved that committees retain their customary “summary/detailed” minutes. Action minutes are no longer require. A minute template is available, with Committee Secretaries requested to use this exclusively, for the purpose of posting minutes to the Town's website.
7. Update on Outreach, events & teaching programs:
 - 1) Earth Day and Safe Routes School district contacts
8. Matters Arising:
9. Time and Date for November 2015 meeting
10. Adjournment



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Planning Commission

FROM: CheyAnne Brown, Planning Technician

DATE: October 2, 2015

RE: Cancellation of Planning Commission Meeting

The regular meeting of the Planning Commission scheduled for Wednesday, October 7, 2015 has been canceled. The next regular meeting of the Planning Commission is scheduled for Wednesday, October 21, 2015 at 7:00 p.m.

cc: Town Manager
Town Council
Town Planner
The Almanac

This Notice is posted in compliance with Section 54955 of the Government Code of the State of California.

Date: October 2, 2015

CheyAnne Brown
Planning Technician



TOWN OF PORTOLA VALLEY
Regular Meeting of the
Emergency Preparedness Committee
Thursday, October 8, 2015 - 8:00 AM
EOC / Town Hall Conference Room
765 Portola Road, Portola Valley, CA 94028

REGULAR MEETING AGENDA

1. 8:00 Call to order -
 Members: John Boice, Dave Howes, Diana Koin, Anne Kopf-Sill, Dale Pfau/Chair, Chris Raanes, Ray Rothrock, Craig Taylor, Bud Trapp, Tamara Turner, and Stuart Young

 Guests: Debbie Pedro/Interim Town Manager, John Richards/Town Council, Dan Ghorso and Selena Brown WFPD, Mark Kuykendall/Sheriff's Office, Gary Nielsen, Police Commissioner

 Absent:
2. 8:01 Oral Communications
3. 8:04 Review and approval of minutes
 - Motion: Accept the Minutes of September 10, 2015
4. 8:05 CERPP/WFPD Report (Brown/Ghorso)
 - Planning for El Nino
5. 8:20 Town Report
 - Great Shakeout Planning – October 15
 - Discussion of possible creek level monitors
 - Planning for El Nino
6. 8:35 Medical Subcommittee Report (Young)
 - Sequoia supplies update
7. 8:40 Communications Sub Committee Report (Rothrock)
 - EOC Frequency monitoring plan – based on staffing
 - Powerstat failure update
 - CERPP radio issues – TC to Station 19
8. 8:45 Community Outreach Sub Committee Report (Turner)
 - Messages for traffic trailer
 - Planning for El Nino
 - EPC Newsletter?
 - Town website review to make EPC page more visible
 - AM radio link community education

9. 8:55 Other Business
 - Joint meeting with Woodside EPC
10. 9:00 Adjourn. Next meeting is November 12, 2015



TOWN OF PORTOLA VALLEY
Cultural Arts Committee
Thursday, October 8, 2015 - 1:00 PM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

AGENDA

1. Call to Order
2. Oral Communications
3. Approval of Minutes – September 10, 2015
4. Old Business:
 - CAC survey results communication plan
 - Calendar of events projects update
5. New Business:
 - Leadership transition plans
 - Vote on new co-chairs
 - Yvonne resigned & Robin to be appointed to committee at October 28 Council meeting
 - Holiday Fair preparation
 - Co-sponsor teen project with Friends of Library
 - Piano purchase report
6. Adjournment



Town of Portola Valley
Nature and Science Committee Meeting
Notice of Cancellation
Thursday, October 8, 2015

MEETING CANCELLATION NOTICE

The regular meeting of the Nature and Science Committee scheduled for Thursday, October 8, 2015 at 5:00 p.m. has been cancelled.

The next regular meeting of the Nature and Science Committee is scheduled for Thursday, December 10, 2015



MONTH END FINANCIAL REPORT FOR THE MONTH OF: SEPTEMBER 2015

C A S H	Bank of America	\$	156,928.94		
	Local Agency Investment Fund (0.320%)	\$	11,887,051.66		
	Total Cash		\$	12,043,980.60	
F U N D S	05 General Fund	\$3,144,112.31		<i>General Fund Assignments:</i>	
	08 Grants	(77,756.60)		<i>Capital Replacement</i> \$1,400,000.00	
	10 Safety Tax	6,610.60		<i>Unfunded Pension</i> 47,773.00	
	15 Open Space	4,618,947.35		<i>Equipment Replacement</i> 200,000.00	
	20 Gas Tax	13,660.34		<i>Unfunded OPEB</i> 308,280.00	
	22 Measure M	(110,181.40)		<i>Legal Fee Contingency</i> 100,000.00	
	25 Library Fund	396,352.93		<i>UNASSIGNED BALANCE</i> \$1,088,059.31	
	30 Public Safety/COPS	12,739.93		<i>* General Fund Total</i> \$3,144,112.31	
	40 Park in Lieu	6,276.66			
	45 Inclusion In Lieu	2,888,799.30			
	50 Storm Damage	(144,596.03)			
	60 Measure A	42,876.78			
	65 Road Fees	-			
	75 Crescent M.D.	101,942.53			
	80 PVR M.D.	14,409.87			
	85 Wayside I M.D.	5,770.23			
	86 Wayside II M.D.	40,920.98			
	90 Woodside Highlands M.D.	193,781.51			
	95 Arrowhead Meadows M.D.	(1,799.67)			
	96 Customer Deposits	891,112.98			
		Total Fund Balance		\$	12,043,980.60
	A C T I V I T Y R E C A P	Beginning Cash Balance:	\$	11,944,928.49	
Revenues for Month:			406,880.03		
Total Revenues for Month:			406,880.03		
Warrant List 9/10/2015		(62,277.98)			
Warrant List 9/23/2015		(170,278.11)			
Payroll		(78,065.28)			
Total Expenses for Month:		(310,621.37)			
Total JE's and Void Checks:		2,793.45			
Ending Cash Balance			\$	12,043,980.60	

*NOTE: Per Adopted Budget 2015-16, General Fund total fund balance for 6/30/16 is projected at \$3.3 million.

FISCAL HEALTH SUMMARY:

Unreserved/Spendable Percentage of General Fund (Adopted Policy is 60%)	67.94%
<i>Calculated at current GF fund balance less non-spendable funds, divided by current year budgeted operating expenditures.</i>	
Days of Running Liquidity of Spendable General Fund	290
<i>GASB recommends no less than 90 days</i>	

NOTE: General Fund assigned fund balances were approved by the Town Council on January 24, 2014. The unassigned fund balance is on the cash basis and does not include the adopted budget surplus/deficit for the fiscal year or accrued liabilities such as accounts payable or compensated absences, which are typically only accrued on June 30th of each fiscal year. This report is complete as of the last business day of the month for which it was issued. If new information arises for this or prior periods, these monthly reports will not be updated but the adjustment will be reflected in the month where the information comes to Town staff's attention.

Town of Portola Valley

Town Hall: 765 Portola Road, Portola Valley, CA 94028 Tel: (650) 851-1700 Fax: (650) 851-4677

OCTOBER 2015 MEETING SCHEDULE

Note: **Unless otherwise noted below and on the agenda, all meetings take place in the Historic Schoolhouse**, located at 765 Portola Road, Portola Valley, CA

TOWN COUNCIL – 7:00 PM (Meets 2nd & 4th Wednesdays)

Wednesday, October 14, 2015 - **CANCELLED**

Wednesday, October 28, 2015

PLANNING COMMISSION – 7:00 PM (Meets 1st & 3rd Wednesdays)

Council Liaison – Craig Hughes (for months October, November, December)

Wednesday, October 7, 2015 - **CANCELLED**

Wednesday, October 21, 2015

ARCHITECTURAL & SITE CONTROL COMMISSION - 7:00 PM (Meets 2nd & 4th Mondays)

Council Liaison – Ann Wengert (for months October, November, December)

Monday, October 12, 2015

Monday, October 26, 2015

BICYCLE, PEDESTRIAN & TRAFFIC SAFETY COMMITTEE – 8:15 AM (Meets 1st Wednesday of every month)

Council Liaison – Craig Hughes

Wednesday, October 7, 2015

CABLE & UTILITIES UNDERGROUNDING COMMITTEE – 8:15 AM (Meets 2nd Thursday) alternate odd numbered months

Council Liaison – Craig Hughes

CONSERVATION COMMITTEE – 7:45 PM (Meets 4th Tuesday)

Council Liaison – John Richards

Tuesday, October 27, 2015

CULTURAL ARTS COMMITTEE – (Meets 2nd Thursday of every month)

Council Liaison – John Richards

Thursday, October 8, 2015

EMERGENCY PREPAREDNESS COMMITTEE – 8:00 AM (Meets 2nd Thursday) in the EOC /

Conference Room at Town Hall

Council Liaison – John Richards

Thursday, October 8, 2015

FINANCE COMMITTEE

Council Liaison – Ann Wengert

GEOLOGIC SAFETY COMMITTEE – 7:30 PM

Council Liaison – Jeff Aalfs

As announced

HISTORIC RESOURCES COMMITTEE

Council Liaison – Jeff Aalfs

As announced

NATURE AND SCIENCE COMMITTEE – 4:00 PM (Meets 2nd Thursday) alternate even numbered months

Council Liaison – Craig Hughes

Thursday, October 8, 2015 - **CANCELLED**

OPEN SPACE ACQUISITION ADVISORY COMMITTEE

Council Liaison – Craig Hughes

As announced

PARKS & RECREATION COMMITTEE – 7:30 PM (Meets 1st Monday)

Council Liaison – Craig Hughes

Monday, October 5, 2015

PUBLIC WORKS COMMITTEE

Council Liaison – Jeff Aalfs

As announced

SUSTAINABILITY COMMITTEE – 3:30 PM (Meets 3rd Monday)

Council Liaison – Ann Wengert

As announced

TRAILS & PATHS COMMITTEE – 8:15 AM (2nd Tuesday of each month, or as needed)

Council Liaison – Ann Wengert

Tuesday, October 13, 2015 – 8:15 AM

WATER CONSERVATION COMMITTEE – 3:00 PM (first Wednesday of each month)

Council Liaison – Maryann Derwin

Wednesday, October 7, 2015



CALIFORNIA WATER SERVICE

Bear Gulch District 3525 Alameda De Las Pulgas, Suite A
Menlo Park, CA 94025 *Tel:* (650) 561-9709

Cal Water would like to make you aware of a construction project tentatively scheduled beginning the week of October 12, 2015. The project will allow for pump station improvements and the abandonment of an 8” main in the multi-use trail along the eastern shoulder of Portola Road from Montecito Road to Santa Maria Avenue. The work will be done Monday through Friday between the hours of 9:00 AM and 5:00 PM.

The proposed improvements ensure that we have a reliable supply of high-quality water to meet the community’s needs at all times. The project will include approximately 2 miles of transmission pipeline in Portola Road, from Sand Hill Road to Old La Honda Road and Tadin Lane to Stonegate Road. Traffic control will be implemented to allow crews to safely work in the area. Residents should plan for extra time and pay attention to where crews are working to allow safe access into and out of driveways and intersections. Please avoid the work area when possible. Please contact us if you have any concerns.

After the new main passes the disinfection testing, we will return to tie in the new main to the water system and transfer remaining service connections to the new main. You will be notified with a door tag 48 hours prior to any planned service interruption. During construction, you may experience a brief disruption in water service. We will make every effort to provide advance notice prior to any service interruptions. Please note that temporary asphalt will be applied to the excavated areas until permanent paving is completed. Our goal is to complete the project by May 2016.

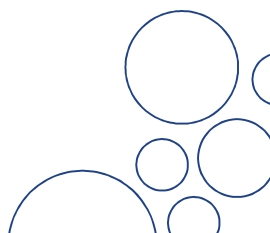
Schedule summary – weather permitting:

October 2015 to December 2015	Water main install between Sand Hill Rd to Old La Honda and Sausal Creek Crossing near 828 Portola Road
Nov. 2015 to March 2016	Water main install between Tadin Lane to Stonegate Rd
April to May 2016	Tie-Ins and Paving

We appreciate your patience and apologize for any inconvenience during this project. If you have any questions or we can be of further assistance, please call the Bear Gulch Customer Center at (650) 561-9709 during business hours or (650) 553-4631 after-hours.

At Cal Water, we are committed to providing our customers with a reliable supply of high-quality water. This project is critical because it will enable us to replace and relocate aging infrastructure, improving the reliability and efficiency of the potable water supply by providing uninterrupted supply through critical pump stations of the Cal Water Bear Gulch District.

For more information, please visit <https://www.calwater.com/about/bg-infrastructure/>



September 20, 2015

Dear Portola Valley Town Council,

In August, we were selling home made lemonade and baked goods on the Town property without a permit. We were asked to either stop selling our items or give everything away without asking for money. We do respect your rule and we understand that you do not want big companies to start selling their products on town property, but we are asking that you consider changing the rule. Our suggestion is that you amend the rule to say that children under the age of 18 selling goods that are under a total of \$150 on a given day are permitted to sell products on Town property without a permit. We are asking that you put this request on to the next Town Council meeting agenda.

The reasons we think this rule change is a good idea are the following:

1. We believe kids selling things like cookies and lemonade build a sense of community. People of all ages and backgrounds have personal interaction and they get to know each other. For example, we met new people who were going to the lizard event at the library. Notably, other towns, like Palo Alto, actually encourage lemonade stands and encourage police officers to stop at them when they see them. (See article attached at Exhibit 1). They also have a twitter handle were they post photos of police officers at lemonade stands: #copslovelemonadestands

2. We believe kids learn a good work ethic, confidence, and responsibility when they work to bake things and market them at a lemonade stand. For example, we worked for two days on our baked goods; we made egg-free lemon-oatmeal cookies, brownies, cherry cake, cinnamon cookies, homemade doughnuts, decorated homemade vanilla cupcakes, kumquat-mint lemonade, and coffee. All items were sold for \$1 or less. (See photos of our stand attached at Exhibit 2).

