

Trails and Paths Committee Meeting Minutes—May 10, 2016

Call to Order: @ 8:20am

Roll Call: A. Doherty; B. Eckstein; S. Gold; G. Hanning; T. Lee, Chair; H. Young, Public Works Director.

Oral Communications: None

Approval of Minutes: Minutes from April 12th, 2016 accepted; B. Eckstein motioned to approve, seconded by A. Doherty, all in favor, T.Lee abstained.

Old Business:

- a. Financial review and trail work update—April 2016: noted in packet, not discussed.
- b. Annual Committee budget: H. Young recommended that the budget of \$40,000 for general maintenance, which has remained the same for many years can reasonably stay at that level for the next fiscal year.
B. Eckstein explained that the previously discussed Horse Fair budget of \$2,500 might be a little low. T. Lee mentioned calling the category Community Outreach and Engagement and that the allocated amount should also include community hikes and other possible activities.
After some discussion S. Gold moved to increase the requested budget to \$3,500 which was seconded by A. Doherty, all in favor.
At the June meeting H. Young will have an estimate for rehabbing Minoca Trail and Palmer Lane Trail.
- c. Seasonal Trail Openings: E. Ferrari and S. Gold opened all locked gates on Town trails and the website has been updated to reflect that trails are now open for equestrian use. The Joan Targ Trail, which remained closed a few weeks beyond the others is now also open. S. Gold to email S. Cope to inform her of this.
T. Lee mentioned overgrowth of grasses on trails. H. Young explained that the trails are traditionally mowed once/year. Twenty work days of mowing are devoted to this, both by in-house staff and outside contractors.
Mention was also made of some trails with grass within the trail tread itself.
Discussion to occur at the end of the summer on potential use of pre-emergent on targeted portions of trails with overgrown tread.
- d. Bicycles on trails (PV Ranch and otherwise): Discussion ensued re C. Taylor's idea of placing boulders at points on trails to slow down and/or deter bicyclists.
H. Young stated that this could be viewed as an impediment and a hazard and would most likely be advised against by the Town Attorney. H. Young suggested the use of temporary moveable signs, that could be both educational and

informative, i.e., suggesting a bike friendly trail while also notifying that cycling is not permitted.

Speed is also an issue along with unauthorized usage.

A. Doherty will work on verbiage.

- d. Alpine Road trail across from Roberts: T. Lee reported that our Town Manager has interfaced with Mid-Peninsula in a previous job and may be a better point of contact/progress. H. Young informed us that the official Mid-Pen Board decision is that this will not be up for consideration again for five years. He will let us know if it will be helpful for us to attend one of their Board meetings and bring up this topic.

New Business:

- a. New site development process/applications: G. Hanning reported that the projects now being developed are small with relatively little impact on trails. He suggested a helpful addition to the process would be for Building and Planning to include a due date for our comments. He also suggested we be notified prior to final sign-off to make sure there were no trail issues. H. Young was unsure about that suggestion since he thought that would add another layer to the approval process. Keeping a running list of projects will be started and G. Hanning will work on an outline of some suggestions.

Other Business: T. Lee showed the Town letterhead stationary to the Committee and it was decided to use this for thank-you notes from the Committee when appropriate.

Adjournment: 9:45am

Date and Time of Next Meeting: June 14, 2016