



**TOWN OF PORTOLA VALLEY
Parks & Recreation Committee Meeting
Monday, December 7, 2015
7:30 PM Historic Schoolhouse
765 Portola Road, Portola Valley, CA**

PARKS & RECREATION COMMITTEE MEETING MINUTES

Call to Order: The meeting was called to order at 7:35 PM

Roll Call: Members present: Simone LaValle, Lindsay Bowen, Jon Myers, Sally Ann Reiss, Scott Symon

Members absent: Wendi Haskell

Others present: Craig Hughes

Oral Communications: None

Approval of Minutes: Approved as written

Old Business:

PV Fields Update: Field maintenance, including reseeding and aeration, is in progress.

Skate Ramp Update: Jon Myers and Scott Symon met with Howard Young to discuss requirements and anticipated costs to expand the ramp. The information was conveyed to the lead fundraisers, and it was determined the costs were too high to pursue the expansion any further.

Town Center Master Plan Update: Members of the Town Center Mater Plan Committee intend to meet with various committees in the upcoming months to gather input. Preceding this meeting the Parks & Recreation committee will invite important user groups (e.g. AYSO, Little League, CYSA, etc.) to discuss.

New Business:

Horseshoe Pit Update: The committee unanimously approved the construction of a horseshoe pit at the town center.

2016 Committee Membership: Simone LaValle, Lindsay Bowen, Jon Myers, Sally Ann Reiss, and Scott Symon will continue committee membership in 2016. Wendi Haskell will be contacted as she was not present.

Community Programs Outreach: Reviewed and discussed draft of survey created by Sally Ann Reiss. Craig Hughes will present to the town council, and upon approval it will be distributed to the community to garner feedback about the town's facilities, activities, and programs. The development of a calendar of community events and programs was also discussed.

Other Business:

Future Agenda Items: (1) Formulate Parks & Recreation Committee stance on Town Center Master Plan Update (2) Installation of playground donor tiles

Announcements: None

Adjournment: 9:04 PM

Date & Time of Next Meeting: 7:30 PM, Monday, January 4, 2016