3. We believe many other organizations benefit from lemonade stands because often the children doing them donate their money to good causes and help make the world a better place. For example, we donated our \$100 that we made from two lemonade stands, including the one at the Town Center (before we had to stop selling) to the World Wildlife Fund to help save Amur Leopards. There are only 30 of these animals left and we wanted to help them. (See Certificate from World Wildlife Fund at Exhibit 3) We have seen other children in our Town have lemonade stands at Triangle Park for causes like Corte Madera school trips, raising money for the

elephants that were hit by a train in Africa, and raising money for girls in Afghanistan to have the chance to go to school.

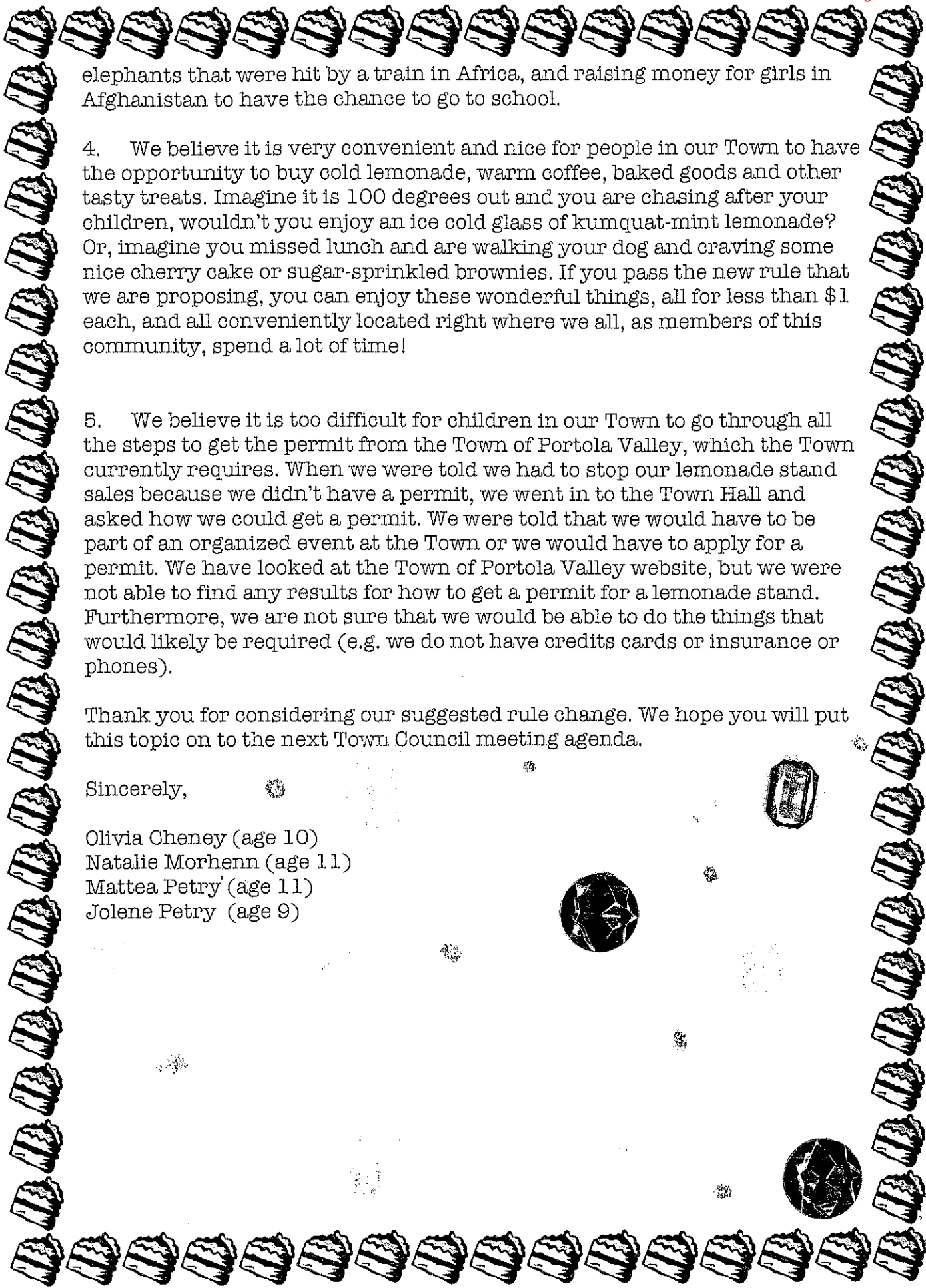
4. We believe it is very convenient and nice for people in our Town to have the opportunity to buy cold lemonade, warm coffee, baked goods and other tasty treats. Imagine it is 100 degrees out and you are chasing after your children, wouldn't you enjoy an ice cold glass of kumquat-mint lemonade? Or, imagine you missed lunch and are walking your dog and craving some nice cherry cake or sugar-sprinkled brownies. If you pass the new rule that we are proposing, you can enjoy these wonderful things, all for less than \$1 each, and all conveniently located right where we all, as members of this community, spend a lot of time!

5. We believe it is too difficult for children in our Town to go through all the steps to get the permit from the Town of Portola Valley, which the Town currently requires. When we were told we had to stop our lemonade stand sales because we didn't have a permit, we went in to the Town Hall and asked how we could get a permit. We were told that we would have to be part of an organized event at the Town or we would have to apply for a permit. We have looked at the Town of Portola Valley website, but we were not able to find any results for how to get a permit for a lemonade stand. Furthermore, we are not sure that we would be able to do the things that would likely be required (e.g. we do not have credits cards or insurance or phones).

Thank you for considering our suggested rule change. We hope you will put this topic on to the next Town Council meeting agenda.

Sincerely,

Olivia Cheney (age 10)
Natalie Morhenn (age 11)
Mattea Petry (age 11)
Jolene Petry (age 9)



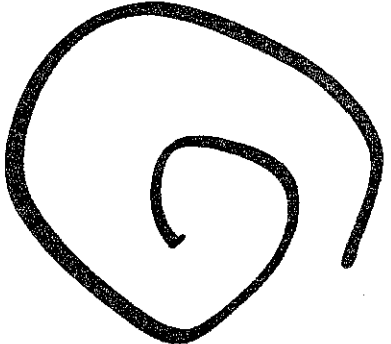
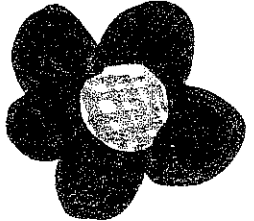
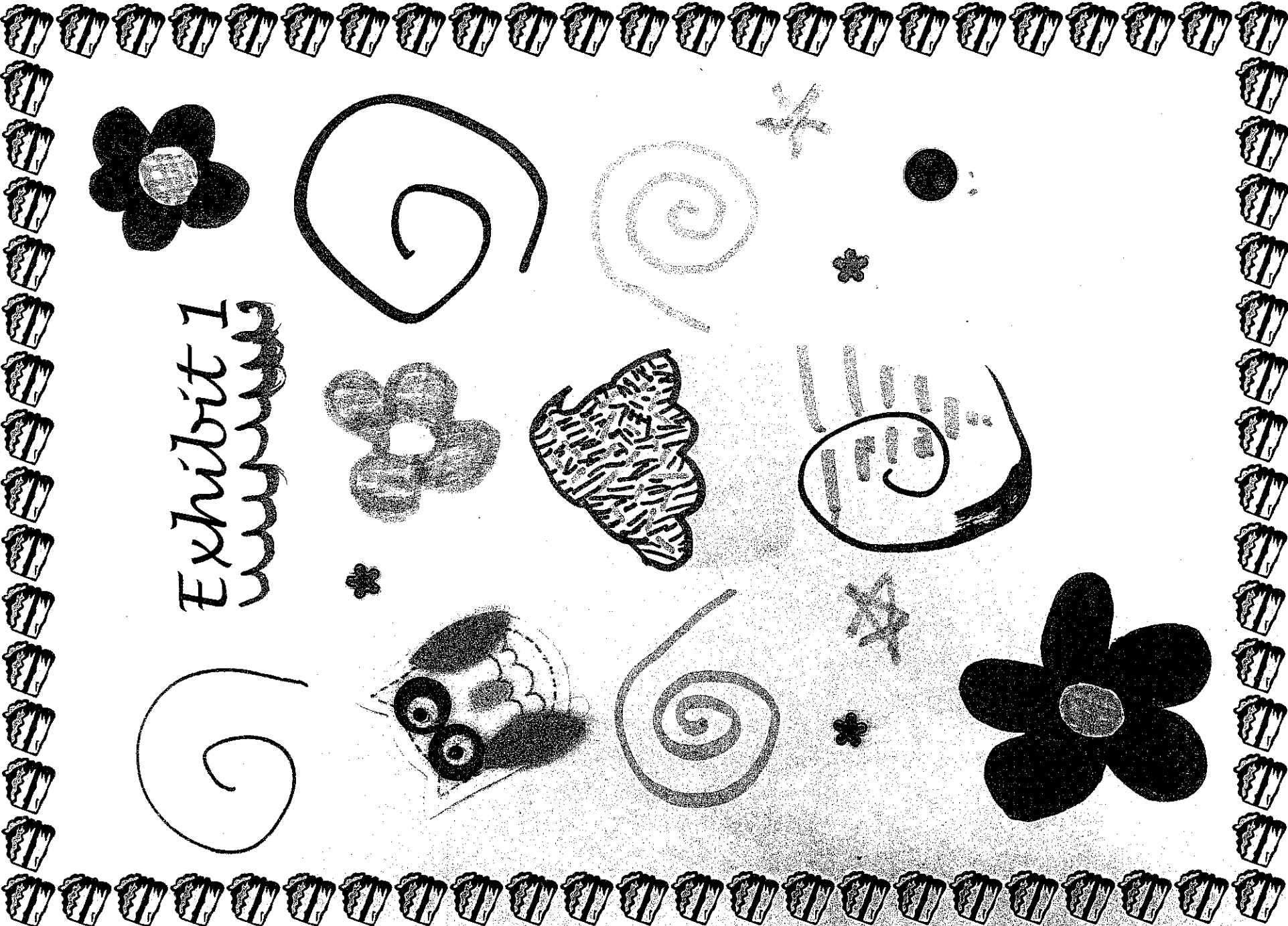
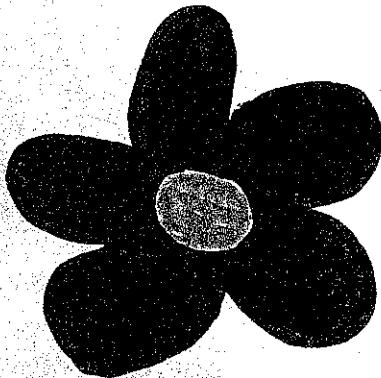
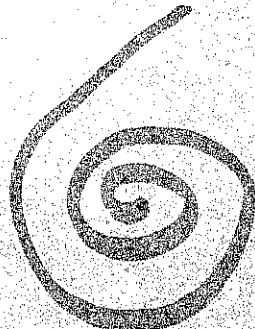
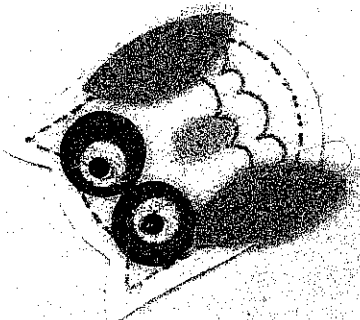
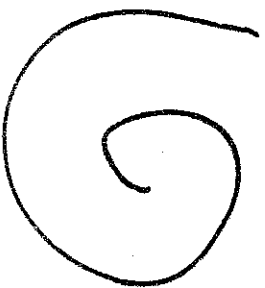
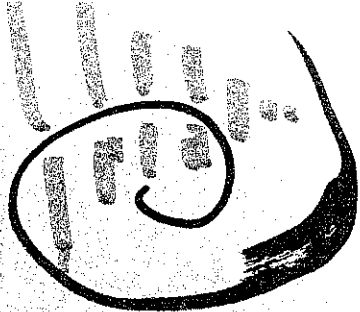
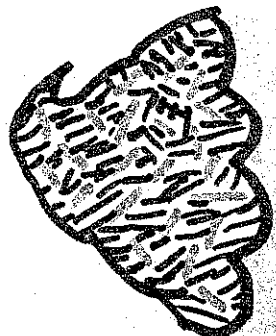
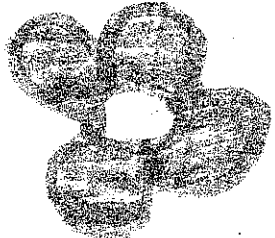


Exhibit I
 unnumbered



See Twitter:

See Mercury News article at

http://www.mercurynews.com/bay-area-news/ci_28407964/palo-alto-police-launch-social-media-campaign-copslovelemonadestands

Cops love lemonade stands: Palo Alto police launch social media campaign

By Katie Nelson

knelson@mercurynews.com

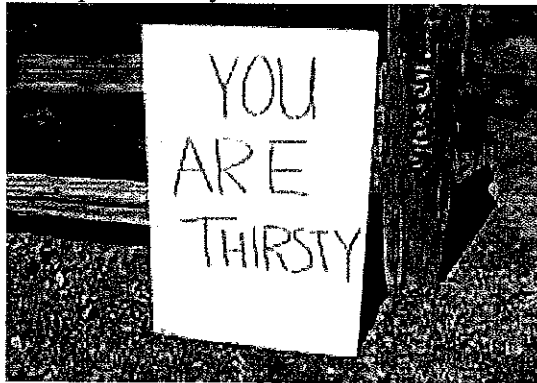
Posted: 06/30/2015 12:05:54 PM PDT [2 Comments](#) | Updated: 3 months ago

1/14

PALO ALTO -- Jack Hentzel, 9, cast a wary glance at his nearly-empty lemonade pitcher. His ice, floating listlessly in a glass bowl on a table, was melting. His cousin, 7-year-old Joseph Navarro, was ready to retire for the day.

But with three thirsty Palo Alto police officers enjoying a cool cup of pink lemonade and with a laptop to save up for, Jack said he could stay out at his stand a little longer. "My parents want me to earn it, and I want a Dell," he said. "I'm hoping the money helps me."

Jack's burgeoning business was not the first lemonade stand Palo Alto police officers visited recently, nor will it be the last. The social media savvy department smack dab in the middle of Silicon Valley created a now-trending hashtag on Twitter to put with each photo they take at each lemonade stand they visit -- #CopsLoveLemonadeStands.



