

## TRAILS AND PATHS COMMITTEE MEETING MINUTES – JUNE 14, 2016

**Call to Order:** The meeting was called to order at 8.18 am.

**Roll Call:** Present: J. Coleman, A. Doherty, E. Ferrari, S. Gold, J. Shefren, H. Young, Public Works Director, J. Aalfs, Council Liaison. Guest: J. Hansen

**Oral Communications:** None

**Approval of Minutes:** Minutes from May 10<sup>th</sup>, 2016, accepted. All approved.

**Old Business:** a. Financial Review and Trail Work Update – May 2016: J. Coleman brought up issue of resident slipping on a wet section of Cervantes. H. Young will follow up with homeowner as trail is wide enough to avoid wet spot. Weed abatement (\$20,000) and pre-emergent spraying (\$5,000) done. All trimming work will be done by end of June. Also work on Minoca, Palmer and Eagle trails will be addressed by the end of June. S. Gold asked about narrowing trails due to encroachment by foliage, especially up Old Spanish. The Committee will take a look and also put on the Agenda for the next meeting.

b. Committee budget:

c. Trail Signage – bicycles: A. Doherty suggested temporary signs of firm material, attached to town sawhorses and which can be moved around as needed. The text on these signs will read: No bicycles on woodland trail system. Stay on designated paths. Speed limit 15 mph on multi-use trails. Please help us maintain the safety and quality of our trails. The back of the sign will include a map of the PV Trail system with highlighted, bike-friendly trailheads, and the suggested text: Please visit these trailheads for safe biking in the Town of Portola Valley. Town Map is available online at: [www.portolavalley.net](http://www.portolavalley.net)

A. Doherty made a motion to approve, J. Coleman seconded and all were in favor. This will be sent to the Town Manager for final approval before it is put in force.

d. Horse Fair: E. Ferrari commented that the fair went very well even though it was a holiday week-end (Memorial Day). The crowd was evenly spaced so we were not deluged. The pony rides, the carriage rides and the petting zoo were very popular and had lines. Face painting was also a hit. Our local open space agencies were there: MROSD with their stuffed coyote, and the County Parks, Pacific Coast vaulters, Portola Valley pony club and local horse groups. The trail ride on Saturday, May 28<sup>th</sup>, 2016 was well attended and we rode on the town trails. E. Ferrari expressed thanks to the Trails Committee for their sponsorship and support.

**New Business:** a. New site development applications: Rapley/Simonic Development does not affect the town trails. Cherokee Way: H. Young says the trail is being restored. H. Young also

commented the horseshoe pit is finished. This was a project requested by the Parks and Recreation Committee.

b. Committee handbook/minutes: S. Hanlon, Town Secretary, was present to answer any questions. She wants committees to follow the template format for the minutes. The Agenda must go to S. Hanlon by Wednesday of the previous week before the meeting. The minutes must be approved by the committee, then emailed to S. Hanlon saying they are approved. She will post them to the town website. Discussion of the Brown Act ensued which states that all committee business must be discussed in a meeting which has been properly posted beforehand so that transparency is ensured.

**Other Business:** J. Coleman has submitted his list of Trail Stewards for committee members to check on the trails and report problems to H. Young.

**Adjournment:** 9.15 am.

**Date and Time**

**of Next Meeting:** Tuesday, July 12<sup>th</sup>, 2016, at 8.15 am.