



**TOWN OF PORTOLA VALLEY**  
**Regular Meeting of the**  
**Emergency Preparedness Committee**  
**Thursday, November 12, 2015 - 8:00 AM**  
**EOC / Town Hall Conference Room**  
**765 Portola Road, Portola Valley, CA 94028**

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**REGULAR MEETING AGENDA**

1. 8:00 Call to order -  
Members: John Boice, Dave Howes, Diana Koin, Anne Kopf-Sill,  
Dale Pfau/Chair, Chris Raanes, Ray Rothrock, Craig Taylor, Bud Trapp,  
Tamara Turner, and Stuart Young  
  
Guests: Debbie Pedro/Interim Town Manager, John Richards/Town Council,  
Dan Ghiorso and Selena Brown WFPD, Mark Kuykendall/Sheriff's Office, Gary  
Nielsen, Police Commissioner  
  
Absent:
2. 8:01 Oral Communications
3. 8:04 Review and approval of minutes
  - Motion: Accept the Minutes of October 8, 2015
4. 8:05 Emergency Drinking Water Project – John Novitsky
  - Sense of the committee/motions
5. 8:15 CERPP/WFPD Report (Brown/Ghiorso)
  - PG&E Training
6. 8:25 Town Report
  - Status of Emergency Training
7. 8:35 Medical Subcommittee Report (Young)
8. 8:40 Communications Sub Committee Report (Rothrock)
  - EOC Frequency monitoring plan – based on staffing
  - Station 19/Town Center Radio link update
9. 8:45 Community Outreach Sub Committee Report (Turner)
  - Town website review to make EPC page more visible
10. 8:50 Committee Charter Review – Craig Taylor
11. 8:58 Other Business
  - Joint meeting with Woodside EPC
  - Committee Membership for 2016
12. 9:00 Adjourn: Next meeting is December 10, 2015