A sign for a lemonade stand run by cousins Jack Hentzel, 9, from Palo Alto, Joseph Navarro, 7, from Santa Clara. (Nhat V. Meyer / Mercury News)

The social media campaign was the brainchild of Palo Alto police Sgt. Ben Becchetti and Officer Dave Pecoraro, and their support for youthful entrepreneurs is being adopted by a growing number of police departments across the country. In their own city, their outreach on Twitter, Facebook and other social media sites has led to dozens of residents clamoring for a visit from police officers at their children's lemonade stands. The first post was put on the department's Nextdoor page on June 1, and it soon became the department's most popular post in over two years, according to Lt. Zach Perron, spokesman for the department. In the first week after the post went up, police received at least 20 requests for visits.

Advertisement

"I have always said, 'Never pass up a lemonade stand,'" said Becchetti. "It's my favorite thing. It only takes a minute or two, and I always have a dollar on me."

Becchetti said the option for the community to reach out to the department to have officers visit the stands -- either by posting on the department's Facebook page or on the department's Nextdoor page -- is a great way to meet residents. It is also a fun way for kids to meet the police, Becchetti added.

And the hashtag has not only been popular in Palo Alto. It has erupted all over Twitter. The hashtag was created before a June 11 incident in Overton, Texas, where a police officer shut down two girls' lemonade stand because they didn't have a permit. Now

departments near and far -- from Campbell to Truckee to departments in Nebraska, North Carolina and Massachusetts -- have taken up using the hashtag to boost community engagement and good will rather than focusing on technicalities with vendor licensing.

"#CopsLoveLemonadeStands isn't just about humanizing our officers and giving kids the opportunity to say hi (and sell some lemonade), it is also a lot of fun for our officers and gives them the opportunity to build relationships with one of our most important assets -- the (kids) of our community," said Campbell Capt. Gary Berg.



Palo Alto police sergeant Ben Becchetti, far left, and police officer David Pecoraro check out a lemonade stand run by cousins Jack Hentzel, 9, from Palo Alto, and Joseph



Navarro, 7, from Santa Clara, on Cowper St. in Palo Alto, Calif, on Monday, June 22, 2015. (Nhat V. Meyer / Mercury News)

As the hashtag -- and the purpose behind it -- grows in popularity, Palo Alto police will continue to visit every lemonade stand on every shift that they can.

Last week, Becchetti and his swing shift team visited a snow cone stand, spearheaded by Anna Mickelsen, 12, and her 9-year-old brother Sawyer.

With music blasting and a line several children and teenagers deep, the officers politely waited to have their orders taken.

As Anna worked to make sure she got everyone's orders right, she looked up briefly and smiled.

"I'm good," she said.

The police, snow cones in hand, couldn't have agreed more.

Contact Katie Nelson at 408-920-5006 and follow her at [Twitter.com/katieneelson210](https://twitter.com/katieneelson210).

From around the web



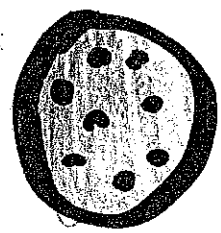
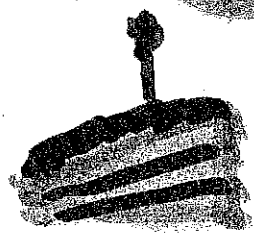
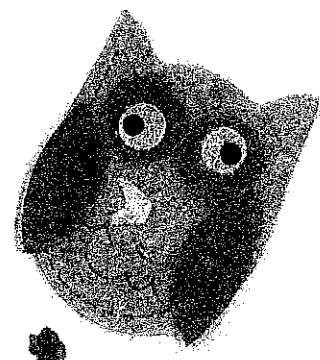


Palo Alto police agent Marco Estrada, top left, and police officer David Pecoraro check out a lemonade stand run by cousins Joseph Navarro, 7, left, from Santa Clara, and Jack Hentzel, 9, right, from Palo Alto, on Cowper St. in Palo Alto, Calif, on Monday, June 22, 2015. The point, the police say, ...

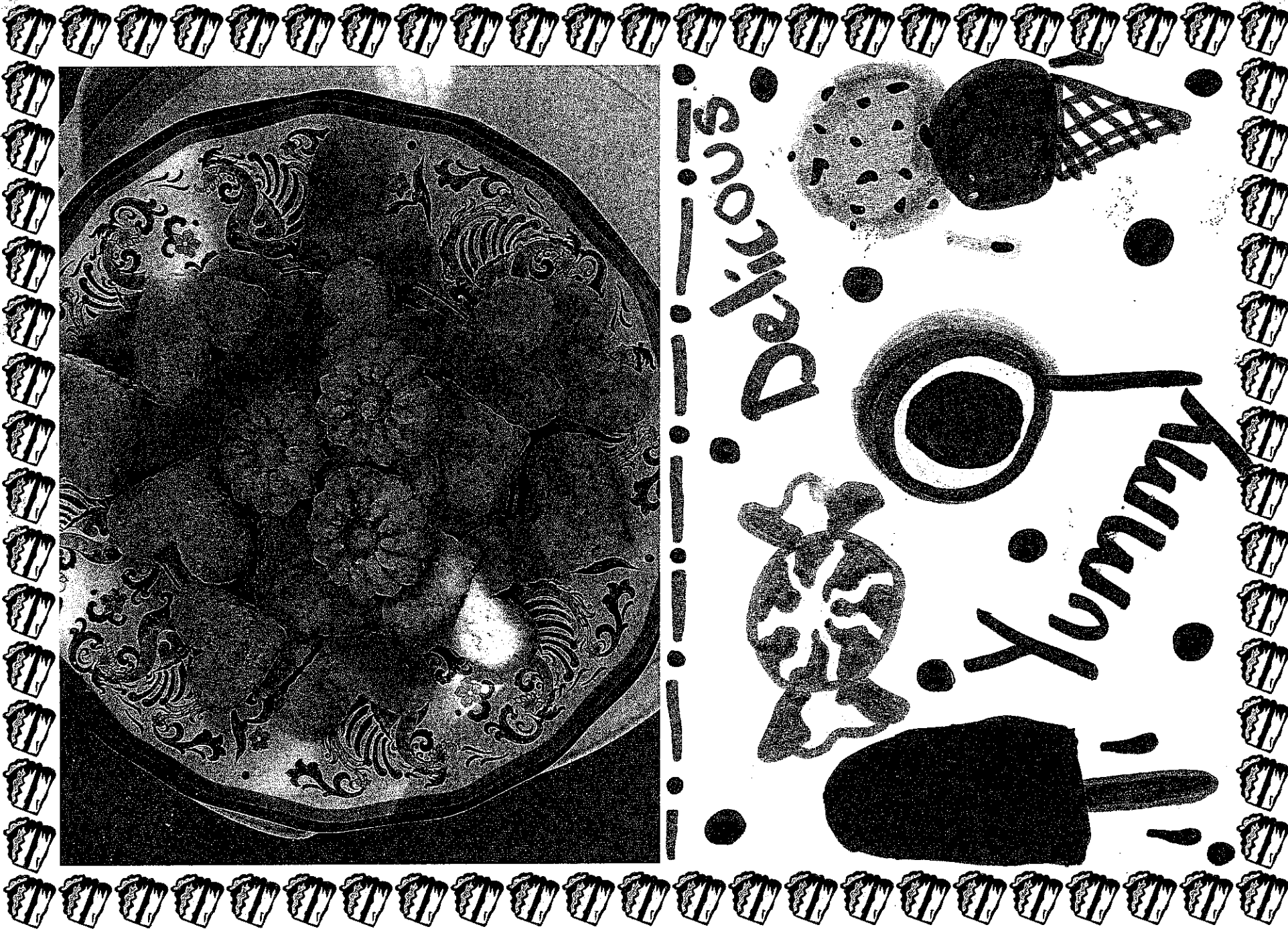


Exhibit 2

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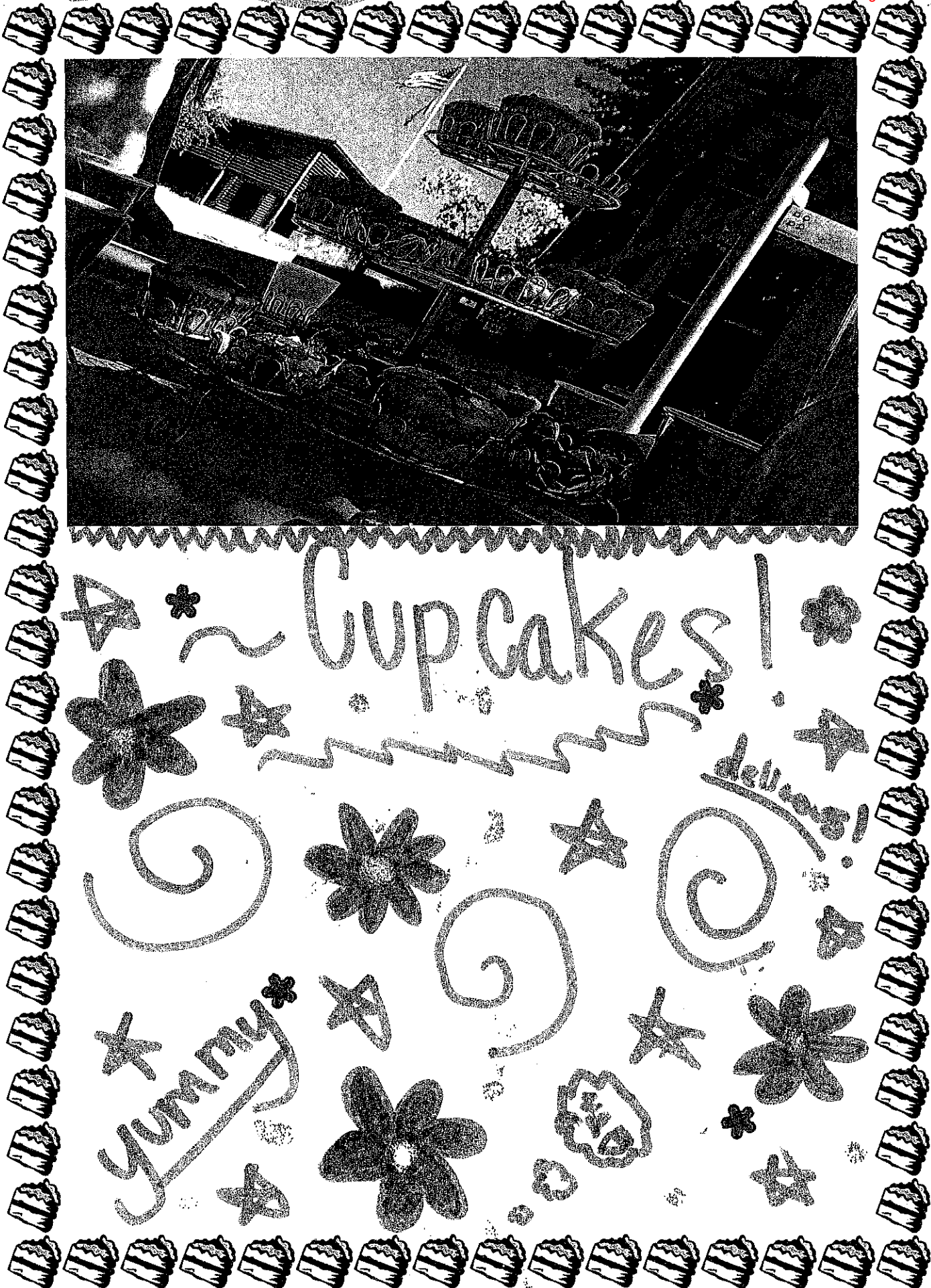
Delicious!

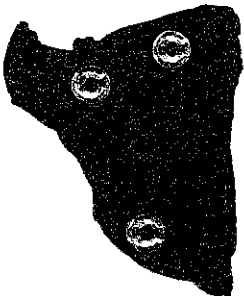
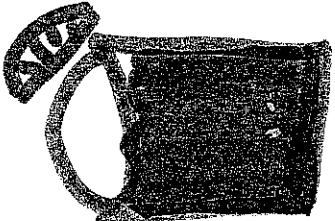
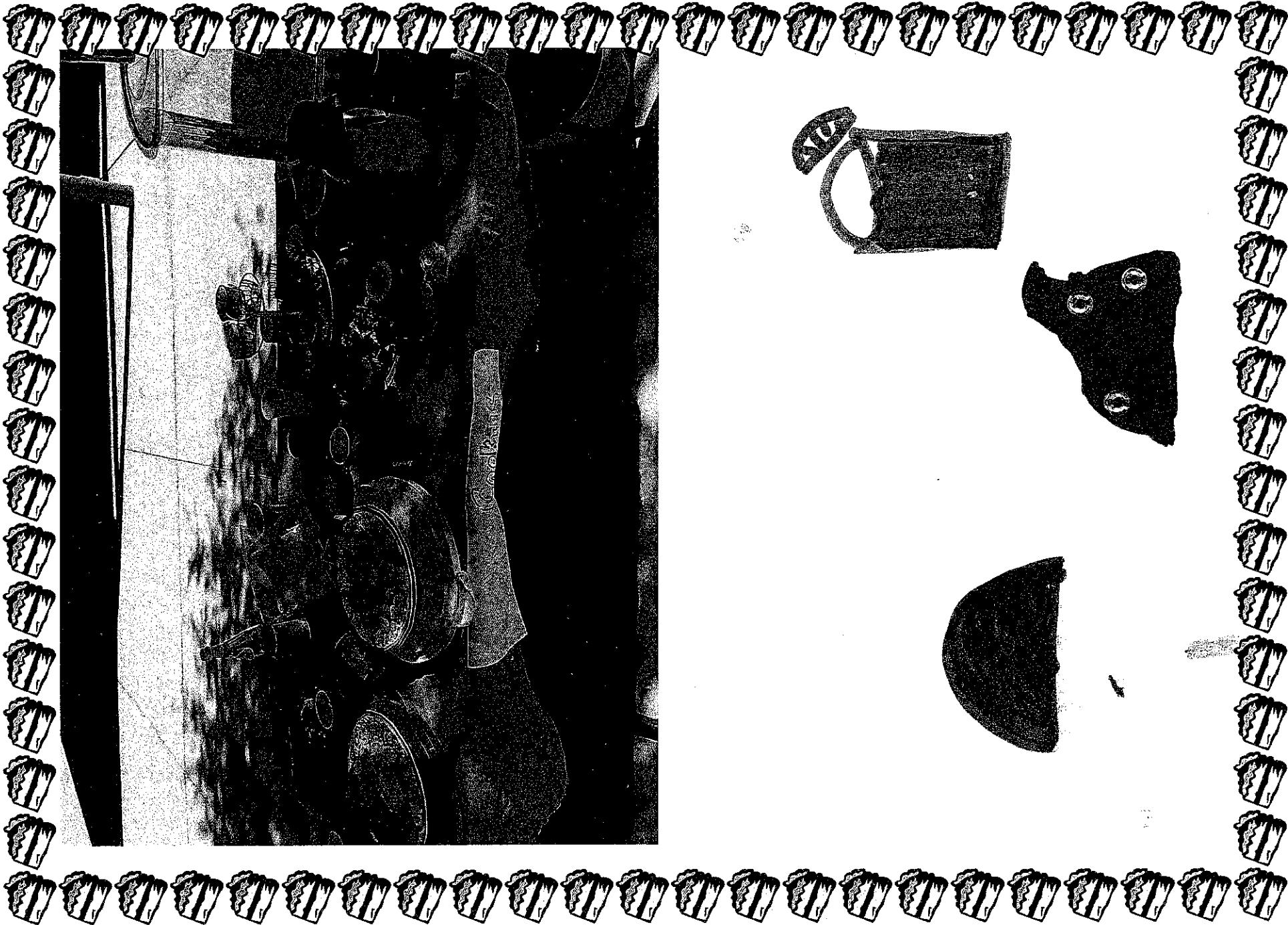
Yummy!



