

Town of Portola Valley

<u>Historic Resources Committee</u>

Thursday, June 23, 2016 - 3:00 PM

Heritage Room / Library at Town Center
765 Portola Road

Portola Valley, CA 94028

## **MEETING AGENDA**

- 1. Call to Order
- 2. Oral Communications
- 3. Approval of Minutes Regular meeting of February 24, 2016
- 4. Old Business
  - a. Plaque on Shady Trail
- 5. New Business
  - a. Introduction of Beth Ellyn McClendon
  - b. Plans for digitizing photos
  - c. Establishing naming protocols for digitized photos
  - d. Purchase of additional hard drives
  - e. Re-confirming petty cash authorization
- 6. Other Business
- 7. Adjournment

Enclosures: Minutes of February 24, 2016