



**TOWN OF PORTOLA VALLEY**  
**Historic Resources Committee Meeting**  
**Thursday, March 23, 2015**  
**7:00 PM Heritage Center Schoolhouse**  
**765 Portola Road, Portola Valley, CA**

**Historic Resources Committee Meeting Minutes**

**Call to Order:** The meeting was called to order at 7: 00 PM

**Roll Call:** Bacon, Fowler, Lipman, Lund, Myrow

**Oral Communications:** None

**Approval of Minutes:** March 2014 minutes were approved as written

**New Business:**

Archival supplies	\$250
Training/meetings	\$150
Purchase of local authors' works	\$100
Digitizing cassette and VHS tapes	\$1500
Transcribing cassette tapes	\$1500
20 person bus charter for tour	\$800
	\$4300

The committee approved expenditures of up to \$350 for purchase miscellaneous archival materials.

It was decided to begin the task of digitizing the 50 or so cassette tapes of interviews with early residents, using the residue of this year's budget and to budget funds for the next years to continue, as necessary, to keep files current with changing technologies.

The committee authorized Lipman and Lund to research, get quotes and place orders to begin the digitizing process ASAP.

The committee approved the idea of an annual historic tour, given the success of those offered as part of the 50<sup>th</sup> anniversary of incorporation celebration.

Myrow offered to research historic features on Twitter and Facebook and to provide samples of how the committee might develop a similar presence on these social media.

Lund reported on MROSD's plan for a partner for the Woods property; plans of the new owners of Lauriston, progress on private rehabilitation/modernization of the Catocin residence, and changes on the Jelich Ranch.

**Adjournment:** 8:30 PM