Cupcakes!

SUMMER





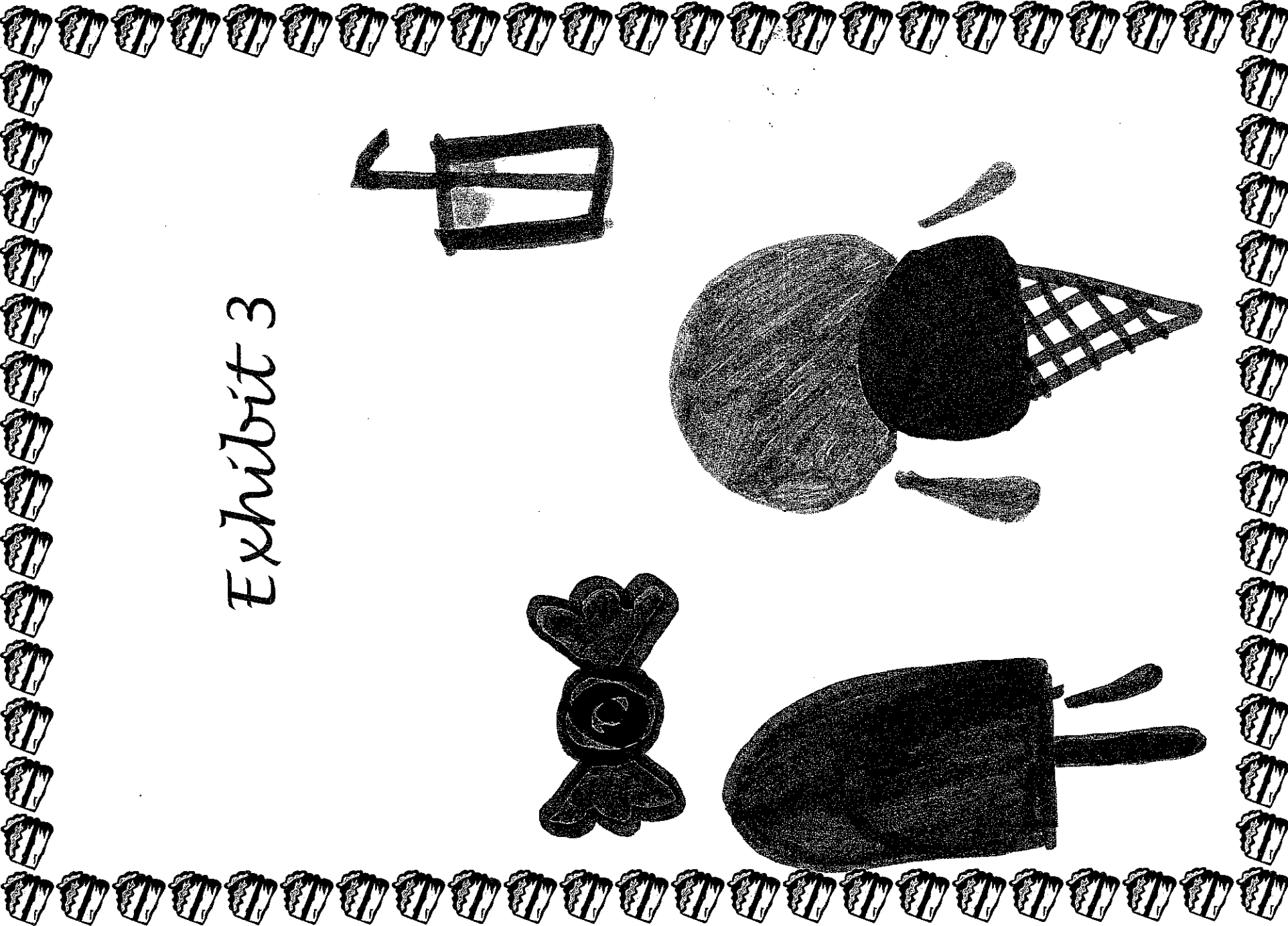
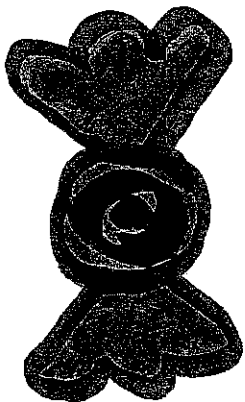
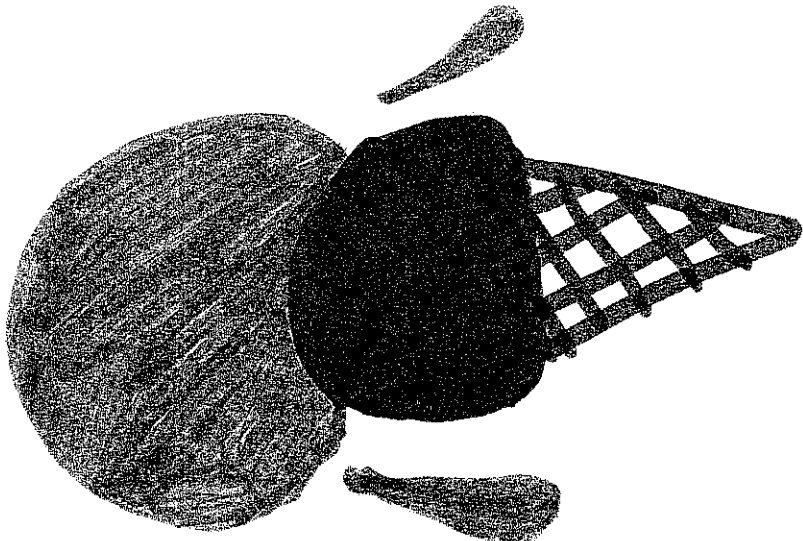
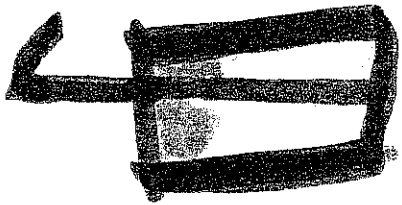
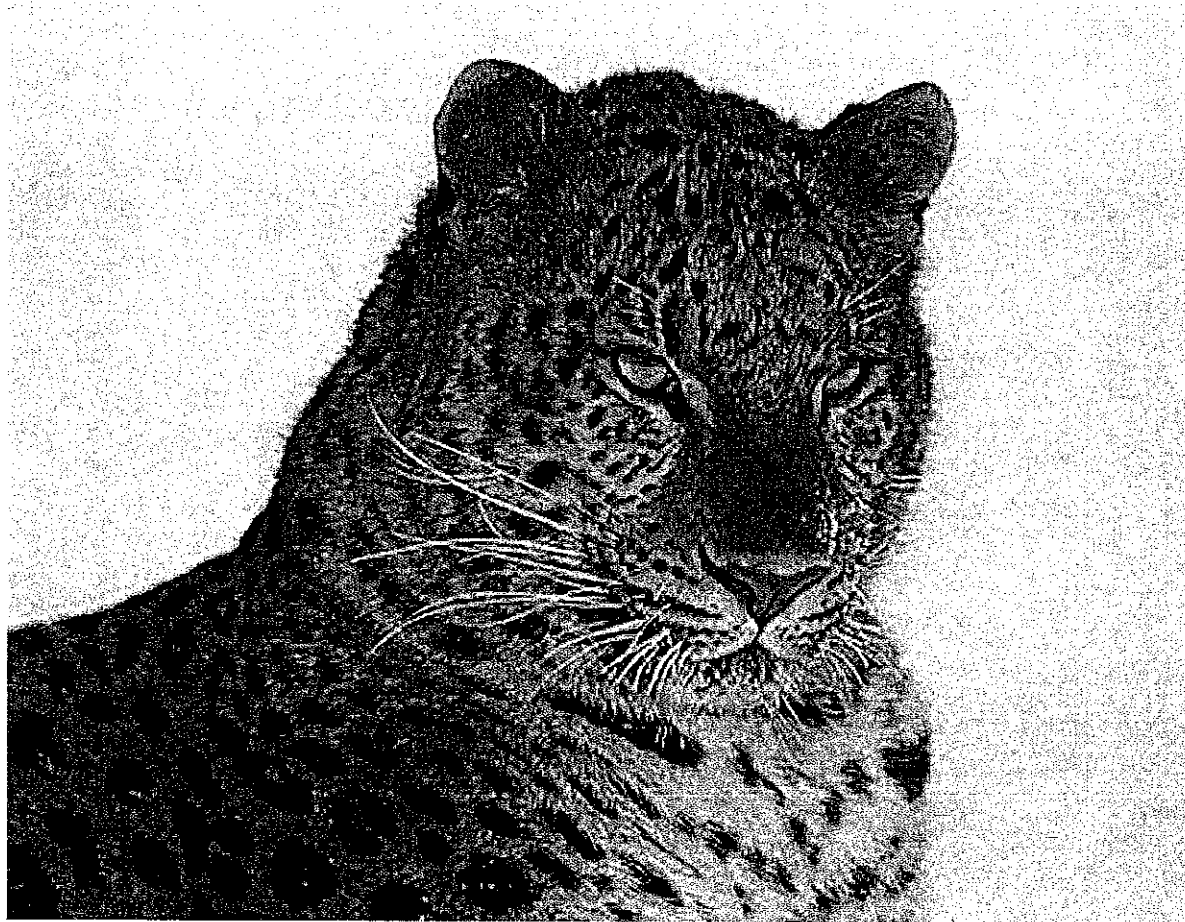


Exhibit 3





for a living planet®

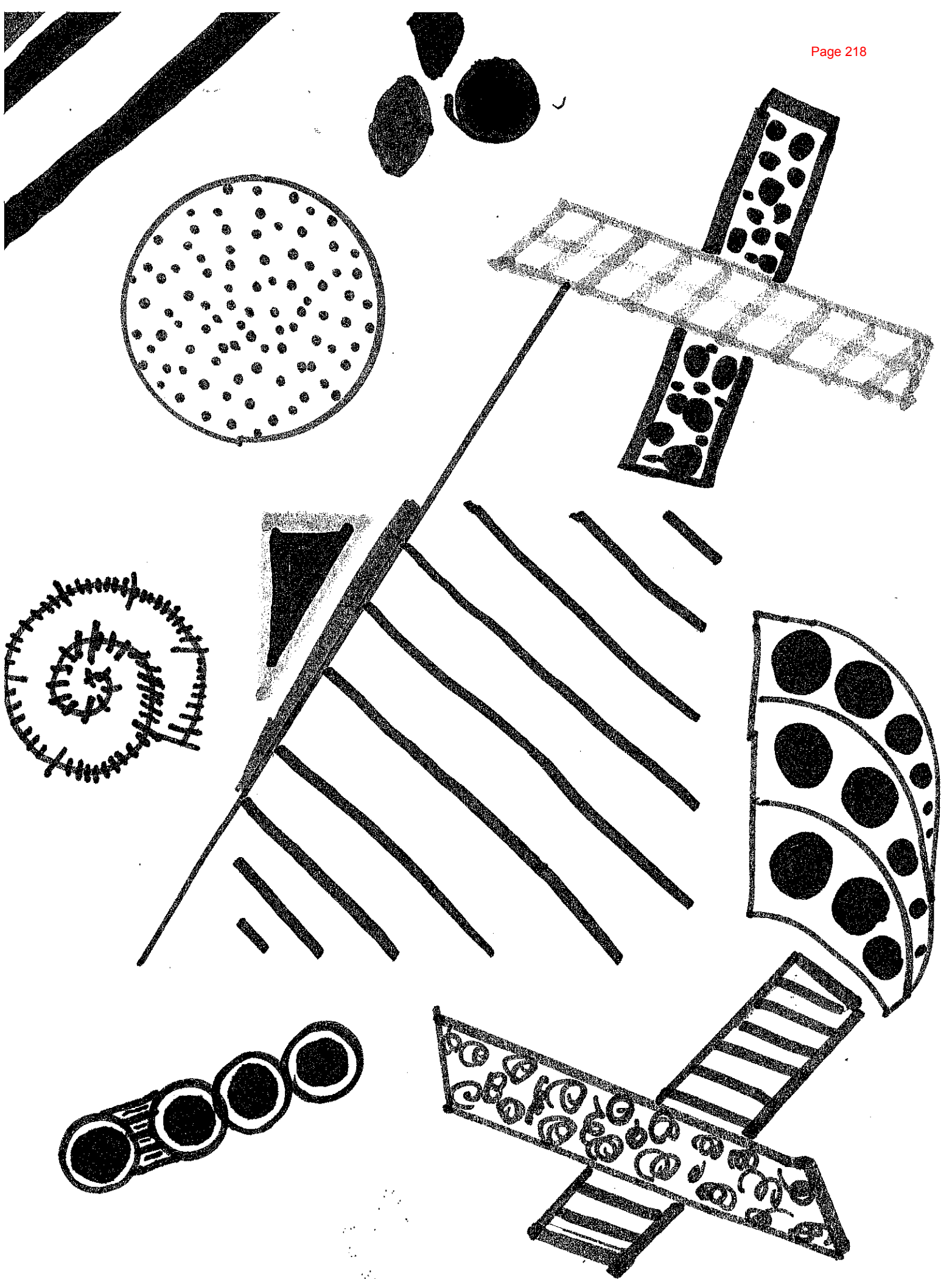


On behalf of
Jolene, Mattea, Natalie and Olivia
an Amur Leopard

has been adopted through World Wildlife Fund

Antoinette Deck, Director of Membership

www.worldwildlife.org





Dinner/Meeting Announcement

Friday, October 23, 2015

All council members are welcome to come and meet their colleagues at these dinner meetings. This is a wonderful opportunity to discuss issues facing cities within San Mateo County and share ideas with others.

Location

Independence Hall
2955 Woodside Road
Woodside, CA 94062

Directions Enclosed

Schedule

5:30 pm	Social Time
6:15 pm	Business Meeting
6:30 pm	Dinner
7:15 pm	Program
8:30 pm	Adjourn

Please contact Elizabeth Lewis at lizlew08@gmail.com if you wish to bring up an item for group discussion or give a committee report.

Buffet Dinner

\$45 per person

RSVP by noon on Monday, October 19, 2015
Janet Koelsch, 650.851.6790 or jkoelsch@woodsidetown.org

Checks Payable to:
Town of Woodside
P.O. Box 620005
Woodside, CA 94062

Council of Cities Business Meeting
Friday, October 23, 2015
6:15 p.m.

- ❖ Call to Order
- ❖ Roll Call and Introductions of Mayors, Council Members and Guests
- ❖ Welcome by Mayor Thomas P. Shanahan
- ❖ Approval of Minutes of Previous Meeting and Treasurer's Report
- ❖ Committee Reports
- ❖ Old Business
- ❖ New Business
- ❖ Announcements
- ❖ Program – William J. Perry, 19th United States Secretary of Defense, speaking on “The Emerging Technologies and Geopolitics of Energy”

William Perry is the Michael and Barbara Berberian Professor (emeritus) at Stanford University. He is a senior fellow at the Freeman Spogli Institute (FSI) and serves as the co-director of the Preventive Defense Project. He is an expert in U.S. foreign policy, national security and arms control. He was the co-director of the Center for International Security and Cooperation (CISAC) from 1988 to 1993, during which time he was also a professor (half time) at Stanford. He was a part-time lecturer in the Department of Mathematics at Santa Clara University from 1971 to 1977.

Perry was the 19th secretary of defense for the United States, serving from February 1994 to January 1997. He previously served as deputy secretary of defense (1993-1994) and as undersecretary of defense for research and engineering (1977-1981). Dr. Perry currently serves on the Defense Policy Board (DPB) and the Secretary of Energy Advisory Board (SEAB). He is on the board of directors of Covant, LGS Bell Labs Innovations, Theranos, and Xyleco. His previous business experience includes serving as a laboratory director for General Telephone and Electronics (1954-1964); founder and president of ESL Inc. (1964-1977); executive vice-president of Hambrecht & Quist Inc. (1981-1985); and founder and chairman of Technology Strategies & Alliances (1985-1993). He is a member of the National Academy of Engineering and a fellow of the American Academy of Arts and Sciences.

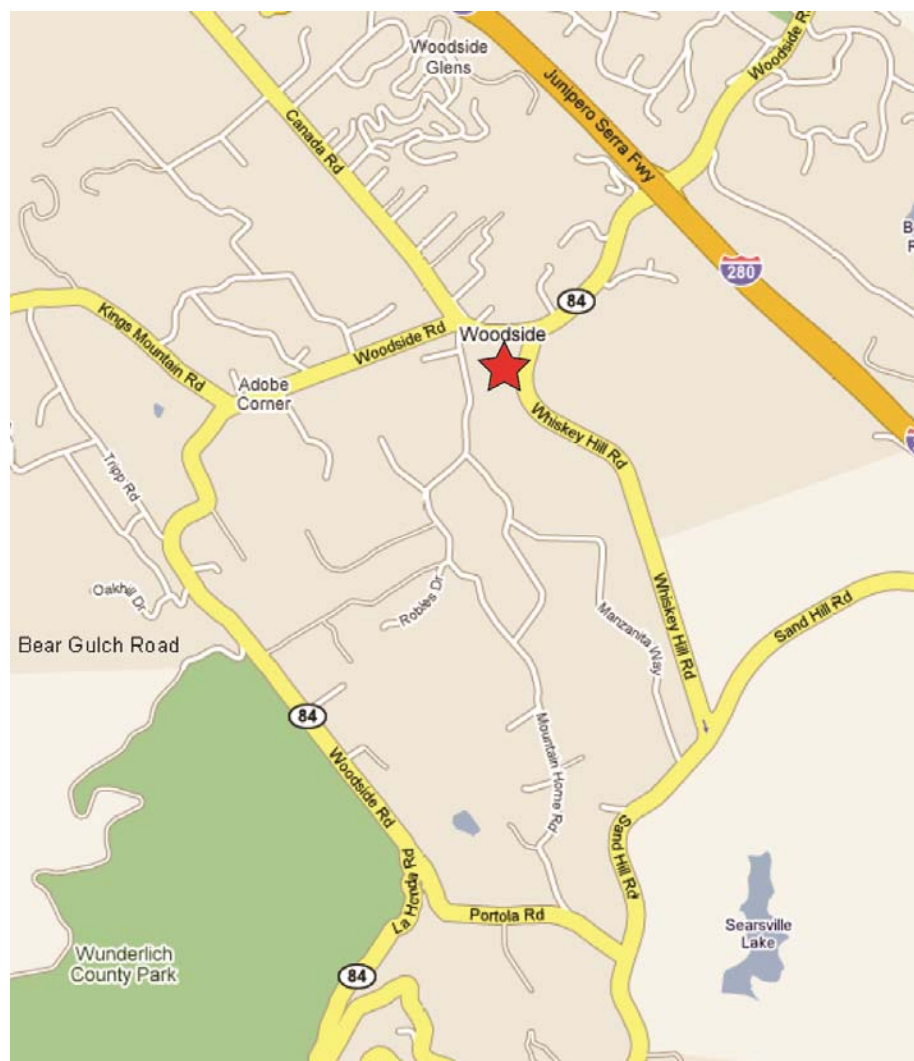
From 1946 to 1947, Perry was an enlisted man in the Army Corps of Engineers, and served in the Army of Occupation in Japan. He joined the Reserve Officer Training Corps in 1948 and was a second lieutenant in the Army Reserves from 1950 to 1955. He was awarded the Presidential Medal of Freedom in 1997 and the Knight Commander of the British Empire in 1998. Perry has received a number of other awards including the Department of Defense Distinguished Service Medal (1980 and 1981), and Outstanding Civilian Service Medals from the Army (1962 and 1997), the Air Force (1997), the Navy (1997), the Defense Intelligence Agency (1977 and 1997), NASA (1981) and the Coast Guard (1997). He received the American Electronic Association's Medal of Achievement (1980), the Eisenhower Award (1996), the Marshall Award (1997), the Forrestal Medal (1994), and the Henry Stimson Medal (1994). The National Academy of Engineering selected him for the Arthur Bueche Medal in 1996. He has received awards from the enlisted personnel of the Army, Navy, and the Air Force. He has received decorations from the governments of Albania, Bahrain, France, Germany, Hungary, Japan, Korea, Poland, Slovenia, and Ukraine. He received a BS and MS from Stanford University and a PhD from Pennsylvania State University, all in mathematics.

Directions to Independence Hall

2955 Woodside Road, Woodside, CA 94062

From San Francisco, take I-280 South to Woodside Road (Hwy 84 West) exit. Turn right on Woodside Road, turn left on Whiskey Hill Road, turn right at the first driveway and proceed to the bottom of the parking lot.

From San Jose, take I-280 North to Woodside Road (Hwy 84 West) exit. Turn left on Woodside Road, turn left on Whiskey Hill Road, turn right at the first driveway and proceed to the bottom of the parking lot.



Redwood City's City Council
Invites you to

WELCOME

**New City Manager
Melissa Stevenson Diaz**



**OCTOBER 12, 2015 | 6:30 P.M.
CITY HALL FOYER**



Sharon Hanlon

From: Jacquie Sullivan [mailto:jacquie@libertystar.net]
Sent: Tuesday, September 29, 2015 11:17 AM
To: Jacquie Sullivan <Jacquie@LibertyStar.net>
Subject: Two (2) Additional Cities in California - Displaying IN GOD WE TRUST

**** Please distribute this “Letter of Invitation” to your Elected Officials and appropriate staff. Thank You.**



IN GOD WE TRUST-AMERICA, INC.

Our Mission

To Promote Patriotism

By Encouraging Elected Officials to “Vote Yes”

To Legally Display Our Congressionally Approved National Motto

IN GOD WE TRUST

In Every City, County Chamber and State Capitol

In America

California – 2 New Victories!

August, 2015

Dear California Elected Officials,

We have 2 Additional Cities in our Great State of California Displaying In God We Trust!

As Founder/President of **IN GOD WE TRUST-AMERICA**, I want to congratulate the elected officials of the following Cities for "Voting Yes" to proudly and prominently display *our National Motto, In God We Trust* in your chambers, where you conduct the people's business. Your actions represent a clear statement as to the true source and strong foundation of American Patriotism. I am sure your constituents are proud and appreciate your important stance. You have set a commanding example for other Cities and Counties in California and across the country to follow.

Congratulations and Thank You to the following:

<u>State</u>	<u>City</u>	<u>County</u>	<u>"Yes</u>
<u>Vote" Date</u>			
California County	Menifee August 1, 2015	Riverside	
California Bernardino	Needles March, 2014	San	

Now, a new Total of 122 "Yes Vote" Cities & Counties in Calif.

and a Total of 575 Victories Across America.

We Encourage You - to Encourage Elected Officials in other Municipalities
to Join this Patriotic Endeavor.

Show a commitment to the Values our Country was Founded Upon by Displaying *IN GOD WE TRUST*.

To view the new updated "Yes Vote" List - please open the attachment above.

**May God Bless America and may America's trust
always be in God!**

Thank you.

Jacquie Sullivan

City Councilmember: Bakersfield, CA

IN GOD WE TRUST-AMERICA, INC.

Founder/President

Home/Office/Cell: 661-332-3492

Jacquie@LibertyStar.net

IN GOD WE TRUST-AMERICA, INC.

P.O. BOX 11715 * Bakersfield , CA 93389 *

Website: www.ingodwetrust-america.org

A non-profit 501c3 educational corporation ID# 2624857

TOWN COUNCIL WEEKLY DIGEST

Friday – October 9, 2015

1. Agenda – ASCC – Monday, October 12, 2015
2. Agenda – Trails & Paths Committee – Tuesday, October 13, 2015
3. Notice of Resignation: Parks & Recreation Committee member Chris Bouman
4. Report from San Mateo County Sheriff's Office – Incident Log for 09/21/15 – 10/04/15
5. Newsletter: HEART of San Mateo County October 2015
6. Invitation to League of California Cities Peninsula Division Quarterly Dinner Meeting - Thursday, October 22, 2015

Attached Separates (Council Only)

(placed in your town hall mailbox)

1. Letter from Attorney General Kamala Harris re: Notice of Public Hearing on Proposed Change in Control and Governance of Daughters of Charity Health System
2. LABOR Newsletter – October 2015



**TOWN OF PORTOLA VALLEY
ARCHITECTURAL AND SITE CONTROL COMMISSION (ASCC)
Monday, October 12, 2015
7:00 PM – Regular ASCC Meeting
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028**

7:00 PM – REGULAR AGENDA*

1. Call to Order:
2. Roll Call: Commissioners Breen, Clark, Koch, Sill and Chair Ross
3. Oral Communications:

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

4. Old Business:
 - a. Architectural Review and Site Development Permit for a New Residence, Detached Garage with Attached Studio and Gym, and Swimming Pool, File #s: 09-2015 and X9H-691, 177 Goya Road, Donahoe Residence (Staff: C. Borck)
 - b. Architectural Review and Site Development Permit for a New Residence, Detached Studio, Pool House, and Swimming Pool, File #s: 10-2015 and X9H-692, 20 Naranja Way, Roberts Residence (Staff: C. Borck)
5. New Business:
 - a. Architectural Review for a 260 square foot ornamental garden structure within the front yard setback, modifications to the building exterior, and landscape and hardscape improvements, File #: 19-2015, 385 Golden Oak Drive, Jones Residence (Staff: D. Pedro)
6. Commission and Staff Reports:
 - a. Alpine Road Retaining Wall Project Update
7. Approval of Minutes: September 28, 2015
8. Adjournment:

*For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

PROPERTY OWNER ATTENDANCE. The ASCC strongly encourages a property owner whose application is being heard by the ASCC to attend the ASCC meeting. Often issues arise that only property owners can responsibly address. In such cases, if the property owner is not present it may be necessary to delay action until the property owner can meet with the ASCC.

WRITTEN MATERIALS. Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700, extension 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

This Notice is Posted in Compliance with the Government Code of the State of California.

Date: October 9, 2015

CheyAnne Brown
Planning Technician



TOWN OF PORTOLA VALLEY
Trails and Paths Committee
Tuesday, October 13, 2015 - 8:15 AM
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

AGENDA

1. Call to Order
2. Oral Communications
3. Approval of Minutes – Regular meeting of September 8, 2015
4. Financial Review and Trail Work – September 2015
5. Old Business
 - (a) Community Hike Planning – Saturday, November 7
6. New Business
 - (a) Alpine Trail between Los Trancos and Indian Crossing
 - (b) Alpine Trail northeast of Ford Field – new construction
7. Other Business
8. Adjournment

Enclosures:

Minutes from September 8, 2015 meeting
Financial Review September 2015
Trail Work Map and Memo – September 2015

Sharon Hanlon

From: Simone LaValle <simone.lavalle@gmail.com>
Sent: Wednesday, October 07, 2015 12:10 PM
To: Sharon Hanlon
Cc: Scott Symon
Subject: Parks & Rec: Resignation from Chris Bouman

Dear Town Council,

I would like to inform you that Chris Bouman has resigned from the Parks & Recreation Committee as he and his family have moved out of the area.

Kind Regards,
Simone LaValle
Parks & Rec, Chair



SHERIFF'S OFFICE

A TRADITION OF SERVICE SINCE 1856

San Mateo County Sheriff's Office (Headquarters Patrol) Press

Information on selected incidents and arrests are taken from initial Sheriff's Office case reports. Not all incidents are listed due to investigative restrictions and victim privacy rights.

Monday 09/21/15 to Sunday 10/04/15

Greg Munks
Sheriff

CASE NUMBER	DATE & TIME Reported	LOCATION	DESCRIPTION	FACTUAL CIRCUMSTANCES
15-8914	09/21/15 4:29PM	Alpine Rd. / Piers Lane West Menlo Park	Grand Theft	Unknown suspect(s) entered the victim's unlocked vehicle and took personal property. The estimated loss is \$2053.00.
15-8989	09/23/15 12:52PM	Portola Rd. / Corte Madera Portola Valley	Traffic Accident – Minor Injury	Driver #1 said that she was driving her vehicle N/B on Portola Road. She was unsure of the speed she was traveling but said she was not going fast. She said believes she fell asleep at the wheel. She said she did not know what happened until she was jarred by the collision with a power pole. The driver sustained a laceration to her upper lip and complained of head pain. She was transported to Stanford Hospital.
15-9011	09/24/15	1100 Kings Mountain Rd. Huddart Park Woodside	-Possession of Unlawful Paraphernalia -Under the Influence of Controlled Substance	Francisco Candelario from East Palo Alto was found in possession of a glass pipe while camping on the side of the road on Kings Mountain Road in Woodside. He displayed signs of being under the influence of a narcotic drug. He

				admitted smoking methamphetamine hours prior to the contact. He was arrested and booked into the Maguire Correctional Facility without incident.
15-9013	09/24/15 8:53AM	2000 Blk. Sand Hill Rd. West Menlo Park	Grand Theft	Sometime in the last month an unknown person entered the victim's vehicle and took 2 rings from the center console. The rear hatch release is no longer working except by the keychain remote. The victim believes that the suspect may have broken in through this door since the latch release is broken. The car may have been left unlocked by mistake as the alarm works and has not gone off. There is no visible damage by the key hole but there is a crack in the plastic trim around the latch release pull lever. The estimated loss is \$2500.00.
15-9016	09/24/15 10:21AM	200 Blk. Stanford Ave. West Menlo Park	Obtain/Use Personal ID w/o Authorization	Since 9-13-2015 the victim has received several letters from PENFED Credit Union and Chase Bank inquiring about or sending confirmations of new accounts including a debit card from PENFED Credit Union. The victim never applied for these accounts.
15-9055	09/25/15 8:34AM	2000 Blk. Kings Mountain Rd. Woodside	Petty Theft	A subject was contacted and arrested by Redwood City Police Department. The subject was found to have mail belonging to residents of unincorporated San Mateo County. One of the victims was shown a photo of the subject Redwood City had arrested. The victim confirmed that he did not know the suspect, nor did he give suspect permission to take his mail.
15-9112	09/26/15 1:00PM	3000 Blk. State Highway 84 Woodside	Grand Theft	Two unknown suspects took Victim #1 and Victim #2's bicycles which were left unlocked and unattended in front Bucks Restaurant. The two suspects fled the scene east on Woodside Road in a red Jeep Cherokee. The suspect vehicle was unable to be located by other responding units. V #1 estimated the total loss to be \$3,100.00. V #2 estimated the

				total loss to be \$2,900.00.
15-9123	09/26/15 10:59	S.R. 84 Woodside	Traffic Accident – Major Injury	Vehicle #1 was ascending westbound on S.R. 84 in the westbound lane of travel. Vehicle #1 was traveling at an unknown speed prior to the collision. Vehicle #1 left the roadway for an unknown reason, and struck a large tree that was south of the south roadway edge of S.R. 84. This collision caused major damage to all sides of the vehicle. It appears alcohol was not a factor to this collision. The driver was transported to Stanford Hospital with major injuries.
15-9162	09/28/15 12:53PM	La Honda Rd. / Portola Rd. Woodside	Under the Influence of Alcohol/Drugs in Public Place	Deputies were dispatched to a possible medical call on Highway 84 at Portola Road in Woodside. Upon arrival, deputies made contact with the suspects and both were found to be intoxicated, by way of alcohol. Jason Chiaverini from Castro Valley and Rita Ross from Hayward were both arrested and booked into the San Mateo County Main Jail for public intoxication.
15-9172	09/28/15 4:30PM	3000 Blk. Alameda De Las Pulgas West Menlo Park	Theft from Elder	The suspect used his 82 year old father's Social Security number to open accounts with American Express and Verizon Wireless. The suspect also convinced his father to open a joint AT&T account together. Once the father opened the account, the suspect changed the account information so his father could no longer access the account. Once the father was locked out of the account, the suspect opened four additional lines using his father's Social Security number.
15-9179	09/28/15 8:48PM	200 Blk. Mimosa Way Ladera	General Information Case	Deputies were dispatched to investigate a report of a disturbance. While en route to the call, County Communications advised the incident started over the way one of the parties was driving and ended with one of the parties pepper spraying the other. One of the deputies arrived on

				scene, separated the parties and began to speak the party that was pepper sprayed. After obtaining statements from both parties, it was determined that both parties were partially to blame for the unfortunate series of events that unfolded.
15-9224	09/29/15 6:05PM	Lawler Ranch Rd./Sand Hill Rd. Ladera	Burglary	The victim parked his locked vehicle in the parking area along Sand Hill Road at Lawler Ranch road. The victim's vehicle was parked approximately 50 feet from Sand Hill road facing west towards Hwy 280, in the parking area on Lawler Ranch. When the victim returned he discovered unknown suspect(s) smashed the left rear passenger window to his vehicle. The suspect(s) stole a computer case containing a computer, the victim's wallet containing currency and multiple credit cards, along with his CA driver's license and miscellaneous other documents.

Sharon Hanlon

From: Paula Stinson [mailto:pstinson@heartofsmc.ccsend.com] **On Behalf Of** Paula Stinson
Sent: Thursday, October 08, 2015 12:34 PM
To: Town Center <TownCenter@portolavalley.net>
Subject: Transitions at HEART - Oct E-news



HEART
OF SAN MATEO COUNTY



October 2015 Newsletter

HEART seeking new Executive Director

ABOUT HEART AND ITS MISSION: The Housing Endowment and Regional Trust (HEART) of San Mateo County is seeking an Executive Director. HEART is a public/private venture structured as a Joint Powers Authority and 501(c)(3) entity, with San Mateo County and all but a one of the cities in San Mateo County as members. HEART's goal is to raise public and private funds to meet critical housing needs in San Mateo County, with a focus on affordable and work force housing.

[Download the job description here](#)



Paula Stinson named Interim Executive Director

HEART Director of Development and Communications for the past eight years, Paula Stinson has been named Interim Executive Director during the transition.



View HEART homebuyer workshop online

We won't be offering any workshops this summer, but we do have money to lend. HEART and Meriwest Mortgage offer a 5% down, no PMI downpayment loan & mortgage program. Qualifications include:



- Work or live in San Mateo County
- Mortgage up to \$521,250
- Income up to \$150K
- No restrictions on purchase or resale (except Daly City)
- [Find out more about our program here](#)

[Watch our one-hour workshop video here](#)

There is no cost to apply online for a pre-qualification letter from Meriwest. If you have questions about what we offer, or where to find a home for \$521,250 you can watch our hour-long, real time workshop here.

More questions? Contact us

Paula Stinson at pstinson@heartofsmc.org or

John Souza at jsouza@meriwest.com



[Download HEART's 2014 Annual Report here](#)



How many homes can you build in a parking lot?

View HEART's new film,
"Housing Crisis Solutions" [here](#)

This short film looks at innovative solutions to create more affordable housing in San Mateo County and visits three sites that used under-utilized and and creative financing



- **The San Mateo County Community College District:** use of public land to build workforce housing
- **Half Moon Village:** multi-jurisdiction land swap and partnership with the San Mateo County Health System to create a senior housing campus in Half Moon Bay
- **Habitat for Humanity and the City of Redwood City:** public/private partnership to build ownership housing on a small and challenging infill site





Support Homes with HEART



Find Housing
 Call 1-877-428-8844 or go to
www.smhousingsearch.org
 includes developments with
 open waiting lists, or go to
San Mateo County Dept of Housing

Join Our Mailing List!



VISIT OUR WEBSITE

HEART of San Mateo County / 139 Mitchell Ave., Ste. 108 /
 South San Francisco, CA 94080 / p: 650-872-4444 / www.heartofsmc.org

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HEART of San Mateo County | The Housing Endowment and Regional Trust Fund of San Mateo County | 139
 Mitchell St., Ste. 108 | South San Francisco | CA | 94080



**PENINSULA DIVISION
MEMBER CITIES**

ATHERTON
BELMONT
BRISBANE
BURLINGAME
CAMPBELL
COLMA
CUPERTINO
DALY CITY
EAST PALO ALTO
FOSTER CITY
GILROY
HALF MOON BAY
HILLSBOROUGH
LOS ALTOS
LOS ALTOS HILLS
LOS GATOS
MENLO PARK
MILLBRAE
MILPITAS
MONTE SERENO
MORGAN HILL
MOUNTAIN VIEW
PACIFICA
PALO ALTO
PORTOLA VALLEY
REDWOOD CITY
SAN BRUNO
SAN CARLOS
SAN FRANCISCO
SAN JOSE
SAN MATEO
SANTA CLARA
SARATOGA
SOUTH SAN FRANCISCO
SUNNYVALE
WOODSIDE

DIVISION OFFICERS

PRESIDENT
LIZ KNISS
COUNCILMEMBER
CITY OF PALO ALTO

VICE PRESIDENT
ALICIA AGUIRRE
COUNCILMEMBER
CITY OF REDWOOD CITY

SECRETARY/TREASURER
MARILYN LIBRERS
COUNCILMEMBER
MORGAN HILL

BOARD DIRECTOR
KIRSTEN KEITH
COUNCILMEMBER
CITY OF MENLO PARK

AT LARGE REPRESENTATIVES
JIM DAVIS
COUNCILMEMBER, SUNNYVALE

LARRY MOODY
COUNCILMEMBER, EAST PALO ALTO

League of California Cities Peninsula Division Quarterly Dinner Meeting

The Peninsula Division of the League of California Cities cordially invites you to join us at our Division dinner meeting for a discussion on the affordable housing crisis and how federal, state, and local governments are or are not meeting the challenge to provide more affordable housing in the Bay Area

**Thursday, October 22, 2015
6:00-8:00 PM**

**Michael's at Shoreline
2960 North Shoreline Blvd.
Mountain View, CA 94043
(650) 962-1014**

AGENDA

6:00 PM Social Mixer

6:45 PM Dinner - followed by Business Meeting and Program

- ❖ Welcome and Introductions, Liz Kniss, President, Councilmember, Palo Alto
- ❖ Treasurer's Report, Marilyn Librers, Director, Councilmember, Morgan Hill
- ❖ Board Report – Kirsten Keith, Councilmember, Menlo Park
- ❖ LCC Report – Nancy Hall Bennett, Regional Public Affairs Mgr.

Program: Affordable Housing Crisis –How federal, state, and local governments are or are not meeting the challenge to provide more affordable housing in the Bay Area

SPEAKERS:

- ❖ Leslye Corsiglia
Executive Director of SV@Home
- ❖ Michael Lane Policy Director
NPH, Non Profit Housing



**PENINSULA DIVISION
MEMBER CITIES**

- ATHERTON
- BELMONT
- BRISBANE
- BURLINGAME
- CAMPBELL
- COLMA
- CUPERTINO
- DALY CITY
- EAST PALO ALTO
- FOSTER CITY
- GILROY
- HALF MOON BAY
- HILLSBOROUGH
- LOS ALTOS
- LOS ALTOS HILLS
- LOS GATOS
- MENLO PARK
- MILLBRAE
- MILPITAS
- MONTE SERENO
- MORGAN HILL
- MOUNTAIN VIEW
- PACIFICA
- PALO ALTO
- PORTOLA VALLEY
- REDWOOD CITY
- SAN BRUNO
- SAN CARLOS
- SAN FRANCISCO
- SAN JOSE
- SAN MATEO
- SANTA CLARA
- SARATOGA
- SOUTH SAN FRANCISCO
- SUNNYVALE
- WOODSIDE

**Thursday October 22, 2015
6:00-8:00 PM**

**Reservation deadline:
Tuesday, October 20, 2015**

**RSVP Form
\$40 - Reservations required!**

Checks and RSVPs may be sent to:

League of CA Cities- Peninsula Division
Silvia Vonderlinden, City Clerk
City of Redwood City
1017 Middlefield Road
Redwood City, CA 94063
Phone: (650) 780-7222

RSVP forms can be emailed to:

svonderlinden@redwoodcity.org

Reservations are guaranteed - Cancellations or changes made after Tuesday, October 20th will be assessed in full (including 'no shows' without cancellation). Make checks payable to 'LCC Peninsula Division'.

***Brown Act Reminder: The League of California Cities Board of Directors has a policy of complying with the spirit of open meeting laws. A majority of a city council may not, according to the Brown Act, discuss specific substantive issues among themselves at League meetings. Any such discussion is subject to the Brown Act and must occur in a meeting, which complies with its requirements.*

Reservation(s) for:

Name	Title

City/Agency

Email:

Phone:

Fax:

TOWN COUNCIL WEEKLY DIGEST

Friday – October 16, 2015

1. Agenda – Planning Commission – Wednesday, October 21, 2015
2. Letter from residents Debra and Tom West re: Concerns over Privacy and Neighboring Residence
3. Letter from Tami and Carter Warr re: Concerns over Appeal Hearing Verdict
4. Invitation from San Mateo County Mosquito & Vector Abatement District (SMCMVAD) re: Centennial Open House – Tuesday, January 26, 2015
5. Letter from HIP Housing re: Request for Consideration when using the term “Home Sharing”
6. Flyer re: El Niño Preparedness
7. Flyer re: Information on *(free)* Local Influenza Vaccinations Clinic – Saturday, October 17, 2015

Attached Separates (Council Only)
(placed in your town hall mailbox)

1. None



**TOWN OF PORTOLA VALLEY
REGULAR PLANNING COMMISSION MEETING
Wednesday, October 21, 2015 – 7:00 p.m.
Council Chambers (Historic Schoolhouse)
765 Portola Road, Portola Valley, CA 94028**

7:00 PM – REGULAR AGENDA

1. Call to Order:
 2. Roll Call: Commissioners Gilbert, McKitterick, Von Feldt, Vice-Chair Hasko, Chair Targ
 3. Oral Communications:

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.
 4. New Business:
 - a. *Public Hearing:* Site Development Permit for a New Residence, Detached Studio, Pool House, and Swimming Pool, File #s: 10-2015 and X9H-692, 20 Naranja Way, Roberts Residence (Staff: C. Borck)
 5. Commission, Staff, Committee Reports and Recommendations:
 - a. Town Center Master Plan Update Committee
 - b. Discussion of Grading Ordinances and Policies
 - c. Housing Leadership Day, October 23, 2015
 6. Approval of Minutes: September 16, 2015
 7. Adjournment:
-

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700 ext. 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

AVAILABILITY OF INFORMATION

Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

Copies of all agenda reports and supporting data are available for viewing and inspection at Town Hall and at the Portola Valley branch of the San Mateo County Library located at Town Center.

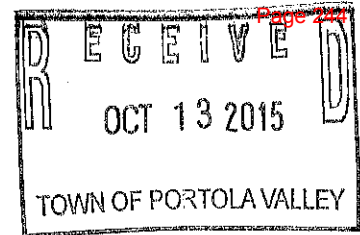
PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

This Notice is posted in compliance with the Government Code of the State of California.

Date: October 16, 2015

CheyAnne Brown
Planning Technician



October 12, 2015

Dear Westridge Architectural Committee, and

Portola Valley Town council,

We live at 187 Goya Rd. and will be the closest neighbors to the Donahoe residence. We have met with John and Eilleen Donahoe on three occasions to address concerns over our privacy. As previously stated in a letter to the town and, the Westridge Committee on, September 28, 2015. We have lived in Portola Valley for 23 years and built our house. We appreciate the work the Westridge Committee, town council and the Donahoe's are doing, in order to keep Portola Valley the special place that it is.

We have measured the distance from the closest corner of the Donahoe house and our house and it is approximately 165 ft. away. From the second story you can see into our residence. There is also a wall of windows along the North façade. We are very concerned over the reflection of the glass and light. The two story structure over the garage is very high and closest to our house (approximately 165 ft.), because of the lot and how the house will sit on the site the overall design does not reflect the low rooflines on Goya Rd.

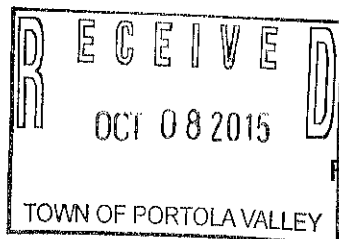
We thank the committee and the town for their time and dedication.

Sincerely,

Debra and Tom West

October 1st, 2015

To: Portola Valley Town Council
765 Portola Road
Portola Valley, CA 94028



From: Tami and Carter Warr
260 Willowbrook Dr.
Portola Valley, CA 94028

We are writing to you because we are dismayed by the decision of the group that met August 26th 2015 to hear our concerns about the safety of the dog Bingo owned by our neighbors the Secrests. In reading the letter dated September 4th and received September 9th, stating the decision, there is still misinformation that was stated in the letter that we corrected at the meeting. We cannot believe the Panel could say by their decision that a girl standing with her bike more than eleven feet away is an acceptable excuse for a dog to bite a person. Further, we are concerned about the precedent set to excuse the behavior of a dangerous animal.

We were told by Leigh Prince that we are not allowed to appeal the decision, but we would like the Council within your discretion to revisit the decision which you as the Town Council can do.

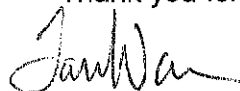
1. We do not understand how Jeff Christner decided that the dog was provoked when he never visited the site or met the dog. Emily was not questioned by him, we were not interviewed. Todd Secrest said at the hearing that Bingo leaped out of the car at Emily. Emily was more than 11 feet away and stopped on her bike. Emily was standing at the curb. The curb is eleven feet from the property line. The car Bingo left from was a few feet inside the property line. Contemporaneous photos were shared of the relative positions of Emily and the car taken within an hour of the attack. It would seem the Panel did not believe this evidence .
2. Bingo is in fact dangerous based on the Town law of how a dangerous animal is classified. Emily does have scars on her legs, and the dog has bitten one of the grandsons several times. The Panel confirmed this fact.
3. There were 4 years between the 2 bites and there has not been any improvement and biting training or prevention, and it will be difficult to train him not to bite as he was not been brought up not to bite. The Panel appears to have ignored this evidence.
4. Because this event took place off property and she does have scars, we are requesting that the dog be treated as a dangerous animal under the code. The dog needs to be licenced as a dangerous animal so that he will need to be muzzled when he is transported or out of the fenced area for the safety of all children. To say that Emily provoked the dog and that is why BINGO attacked is incorrect.
5. We were asked to keep Emily away from the Secrests. Where the bite occurred was at the public street curb with a public trail between Emily and the car. Why should Emily not be allowed to be on the street or public trail? What about all the other children that

traverse the street and trail? Is this ok to not let children walk down a street to visit other friends? One reason why we live here is because of the beauty and safety. What is going to happen if a baby is in a stroller or in a bicycle seat and Bingo is in the car coming home again from the park? What if that child was younger with thinner skin? Does the Town need to wait for a more serious event to happen? Bingo is not safe.

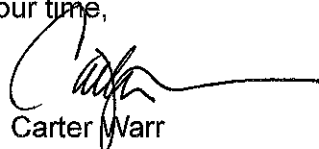
6. What we want is for the Council to revisit the decision by the Panel to confirm the ill informed animal control officer's assertion that Emily provoked the dog to bite her. We cannot imagine a scenario where a dog can be excused for biting a person just because she was on her bike.

We are requesting that the Town Council use the discretion provided by the municipal code to revisit the issue and address our concerns for the safety of all people. Willowbrook drive is a popular public way for bicyclists and hikers. It would be a real tragedy for anyone to be injured again by a known dangerous animal

Thank you for your time,



Tami Warr



Carter Warr

Sharon Hanlon

Subject: San Mateo County Mosquito and Vector Abatement District (SMCMVCD) Centennial Open House

From: Ray Williams [mailto:rayhwms@gmail.com]
Sent: Thursday, October 15, 2015 4:42 PM
To: Sharon Hanlon <shanlon@portolavalley.net>
Subject: Fwd: proposed date for District centennial open house

The San Mateo County Mosquito and Vector Abatement District will have a centennial open house on Tuesday January 26th, see the message that follows. Council and/or Town Staff is invited to attend the Open House.

Thank you.



Ray Williams
rayhwms@gmail.com

Begin forwarded message:

From: Megan Caldwell <mcaldwell@smcmvcd.org>
Subject: proposed date for District centennial open house
Date: October 15, 2015 at 10:42:13 AM PDT
Cc: Chindi Peavey <cpeavey@smcmvcd.org>

Good morning, everyone.

As we discussed last night, the proposed date for the centennial open house is **Tuesday, Jan. 26th, 3pm – 7pm**. This will be a public open house and celebration of our District's history and is separate from our trustee field day in December. I would love for you all to not only attend, but to bring anyone you can think of who might enjoy seeing our facility and learning more about what we do – city officials, community groups, colleagues, neighbors, friends, family, etc.

If there's any major schedule conflict with your city, please do let me know! I would like to make a decision on the event date by next week.

Thanks.

Megan Caldwell, MPH
Public Health Education and Outreach Officer



San Mateo County Mosquito and Vector Control District
1351 Rollins Rd. | Burlingame, CA 94010
Office: (650) 344-8592 ext. 13 | Mobile: (650) 350-9360 | Fax: (650) 344-3843
mcaldwell@smcmvcd.org | www.smcmvcd.org
Follow us: [Facebook.com/SMCMVCD](https://www.facebook.com/SMCMVCD) | [Twitter.com/SMCMVCD](https://twitter.com/SMCMVCD)



October 5, 2015

Dear Mayor Aalfs,

As Executive Director of HIP Housing, I am very concerned about the over use of the term HOME SHARING to describe the short term vacation rental phenomenon by for-profit companies like Airbnb, VRBO and Homekey.

For 35 years, HIP Housing, a nonprofit leader in creative affordable housing solutions in San Mateo County, has been operating a Home Sharing program that partners those who have space in their homes with those who are in need of an affordable place to live. The program provides a long-term housing solution that includes case management and living together agreements along with services like criminal background checks and income verification. We also provide special services for our senior Home Sharing participants to ensure their safety and home sharing success.

Airbnb, and companies like them who are doing short term vacation rentals, are now usurping the phrase "Home Sharing" and are causing much confusion and disruption in the marketplace. Many Cities are considering regulating their activities.

We are very concerned that an over broad definition of the term "Home Sharing" or over use of the term in legislation, could have unintended legal consequences for our program and a chilling effect on potential home providers who won't understand that regulation intended to address short term vacation rentals is not intended to impact someone participating in a program like our Home Sharing program.

San Mateo County benefits tremendously from HIP Housing's "Home Sharing Program." It is one of the few affordable housing options available in San Mateo County and is recognized in the housing elements of all 21 municipalities as a strategy for providing fair housing choice for those at the lowest income levels.

For this reason and many other reasons, **when considering policies to regulate short term vacation rentals, we urge you to please be extremely cautious not to use the term Home Sharing to describe the activity as it may have a chilling and negative effect on programs like HIP Housing's** and could limit our ability to help address the current affordable housing crisis facing our cities and county.

In referring to businesses like Airbnb, we ask that you emphasize "short term vacation rentals" and "hosting" as opposed to "home sharing" and "home sharers."

Human Investment Project
364 South Railroad Avenue
San Mateo, CA 94401

p 650 348-6660
f 650 348-0284
www.HIPhousing.org

Thank you

Kate Comfort Harr
Executive Director

Home. Heart. Hope.

- Home Sharing
- Self-Sufficiency
- Property Development

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Susan Huetteman
Co-President
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Kate Comfort Harr
Executive Director
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Development Director
Norma Quiroz
Accounting Director

Are You Prepared for the El Niño Storm Season?

The National Oceanic and Atmospheric Administration (NOAA) is expecting a very wet winter with possible flooding. We know that living in areas of relative isolation from main population centers means we must be prepared to be on our own for up to several days.

Are you ready?

Check list suggestions from the Town of Portola Valley:

- Go to www.smcalert.info and sign up to receive alerts on your cell phone and email. You will be notified quickly of floods, fires, road closures, mountain lion sightings, planned events with traffic disruptions, etc.
- Tune your portable and car radios to **1680 AM** for emergency broadcasts from the Town of Portola Valley. To listen to a streaming online broadcast, visit <http://bit.ly/AM1680PortolaValley>
- Plan now for extended power outages that may last several days or longer.
- When roads are closed due to flooding, trees down or mudslides, you may need to leave your area by a different route than you are accustomed to. Learn these routes now, before you need them. Make arrangements to temporarily stay with family or friends should you need to evacuate your home.
- Always maintain at least a half a tank of gas in your vehicles.
- 30 minute storm drain prep checklist (see back)
- Maintain emergency supplies at home (see back)
- Maintain a “Go-Bag” near exit door or in your car (see back)

Contact information For emergencies dial 911

Town of Portola Valley- Public Works Department

(650) 851-1700 x 200

San Mateo County Sheriff

(650) 363-4911

Woodside Portola Valley Fire District (650) 851-1594



**WOODSIDE FIRE
PROTECTION DISTRICT**



Homeowner Recommendations

- Fix leaks in ceilings/roofs or replace roof
- Seal foundation cracks with mortar or masonry caulking
- Invest in a battery-powered sump pump and test pumps
- Move expensive items to safer location
- Anchor fuel tanks so they won't float away
- Stock up on sandbags
- Take digital pictures of insurance policies for storage

30 minute home storm drain inspection checklist

- Prepare with rain boots, gloves, flashlight, rake, and shovel
- Check if rain gutters and roof drains are clear of debris
- Walk around property and inspect all storm pipes, drains, grates and remove and dispose of all tree lose debris that could backup water flow
- Check all surface drains and French drains
- Inspect drainage ditches through your property to determine that they are free and clear. Inspect with your neighbors.
- Check all retaining walls for cracks, subsidence, overtopping, and drainage
- Clean storm drain pipes under your driveway. You should clearly see daylight at the other end of the pipe.
- If a storm drain pipe or drainage ditch is blocked by dirt, labor may needed to dig out the outlet to let it flush out
- Re-inspect and clean the above items during and after heavy storm events throughout the rain season
- Inspect hillsides for erosion. Consider using straw wattles and straw erosion blankets for problem hillsides
- Check watercourses. Watercourses on your property shall be kept free of debris according to Town ordinance

“Go-Bag” Near Exit Door or in Car

- | | |
|---|--|
| <input type="checkbox"/> Water | <input type="checkbox"/> Food bars/nuts/snacks |
| <input type="checkbox"/> Prescription medications in sealable plastic bags | <input type="checkbox"/> Cash |
| <input type="checkbox"/> Extra eyeglasses | <input type="checkbox"/> Space blanket |
| <input type="checkbox"/> Copies of important papers | <input type="checkbox"/> Playing cards |
| <input type="checkbox"/> Fully charged electronics | <input type="checkbox"/> Towel in sealed bag |
| <input type="checkbox"/> Matches or lighter in sealable plastic bags | <input type="checkbox"/> Gloves |
| <input type="checkbox"/> Flashlights with extra batteries | <input type="checkbox"/> Multi-tool |
| <input type="checkbox"/> Portable radio with extra batteries | <input type="checkbox"/> First Aid kit |
| <input type="checkbox"/> Extra undergarments and Socks in sealable plastic bags | <input type="checkbox"/> 50' rope |
| <input type="checkbox"/> Sweater or sweatshirt | <input type="checkbox"/> Batteries |
| <input type="checkbox"/> Writing pad and pencils | <input type="checkbox"/> Rain poncho |
| <input type="checkbox"/> Pet leashes/food/medicines | <input type="checkbox"/> Hat |

Emergency Supplies at Home

- One gallon of water per person per day for up to 5-7 days
- Enough food (not requiring refrigeration) for up to 5-7 days
- Plenty of battery powered flashlights/lanterns
- Portable radio, battery and/or crank powered

- First Aid kit and extra batteries for lights and radios
- An exit plan for your family to meet if ~~separated~~
- Plans for feeding/evacuating pets & large animals
- Camping gear/tents (for backyard if house uninhabitable)
- Trash bags (WAG bags preferably) to line toilet for waste disposal if sewer and/or water is out of service

Flooded streets and returning home after a flood

- Do not drive where water is covering the road. You can be stranded or trapped. Parts of the road may be washed out.
- Do not try to cross waters of unknown depth. The water may be much deeper than it looks. Avoid dips and low spots.
- If your car stalls in a flooded area, abandon it as soon as possible. Floodwater can rise rapidly and sweep a car away.
- Return home when authorities say it is safe.
- Let qualified specialists inspect your home and make repairs to utility and structural damage before re-entering.

Sandbags

Portola Valley Sandbag Station Location

765 Portola Road, Portola Valley Town Center along its southern driveway, across from the basketball courts. The station is accessible daily and will remain available through the end of the rainy season with sand bags, sand, and shovels. Please go to the News section at <http://www.portolavalley.net> for more information.

How you can help the Town's Public Works Department

You can help the Town by keeping an eye on the street drains and small drainage ditches in front of your home or on your street. Many drainage problems are caused by floating leaf debris and silt blocking a drain entrance and can be easily removed with a rake or shovel in a matter of minutes. By stopping blockages before they begin, your help would save the Town a lot of time and potential flooding of the street. The Town also has a volunteer Public Works Committee that assists afterhours to address street issues. Larger maintenance problems should be reported to the Public Works Department at 650-851-1700 x 200 or towncenter@portolavalley.net.

Resources

For more information on how to prepare for winter storm emergencies:

- <http://smcready.org> and www.smcalert.info
- <http://www.portolavalley.net/for-residents/public-works>
- <http://www.fema.gov/plan-prepare>
- <http://www.fema.gov/view-your-communitys-preliminary-flood-hazard-data-0>
- Current fire dispatch response times: www.firedispatch.com

Get Involved

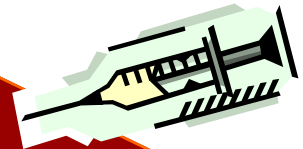
If you are interested in joining the Citizens Emergency Response Preparedness Program which serves Portola Valley, please go to: <http://www.cerpp.org/volunteering/>

If you are interested in joining the Town's Volunteer Public Works Committee, please email towncenter@portolavalley.net



**WOODSIDE FIRE
PROTECTION DISTRICT**



FREE**INFLUENZA
VACCINATIONS
CLINIC****WHY GET
VACCINATED?**

Because Influenza is a serious disease. Influenza vaccine can prevent influenza

**WHO SHOULD GET
INFLUENZA VACCINE?**

People at risk:

- Everyone 60 years of age and older
- Anyone who has a serious long-term health issue
- Heart disease
- Lung disease
- Asthma
- Kidney disease
- Diabetes
- Immune system weakened
- Health care workers
- Anyone wanting to reduce their chances of catching influenza

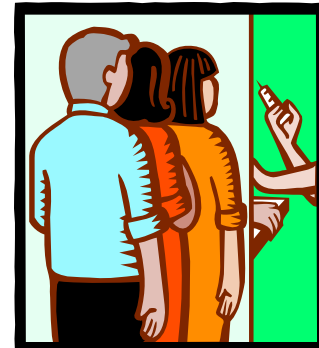
Children 6 months and older can be vaccinated.

Where:

Woodside Fire Dept.
3111 Woodside Road
Woodside
(650) 851-1594
No Appointments Taken

Time:

8:30am
To
11:30am

**When:**

Saturday, October 17th

For More
Information about
influenza and Vaccinations
call: 1 800 232 4636

TOWN COUNCIL WEEKLY DIGEST

Friday – October 23, 2015

1. Agenda – ASCC – Monday, October 26, 2015
2. Agenda – Conservation Committee – Tuesday, October 27, 2015
3. Memo from Brandi de Garneau, Sustainability & Special Projects Manager re: Drought Emergency Update
4. Report from San Mateo County Sheriff's Office – Incident Log for 10/05/15 – 10/07/15
5. San Mateo County Mosquito & Vector Control District re: District News for September 2015

Attached Separates (Council Only)

(placed in your town hall mailbox)

1. None



**TOWN OF PORTOLA VALLEY
ARCHITECTURAL AND SITE CONTROL COMMISSION (ASCC)
Monday, October 26, 2015
7:00 PM – Regular ASCC Meeting
Historic Schoolhouse
765 Portola Road, Portola Valley, CA 94028**

SPECIAL ASCC FIELD MEETING*

4:00 p.m. 30 Zapata Way Field meeting for review of proposed replacement landscaping plan, landscape and hardscape improvements.

7:00 PM – REGULAR AGENDA*

1. Call to Order:

2. Roll Call: Commissioners Breen, Clark, Koch, Sill and Chair Ross

3. Oral Communications:

Persons wishing to address the Commission on any subject, not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda.

4. New Business:

a. Architectural Review for Fencing, File #: 25-2015, 4 Oak Forest Court, Quinn Residence (Staff: C. Borck)

b. Architectural Review for Addition and Remodeling and Swimming Pool, File # 18-2014, 180 Golden Oak Drive, Kunkel Residence (Staff: C. Borck)

This item is being continued to a date uncertain, and will be re-noticed at that time.

c. Architectural Review for Replacement Landscaping, exterior lighting, koi pond, decking, stone paths, File #21-2015, 30 Zapata Way, Baskett Residence (Staff: C. Richardson)

5. Commission and Staff Reports:

6. Approval of Minutes: October 12, 2015

7. Adjournment:

*For more information on the projects to be considered by the ASCC at the Special Field and Regular meetings, as well as the scope of reviews and actions tentatively anticipated, please contact Carol Borck in the Planning Department at Portola Valley Town Hall, 650-851-1700 ex. 211. Further, the start times for other than the first Special Field meeting are tentative and dependent on the actual time needed for the preceding Special Field meeting.

PROPERTY OWNER ATTENDANCE. The ASCC strongly encourages a property owner whose application is being heard by the ASCC to attend the ASCC meeting. Often issues arise that only property owners can responsibly address. In such cases, if the property owner is not present it may be necessary to delay action until the property owner can meet with the ASCC.

WRITTEN MATERIALS. Any writing or documents provided to a majority of the Town Council or Commissions regarding any item on this agenda will be made available for public inspection at Town Hall located 765 Portola Road, Portola Valley, CA during normal business hours.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Planner at 650-851-1700, extension 211. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC HEARINGS

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge a proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Planning Commission at, or prior to, the Public Hearing(s).

This Notice is Posted in Compliance with the Government Code of the State of California.

Date: October 23, 2015

CheyAnne Brown
Planning Technician



TOWN OF PORTOLA VALLEY
Conservation Committee Meeting
Tuesday, October 27, 2015 – 7:30 pm
Historic Schoolhouse
765 Portola Road, Portola Valley, CA

AGENDA

1. Call Meeting to Order
2. Oral Communications
3. Approval of September 22, 2015 minutes
4. A. Site Permits: None
 New –
 Revised –
 B. Tree Permits: None
5. Old Business
 - A. BYH - DeStaebler
 - B. Tip of the month – Eastman
 - C. Guide to Town Center Plantings - Chiariello
 - D. Library Project/Monarch waystations
 - E. Local Native seed collection
 - a) Coordinate with Woodside
 - b) Talk with Garden Club Jan
 - F. Committee/Town cooperation
 - a) Trails
 - b) Cultural Arts
 - c) Public Works
 - G. Our website – Improve, add links (H2O conservation) List of local Native Plant nurseries included yet?
 - H. Weed seedling info sheet – Heiple
 - I. Debrief Puma Talk
 - J. Revised PV Ranch planting list
6. New Business
 - a) Ban on poison bait?
 - b) Leaf Blower education/restriction?
7. Action Plan
8. Announcements
9. Adjournment



MEMORANDUM

TOWN OF PORTOLA VALLEY

TO: Mayor and Members of the Town Council

FROM: Brandi de Garneau, Sustainability & Special Projects Manager

DATE: October 28, 2015

RE: Drought Emergency Update

The report below provides a written update on the status of the current drought emergency.

September Consumption Numbers

In the month of September, Portola Valley achieved a 44% reduction in water use from September of 2013. This results in a cumulative reduction of 44% from June to September of 2015. The Bear Gulch District as a whole reduced its water consumption by 29% when compared to September 2013. The Bear Gulch District has a cumulative water reduction requirement of 36%, which must be met by the end of February 2016, per Governor Brown's Executive Order. Cumulatively, the Bear Gulch District has reduced its water use by 35.7%. The Town has assisted CalWater in organizing another meeting of staff and electeds in the District, which will occur on Thursday, November 12th. One of the primary goals of this meeting is to brainstorm how we can ensure that we meet the cumulative goal for the District.

H2OKnow Tool

The Water Conservation Committee and Staff have promoted the H2OKnow Tool at the Neighborhood Clean-Day, the SOD Blitz and the Mountain Lion talk. In addition, we have launched the yard sign campaign "Going for the Gold," in partnership with CalWater. We continue to explore new methods to engage residents in water conservation efforts through the H2OKnow Tool and plan to launch a smart irrigation campaign in early winter as the next phase of outreach.

Town Properties

An update on the status of the water conservation efforts on Town properties will be provided in the next update, once all of the bills have been received for October. Staff is still waiting to hear from CalWater on the appeal application for the Town's account for domestic water at the Town Center. In addition, staff is waiting for written confirmation that aggregation all of the Town's accounts has been granted.

Water Efficient Landscape Ordinance (WELO)

At the last Council meeting, staff indicated that BAWSCA was coordinating an effort to develop a regional ordinance, which would push the deadline for adoption of the WELO from December 1, 2015 to February 1, 2016. Staff is pursuing the option of adopting the regional ordinance and is participating in a working group with BAWSCA and other local agencies to develop that ordinance.

State Legislation Update

On Friday, October 9, 2015, Governor Brown signed into law several bills related to water conservation. Here is a link to the list of adopted bills:

<https://www.gov.ca.gov/news.php?id=19159>.

In addition to the items above, staff is working to get additional information from CalWater on the status of their Smart Meter pilot program, a potential contest for October with winners to be announced in December, our request for additional reports and the possibility of including a billing insert on the H2OKnow Tool. Staff will continue to provide the Council with regular updates on the status of the drought emergency and our continued efforts.



SHERIFF'S OFFICE

A TRADITION OF SERVICE SINCE 1856

San Mateo County Sheriff's Office (Headquarters Patrol) Press

Information on selected incidents and arrests are taken from initial Sheriff's Office case reports. Not all incidents are listed due to investigative restrictions and victim privacy rights.

Monday 10/05/15 to Wednesday 10/07/15

Greg Munks
Sheriff

CASE NUMBER	DATE & TIME Reported	LOCATION	DESCRIPTION	FACTUAL CIRCUMSTANCES
15-9371	10/04/15 3:33PM	3000 Blk. Woodside Rd. Woodside	Traffic Accident	Driver #1 was the driver of vehicle #1 and he was parked in a parking space directly in front of the Woodside Bakery. The passenger was seated in his vehicle. The driver was preparing to leave the parking lot and began backing out of the parking space. After backing out of the space, the driver prepared to drive east through the lot towards the exit and put the vehicle in drive. The driver went to step on the brake but hit the gas pedal instead sending vehicle #1 directly back into the parking space from which it had left. Vehicle #1 jumped the concrete barrier and struck the left foot of Party #2, who was walking westbound on the sidewalk in front of the bakery. At the same time the right front tire of vehicle #1 struck Party #2 and the left front bumper of vehicle #1 struck a raised planter box abutting the front of the business. There was no structural damage to the building. Party #2 refused medical attention.

15-9409	10/05/15 12:30PM	Woodside Under 280 Woodside	Driver w/ Suspended License	Deputies observed a vehicle with a defective windshield, and affected a traffic enforcement stop on the vehicle. Deputies made contact with the driver, who was determined to have a suspended license. The suspect was issued a citation and released at the scene. The vehicle was parked until a licensed driver arrived to take possession of the vehicle.
15-9410	10/05/15 1:38PM	Halsey Ave./Hampshire Ave. North Fair Oaks	Violation of Parole	Suspect Orlando Molina from Redwood City was arrested for having an outstanding no bail warrant. He was transported to the San Mateo County Jail.
15-9416	10/05/15 3:54PM	100 Blk. Kings Mountain Rd. Woodside	Vandalism	Unknown suspect(s) removed the covers to numerous water meters. It appears the same suspect(s) pushed the concrete sand bags from the creek bank down to the creek bed, and broke the handle to a diversion valve.
15-9441	10/06/15 10:50AM	400 Blk. 2 nd Ave. North Fair Oaks	Warrant Arrest	Pita Tavake from Redwood City was arrested for having a warrant out of Solano County in the amount of \$50,000.00.
15-9486	10/07/15 10:02AM	100 Blk. Summer Hill Lane Woodside	General Information Case	The Reporting Party (R/P) reported she received a phone call from an unknown male caller stating he was a high ranking "Mexican Official" and wanted to know how much money she would pay to get her son back. The R/P said she could hear a child crying and when she told the caller she did not know anyone in Mexico she heard what sounded like a gunshot and the line went dead. Her son was located at his school and was fine.